

TOWN OF MIAMI LAKES, FLORIDA

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AGENDA

Regular Council Meeting

November 7, 2017

6:30 PM

Government Center

6601 Main Street

Miami Lakes, Florida 33014

1. **CALL TO ORDER:**
2. **ROLL CALL:**
3. **MOMENT OF SILENCE**
4. **PLEDGE OF ALLEGIANCE:**
5. **SPECIAL PRESENTATIONS:**
6. **ELECTION OF VICE MAYOR:**
7. **PUBLIC COMMENTS:**

All comments or questions from the attending public to the Council shall be directed to the Mayor, in a courteous tone. No person other than the Council and the person recognized by the Mayor as having the floor, shall be permitted to enter into discussion without the permission of the Mayor. To ensure the orderly conduct and efficiency of the meeting, public comments shall be limited to three (3) minutes maximum per person; however, the Mayor may authorize the extension of the aforesaid time frame, and any extension shall apply to other individuals speaking on the same subject.

No clapping, applauding, heckling, verbal outburst in support of, or in opposition to a speaker or his/her remarks shall be permitted. Should a member of the audience become unruly, or behave in any manner that disrupts the orderly and efficient conduct of the meeting, the Mayor is given the right and the authority to require such person to leave the Council Chambers.

As a courtesy to others, all electronic devices must be set to silent mode to avoid disruption of the proceedings.

Remote Public Comments: Please register with the Town Clerk from the date the agenda is released (Wednesday before the meeting) to the date before the meeting. For additional information, please contact Clerk@miamilakes-fl.gov

8. **ORDER OF BUSINESS(DEFERRALS/ADDITIONS/DELETIONS):**
9. **APPOINTMENTS:**

10. COMMITTEE REPORTS:

11. CONSENT CALENDAR:

A. Approval of Minutes

- October 3, 2017 Regular Council Minutes
- October 12, 2017 Design Aesthetics Workshop Minutes
- October 18, 2017 Special Call Minutes
- October 19, 2017 Town Manager Selection Workshop Minutes
- October 24, 2017 Sunshine Meeting Minutes

B. A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA, TO APPROVE AN AGREEMENT WITH BEEFREE AND THE TOWN OF MIAMI LAKES FOR ON-DEMAND TRANSPORTATION SERVICES, AUTHORIZING THE TOWN MANAGER TO TAKE ALL NECESSARY STEPS TO IMPLEMENT THE TERMS AND CONDITIONS OF THE AGREEMENT; AUTHORIZING THE TOWN MANAGER TO EXECUTE THE AGREEMENT; AUTHORIZING THE EXPENDITURE OF BUDGETED FUNDS; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE. (Rey)

12. ORDINANCES-FIRST READING:

A. AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA, RELATING TO ARCHITECTURAL DESIGN STANDARDS; AMENDING CHAPTER 13, LAND DEVELOPMENT CODE; OF ARTICLE III, AMENDING SECTION 13-304(H) AND CREATING SECTION 13-311, ENTITLED, "DESIGN AND ARCHITECTURAL STANDARDS," TO ESTABLISH DESIGN AND ARCHITECTURAL REVIEW STANDARDS FOR MULTIFAMILY RESIDENTIAL AND NONRESIDENTIAL DEVELOPMENT; PROVIDING FOR INCLUSION INTO THE CODE; PROVIDING FOR ORDINANCES IN CONFLICT, SEVERABILITY, CODIFICATION, AND AN EFFECTIVE DATE. (Mestre)

B. AN ORDINANCE OF THE TOWN OF MIAMI LAKES FLORIDA, RELATING TO ELECTIONS; AMENDING ORDINANCE NO 12-144 TO PROVIDE NEW QUALIFYING DATES FOR TOWN ELECTIONS; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT; PROVIDING FOR INCLUSION IN THE CODE; PROVIDING FOR AN EFFECTIVE DATE.

13. ORDINANCES-SECOND READING (PUBLIC HEARING):

A. AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA, RELATING TO CHAPTER 13, LAND DEVELOPMENT CODE, AMENDING SECTIONS 13-870 AND 13-881, RELATING TO DEVELOPMENT APPROVAL PROCEDURES FOR BUILDING HEIGHTS EXCEEDING FIVE (5) STORIES IN THE TC, TOWN CENTER DISTRICT, REQUIRING SUCH DEVELOPMENT REQUESTS

BE SUBJECT TO TOWN COUNCIL CONSIDERATION; PROVIDING FOR INCLUSION INTO THE CODE; PROVIDING FOR ORDINANCES IN CONFLICT, SEVERABILITY, CODIFICATION, AND AN EFFECTIVE DATE. (Cid & Collazo)

- B. AN ORDINANCE OF THE TOWN OF MIAMI LAKES, FLORIDA, AMENDING ORDINANCE NO. 16-197, AS AMENDED BY ORDINANCE 17-199; AMENDING THE TOWN'S FISCAL YEAR 2016-2017 BUDGET; CREATING A DISASTER FUND; PROVIDING FOR EXPENDITURE OF FUNDS; PROVIDING FOR AMENDMENTS; PROVIDING FOR CONFLICTS; AUTHORIZING THE TOWN MANAGER TO TAKE ALL ACTIONS NECESSARY TO IMPLEMENT THE TERMS AND CONDITIONS OF THIS ORDINANCE; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.(Rey)**

14. RESOLUTIONS:

- A. A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA, ADOPTING AND TRANSMITTING TO THE MIAMI-DADE COUNTY BOARD OF COUNTY COMMISSIONERS, PURSUANT TO MIAMI-DADE COUNTY ORDINANCE NO. 16-138, THE TOWN'S FINAL LEGISLATIVE FINDINGS OF THE MATTER REGARDING THE PRACTICALITY OF PROVIDING WORKFORCE HOUSING WITHIN THE TOWN'S TERRITORIAL JURISDICTION, AND TRANSMITTING TO THE COUNTY THE TOWN'S INTENT TO OPT OUT OF THE WORKFORCE HOUSING DEVELOPMENT PROGRAM DUE TO THE LACK OF AVAILABILITY AND THE HIGH VALUE OF VACANT LAND AND REDEVELOPMENT SITES; PROVIDING FOR AN INCORPORATION OF RECITALS; AND PROVIDING FOR AN EFFECTIVE DATE.(Rey)**
- B. A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA, SCHEDULING A SPECIAL ELECTION ON AUGUST 28, 2018 IN ACCORDANCE WITH THE TOWN CHARTER; SETTING QUALIFYING DATES AUTHORIZING THE TOWN MANAGER, TOWN CLERK AND TOWN ATTORNEY TO TAKE ANY NECESSARY ACTION; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE.**
- C. A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA, TO APPROVE A MEMORANDUM OF UNDERSTANDING BETWEEN SPIN, A BIKE SHARING COMPANY AND THE TOWN OF MIAMI LAKES, AUTHORIZING THE TOWN MANAGER TO TAKE ALL NECESSARY STEPS TO IMPLEMENT THE TERMS AND CONDITIONS OF THE MEMORANDUM OF UNDERSTANDING; AUTHORIZING THE TOWN MANAGER TO EXECUTE THE MEMORANDUM OF UNDERSTANDING; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE. (Cid/Rey)**

15. NEW BUSINESS:

- A. Flooding Mitigation (Cid)**
- B. Permitting and Notification Requirements (Daubert)**
- C. 5th Annual Toy Drive (Daubert)**

16. MAYOR AND COUNCILMEMBER REPORTS:

- A. MDX Interchange**

***This item requires the waiver of Section 7.2 of the Special Rules of Order.**

17. MANAGER'S REPORT:

- A. SB-574 Tree and Timber Trimming, Removal and Harvesting**
- B. Mayoral Compensation**
- C. Optimist Park Report**

18. ATTORNEY'S REPORT:

- A. Attorney Reports on Pending Litigation**

ADJOURNMENT:

This meeting is open to the public. A copy of this Agenda and the backup therefore, has been posted on the Town of Miami Lakes Website at miamilakes-fl.gov and is available at Town Hall, 6601 Main Street, Miami Lakes 33014. In accordance with the Americans with Disabilities Act of 1990, all persons who are disabled and who need special accommodations to participate in this meeting because of that disability should contact Town Hall at 305-364-6100 two days prior to the meeting.

Anyone wishing to appeal any decision made by the Miami Lakes Town Council with respect to any matter considered at this meeting or hearing will need a record of the proceedings and for such purpose, may need to ensure that a verbatim record of the proceedings is made which record includes the testimony and evidence upon which the appeal is to be based.

Any member of the public wishing to speak on a public hearing matter on this Agenda or under public comments for items not on this Agenda, should fill out a speaker card and provide it to the Town Clerk, prior to commencement of the meeting. Any person presenting documents to the Town Council should provide the Town Clerk with a minimum of 15 copies.



Town of Miami Lakes Memorandum

To: Honorable Mayor and Councilmembers
From: Gina M. Inganzo, Town Clerk
Subject: Approval of Minutes
Date: 11/7/2017

Recommendation:

Approval of Minutes

- October 3, 2017 Regular Council Minutes
- October 12, 2017 Design Aesthetics Workshop Minutes
- October 18, 2017 Special Call Minutes
- October 19, 2017 Town Manager Selection Workshop Minutes
- October 24, 2017 Sunshine Meeting Minutes
-

ATTACHMENTS:

Description

Design Aesthetics Workshop

Special Call

Town Manager Selection Workshop

Sunshine Meeting

Regular Council Meeting

MINUTES
Design Aesthetics Workshop
October 12, 2017
6:00 P.M.
Council Chambers
6601 Main Street
Miami Lakes, FL 33014

1. CALL TO ORDER:

Mayor Cid called the meeting to order at 6:16 p.m.

Present at the Workshop were: Mayor Manny Cid, Vice Mayor Nelson Rodriguez, Councilmembers: Luis Collazo, Tim Daubert, Ceasar Mestre, Frank Mingo, and Marilyn Ruano.

2. MOMENT OF SILENCE:

The Town Attorney, Raul Gastesi, led the invocation.

3. PLEDGE OF ALLEGIANCE:

Mayor Cid led the Pledge of Allegiance.

4. PUBLIC COMMENTS:

Carol Wylie came before the Town Council to speak on item 5A regarding the designs presented on the Power Point.

5. ITEMS FOR DISCUSSION:

A. Design Aesthetics Standards

Susana Alonso, Senior Planner, demonstrated a Power Point presentation on Design Aesthetics and answered questions posed by the Town Council.

Darby Delsalle, Director of Planning, presented and answered questions posed by the Town Council.

6. ADJOURNMENT:

There being no further business to come before the Council, the workshop adjourned at 7:40 p.m.

Approved on this 7th day of November 2017.

Manny Cid, Mayor

Attest:

Gina M. Inguanzo, Town Clerk

MINUTES
Special Call Meeting
October 18, 2017
8:30 A.M.
Government Center
6601 Main Street
Miami Lakes, Florida 33014

1. CALL TO ORDER:

Mayor Manny Cid called the meeting to order at 8:35 a.m.

2. ROLL CALL:

The Deputy Town Clerk, Nicole Cuellar, called the roll with the following Councilmembers present: Luis Collazo, Ceasar Mestre, Frank Mingo, Marilyn Ruano, Vice Mayor Nelson Rodriguez, and Mayor Manny Cid. Councilmember Tim Daubert was absent.

3. PLEDGE OF ALLEGIANCE:

Vice Mayor Nelson Rodriguez led the Pledge of Allegiance.

4. MOMENT OF SILENCE:

Councilmember Luis Collazo led the invocation.

5. PUBLIC COMMENTS:

There were no public comments for this meeting.

6. ITEMS FOR DISCUSSION AND ACTION:

A. A Special Call Meeting will be held to discuss settlement related issues regarding the matter of F-71, LLC and F-69, LLC vs the Town of Miami Lakes Case Number 2016-015279 CA (01) and the five (5) public records lawsuits involving F-71, LLC vs Town of Miami Lakes, Mayor Cid, Vice-Mayor Lama, and Councilmen Mestre, Rodriguez, Mingo, and Daubert. There will also be a request from the Town Attorney to convene an Executive Session pursuant to Florida Law in the referenced matters.

The Town Attorney, Raul Gastesi, explained item 6A and answered questions posed by the Town Council.

Vice Mayor Rodriguez motioned to approve the settlement as directed by the Town Attorney and Councilmember Mestre seconded the motion. The Deputy Town Clerk, Nicole Cuellar, called the roll and the motion passed, 6-0, with Councilmember Tim Daubert being absent.

7. ADJOURNMENT:

There being no further business to come before the Council, the meeting adjourned at 8:54 a.m.

Approved this 7th day of November 2017.

Manny Cid, Mayor

Attest:

Gina M. Inguanzo, Town Clerk

MINUTES
Town Manager Selection Committee
Workshop
October 19, 2017
6:00 P.M.
Council Chambers
6601 Main Street
Miami Lakes, FL 33014

1. CALL TO ORDER:

Mayor Manny Cid called the meeting to order at 6:18 p.m.

Present at the Workshop were: Mayor Manny Cid, Vice Mayor Nelson Rodriguez, Councilmembers: Luis Collazo, Tim Daubert, Ceasar Mestre, Frank Mingo, and Marilyn Ruano

2. MOMENT OF SILENCE:

Councilman Collazo led the invocation and there was a moment of silence for Omar Gonzalez's daughter.

3. PLEDGE OF ALLEGIANCE:

Councilman Daubert led the Pledge of Allegiance

4. PUBLIC COMMENTS:

Mirtha Mendez came before the Town Council to speak on the Town Charter related to the Town Manager Selection process.

Robert Meador came before the Town Council to thank the Town Council for his appointment to the Town Manager Selection Committee and on the Town Manager Selection process.

Maria Kramer came before the Town Council to speak on the Town Manager Selection Committee.

Esther Colon came before the Town Council to speak on the Town Manager Selection process.

5. ITEMS FOR DISCUSSION:

A. Town Manager Selection Workshop

Town Attorney, Raul Gastesi, provided a Power Point presentation and answered questions posed by the Town Council regarding the Town Manager Selection Committee process.

The Town Council along with the Town Attorney and the Town Manager Selection Committee discussed possible qualifications needed of the succeeding Town Manager.

6. ADJOURNMENT:

There being no further business to come before the Council, the workshop was dismissed at 7:55 PM and extended until future date to be held in 2018.

Approved on this 7th day of November 2017.

Manny Cid, Mayor

Attest:

Gina M. Inguanzo, Town Clerk

MINUTES
Sunshine Meeting
October 24, 2017
9:30 A.M.
Government Center
6601 Main Street
Miami Lakes, Florida 33014

1. Call to Order:

Meeting began at 9:35 a.m.

Present at the meeting were: Mayor Manny Cid, Councilmembers: Luis Collazo and Marilyn Ruano, Alex Rey, Town Manager, Tony Lopez, Chief of Operations, Clarisell de Cardenas, Community Engagement & Outreach Manager, Carmen Olazabal, Public Works Consultant and Nicole Cuellar, Deputy Town Clerk/Assistant to the Council.

2. Items Discussed:

A. Update on Championed Action Items

The Councilmembers reviewed and provided updates on all the Town Council's Championed action items.

There was a brief discussion on the outcome of the West Lake Reforestation information session that occurred on Saturday, October 21st; the LED project that is still in the works, and a pending fire truck meeting to include Vice Mayor Rodriguez.

The Madden's Hammock matter proposed by Councilmember Collazo is currently pending until the F-71 matter is resolved. He also suggested to congregate meal plan options for residents of Miami Lakes which will first be reviewed by the Community Engagement and Outreach Department.

Councilmember Ruano's championed action item to search for programs that could be incorporated in the Town for kids of special needs is pending. She plans to meet with the City of Hialeah to search for options that can help contribute to the Miami Lakes population.

3. Actions to be Taken:

1. Fire Truck meeting to be rescheduled and to include Vice Mayor Rodriguez.
2. Clarisell de Cardenas, the Community Engagement and Outreach Manager, will gather feedback from the community to determine whether congregate meals would be of interest to the residents.

3. Councilmember Ruano will work on touring Edgar J. Hall in the City of Hialeah to gather feedback on their Special Population Programs.

4. Adjournment:

This meeting was adjourned at 10:59 a.m.

Approved on this 7th day of November 2017.

Manny Cid, Mayor

Attest:

Gina M. Inguanzo, Town Clerk

MINUTES
Regular Council Meeting
October 3, 2017
6:30 p.m.
Government Center
6601 Main Street
Miami Lakes, Florida 33014

1. CALL TO ORDER:

Mayor Manny Cid called the meeting to order at 6:40 p.m.

2. ROLL CALL:

The Town Clerk, Gina Inguanzo, called the roll with the following Councilmembers present: Luis Collazo, Tim Daubert, Cesar Mestre, Frank Mingo, and Marilyn Ruano. Vice Mayor Rodriguez and Mayor Manny Cid were also present.

3. MOMENT OF SILENCE:

Pastor Keith Scott from the Miami Lakes Congregational United Church of Christ led the Invocation.

4. PLEDGE OF ALLEGIANCE:

Councilmember Tim Daubert and colors led the Pledge of Allegiance.

5. SPECIAL PRESENTATIONS:

The organization, Women's Breast Health Initiative, were recognized for bringing awareness to Breast Cancer Awareness.

Frank Indiro was recognized for being Mayor for the Day and volunteering at Town Hall of Miami Lakes during the summer of 2017.

Carmen Crespi was recognized for her Orthodontics practice in the Town of Miami Lakes.

Ramiro Inguanzo was recognized for his commitment to engaging the students of Bob Graham Education Center in civic service.

Eduardo Caces recognized the Councilmembers for their effort in helping Eduardo and his wife, post-hurricane Irma, find a safe place to be while they had no power.

6. PUBLIC COMMENTS:

Mrs. Perla Tabares Hantman, Chairwoman of District 4 on the School Board of Miami-Dade County, Mr. Jose Bueno, Region Superintendent, North Region Office, and Mr. Joaquin Hernandez, Principal of Barbara Goleman High School, came before the Town Council to inform that Barbara Goleman High School will become a Mega Magnet program through the Federal Assistant Magnet Program Grant that will provide 50 million dollars to enhance education opportunities.

Sally Heyman, Miami-Dade County Commissioner, came before the Town Council to speak on item 13A, Police Civil Citations.

Deborah Robinson came before the Town Council to thank the Town Council on their work to help the community of Miami Lakes post hurricane Irma.

Ramiro Inguanzo came before the Town Council to congratulate all Town of Miami Lakes employees for their efforts and great work in helping the town post hurricane Irma.

Michael Huffaker came before the Town Council, on behalf of the Economic Development Committee, to thank the Town Council and staff for their well-executed effort post hurricane Irma.

Neil Robinson came before the Town Council to thank the Town Council in their efforts to help the community post hurricane Irma.

Mirtha Mendez came before the Town Council to speak on the flooding at East Troon Circle and the duck that used to reside by her residence.

7. ORDER OF BUSINESS (DEFERRALS/ADDITIONS/DELETIONS):

Mayor Cid combined 14A and 15A under the Manager's Report. Raul Gastesi added 15B, NW 154th ST, under the Attorney's Report. Vice Mayor Rodriguez motioned to approve the new Order of Business. Councilmember Collazo seconded the motion and all were in favor.

8. APPOINTMENTS:

Rafael Lopez was appointed to the Neighborhood Improvement Committee, nominated by Councilmember Luis Collazo.

Josh Dieguez was reappointed to the Neighborhood Improvement Committee, nominated by Councilmember Luis Collazo.

Emily Falcon was appointed to the Youth Activities Task Force, nominated by Councilmember Ceasar Mestre.

Robert Dominguez was reappointed to the Neighborhood Improvement Committee, nominated by Councilmember Frank Mingo.

Antonio Fernandez was appointed to the Youth Activities Task Force, nominated by Vice Mayor Nelson Rodriguez.

9. COMMITTEE REPORTS:

There were no Committee Reports for the month of October.

10. CONSENT CALENDAR:

A. Approval of Minutes:

- September 5, 2017 Budget Address Minutes
- September 5, 2017 First Budget Meeting Minutes
- September 5, 2017 Regular Council Meeting Minutes
- September 20, 2017 Second Budget Meeting Minutes

Approved on Consent.

11. ORDINANCES- FIRST READING:

A. AN ORDINANCE OF THE TOWN OF MIAMI LAKES, FLORIDA, AMENDING ORDINANCE NO. 16-197, AS AMENDED BY ORDINANCE 17-199; AMENDING THE TOWN'S FISCAL YEAR 2016-2017 BUDGET; CREATING A DISASTER FUND; PROVIDING FOR EXPENDITURE OF FUNDS; PROVIDING FOR AMENDMENTS; PROVIDING FOR CONFLICTS; AUTHORIZING THE TOWN MANAGER TO TAKE ALL ACTIONS NECESSARY TO IMPLEMENT THE TERMS AND CONDITIONS OF THIS ORDINANCE; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. (Rey)

The Town Attorney, Raul Gastesi, read the title of the Ordinance into the record.

Councilmember Mestre moved to approve the ordinance, 11A, in first reading and Councilmember Daubert seconded the motion. The Town Clerk, called the roll and all were in favor.

12. ORDINANCES- SECOND READING (PUBLIC HEARING):

A. AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA RELATING TO THE TOWN'S SIDEWALK NETWORK; ADOPTING RECITALS; AMENDING CHAPTER 35, ENTITLED 'STREETS, SIDEWALKS AND OTHE PUBLIC PLACES', ESTABLISHING PROVISIONS FOR THE COMPLETE BUILDOUT OF THE TOWN'S SIDEWALK NETWORK;

PROVIDING FOR REPEAL OF LAWS IN CONFLICT; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION INTO THE CODE; AND PROVIDING FOR AN EFFECTIVE DATE. (Rey)

The Town Attorney, Raul Gastesi, read the title of the ordinance into the record.

Mayor Cid opened the public hearing.

Darby Delsalle, Director of Planning, presented and answered questions posed by the Town Council.

Mayor Cid made a motion to table item 12A and Councilmember Daubert seconded the motion. The Town Clerk, called the roll and all were in favor.

- B. AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA RELATING TO CONSTRUCTION SITES; AMENDING CHAPTER 16, NUISANCES, AND CREATING ARTICLE 3, CONSTRUCTION SITES; ESTABLISHING SITE MANAGEMENT PROVISIONS FOR SAME; PROVIDING FOR REPEAL OF LAWS IN CONFLICT; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION INTO THE CODE; AND PROVIDING FOR AN EFFECTIVE DATE. (Rey)

The Town Attorney, Raul Gastesi, read the title of the Ordinance into the record.

Darby Delsalle, Director of Planning, presented item 12B and answered questions posed by the Town Council.

Mayor Cid opened the public hearing.

There being no one wishing to speak, Mayor Cid closed the public hearing.

Mayor Cid called for a recess at 8:58 p.m.

Mayor Cid called the meeting back to order at 9:10 p.m.

Vice Mayor Rodriguez made a motion to accept the amendment to the ordinance as proposed by the Director of Planning, Darby Delsalle. Mr. Delsalle then read into the record the amendment to the ordinance. He stated that the provisions of this ordinance shall only apply with regard to single family construction, new construction that is exterior to the premises; only that area shall be required for fencing. All materials related to that construction shall be held within the fenced area. Subparagraph A will then be renumbered to paragraph B and Subgraph B will be renumbered to paragraph C.

Councilmember Mestre then seconded the motion to accept the amendment. The Town Clerk, Gina Inguanzo, called the roll and all were in favor.

Vice Mayor Rodriguez then moved to approve the Ordinance as amended and Councilmember Mestre seconded the motion. The Town Clerk, Gina Inguanzo, called the roll and all were in favor.

13. NEW BUSINESS:

A. Police Civil Citations (Cid)

Mayor Cid informed the residents on the status of his new business item stating that there will be an update report during the upcoming Regular Council Meeting.

B. Revision of Jerry's Squad (Ruano, Collazo)

Councilmember Ruano motioned for the Elderly Affairs Committee to revisit and brainstorm new parameters for Jerry's Squad, for an efficient process during a next natural disaster. Councilmember Collazo seconded the motion, and all were in favor.

C. Hurricane Preparedness (Rodriguez)

Vice Mayor Rodriguez motioned to address the three concerns pertaining to hurricane preparedness using a notification system like Code Red, handheld radios, and a permanent generator. Councilmember Mestre seconded the motion and all were in favor.

D. Town Hall meeting to discuss placing FPL lines underground (Cid)

Mayor Cid made a motion encouraging town staff to coordinate a Town Hall meeting to discuss the financing options to have FPL lines underground. Councilmember Daubert seconded the motion and all were in favor.

E. HOA/Condos (Cid)

Mayor Cid pulled this item.

14. MAYOR AND COUNCILMEMBER REPORTS:

A. Hurricane Irma (Cid)

This item was combined with item 15A under the Manager's report as stated in the New Order of Business.

B. Traffic Boxes as Public Art (Cid)

Mayor Cid reported on his current work with the Town Manager to sponsor decorating one traffic box as a test run to gather resident's perspective on the public art work.

15. MANAGER'S REPORT:

A. Second Pass for Residential Debris Removal

Alex Rey, Town Manager, reported on the status of the Town's debris removal process. He stated that the priority is to remove hangers from the trees and that there are six different crews around Town helping with debris.

B. Resiliency Workshop

This item was combined with item 14A. Alex Rey, Town Manager, reported on the proposed educational workshop for residents to become knowledgeable on home improvements to make their homes more resilient.

16. ATTORNEY'S REPORT:

A. Attorney Report on Pending Litigation

Town Attorney, Raul Gastesi, reported on pending litigation with the former Mayor Michael Pizzi and Juan Valiente litigation.

B. This additional item was added under the new Order of Business. The Town Attorney reported on the 154th litigation and explained the scheduling conflict due to the hurricane. He stated that he is currently working on rescheduling a meeting with the County regarding this litigation.

17. ADJOURNMENT:

There being no further business to come before the Council, the meeting adjourned at 10:12 p.m.

Approved on this 7th day of November 2017.

Attest:

Manny Cid, Mayor

Gina M. Inguanzo, Town Clerk



Town of Miami Lakes Memorandum

To: Honorable Mayor and Councilmembers
From: Alex Rey, Town Manager
Subject: Freebee Agreement
Date: 11/7/2017

Recommendation:

It is recommended that the Town Council authorize the Town Manager to execute the contract with Beefree (DBA Freebee), for on-demand transportation services. The contract will be for an initial term of two (2) years, with three annual renewals.

Background:

At the July Council Meeting, the Council unanimously approved the authority to negotiate and bring forward to the Council a contract for services with Freebee to offer on-demand transportation services throughout the Town.

Town's current On-demand service

The Town currently spends about \$75K per year to fund the operation of a free on-demand bus service.

Users are required to book rides 24 hours in advance by contacting the receptionist at Town Hall. With only one bus, trips are booked every 15 minutes; therefore, only allowing the Town to provide about 30 trips per day (average 15 people).

1. Ride must be booked 24 hours in advance
2. Ride must begin and end within Town boundaries
3. Service is provided Monday- Friday 8am-3pm and Sundays from 10:30am-12:30pm – 37 hours per week.

Currently, we do not have any restrictions on the type of users (age, disability, resident, etc.); however, most of the users are teenagers and elderly.

The current cost of providing the service via the on-demand bus is \$79,500, while providing expanded service via Freebee will be \$123,333.

Proposed Service Alternative

Freebee provides service in six passengers, street legal electric vehicles. To request a ride, customers can use a free app available on iPhones and Android devices for on-demand services; flag down a Freebee vehicle; or use the call ahead reservation system. Rides are free to passengers; service is funded through a revenue sharing agreement on advertisement sales. All advertisements will be subject to the Town's approval and revenues are shared 50/50. Revenues from ads can be used to subsidize the cost of the service or as the Town sees fit.

Freebee currently provides services in the following areas: Key Biscayne, Miami Beach, Coral Gables, Downtown Miami and the Brickell area.

Our goals with Freebee is to not only maintain the current level of service but also provide an increase level of service to the community, therefore instead of having only one vehicle, we will start the operation with two vehicles providing service during the same hours as we currently provide.

Monday - Friday, 8am - 3pm Daily (14 Hours Daily) 2 Vehicles Full Time - \$123,333/year.

**If advertising subsidy is secured, the annual cost can be subsidized an additional \$24,000 - \$48,000 bringing the annual total to \$99,000 - \$75,000 per year.

The agreement will Freebee will also provide other benefits to the Town, such as:

1. Marketing opportunities: Freebee will provide additional marketing opportunities to the Town at no cost.
2. Banner ads on mobile app
3. Onboard screen(s)

In addition, Freebee is willing to provide all marketing materials including flyers and videos to promote the service at no cost to the Town. See samples of marketing materials created for the City of Coral Gables attached and video: <https://vimeo.com/221473697/872c4684b3>

2. Economic Development tool: The Freebee app also serves as an economic development tool

1. Supports local businesses: The Freebee app hosts a "Deals" section that allows the Town's local businesses to submit deals and specials directly to Freebee that then get posted to the app at no cost to the businesses.

2. Points of Interest: The Freebee app includes a "Places to Bee" section that is customized to each of their service areas. The Town will have the ability to submit information about the Town's attractions including events, parks, facilities, hotels, restaurants, etc.

3. Social Media: Nicknamed "The Hive", the Freebee app also includes a section where selfie photos taken on the rides are hosted. These photos are also often shared on Freebee's social media sites.

4. Brand Ambassadors: Freebee's drivers serve as Brand Ambassadors for the Town.

This program intends to reduce the number of vehicles on the road minimize gridlock, link the Town's public transportation systems, and provide a convenient way for people to travel inside of Miami Lakes.

ATTACHMENTS:

Description

Resolution

Miami Lakes Master Services Agreement

Miami Lakes RSA -Exhibit A

RESOLUTION NO. 17-____

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA, TO APPROVE AN AGREEMENT WITH BEEFREE AND THE TOWN OF MIAMI LAKES FOR ON-DEMAND TRANSPORTATION SERVICES, AUTHORIZING THE TOWN MANAGER TO TAKE ALL NECESSARY STEPS TO IMPLEMENT THE TERMS AND CONDITIONS OF THE AGREEMENT; AUTHORIZING THE TOWN MANAGER TO EXECUTE THE AGREEMENT; AUTHORIZING THE EXPENDITURE OF BUDGETED FUNDS; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, mobility and transportation efficiencies are an integral part of the Town of Miami Lakes (the “Town”) overall strategic plan; and

WHEREAS, the Town currently spends \$79,500.00 to provide an on-demand bus service for its residents;

WHEREAS, said service is limited to one bus with a limited operating time schedule which provides approximately 30 trips a day;

WHEREAS, Beefree, LLC (“Beefree”) is a ride sharing company that provides six passenger, street legal electrical vehicles available on demand via an android or i-phone application; and

WHEREAS, Beefree will allow the Town to expand its current on demand services by providing two vehicles to the Town at a cost of \$123,333.00; and

WHEREAS, Beefree will provide the Town with marketing opportunities such as banner ad’s and onboard screens; and

WHEREAS, revenues derived from marketing by Beefree will be shared with the Town 50/50 and can be used to subsidize the on-demand cost to the Town; and

WHEREAS, Beefree’s services will be provided at no costs to Town residents; and

WHEREAS, Beefree’s services will alleviate current traffic gridlock and enhance the Town’s standard of living; and

WHEREAS, the Town Manager recommends the execution of an agreement with Beefree for on-demand transportation service; and

WHEREAS, the Town Council approves the recommendation of the Town Manager to execute an agreement with Beefree for the expansion of on-demand transportation services in the Town.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA, AS FOLLOWS:

Section 1. Recitals. The foregoing Recitals are true and correct and incorporated herein by this reference.

Section 2. Approval of the Contract. The Town Council hereby approves the Master Services Agreement with Beefree in substantially the same form as attached.

Section 3. Authorization of Town Officials. The Town Manager and/or his designee and the Town Attorney are authorized to take all steps necessary to implement the terms and conditions of the Master Services Agreement with Beefree.

Section 4. Execution of the Contract. The Town Manager is authorized to execute the Master Services Agreement with Beefree in substantially the form attached hereto as Exhibit “A”, to execute any required agreements and/or documents to implement the terms and conditions of the Master Services Agreement, and to execute any extensions and/or amendments to the Master Services Agreement subject to approval as to form and legality by the Town Attorney.

Section 5. Expenditure of Funds. The Town Manager is authorized to expend budgeted funds to implement the terms and conditions of the Master Services Agreement.

Section 6. Effective Date. This Resolution shall take effect immediately upon adoption.

The foregoing resolution was offered by Councilmember _____ who moved for adoption. The motion was seconded by Councilmember _____ and upon being put to a vote, the vote was as follows:

Mayor Manny Cid	_____
Vice Mayor Nelson Rodriguez	_____
Councilmember Luis Collazo	_____
Councilmember Tim Daubert	_____
Councilmember Ceasar Mestre	_____
Councilmember Frank Mingo	_____
Councilmember Marilyn Ruano	_____

Passed and adopted this _____ day of _____, 2017.

Manny Cid
Mayor

Attest:

Gina M. Inguanzo
Town Clerk

Approved as to form and legal sufficiency:

Raul Gastesi, Jr.
Gastesi & Associates, P.A.
Town Attorney

EXHIBIT A

MASTER SERVICES AGREEMENT

This Master Services Agreement (“Agreement”) is made and entered into on this ____ day of November, 2017, by and between BEEFREE, LLC, a limited liability company duly organized and existing under the laws of the State of Florida and having its principal place of business at 2312 North Miami Avenue, Miami, Florida 33127 (“BEEFREE”), and TOWN OF MIAMI LAKES, a municipal corporation duly organized and existing under the laws of the State of Florida and having its principal address at 6601 Main St, Miami Lakes, Florida 33014 (“TOWN” or “Town”). This Agreement provides the general terms and conditions applicable to TOWN’s purchase of services from BEEFREE.

In consideration of the promises and covenants contained in this Agreement, and for good and valuable consideration, BEEFREE and TOWN (collectively, the “Parties”), intending to be legally bound, hereby agree as follows:

1. Scope of Services. This Agreement shall serve as a master agreement between the Parties, which sets forth the basic terms that shall apply to the respective rights and obligations of the Parties during the term of this Agreement. Specific services and rates for such services shall be set forth in a separate Rates and Services Addendum (“Addendum”), which may be amended by written agreement to from time to time between the Parties, and which shall require execution by each party hereto in order to be effective and binding. Each Addendum shall reference this Agreement and shall be governed by the terms and conditions herein. In the event of a conflict between any Addendum and this Agreement, the terms and conditions of this Agreement shall control, unless the Addendum expressly states that the terms and conditions of the Addendum shall control. Specific terms in an Addendum shall not affect any other Addendum under this Agreement without the express written agreement of the Parties.

2. Description of Services. BEEFREE provides mobile application-based transportation and marketing services to members of the public for the benefit of its clients via BEEFREE’s 100% electric and customized low-speed vehicles known as “Freebees.” As BEEFREE’s services are specifically tailored for each of its clients, the specific nature of the services that will be provided to TOWN hereunder will be specified in the Addendum(s) hereto.

3. Compensation and Payment. The rates for services and terms of payment will be based on the type and number of services requested by TOWN, and will be specified in the Addendum(s) hereto. Whenever feasible, BEEFREE will electronically invoice TOWN at least fourteen (14) days prior to payment due date. Any payments not received within forty-five (45) calendar days of an invoice date shall bear interest at the maximum statutory rate until paid. Failure or delay in invoicing shall not excuse TOWN from its payment obligations, however, it may result in a delay of payment.. Any and all disputes related to an invoice issued by BEEFREE must be made by TOWN, in writing, within ten (10) calendar days of the payment due date for the invoice.

4. Term and Period of Performance. This Agreement shall commence immediately upon execution of the first Addendum hereto, and, unless terminated earlier pursuant to Section 5 below or by mutual written agreement between the Parties, shall continue in full force and effect thereafter until satisfactory completion of the services provided for in this Agreement and all Addendums hereto is achieved.

5. Termination. This Agreement, along with any Addendums hereto, may be unilaterally terminated in any of the following manners:

(a) Termination for Convenience: The Town may terminate this Agreement, along with any Addendum(s) for convenience at any time after the sixth continuous month of services performed under any Addendum hereto, by providing thirty (30) days written notice to BEEFREE. In the event of a termination for convenience, BEEFREE shall be paid for all services performed through the date of termination, based on the percentage of services completed (subject to applicable setoff rights) and BEEFREE shall not be entitled to any other compensation or damages from the Town.

(b) Termination for Cause: If either party believes that the other party has failed in any material respect to perform its obligations under this Agreement or its Addendums, then that party may provide notice to the other party describing the alleged failure in reasonable detail. If the alleged failure relates to a failure to pay any sum due and owing under this Agreement, the breaching party shall have fifteen (15) business days after notice of such failure to cure the breach. If the breaching party fails to cure within the specified time, then the non-breaching party may immediately terminate this Agreement for cause by providing notice to the breaching party. With respect to all other defaults, if the breaching party does not, within fifteen (15) calendar days after receiving such written notice, either: (a) cure the material failure, or (b) if the breach is not one that can reasonably be cured within thirty (30) calendar days, then the non-breaching party may terminate this Agreement, in whole or in part, for cause by providing notice to the breaching party. In the event of

termination by the Town for cause, BEEFREE shall be paid any sums otherwise due and owing for services performed through the date of termination, based on the percentage of services completed (subject to applicable setoff rights) and less any other damages payable to the Town.

(c) Termination for Bankruptcy: Either party shall have the immediate right to terminate this Agreement, by providing written notice to the other party, in the event: (i) the other party enters into receivership or is the subject of a voluntary or involuntary bankruptcy proceeding, or makes an assignment for the benefit of creditors; or (ii) a substantial part of the other party's property becomes subject to any levy, seizure, assignment or sale for or by any creditor or government agency.

(d) Continuation of Services: BEEFREE will continue to perform Services during the notice period unless otherwise mutually agreed upon between the Parties in writing. TOWN agrees to pay BEEFREE a prorated amount based on actual work performed during the notice period. Upon termination by either party, TOWN will pay BEEFREE for all services performed and charges and expenses reasonably incurred by BEEFREE in connection with the services provided under this Agreement and any Addendums through the date of termination.

6. Notice. Any and all notices provided for in this Agreement shall be in writing and delivered personally, or sent by certified or registered mail, postage prepaid, return receipt requested, to the address set forth below for the following contact persons for each party. Any notice so given shall be deemed received when personally delivered or three (3) business days after mailing. Any party may change the address to which notices are to be sent by giving notice of such change of address to the other party in the manner herein provided for giving notice.

TOWN:

Attn: Alex Rey
Town Manager
Address: Town of Miami Lakes
6601 Main St, #208
Miami Lakes, FL 33014
Email: reya@miamilakes-fl.gov

Cc: Raul Gastesi
Town Attorney
Address: Town of Miami Lakes,
6601 Main St, #208
Miami Lakes, FL 33014
Email: gastesir@miamilakes-fl.gov

BEEFREE:

Attn: Jason Spiegel
Address: 2312 N Miami Avenue, Miami, FL 33127
Tel: 215-370-5699
Fax/email: jason@ridefreebee.com

Each party agrees to appoint responsible contact persons in order to ensure that the relevant contractual obligations are timely performed in accordance with this Agreement.

7. Force Majeure. BEEFREE shall not be liable to the TOWN for non-performance or delay in performance of any of its obligations under this Agreement and any Addendum(s) hereto due to acts of God, war, civil commotion, embargo, strikes, fire, theft, delay in delivery of services of sub-contractors or sub-suppliers, shortage of labor or materials, compliance with any regulation or directive of any national, state or local government, or any department or agency thereof, epidemic, hurricane, tropical storm, inclement weather, earthquake or any other similar unforeseen event or act of God (whether or not similar in nature to those specified) which are outside the reasonable control of BEEFREE; it

being understood that BEEFREE shall use reasonable efforts which are consistent with accepted practices in the industry to resume performance.

8. Governing Law. This Agreement shall be construed, interpreted and governed exclusively by and pursuant to the laws of the State of Florida, without reference to any conflicts-of-laws rules or principles that may or would require the application of the law of any other jurisdiction.

9. Venue. The Parties agree that any controversy, disagreement, claim, dispute or other proceeding between them which relates to or arises out of this Agreement, or which is otherwise related in any manner to the relationship between the Parties, shall be subject to the exclusive jurisdiction and venue of the courts of the State of Florida located in Miami-Dade County, Florida. Each party irrevocably waives any right that it may have to a trial by jury in connection with any dispute arising out of or in connection with this Agreement and any Addendums hereto.

10. Default. In the event of any lawsuit, litigation, proceeding or action (collectively, "Action") necessitated by a party's default with respect to its obligations under this Agreement, the prevailing party shall be reimbursed by the other party for all costs and expenses incurred in connection with the Action, including, but not limited to, reasonable attorneys' fees and costs.

11. Severability. If, at any time, any provision hereof is or becomes illegal, invalid or unenforceable in any respect under the law of any jurisdiction, the legality, validity or enforceability of the remaining provisions shall in no way be affected or impaired thereby. The invalid provision shall be replaced by a valid one which achieves to the extent possible the original purpose and commercial goal of the invalid provision.

12. Indemnification and Hold Harmless.

To the fullest extent permitted by laws and regulations, BEEFREE shall defend, indemnify, and hold harmless the TOWN, its elected and appointed officials, attorneys, administrators, consultants, agents, and employees from and against all claims, damages, losses, and expenses, whether direct, indirect, or consequential (including but not limited to fees and charges of attorneys and other professionals and court and arbitration costs) arising out of or resulting from the performance of the services provided hereunder, any failure of BEEFREE to properly maintain the Freebee vehicles, and/or any manufacturer defect and caused in whole or in part by either (i) any willful, intentional, reckless, or negligent act or omission of BEEFREE, any subconsultant, subcontractor, or any person or organization directly or indirectly employed by any of them to perform or furnish any of the services or anyone for whose acts any of them may be liable, regardless of whether or not it is caused in part by a party indemnified hereunder and regardless of the negligence of any such indemnified party, or (ii) any willful, intentional, reckless, or negligent act or omission of any individual or entity not a party to this agreement. The parties expressly agree that this provision shall be construed broadly, and BEEFREE's obligations to pay for the Town's legal defense hereunder shall arise and be fully enforceable when BEEFREE (or any subconsultant or any person or organization directly or indirectly employed by BEEFREE) is alleged to have acted willfully, intentionally, recklessly, or negligently in the performance of the services required under this Agreement. For any matters in which BEEFREE is obligated to pay for the TOWN's legal defense hereunder, BEEFREE shall be permitted to retain counsel of its choosing for both BEEFREE and the TOWN, provided that such legal counsel is reasonably acceptable to the TOWN, which consent shall not be unreasonably withheld. Any failure of BEEFREE to comply with the terms of this provision shall be deemed a material breach of this Agreement and may subject BEEFREE to debarment from consideration for future award of Town contracts pursuant to Section 17 of Ordinance 12-142 of the Town of Miami Lakes Municipal Code. This provision shall survive termination of the Agreement.

In any and all claims against the Town or any of its elected or appointed officials, consultants, agents, or employees by any employee of BEEFREE, any subconsultant, any person or organization directly or indirectly employed by any of them to perform or furnish any of the services or anyone for whose acts any of them may be liable, the indemnification obligation under the above paragraph shall not be limited in any way by any limitation on the amount or type of damages, compensation, or benefits payable by or for BEEFREE or any such subconsultant or other person or organization under workers' or workman's compensation acts, disability benefit acts, or other employee benefit acts. Moreover, nothing in this Indemnification and Hold Harmless provision shall be considered to increase or otherwise waive any limits of liability, or to waive any immunity, established by Florida Statutes, case law, or any other source of law.

13. Remedies and Waivers. No failure to exercise, nor any delay in exercising, on the part of either party, any right or remedy hereunder shall operate as a waiver thereof, nor shall any single or partial exercise of any right or remedy prevent any further or other exercise thereof or the exercise of any other right or remedy.

14. Assignment. This Agreement shall not be assignable by either party, in whole or in part, without the written consent of the other party, which consent shall not be unreasonably withheld or denied.

15. Construction and Interpretation. The rule requiring construction or interpretation against the drafter is waived. This Agreement and all Addendums hereto shall be deemed as if they were drafted by both Parties in a mutual effort.

16. Entire Agreement. This Agreement and the Addendum(s) hereto form the entire agreement between the Parties relating to the subject matter hereof. Except as otherwise agreed in this Agreement, all amendments and modifications to this Agreement shall be made by a written document executed by both Parties.

17. Waiver of Consequential Damages. BEEFREE waives claims against the Town for consequential damages arising out of or related to this Agreement or its performance including, but not limited to, damages for lost income, profit, lost bonding capacity, financing, business and reputation, or for loss of management or labor productivity, damages incurred for principal office expenses, including the compensation of personnel stationed there, and for anticipated profit on any work not performed by BEEFREE.

18. Florida Public Records Law, Florida Statutes Chapter 119. Records subject to the provisions of Public Records Law, Florida Statutes Chapter 119, shall be kept and maintained in accordance with such Statute. BEEFREE acknowledges that records and books, not subject to exemption under Chapter 119, may be disclosed and/or produced to third parties by the Town in accordance with requests submitted under Chapter 119 or court orders without penalty or reprisal to the Town for such disclosure and/or production. BEEFREE also agrees to assert, in good faith, any relevant exemptions provided for under Chapter 119 for records in its possession on behalf of the Town. Furthermore, BEEFREE agrees to comply with the provisions outlined in Section 119.0701 of the Florida Statutes, the requirements of which are incorporated by reference herein.

19. Sovereign Immunity. BEEFREE acknowledges that the Florida Doctrine of Sovereign Immunity bars all claims by BEEFREE against the Town other than claims arising out of this Agreement. Specifically, BEEFREE acknowledges that it cannot and will not assert any claims against the Town, unless the claim is based upon a breach by the Town of this Agreement. BEEFREE acknowledges that this Agreement in no way estops or affects the TOWN's exercise of its regulatory authority. In addition, the TOWN retains the full extent of its sovereign immunity in relation to the exercise of its regulatory authority. BEEFREE acknowledges that it has no right and will not make claim based upon any of the following:

- a. Claims based upon any alleged breach by the TOWN of implied warranties or representations not specifically set forth in this Agreement, as the parties stipulate that there are no such implied warranties or representations of the TOWN. All obligations of the TOWN are only as set forth in this Agreement;
- b. Claims based upon negligence or any tort arising out of this Agreement;
- c. Claims upon alleged acts or inaction by the Town, its commissioners, attorneys, administrators, consultants, agents, or any TOWN employee;
- d. Claims based upon an alleged waiver of any of the terms of this Agreement unless such waiver is in writing and signed by an authorized representative for the TOWN and BEEFREE.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed by their duly authorized representatives, as of the date first above written.

Attest:

TOWN OF MIAMI LAKES

By: _____
Gina Inguanzo, Town Clerk

By: _____
Alex Rey, Town Manager

Legal Sufficiency:

By: _____
Raul Gastesi, Town Attorney

Witness:

Signed, sealed and witnessed in the presence of:

By: _____

As to **BEEFREE**:

By: _____

Name: _____

Title: _____

EXHIBIT A
RATES AND SERVICES ADDENDUM

This Rates and Services Addendum (“Addendum”) supplements the Master Services Agreement between BEEFREE, LLC (“BEEFREE”) and MIAMI LAKES (“TOWN”), made and entered into on November ____, 2017 (the “Agreement”). This Addendum is subordinate to, and fully incorporates the terms and conditions of the Agreement, unless expressly stated otherwise herein.

In consideration of the promises and covenants contained herein, and for good and valuable consideration, BEEFREE and TOWN (collectively, the “Parties”), intending to be legally bound, hereby agree as follows:

1. **Term.** The term of the Services set forth under this Addendum shall commence on **November 1, 2017**, and shall remain in full force and effect until **October 31, 2019** (the “Term”), unless terminated sooner pursuant to the terms of the Agreement.

TOWN, by action of the Town Manager, will have three (3) options to extend the Term for additional periods of one (1) year each, subject to continued satisfactory performance as determined by the Town Manager, and to the availability and appropriations of funds. Should TOWN wish to exercise its option to extend the Term, it shall notify BEEFREE in writing at least ninety (90) days prior to the expiration of the preceding Term.

2. **Services.** This Addendum is limited in scope to the following services (the “Services”), which BEEFREE agrees to provide to TOWN at the rates specified herein (the “Rates”):

- a. BEEFREE will provide two (2) “Freebee” 2017 E6 Electric vehicles with full doors and windows dedicated to TOWN (the “Vehicles”) for the duration of the Term. At least one of the Vehicles dedicated to TOWN will be wheelchair accessible in compliance with the requirements of the Americans with Disabilities Act (“ADA”).
- b. BEEFREE will operate two (2) of the Vehicles within TOWN’s designated service area at all times during TOWN’s operating hours (weather and conditions permitting) with the only exception being when a driver takes their thirty (30) minute lunch, during which one (1) vehicle will be in operation and BEEFREE will take all reasonable steps to limit this downtime in service. TOWN’s base operating hours are from 8:00am to 3:00pm, Monday through Friday. TOWN reserves the right to increase the service hours and number of Vehicles during the term of the Agreement. BEEFREE agrees that at all times during TOWN’s operating hours, at least one (1) Vehicle in compliance with ADA requirements will be available to accommodate passengers upon request, and BEEFREE will operate the ramping system and secure any wheelchairs to the vehicle should such accommodations be requested.
- c. BEEFREE will provide drivers for the Vehicles, who will act as brand ambassadors for the Town of Miami Lakes and will communicate public service announcements as may be communicated by TOWN to BEEFREE from time to time.
- d. Prior to the beginning of the Term, BEEFREE will deliver to TOWN one (1) fast charger for charging the Vehicles.
- e. Prior to the beginning of the Term, BEEFREE will add TOWN as an additional insured on BEEFREE’s automobile insurance policy (of at least \$1 million), on BEEFREE’s general liability policy (of at least \$3 million), and on BEEFREE’s workers’ compensation policy (of at least \$500,000), and in compliance with Florida State Law. TOWN will remain as an additional insured on said policies throughout the Term. BEEFREE will provide TOWN with Certificates of Insurance reflecting the above stated policies within ten (10) business days of written request from TOWN. BEEFREE will provide not less than twenty (20) business days’ written notice before any policy or coverage is cancelled, restricted, or a material change is made.

- f. BEEFREE will assist TOWN in developing a marketing plan to encourage ridership on the Vehicles during the Term by creating a complimentary promotional video and promotional brochures at no additional cost to TOWN.
 - g. Beginning with the second month of the Term and continuing for each month of the Term thereafter, BEEFREE will provide TOWN with a monthly report showing data and analytics related to ridership in the Vehicles for the preceding month(s). BEEFREE will provide these reports within ten (10) business days of the last day of each month, unless another time frame is agreed to between the Parties.
3. **Compensation & Rates.** As consideration for the Services listed above, TOWN shall pay BEEFREE at the following Rates:
- a. TOWN shall pay an hourly rate of \$33.88 per Vehicle. TOWN guarantees a minimum of thirty-five (35) hours per Vehicle per week as a base for operations. Any additional hours, previously approved by TOWN, will be billed at a maximum of \$33.88 per Vehicle.
4. **Payment Terms.** TOWN agrees to pay the Rates in installments, as follows:
- a. First payment of **\$61,666.67** to BEEFREE upon execution of this Addendum, which shall apply towards the initial six (6) months of base services;
 - b. After the initial six (6) months of Services, BEEFREE shall invoice the Town once per month for all Services provided during the prior month.
 - c. TOWN will take action to pay, reject or make partial payment on an invoice in accordance with the Florida Local Government Prompt Payment Act. All payment(s) shall be made in accordance with the State of Florida Government Prompt Payment Act.
 - d. With each invoice to TOWN, BEEFREE will attach a record of invoices for any advertising agreements entered into in connection with the Vehicles as backup to support any credit to TOWN. However, BEEFREE shall be under no obligation to make any payment or provide any credit to TOWN until such time, and only to the extent, that payment of an invoice for advertising on the Vehicles is actually received by BEEFREE.
5. **Additional Terms.**
- a. Should this Addendum terminate at any time prior to the sixth full month of Services, the TOWN's first payment of \$61,666.67, as set forth in Section 4.a above, will be reimbursed to the TOWN by BEEFREE in a pro-rated amount, for that portion of the initial six (6) months of Services in which the Services are not performed following the date of termination.
 - b. TOWN's operating hours, as contemplated in Section 2.b. above, will be established in a writing acquiesced to by the Parties prior to the beginning of the Term, and may be modified by subsequent agreements of the Parties as ridership data becomes available throughout the Term. TOWN reserves the right to adjust the hours and timing based on actual demand, subject to adherence with the terms set forth in Section 3.a. above.
 - c. TOWN shall be responsible for installation and maintenance of the fast chargers and any costs associated therewith at all times after acceptance of the delivery described in Section 2.c. above.
 - d. If at any time during the Term TOWN determines that a BEEFREE employee assigned to drive the Vehicles is not providing satisfactory service, TOWN shall have the right to request that BEEFREE reassign and replace the driver with a BEEFREE employee who meets TOWN's standards. Any such request shall be made by TOWN to BEEFREE in writing, and shall state the reason(s) for TOWN's request in detail

sufficient to apprise BEEFREE of the basis for TOWN's request. BEEFREE shall take action to comply with any reasonable request within seven (7) days of receiving such written notice from TOWN.

- e. If at any time during the Term TOWN determines that any part of a Vehicle is in disrepair, TOWN shall have the right to request that BEEFREE repair or replace such part so that it meets industry standards. BEEFREE shall repair or replace any such part identified by TOWN within seven (7) days of receiving notice from TOWN.
- f. BEEFREE will operate the Vehicles in TOWN's designated service area as delineated in the attached map.
- g. TOWN will provide two (2) covered and secured parking spaces for the Vehicles for the duration of the Term at no cost to BEEFREE.
- h. Should local law allow for BEEFREE to sell advertising space on the Vehicles at any time during the Term, and provided BEEFREE is able to sell such advertising space, BEEFREE may enter into separate agreements with advertisers for the placement of advertising on the Vehicles. Any advertising revenue generated from the sale of advertising on the Vehicles during the Term shall be divided equally between BEEFREE and TOWN, with each entitled to 50% of advertising revenue that is generated and actually received by BEEFREE. TOWN shall be permitted to apply its share of such revenue, if any, towards subsidizing the Rates it has agreed to pay hereunder, subject to the terms set forth in Section 4.d. above. At any time, TOWN may request copies of advertising agreement entered into for the placement of advertising on the Vehicles and BEEFREE will furnish said copies within fifteen (15) business days. Nothing in this section should be deemed to constitute a guarantee that BEEFREE will sell such advertising space or generate any revenue by selling advertising on the Vehicles during the Term, and TOWN expressly acknowledges that no such guarantee has been made by BEEFREE.

IN WITNESS WHEREOF, the Parties have caused this Addendum to be executed by their duly authorized representatives, effective as of the date last written below.

Attest:

TOWN OF MIAMI LAKES

By: _____
Gina Inguanzo, Town Clerk

By: _____
Alex Rey, Town Manager

Legal Sufficiency:

By: _____
Raul Gastesi, Town Attorney

Witness:

Signed, sealed and witnessed in the presence of:

By: _____

As to **BEEFREE**:

By: _____

Name: _____

Title: _____



Town of Miami Lakes Memorandum

To: The Honorable Mayor and Councilmembers
From: Alex Rey, Town Manager
Subject: Architectural Design Review
Date: 11/7/2017

Recommendation:

Based on the analysis provided in the staff report and other factors contained in this report, Staff recommends approval of the ordinance amending the site plan review procedures and creating architectural review standards.

Background:

On February 7, 2017, the Town Council of the Town of Miami Lakes directed the Town Manager to explore potential revisions to the Land Development Code (LDC), and to return to a workshop with recommendations. The request followed in the wake of an active development cycle that brought to light concerns over quality design and compatibility of development. The Council's direction was to identify codifiable design standards that would provide staff the tools needed to promote quality design without interrupting the timeliness of the development review process. The workshop was held on October 24, 2017 and the proposed ordinance is reflective of discussion held at that meeting.

As it currently stands, Section 13-304 of the Town's LDC's provides little in the way of specificity regarding desired architectural standards and neighborhood compatibility. The proposed ordinance addresses the use of recognizable architectural genre, building scale and massing, façade treatments and materials, windows and doors, pedestrian scale, and other ancillary features. Multifamily, commercial, and Industrial development requiring site plan review are subject to the new provisions and all require staff level review for compliance. Final authority is reserved to the Council for those applications requiring public hearing. The proposed ordinance also provides for an appeal procedure.

On October 24, 2017, the Local Planning Agency recommended approval of the ordinance without modification. The attached ordinance has since been updated to include the definition of key terms. For a fuller description and analysis of the proposed ordinance, please see the Staff Report and Analysis attached to this memorandum.

ATTACHMENTS:

Description

Ordinance on First Reading

LPA Submittal

Map of Affected Lands

ORDINANCE NO. 17-__

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA, RELATING TO ARCHITECTURAL DESIGN STANDARDS; AMENDING CHAPTER 13, LAND DEVELOPMENT CODE; OF ARTICLE III, AMENDING SECTION 13-304(H) AND CREATING SECTION 13-311, ENTITLED, “DESIGN AND ARCHITECTURAL STANDARDS,” TO ESTABLISH DESIGN AND ARCHITECTURAL REVIEW STANDARDS FOR MULTIFAMILY RESIDENTIAL AND NONRESIDENTIAL DEVELOPMENT; PROVIDING FOR INCLUSION INTO THE CODE; PROVIDING FOR ORDINANCES IN CONFLICT, SEVERABILITY, CODIFICATION, AND AN EFFECTIVE DATE.

WHEREAS, on February 7, 2017, the Town Council directed the Town Manager to explore and possibly prepare an ordinance that would address design standards for new development within the Town; and

WHEREAS, on October 12, 2017, at a publicly advertised workshop, staff presented a recommendation to the Town Council regarding the implementation of standards that may be adopted into the Code to guide the development of future projects; and

WHEREAS, the amendment at Exhibit “A” is reflective of the Town Council’s desire as expressed at the October 12, 2017, workshop; and

WHEREAS, the Administrative Official reviewed the proposed amendment to the Land Development Code and recommends approval, as set forth in the Staff Analysis and Recommendation dated October 24, 2017, and incorporated into this Ordinance by reference; and

WHEREAS, the Town Council appointed the Planning and Zoning Board as the Local Planning Agency (LPA) for the Town pursuant to Section 163.3174, Florida Statutes; and

WHEREAS, on October 24, 2017, after conducting a properly noticed public hearing, the Planning and Zoning Board, acting in its capacity as the Local Planning Agency, acted in accordance with state law, and in specific compliance with Section 163.3174, Florida Statutes and

reviewed and recommended approval to the Miami Lakes Town Council; and

WHEREAS, on _____, 2017, after conducting a properly noticed public hearing and considering the recommendations of the public, the Local Planning Agency, and the Administrative Official; the Town Council moved the proposed amendment on first reading for second reading and consideration of adoption; and

WHEREAS, the Town Council finds that the proposed amendment is consistent with the Town of Miami Lakes Comprehensive Plan and the criteria for evaluation of an amendment to the Land Development Code found in Subsection 13-306(b) of the Town Code; and

WHEREAS, on _____, 2017, after conducting a properly noticed public hearing and considering the recommendations of the public, the Local Planning Agency, and the Administrative Official, the Town Council finds it in the public interest to adopt the proposed ordinance.

NOW, THEREFORE, THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA, HEREBY ORDAINS AS FOLLOWS.

Section 1. Recitals. The foregoing recitals are true and correct and are incorporated herein by this reference.

Section 2. Findings. After considering Staff's report, both submitted in writing and presented orally and the public comment, the Town Council finds that the proposed amendment is consistent with the Town of Miami Lakes Comprehensive Plan and the criteria for an amendment to the Land Development Code pursuant to Subsection 13-306(b) of the Town Code, as provided for in the Staff Recommendation and Analysis Report.

Section 3. Approval. The Town Council hereby adopts the amendment as provided at Exhibit "A," and as incorporated herein.

Section 4. Repeal of Conflicting Provisions. All provisions of the Code of the Town of Miami Lakes that are in conflict with this Ordinance are hereby repealed.

Section 5. Severability. The provisions of this Ordinance are declared to be severable and if any section, sentence, clause or phrase of this Ordinance shall for any reason be held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining sections, sentences, clauses, and phrases of this Ordinance but they shall remain in effect, it being the legislative intent that this Ordinance shall stand notwithstanding the invalidity of any part.

Section 6. Inclusion in the Town Code. It is the intention of the Town Council, and it is hereby ordained, that the provisions of this Ordinance shall be included in the Town Code.

Section 7. Effective date. This Ordinance shall become effective immediately upon adoption.

FIRST READING

The foregoing ordinance was offered by Councilmember _____ who moved its adoption on first reading. The motion was seconded by Councilmember _____ and upon being put to a vote, the vote was as follows:

- Mayor Manny Cid _____
- Vice Mayor Nelson Rodriguez _____
- Councilmember Luis Collazo _____
- Councilmember Tim Daubert _____
- Councilmember Ceasar Mestre _____
- Councilmember Frank Mingo _____
- Councilmember Marilyn Ruano _____

Passed on first reading this _____ day of _____, 2017.

SECOND READING

The foregoing ordinance was offered by Councilmember _____ who moved its adoption on second reading. The motion was seconded by Councilmember _____ and upon being put to a vote, the vote was as follows:

- Mayor Manny Cid _____
- Vice Mayor Nelson Rodriguez _____
- Councilmember Luis Collazo _____
- Councilmember Tim Daubert _____
- Councilmember Ceasar Mestre _____
- Councilmember Frank Mingo _____
- Councilmember Marilyn Ruano _____

Passed and adopted on second reading this _____ day of _____, 2017.

Manny Cid
Mayor

Attest:

Gina M. Inguanzo
Town Clerk

Approved as to form and legal sufficiency:

Raul Gastesi, Jr.
Gastesi & Associates, P.A.
Town Attorney

EXHIBIT A

Ordinance

Chapter 13 – LAND DEVELOPMENT CODE

* * *

ARTICLE III. – DEVELOPMENT APPROVAL PROCEDURES

* * *

Sec. 13-304. - Site plan approval.

* * *

(h) *Specific factors for review of a site plan.* The approval or approval with modifications and/or conditions or changes of approval by written development order shall include not only conclusions, but also findings of fact related to the specific proposal and shall set forth the reasons for the approval, with or without modifications and/or special conditions. The development order shall set forth with particularity in what respects the plan would or would not be in the public interest including, but not limited to findings of fact and conclusions on the following site plan approval criteria:

- (1) In what respects the plan is or is not consistent with the Comprehensive Plan, the purpose and intent of the zoning district in which it is located and any design or planning studies adopted by the Town Council that include recommendations applicable to the design of the site under review.
- (2) In what respects the plan is or is not in conformance with all applicable regulations of the zoning district in which it is located.
- (3) In what respects the plan is or is not in conformance with ~~the~~ Town code requirements including:
 - a. ~~the~~ The design and construction of streets, utility facilities and other essential services as may be required by the Town or other governmental agencies.
 - b. Internal and external circulation, including vehicular, bicycle and pedestrian. Circulation systems shall serve the needs of the development and be compatible with, and functionally integrate with, circulation systems outside the development. Vehicular traffic from non-residential development shall be routed so as to minimize impacts on residential development.
- (4) In what respects the plan is or is not consistent with good design standards in respect to all external relationships including but not limited to:
 - a. Design and architectural standards as provided at section 13-311. Relationship to adjoining properties, including the arrangement of buildings and landscape to produce spatial relationships that are compatible with, and complementary to, the development and zoning in adjoining areas.

- ~~b. Internal and external circulation, including vehicular, bicycle and pedestrian. Circulation systems shall serve the needs of the development and be compatible with, and functionally integrate with, circulation systems outside the development. Vehicular traffic from non residential development shall be routed so as to minimize impacts on residential development.~~
 - be. Disposition of open space, use of screening or buffering where appropriate to provide a logical transition to existing, permitted or planned uses on adjoining properties.
 - cd. Landscaping that enhances architectural features, strengthens vistas and important axes, provides shade, blocks noise generated by major roadways and intense-use areas and, to the maximum extent practicable, preserves existing trees on-site.
 - ~~e. Appropriate scale of proposed structures to be compatible with and complementary to existing, permitted or planned uses on adjoining properties and in the immediate area.~~
 - df. All outdoor lighting, signs or permanent outdoor advertising or identification features shall be designed as an integral part of and be harmonious with building design and the surrounding landscape.
 - eg. Service areas which may be provided shall be screened and so located as not to be visible from the public right-of-way and other properties.
 - fh. Design of the site shall ensure adequate access for emergency vehicles and personnel.
 - gi. Design of the site shall utilize strategies to provide for the conservation of energy and natural resources, including water.
- (5) In what respects the plan is or is not in conformance with the Town policy in respect to sufficiency of ownership, guarantee for completion of all required improvements and the guarantee for continued maintenance.

* * *

Sec. 13-311. - Design and architectural standards

(a) Purpose. All new multifamily and nonresidential development projects must incorporate a design concept consistent with a recognizable architectural style. A recognizable architectural style shall be one which has a basis in either academic or vernacular architecture. Building design should be consistent with the recognizable architectural style and should incorporate architectural embellishments commonly associated with that style. The following shall not be considered recognizable architectural styles:

- (1) Corporate signature or commercial prototype architecture, unless such is consistent with other requirements of this Article.
- (2) Any architecture having a historical reference which is so unique and different from current design philosophy that such reference is inconsistent and incompatible with surrounding structures. Examples of such include igloos, tepees, medieval castles, caves and the like.

- (3) Any kitsch architecture which does not resemble a typical structure, but resembles an exaggerated or oversized object, such as a plant, animal, fish, edible food or other such items.

(b) Definitions: For the purpose of this Section the following definitions shall apply.

Façade shall mean an exterior wall, or face, of a building. The front facade of a building contains the building's main entrance, the rear facade is the building's rear exterior wall, and the side facades are a building's side exterior walls.

Fenestration shall mean the arrangement of windows across the facade of a building.

Kitsch shall mean excessively garish or sentimental art, usually considered in bad taste.

Roof height shall mean the height of any given portion of a building or structure, as measured from the average site elevation, vertically to the uppermost point of that portion of the building or structure. Roof pitch shall mean the slope of the roof.

Screening or Buffering shall mean visual barriers that obscure views of other structures or equipment.

Open Space shall mean areas of a lot dedicated to landscaping, or otherwise unencumbered by either structures or paving.

Vista shall mean a view corridor between buildings.

(c) Building Scale and Massing. Building layout should, where appropriate, ensure the gradual transition of building height and mass in relation to adjoining properties, water bodies and rights of way, and include the following:

(1) The proportional relationship between the building, and the adjoining buildings should be enhanced by transitioning building heights in a manner reflective of the predominant development pattern of the area.

(2) Massing must be partitioned to appear smaller through the use of architectural devices such as shifting wall planes, differing roof heights and pitches, fenestration and other architectural detailing. To such end, at least two of the following methods shall be used on all facades of a building.

a. A minimum recess or projection of the facade three feet or more for at least 33 percent of the facade area.

b. Architectural design elements, such as porches, canopies, towers, dormers, bay windows, balconies, and distinctive entry features that provide depth to the facade by breaking up a minimum of 33 percent of the facade area.

c. Variation of roof height to visually break up at least 33 percent of the facade, by use of multiple roofs, roof pitches, dormers, and/or parapet heights.

d. Horizontal and/or vertical variation in texture, or materials and architectural detailing to distinguish floors and adjoining units or to signify various elements of the building.

(3) For residential and mixed use which include residential, semi-private areas such as covered front porches and/or courtyards are highly encouraged. Commercial properties are encouraged to include public plazas and courtyards.

(d) Façade treatments and materials.

- (1) Building facades facing roadways and pedestrian corridors shall incorporate appropriate architectural elements consistent with the overall design concept and architectural style of the development.
 - (2) These architectural elements must include fenestrations, recessed planes, ornamentation, moldings, changes in materials, textures and colors, or other architectural sculpting that enhances the ground level and adds human scale and interest to the building's exterior. Large areas of flat, blank, untreated walls or surfaces are strongly discouraged.
 - (3) Variation in color texture and materials shall be used to create visually engaging facades, to accentuate entrances, exits, windows, corners, level changes, and other architectural features and to differentiate between commercial and residential portions of mixed use buildings.
 - (4) High quality and durable materials, such as stone, brick, and cementitious siding shall be used.
 - (5) Appropriate use of plaster and stucco finishes that add visual depth and texture are highly encouraged.
 - (6) Appropriate and complimentary use of color is encouraged.
 - (7) Variation in exterior treatment of adjacent buildings is encouraged.
 - (8) Facade materials that vary in texture and type to accentuate entrances, exits, windows, corners, level changes, and other architectural features are highly desired and recommended.
- (e) Windows and doors. Windows and doors shall be emphasized with decorative details such as frames, sills, lintels, shutters, planters, relief trims, or moldings. Commercial and multifamily residential uses shall provide for a minimum of 30% fenestration on all facades.
- (f) Building entrance and parking.
- (1) Main building entries should be emphasized to allow easy identification from the street and parking lot, and to provide for convenient access of pedestrians.
 - (2) Building entrances shall provide a safe pedestrian connection (sidewalks and paved crosswalks) to the adjoining public sidewalk or street, to the private parking area and to any adjoining commercial properties.
 - (4) Ground level understory parking shall be prohibited. Garage parking facilities are permitted, however all portions of the building fronting a street shall have a ground floor liner.
- (g) Ancillary design regulations.
- (a) Mechanical equipment shall be either roof mounted and screened using architectural features such as parapets or gables or, at minimum, screened with either landscaping or a wall. All wall mounted mechanic equipment must be painted to match the building and shall be placed on the side and/or rear of the building, not visible from the right of way. Townhomes shall meet the provisions in this section.
 - (b) All downspouts shall be architecturally compatible with the building.
 - (c) Dumpster enclosures shall be architecturally compatible with the principal building, and must include an opaque gate.
 - (e) All electrical installations between the Florida Power and Light transformer and the service side of the metering device shall be installed underground. No overhead

Additions to the text are shown in underlined; deletions from the text are shown in ~~strikethrough~~.

Omitted portions of this ordinance are shown as “* * *”.

installation of electrical services shall be allowed.. Existing services/meter undergoing replacement or repairs shall comply with this requirement.

(f) The installation of centralized distribution is required for video and internet satellites, terrestrial antenna, cable TV provider, and wireless signal in new residential and commercial developments, as well as in restoration work comprising of more than 50 percent of the building value.

(g) All buildings and associated landscaping must be oriented and placed to minimize direct daily sunlight on walls and windows during the May-October period, and maximize solar exposure of the roof area year-round.

(h) Prohibited features. Horizontal uninterrupted or continuous banding of windows, exterior access corridors along a building facade, and/or uninterrupted horizontal expression of floor slabs are prohibited.

(i) Review procedure and appeal. Staff shall perform an analysis for compliance with section 13-311, and the Town may employ the expertise of a design professional at the applicant's expense. Final decision authority shall be as prescribed by Article III for each application type. As provided at section 13-310, appeal of an Administrative or Board decision shall be to the Miami Lakes Town Council, and an appeal of a final decision of the Town Council shall be by writ of certiorari. All appeals must be filed within 30 days of the final development order.



Town of Miami Lakes Memorandum

To: Planning and Zoning Board Members
From: Darby P. Delsalle, AICP, Planning Director
Subject: Architectural Design Review
Date: 10/24/2017

Recommendation:

Based on the analysis provided in the staff report and other factors contained in this report, Staff recommends approval of the ordinance amending the site plan review procedures and creating architectural review standards.

Background:

On February 7, 2017, the Town Council of the Town of Miami Lakes directed the Town Manager to explore potential revisions to the Land Development Code (LDC), and to return to a workshop with recommendations. The request followed in the wake of an active development cycle that brought to light concerns over quality design and compatibility of development. The Council's direction was to identify codifiable design standards that would provide staff the tools needed to promote quality design without interrupting the timeliness of the development review process. The workshop was held on October 24, 2017 and the proposed ordinance is reflective of discussion held at that meeting. As it currently stands, Section 13-304 of the Town's LDC's provides little in the way of specificity regarding desired architectural standards and neighborhood compatibility. The proposed ordinance addresses the use of recognizable architectural genre, building scale and massing, façade treatments and materials, windows and doors, pedestrian scale, and other ancillary features. Multifamily, commercial, and Industrial development requiring site plan review are subject to the new provisions and all require staff level review for compliance. Final authority is reserved to the Council for those applications requiring public hearing. The proposed ordinance also provides for an appeal procedure. For a fuller description and analysis of the proposed ordinance, please see the Staff Report and Analysis attached to this memorandum.

ATTACHMENTS:

Description

Staff Report

Ordinance



Department of Planning, Zoning and Code Compliance
6601 Main Street • Miami Lakes, Florida 33014
Office: (305) 364-6100 • Fax: (305) 558-8511
Website: www.miamilakes-fl.gov

Staff Analysis and Recommendation

To: Honorable Chair and Members of the Local Planning Agency
From: Darby P. Delsalle, AICP, Planning Director
Subject: Architectural Design Review
Date: October 24, 2017

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA, RELATING TO ARCHITECTURAL DESIGN STANDARDS; AMENDING CHAPTER 13, LAND DEVELOPMENT CODE; OF ARTICLE III, WORKFORCE HOUSING; AMENDING SECTION 13-304(H) AND CREATING SECTION 13-311, ENTITLED, "DESIGN AND ARCHITECTURAL STANDARDS," TO ESTABLISH DESIGN AND ARCHITECTURAL REVIEW STANDARDS FOR MULTIFAMILY RESIDENTIAL AND NONRESIDENTIAL DEVELOPMENT; PROVIDING FOR INCLUSION INTO THE CODE; PROVIDING FOR ORDINANCES IN CONFLICT, SEVERABILITY, CODIFICATION, AND AN EFFECTIVE DATE.
(Ceasar Mestre)

A. BACKGROUND

At the February 7, 2017, Town Council meeting, Councilperson Mestre introduced an item on New Business which sought to address aesthetic standards of development. After some discussion, the Town Council directed the Town Manager to explore and possibly prepare an ordinance that would address design standards for new development within the Town. The request followed in the wake of an active development cycle that brought to light concerns over quality design and compatibility of development. The Council's direction was to identify codifiable design standards that would provide staff the needed tools to promote quality design without interrupting the timeliness of the development review process. The Council's directive included holding a workshop to discuss staff recommendation. The Council also specifically excluded single family residential development from such a review requirement.

The Council's desire was not to undertake the implementation of a full-scale design review manual, rather it was to focus on broader architectural principals. As such, the proposed ordinance focuses on the established of recognized architectural styles, and to address building scale and massing, façade treatments and material, pedestrian scale (windows, doors,

entrances, and parking), and other ancillary design features intended to screen exterior mechanical equipment and attachments. The proposed aesthetic standards are to be integrated into the existing site plan review procedures and identified with their own criteria. Professional staff review would be required for all multifamily, commercial and industrial projects. Council shall retain final authority for those requests requiring public hearing. The proposed ordinance also provides for an appeal procedure.

On October 12, 2017, at a publicly advertised workshop, staff presented its recommendation to the Town Council regarding implementation of standards identified at the preceding paragraph. After some discussion, the Council reached consensus regarding the desired elements to be incorporated into the Land Development Code (LDC). The attached ordinance is reflective of that consensus.

B. PROPOSED CHANGES

The following described elements are presented in the same order that they appear in the proposed ordinance.

Review procedure. The first proposed adjustment relates to Section 13-304, Site Plan Approval. The previous provisions relied upon a concept of general compatibility, however they provide little guidance as to how that objective was to be achieved. This amendment reorders a small portion the section to provide for a more logical sequencing, and includes a reference to the newly prescribed architectural standards Section at 13-311. By doing this, such desire criteria become standard as part of the site plan review procedure.

Recognized Architectural Styles. The adopted standards at Section 13-311 do not try to dictate a particular genre of architecture, rather it seeks to prohibit kitsch architecture. Hence it avoids a building that may look like a giant pineapple.

Building Scale and Massing. This portion of the amendment seeks to guide the over sizing of a building relative to its siting on the lot and its adjacency to nearby development. It seeks to achieve proportionality in the context of the area that it is built. Other elements include breaking up the façade of the building, inclusion of architectural elements, variation of height, and texturing to create visual interest. Residential properties are encouraged to provide for definition of space, whereas commercial properties are encouraged to provide for plazas and courtyards.

Façade treatments and materials. This element seeks to achieve consistency of architectural design throughout the project. Thought is to be given to fenestration (windows and glazing), molding, materials textures, and colors. Pedestrian scale is the theme so that large blank walls are avoided.

Windows and Doors. Windows and doors should be properly addressed with details such as frames, sills, or shutters. Residential and commercial building shall provide for 25% fenestration along all facades.

Building Entrance and Parking. The push here to emphasize pedestrian scale by articulation of entryways and other features to help guide individuals to identifiable entrances. Garage parking at the ground level shall not be visible from the street.

Ancillary Design Regulations. This section deals with mechanical equipment such as air conditioners or other attachments such as down spouts. The idea is to screen from view those elements. It also addresses dumpster location and landscape design to address overall aesthetic qualities.

Prohibited Feature. These standards prohibit uninterrupted banding of windows and exterior walkways. This also includes any uninterrupted expressions of horizontal floor slabs.

C. STAFF RECOMMENDATION

Based on the analysis provided below and other factors contained in this report, Staff recommends approval of the ordinance amending the site plan review procedures and creating an architectural design review.

D. ANALYSIS

The Land Development Code provides that all proposed amendments to the LDC shall be evaluated by the Administrative Official, the Local Planning Agency and the Town Council, and that, in evaluating the proposed amendment, the criteria in Subsection 13-306(b) shall be considered. All portions of this report are hereby incorporated into all portions of this analysis. The following is a staff analysis of the criteria as applied to this ordinance.

1. Whether the proposal is consistent with the Comprehensive Plan, including the adopted infrastructure minimum levels of service standards and the concurrency management program.

Analysis: See Section “A”, Background and Section “B”, Proposed Changes of this report. As presented in Sections “A” and “B”, the proposed ordinance provides a design review procedure to be implemented for multifamily, commercial, and industrial buildings. The program, as proposed conforms to the following policy of CDMP below:

Policy 1.3.2: Prepare a Miami Lakes Design Plan to enhance such design features as entry identification statements, transportation corridors, bike and pedestrian ways, waterway vistas, public buildings, commercial and industrial districts, open space and parks, and signage.

Finding: Complies

2. Whether the proposal is in conformance with all applicable requirements of this Code of Ordinances, including this chapter.

Analysis: The proposed ordinance conforms with the Town’s LDC’s. A review of the LDC’s found no conflicts.

Finding: Complies.

3. Whether, and the extent to which, land use and development conditions have changed since the effective date of the existing regulations, and whether such changes support or work against the proposed change in land use policy.

Analysis: See Section “A”, Background and Section “B”, Proposed Changes of this report. The proposed amendment follows in the wake of an active development cycle that brought to light concerns over quality design and compatibility of development. The Council wanted codifiable aesthetic standards that would provide staff the tools to promote quality design without interrupting the timeliness of the development review process. The proposed changes are consistent with that land use policy sought by the Council.

Finding: Complies.

4. **Whether, and the extent to which, the proposal would result in any incompatible land uses, considering the type and location of uses involved, the impact on adjacent or neighboring properties, consistency with existing development, as well as compatibility with existing and proposed land use.**

Analysis: The proposed ordinance does not change the permitted use of land or the underlying development regulations of each zoning district.

Finding: Complies.

5. **Whether, and the extent to which, the proposal would result in demands on transportation systems, public facilities and services, exceeding the capacity of such facilities and services, existing or programmed, including schools, transportation, water and wastewater services, solid waste disposal, drainage, water supply, recreation, education, emergency services, and similar necessary facilities and services.**

Analysis: The proposed ordinance does not impact the above systems.

Finding: Complies.

6. **Whether, and the extent to which, the proposal would result in adverse impacts on the natural environment, including consideration of wetland protection, preservation of any groundwater aquifers, wildlife habitats, and vegetative communities.**

Analysis: The proposed ordinance does not impact the above systems.

Finding: Complies.

7. **Whether, and the extent to which, the proposal would adversely affect the property values in the affected area, or adversely affect the general welfare.**

Analysis: See Section “A”, Background and Section “B”, Proposed Changes of this report. The scope of the proposed ordinance is designed to accommodate existing development regulations while also providing for architectural aesthetic standards that allow for greater compatibility with the existing built environment. The net effect is a greater protection of property values for the surrounding neighbor, which in turn contribute positively to the general welfare of the community.

Finding: Complies.

8. Whether the proposal would result in an orderly and compatible land use pattern. Any positive and negative effects on such pattern shall be identified.

Analysis: See Section “A”, Background, Section “B”, Proposed Changes, and Criterion 7 of this report. The ordinance does not change permitted uses or modify the underlying development standards of the applicable zoning district. It does provide for greater compatibility of new development with the surrounding community.

Finding: Complies.

9. Whether the proposal would be in conflict with the public interest, and whether it is in harmony with the purpose and intent of this chapter.

Analysis: See Section “A”, Background, Section “B”, Proposed Changes, and Criteria 1, 3, and 7 of this report. No portion of the proposed amendment is in conflict with the existing regulations of the LDC. The proposed ordinance provides an opportunity for architectural aesthetic standards.

Finding: Complies.

10. Other matters which the Local Planning Agency or the Town Council, in its legislative discretion, may deem appropriate.

Analysis: See Summary Section and all portions of this analysis. The Local Planning Agency and the Town Council may consider other appropriate factors to determine whether the proposed FLUM amendment is appropriate and consistent with the public interest. The Analysis Section addressed the conditions suggested by the Planning and Zoning Board.

Finding: As determined by the Town Council.

ORDINANCE NO. 17-___

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA, RELATING TO ARCHITECTURAL DESIGN STANDARDS; AMENDING CHAPTER 13, LAND DEVELOPMENT CODE; OF ARTICLE III, AMENDING SECTION 13-304(H) AND CREATING SECTION 13-311, ENTITLED, “DESIGN AND ARCHITECTURAL STANDARDS,” TO ESTABLISH DESIGN AND ARCHITECTURAL REVIEW STANDARDS FOR MULTIFAMILY RESIDENTIAL AND NONRESIDENTIAL DEVELOPMENT; PROVIDING FOR INCLUSION INTO THE CODE; PROVIDING FOR ORDINANCES IN CONFLICT, SEVERABILITY, CODIFICATION, AND AN EFFECTIVE DATE.

WHEREAS, on February 7, 2017, the Town Council directed the Town Manager to explore and possibly prepare an ordinance that would address design standards for new development within the Town; and

WHEREAS, on October 12, 2017, at a publicly advertised workshop, staff presented a recommendation to the Town Council regarding the implementation of standards that may be adopted into the Code to guide the development of future projects; and

WHEREAS, the amendment at Exhibit “A” is reflective of the Town Council’s desire as expressed at the October 12, 2017, workshop; and

WHEREAS, the Administrative Official reviewed the proposed amendment to the Land Development Code and recommends approval, as set forth in the Staff Analysis and Recommendation dated October 24, 2017, and incorporated into this Ordinance by reference; and

WHEREAS, the Town Council appointed the Planning and Zoning Board as the Local Planning Agency (LPA) for the Town pursuant to Section 163.3174, Florida Statutes; and

WHEREAS, on October 24, 2017, after conducting a properly noticed public hearing, the Planning and Zoning Board, acting in its capacity as the Local Planning Agency, acted in accordance with state law, and in specific compliance with Section 163.3174, Florida Statutes and

reviewed and recommended approval to the Miami Lakes Town Council; and

WHEREAS, on _____, 2017, after conducting a properly noticed public hearing and considering the recommendations of the public, the Local Planning Agency, and the Administrative Official, the Town Council moved the proposed amendment on first reading for second reading and consideration of adoption; and

WHEREAS, the Town Council finds that the proposed amendment is consistent with the Town of Miami Lakes Comprehensive Plan and the criteria for evaluation of an amendment to the Land Development Code found in Subsection 13-306(b) of the Town Code; and

WHEREAS, on _____, 2017, after conducting a properly noticed public hearing and considering the recommendations of the public, the Local Planning Agency, and the Administrative Official, the Town Council finds it in the public interest to adopt the proposed ordinance.

NOW, THEREFORE, THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA, HEREBY ORDAINS AS FOLLOWS.

Section 1. Recitals. The foregoing recitals are true and correct and are incorporated herein by this reference.

Section 2. Findings. After considering Staff's report, both submitted in writing and presented orally and the public comment, the Town Council finds that the proposed amendment is consistent with the Town of Miami Lakes Comprehensive Plan and the criteria for an amendment to the Land Development Code pursuant to Subsection 13-306(b) of the Town Code, as provided for in the Staff Recommendation and Analysis Report.

Section 3. Approval. The Town Council hereby adopts the amendment as provided at Exhibit "A," and as incorporated herein.

Section 4. Repeal of Conflicting Provisions. All provisions of the Code of the Town of Miami Lakes that are in conflict with this Ordinance are hereby repealed.

Section 5. Severability. The provisions of this Ordinance are declared to be severable and if any section, sentence, clause or phrase of this Ordinance shall for any reason be held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining sections, sentences, clauses, and phrases of this Ordinance but they shall remain in effect, it being the legislative intent that this Ordinance shall stand notwithstanding the invalidity of any part.

Section 6. Inclusion in the Town Code. It is the intention of the Town Council, and it is hereby ordained, that the provisions of this Ordinance shall be included in the Town Code.

Section 7. Effective date. This Ordinance shall become effective immediately upon adoption.

FIRST READING

The foregoing ordinance was offered by Councilmember _____ who moved its adoption on first reading. The motion was seconded by Councilmember _____ and upon being put to a vote, the vote was as follows:

- Mayor Manny Cid _____
- Vice Mayor Nelson Rodriguez _____
- Councilmember Luis Collazo _____
- Councilmember Tim Daubert _____
- Councilmember Ceasar Mestre _____
- Councilmember Frank Mingo _____
- Councilmember Marilyn Ruano _____

Passed on first reading this _____ day of _____, 2017.

SECOND READING

Additions to the text are shown in underlined; deletions from the text are shown in ~~strikethrough~~.
Omitted portions of this ordinance are shown as “* * *”.

The foregoing ordinance was offered by Councilmember _____ who moved its adoption on second reading. The motion was seconded by Councilmember _____ and upon being put to a vote, the vote was as follows:

- Mayor Manny Cid _____
- Vice Mayor Nelson Rodriguez _____
- Councilmember Luis Collazo _____
- Councilmember Tim Daubert _____
- Councilmember Ceasar Mestre _____
- Councilmember Frank Mingo _____
- Councilmember Marilyn Ruano _____

Passed and adopted on second reading this _____ day of _____, 2017.

Manny Cid
Mayor

Attest:

Gina M. Inguanzo
Town Clerk

Approved as to form and legal sufficiency:

Raul Gastesi, Jr.
Gastesi & Associates, P.A.
Town Attorney

EXHIBIT A

Ordinance

Chapter 13 – LAND DEVELOPMENT CODE

* * *

ARTICLE III. – DEVELOPMENT APPROVAL PROCEDURES

* * *

Sec. 13-304. - Site plan approval.

* * *

(h) *Specific factors for review of a site plan.* The approval or approval with modifications and/or conditions or changes of approval by written development order shall include not only conclusions, but also findings of fact related to the specific proposal and shall set forth the reasons for the approval, with or without modifications and/or special conditions. The development order shall set forth with particularity in what respects the plan would or would not be in the public interest including, but not limited to findings of fact and conclusions on the following site plan approval criteria:

- (1) In what respects the plan is or is not consistent with the Comprehensive Plan, the purpose and intent of the zoning district in which it is located and any design or planning studies adopted by the Town Council that include recommendations applicable to the design of the site under review.
- (2) In what respects the plan is or is not in conformance with all applicable regulations of the zoning district in which it is located.
- (3) In what respects the plan is or is not in conformance with ~~the~~ Town code requirements including:
 - a. the design and construction of streets, utility facilities and other essential services as may be required by the Town or other governmental agencies.
 - b. Internal and external circulation, including vehicular, bicycle and pedestrian. Circulation systems shall serve the needs of the development and be compatible with, and functionally integrate with, circulation systems outside the development. Vehicular traffic from non-residential development shall be routed so as to minimize impacts on residential development.
- (4) In what respects the plan is or is not consistent with good design standards in respect to all external relationships including but not limited to:
 - a. Design and architectural standards as provided at section 13-311. Relationship to adjoining properties, including the arrangement of buildings and landscape to produce spatial relationships that are compatible with, and complementary to, the development and zoning in adjoining areas.

- ~~b. Internal and external circulation, including vehicular, bicycle and pedestrian. Circulation systems shall serve the needs of the development and be compatible with, and functionally integrate with, circulation systems outside the development. Vehicular traffic from non residential development shall be routed so as to minimize impacts on residential development.~~
 - be. Disposition of open space, use of screening or buffering where appropriate to provide a logical transition to existing, permitted or planned uses on adjoining properties.
 - cd. Landscaping that enhances architectural features, strengthens vista and important axes, provides shade, blocks noise generated by major roadways and intense-use areas and, to the maximum extent practicable, preserves existing trees on-site.
 - ~~e. Appropriate scale of proposed structures to be compatible with and complementary to existing, permitted or planned uses on adjoining properties and in the immediate area.~~
 - df. All outdoor lighting, signs or permanent outdoor advertising or identification features shall be designed as an integral part of and be harmonious with building design and the surrounding landscape.
 - eg. Service areas which may be provided shall be screened and so located as not to be visible from the public right-of-way and other properties.
 - fh. Design of the site shall ensure adequate access for emergency vehicles and personnel.
 - gi. Design of the site shall utilize strategies to provide for the conservation of energy and natural resources, including water.
- (5) In what respects the plan is or is not in conformance with the Town policy in respect to sufficiency of ownership, guarantee for completion of all required improvements and the guarantee for continued maintenance.

* * *

Sec. 13-311. - Design and architectural standards

(a) Purpose. All new multifamily and nonresidential development projects must incorporate a design concept consistent with a recognized architectural style. A recognized architectural style shall be one which is accepted by design professionals as having a basis in classical, historical or academic architectural design philosophies. Building design should be consistent with the recognized architectural style and should incorporate the architectural embellishments commonly associated with that style. The following shall not be considered recognized architectural styles:

- (1) Corporate signature or commercial prototype architecture, unless such is consistent with other requirements of this Article.
- (2) Any architecture having a historical reference which is so unique and different from current design philosophy that such reference is inconsistent and incompatible with surrounding structures. Examples of such include igloos, tepees, medieval castles, caves and the like.

- (3) Any kitsch architecture which does not resemble a typical structure, but resembles an exaggerated plant, animal, fish, edible food or other such item such as giant oranges, ice cream cones, dinosaurs and the like.

(b) Building Scale and Massing. Building layout should, where appropriate, ensure the gradual transition of building height and mass in relation to adjoining properties, water bodies and rights of way, and include the following:

- (1) The proportional relationship between the building, the adjoining buildings and the width of the adjacent right of way.
- (2) Large volumes must be partitioned to appear smaller through the use of architectural devices such as shifting wall planes, differing roof heights and pitches, fenestration and other architectural detailing. To such end, at least two of the following methods shall be used on all facades of a building.
 - a. A minimum recess or projection of the facade three feet or more for at least 33 percent of the facade area.
 - b. Architectural design elements, such as porches, canopies, towers, dormers, bay windows, balconies, and distinctive entry features that provide depth to the facade by breaking up a minimum of 33 percent of the facade area.
 - c. Variation of roof and/or roof wall height to visually break up at least 33 percent of the facade, such as by use of multiple roof, roof pitches, dormers, and/or parapet heights.
 - d. Horizontal and/or vertical variation in texture, or materials and architectural detailing to distinguish floors and adjoining units or to signify various elements of the building, through use of architectural elements, such as cornices, friezes, reliefs, dentils, architraves, pediments, pilasters, quoins, corbels, etc.
- (3) For residential and mixed use which include residential, semi-private areas such as covered front porches and/or courtyards are highly encouraged. Commercial properties are encouraged to include public plazas and courtyards.
- (4) Stairs and other entry access requirements such as wheelchair ramps and elevators should be integrated into the overall project design.

(c) Façade treatments and materials.

- (1) Building facades facing roadways and pedestrian corridors shall incorporate appropriate architectural elements consistent with the overall design concept and architectural style of the development.
- (2) These architectural elements must include fenestrations, recessed planes, cornice detailing, ornamentation, moldings, changes in materials, textures and colors, or other architectural sculpting that enhances the ground level and adds human scale and interest to the building's exterior. Large areas of flat, blank wall and lack of treatment are strongly discouraged.
- (3) Variation in color texture and materials shall be used to create visually engaging facades, to accentuate entrances, exits, windows, corners, level changes, and other architectural features and to differentiate between commercial and residential portions of mixed use buildings.
- (4) High quality and durable materials, such as stone, brick, and cementitious siding shall be used

- (5) Creative use of plaster and stucco finishes that add visual depth and texture is highly encouraged.
- (6) Creative and appropriate use of color is encouraged.
- (7) Variation in exterior treatment of adjacent buildings is encouraged.
- (8) Facade materials that vary in texture and type to accentuate entrances, exits, windows, corners, level changes, and other architectural features are highly desired and recommended.
- (d) Windows and doors. Windows and doors shall be defined with decorative details such as frames, sills, lintels, shutters, planters, relief trims, or moldings. Commercial and multifamily residential uses shall provide for a minimum of 25% fenestration on all facades.
- (e) Building entrance and parking.
- (1) Main building entries should be emphasized through building articulation and form to allow easy identification from the street and parking lot, and provide for convenient access of pedestrians.
- (2) Building entrances shall provide a safe pedestrian connection (sidewalks and paved crosswalks) to the adjoining public sidewalk or street and to the private parking area.
- (4) Ground level understory parking shall be prohibited. Garage parking facilities are permitted, however all portions of the building fronting a street shall have a ground floor liner.
- (f) Ancillary design regulations.
- (a) Mechanical equipment shall be either roof mounted and screened using architectural features such as parapets or gables or, at minimum screened with either landscaping or a wall. All wall mounted mechanic equipment must be painted to match the building and shall be placed on the side and/or rear of the building. Townhomes shall meet the provisions in this section.
- (b) All downspouts shall be architecturally compatible with the building.
- (c) Dumpster enclosures shall be architecturally compatible with the principal building, and must include an opaque gate.
- (e) All electrical installations between the Florida Power and Light transformer and the service side of the metering device shall be installed underground. No overhead installation of electrical services shall be allowed in any district. Existing services/meter undergoing replacement or repairs shall comply with this requirement.
- (f) The installation of centralized distribution is required for video and internet satellites, terrestrial antenna, cable TV provider, and wireless signal in new residential and commercial developments, as well as in restoration work comprising of more than 50 percent of the building value.
- (g) All buildings and associated landscaping must be oriented and placed to minimize direct daily sunlight on walls and windows during the May-October period, and maximize solar exposure of the roof area year-round.
- (g) Prohibited features. Horizontal uninterrupted or continuous banding of windows, exterior access corridors along a building facade, and/or uninterrupted horizontal expression of floor slabs are prohibited.

(h) Review procedure and appeal. Staff shall perform an analysis for compliance with section 13-311, and the Town may employ the expertise of a design professional at the applicant's expense. Final decision authority shall be as prescribed by Article III for each application type. As provided at section 13-310, appeal of an Administrative or Board decision shall be to the Miami Lakes Town Council, and an appeal of a final decision of the Town Council shall be by writ of certiorari. All appeals must be filed within 30 days of the final development order.



Town of Miami Lakes Memorandum

To: Honorable Mayor and Councilmembers
From: Alex Rey, Town Manager
Subject: Amendment to Sec. 4 of TOML Ordinance No. 12-144
Date: 11/7/2017

Recommendation:

It is recommended that the Town Council amends the Miami Lakes Candidate Qualifying Ordinance to modify the language that is inconsistent with Florida Statute 100.141.

Background:

Section 4 of Ordinance No. 12-144, better known as the "Miami Lakes Candidate Qualifying Ordinance" of the Town of Miami Lakes, provides that when a vacancy on the Town Council is to be filled by a special election, the qualifying period shall commence on the **first** Monday after the Town Council schedules the special election.

Section 100.141 of the Florida Statutes provides that Notice of the Special Election to fill any vacancy in office shall be published two times, at least **10 days prior to** the first day set for qualifying for office.

As the current Ordinance 12-144 reads, the qualifying period for Special Election is in conflict with Florida Statutes, because it does not allow the 10 day requirement for the Notice of Special Election to be published. Based on this time constraint, we propose the qualifying period to commence on the third Monday after the Town Council schedules a special election; thus, allowing enough time for the notices to be rightly published and to comply with the time specification of Florida Statute 100.141.

ATTACHMENTS:

Description

Ordinance

ORDINANCE NO. 17 - _____

AN ORDINANCE OF THE TOWN OF MIAMI LAKES FLORIDA, RELATING TO ELECTIONS; AMENDING ORDINANCE NO 12-144 TO PROVIDE NEW QUALIFYING DATES FOR TOWN ELECTIONS; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT; PROVIDING FOR INCLUSION IN THE CODE; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the Town of Miami Lakes Town Charter, Section 2.4, Qualifications, provides that qualifying dates shall be established at such manner as may be prescribed by Ordinance; and

WHEREAS, Florida Statute §101.141(3) requires that special notice in a newspaper of general circulation be published twice and at least ten (10) days prior to the first day of Qualifying; and

WHEREAS, the Town of Miami Lakes Ordinance 12-144 is in conflict with Florida Law by prescribing the qualification period for a special election to take place the subsequent Monday after a special election is scheduled by the Town Council; and

WHEREAS, this Ordinance will amend Ordinance 12-144 in order to bring this provision of the Town of Miami Lakes Code of Ordinances into compliance.

NOW THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES AS FOLLOWS:

Section 1. Recitals. The foregoing recitals are true and correct and are incorporated herein by this reference.

Section 2. Approval. The Town Council hereby adopts the amendment to the Town Code as provided at Exhibit "A" and as incorporated herein.

Section 3. Repeal of Conflicting Provisions. All provisions of the Code of the Town of Miami Lakes that are in conflict with this Ordinance are hereby repealed.

Section 4. Severability. The provisions of this Ordinance are declared to be severable and if any section, sentence, clause or phrase of this Ordinance shall for any reason be held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining sections, sentences, clauses, and phrases of this Ordinance but they shall remain in effect, it being the legislative intent that this Ordinance shall stand notwithstanding the invalidity of any part.

Section 5. Inclusion in the Town Code. It is the intention of the Town Council, and it is hereby ordained, that the provisions of this Ordinance shall be included in the Town Code.

Section 6. Effective date. This Ordinance shall become effective immediately upon adoption.

FIRST READING

The foregoing ordinance was offered by Councilmember _____ who moved its adoption on first reading. The motion was seconded by Councilmember _____ and upon being put to a vote, the vote was as follows:

- Mayor Manny Cid _____
- Vice Mayor Nelson Rodriguez _____
- Councilmember Luis Collazo _____
- Councilmember Tim Daubert _____
- Councilmember Ceasar Mestre _____
- Councilmember Frank Mingo _____
- Councilmember Marilyn Ruano _____

Passed on first reading this _____ day of _____, 2017.

Additions to the text are shown in underlined; deletions from the text are shown in ~~striketrough~~.

Omitted portions of this ordinance are shown as “* * *”.

SECOND READING

The foregoing ordinance was offered by Councilmember _____ who moved its adoption on second reading. The motion was seconded by Councilmember _____ and upon being put to a vote, the vote was as follows:

Mayor Manny Cid _____
Vice Mayor Nelson Rodriguez _____
Councilmember Luis Collazo _____
Councilmember Tim Daubert _____
Councilmember Ceasar Mestre _____
Councilmember Frank Mingo _____
Councilmember Marilyn Ruano _____

Passed and adopted on second reading this _____ day of _____, 2017.

Manny Cid
Mayor

Attest:

Gina M. Inguanzo
Town Clerk

Approved as to form and legal sufficiency:

Raul Gastesi, Jr.
Gastesi & Associates, P.A.
Town Attorney

EXHIBIT “A”

Section 10.21

SPECIAL ELECTIONS

In circumstances in which a vacancy on the Town Council is to be filled by special election, the qualifying period shall commence on the ~~first Monday~~ third Monday after the Town Council schedules a special election and shall consist of a period of five consecutive days commencing on a Monday at noon and terminating on a Friday at noon. Notwithstanding this provision, in the event that any of the qualifying dates for a special election falls on a legal holiday or day that Town Hall is otherwise closed for reasons out of the control of Town staff, the qualifying period shall be extended for one additional business day for each day of the qualifying period that Town Hall is closed.

Additions to the text are shown in underlined; deletions from the text are shown in ~~striketrough~~.

Omitted portions of this ordinance are shown as “* * *”.



Town of Miami Lakes Memorandum

To: The Honorable Mayor and Councilmembers
From: Alex Rey, Town Manager
Subject: Mixed Use Height Exceptions
Date: 11/7/2017

Recommendation:

Staff approves the enclosed ordinance, requiring public hearings before the Town Council for vertically mixed-use zoning applications within the Town Center (TC) zoning district that include a request for height exemptions, will achieve the Town Council's expressed desire to increase awareness of such development projects.

Background:

The Town Council approved the creation of the TC District on September 1st, 2015. The TC district, permits a maximum height of five (5) stories, however it encourages the creation of mixed-use spaces by creating an incentive to allow for two (2) additional stories subject to an administrative site plan review.

The remaining zoning districts which permit such heights in excess of five (5) stories already require a hearing before the Town Council if they exceed five (5) acres or 50,000 square feet of floor area; which is likely to be the case on most buildings of over five (5) stories in height.

On July 25, 2017, the Town Council of the Town of Miami Lakes directed the Town Manager to review the Land Development Code (LDC) and return with provisions that would ensure development proposals pursuing the mixed-use development exemption to exceed five (5) stories are subject to Town Council's consideration and final approval authority. The idea is to increase awareness of such projects by requiring them to be subject to a public hearing where the community can be heard by the Town Council.

The proposed ordinance amends those portions of Division 26, TC District, of the LDC, as it relates to mixed-use development incentives; and transfer the decision for applications to the Town Council after a public hearing. A more detailed analysis is provided at the attached Staff Analysis and Recommendation report.

On September 5th, 2017, the Town Council approved the item for first reading. The Local Planning Agency recommended adoption of the ordinance, as submitted, at their October 24, 2017 public meeting.

ATTACHMENTS:

Description

Ordinance Second Reading

LPA & First Reading Submittal

ORDINANCE NO. 17-__

AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA, RELATING TO CHAPTER 13, LAND DEVELOPMENT CODE, AMENDING SECTIONS 13-870 AND 13-881, RELATING TO DEVELOPMENT APPROVAL PROCEDURES FOR BUILDING HEIGHTS EXCEEDING FIVE (5) STORIES IN THE TC, TOWN CENTER DISTRICT, REQUIRING SUCH DEVELOPMENT REQUESTS BE SUBJECT TO TOWN COUNCIL CONSIDERATION; PROVIDING FOR INCLUSION INTO THE CODE; PROVIDING FOR ORDINANCES IN CONFLICT, SEVERABILITY, CODIFICATION, AND AN EFFECTIVE DATE. (Cid & Collazo)

WHEREAS, on September 1, 2015, the Town Council adopted Ordinance No. 15-184, creating Division 26, Town Center District (the “TC District”), within Chapter 13 of the Town’s Code of Ordinances, titled Land Development Code (the “LDC”); and

WHEREAS, Section 13-870, of the LDC permits building heights of five (5) stories, and allows for up to seven (7) stories when the building encompasses mix-uses within the TC District.;

WHEREAS, Section 13-881, of the LDC authorizes all TC District final site plan reviews and approvals to be processed administratively; and

WHEREAS, on July 25, 2017, during a Town Council Meeting, the Town Council directed the Town Manager to explore an amendment to the LDC, requiring Town Council review and approval for developments that exceed five (5) stories. ; and

WHEREAS, the LDC only permits buildings in excess of five (5) stories to be build within the TC District; and

WHEREAS, Exhibit “A” is reflective of the Town Council’s desire as expressed at their July 25, 2017, Regular Council meeting; and

WHEREAS, the Administrative Official reviewed the proposed amendment to the LDC

and recommends approval, as set forth in the Staff Analysis and Recommendation dated September 5, 2017, and incorporated into this Ordinance by reference; and

WHEREAS, the Town Council appointed the Planning and Zoning Board as the Local Planning Agency (LPA) for the Town pursuant to Section 163.3174, Florida Statutes; and

WHEREAS, on October 3, 2017, after conducting a properly noticed public hearing and considering the recommendations of the public, and the Administrative Official, the Town Council moved the proposed amendment on first reading for second reading and consideration of adoption; and

WHEREAS, on October 24, 2017, after conducting a properly noticed public hearing, the Planning and Zoning Board, acting in its capacity as the Local Planning Agency, acted in accordance with state law, and in specific compliance with Section 163.3174, Florida Statutes and reviewed and recommended approval to the Miami Lakes Town Council; and

WHEREAS, the Town Council believes this Ordinance it is in the best interest of the Town.

NOW, THEREFORE, THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA, HEREBY ORDAINS AS FOLLOWS.

Section 1. Recitals. The foregoing recitals are true and correct and are incorporated herein by this reference.

Section 2. Findings. After considering Staff's report, both submitted in writing and presented orally and the public comment, the Town Council finds, pursuant to Subsection 13-306(b) of the Town Code, that the proposed amendment is consistent with the Town of Miami Lakes Comprehensive Plan and the criteria for evaluation of an amendment to the Land Development Code found at Subsection 13-306(b) of the Town Code as provided for in the Staff

Recommendation and Analysis Report.

Section 3. Approval. The Town Council hereby adopts the amendment as provided at Exhibit "A," and as incorporated herein.

Section 4. Repeal of Conflicting Provisions. All provisions of the Code of the Town of Miami Lakes that are in conflict with this Ordinance are hereby repealed.

Section 5. Severability. The provisions of this Ordinance are declared to be severable and if any section, sentence, clause or phrase of this Ordinance shall for any reason be held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining sections, sentences, clauses, and phrases of this Ordinance but they shall remain in effect, it being the legislative intent that this Ordinance shall stand notwithstanding the invalidity of any part.

Section 6. Inclusion in the Town Code. It is the intention of the Town Council, and it is hereby ordained, that the provisions of this Ordinance shall be included in the Town Code.

Section 7. Effective date. This Ordinance shall become effective immediately upon adoption.

FIRST READING

The foregoing ordinance was offered by Councilmember _____ who moved its adoption on first reading. The motion was seconded by Councilmember _____ and upon being put to a vote, the vote was as follows:

Mayor Manny Cid _____
Vice Mayor Nelson Rodriguez _____
Councilmember Luis Collazo _____
Councilmember Tim Daubert _____
Councilmember Ceasar Mestre _____
Councilmember Frank Mingo _____
Councilmember Marilyn Ruano _____

Passed on first reading this _____ day of _____, 2017.

SECOND READING

The foregoing ordinance was offered by Councilmember _____ who moved its adoption on second reading. The motion was seconded by Councilmember _____ and upon being put to a vote, the vote was as follows:

Mayor Manny Cid _____

Vice Mayor Nelson Rodriguez _____

Councilmember Luis Collazo _____

Councilmember Tim Daubert _____

Councilmember Ceasar Mestre _____

Councilmember Frank Mingo _____

Councilmember Marilyn Ruano _____

Passed and adopted on second reading this _____ day of _____, 2017.

Manny Cid
Mayor

Attest:

Gina M. Inguanzo
Town Clerk

Approved as to form and legal sufficiency:

Raul Gastesi, Jr.
Gastesi & Associates, P.A.
Town Attorney

Additions to the text are shown in underlined; deletions from the text are shown in ~~strike through~~.
Omitted portions of this ordinance are shown as “* * *”.

EXHIBIT A
AMENDMENT

Chapter 13 - LAND DEVELOPMENT CODE

* * *

DIVISION 26. - TC TOWN CENTER DISTRICT

* * *

Sec. 13-870. - Building height.

The maximum height of buildings shall not exceed ~~be~~ five (5) stories, except where a building includes vertically integrated mixed uses, in which case, subject to Town Council review and approval, the maximum height shall not exceed ~~be~~ seven (7) stories. However, where a building includes frontage on a Type 1 Street, the ground floor must be occupied with active uses, as defined in this Code, in order to qualify for height above five (5) stories. Height may be limited by the Opa-Locka Airport Zoning Ordinance of Miami-Dade County.

* * *

Sec. 13-881. - Site plan review standards.

All site plan reviews and approvals decisions in the TC District shall be by the Administrative Official except for plans that include height requests that exceed five (5) stories, which shall require final site plan review and approval by the Town Council. ~~Any~~ ~~The~~ Administrative Official ~~may~~ decision to approve, approve with modifications and/or conditions, or deny a site plan. ~~Affected parties may be appealed the Administrative Official's action on a site plan application~~ to the Town Council in accordance with Section 13-310. In addition to other applicable standards in this Code, including those in Section 13-304(h), in order to be approved, a site plan must meet the following criteria:

* * *



Town of Miami Lakes Memorandum

To: Members of the Local Planning Agency
From: Darby P. Delsalle, AICP, Planning Director
Subject: Mixed Use Height Exceptions
Date: 10/24/2017

Recommendation:

Staff finds the attached ordinance, requiring public hearings before the Town Council for vertically mixed-use zoning applications within the Town Center (TC) zoning district that include a request for height exemptions, will achieve the Town Council's expressed desire to increase awareness of such development projects.

Background:

The Town Council approved the creation of the TC District on September 1st, 2015. The TC district, permits a maximum height of five (5) stories, however it encourages the creation of mixed-use spaces by creating an incentive to allow for two (2) additional stories subject to an administrative site plan review.

The remaining zoning districts which permit such heights in excess of five (5) stories already require a hearing before the Town Council if they exceed five (5) acres or 50,000 square feet of floor area; which is likely to be the case on most buildings of over five (5) stories in height.

On July 25, 2017, the Town Council of the Town of Miami Lakes directed the Town Manager to review the Land Development Code (LDC) and return with provisions that would ensure development proposals pursuing the mixed-use development exemption to exceed five (5) stories are subject to Town Council's consideration and final approval authority. The idea is to increase awareness of such projects by requiring them to be subject to a public hearing where the community can be heard by the Town Council.

The proposed ordinance amends those portions of Division 26, TC District, of the LDC, as it relates to mixed-use development incentives; and transfer the decision for applications to the Town Council after a public hearing. A more detailed analysis is provided at the attached Staff Analysis and Recommendation report.

On September 5th, 2017, the Town Council approved the item for first reading. The second reading has not been scheduled as of yet.

ATTACHMENTS:

Description

Ordinance

First Reading Submittal

ORDINANCE NO. 17-__

AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA, RELATING TO CHAPTER 13, LAND DEVELOPMENT CODE, AMENDING SECTIONS 13-870 AND 13-881, RELATING TO DEVELOPMENT APPROVAL PROCEDURES FOR BUILDING HEIGHTS EXCEEDING FIVE (5) STORIES IN THE TC, TOWN CENTER DISTRICT, REQUIRING SUCH DEVELOPMENT REQUESTS BE SUBJECT TO TOWN COUNCIL CONSIDERATION; PROVIDING FOR INCLUSION INTO THE CODE; PROVIDING FOR ORDINANCES IN CONFLICT, SEVERABILITY, CODIFICATION, AND AN EFFECTIVE DATE. (Cid & Collazo)

WHEREAS, on September 1, 2015, the Town Council adopted Ordinance No. 15-184, creating Division 26, Town Center District (the “TC District”), within Chapter 13 of the Town’s Code of Ordinances, titled Land Development Code (the “LDC”); and

WHEREAS, Section 13-870, of the LDC permits building heights of five (5) stories, and allows for up to seven (7) stories when the building encompasses mix-uses within the TC District.;

WHEREAS, Section 13-881, of the LDC authorizes all TC District final site plan reviews and approvals to be processed administratively; and

WHEREAS, on July 25, 2017, during a Town Council Meeting, the Town Council directed the Town Manager to explore an amendment to the LDC, requiring Town Council review and approval for developments that exceed five (5) stories. ; and

WHEREAS, the LDC only permits buildings in excess of five (5) stories to be build within the TC District; and

WHEREAS, Exhibit “A” is reflective of the Town Council’s desire as expressed at their July 25, 2017, Regular Council meeting; and

WHEREAS, the Administrative Official reviewed the proposed amendment to the LDC

and recommends approval, as set forth in the Staff Analysis and Recommendation dated September 5, 2017, and incorporated into this Ordinance by reference; and

WHEREAS, the Town Council appointed the Planning and Zoning Board as the Local Planning Agency (LPA) for the Town pursuant to Section 163.3174, Florida Statutes; and

WHEREAS, on September, _____ 2017, after conducting a properly noticed public hearing, the Planning and Zoning Board, acting in its capacity as the Local Planning Agency, acted in accordance with state law, and in specific compliance with Section 163.3174, Florida Statutes and reviewed and recommended approval to the Miami Lakes Town Council; and

WHEREAS, _____ 2017, after conducting a properly noticed public hearing and considering the recommendations of the public, the Local Planning Agency, and the Administrative Official, the Town Council moved the proposed amendment on first reading for second reading and consideration of adoption; and

NOW, THEREFORE, THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA, HEREBY ORDAINS AS FOLLOWS.

Section 1. Recitals. The foregoing recitals are true and correct and are incorporated herein by this reference.

Section 2. Findings. After considering Staff's report, both submitted in writing and presented orally and the public comment, the Town Council finds, pursuant to Subsection 13-306(b) of the Town Code, that the proposed amendment is consistent with the Town of Miami Lakes Comprehensive Plan and the criteria for evaluation of an amendment to the Land Development Code found at Subsection 13-306(b) of the Town Code as provided for in the Staff Recommendation and Analysis Report.

Section 3. Approval. The Town Council hereby adopts the amendment as provided at

Exhibit "A," and as incorporated herein.

Section 4. Repeal of Conflicting Provisions. All provisions of the Code of the Town of Miami Lakes that are in conflict with this Ordinance are hereby repealed.

Section 5. Severability. The provisions of this Ordinance are declared to be severable and if any section, sentence, clause or phrase of this Ordinance shall for any reason be held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining sections, sentences, clauses, and phrases of this Ordinance but they shall remain in effect, it being the legislative intent that this Ordinance shall stand notwithstanding the invalidity of any part.

Section 6. Inclusion in the Town Code. It is the intention of the Town Council, and it is hereby ordained, that the provisions of this Ordinance shall be included in the Town Code.

Section 7. Effective date. This Ordinance shall become effective immediately upon adoption.

FIRST READING

The foregoing ordinance was offered by Councilmember _____ who moved its adoption on first reading. The motion was seconded by Councilmember _____ and upon being put to a vote, the vote was as follows:

Mayor Manny Cid _____
Vice Mayor Nelson Rodriguez _____
Councilmember Luis Collazo _____
Councilmember Tim Daubert _____
Councilmember Ceasar Mestre _____
Councilmember Frank Mingo _____
Councilmember Marilyn Ruano _____

Passed on first reading this _____ day of _____, 2017.

SECOND READING

The foregoing ordinance was offered by Councilmember _____ who moved its adoption on second reading. The motion was seconded by Councilmember _____ and upon being put to a vote, the vote was as follows:

Mayor Manny Cid _____

Vice Mayor Nelson Rodriguez _____

Councilmember Luis Collazo _____

Councilmember Tim Daubert _____

Councilmember Ceasar Mestre _____

Councilmember Frank Mingo _____

Councilmember Marilyn Ruano _____

Passed and adopted on second reading this _____ day of _____, 2017.

Manny Cid
Mayor

Attest:

Gina M. Inguanzo
Town Clerk

Approved as to form and legal sufficiency:

Raul Gastesi, Jr.
Gastesi & Associates, P.A.
Town Attorney

Additions to the text are shown in underlined; deletions from the text are shown in ~~strike through~~.
Omitted portions of this ordinance are shown as “* * *”.

EXHIBIT A
AMENDMENT

Chapter 13 - LAND DEVELOPMENT CODE

* * *

DIVISION 26. - TC TOWN CENTER DISTRICT

* * *

Sec. 13-870. - Building height.

The maximum height of buildings shall not exceed ~~be~~ five (5) stories, except where a building includes vertically integrated mixed uses, in which case, subject to Town Council review and approval, the maximum height shall not exceed ~~be~~ seven (7) stories. However, where a building includes frontage on a Type 1 Street, the ground floor must be occupied with active uses, as defined in this Code, in order to qualify for height above five (5) stories. Height may be limited by the Opa-Locka Airport Zoning Ordinance of Miami-Dade County.

* * *

Sec. 13-881. - Site plan review standards.

All site plan reviews and approvals decisions in the TC District shall be by the Administrative Official except for plans that include height requests that exceed five (5) stories, which shall require final site plan review and approval by the Town Council. ~~Any~~ ~~The~~ Administrative Official ~~may~~ decision to approve, approve with modifications and/or conditions, or deny a site plan. ~~Affected parties may be appealed the Administrative Official's action on a site plan application~~ to the Town Council in accordance with Section 13-310. In addition to other applicable standards in this Code, including those in Section 13-304(h), in order to be approved, a site plan must meet the following criteria:

* * *



Town of Miami Lakes Memorandum

To: The Honorable Mayor and Councilmembers
From: Alex Rey, Town Manager
Subject: Mixed Use Height Exceptions
Date: 9/5/2017

Recommendation:

Staff finds the attached ordinance, requiring public hearings before the Town Council for vertically mixed-use zoning applications within the Town Center (TC) zoning district that include a request for height exemptions, will achieve the Town Council's expressed desire to increase awareness of such development projects.

Background:

The Town Council approved the creation of the TC District on September 1st, 2015. The TC district, permits a maximum height of five (5) stories, however it encourages the creation of mixed-use spaces by creating an incentive to allow for two (2) additional stories subject to an administrative site plan review.

The remaining zoning districts which permit such heights in excess of five (5) stories already require a hearing before the Town Council if they exceed five (5) acres or 50,000 square feet of floor area; which is likely to be the case on most buildings of over five (5) stories in height.

On July 25, 2017, the Town Council of the Town of Miami Lakes directed the Town Manager to review the Land Development Code (LDC) and return with provisions that would ensure development proposals pursuing the mixed-use development exemption to exceed five (5) stories are subject to Town Council's consideration and final approval authority. The idea is to increase awareness of such projects by requiring them to be subject to a public hearing where the community can be heard by the Town Council.

The proposed ordinance amends those portions of Division 26, TC District, of the LDC, as it relates to mixed-use development incentives; and transfer the decision for applications to the Town Council after a public hearing. A more detailed analysis is provided at the attached Staff Analysis and Recommendation report.

ATTACHMENTS:

Description

Staff Report

Ordinance



Department of Planning, Zoning and Code Compliance
6601 Main Street • Miami Lakes, Florida 33014
Office: (305) 364-6100 • Fax: (305) 558-8511
Website: www.miamilakes-fl.gov

Staff Analysis and Recommendation

To: Honorable Mayor and Town Council
From: Darby P. Delsalle, AICP, Planning Director
Subject: Developer Information Sessions
Date: August XX, 2017

AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA, RELATING TO CHAPTER 13, LAND DEVELOPMENT CODE, AMENDING SECTIONS 13-870 AND 13-881, RELATING TO DEVELOPMENT APPROVAL PROCEDURES FOR BUILDING HEIGHTS EXCEEDING FIVE (5) STORIES IN THE TC, TOWN CENTER DISTRICT, REQUIRING SUCH DEVELOPMENT REQUESTS BE SUBJECT TO TOWN COUNCIL CONSIDERATION; PROVIDING FOR INCLUSION INTO THE CODE; PROVIDING FOR ORDINANCES IN CONFLICT, SEVERABILITY, CODIFICATION, AND AN EFFECTIVE DATE. (Cid & Collazo)

A. BACKGROUND

On July 25, 2017, the Town Council of the Town of Miami Lakes directed the Town Manager to review the Land Development Code (LDC) and return with provisions that would ensure development proposals that exceed five (5) stories are subject to Town Council's consideration and final approval authority. The request was driven in part by concerns that the public was not appropriately aware of pending projects of a significant nature. The concern arose in the wake of a development cycle more active than the Town was traditionally accustomed to experiencing. The expressed desire of the Council at that meeting was to capture any zoning development requests for buildings that exceed five (5) stories, that might otherwise be reviewed and approved/denied administratively, to be presented at a public hearing before the Council for their final determination.

Only the TC, Town Center district, permits site plan requests that exceed five (5) stories to proceed solely administratively for review and final decision-making authority. The remaining districts which permit such heights in excess of five (5) stories already require a hearing before the Town Council. As such, the proposed ordinance only seeks to amend those portions of

Division 26, TC Town Center District, of the LDC, as it relates to building heights and decision granting authority for applications within the TC district. Please note, jurisdictional appeal of a site plan administrative decision rests with the Town Council at a duly noticed quasi-judicial public hearing.

Adopted on September 1st, 2015, Division 26 (Ord. No. 15-184) provided, among other provisions, for all site plans within the TC district to be reviewed and to be issued final development orders by the Administrative Official. This approach was and still is considered common protocol for mixed use districts where the desire is to encourage development towards a focalized district. The TC district permits by-right heights of five (5) stories with an inducement to go to six (6) and seven (7) stories provided the development integrates commercial and residential uses into the same building. Through implementation of this “bonus floor(s)” incentive, the new TC code, in effect, became more restrictive than the BU-2, Special Business District, it replaced. The BU-2 district permitted seven (7) stories by-right, yet it still required Council consideration for final decision of the site plan.

Regardless of the prior BU-2 and current TC district provisions, the predominate existing development of multifamily, commercial, and mixed uses within the Town ranges from three (3) to four (4) stories. In the eyes of the community at large, this became the expected form of development. This perception, however, does not undo the potential right to additional floor heights as currently and previously permitted by code. By providing language that ensures all development in excess of five (5) stories is heard at a public hearing before the Council, potential development rights are not infringed upon and a mechanism is offered that ensures a venue for public awareness and input regarding such development.

B. STAFF RECOMMENDATION

Based on the analysis provided below and other factors contained in this report, Staff recommends approval of the ordinance requiring buildings in excess of five (5) stories to require a public hearing before the Town Council.

C. ANALYSIS

The Land Development Code (LDC) provides that all proposed amendments to the LDC shall be evaluated by the Administrative Official, the Local Planning Agency and the Town Council, and that, in evaluating the proposed amendment, the criteria in Subsection 13-306(b) shall be considered. All portions of this report are hereby incorporated into all portions of this analysis. The following is a staff analysis of the criteria as applied to this ordinance.

1. Whether the proposal is consistent with the Comprehensive Plan, including the adopted infrastructure minimum levels of service standards and the concurrency management program.

Analysis: See Section “A”, Background, of this report. Policy 1.1.2 provides for all of the Land Use Categories within the Comprehensive Master Development Plan, including the Town Center Mixed Use designation. That designation permits heights of up to seven (7) stories. Further, Objective 1.2 provides underlying intent to ensure the LDC’s appropriately regulate the use of land reflective of the community’s desires. The amendment achieves that

intent by providing a public forum whereby the public has a venue that contributes to awareness and input regarding such developments.

Objective 1.2: LAND DEVELOPMENT CODE

Maintain an effective and efficient Land Development Code (LDC), which implements the community vision underlying the goals, objectives and policies of adopted Comprehensive Plan, regulates the quality, scope and impacts of new development and redevelopment, coordinates future land uses with topography and soil conditions, and incorporates innovative land development techniques.

Finding: Complies

2. Whether the proposal is in conformance with all applicable requirements of this Code of Ordinances, including this chapter.

Analysis: The proposed ordinance conforms with the Town's LDC's. A review of the LDC's found no conflicts.

Finding: Complies.

3. Whether, and the extent to which, land use and development conditions have changed since the effective date of the existing regulations, and whether such changes support or work against the proposed change in land use policy.

Analysis: See Section "A", Background, of this report. The Town has recently experienced a volume of development application requests that are not typical to its past experiences since incorporation in the year 2000. This increase in activity has brought attention of the Town's residents regarding such zoning application requests and their desire to have more information. In response, the Town Council directed the Town Manager to prepare regulations that ensure developments that exceed five (5) floors are heard before the Town Council for their final decision.

Finding: Complies.

4. Whether, and the extent to which, the proposal would result in any incompatible land uses, considering the type and location of uses involved, the impact on adjacent or neighboring properties, consistency with existing development, as well as compatibility with existing and proposed land use.

Analysis: The proposed ordinance does not change the permitted use of land. It includes in the review procedure the final consideration by the Town Council for approval, approval with conditions, or denial of the application request.

Finding: Complies.

5. Whether, and the extent to which, the proposal would result in demands on transportation systems, public facilities and services, exceeding the capacity of such facilities and services, existing or programmed, including schools, transportation, water

and wastewater services, solid waste disposal, drainage, water supply, recreation, education, emergency services, and similar necessary facilities and services.

Analysis: See Section “A”, Background, of this report. The proposed ordinance does not change permitted uses or development parameters. As such, it does not impact the above systems.

Finding: Complies.

- 6. Whether, and the extent to which, the proposal would result in adverse impacts on the natural environment, including consideration of wetland protection, preservation of any groundwater aquifers, wildlife habitats, and vegetative communities.**

Analysis: See Section “A”, Background, of this report. The proposed ordinance does not change permitted uses or development parameters. As such, it does not impact the above systems.

Finding: Complies.

- 7. Whether, and the extent to which, the proposal would adversely affect the property values in the affected area, or adversely affect the general welfare.**

Analysis: See Section “A”, Background, of this report and Criterion 1 of this Analysis section. The proposed ordinance does not change permitted uses or development parameters. Consistent with other zoning districts within the town, the proposed ordinance does require building requests in excess of five (5) stories in the TC district to be subject to public hearing before the Town Council. Such hearings may prove to better serve the general welfare by facilitating greater awareness of the project and potentially increase public participation in the development review process.

Finding: Complies.

- 8. Whether the proposal would result in an orderly and compatible land use pattern. Any positive and negative effects on such pattern shall be identified.**

Analysis: See Section “A”, Background, and Criteria 1 and 7 of this report. All site plan applications are cost recovery with the full cost of the request borne by the applicant. The proposed ordinance may result in some additional cost to the applicant/developer as a result of required advertising, staff report preparation, and hearing time. However, it is believed the sessions may have the potential of increasing public awareness and participation in the development review process. Staff believes this increased participation outweighs the impact of the additional costs.

Finding: Complies.

- 9. Whether the proposal would be in conflict with the public interest, and whether it is in harmony with the purpose and intent of this chapter.**

Analysis: See Section “A”, Background, and Criteria 7 and 8 of this report. No portion of the proposed amendment is in conflict with the existing regulations of the LDC. The

proposed ordinance provides a venue to increase the public's awareness of pending zoning applications.

Finding: Complies.

10. Other matters which the Local Planning Agency or the Town Council, in its legislative discretion, may deem appropriate.

Analysis: See Summary Section and all portions of this analysis. The Local Planning Agency and the Town Council may consider other appropriate factors to determine whether the proposed ordinance is appropriate and consistent with the public interest. The Analysis Section addressed the conditions suggested by the Planning and Zoning Board.

Finding: As determined by the Town Council.

ORDINANCE NO. 17-__

AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA, RELATING TO CHAPTER 13, LAND DEVELOPMENT CODE, AMENDING SECTIONS 13-870 AND 13-881, RELATING TO DEVELOPMENT APPROVAL PROCEDURES FOR BUILDING HEIGHTS EXCEEDING FIVE (5) STORIES IN THE TC, TOWN CENTER DISTRICT, REQUIRING SUCH DEVELOPMENT REQUESTS BE SUBJECT TO TOWN COUNCIL CONSIDERATION; PROVIDING FOR INCLUSION INTO THE CODE; PROVIDING FOR ORDINANCES IN CONFLICT, SEVERABILITY, CODIFICATION, AND AN EFFECTIVE DATE. (Cid & Collazo)

WHEREAS, on September 1, 2015, the Town Council adopted Ordinance No. 15-184, creating Division 26, Town Center District (the “TC District”), within Chapter 13 of the Town’s Code of Ordinances, titled Land Development Code (the “LDC”); and

WHEREAS, Section 13-870, of the LDC permits building heights of five (5) stories, and allows for up to seven (7) stories when the building encompasses mix-uses within the TC District.;

WHEREAS, Section 13-881, of the LDC authorizes all TC District final site plan reviews and approvals to be processed administratively; and

WHEREAS, on July 25, 2017, during a Town Council Meeting, the Town Council directed the Town Manager to explore an amendment to the LDC, requiring Town Council review and approval for developments that exceed five (5) stories. ; and

WHEREAS, the LDC only permits buildings in excess of five (5) stories to be build within the TC District; and

WHEREAS, Exhibit “A” is reflective of the Town Council’s desire as expressed at their July 25, 2017, Regular Council meeting; and

WHEREAS, the Administrative Official reviewed the proposed amendment to the LDC

and recommends approval, as set forth in the Staff Analysis and Recommendation dated September 5, 2017, and incorporated into this Ordinance by reference; and

WHEREAS, the Town Council appointed the Planning and Zoning Board as the Local Planning Agency (LPA) for the Town pursuant to Section 163.3174, Florida Statutes; and

WHEREAS, on September, ____ 2017, after conducting a properly noticed public hearing, the Planning and Zoning Board, acting in its capacity as the Local Planning Agency, acted in accordance with state law, and in specific compliance with Section 163.3174, Florida Statutes and reviewed and recommended approval to the Miami Lakes Town Council; and

WHEREAS, ____ 2017, after conducting a properly noticed public hearing and considering the recommendations of the public, the Local Planning Agency, and the Administrative Official, the Town Council moved the proposed amendment on first reading for second reading and consideration of adoption; and

NOW, THEREFORE, THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA, HEREBY ORDAINS AS FOLLOWS.

Section 1. Recitals. The foregoing recitals are true and correct and are incorporated herein by this reference.

Section 2. Findings. After considering Staff's report, both submitted in writing and presented orally and the public comment, the Town Council finds, pursuant to Subsection 13-306(b) of the Town Code, that the proposed amendment is consistent with the Town of Miami Lakes Comprehensive Plan and the criteria for evaluation of an amendment to the Land Development Code found at Subsection 13-306(b) of the Town Code as provided for in the Staff Recommendation and Analysis Report.

Section 3. Approval. The Town Council hereby adopts the amendment as provided at

Exhibit "A," and as incorporated herein.

Section 4. Repeal of Conflicting Provisions. All provisions of the Code of the Town of Miami Lakes that are in conflict with this Ordinance are hereby repealed.

Section 5. Severability. The provisions of this Ordinance are declared to be severable and if any section, sentence, clause or phrase of this Ordinance shall for any reason be held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining sections, sentences, clauses, and phrases of this Ordinance but they shall remain in effect, it being the legislative intent that this Ordinance shall stand notwithstanding the invalidity of any part.

Section 6. Inclusion in the Town Code. It is the intention of the Town Council, and it is hereby ordained, that the provisions of this Ordinance shall be included in the Town Code.

Section 7. Effective date. This Ordinance shall become effective immediately upon adoption.

FIRST READING

The foregoing ordinance was offered by Councilmember _____ who moved its adoption on first reading. The motion was seconded by Councilmember _____ and upon being put to a vote, the vote was as follows:

Mayor Manny Cid _____

Vice Mayor Nelson Rodriguez _____

Councilmember Luis Collazo _____

Councilmember Tim Daubert _____

Councilmember Ceasar Mestre _____

Councilmember Frank Mingo _____

Councilmember Marilyn Ruano _____

Passed on first reading this _____ day of _____, 2017.

SECOND READING

The foregoing ordinance was offered by Councilmember _____ who moved its adoption on second reading. The motion was seconded by Councilmember _____ and upon being put to a vote, the vote was as follows:

Mayor Manny Cid _____

Vice Mayor Nelson Rodriguez _____

Councilmember Luis Collazo _____

Councilmember Tim Daubert _____

Councilmember Ceasar Mestre _____

Councilmember Frank Mingo _____

Councilmember Marilyn Ruano _____

Passed and adopted on second reading this _____ day of _____, 2017.

Manny Cid
Mayor

Attest:

Gina M. Inguanzo
Town Clerk

Approved as to form and legal sufficiency:

Raul Gastesi, Jr.
Gastesi & Associates, P.A.
Town Attorney

Additions to the text are shown in underlined; deletions from the text are shown in ~~strikethrough~~.
Omitted portions of this ordinance are shown as “* * *”.

EXHIBIT A
AMENDMENT

Chapter 13 - LAND DEVELOPMENT CODE

* * *

DIVISION 26. - TC TOWN CENTER DISTRICT

* * *

Sec. 13-870. - Building height.

The maximum height of buildings shall not exceed ~~be~~ five (5) stories, except where a building includes vertically integrated mixed uses, in which case, subject to Town Council review and approval, the maximum height shall not exceed ~~be~~ seven (7) stories. However, where a building includes frontage on a Type 1 Street, the ground floor must be occupied with active uses, as defined in this Code, in order to qualify for height above five (5) stories. Height may be limited by the Opa-Locka Airport Zoning Ordinance of Miami-Dade County.

* * *

Sec. 13-881. - Site plan review standards.

All site plan reviews and approvals decisions in the TC District shall be by the Administrative Official except for plans that include height requests that exceed five (5) stories, which shall require final site plan review and approval by the Town Council. ~~Any The~~ Administrative Official ~~may~~ decision to approve, approve with modifications and/or conditions, or deny a site plan. ~~Affected parties may be appealed the Administrative Official's action on a site plan application~~ to the Town Council in accordance with Section 13-310. In addition to other applicable standards in this Code, including those in Section 13-304(h), in order to be approved, a site plan must meet the following criteria:

* * *



Town of Miami Lakes Memorandum

To: Honorable Mayor and Town Councilmembers
From: Alex Rey, Town Manager
Subject: FY 2016-17 Year-End Budget Amendment
Date: 11/7/2017

Recommendation:

It is recommended that the Town Council approve final amendment to the FY 2016-17 Amended Budget as amended on Second Reading and presented in Exhibit A to the Ordinance.

Background:

The Town Manager's memorandum presented on First Reading at the October 3, 2017 Council Meeting to create a Disaster Fund, allocate funds from the General Fund Balance to the Disaster Fund for Hurricane Irma expenses, and recognize donations received for specific Town events is attached hereto for reference.

CHANGES FROM FIRST READING

Pursuant to Section 166.241 (4) of the Florida Statutes, the final revision to the budget must be adopted within 60 days following the end of the fiscal year prior to November 30th. At the end of FY 2016-17 the Town is well positioned with all expenditures below the approved budget at the Fund level, however, modifications to line items that significantly exceed budgeted appropriations within various departments are required. The significant line item adjustments are addressed below by Fund.

GENERAL FUND

At the end of FY 2016-17, the General Fund is projected to generate an operating surplus of \$1,138,000 which includes the \$1.39 million of carryforward approved by Council for FY 2017. From this operating surplus, \$500,000 was approved for carry-forward to FY 2017-18 Budget as litigation/settlement reserve and approximately \$150,000 represents projects that were not completed within the fiscal year and will be re-programmed for FY 2017-18. The remaining \$488,000 is the available surplus which will be presented to Council in the form of a Carryforward Budget Amendment Ordinance to appropriate funds to the FY 2017-18 Budget for one time projects. Staff anticipates presenting the Carryforward Budget Amendment Ordinance for first reading in January 2018.

Below is a summary of the FY 2016-17 General Fund Revenue and Expense Budget and Fund Balance Analysis as at the end of the fiscal year.

TOWN OF MIAMI LAKES
FY 2016-17 AMENDED BUDGET
GENERAL FUND SUMMARY

ACCOUNT NAME/DEPARTMENT	FY 2016-17 FINAL AMENDED BUDGET	ACTUALS AS AT 09/30/17	YEAR-END PROJECTION	VARIANCE BUD VS PROJ \$	VARIANCE BUD VS PROJ %
Revenues					
Ad Valorem Taxes	\$6,234,000	\$6,209,930	\$6,269,741	\$35,741	0.6%
Franchise Fees	\$1,200,000	\$925,699	\$925,699	(\$274,301)	-22.9%
Utility Service Tax	\$2,950,000	\$2,952,757	\$3,016,379	\$66,379	2.3%
Intergovernmental Revenues	\$4,498,151	\$3,983,351	\$4,287,509	(\$210,642)	-4.7%
Permits & Fees	\$418,750	\$547,071	\$554,502	\$135,752	32.4%
Fines & Forfeitures	\$173,500	\$220,890	\$225,723	\$52,223	30.1%
Miscellaneous Revenues	\$236,207	\$758,437	\$781,490	\$545,283	230.8%
Sub-total Recurring Revenues	\$15,710,608	\$15,598,136	\$16,061,042	\$350,434	2.2%
Transfers In	\$111,416	\$286,522	\$286,522	\$175,106	157.2%
Transfer In from Fund Balance	1,500,000	\$0	1,500,000	\$0	0.0%
Prior Year Carry-Over Funds	\$1,399,523	\$0	\$1,399,523	\$0	0.0%
Sub-total Other Revenues	\$3,010,939	\$286,522	\$3,186,045	\$175,106	5.8%
Total Revenues	\$18,721,547	\$15,884,658	\$19,247,087	\$525,540	2.8%
Expenditures					
Town Mayor & Council	\$345,626	\$325,660	\$328,334	\$17,292	5.0%
Town Clerk	\$221,297	\$208,705	\$213,324	\$7,973	3.6%
Town Attorney	\$669,000	\$556,197	\$610,000	\$59,000	8.8%
Administration	\$2,156,582	\$2,061,459	\$2,061,914	\$94,668	4.4%
Police	\$7,613,158	\$6,977,194	\$7,613,476	(\$319)	0.0%
Planning/Zoning	\$247,537	\$303,109	\$305,722	(\$58,185)	-23.5%
Code Compliance	\$287,854	\$284,062	\$286,314	\$1,541	0.5%
Parks & Community Services	\$2,451,786	\$2,195,049	\$2,323,708	\$128,078	5.2%
Community Engagement & Outreach	\$566,884	\$495,467	\$520,838	\$46,046	8.1%
Committees	\$245,173	\$217,458	\$226,485	\$18,688	7.6%
Public Works	\$1,213,929	\$1,035,254	\$1,114,488	\$99,442	8.2%
QNIP	\$153,423	\$153,423	\$153,423	\$0	0.0%
Non-Departmental	\$285,429	\$87,243	\$87,243	\$198,186	69.4%
Sub-total Expenditures	\$16,457,677	\$14,900,281	\$15,845,267	\$612,410	3.7%
Transfers Out	\$763,870	\$734,844	\$763,870	\$0	0.0%
Transfer Out to Disaster Fund	\$1,500,000	\$10,000	\$1,500,000	\$0	0.0%
Total Expenditures	\$18,721,547	\$15,645,124	\$18,109,137	\$612,410	3.3%
Excess (Deficiency) of Revenues over Expenditures	\$0	\$239,533	\$1,137,950	\$1,137,950	

FY 2016-17 FUND BALANCE ANALYSIS

FY2016-17 Beginning Fund Balance	\$4,553,946
Transfers for carryover projects and legal fees	(\$1,399,523)
Transfer to Disaster Fund	(\$1,500,000)
Transfer to Building Fund	(\$269,616)
Excess (Deficiency) of Revenues over Expenditures	\$1,137,950
Estimated Ending Fund Balance	\$2,522,757

Revenues

The General Fund projected net increase in revenue of approximately \$526,000 is primarily a result of insurance settlement related to the Pizzi vs Town of Miami Lakes case (\$500,000), reimbursement from the Special Revenue Fund – Peoples’ Transportation Plan for audit adjustments (\$175,000), an increase in Code Violation Fines (\$77,000), Planning and Zoning related fees (\$70,000), Public Works Permit Fees (\$68,500)

and Utility Services Tax (\$66,000). The increase in revenue is offset by a significant decrease in FPL Franchise Fees (-\$274,000), Communication Services Tax due to a refund claim for internet access charges (-\$100,000), and Half Cent Sales Tax (-\$75,000). Other revenues are projected at a net increase of \$18,500.

Expenses

The General Fund total departmental expenditure allocations for FY 2016-17 are approximately \$612,000 lower than budgeted. All departments are well below their budget allocation with the exception of the Planning division which exceeds their expense allocation by \$58,000. However, this amount is offset by \$16,400 in reimbursements from the “Cost Recovery” program, in addition to other deferred revenues not yet realized this fiscal year.

Although expenses are within budget at the Fund and Department levels, adjustments to line items that exceed the budgeted appropriations are required as detailed in Exhibit A, and the amounts that exceed the Town Manager’s authority of \$700 per month per Ordinance No. 2016-193 are discussed below:

Administration and Police – Transfers Out – an increase in allocation is required for a transfer out to the Facilities Maintenance Fund for the General Fund’s pro rata share of costs associated with the operations, maintenance and repairs of the Town’s Government Center. Administration portion represents 60% of the increased cost (\$17,941) and the Police Department 27% (\$8,073) for a total of \$26,014 from the General Fund. Funds will be transferred from the Operating Surplus line item in Non-Departmental. The remaining 13% (\$3,887) is allocated from the Building Fund.

Planning – Salaries and Planning Consulting – increase in salary appropriation for the Planning Director (\$14,800) and Planning Consulting contractual service (\$46,195) for review and approval of major developments, special projects and planning studies. As mentioned above, the cost of service is offset by actual and deferred revenues from “Cost Recovery” fees. Funds are transferred from various line items in the General Fund where there is a surplus.

Parks – Community Services – Administrative Support – Temporary staffing required to cover vacancy (\$9,648). **Park East Youth Center – Salaries and Benefits** – Through a combination of employee turnover and staffing the newly built Youth Center for recreational programs, an increase in salaries and benefits is required (\$10,620). **Infrastructure** – increase in appropriation to replace the exterior doors to the Youth Center due to flooding issues (\$8,040). Funds will be transferred from various line items within the department where there is a surplus to cover these expenses.

Community Engagement and Outreach – Salaries and Benefits – Through a combination of employee turnover and adjustment in compensation for employees with additional responsibilities, an increase in salaries for the Committee and Events Coordinator is required (\$8,930).

Public Works – Underground Utility Location Service – Due to AT&T’s major construction of adding new communication conduit to upgrade services throughout the Town, there has been a surge in requests for standard and emergency locates. This has resulted in an increase in expenses for this service (\$3,260) as well as engineering services for plans review (\$6,045). The cost of the plans review is offset by the permit fee.

Non-Departmental – Bad Debt Expense – authorization to write off bad debt incurred for employment tax and false alarm service fees (\$85,038). Funds will be transferred from Operating Surplus.

SPECIAL REVENUE FUND

The Special Revenue Fund is projected to end with \$1,375,497 of revenues over budgeted expenditure allocations including the prior year carryover contingency reserve. Transfers are between line items within each sub-fund and this budget revision does not change the bottom line budget for the Fund.

Transportation Gas Tax - The projected fund balance at the end of FY 2016-17 for this sub-fund is \$59,292. No adjustment is required to the budget.

Transit (PTP 20%) – increase in appropriation to transfer out to the General Fund \$174,490 as a result of the Office of Citizen’s Independent Transportation Trust (OCITT) 2016 audit surplus. Funds will be taken from the contingency line item. The projected fund balance at the end of the fiscal year for this sub-fund is \$280,400.

People’s Transportation Plan (PTP 80%) - This sub-fund is projected to end with \$541,880 in

revenues over expenditures. An increase in appropriation for street lighting utility expense (\$4,675) is required and funds will be transferred from the street lighting repairs and maintenance line item.

Mobility Fee Trust Account Fund – This sub-fund ended with a projected \$193,925 of revenues over expenditures. No adjustment is required to the budget.

Special Revenues – Other – Sub-fund balance at the end of FY 2016-17 is \$300,000 representing contribution from developer for educational purposes. No adjustment required.

IMPACT FEES FUND

The Impact Fees Fund is projected to end with a total of \$296,932 of revenues over budgeted expenditure allocation (Parks \$295,149 and Public Safety \$1,783). No adjustment to the budget is required.

BUILDING FUND

The permitting, inspection, and Building Code enforcement activities have significantly increased due to the Town's new developments, and as a result, the Building Department Fund is projected to end FY 2017 with approximately \$1,803,770 in revenues over total budgeted expenditures. Line item adjustments are required for the annual maintenance and support of Building's permitting software Trakit (\$4,258), to purchase iPads for the new building inspectors (\$4,305), and a transfer out to the Facilities Maintenance Fund (\$3,887) for the Building Department's pro rata share of costs associated with the operations, maintenance and repairs of the Town's Government Center. Funds will be transferred from Professional Services line item.

CAPITAL PROJECTS FUND

Substantial progress has been made toward implementing the Town's Five (5) Year Capital Improvement Program including completion of the following projects in FY 2017: Miami Lakes Optimist Clubhouse, the Dog Recreation Area, Canal Bank Stabilization Project along NW 77th Court and NW 170th Street, Hutchinson Roadway and Drainage Improvement, NW 64th Avenue milling and resurfacing, FDOT Beautification Project at NW 154th Street and Palmetto, IT infrastructure upgrades in the parks, and other parks improvements including replacing water fountains, soccer goals, rule signs, playground and safety surface and year 1 of 3 of new uniform furniture throughout the pocket parks.

At the end of FY 2016-17, the Capital Projects Fund balance is projected at \$3,324,556. This amount includes projects that have started but are scheduled to be completed in FY 2018: Lake Sarah Roadway and Drainage Improvement, West Lake Neighborhood Reforestation, FDOT Beautification Project at the southbound on NW 154th Street and Palmetto, Mary Collins Community Center Improvements, Optimist Park Storage Facility, Emergency Generator and Enclosure, Safe Routes to School, and Windmill Gate roadway improvement. The unexpended funds will be re-programmed in the FY 2017-18 Budget with the Carryforward Budget Amendment Ordinance in January 2018.

Revisions to line items in the Capital Projects FY 2016-17 Amended Budget are required as follows:

Parks Improvements – Allocate funds for the replacement of damaged light rack at Miami Lakes Optimist Park offset by insurance claim. Funds will be transferred from the CIP Reserve for Parks (\$24,250).

Transportation Improvements – Allocate funds for the purchase and installation of speed humps and signs as a traffic calming measure throughout Town neighborhoods (\$9,030), replace damaged bus shelter offset by insurance claim (\$11,880), and final payment to close out permit for the roadway portion of Lake Martha Roadway and Drainage Improvement Project (\$6,111). Funds are transferred from the Beautification line item where the beautification project on the north side of NW 154 Street and the Palmetto was less than budgeted.

Stormwater Improvements – Allocate funds for final payment to close out permit for the drainage portion of Lake Martha Roadway and Drainage Improvement Project (\$4,074). Funds are transferred from Hutchinson Drainage Improvement where the project came in under budget.

STORMWATER UTILITY FUND

The Stormwater Utility Fund is projected to end with approximately \$337,454 in revenues over budgeted expenditure allocations. Line item adjustments are required to salary and benefits for the Public Works Manager position that was previously budgeted but not funded in FY 2017 (\$36,302). Funds are transferred from the Health Insurance and the Utility's Repairs & Improvements line items where there is surplus.

FACILITIES MAINTENANCE FUND

The Facilities Maintenance Fund captures all costs associated with the operations, maintenance and repairs of the Town's Government Center. At the end of FY 2017, expenses are projected to exceed the budget by approximately \$29,900 including salaries and benefits (\$9,328), utilities (\$5,198), and custodial and contractual maintenance (\$15,374). The cost of centralized services is allocated between the General Fund (Administration at 60% and Police Department at 27%) and Building Department Fund (13%) and a transfer is required from these Funds to cover expenses and zero-out the Facility Maintenance Fund.

ATTACHMENTS:

Description

First Reading Submittal

Exhibit A - FY 2016-17 Amended Budget Detail

Ordinance 2nd Reading Budget Amendment FY 2016-2017



Town of Miami Lakes Memorandum

To: Honorable Mayor and Councilmembers
From: Alex Rey, Town Manager
Subject: FY 2016-17 Final Budget Amendment
Date: 10/3/2017

Recommendation:

Approve amendment to the FY 2016-17 Amended Budget to create a Disaster Fund, allocate funds from General Fund Balance to the Disaster Fund for Hurricane Irma expenses, and recognize donations received for specific Town events. The proposed amendments will increase the total FY 2016-17 Operating Budget net of transfers by \$1,519,125 to \$36,932,407 as described below and summarized in Exhibit A.

Background:

Disaster Fund and Hurricane Irma Expenses

This amendment creates the Disaster Fund, a sub-fund in the Special Revenue Fund category, which is established to account for the proceeds of specific revenue sources that are restricted or committed to expenditure in the event of a natural disaster or catastrophic event. The Disaster Fund will capture all response and recovery costs associated with any major disaster, and the revenues from Federal, State, County or Local government to reimburse or offset these costs.

On September 5, 2017, President Donald J. Trump approved Governor Rick Scott's request and declared a pre-landfall emergency for the State of Florida in preparation of Hurricane Irma and due to the emergency conditions resulting from Hurricane Irma. Following a Presidential disaster declaration, the Federal Emergency Management Agency (FEMA) provides federal assistance to government organizations through their Public Assistance Grant program so that communities can quickly respond to and recover from major disasters or emergencies. Through the program, FEMA provides supplemental federal disaster grant assistance for debris removal, life-saving emergency protective measures, and the repair, replacement, or restoration of disaster-damaged publicly-owned facilities. The Public Assistance Grant program also encourages protection of these damaged facilities from future events by providing assistance for hazard mitigation measures during the recovery process.

Hurricane Irma made landfall on Sunday, September 10, 2017, causing widespread damage and destruction throughout the State of Florida. Clean-up efforts and restoration have begun and it is estimated that the hurricane related expenses for the Town of Miami Lakes through September 30, 2017 are estimated at \$1,500,000 as summarized below:

- Debris removal and monitoring - \$750,000
- Emergency protective measures - \$478,800

- Road Repairs (Street Lights and Signs) - \$122,500
- Building/Facilities Repairs - \$25,420
- Parks repairs - \$19,700
- Contingency - \$103,580

Federal disaster assistance has been made available from FEMA, and it is expected that the Town will be reimbursed approximately 85% of the total cost of disaster cleanup and restoration. It should be noted that additional hazard mitigation expenses may be incurred subsequent to September 30, 2017, at which time an amendment to the FY 2017-18 Budget will be required.

To fund the above expenditures in FY 2017, a transfer from the General Fund unassigned fund balance is required. At the beginning of FY 2016-17, the unassigned fund balance was \$4,553,946. During the year, Council approved transfers from the fund balance totaling \$1,399,523. This amendment transfers \$1,500,000 from the General Fund Balance to the Disaster Fund, which will leave the Town with a General Fund reserve of \$1,384,807. The amount in the Disaster Fund is appropriated to immediately pay expenses incurred until the Town receives reimbursement from FEMA.

Donations

During the year, unanticipated donations are received from individuals and the business community to fund specific events and enhance certain activities and programs. Due to the frequency of donations received, the immediate need to expend the funds, and the process required for budgetary adjustment via Ordinance, a Reserve for Future Donations of \$10,000 was approved at the February 2, 2016 Council Meeting. This allows the Town Manager to immediately authorize expenditures as donations are received for the purpose they were provided without the constraint of the \$700 maximum for transfers from one line-item to another. To date expenditures have been authorized and transfers from the Reserve for Future Donation processed in the amount of \$9,730.

This Ordinance now amends the FY 2016-17 General Fund Budget to recognize the donations received totaling \$19,125 for the various Committees, replenishes the reserve, and appropriates said funds for expenditure. Donations received for the Committees are as follows: Elderly Affairs \$7,450, Cultural Affairs \$5,950, Youth Activity Task Force \$3,855, Educational Affairs \$1,220, Public Safety \$500, and Veterans' Affairs \$150.

ATTACHMENTS:

Description

Ordinance (First Reading)

Exhibit A - FY 2016-17 Amended Budget Detail

ORDINANCE NO. 2017-_____

AN ORDINANCE OF THE TOWN OF MIAMI LAKES, FLORIDA, AMENDING ORDINANCE NO. 16-197, AS AMENDED BY ORDINANCE 17-199; AMENDING THE TOWN'S FISCAL YEAR 2016-2017 BUDGET; CREATING A DISASTER FUND; PROVIDING FOR EXPENDITURE OF FUNDS; PROVIDING FOR AMENDMENTS; PROVIDING FOR CONFLICTS; AUTHORIZING THE TOWN MANAGER TO TAKE ALL ACTIONS NECESSARY TO IMPLEMENT THE TERMS AND CONDITIONS OF THIS ORDINANCE; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, in accordance with Section 200.065, Florida Statutes and Section 8.7 of the Town of Miami Lakes (the "Town") Charter, the Town Council adopted Fiscal Year 2016-2017 Budget (the "Budget") by Ordinance 16-197; and

WHEREAS, on February 7, 2017, the Town Council approved amendments to the Budget by Ordinance Number 17-199; and

WHEREAS, on September 10, 2017, Hurricane Irma made landfall causing widespread damage throughout the State of Florida, including the Town of Miami Lakes; and

WHEREAS, in order to address funding needs associated with recovery efforts, it is necessary to create a Disaster Fund, as a sub-fund in the Special Revenue Fund Category; and

WHEREAS, it will also be necessary to transfer funds from the General Fund Balance to the Disaster Fund for Hurricane Irma related expenses.

WHEREAS, additionally, the Town has received an unanticipated amount of donations to fund specific events and enhance certain activities; and

WHEREAS, it is necessary for the manager to be able to authorize expenditure of the donations received for the purpose they were provided; and

WHEREAS, based upon the review, analysis, and the recommendation of the Town Manager, the Town Council has determined that it is necessary to amend the Budget as described in Exhibit “A” attached hereto.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA, AS FOLLOWS:

Section 1. Recitals. The foregoing recitals are true and correct and are incorporated herein by this reference.

Section 2. Budget Amendment. The Fiscal Year 2016-2017 Budget adopted in Ordinance No. 16-197 as amended by 17-199, shall be amended to create a Disaster Fund, provide a transfer of funds from the General Fund Balance to the Disaster Fund, and allow for recognition and expenditure of donations received to fund specific events and enhance certain activities and programs as reflected in Exhibit “A” attached and incorporated herein. All other terms and conditions of Ordinance No. 16-197, as amended by 17-199 not otherwise amended by this Ordinance remain in full force and effect.

Section 3. Authorization of Town Manager. The Town Manager is hereby authorized to take all actions necessary to implement the terms and conditions of this Ordinance.

Section 4. Authorization of Fund Expenditures. The Town Manager or his/her designee is authorized to expend or contract for expenditures such funds as are necessary for the operation of the Town government in accordance with the Budget and the terms and conditions of this Ordinance.

Section 5. Conflicts. All sections or parts of sections of the Town Code that conflict with this Ordinance are repealed to the extent of such conflict.

Section 6. Severability. The provisions of this Ordinance are declared to be severable and if any section, subsection, sentence, clause, provision or phrase of this Ordinance shall for any reason be held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining sections, sentences, clauses, and phrases of this Ordinance, but they shall remain in effect, it being the legislative intent that this Ordinance shall stand notwithstanding the invalidity of any part.

Section 7. Effective date. This Ordinance shall be effective upon adoption on second reading.

FIRST READING

The foregoing ordinance was moved by Councilmember _____ who moved its adoption on first reading. The motion was seconded by Councilmember _____ and upon being put to a vote, the vote was as follows:

- Mayor Manny Cid _____
- Vice Mayor Nelson Rodriguez _____
- Councilmember Luis Collazo _____
- Councilmember Tim Daubert _____
- Councilmember Ceasar Mestre _____
- Councilmember Frank Mingo _____
- Councilmember Marilyn Ruano _____

Passed and adopted on first reading this ____ day of October 2017.

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SECOND READING

The foregoing ordinance was moved by Councilmember _____ who moved its adoption on second reading. The motion was seconded by Councilmember _____ and upon being put to a vote, the vote was as follows:

- Mayor Manny Cid _____
- Vice Mayor Nelson Rodriguez _____
- Councilmember Luis Collazo _____
- Councilmember Tim Daubert _____
- Councilmember Ceasar Mestre _____
- Councilmember Frank Mingo _____
- Councilmember Marilyn Ruano _____

Passed and adopted on second reading this _____ day of _____, 2017.

Manny Cid
MAYOR

Attest:

Gina Inguanzo
TOWN CLERK

Approved as to form and legal sufficiency:

Raul Gastesi, Jr.
Gastesi & Associates, P.A.
TOWN ATTORNEY

**TOWN OF MIAMI LAKES
FY 2016-17 AMENDED BUDGET
GENERAL FUND REVENUES
FINAL YEAR-END ADJUSTMENT**

ACCOUNT NAME/DESCRIPTION	FY2016-17 ADOPTED BUDGET	FY2016-17 AMENDED BUDGET	FINAL ADJUSTMENT	FY2016-17 FINAL AMENDED BUDGET	FY2016-17 YEAR-END PROJECTION	COMMENTS
Ad Valorem Taxes						
Current Ad Valorem Taxes	\$ 6,234,000	\$ 6,234,000		\$ 6,234,000	\$ 5,769,839	
Current Ad Valorem Taxes - Pers. Prop.	-	-		-	397,043	
Delinquent Ad Valorem Taxes	-	-		-	102,860	
Sub-total: Taxes	\$ 6,234,000	\$ 6,234,000	\$ -	\$ 6,234,000	\$ 6,269,741	
Franchise Fees						
Franchise Fees - Electricity	\$ 1,200,000	\$ 1,200,000		\$ 1,200,000	\$ 925,699	
Sub-total: Franchise Fees	\$ 1,200,000	\$ 1,200,000	\$ -	\$ 1,200,000	\$ 925,699	
Utility Service Tax						
Utility Service Tax - Electricity	\$ 2,480,000	\$ 2,480,000		\$ 2,480,000	\$ 2,548,480	
Utility Service Tax - Water	400,000	400,000		400,000	402,288	
Utility Service Tax - Gas	70,000	70,000		70,000	65,611	
Sub-total: Utility Services Tax	\$ 2,950,000	\$ 2,950,000	\$ -	\$ 2,950,000	\$ 3,016,379	
Intergovernmental Revenues						
Communications Service Tax	\$ 1,251,551	\$ 1,251,551		\$ 1,251,551	\$ 1,150,915	
State Revenue Sharing	825,000	825,000		825,000	784,998	
Alcoholic Beverage License	18,000	18,000		18,000	18,000	
Grants - Byrne Grant	3,600	3,600		3,600	9,257	
Half-cent Sales Tax	2,400,000	2,400,000		2,400,000	2,324,339	
Sub-total: Intergovernmental	\$ 4,498,151	\$ 4,498,151	\$ -	\$ 4,498,151	\$ 4,287,509	
Permits & Fees						
Local Business Licenses: TOML	110,000	110,000		110,000	105,000	
Local Business Licenses: County	37,000	37,000		37,000	39,285	
False Alarm Fees	65,000	65,000		65,000	64,831	
Zoning Hearings	16,000	16,000		16,000	10,533	
Administrative Site Plan Review	1,500	1,500		1,500	500	
Zoning Letters	3,000	3,000		3,000	6,050	
Zoning Fees	134,750	134,750		134,750	161,380	
Staff Costs	1,500	1,500		1,500	16,499	
Fine Violation Interest	15,000	15,000		15,000	46,923	
Planning Department Revenues:	383,750	383,750	-	383,750	451,002	
Public Works Permits	35,000	35,000		35,000	103,500	
Sub-total: Permits & Fees	\$ 418,750	\$ 418,750	\$ -	\$ 418,750	\$ 554,502	

**TOWN OF MIAMI LAKES
FY 2016-17 AMENDED BUDGET
GENERAL FUND REVENUES
FINAL YEAR-END ADJUSTMENT**

ACCOUNT NAME/DESCRIPTION	FY2016-17 ADOPTED BUDGET	FY2016-17 AMENDED BUDGET	FINAL ADJUSTMENT	FY2016-17 FINAL AMENDED BUDGET	FY2016-17 YEAR-END PROJECTION	COMMENTS
Fines & Forfeitures						
Police Traffic Fines	40,000	40,000		40,000	24,961	
Police - L.E.T.F.	3,500	3,500		3,500	2,980	
Public School Crossing Guards	35,000	35,000		35,000	37,741	
Code Violation Fines	75,000	75,000		75,000	151,790	
Police Parking Fines	20,000	20,000		20,000	8,251	
Sub-total: Fines & Forfeitures	\$ 173,500	\$ 173,500	\$ -	\$ 173,500	\$ 225,723	
Miscellaneous Revenues						
Interest Income	\$ 35,000	\$ 35,000		\$ 35,000	\$ 35,000	
Other Charges & Fees - Clerk's	2,000	2,000		2,000	6,128	
Lobbyist Registration	2,000	2,000		2,000	7,875	
Park - Services & Rental Fees	60,000	60,000		60,000	105,000	
Revenue Sharing Programs	40,000	40,000		40,000	35,000	
Lien Inquiry Letters	36,000	36,000		36,000	36,000	
FDOT - Landscape Maintenance	5,784	5,784		5,784	5,785	
Contributions and Donations	16,000	31,298	19,125	50,423	50,249	Donations for Toy Drive (\$1,000) and YATF (\$14,298). Donations for Committees: Elderly Affairs \$7,450, Cultural Affairs \$5,950, Youth Activity Task Force \$3,855, Educational Affairs \$1,220, Public Safety \$500, and Veterans' Affairs \$150.
Insurance Claims	-	-		-	500,000	
Miscellaneous Revenues - Other	5,000	5,000		5,000	453	
Sub-total: Miscellaneous Revenues	\$ 201,784	\$ 217,082	\$ 19,125	\$ 236,207	\$ 781,490	
Interfund & Equity Transfers						
Prior Year Carry Over Funds	-	1,399,523		1,399,523	1,399,523	
Interfund transfers from Hurricane Fund		-		-		
Interfund transfers from Special Revenue Fund	-	-		-	174,490	
Interfund transfer: Building Department Fund	-	-		-	616	
Interfund transfers from Capital Projects	111,416	111,416		111,416	111,416	
Appropriation from Prior Year Surplus-Operating	-	-		-		
Appropriation from RESERVED Fund Balance	-	-	1,500,000	1,500,000	1,500,000	Disaster Fund Beginning Balance
Sub-total: Contributions	\$ 111,416	\$ 1,510,939	\$ 1,500,000	\$ 3,010,939	\$ 3,186,045	
Total Income: General Fund	\$ 15,787,601	\$ 17,202,422	\$ 1,519,125	\$ 18,721,547	\$ 19,247,087	

TOWN OF MIAMI LAKES
FY 2016-17 AMENDED BUDGET
FINAL YEAR-END ADJUSTMENT
Revenue and Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2016-17 ADOPTED BUDGET	FY2016-17 AMENDED BUDGET	FINAL ADJUSTMENT	FY2016-17 FINAL AMENDED BUDGET	FY2016-17 YEAR END PROJECTION
GENERAL FUND EXPENDITURES					
TOWN COUNCIL AND MAYOR					
EXECUTIVE SALARIES- MAYOR	\$18,000	\$18,000		\$18,000	\$16,846
REGULAR SALARIES	\$80,000	\$80,000		\$80,000	\$76,287
OVERTIME	\$0	\$0	\$5,000	\$5,000	\$5,000
PAYROLL TAXES	\$13,500	\$13,500		\$13,500	\$13,507
FRS CONTRIBUTIONS	\$7,370	\$7,370		\$7,370	\$7,155
HEALTH & LIFE INSURANCE	\$77,843	\$77,843	(\$5,000)	\$72,843	\$67,876
HEALTH INSURANCE MAYOR	\$10,023	\$10,023		\$10,023	\$5,698
WIRELESS STIPEND	\$960	\$960		\$960	\$836
TRAVEL & PER DIEM	\$0	\$14,500		\$14,500	\$14,500
CAR ALLOWANCE -MAYOR	\$7,200	\$7,200		\$7,200	\$7,200
CAR ALLOWANCE -COUNCIL	\$36,000	\$36,000		\$36,000	\$36,000
EXP ALLOWANCE MAYOR & COUNCIL	\$50,000	\$50,000		\$50,000	\$49,556
CELL PHONES	\$6,720	\$6,720		\$6,720	\$5,700
PRINTING & BINDING	\$1,000	\$200		\$200	\$406
STATE OF TOWN ADDRESS	\$6,000	\$6,000		\$6,000	\$1,805
TOY DRIVE	\$0	\$1,000		\$1,000	\$1,000
VOLUNTEER APPRECIATION	\$0	\$1,500		\$1,500	\$1,505
COUNCIL DISCRETIONARY FUND	\$700	\$0		\$0	\$55
MISCELLANEOUS EXPENSES	\$0	\$0		\$0	\$427
COUNCIL UNIFORMS	\$360	\$360		\$360	\$418
MEETING SET UP	\$300	\$300		\$300	\$0
COUNCIL AWARDS	\$1,250	\$1,250		\$1,250	\$1,335
MEMBERSHIPS SUBSCRIPTIONS	\$9,100	\$9,100		\$9,100	\$9,100
EDUCATION & TRAINING	\$0	\$3,800		\$3,800	\$4,415
SMALL EQUIPMENT	\$0	\$0		\$0	\$1,706
TOTAL TOWN COUNCIL EXPENDITURES:	\$326,326	\$345,626	\$0	\$345,626	\$328,334
TOWN CLERK					
REGULAR SALARIES	\$70,000	\$70,700		\$70,700	\$70,754
PAYROLL TAXES	\$5,355	\$5,355		\$5,355	\$6,058
FRS CONTRIBUTIONS	\$5,264	\$5,264		\$5,264	\$5,383
HEALTH & LIFE INSURANCE	\$10,148	\$10,148		\$10,148	\$8,718
WIRELESS STIPEND	\$480	\$480		\$480	\$480
PROFESSIONAL SERVICES	\$5,000	\$5,000	(\$4,352)	\$648	\$0
TOWN CLERK AGENDA MANAGER	\$30,000	\$20,200		\$20,200	\$20,135
TOWN CLERK DATA SERVICE	\$480	\$480		\$480	\$480
RENTALS AND LEASES	\$2,100	\$2,100		\$2,100	\$2,165
TOWN CLERK CODIFICATION	\$11,000	\$11,000		\$11,000	\$5,000
TOWN CLERK LEGAL ADVERTISING	\$20,000	\$20,000	\$2,280	\$22,280	\$22,280
ADMINISTRATIVE SUPPORT	\$1,000	\$1,000		\$1,000	\$0
TOWN CLERK ELECTION COSTS	\$60,000	\$66,800	\$2,072	\$68,872	\$68,872
UNIFORMS	\$50	\$50		\$50	\$0
SOFTWARE LICENSES	\$1,920	\$1,920		\$1,920	\$1,920
CLERK EDUCATION AND TRAINING	\$800	\$800		\$800	\$1,079
TOTAL TOWN CLERK EXPENDITURES:	\$223,597	\$221,297	\$0	\$221,297	\$213,324
TOWN ATTORNEY					
GENERAL LEGAL	\$150,000	\$150,000		\$150,000	\$150,000
ROUTINE LITIGATION RESERVE	\$85,000	\$109,000		\$109,000	\$50,000
M. PIZZI LITIGATION	\$0	\$195,000		\$195,000	\$195,000
M. PIZZI LITIGATION/INSURANCE RECOVERY	\$0	\$215,000		\$215,000	\$215,000
TOTAL TOWN ATTORNEY EXPENDITURES:	\$235,000	\$669,000	\$0	\$669,000	\$610,000

TOWN OF MIAMI LAKES
FY 2016-17 AMENDED BUDGET
FINAL YEAR-END ADJUSTMENT
Revenue and Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2016-17 ADOPTED BUDGET	FY2016-17 AMENDED BUDGET	FINAL ADJUSTMENT	FY2016-17 FINAL AMENDED BUDGET	FY2016-17 YEAR END PROJECTION
TOWN ADMINISTRATION					
REGULAR SALARIES	\$791,126	\$851,324	(\$22,455)	\$828,869	\$828,062
COMPENSATED ABSENCES	\$0	\$0		\$0	\$0
XFER SRF TRANSIT 5% ADM	\$0	\$0		\$0	\$0
XFER CPF TRANSP 5% ADM	\$0	\$0		\$0	\$0
ADM SUPPORT TO SWF	\$0	\$0		\$0	\$0
ADM SUPPORT TO BUILDING	\$0	\$0		\$0	\$0
EMPLOYEE BONUSES/COLA	\$25,000	\$0		\$0	\$0
ADM OVERTIME	\$2,000	\$2,000		\$2,000	\$2,420
PAYROLL TAXES	\$70,796	\$70,796	\$4,755	\$75,551	\$75,550
FRS CONTRIBUTIONS	\$90,728	\$90,728	\$2,700	\$93,428	\$93,417
ICMA 457 PL	\$21,512	\$21,512		\$21,512	\$19,507
HEALTH & LIFE INSURANCE	\$149,783	\$130,608		\$130,608	\$129,550
WIRELESS STIPEND	\$960	\$960		\$960	\$1,200
ADM UNEMPLOYMENT CLAIMS	\$2,000	\$2,000		\$2,000	\$0
PROFESSIONAL SERVICES	\$10,000	\$40,400	(\$2,415)	\$37,985	\$35,132
INTERGOVERNMENTAL (LOBBYIST)	\$48,000	\$48,000		\$48,000	\$48,000
ACCOUNTING & PAYROLL	\$23,665	\$23,665		\$23,665	\$24,662
INDEPENDENT AUDIT	\$52,175	\$42,175		\$42,175	\$42,000
ADM HEALTH SPENDING ACCT/WELLN	\$10,000	\$15,500	(\$4,128)	\$11,372	\$10,000
ADM BACKGROUND CHECKS	\$1,500	\$1,500		\$1,500	\$1,200
ADM - TRAVEL & PER DIEM	\$0	\$10,000		\$10,000	\$7,000
CAR ALLOWANCE	\$6,000	\$6,000		\$6,000	\$6,000
TELEPHONE - CELLULAR	\$580	\$580		\$580	\$780
ADM - POSTAGE & DELIVERY	\$19,000	\$19,000	(\$5,500)	\$13,500	\$13,500
ADM - UTILITIES	\$0	\$0		\$0	\$628
RENTALS AND LEASES	\$0	\$0		\$0	\$30
ADM - COPIER LEASE	\$16,500	\$16,500		\$16,500	\$15,791
RENT- TOWN HALL	\$0	\$0		\$0	\$0
ADM - INSURANCE	\$215,326	\$215,326		\$215,326	\$216,554
ADM - PRINTING & BINDING	\$1,500	\$1,500		\$1,500	\$1,791
ADM TOWN BRANDING & STRATEGIC PLAN	\$10,000	\$67,105		\$67,105	\$60,000
ADM ADVERTISEMENT RECRUITMENT	\$1,000	\$1,000		\$1,000	\$1,050
CLERICAL/ADMINISTRATIVE SUPPORT	\$5,000	\$5,000	\$2,415	\$7,415	\$7,415
INVESTMENT ADVISORY SERVICE	\$7,000	\$7,000		\$7,000	\$7,000
FINANCIAL INSTITUTION FEES	\$9,000	\$9,000		\$9,000	\$9,904
HURRICANE EXPENSES	\$9,160	\$28,335		\$28,335	\$25,368
ADMIN LICENSES AND PERMITS	\$0	\$0		\$0	\$777
ADM - OFFICE SUPPLIES	\$30,000	\$29,600	(\$4,525)	\$25,075	\$24,000
OPERATING SUPPLIES	\$0	\$0		\$0	\$0
UNIFORMS	\$600	\$600		\$600	\$600
ADM-BOOKS/PUBLIC/SUBSCRIP/MEM	\$5,500	\$5,500	\$4,525	\$10,025	\$10,023
EDUCATION & TRAINING	\$0	\$50,000	(\$10,000)	\$40,000	\$40,000
ADM-FURNITURE/EQUIP NON-CAP	\$1,000	\$1,000		\$1,000	\$0
SUBTOTAL ADMINISTRATION EXPENDITURES	\$1,636,412	\$1,814,215	(\$34,628)	\$1,779,587	\$1,758,911
INFORMATION SYSTEMS					
IT CORE SERVICE SUPPORT	\$110,000	\$120,500		\$120,500	\$119,700
WEB SUPPORT	\$8,400	\$8,400		\$8,400	\$8,400
VOICE SUPPORT	\$25,000	\$25,000		\$25,000	\$4,558

TOWN OF MIAMI LAKES
FY 2016-17 AMENDED BUDGET
FINAL YEAR-END ADJUSTMENT
Revenue and Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2016-17 ADOPTED BUDGET	FY2016-17 AMENDED BUDGET	FINAL ADJUSTMENT	FY2016-17 FINAL AMENDED BUDGET	FY2016-17 YEAR END PROJECTION
INTERNET SERVICES	\$15,600	\$15,600		\$15,600	\$14,424
RENTALS AND LEASES	\$3,000	\$0		\$0	\$0
TRAINING	\$5,000	\$5,000		\$5,000	\$0
INFRASTRUCTURE - IT	\$40,000	\$40,000	(\$2,068)	\$37,932	\$35,000
MACHINERY & EQUIPMENT	\$0	\$0	\$2,068	\$2,068	\$2,068
TECHNOLOGY ENHANCEMENTS/SOFTWARE	\$0	\$0		\$0	\$1,250
COMPUTER SOFTWARE LICENSES	\$117,866	\$117,866		\$117,866	\$117,603
SUB-TOTAL INFORMATION SYSTEMS:	\$324,866	\$332,366	\$0	\$332,366	\$303,003
ADMINISTRATION - TRANSFERS					
RESERVE FOR FUTURE DONATIONS	\$10,000	\$270	\$9,730	\$10,000	\$0
TRANSFER OUT - CIP PARKS	\$100,000	\$484,172		\$484,172	\$484,172
TRANSFER OUT - CIP FUND	\$0	\$0		\$0	\$0
TRANSFER OUT - DISASTER FUND	\$0	\$0	\$1,500,000	\$1,500,000	\$1,500,000
TRANSF - CPF/FACILITIES & EQUIP/ELEC UTIL	\$0	\$0		\$0	\$0
TRANSFER TO DEBT SERVICE FUND	\$0	\$0		\$0	\$0
TRANSFER TO SPECIAL REVENUE FUND	\$11,416	\$11,416		\$11,416	\$11,416
TRANSFER TO FACILITIES MAINTENANCE FUND	\$167,081	\$167,081	\$17,941	\$185,022	\$185,022
SUB-TOTAL ADMINISTRATION TRANSFERS:	\$288,497	\$662,939	\$1,527,671	\$2,190,610	\$2,180,610
TOTAL ADMINISTRATION EXPENDITURES:	\$2,249,776	\$2,809,521	\$1,493,043	\$4,302,564	\$4,242,524
POLICE					
POL - PATROL SERVICES	\$6,937,252	\$6,937,252		\$6,937,252	\$7,225,398
POL - PATROL SERVICES	\$40,600	\$40,600		\$40,600	\$0
POLICE OVERTIME	\$350,000	\$350,000		\$350,000	\$283,233
RETRO ACTIVE SALARY & BENEFITS	\$176,890	\$176,890		\$176,890	\$0
PROSECUTION-CRIMINAL VIOLATION	\$200	\$200		\$200	\$33
TELEPHONE- DEDICATED LINES	\$2,400	\$2,400		\$2,400	\$1,900
POLICE COPIER COSTS	\$2,500	\$2,500		\$2,500	\$1,700
VEHICLE REPAIR AND MAINTENANCE	\$3,000	\$3,000		\$3,000	\$3,900
POLICE - MISC. EXPENSE	\$500	\$500		\$500	\$666
POLICE OFFICE SUPPLIES	\$3,500	\$3,500		\$3,500	\$3,500
OPERATING SUPPLIES	\$3,000	\$3,000		\$3,000	\$3,756
POLICE UNIFORMS	\$4,000	\$4,000		\$4,000	\$0
POLICE - FUEL COSTS	\$1,000	\$1,000		\$1,000	\$32
POLICE CRIME PREVENT TRAIN	\$3,000	\$3,000		\$3,000	\$1,690
TRANSFER TO FACILITIES MAINTENANCE FUND	\$75,187	\$75,187	\$8,073	\$83,260	\$83,260
SUB-TOTAL POLICE EXPENDITURES:	\$7,603,028	\$7,603,028	\$8,073	\$7,611,101	\$7,609,293
SCHOOL CROSSING GUARDS					
REGULAR SALARIES	\$89,495	\$64,970		\$64,970	\$72,342
PAYROLL TAXES	\$6,846	\$6,846		\$6,846	\$5,238
FRS CONTRIBUTIONS	\$6,730	\$6,730		\$6,730	\$5,425
WORKMAN'S COMPENSATION	\$3,019	\$3,019		\$3,019	\$0
OPERATING SUPPLIES	\$750	\$750		\$750	\$1,438
UNIFORMS	\$3,000	\$3,000		\$3,000	\$3,000
SUB-TOTAL SCHOOL CROSSING GUARDS:	\$109,841	\$85,316	\$0	\$85,316	\$87,444
TOTAL POLICE EXPENDITURES:	\$7,712,869	\$7,688,344	\$8,073	\$7,696,417	\$7,696,736

TOWN OF MIAMI LAKES
FY 2016-17 AMENDED BUDGET
FINAL YEAR-END ADJUSTMENT
Revenue and Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2016-17 ADOPTED BUDGET	FY2016-17 AMENDED BUDGET	FINAL ADJUSTMENT	FY2016-17 FINAL AMENDED BUDGET	FY2016-17 YEAR END PROJECTION
PLANNING					
REGULAR SALARIES	\$95,000	\$95,000	\$14,800	\$109,800	\$109,800
PAYROLL TAXES	\$7,268	\$7,268		\$7,268	\$9,587
FRS CONTRIBUTIONS	\$7,144	\$7,144		\$7,144	\$5,333
HEALTH & LIFE INSURANCE	\$10,191	\$10,191		\$10,191	\$10,123
WIRELESS STIPEND	\$480	\$480		\$480	\$462
PLANNING CONSULTING	\$8,000	\$8,000	\$46,195	\$54,195	\$54,195
PLANNING-SITE PLAN REVIEW	\$500	\$500		\$500	\$0
PLANNING PRINTING COSTS	\$500	\$500		\$500	\$1,667
SUB-TOTAL PLANNING:	\$129,082	\$129,082	\$60,995	\$190,077	\$191,167
CODE COMPLIANCE					
REGULAR SALARIES	\$69,581	\$70,277		\$70,277	\$72,418
PAYROLL TAXES	\$5,323	\$5,323		\$5,323	\$4,299
FRS CONTRIBUTIONS	\$5,233	\$5,233		\$5,233	\$5,350
HEALTH & LIFE INSURANCE	\$17,582	\$17,582		\$17,582	\$14,883
SPECIAL MASTER	\$3,000	\$3,000		\$3,000	\$3,000
CONTRACT CODE ENF SER	\$148,000	\$149,480	(\$2,000)	\$147,480	\$147,056
PLANNING MOBILE PHONES	\$360	\$360		\$360	\$988
ABANDONED PROPERTY MAINT	\$2,000	\$2,000	(\$819)	\$1,181	\$250
ALARM MONITORING PROGRAM	\$25,000	\$25,000	\$2,819	\$27,819	\$27,819
CODE ENF LIEN RECORDING	\$7,000	\$7,000		\$7,000	\$7,000
REMOTE ACCESS DEVICE	\$1,000	\$1,000		\$1,000	\$870
CODE ENFORCEMENT UNIFORMS	\$600	\$600		\$600	\$434
EDUCATION & TRAINING	\$1,000	\$1,000		\$1,000	\$1,947
SUB-TOTAL CODE COMPLIANCE:	\$285,678	\$287,854	\$0	\$287,854	\$286,314
TRANSIT					
DEMAND SERVICES - CONTRACT	\$75,000	\$79,500		\$79,500	\$77,600
SUB-TOTAL TRANSIT:	\$75,000	\$79,500	\$0	\$79,500	\$77,600
TOTAL PLANNING, CODE COMPLIANCE & TRANSIT EXPENDITURES:	\$489,761	\$496,437	\$60,995	\$557,432	\$555,081
QNIP					
QNIP DEBT SERVICE	\$153,423	\$0		\$0	\$0
QNIP DEBT SERVICE - PRINCIPAL	\$0	\$104,980		\$104,980	\$104,980
QNIP DEBT SERVICE - INTEREST	\$0	\$48,443		\$48,443	\$48,443
TOTAL QNIP EXPENDITURES:	\$153,423	\$153,423	\$0	\$153,423	\$153,423
ZONING					
REGULAR SALARIES	\$93,380	\$93,930	\$4,737	\$98,667	\$98,667
PAYROLL TAXES	\$7,144	\$7,144		\$7,144	\$5,966
FRS CONTRIBUTIONS	\$7,022	\$7,022	\$2,899	\$9,921	\$9,921
HEALTH & LIFE INSURANCE	\$10,359	\$10,359	(\$7,636)	\$2,723	\$0
SUB-TOTAL ZONING EXPENDITURES	\$117,905	\$118,455	\$0	\$118,455	\$114,554
TOTAL BUILDING & ZONING EXPENDITURES:	\$117,905	\$118,455	\$0	\$118,455	\$114,554

TOWN OF MIAMI LAKES
FY 2016-17 AMENDED BUDGET
FINAL YEAR-END ADJUSTMENT
Revenue and Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2016-17 ADOPTED BUDGET	FY2016-17 AMENDED BUDGET	FINAL ADJUSTMENT	FY2016-17 FINAL AMENDED BUDGET	FY2016-17 YEAR END PROJECTION
PARKS - COMMUNITY SERVICES					
REGULAR SALARIES	\$339,950	\$293,719		\$293,719	\$294,352
OVERTIME	\$1,000	\$1,000		\$1,000	\$873
PAYROLL TAXES	\$25,796	\$25,796		\$25,796	\$24,500
FRS CONTRIBUTIONS	\$25,564	\$25,564		\$25,564	\$24,754
HEALTH & LIFE INSURANCE	\$68,333	\$68,333	(\$9,648)	\$58,685	\$57,651
WIRELESS STIPEND	\$2,400	\$2,400		\$2,400	\$2,511
PROFESSIONAL SERVICES	\$0	\$78,780		\$78,780	\$78,780
MILEAGE REIMB	\$0	\$0		\$0	\$744
VEHICLE REPAIR & MAINTENANCE	\$4,000	\$4,000		\$4,000	\$2,806
PRINTING EXPENSE	\$1,500	\$1,500		\$1,500	\$0
ADMINISTRATIVE SUPPORT	\$0	\$0	\$9,648	\$9,648	\$9,648
CREDIT CARD FEES	\$3,500	\$3,500		\$3,500	\$360
MISCELLANEOUS	\$600	\$600		\$600	\$613
PARKS - PERMIT FEES	\$500	\$500		\$500	\$0
COACHES BACKGROUND CK	\$5,600	\$5,600		\$5,600	\$4,635
CHECK CERTIFICATION CLINIC	\$2,500	\$2,500		\$2,500	\$3,129
VEHICLE FUEL	\$5,000	\$5,000		\$5,000	\$3,600
SUB-TOTAL COMMUNITY SERVICES:	\$486,243	\$518,792	\$0	\$518,792	\$508,957
ROYAL OAKS PARK					
ROYAL OAKS PARK TELECOMMUNICATIONS	\$11,400	\$11,400		\$11,400	\$9,784
ROYAL OAKS PARK UTILITIES	\$90,880	\$90,880	\$5,744	\$96,624	\$96,624
ROP MAINTENANCE CONTRACT	\$358,050	\$353,550		\$353,550	\$335,489
ROP REPAIRS & MAINTENANCE (GROUNDS)	\$65,000	\$65,000	(\$29,150)	\$35,850	\$22,000
ROP OPERATING COSTS (FACILITY)	\$36,500	\$41,498	\$8,402	\$49,900	\$49,900
ROP-FUR & EQUIP / NON CAP	\$5,000	\$5,000	\$2,899	\$7,899	\$5,000
MACHINERY AND EQUIPMENT	\$0	\$0		\$0	\$2,899
SUB-TOTAL ROYAL OAKS PARK:	\$566,830	\$567,328	(\$12,105)	\$555,223	\$521,696
PARK EAST YOUTH CENTER					
SALARIES	\$30,000	\$30,440	\$16,121	\$46,561	\$46,561
PAYROLL TAXES	\$2,295	\$2,295		\$2,295	\$2,915
FRS RETIREMENT CONTRIBUTION	\$2,256	\$2,256		\$2,256	\$3,193
HEALTH & LIFE INSURANCE	\$10,191	\$10,191	(\$5,501)	\$4,690	\$4,683
WIRELESS STIPEND	\$0	\$0		\$0	\$480
JANITORIAL	\$30,600	\$30,600		\$30,600	\$30,600
TELECOMMUNICATIONS	\$2,960	\$2,960	\$2,400	\$5,360	\$5,341
UTILITIES	\$18,000	\$18,000	(\$2,400)	\$15,600	\$14,260
MAINTENANCE CONTRACT	\$16,485	\$16,485		\$16,485	\$15,960
REPAIRS & MAINTENANCE (GROUNDS)	\$5,000	\$5,000		\$5,000	\$5,000
OPERATING COSTS (FACILITY)	\$12,500	\$12,500		\$12,500	\$14,500
MISCELLANEOUS EXPENSE	\$0	\$0		\$0	\$495
PARKS IMPROVEMENT / NON CAP	\$5,000	\$5,000		\$5,000	\$1,000
INFRASTRUCTURE	\$0	\$0	\$8,040	\$8,040	\$8,040
MACHINERY AND EQUIPMENT	\$0	\$0	\$4,065	\$4,065	\$4,065
SUB-TOTAL PARK EAST YOUTH CENTER:	\$135,287	\$135,727	\$22,725	\$158,452	\$157,093
PARK WEST - MARY COLLINS COMMUNITY CENTER					
JANITORIAL	\$42,768	\$42,768		\$42,768	\$39,857
TELECOMMUNICATIONS	\$2,000	\$2,000		\$2,000	\$2,287
UTILITIES	\$22,100	\$22,100		\$22,100	\$22,000
REPAIR & MAINTENANCE CONTRACT	\$21,195	\$21,195		\$21,195	\$21,195
REPAIR AND MAINTENANCE (GROUNDS)	\$7,500	\$7,500		\$7,500	\$7,500

TOWN OF MIAMI LAKES
FY 2016-17 AMENDED BUDGET
FINAL YEAR-END ADJUSTMENT
Revenue and Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2016-17 ADOPTED BUDGET	FY2016-17 AMENDED BUDGET	FINAL ADJUSTMENT	FY2016-17 FINAL AMENDED BUDGET	FY2016-17 YEAR END PROJECTION
REPAIR AND MAINTENANCE (FACILITY)	\$27,000	\$27,000		\$27,000	\$27,000
PARKS IMP - OPERATING	\$20,000	\$20,000	(\$4,065)	\$15,935	\$6,500
INFRASTRUCTURE	\$0	\$15,505		\$15,505	\$12,566
PARKS - CAP OUTLAY	\$0	\$0	\$4,065	\$4,065	\$4,065
SUB-TOTAL MINI PARK - WEST:	\$142,563	\$158,068	\$0	\$158,068	\$142,970
MIAMI LAKES OPTIMIST PARK					
MIAMI LAKES OPTIMIST TELECOMMUNICATIONS	\$11,025	\$11,025		\$11,025	\$9,873
MIAMI LAKES OPTIMIST UTILITIES	\$132,300	\$132,300		\$132,300	\$114,197
MIAMI LAKES OPTIMIST PARK MAINTENANCE	\$499,900	\$499,900	(\$2,920)	\$496,980	\$495,000
REPAIRS AND MAINTENANCE (GROUNDS)	\$36,000	\$36,000	\$2,920	\$38,920	\$38,920
REPAIRS AND MAINTENANCE (FACILITY)	\$16,000	\$16,000		\$16,000	\$12,000
MIAMI LAKES PARK MARINA OPERATIONS	\$1,500	\$1,500		\$1,500	\$70
MIAMI LAKES PARK/IMPROVEMENTS	\$20,000	\$20,000		\$20,000	\$20,000
UB -TOTAL MIAMI LAKES OPTIMIST PARK:	\$716,725	\$716,725	\$0	\$716,725	\$690,060
MINI PARKS					
UTILITIES	\$22,000	\$22,000		\$22,000	\$25,597
MAINTENANCE CONTRACT	\$252,317	\$252,317	(\$17,768)	\$234,549	\$192,000
REPAIRS & MAINTENANCE (GROUNDS)	\$44,330	\$44,330		\$44,330	\$42,127
MINI PARKS-TREE TRIMMING	\$27,500	\$27,500		\$27,500	\$27,060
FURNITURE & NON CAPITAL OUTLAY	\$5,000	\$5,000	\$7,148	\$12,148	\$12,148
SUB-TOTAL MINI PARKS:	\$351,147	\$351,147	(\$10,620)	\$340,527	\$298,932
BARBARA GOLEMAN					
BARBARA GOLEMAN MAINT	\$4,000	\$4,000		\$4,000	\$4,000
SUB-TOTAL BARBARA GOLEMAN :	\$4,000	\$4,000	\$0	\$4,000	\$4,000
TOTAL PARKS - COMMUNITY SERVICES	\$2,402,795	\$2,451,786	\$0	\$2,451,786	\$2,323,708
COMMUNITY ENGAGEMENT AND OUTREACH					
LEISURE SERVICES					
SALARIES	\$289,224	\$295,344	(\$8,930)	\$286,414	\$284,011
PAYROLL TAXES	\$22,126	\$22,126		\$22,126	\$20,267
FRS RETIREMENT CONTRIBUTION	\$21,750	\$21,750		\$21,750	\$21,175
HEALTH & LIFE INSURANCE	\$30,572	\$30,572		\$30,572	\$30,766
WIRELESS STIPEND	\$1,440	\$1,440		\$1,440	\$1,302
YOUTH CENTER COMMUNITY PROGRAMS	\$10,100	\$10,100		\$10,100	\$7,500
TOWN COMMUNITY PROGRAMS	\$14,795	\$14,795		\$14,795	\$14,795
UNIFORMS	\$1,040	\$1,040		\$1,040	\$203
SUB-TOTAL LEISURE SERVICES:	\$391,047	\$397,167	(\$8,930)	\$388,237	\$380,019
ECONOMIC DEVELOPMENT					
SALARIES	\$22,700	\$22,700	(\$22,700)	\$0	\$0
PAYROLL TAXES	\$1,737	\$1,737	(\$1,737)	\$0	\$0
FRS RETIREMENT CONTRIBUTION	\$1,690	\$1,690	(\$1,690)	\$0	\$0
WIRELESS STIPEND	\$240	\$240	(\$240)	\$0	\$0
SUB-TOTAL ECONOMIC DEVELOPMENT:	\$26,367	\$26,367	(\$26,367)	\$0	\$0

TOWN OF MIAMI LAKES
FY 2016-17 AMENDED BUDGET
FINAL YEAR-END ADJUSTMENT
Revenue and Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2016-17 ADOPTED BUDGET	FY2016-17 AMENDED BUDGET	FINAL ADJUSTMENT	FY2016-17 FINAL AMENDED BUDGET	FY2016-17 YEAR END PROJECTION
COMMUNICATIONS					
SALARIES	\$22,700	\$22,700		\$22,700	\$18,255
PAYROLL TAXES	\$1,737	\$1,737		\$1,737	\$1,397
FRS RETIREMENT CONTRIBUTION	\$1,690	\$1,690		\$1,690	\$1,390
HEALTH & LIFE INSURANCE	\$0	\$0		\$0	\$0
WIRELESS STIPEND	\$240	\$240		\$240	\$0
SUB-TOTAL COMMUNICATIONS:	\$26,367	\$26,367	\$0	\$26,367	\$21,041
SPECIAL EVENTS					
SALARIES	\$58,384	\$59,064	\$8,930	\$67,994	\$67,993
PAYROLL TAXES	\$4,466	\$4,466		\$4,466	\$4,412
FRS RETIREMENT CONTRIBUTION	\$4,390	\$4,390		\$4,390	\$5,145
HEALTH & LIFE INSURANCE	\$17,582	\$17,582		\$17,582	\$11,532
WIRELESS STIPEND	\$480	\$480		\$480	\$480
SPEC EVENTS VETERANS DAY	\$6,000	\$6,000		\$6,000	\$5,216
SPEC EVENTS 4TH JULY	\$25,000	\$25,000		\$25,000	\$25,000
OTHER EVENTS - 15 YEAR TOWN ANNIV	\$0	\$0		\$0	\$0
SUB-TOTAL SPECIAL EVENTS:	\$116,303	\$116,983	\$8,930	\$125,913	\$119,778
COMMITTEES					
NEIGHBORHOOD IMPROVEMENT COMMITTEE					
LAKE LAKE AWARENESS MONTH	\$200	\$200		\$200	\$0
PEDES PEDESTRIAN & BIKE INITIATIVES		\$2,350		\$2,350	\$0
HOA QUARTERLY HOA PROJECTS	\$100	\$100		\$100	\$0
THE HOUSE/BUSINESS MONTH CONTEST	\$0	\$0		\$0	\$0
TOTAL NEIGHBORHOOD IMP COMMITTEE:	\$2,650	\$2,650	\$0	\$2,650	\$0
CULTURAL AFFAIRS COMMITTEE					
BASEL ART BASEL MIAMI LAKES	\$1,500	\$1,500		\$1,500	\$1,249
BLACK BLACK HISTORY MONTH CONCERT	\$2,750	\$3,450		\$3,450	\$3,351
FILM CLASSIC FILM IN THE PARK	\$2,650	\$2,650		\$2,650	\$635
SCOT SCOTTISH AMERICAN HERITAGE MONTH	\$600	\$600		\$600	\$600
BOOK BOOK READING	\$750	\$750		\$750	\$492
COF CONCERT ON THE FAIRWAY	\$10,500	\$9,800		\$9,800	\$10,500
CON CONCERTS	\$4,500	\$4,500		\$4,500	\$4,500
FT FISHING	\$500	\$500		\$500	\$479
FOUR FOURTH OF JULY	\$11,500	\$14,250	\$3,150	\$17,400	\$16,000
HISP HISPANIC HERITAGE	\$10,500	\$10,200		\$10,200	\$10,200
WOMEN WOMEN HISTORY MONTH	\$1,250	\$1,250		\$1,250	\$989
S FLI SPRING FLING(PAINT A PICTURE)	\$600	\$600		\$600	\$537
TOTAL CULTURAL AFFAIRS COMMITTEE:	\$47,600	\$50,050	\$3,150	\$53,200	\$49,533
ECONOMIC DEVELOPMENT COMMITTEE					
MARKE MARKETING MATERIALS	\$7,000	\$7,000		\$7,000	\$10,601
ML CH MISC EXPENSES	\$7,000	\$7,000		\$7,000	\$7,000
REALT REALTOR EVENTS	\$5,200	\$5,200		\$5,200	\$4,890
SHOWS MISC EXPENSES	\$3,000	\$3,000		\$3,000	\$3,499
TAL ECONOMIC DEVELOPMENT COMMITTEE:	\$22,200	\$22,200	\$0	\$22,200	\$25,990
EDUCATIONAL ADVISORY BOARD					
AP LANGUAGE ARTS PROGRAM	\$26,000	\$26,000		\$26,000	\$26,000
FRIEN FRIENDS OF THE LIBRARY	\$4,000	\$4,000		\$4,000	\$4,000
IMAG IMAGINATION LIBRARY	\$2,000	\$2,700		\$2,700	\$2,541
MISC. MISC. EXPENSES	\$300	\$300		\$300	\$170

TOWN OF MIAMI LAKES
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Revenue and Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2016-17 ADOPTED BUDGET	FY2016-17 AMENDED BUDGET	FINAL ADJUSTMENT	FY2016-17 FINAL AMENDED BUDGET	FY2016-17 YEAR END PROJECTION
SAT/ SAT/ACT PREP COURSES	\$4,000	\$4,080	\$1,140	\$5,220	\$2,500
STEM ELECTIVE COURSES	\$10,000	\$10,000		\$10,000	\$10,000
EVENT TOWN EVENTS	\$2,000	\$2,000		\$2,000	\$1,000
TEST STANDARDIZED TESTING SUPPORT	\$10,000	\$9,300		\$9,300	\$9,300
TOTAL EDUCATIONAL ADVISORY BOARD:	\$58,300	\$58,380	\$1,140	\$59,520	\$55,511
ELDERLY AFFAIRS COMMITTEE					
FORU COMMUNITY FORUMS	\$1,500	\$1,500		\$1,500	\$1,168
HF EAC - HEALTH FAIR	\$500	\$4,900		\$4,900	\$1,575
METET MEET & EAT	\$4,000	\$4,500	\$1,750	\$6,250	\$4,623
MISC MISC EXPENSE	\$2,500	\$2,500		\$2,500	\$2,597
SENIO SENIOR FIELD TRIP	\$6,000	\$6,000		\$6,000	\$5,806
SG SR. GAMES	\$2,500	\$3,000	\$500	\$3,500	\$2,500
SRSO SENIOR SOCIAL	\$19,000	\$19,000		\$19,000	\$14,330
TOTAL ELDERLY AFFAIRS COMMITTEE:	\$36,000	\$41,400	\$2,250	\$43,650	\$32,599
YOUTH ACTIVITIES TASK FORCE					
BR BICYCLE RODEO	\$2,500	\$5,800		\$5,800	\$5,800
HHH HALLOWEEN HAUNTED HOUSE	\$8,500	\$12,307		\$12,307	\$12,307
ICE ICE CREAM SOCIAL	\$0	\$2,500	\$1,250	\$3,750	\$3,789
JUST JUST RUN	\$1,000	\$1,000		\$1,000	\$844
MISC EXP	\$0	\$0		\$0	\$114
MP MOVIES IN THE PARK	\$21,000	\$24,041	\$1,605	\$25,646	\$25,223
RELAY RELAY FOR LIFE	\$0	\$250		\$250	\$113
SPRIN SPRING FLING	\$6,000	\$7,700		\$7,700	\$7,700
SPORT SPORTS PALOOZA/PRO SPORTS DAY	\$1,000	\$2,000		\$2,000	\$3,668
SUMMER YOUTH EMPL INITIATIVE	\$1,000	\$1,000		\$1,000	\$320
WINTERFEST	\$0	\$0		\$0	\$0
TOTAL YOUTH ACTIVITIES TASK FORCE:	\$41,000	\$56,598	\$2,855	\$59,453	\$59,878
PUBLIC SAFETY COMMITTEE					
BRKF POLICE APPRECIATION BREAKFAST	\$1,000	\$1,500		\$1,500	\$1,628
CERT C.E.R.T TRAINING	\$250	\$250		\$250	\$0
EDUCATIONAL MATERIALS	\$750	\$750		\$750	\$300
TOTAL PUBLIC SAFETY COMMITTEE:	\$2,000	\$2,500	\$0	\$2,500	\$1,928
VETERANS AFFAIRS COMMITTEE					
CARE PACKAGE DRIVE	\$1,000	\$1,000		\$1,000	\$1,000
FLAG FLAG RETIREMENT CEREMONY	\$100	\$100		\$100	\$9
PLAQU PURCH TREES W/PLAQUES	\$900	\$900		\$900	\$37
TOTAL VERETERANS AFFAIRS COMMITTEE:	\$2,000	\$2,000	\$0	\$2,000	\$1,046
TOTAL COMMITTEES EXPENDITURES:	\$211,750	\$235,778	\$9,395	\$245,173	\$226,485
TOTAL COMMUNITY ENGAGEMENT AND OUTREACH EXPENDITURES	\$771,834	\$802,662	(\$16,972)	\$785,690	\$747,322

TOWN OF MIAMI LAKES
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Revenue and Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2016-17 ADOPTED BUDGET	FY2016-17 AMENDED BUDGET	FINAL ADJUSTMENT	FY2016-17 FINAL AMENDED BUDGET	FY2016-17 YEAR END PROJECTION
PUBLIC WORKS					
PUBLIC WORKS ADMINISTRATION					
REGULAR SALARIES	\$119,500	\$106,044		\$106,044	\$104,136
PAYROLL TAXES	\$8,931	\$8,931		\$8,931	\$8,524
FRS CONTRIBUTIONS	\$8,234	\$8,234		\$8,234	\$7,552
HEALTH & LIFE INSURANCE	\$10,945	\$10,945		\$10,945	\$7,031
WIRELESS STIPEND	\$480	\$480		\$480	\$480
PROFESSIONAL SERVICES	\$0	\$14,068		\$14,068	\$14,068
TOWN ENGINEER	\$25,000	\$25,000	(\$3,260)	\$21,740	\$20,753
PERMITS PLAN REVIEW	\$38,000	\$38,000	\$6,045	\$44,045	\$44,045
VEHICLE REPAIR & MAINTENANCE	\$4,000	\$4,000		\$4,000	\$800
UNDERGROUND UTILITY LOCATION	\$27,240	\$45,740	\$3,260	\$49,000	\$49,000
PW MISCELLANEOUS	\$5,000	\$5,000		\$5,000	\$3,000
OPERATING SUPPLIES	\$3,000	\$3,000		\$3,000	\$3,000
UNIFORMS	\$40	\$40		\$40	\$40
VEH OPERATING & MAINT	\$3,000	\$3,000		\$3,000	\$2,000
FURN & EQUIP NON CAPITAL	\$4,000	\$4,000		\$4,000	\$2,000
B-TOTAL PUBLIC WORKS ADMINISTRATION:	\$257,370	\$276,482	\$6,045	\$282,527	\$266,430
PW - GREEN SPACE					
RIGHT OF WAY ELECTRICITY	\$11,000	\$11,000		\$11,000	\$8,385
WATER	\$65,000	\$65,000	(\$6,045)	\$58,955	\$52,030
REPAIR & MAINTENANCE	\$523,247	\$464,747		\$464,747	\$413,785
PUBLIC WORK ENTRY MAINT	\$4,700	\$4,700		\$4,700	\$5,257
EXTERMINATION SERVICES	\$3,000	\$3,000		\$3,000	\$2,500
PW TREE REMOVAL	\$20,000	\$28,500		\$28,500	\$28,500
TREE TRIMMING	\$170,000	\$210,000		\$210,000	\$210,000
NEW TREE PLANTING	\$50,000	\$50,000		\$50,000	\$50,000
BEAUTIFICATION PLAN	\$0	\$21,000		\$21,000	\$0
SUB-TOTAL PW-GREEN SPACE:	\$846,947	\$857,947	(\$6,045)	\$851,902	\$770,457
TOTAL PUBLIC WORKS EXPENDITURES:	\$1,104,317	\$1,134,429	\$0	\$1,134,429	\$1,036,888
NON-DEPARTMENTAL					
BAD DEBT EXPENSE- EMPLOY TAX 1	\$0	\$0	\$0	\$0	\$2,205
BAD DEBT EXPENSE - FALSE ALARM	\$0	\$0	\$85,038	\$85,038	\$85,038
OPERATING SURPLUS	\$0	\$121,443	(\$111,052)	\$10,391	\$0
RESERVE FOR LITIGATION/SETTLEMENT	\$0	\$190,000		\$190,000	\$0
TOTAL NON-DEPARTMENTAL EXPENDITURES	\$0	\$311,443	(\$26,014)	\$285,429	\$87,243
TOTAL GENERAL FUND EXPENDITURES	\$15,787,601	\$17,202,422	\$1,519,125	\$18,721,547	\$18,109,137

TOWN OF MIAMI LAKES
FY 2016-17 AMENDED BUDGET
FINAL YEAR-END ADJUSTMENT
Revenue and Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2016-17 ADOPTED BUDGET	FY2016-17 AMENDED BUDGET	FINAL ADJUSTMENT	FY2016-17 FINAL AMENDED BUDGET	FY2016-17 YEAR END PROJECTION
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SPECIAL REVENUE FUND

TRANSPORTATION GAS TAX

REVENUE

1ST LOCAL OPT GAS TAXES - 6C	\$425,500	\$425,500		\$425,500	\$415,371
SR TRANSP BUDGET CARRYFORWARD	\$0	\$0		\$0	\$12,216
TOTAL REVENUES	\$425,500	\$425,500	\$0	\$425,500	\$427,587

EXPENDITURE

TRANSP- ADA COMPLIANCE	\$30,000	\$30,000		\$30,000	\$30,000
ROADS - POTHOLE REPAIRS	\$20,000	\$20,000		\$20,000	\$10,000
SIDEWALK PRESSURE CLEANING	\$85,000	\$85,000		\$85,000	\$82,545
ROADS - SIDEWALK REPLACEMENT	\$175,000	\$175,000		\$175,000	\$140,000
ROADS - STRIPING & SIGNS	\$15,500	\$15,500		\$15,500	\$13,250
ROADS - CONTINGENCY	\$0	\$0		\$0	\$0
TRANSP - ROAD SYSTEM MAINT	\$100,000	\$100,000		\$100,000	\$92,500
GF REIMB FOR PW ACTIVITY	\$0	\$0		\$0	\$0
TOTAL EXPENDITURES	\$425,500	\$425,500	\$0	\$425,500	\$368,295

TRANSIT

REVENUE

FTA-SRTA HYBRID BUS	\$0				\$0
TRANSPORTATION 20% SALES TAX	\$230,000	\$230,000		\$230,000	\$237,789
SR TRANSIT BUDGET CARRYFORWARD	\$517,853	\$517,853		\$517,853	\$496,128
TOTAL REVENUES	\$747,853	\$747,853	\$0	\$747,853	\$733,917

EXPENDITURE

REGULAR SALARIES	\$50,750	\$50,750		\$50,750	\$27,360
PAYROLL TAXES	\$3,882	\$3,882		\$3,882	\$2,450
FRS CONTRIBUTIONS	\$3,816	\$3,816		\$3,816	\$2,418
HEALTH AND LIFE INSURANCE	\$20,382	\$20,382		\$20,382	\$4,225
PROFESSIONAL SERVICES	\$0	\$0		\$0	\$1,933
TRAFFIC STUDIES	\$25,000	\$25,000		\$25,000	\$0
TRANSIT BUS CIRCULATOR CO	\$124,950	\$124,950		\$124,950	\$121,336
TRANSIT BUS SHELTER INS	\$22,950	\$22,950	\$2,715	\$25,665	\$25,665
TRAVEL & PER DIEM	\$1,500	\$1,500		\$1,500	\$500
TRANSIT BUS SHELTERS REPAIRS & MAINT	\$16,000	\$16,000	(\$2,715)	\$13,285	\$7,200
GPS REPAIR AND MAINTENANCE	\$8,600	\$8,600		\$8,600	\$5,000
TRANSIT BUS REPAIR AND MAINTENANCE	\$35,000	\$54,000		\$54,000	\$43,600
CONTINGENCY	\$377,523	\$358,523	(\$174,490)	\$184,033	\$0
MARKETING PROMOTIONAL SUPPORT	\$20,000	\$20,000		\$20,000	\$194
TRANSIT ADMIN PROG EXP5%	\$11,500	\$11,500		\$11,500	\$11,486
FUEL, GAS, OIL	\$25,000	\$25,000		\$25,000	\$25,410
EDUCATION & TRAINING	\$1,000	\$1,000		\$1,000	\$250
TRANSFER OUT TO GENERAL FUND	\$0	\$0	\$174,490	\$174,490	\$174,490
TOTAL EXPENDITURES	\$747,853	\$747,853	\$0	\$747,853	\$453,516

IMPACT FEES - POLICE

REVENUE

IMPACT FEES - PUBLIC SAFETY	\$0	\$0		\$0	\$0
TRANSF FROM POLICE IMPACT FEES - FD105	\$0	\$0		\$0	\$0
SPEC REV POLICE BUD CARRYFWD	-\$138,536	-\$138,536		-\$138,536	\$0
TOTAL REVENUES	-\$138,536	-\$138,536	\$0	-\$138,536	\$0

TOWN OF MIAMI LAKES
FY 2016-17 AMENDED BUDGET
FINAL YEAR-END ADJUSTMENT
Revenue and Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2016-17 ADOPTED BUDGET	FY2016-17 AMENDED BUDGET	FINAL ADJUSTMENT	FY2016-17 FINAL AMENDED BUDGET	FY2016-17 YEAR END PROJECTION
EXPENDITURE					
POLICE IMPACT FEE EXP	-\$138,536	-\$138,536		-\$138,536	\$0
TRANSFER OUT - CIP FUND	\$0	\$0		\$0	\$0
TOTAL EXPENDITURES	-\$138,536	-\$138,536	\$0	-\$138,536	\$0

TREE ORDINANCE - BLACK OLIVE REMOVAL PROGRAM

<u>REVENUE</u>					
BLACK OLIVE PROGRAM - ANALYSIS	\$0				
BLACK OLIVE PROGRAM - FEE	\$5,000	\$5,000		\$5,000	\$423
TREE REMOVAL PROGRAM - FEE	\$5,000	\$5,000		\$5,000	\$5,537
TRANSF IN FROM GENERAL FUND	\$11,416	\$11,416		\$11,416	\$11,416
BUDGET CARRYFORWARD	\$7,391	\$7,391		\$7,391	\$10,074
TOTAL REVENUES	\$28,807	\$28,807	\$0	\$28,807	\$27,450
<u>EXPENDITURE</u>					
BLACK OLIVE TREE PROGRAM	\$28,807	\$28,807		\$28,807	\$27,450
TRANSFER OUT - GEN FUND	\$0			\$0	\$0
TOTAL EXPENDITURES	\$28,807	\$28,807	\$0	\$28,807	\$27,450

PEOPLE'S TRANSPORTATION PLAN (PTP 80%)

<u>REVENUE</u>					
FTA-SRTA DIESEL BUS	\$0				
TRANSPORTATION 80% PTP	\$925,000	\$925,000		\$925,000	\$952,730
INSURANCE SETTLEMENT	\$0	\$0		\$0	\$16,120
INTEREST EARNINGS	\$0	\$0		\$0	\$4,500
TRANSFER IN FROM GENERAL FUND	\$0	\$0		\$0	\$0
SR TRANSPORTATION BUDGET CARRYFORWARD	\$165,216	\$165,216		\$165,216	\$429,600
TOTAL REVENUES	\$1,090,216	\$1,090,216	\$0	\$1,090,216	\$1,402,950
<u>EXPENDITURE</u>					
REGULAR SALARIES	\$50,750	\$50,750		\$50,750	\$26,900
PAYROLL TAXES	\$3,882	\$3,882		\$3,882	\$994
FRS CONTRIBUTIONS	\$3,817	\$3,817		\$3,817	\$901
HEALTH AND LIFE INSURANCE	\$20,382	\$20,382		\$20,382	\$2,394
PROFESSIONAL SERVICES	\$20,000	\$20,000		\$20,000	\$18,500
TRANSPORTATION STUDIES	\$50,000	\$50,000		\$50,000	\$29,630
STREET LIGHTING UTILITIES	\$280,000	\$280,000	\$4,675	\$284,675	\$284,673
STREET LIGHTING REPAIRS AND MAINT	\$110,000	\$110,000	(\$4,675)	\$105,325	\$85,000
BIKEPATH/GREENWAY REPAIR & MAINT	\$25,000	\$25,000		\$25,000	\$13,500
CONTINGENCY	\$88,859	\$72,739		\$72,739	\$0
ADMIN PTP EXP 5%	\$46,250	\$46,250		\$46,250	\$46,583
LED LIGHT RETROFIT	\$365,000	\$365,000		\$365,000	\$309,600
INFRASTRUCTURE - LIGHT POLES	\$0	\$16,120		\$16,120	\$16,120
TRANSFER OUT- CIP PARKS	\$0	\$0		\$0	\$0
TRANSFER CAPITAL-TRANSPORTATION	\$26,276	\$26,276		\$26,276	\$26,276
TRANSFER CAPITAL-STORMWATER	\$0	\$0		\$0	\$0
TRANSFER TO SERIES 2013	\$0	\$0		\$0	\$0
TOTAL EXPENDITURES	\$1,090,216	\$1,090,216	\$0	\$1,090,216	\$861,071

TOWN OF MIAMI LAKES
FY 2016-17 AMENDED BUDGET
FINAL YEAR-END ADJUSTMENT
Revenue and Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2016-17 ADOPTED BUDGET	FY2016-17 AMENDED BUDGET	FINAL ADJUSTMENT	FY2016-17 FINAL AMENDED BUDGET	FY2016-17 YEAR END PROJECTION
MOBILITY FEE TRUST ACCOUNT FUND					
REVENUE					
MOBILITY FEE	\$50,000	\$50,000		\$50,000	\$1,731
BUDGET CARRYFORWARD	\$650,000	\$650,000		\$650,000	\$660,194
TOTAL REVENUES	\$700,000	\$700,000	\$0	\$700,000	\$661,925
EXPENDITURE					
CONTINGENCY RESERVES	\$0	\$0		\$0	\$0
TRANSFER TO CAPITAL-TRANSPORTATION	\$700,000	\$700,000		\$700,000	\$468,000
TOTAL EXPENDITURES	\$700,000	\$700,000	\$0	\$700,000	\$468,000
SPECIAL REVENUES - OTHER					
REVENUE					
CONTRIBUTION FROM DEVELOPER	\$0	\$0		\$0	\$300,000
BUDGET CARRYFORWARD	\$300,000	\$300,000		\$300,000	\$0
TOTAL REVENUES	\$300,000	\$300,000	\$0	\$300,000	\$300,000
EXPENDITURE					
TRANSFER TO GENERAL FUND	\$0	\$0		\$0	\$0
CONTINGENCY FOR EDUCATION	\$300,000	\$300,000		\$300,000	\$0
TOTAL EXPENDITURES	\$300,000	\$300,000	\$0	\$300,000	\$0
TOTAL SPECIAL REVENUE FUND REVENUES:	\$3,153,840	\$3,153,840	\$0	\$3,153,840	\$3,553,829
TOTAL SPECIAL REVENUE FUND EXPENDITURES:	\$3,153,840	\$3,153,840	\$0	\$3,153,840	\$2,178,332

TOWN OF MIAMI LAKES
FY 2016-17 AMENDED BUDGET
FINAL YEAR-END ADJUSTMENT
Revenue and Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2016-17 ADOPTED BUDGET	FY2016-17 AMENDED BUDGET	FINAL ADJUSTMENT	FY2016-17 FINAL AMENDED BUDGET	FY2016-17 YEAR END PROJECTION
BUILDING DEPARTMENT FUND					
REVENUE					
BUILDING PERMITS - TECHNOLOGY FEE	\$120,000	\$120,000		\$120,000	\$290,825
BUILDING PERMITS - LOST PLANS	\$10,000	\$10,000		\$10,000	\$7,132
BUILDING PERMITS	\$2,480,000	\$2,480,000		\$2,480,000	\$2,757,844
BUILDING PERMITS - VIOLATION FEE	\$45,000	\$45,000		\$45,000	\$61,637
INTEREST INCOME	\$0	\$0		\$0	\$645
FUND BALANCE CARRYFORWARD	-\$9,492	-\$9,492		-\$9,492	\$0
TRANSFER FROM GENERAL FUND	\$0	\$0		\$0	\$269,616
TOTAL REVENUES	\$2,645,508	\$2,645,508	\$0	\$2,645,508	\$3,387,699
EXPENDITURE					
REGULAR SALARIES	\$876,621	\$886,121	(\$2,118)	\$884,003	\$865,896
OVERTIME	\$0	\$0	\$2,118	\$2,118	\$2,118
EMPLOYEE BONUS/COLA	\$9,500	\$0		\$0	\$0
COMPENSATED ABSENCES	\$0	\$0		\$0	\$0
PAYROLL TAXES	\$67,368	\$67,368		\$67,368	\$66,446
FRS CONTRIBUTIONS	\$65,922	\$65,922		\$65,922	\$64,500
HEALTH & LIFE INSURANCE	\$100,608	\$100,608		\$100,608	\$90,607
WIRELESS STIPEND	\$1,920	\$1,920		\$1,920	\$2,068
PROFESSIONAL SERVICES	\$0	\$215,000	(\$12,450)	\$202,550	\$180,000
BLDG ELECT RECORDS STORAGE	\$3,000	\$3,000		\$3,000	\$3,200
BUILDING PLANS REVIEW	\$0	\$0		\$0	\$0
CONTRACTUAL SERVICES	\$1,000	\$1,000		\$1,000	\$0
BUILDING CONTRACTUAL SERVICE	\$7,500	\$7,500		\$7,500	\$5,963
BUILDING TRAVEL & PER DIEM	\$2,500	\$2,500		\$2,500	\$0
CAR ALLOWANCE	\$18,000	\$18,000		\$18,000	\$18,000
BUILDING COPIER LEASE	\$2,220	\$2,220		\$2,220	\$1,887
BUILDING RENT	\$0	\$0		\$0	\$0
REPAIR AND MAINTENANCE CONTRACTS	\$0	\$0		\$0	\$120
CONTINGENCY	\$1,257,008	\$995,008		\$995,008	\$0
SOFTWARE MAINTENANCE	\$34,036	\$34,036	\$4,258	\$38,294	\$38,294
PRINTING & BINDING	\$600	\$600		\$600	\$600
BUILDING ADMIN SUPPORT	\$125,364	\$125,364		\$125,364	\$125,364
FINANCIAL INSTITUTION FEES	\$0	\$0		\$0	\$0
BUILDING - CREDIT CARD FEES	\$18,000	\$65,000		\$65,000	\$55,756
BUILDING - REMOTE ACCESS DEVIC	\$8,740	\$8,740		\$8,740	\$7,600
BUILDING OFFICE SUPPLIES	\$2,500	\$2,500		\$2,500	\$3,000
ISF-M OPERATING SUPPLIES	\$0	\$0		\$0	\$0
BUILDING UNIFORMS & BADGES	\$4,000	\$4,000		\$4,000	\$4,000
BOOKS/PUBLIC/SUBSCRIP/MEM	\$400	\$400		\$400	\$1,000
MACH & EQUIP	\$2,500	\$2,500	\$4,305	\$6,805	\$6,805
TRANSFER TO FACILITIES MAINTENANCE FUND	\$36,201	\$36,201	\$3,887	\$40,088	\$40,088
TRANSFER TO GENERAL FUND	\$0	\$0		\$0	\$616
	\$2,645,508	\$2,645,508	\$0	\$2,645,508	\$1,583,926
TOTAL BUILDING DEPARTMENT REVENUES	\$2,645,508	\$2,645,508	\$0	\$2,645,508	\$3,387,699
TOTAL BUILDING DEPARTMENT EXPENSES:	\$2,645,508	\$2,645,508	\$0	\$2,645,508	\$1,583,926

TOWN OF MIAMI LAKES
FY 2016-17 AMENDED BUDGET
FINAL YEAR-END ADJUSTMENT
Revenue and Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2016-17 ADOPTED BUDGET	FY2016-17 AMENDED BUDGET	FINAL ADJUSTMENT	FY2016-17 FINAL AMENDED BUDGET	FY2016-17 YEAR END PROJECTION
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DISASTER FUND

REVENUE

FEDERAL GRANT	\$0	\$0	\$0	\$0	\$0
INSURANCE CLAIMS	\$0	\$0	\$0	\$0	\$0
TRANSFER FROM GENERAL FUND	\$0	\$0	\$1,500,000	\$1,500,000	\$1,500,000
TOTAL REVENUES	\$0	\$0	\$1,500,000	\$1,500,000	\$1,500,000

EXPENDITURE

EMERGENCY PROTECTIVE MEASURES	\$0	\$0	\$478,800	\$478,800	\$478,800
DEBRIS REMOVAL & MONITORING	\$0	\$0	\$750,000	\$750,000	\$750,000
ROADWAY REPAIRS (STREET LIGHT & SIGNS)	\$0	\$0	\$122,500	\$122,500	\$122,500
BUILDING REPAIRS (FACILITIES)	\$0	\$0	\$25,420	\$25,420	\$25,420
POCKET PARK REPAIRS	\$0	\$0	\$19,700	\$19,700	\$19,700
CONTINGENCY	\$0	\$0	\$103,580	\$103,580	\$103,580
TOTAL EXPENDITURES	\$0	\$0	\$1,500,000	\$1,500,000	\$1,500,000

ELECTRIC UTILITY TAX REVENUE

REVENUES

ELECTRIC UTILITY SERVICE TAX	\$2,850,000	\$2,850,000		\$2,850,000	\$3,000,000
ELECTRIC UTILITY SERVICE TAX TO GF	-\$2,480,000	-\$2,480,000		-\$2,480,000	-\$2,548,480
ELEC UTIL BUDGET CARRYFORWARD	\$61,692	\$61,692		\$61,692	\$0
TRANS GF ELEC UTIL	\$0	\$0		\$0	\$0
TRANS FR DEBT SERVICE 2010	\$0	\$0		\$0	\$0
TOTAL REVENUES	\$431,692	\$431,692	\$0	\$431,692	\$451,520

EXPENDITURES

CONTINGENCY	\$58,563	\$58,563		\$58,563	\$0
FINANCIAL INSTITUTION FEES	\$1,350	\$1,350		\$1,350	\$0
ANNUAL DISSEMINATION AGENT FEE	\$2,000	\$2,000		\$2,000	\$2,000
8038 CP FILING FEE	\$200	\$200		\$200	\$0
TRANSFER OUT	\$0	\$0		\$0	\$0
TRANSFER TO DEBT SERV FUND	\$369,579	\$369,579		\$369,579	\$403,015
TOTAL EXPENDITURES	\$431,692	\$431,692	\$0	\$431,692	\$405,015

IMPACT FEES FUND

PARKS IMPACT FEES

REVENUES

PARKS IMPACT FEES - IMPROVEMENTS	\$10,000	\$10,000		\$10,000	\$494,916
PARKS IMPACT FEES - OPEN SPACE	\$10,000	\$10,000		\$10,000	\$526,871
INTEREST INCOME	\$0	\$0		\$0	\$995
PARKS BUDGET CARRYFORWARD	\$2,119,457	\$2,119,457		\$2,119,457	\$7,267
TOTAL REVENUES	\$2,139,457	\$2,139,457	\$0	\$2,139,457	\$1,030,049

EXPENDITURES

TRANSFER TO CPF - PARKS	\$370,000	\$734,900		\$734,900	\$734,900
CONTINGENCY - OPEN SPACE	\$1,230,895	\$1,230,895		\$1,230,895	\$0
CONTINGENCY - IMPROVEMENTS	\$538,562	\$173,662		\$173,662	\$0
TOTAL EXPENDITURES	\$2,139,457	\$2,139,457	\$0	\$2,139,457	\$734,900

TOWN OF MIAMI LAKES
FY 2016-17 AMENDED BUDGET
FINAL YEAR-END ADJUSTMENT
Revenue and Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2016-17 ADOPTED BUDGET	FY2016-17 AMENDED BUDGET	FINAL ADJUSTMENT	FY2016-17 FINAL AMENDED BUDGET	FY2016-17 YEAR END PROJECTION
PUBLIC SAFETY IMPACT FEES					
<u>REVENUES</u>					
PUBLIC SAFETY IMPACT FEES	\$16,000	\$16,000		\$16,000	\$182,642
PUBLIC SAFETY BUDGET CARRYFORWARD	\$420,955	\$420,955		\$420,955	\$31,013
TOTAL REVENUES	\$436,955	\$436,955	\$0	\$436,955	\$213,655
<u>EXPENDITURES</u>					
POLICE IMPACT FEE EXP	\$0	\$90,000		\$90,000	\$65,397
CONTINGENCY	\$286,955	\$196,955	(\$36,475)	\$160,480	\$0
TRANSFER TO CPF - FACILITIES	\$150,000	\$0		\$0	\$0
TRANSFER TO SRF	\$0	\$0	\$36,475	\$36,475	\$36,475
TRANSFER TO CPF - FACILITIES	\$0	\$150,000		\$150,000	\$110,000
TOTAL EXPENDITURES	\$436,955	\$436,955	\$0	\$436,955	\$211,872
TOTAL IMPACT FEE FUND REVENUES:	\$2,576,412	\$2,576,412	\$0	\$2,576,412	\$1,243,704
TOTAL IMPACT FEE FUND EXPENDITURES:	\$2,576,412	\$2,576,412	\$0	\$2,576,412	\$946,772

DEBT SERVICE FUND					
<u>REVENUES</u>					
INTEREST INCOME	\$0	\$0		\$0	\$13,598
TRANSFER IN FROM ELEC UTIL FD	\$369,579	\$369,579		\$369,579	\$403,015
TRANSF ROAD 13 TO DEBT	\$0	\$0		\$0	\$0
TRANSFER IN FROM GENERAL FUND	\$0	\$0		\$0	\$0
UNREALIZED CAP GAIN/LOSS	\$0	\$0		\$0	\$0
FEDERAL DIRECT PAYMENT	\$178,920	\$178,920		\$178,920	\$178,728
TOTAL REVENUES	\$548,499	\$548,499	\$0	\$548,499	\$595,342
<u>EXPENDITURES</u>					
FINANCIAL INSTITUTION FEES	\$0	\$0		\$0	\$2,700
8038 CP PREPARATION FEES	\$0	\$0		\$0	\$400
SERIES 2013 PRINCIPAL	\$0	\$0		\$0	\$0
SERIES 2013 INTEREST	\$0	\$0		\$0	\$0
SERIES 2010 INTEREST	\$548,499	\$548,499		\$548,499	\$548,499
TRANSFER OUT - GENERAL FUND	\$0	\$0		\$0	\$0
TRANSFER OUT - ELECTRIC UTILITY REVENUE FUNC	\$0	\$0		\$0	\$0
TOTAL EXPENDITURES	\$548,499	\$548,499	\$0	\$548,499	\$551,599

TOWN OF MIAMI LAKES
FY 2016-17 AMENDED BUDGET
FINAL YEAR-END ADJUSTMENT
Revenue and Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2016-17 ADOPTED BUDGET	FY2016-17 AMENDED BUDGET	FINAL ADJUSTMENT	FY2016-17 FINAL AMENDED BUDGET	FY2016-17 YEAR END PROJECTION
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CAPITAL PROJECTS FUND

FACILITIES AND EQUIPMENT IMPROVEMENT

REVENUES

TRANSFER FROM FOUNDATION	\$0				
TRANSFER FROM IMPACT FEE FUND - POLICE	\$150,000	\$150,000		\$150,000	\$110,000
CAP PROJ BUDGET CARRYFORWARD	\$136,181	\$123,581		\$123,581	\$123,581
TOTAL REVENUES	\$286,181	\$273,581	\$0	\$273,581	\$233,581

EXPENDITURES

MACHINERY & EQUIPMENT	\$174,765	\$162,165		\$162,165	\$14,280
TRANSFER TO GENERAL FUND	\$111,416	\$111,416		\$111,416	\$111,416
TOTAL EXPENDITURES	\$286,181	\$273,581	\$0	\$273,581	\$125,696

PARKS IMPROVEMENTS

REVENUES

GREENWAY STUDY GRANT FROM MPO	\$0				
FDOT - 2017 HIGHWAY BEAUTIFICATION GRANT	\$0	\$100,000		\$100,000	\$0
SETTLEMENTS/INSURANCE CLAIMS	\$0	\$0		\$0	\$21,749
CAP PARKS BUDGET CARRYFORWARD	\$308,588	\$662,513		\$662,513	\$662,513
GF TRANS PARKS OTHER	\$100,000	\$484,172		\$484,172	\$484,172
TRANS FR PARKS IMPACT FEE FUND	\$370,000	\$734,900		\$734,900	\$734,900
TOTAL REVENUES:	\$778,588	\$1,981,585	\$0	\$1,981,585	\$1,903,334

EXPENDITURES

DOG PARK	\$0	\$159,927		\$159,927	\$159,927
CIP RESERVE FOR PARKS	\$128,588	\$125,702	(\$24,250)	\$101,452	\$0
IT INFRASTRUCTURE	\$0	\$51,067		\$51,067	\$51,067
WEST LAKE NEIGHBORHOOD REFORESTATION PRG	\$100,000	\$100,000		\$100,000	\$5,237
TOTAL CLS ADMINISTRATIVE PROJECTS:	\$228,588	\$436,696	(\$24,250)	\$412,446	\$216,231

FDOT HIGHWAY BEAUTIFICATION	\$0	\$200,000		\$200,000	\$3,523
BMP - 154TH STREET AND PALMETTO	\$0	\$100,000		\$100,000	\$0
TOTAL GREENWAY AND TRAILS:	\$0	\$300,000	\$0	\$300,000	\$3,523

ROP COMM CTR PLAYGROUND	\$0	\$21,872		\$21,872	\$21,873
ROP BALLFIELDS IMPROVEMENTS	\$0	\$45,000		\$45,000	\$24,292
TOTAL ROYAL OAKS PARK PROJECTS:	\$0	\$66,872	\$0	\$66,872	\$46,165

PLAY PLAYGROUND RENOVATION	\$0	\$0		\$0	\$0
MINI PARKS COMM CENT EAST	\$0	\$20,315		\$20,315	\$17,150
TOTAL PARK -EAST (YOUTH CENTER):	\$0	\$20,315	\$0	\$20,315	\$17,150

MINI PARKS COMM CENT WEST	\$155,000	\$155,000		\$155,000	\$74,394
TOTAL PARK - WEST (MARY COLLINS):	\$155,000	\$155,000	\$0	\$155,000	\$74,394

TOWN OF MIAMI LAKES
FY 2016-17 AMENDED BUDGET
FINAL YEAR-END ADJUSTMENT
Revenue and Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2016-17 ADOPTED BUDGET	FY2016-17 AMENDED BUDGET	FINAL ADJUSTMENT	FY2016-17 FINAL AMENDED BUDGET	FY2016-17 YEAR END PROJECTION
MLOP CLUBHOUSE	\$0	\$648,402		\$648,402	\$648,402
MLOP CLUBHOUSE FURNITURE & FIXTURES	\$0	\$0	\$24,250	\$24,250	\$24,250
MLOP MARINA	\$140,000	\$20,000		\$20,000	\$9,171
MLOP STORAGE FACILITY	\$80,000	\$42,000		\$42,000	\$0
MLOP MASTER PLAN	\$100,000	\$100,000		\$100,000	\$0
TOTAL MIAMI LAKES OPTIMIST PARK	\$320,000	\$810,402	\$24,250	\$834,652	\$681,823
MINI PARKS IMPROVEMENTS	\$50,000	\$167,300		\$167,300	\$120,000
TOTAL MINI PARKS	\$50,000	\$167,300	\$0	\$167,300	\$120,000
BRIDGE PARK	\$25,000	\$25,000		\$25,000	\$0
PASSIVE PARK DEVELOPMENT	\$0	\$0		\$0	\$0
TOTAL PASSIVE PARK DEVELOPMENT	\$25,000	\$25,000	\$0	\$25,000	\$0
TOTAL PARKS IMPROVEMENTS EXPENDITURES	\$778,588	\$1,981,585	\$0	\$1,981,585	\$1,159,286

TRANSPORTATION IMPROVEMENTS

REVENUES					
SECOND LOC OPT GAS TAXE 3 cent	\$164,080	\$164,080		\$164,080	\$161,143
MPO GRANT	\$40,000	\$40,000		\$40,000	\$40,000
SAFE ROUTES TO SCHOOL	\$0	\$111,981		\$111,981	\$28,073
STATE GRANT	\$0	\$100,000		\$100,000	\$100,000
INTEREST INCOME	\$0	\$0		\$0	\$25,000
TRANSF F/SRF PTP	\$26,276	\$26,276		\$26,276	\$26,276
TRANSF FROM MOBILITY FEE FUND	\$700,000	\$700,000		\$700,000	\$468,000
CAPTRANSP BUDGET CARRYFORWARD	\$944,888	\$1,286,342		\$1,286,342	\$1,218,324
TOTAL REVENUES	\$1,875,244	\$2,428,679	\$0	\$2,428,679	\$2,066,816

EXPENDITURES					
TRAFFIC CALMING	\$0	\$0	\$9,030	\$9,030	\$9,030
CIP RESERVE FOR TRANSPORT		\$18,910		\$18,910	\$0
BUS SHELTER ACQUISITION	\$0	\$0	\$11,880	\$11,880	\$11,880
59TH AVENUE EXTENSION, PUBLIC WORKS	\$191,334	\$191,334		\$191,334	\$17,950
TRANSP LAKE MARTHA IMPROV	\$0	\$0	\$6,111	\$6,111	\$6,111
TRANSP LAKE SARAH IMPROV	\$170,660	\$170,660		\$170,660	\$7,479
SAFE ROUTES TO SCHOOL ALONG MLS	\$0	\$233,481		\$233,481	\$28,304
HUTCHINSON ROADWAY & DRAINAGE IMPR	\$74,750	\$74,750		\$74,750	\$52,753
BEAUTIFICATION	\$0	\$48,592	(\$27,021)	\$21,571	\$360
BEAUTIFICATION FDOT	\$0	\$147,597		\$147,597	\$136,222
WINDMILL GATE ROAD IMPROVEMENTS	\$350,000	\$395,415		\$395,415	\$12,356
PALMETTO & NW 67TH AVENUE	\$0	\$164,000		\$164,000	\$49,268
GREENWAY AND TRAILS STRIPING	\$0	\$5,143		\$5,143	\$4,224
PEDESTRIAN CROSSWALKS	\$0	\$20,358		\$20,358	\$0
164TH STREET & NW 87TH AVENUE	\$18,500	\$1,439		\$1,439	\$0
MIAMI LAKES GREEN (NW 77TH CT GREENWAY	\$140,000	\$72,000		\$72,000	\$0
154TH STREET & 77TH COURT	\$130,000	\$0		\$0	\$0
COMPLETE STREETS IMPLEMENTATION PLAN	\$50,000	\$50,000		\$50,000	\$50,000
BICYCLE/PEDESTRIAN IMPROVEMENTS	\$50,000	\$100,000		\$100,000	\$80,000
146TH STREET UNDERPASS BRIDGE	\$170,000	\$170,000		\$170,000	\$4,239
160TH STREET UNDERPASS BRIDGE	\$170,000	\$170,000		\$170,000	\$4,239
ADAPTIVE SIGNALIZATION PROGRAM	\$360,000	\$290,000		\$290,000	\$35,992
82ND AVENUE & OAK LANE RECONFIGURATION	\$0	\$70,000		\$70,000	\$18,000
64th AVENUE MILLING AND RESURFACING	\$0	\$35,000		\$35,000	\$32,408
TOTAL EXPENDITURES:	\$1,875,244	\$2,428,679	\$0	\$2,428,679	\$560,815

TOWN OF MIAMI LAKES
FY 2016-17 AMENDED BUDGET
FINAL YEAR-END ADJUSTMENT
Revenue and Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2016-17 ADOPTED BUDGET	FY2016-17 AMENDED BUDGET	FINAL ADJUSTMENT	FY2016-17 FINAL AMENDED BUDGET	FY2016-17 YEAR END PROJECTION
STORMWATER IMPROVEMENTS					
REVENUES					
STORMWATER GRANTS	\$300,000	\$425,000		\$425,000	\$195,000
STORMWATER GRANTS - CANAL BANK	\$678,500	\$724,072		\$724,072	\$756,709
CAPITAL SW BUDGET CARRYFORWD	\$422,023	\$646,492		\$646,492	\$612,717
TRANSF IN-PEOPLES TRANSPORTATION PRGM	\$0	\$0		\$0	\$0
TRANSF IN-STORMWATER	\$468,967	\$468,967		\$468,967	\$468,967
TOTAL REVENUES:	\$1,869,490	\$2,264,531	\$0	\$2,264,531	\$2,033,393
EXPENDITURES					
CANAL BANK STABILIZATION	\$678,500	\$901,072		\$901,072	\$810,000
LAKE MARTHA DRAINAGE IMPROVEMENT	\$0	\$0	\$4,074	\$4,074	\$4,074
LAKE SARAH IMPROVEMENT	\$1,150,740	\$1,275,740		\$1,275,740	\$223,000
HUTCHINSON ROADWAY & DRAINAGE IMPR	\$40,250	\$40,250	(\$4,074)	\$36,176	\$29,697
OPERATING CONTINGENCY- STORM	\$0	\$47,469		\$47,469	\$0
TOTAL EXPENDITURES:	\$1,869,490	\$2,264,531	\$0	\$2,264,531	\$1,066,771
TOTAL CAPITAL FUND PROJECTS REVENUES	\$4,809,503	\$6,948,376	\$0	\$6,948,376	\$6,237,124
TOTAL CAPITAL FUND PROJECTS EXPENDITURES	\$4,809,503	\$6,948,376	\$0	\$6,948,376	\$2,912,568

STORMWATER UTILITY FUND					
REVENUES					
STORMWATER UTILITY FEES	\$1,050,000	\$1,050,000		\$1,050,000	\$1,033,399
INTEREST EARNINGS	\$32,000	\$32,000		\$32,000	\$32,000
STORMWATER BUDGET CARRYFORWD	\$546,065	\$546,065		\$546,065	\$571,384
TOTAL REVENUES:	\$1,628,065	\$1,628,065	\$0	\$1,628,065	\$1,636,783
EXPENDITURES					
WASAD FEE COLLECTION	\$31,500	\$31,500		\$31,500	\$30,749
STORMWATER ADMINISTRATION	\$32,000	\$32,000		\$32,000	\$32,000
PUBLIC OUTREACH/WORKSHOPS	\$5,000	\$5,000		\$5,000	\$400
BOOKS PUBLICATIONS	\$1,000	\$1,000		\$1,000	\$400
TRAINING AND EDUCATION	\$5,000	\$5,000		\$5,000	\$4,300
S/W UTIL REVENUE BOND DEBT	\$68,000	\$68,000		\$68,000	\$67,751
FEMA FUNDED CANAL DREDGING PAYMENT	\$15,000	\$15,000		\$15,000	\$15,279
TRANSFER TO CAP PROJECTS FD	\$468,967	\$468,967		\$468,967	\$468,967
TOTAL STORMWATER UTILITY EXPENSES	\$626,467	\$626,467	\$0	\$626,467	\$619,846
NPDES COMPUT. DISCHARGE MOD	\$1,000	\$1,000		\$1,000	\$805
DERM MONITORING	\$0	\$0		\$0	\$0
NPDES PERMIT FEES	\$15,000	\$25,000		\$25,000	\$16,600
TOTAL NPDES COSTS	\$16,000	\$26,000	\$0	\$26,000	\$17,405
REGULAR SALARIES	\$148,653	\$150,253	\$28,170	\$178,423	\$178,423
EMPLOYEE BONUS/COLA	\$1,600	\$0		\$0	\$0
STORMWATER OVERTIME	\$1,000	\$1,000	\$3,456	\$4,456	\$4,456
PAYROLL TAXES	\$11,372	\$11,372	\$3,650	\$15,022	\$15,022
FRS CONTRIBUTIONS	\$11,179	\$11,179	\$1,026	\$12,205	\$12,205
HEALTH & LIFE INSURANCE	\$36,421	\$36,421	(\$10,000)	\$26,421	\$25,819
WIRELESS STIPEND	\$750	\$750		\$750	\$665
LAKE QUALITY ASSESSMENT	\$50,000	\$50,000		\$50,000	\$0

TOWN OF MIAMI LAKES
FY 2016-17 AMENDED BUDGET
FINAL YEAR-END ADJUSTMENT
Revenue and Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2016-17 ADOPTED BUDGET	FY2016-17 AMENDED BUDGET	FINAL ADJUSTMENT	FY2016-17 FINAL AMENDED BUDGET	FY2016-17 YEAR END PROJECTION
PROF SERV -ENGINEERING/LEGAL	\$0	\$14,100		\$14,100	\$14,098
MASTER PLAN UPDATE	\$30,000	\$30,000		\$30,000	\$0
STORMWATER INSPECTOR	\$65,000	\$65,000		\$65,000	\$50,000
CLEAN BASINS PIPES TRENCHES	\$42,000	\$42,000		\$42,000	\$23,000
MINOR REPAIRS & IMPROVEMENTS	\$100,000	\$100,000	(\$26,302)	\$73,698	\$38,000
COMMUNITY RATING SYSTEM	\$2,000	\$2,000		\$2,000	\$0
STREET SWEEPING	\$31,875	\$31,875		\$31,875	\$26,130
REPAIR AND MAINTENANCE	\$15,000	\$15,000		\$15,000	\$12,000
CANAL MAINTENANCE	\$218,125	\$266,075		\$266,075	\$250,456
STORMWATER CONTINGENCY	\$205,652	\$133,602		\$133,602	\$0
MISC EXPENSES/REMOTE ACCESS DEVICE	\$960	\$960		\$960	\$960
UNIFORMS	\$1,410	\$1,410		\$1,410	\$423
GAS, OIL, LUBRICANTS	\$12,000	\$12,000		\$12,000	\$7,996
MACHINERY AND EQUIPMENT	\$0	\$0		\$0	\$1,825
COMPUTER SOFTWARE LICENSES	\$600	\$600		\$600	\$600
TOTAL STORMWATER OPERATING	\$985,598	\$975,598	\$0	\$975,598	\$662,078

TOTAL STORMWATER UTILITY REVENUES	\$1,628,065	\$1,628,065	\$0	\$1,628,065	\$1,636,783
TOTAL STORMWATER UTILITY EXPENDITURES	\$1,628,065	\$1,628,065	\$0	\$1,628,065	\$1,299,329

FACILITY MAINTENANCE FUND

REVENUES

TRANS FROM GENERAL FUND - ADMINISTRATION	\$167,081	\$167,081	\$17,941	\$185,022	\$185,022
TRANS FROM GENERAL FUND - POLICE	\$75,187	\$75,187	\$8,073	\$83,260	\$83,260
TRANS FROM BUILDING FUND	\$36,201	\$36,201	\$3,887	\$40,088	\$40,088
TOTAL FACILITY MAINTENANCE REVENUES:	\$278,469	\$278,469	\$29,901	\$308,370	\$308,370

EXPENDITURES

SALARIES	\$40,000	\$40,000	\$9,471	\$49,471	\$49,471
PAYROLL TAXES	\$3,060	\$3,060	\$500	\$3,560	\$3,560
FRS CONTRIBUTIONS	\$3,008	\$3,008	\$732	\$3,740	\$3,740
HEALTH & LIFE INSURANCE	\$10,191	\$10,191	(\$1,817)	\$8,374	\$8,374
WIRELESS STIPEND	\$0	\$0	\$443	\$443	\$443
TELEPHONE SERVICES	\$16,140	\$16,140	(\$1,446)	\$14,694	\$14,694
UTILITIES	\$57,860	\$57,860	\$6,644	\$64,504	\$64,504
REPAIR AND MAINT CONTRACTS	\$146,000	\$146,000		\$146,000	\$146,000
REMOTE ACCESS DEVICE	\$960	\$960	(\$960)	\$0	\$0
HURRICANE EXPENSES	\$0	\$0		\$0	\$0
OFFICE SUPPLIES	\$0	\$0	\$148	\$148	\$148
OPERATING SUPPLIES	\$1,250	\$1,250		\$1,250	\$1,250
GAS, OIL LUBRICANTS	\$0	\$0	\$972	\$972	\$972
EDUCATION AND TRAINING	\$0	\$0	\$4,798	\$4,798	\$4,798
INFRASTRUCTURE	\$0	\$0	\$9,085	\$9,085	\$9,085
COMPUTER SOFTWARE LICENSES	\$0	\$0	\$1,331	\$1,331	\$1,331
TOTAL FACILITY MAINTENANCE EXPENDITURES:	\$278,469	\$278,469	\$29,901	\$308,370	\$308,370

TOTAL ALL FUNDS - REVENUES	\$31,859,589	\$35,413,283	\$3,049,026	\$38,462,309	\$38,161,458
TOTAL ALL FUNDS - EXPENDITURES	\$31,859,589	\$35,413,283	\$3,049,026	\$38,462,309	\$29,795,048

ORDINANCE NO. 2017-_____

AN ORDINANCE OF THE TOWN OF MIAMI LAKES, FLORIDA, AMENDING ORDINANCE NO. 16-197, AS AMENDED BY ORDINANCE 17-199; AMENDING THE TOWN'S FISCAL YEAR 2016-2017 BUDGET; CREATING A DISASTER FUND; PROVIDING FOR EXPENDITURE OF FUNDS; PROVIDING FOR AMENDMENTS; PROVIDING FOR CONFLICTS; AUTHORIZING THE TOWN MANAGER TO TAKE ALL ACTIONS NECESSARY TO IMPLEMENT THE TERMS AND CONDITIONS OF THIS ORDINANCE; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, in accordance with Section 200.065, Florida Statutes and Section 8.7 of the Town of Miami Lakes (the "Town") Charter, the Town Council adopted Fiscal Year 2016-2017 Budget (the "Budget") by Ordinance 16-197; and

WHEREAS, on February 7, 2017, the Town Council approved amendments to the Budget by Ordinance Number 17-199; and

WHEREAS, on September 10, 2017, Hurricane Irma made landfall causing widespread damage throughout the State of Florida, including the Town of Miami Lakes; and

WHEREAS, in order to address funding needs associated with recovery efforts, it is necessary to create a Disaster Fund, as a sub-fund in the Special Revenue Fund Category; and

WHEREAS, it will also be necessary to transfer funds from the General Fund Balance to the Disaster Fund for Hurricane Irma related expenses.

WHEREAS, additionally, the Town has received an unanticipated amount of donations to fund specific events and enhance certain activities; and

WHEREAS, it is necessary for the manager to be able to authorize expenditure of the donations received for the purpose they were provided; and

WHEREAS, based upon the review, analysis, and the recommendation of the Town Manager, the Town Council has determined that it is necessary to amend the Budget as described in Exhibit “A” attached hereto; and

WHEREAS, this will be the final Budget Amendment and Revision for Fiscal Year 2016-2017.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA, AS FOLLOWS:

Section 1. Recitals. The foregoing recitals are true and correct and are incorporated herein by this reference.

Section 2. Budget Amendment. The Fiscal Year 2016-2017 Budget adopted in Ordinance No. 16-197 as amended by 17-199, shall be amended to create a Disaster Fund, provide a transfer of funds from the General Fund Balance to the Disaster Fund, and allow for recognition and expenditure of donations received to fund specific events and enhance certain activities and programs as reflected in Exhibit “A” attached and incorporated herein. All other terms and conditions of Ordinance No. 16-197, as amended by 17-199 not otherwise amended by this Ordinance remain in full force and effect.

Section 3. Authorization of Town Manager. The Town Manager is hereby authorized to take all actions necessary to implement the terms and conditions of this Ordinance.

Section 4. Authorization of Fund Expenditures. The Town Manager or his/her designee is authorized to expend or contract for expenditures such funds as are necessary for the operation of the Town government in accordance with the Budget and the terms and conditions of this Ordinance.

Section 5. Conflicts. All sections or parts of sections of the Town Code that conflict with this Ordinance are repealed to the extent of such conflict.

Section 6. Severability. The provisions of this Ordinance are declared to be severable and if any section, subsection, sentence, clause, provision or phrase of this Ordinance shall for any reason be held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining sections, sentences, clauses, and phrases of this Ordinance, but they shall remain in effect, it being the legislative intent that this Ordinance shall stand notwithstanding the invalidity of any part.

Section 7. Effective date. This Ordinance shall be effective upon adoption on second reading.

FIRST READING

The foregoing ordinance was moved by Councilmember Mestre who moved its adoption on first reading. The motion was seconded by Councilmember Daubert and upon being put to a vote, the vote was as follows:

Mayor Manny Cid	yes
Vice Mayor Nelson Rodriguez	yes
Councilmember Luis Collazo	yes
Councilmember Tim Daubert	yes
Councilmember Ceasar Mestre	yes
Councilmember Frank Mingo	yes
Councilmember Marilyn Ruano	yes

Passed and adopted on first reading this 3rd day of October 2017.

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SECOND READING

The foregoing ordinance was moved by Councilmember _____ who moved its adoption on second reading. The motion was seconded by Councilmember _____ and upon being put to a vote, the vote was as follows:

- Mayor Manny Cid _____
- Vice Mayor Nelson Rodriguez _____
- Councilmember Luis Collazo _____
- Councilmember Tim Daubert _____
- Councilmember Ceasar Mestre _____
- Councilmember Frank Mingo _____
- Councilmember Marilyn Ruano _____

Passed and adopted on second reading this _____ day of _____, 2017.

Manny Cid
MAYOR

Attest:

Gina Inguanzo
TOWN CLERK

Approved as to form and legal sufficiency:

Raul Gastesi, Jr.
Gastesi & Associates, P.A.
TOWN ATTORNEY



Town of Miami Lakes Memorandum

To: The Honorable Mayor and Councilmembers
From: Alex Rey, Town Manager
Subject: Workforce Housing
Date: 11/7/2017

Recommendation:

It is recommended the Town opts to exempt itself from Miami-Dade County's Mandatory Workforce Housing program due to the lack of available residential land for development and redevelopment, and the high cost of such land.

Background:

On December 20, 2016, the Miami-Dade County Board of County Commissioners adopted Ordinance No. 16-138, which amended Chapter 33, Article XIIA ("Article XIIA"), entitled Workforce Housing Development Program. Article XIIA was amended in order to address what was identified as a "persistent" shortage of workforce housing and over concentrations of such housing in areas where it does exist. The changes instituted to Article XIIA included, among other provisions, making program participation mandatory and requiring municipalities within the County to either be subject to those provisions, develop their own or seek exemption due to:

“[w]orkforce housing is being adequately addressed, or that workforce housing would be impractical to provide due to issues such as but not limited to, the lack of availability of or the high value of vacant land or redevelopment sites.” (Section 33-193.7(A)(2) Miami-Dade County Code of Ordinances)

Municipalities desiring to adopt their own provisions were first required to submit a resolution by June 30, 2017 to Miami-Dade County ("County") stating that implementation of Article XIIA would be impractical due to the unique circumstances of their respective jurisdictions. On June 6, 2017, the Town Council completed this task by adopting Resolution No. 17-1459 and transmitting same to the County on June 27, 2017, however, our intent then was to create our own work force housing ordinance.

In further studying the feasibility of creating our own work force housing policy, we discovered that the Town has only one remaining undeveloped commercial property (see Attachment), that is without site plan approval, that has the potential for development as a mixed-use commercial/residential project. This limited availability

puts considerable constraint on the implementation of any workforce housing program. Further, the price of the lands discussed herein make implementation of a workforce housing program impractical. The starting price for a single family detached home in Miami-Lakes is \$350,000 and goes to over \$1,500,000. At such a price point, coupled with the availability, a workforce housing ordinance becomes unworkable.

Given the findings of this review as described above, it is not practical for the Town to implement workforce housing regulations due principally to the availability of land that may be developed and the cost of that land.

ATTACHMENTS:

Description

Resolution

June 27, 2017 Transmittal Letter

Resolution No. 17-1459

County Code

Map

RESOLUTION NO. 17 - _____

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA, ADOPTING AND TRANSMITTING TO THE MIAMI-DADE COUNTY BOARD OF COUNTY COMMISSIONERS, PURSUANT TO MIAMI-DADE COUNTY ORDINANCE NO. 16-138, THE TOWN'S FINAL LEGISLATIVE FINDINGS OF THE MATTER REGARDING THE PRACTICALITY OF PROVIDING WORKFORCE HOUSING WITHIN THE TOWN'S TERRITORIAL JURISDICTION, AND TRANSMITTING TO THE COUNTY THE TOWN'S INTENT TO OPT OUT OF THE WORKFORCE HOUSING DEVELOPMENT PROGRAM DUE TO THE LACK OF AVAILABILITY AND THE HIGH VALUE OF VACANT LAND AND REDEVELOPMENT SITES; PROVIDING FOR AN INCORPORATION OF RECITALS; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on December 20, 2016, the Miami-Dade County (“County”) Board of County Commissioners (“Board”) adopted Ordinance No. 16-138, which amended the regulations for the County’s Workforce Housing Development Program, and imposes certain requirements on municipalities with regards to workforce housing; and

WHEREAS, Miami-Dade County Ordinance No. 16-138 requires that “each municipality, and the County in the unincorporated areas, shall, at a minimum, in the exercise of their respective zoning authority, address the need for workforce housing, if any, within their respective territorial jurisdictions; in addition, each municipality may, in accordance with Section 6.02 of the [County] Charter, provide for higher standards to preserve its individual character and standards”; and

WHEREAS, pursuant to Section 33-193.7(A)(2) of Miami-Dade County Code of Ordinances, a non-exempt municipality (such as the Town of Miami Lakes) may comply with the Miami-Dade County Ordinance No. 16-138 by adopting:

1. Resolution making legislative findings demonstrating that the need for workforce housing within its territorial jurisdiction is being adequately addressed, or that

- workforce housing would be impractical to provide due to issues such as, but not limited to, the lack of availability of or the high value of vacant land or redevelopment sites;
2. its own voluntary or mandatory workforce housing development program reliant on its own legislative findings; or
 3. an Ordinance that adopts the standards set forth in the County's Workforce Housing Development Program regulations; and

WHEREAS, on June 6, 2017, the Town Council adopted Resolution No. 17-1459, and transmitted same to Miami-Dade County on June 27, 2017, in accordance with Section 33-193.7(A)(2) of Miami-Dade County Code of Ordinances the following findings:

1. Town is near build out of its existing vacant land;
2. The median value of homes in the Miami Lakes area is approximately 30% higher than Miami-Dade County;
3. The median value of homes in the Miami Lakes area, compared to its neighboring municipalities range 35% - 60% higher;
4. Despite the desperate difference in values, Miami Lakes is approximately 60% smaller than its neighboring municipalities, frustrating its ability to provide adequate workforce housing solutions.

WHEREAS, pursuant to Section 33-193.7(A)(2) of Miami-Dade County Code of Ordinances, the Town has until December 31, 2017 to adopt an Ordinance or Resolution necessary to address its need for workforce housing; and

WHEREAS, upon further study of the matter and in addition to the findings adopted pursuant to Resolution No. 17-1459, the Town hereby further adopts the following legislative

findings confirming that it is impractical to provide workforce housing within the City's territorial jurisdiction due to the following:

1. the lack of availability of vacant land or redevelopment sites; and
2. the high value of vacant land or redevelopment sites.

WHEREAS, the Town Council finds it in the best interest of the Town to adopt this resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA, AS FOLLOWS:

Section 1. **Recitals.** The foregoing Recitals are true and correct and incorporated herein by this reference.

Section 2. **Authorization of Town Clerk.** The Town Clerk is directed and authorized to transmit a copy of this resolution to Miami-Dade County.

Section 3. **Authorization of Town Officials.** The Town Manager and/or his assigns or designee and the Town Attorney are authorized to take all measures to carry out this Resolution.

Section 4. **Effective Date.** This Resolution shall take effect immediately upon adoption.

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PASSED AND ADOPTED this 7th day of November, 2017.

Motion to adopt by: _____, second by: _____.

FINAL VOTE AT ADOPTION

Mayor Manny Cid	_____
Vice Mayor Tony Lama	_____
Councilmember Luis Collazo	_____
Councilmember Tim Daubert	_____
Councilmember Ceasar Mestre	_____
Councilmember Frank Mingo	_____
Councilmember Nelson Rodriguez	_____

Manny Cid
Mayor

Attest:

Approve as to Form and Legal Sufficiency:

Attest: _____
Gina Inguanzo
Town Clerk

Raul Gastesi
Town Attorney


MIAMI LAKES
Growing Beautifully

6601 Main Street • Miami Lakes, Florida 33014
Office: (305) 364-6100 • Fax: (305) 558-8511
Website: www.miamilakes-fl.gov

June 27, 2017

Jack Osterholt
Deputy Mayor
Regulatory and Economic Resources
Miami-Dade County
111 NW 1st Street, 29th Floor
Miami, Florida 33128

Re: Workforce Housing.

Dear Mr. Osterholt:

Pursuant to Section 33-193.7(A)(2) of the Miami-Dade County Code of Ordinances, please find enclosed Town of Miami Lakes Resolution No. 17-1459 adopting legislative findings regarding the practicality of providing workforce housing within Town's territorial jurisdiction. The Town intends to develop its own voluntary workforce housing development program reliant upon those findings. It is the Town's intent to ensure such legislation is adopted prior to December 31, 2017, as provided by Miami-Dade County code.

If you have any questions regarding the matter, please contact Darby Delsalle, Planning Director at 305-364-6100 extension 1102.

Sincerely



Alex Rey
Town Manager

Encl.

RESOLUTION NO. 17 - 1459

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA, ADOPTING AND TRANSMITTING TO THE MIAMI-DADE COUNTY BOARD OF COUNTY COMMISSIONERS, PURSUANT TO MIAMI-DADE COUNTY ORDINANCE NO. 16-138, THE TOWN'S LEGISLATIVE FINDINGS REGARDING THE PRACTICALITY OF PROVIDING WORKFORCE HOUSING WITHIN THE TOWN'S TERRITORIAL JURISDICTION, AND TRANSMITTING TO THE COUNTY THE TOWN'S INTENT TO DEVELOP ITS OWN VOLUNTARY WORKFORCE HOUSING DEVELOPMENT PROGRAM RELIANT ON THE TOWN'S LEGISLATIVE FINDINGS; PROVIDING FOR AN INCORPORATION OF RECITALS; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, on December 20, 2016, the Miami-Dade County ("County") Board of County Commissioners ("Board") adopted Ordinance No. 16-138, which amended the regulations for the County's voluntary Workforce Housing Development Program, and imposes certain requirements on municipalities with regards to workforce housing; and

WHEREAS, County Ordinance No. 16-138 requires that "each municipality, and the County in the unincorporated areas, shall, at a minimum, in the exercise of their respective zoning authority, address the need for workforce housing, if any, within their respective territorial jurisdictions; in addition, each municipality may, in accordance with Section 6.02 of the [County] Charter, provide for higher standards to preserve its individual character and standards"; and

WHEREAS, pursuant to County Code Section 33-193.7(A)(2), a non-exempt municipality (such as the Town of Miami Lakes) may comply with the County Ordinance by adopting:

1. Resolution making legislative findings demonstrating that the need for workforce housing within its territorial jurisdiction is being adequately addressed, or that workforce housing would be impractical to provide due to issues such as, but not

- limited to, the lack of availability of or the high value of vacant land or redevelopment sites;
2. its own voluntary or mandatory workforce housing development program reliant on its own legislative findings;
 3. an Ordinance that adopts the standards set forth in the County's Workforce Housing Development Program regulations; and

WHEREAS, the Town has until June 30, 2017, to adopt a Resolution making findings as to the need for or practicality of providing workforce housing within its territorial jurisdiction, and indicating whether or not it intends to adopt a voluntary or mandatory workforce housing program, or already has such a program; and

WHEREAS, the Town has until December 31, 2017 to adopt any Ordinance or Resolution necessary to address its need for workforce housing; and

WHEREAS, the Town hereby adopts the following legislative findings regarding the practicality of providing workforce housing within the City's territorial jurisdiction:

1. Town is near build out of its existing vacant land;
2. The median value of homes in the Miami Lakes area is approximately 30% higher than Miami-Dade County;
3. The median value of homes in the Miami Lakes area, compared to its neighboring municipalities range 35% - 60% higher;
4. Despite the desperate difference in values, Miami Lakes is approximately 60% smaller than its neighboring municipalities, frustrating its ability to provide adequate workforce housing solutions; and

WHEREAS, notwithstanding the legislative findings above, the Town intends to adopt, and is in the process of developing, a voluntary workforce housing program; and

WHEREAS, the Town Council finds it in the best interest of the Town to adopt this resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA, AS FOLLOWS:

Section 1. Recitals. The foregoing Recitals are true and correct and incorporated herein by this reference.

Section 2. Authorization of Town Clerk. The Town Clerk is directed and authorized to transmit a copy of this resolution to Miami-Dade County.

Section 3. Authorization of Town Officials. The Town Manager and/or his assigns or designee and the Town Attorney are authorized to take all measures to carry out this Resolution and prepare necessary legislation.

Section 4. Effective Date. This Resolution shall take effect immediately upon adoption.

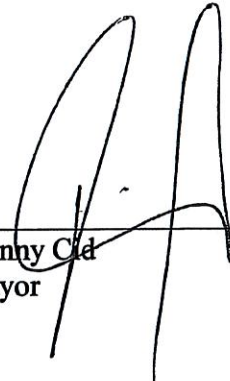
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PASSED AND ADOPTED this 6th day of June, 2017.

Motion to adopt by: Councilmember Rodriguez; second by: Councilmember Mingo.

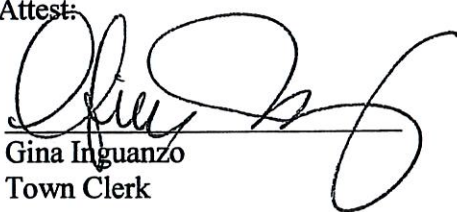
FINAL VOTE AT ADOPTION

Mayor Manny Cid	<u>ABSENT</u>
Vice Mayor Tony Lama	<u>YES</u>
Councilmember Luis Collazo	<u>YES</u>
Councilmember Tim Daubert	<u>NO</u>
Councilmember Ceasar Mestre	<u>YES</u>
Councilmember Frank Mingo	<u>YES</u>
Councilmember Nelson Rodriguez	<u>YES</u>



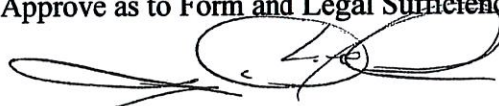
Manny Cid
Mayor

Attest:



Gina Inguanzo
Town Clerk

Approve as to Form and Legal Sufficiency:



Raul Gastesi, Jr.
Town Attorney

RESOLUTION NO. 17 - 1459

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA, ADOPTING AND TRANSMITTING TO THE MIAMI-DADE COUNTY BOARD OF COUNTY COMMISSIONERS, PURSUANT TO MIAMI-DADE COUNTY ORDINANCE NO. 16-138, THE TOWN'S LEGISLATIVE FINDINGS REGARDING THE PRACTICALITY OF PROVIDING WORKFORCE HOUSING WITHIN THE TOWN'S TERRITORIAL JURISDICTION, AND TRANSMITTING TO THE COUNTY THE TOWN'S INTENT TO DEVELOP ITS OWN VOLUNTARY WORKFORCE HOUSING DEVELOPMENT PROGRAM RELIANT ON THE TOWN'S LEGISLATIVE FINDINGS; PROVIDING FOR AN INCORPORATION OF RECITALS; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, on December 20, 2016, the Miami-Dade County ("County") Board of County Commissioners ("Board") adopted Ordinance No. 16-138, which amended the regulations for the County's voluntary Workforce Housing Development Program, and imposes certain requirements on municipalities with regards to workforce housing; and

WHEREAS, County Ordinance No. 16-138 requires that "each municipality, and the County in the unincorporated areas, shall, at a minimum, in the exercise of their respective zoning authority, address the need for workforce housing, if any, within their respective territorial jurisdictions; in addition, each municipality may, in accordance with Section 6.02 of the [County] Charter, provide for higher standards to preserve its individual character and standards"; and

WHEREAS, pursuant to County Code Section 33-193.7(A)(2), a non-exempt municipality (such as the Town of Miami Lakes) may comply with the County Ordinance by adopting:

1. Resolution making legislative findings demonstrating that the need for workforce housing within its territorial jurisdiction is being adequately addressed, or that workforce housing would be impractical to provide due to issues such as, but not

limited to, the lack of availability of or the high value of vacant land or redevelopment sites;

2. its own voluntary or mandatory workforce housing development program reliant on its own legislative findings;
3. an Ordinance that adopts the standards set forth in the County's Workforce Housing Development Program regulations; and

WHEREAS, the Town has until June 30, 2017, to adopt a Resolution making findings as to the need for or practicality of providing workforce housing within its territorial jurisdiction, and indicating whether or not it intends to adopt a voluntary or mandatory workforce housing program, or already has such a program; and

WHEREAS, the Town has until December 31, 2017 to adopt any Ordinance or Resolution necessary to address its need for workforce housing; and

WHEREAS, the Town hereby adopts the following legislative findings regarding the practicality of providing workforce housing within the City's territorial jurisdiction:

1. Town is near build out of its existing vacant land;
2. The median value of homes in the Miami Lakes area is approximately 30% higher than Miami-Dade County;
3. The median value of homes in the Miami Lakes area, compared to its neighboring municipalities range 35% - 60% higher;
4. Despite the desperate difference in values, Miami Lakes is approximately 60% smaller than its neighboring municipalities, frustrating its ability to provide adequate workforce housing solutions; and

WHEREAS, notwithstanding the legislative findings above, the Town intends to adopt, and is in the process of developing, a voluntary workforce housing program; and

WHEREAS, the Town Council finds it in the best interest of the Town to adopt this resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA, AS FOLLOWS:

Section 1. **Recitals.** The foregoing Recitals are true and correct and incorporated herein by this reference.

Section 2. **Authorization of Town Clerk.** The Town Clerk is directed and authorized to transmit a copy of this resolution to Miami-Dade County.

Section 3. **Authorization of Town Officials.** The Town Manager and/or his assigns or designee and the Town Attorney are authorized to take all measures to carry out this Resolution and prepare necessary legislation.

Section 4. **Effective Date.** This Resolution shall take effect immediately upon adoption.

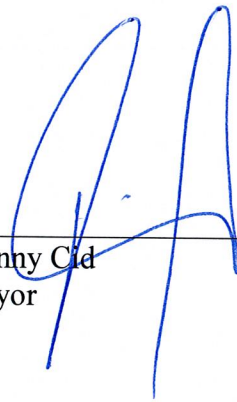
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PASSED AND ADOPTED this 6th day of June, 2017.

Motion to adopt by: Councilmember Rodriguez second by: Councilmember Mingo.

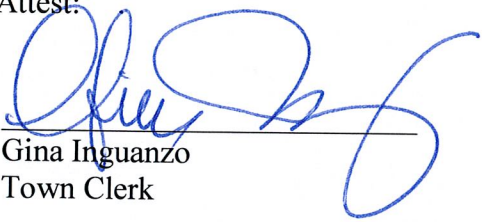
FINAL VOTE AT ADOPTION

Mayor Manny Cid	<u>ABSENT</u>
Vice Mayor Tony Lama	<u>YES</u>
Councilmember Luis Collazo	<u>YES</u>
Councilmember Tim Daubert	<u>NO</u>
Councilmember Cesar Mestre	<u>YES</u>
Councilmember Frank Mingo	<u>YES</u>
Councilmember Nelson Rodriguez	<u>YES</u>



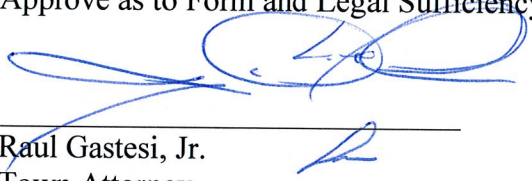
Manny Cid
Mayor

Attest:

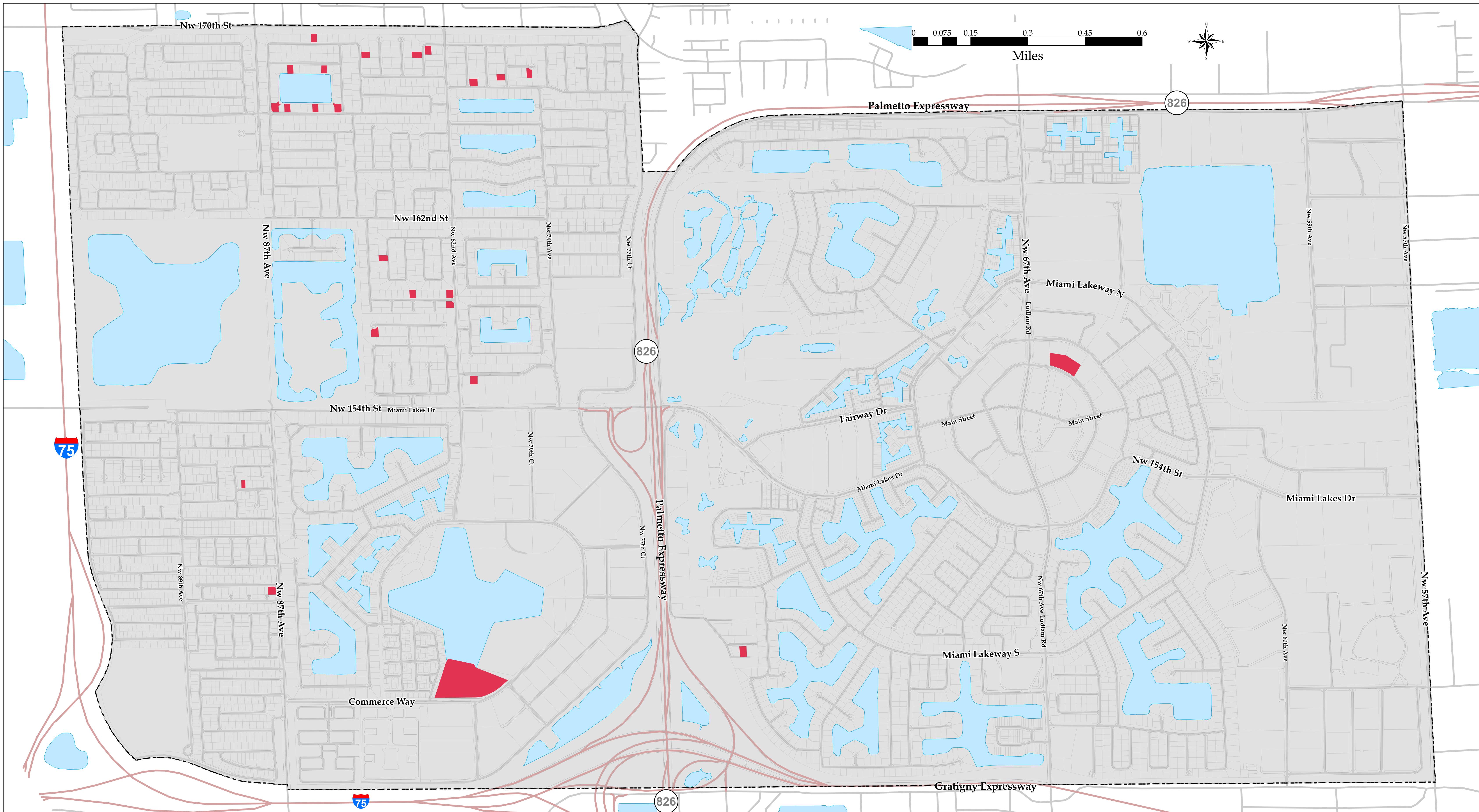


Gina Inguanzo
Town Clerk

Approve as to Form and Legal Sufficiency:



Raul Gastesi, Jr.
Town Attorney



Town of Miami Lakes
Properties currently available for residential development



Town of Miami Lakes Memorandum

To: Honorable Mayor and Councilmembers
From: Alex Rey, Town Manager
Subject: Resolution Scheduling a Special Election in accordance with Section 2.5(c) ii of the Town Charter
Date: 11/7/2017

Recommendation:

It is recommended that the Town Council approve the scheduling of a Special Election on August 28, 2018 in accordance with the Town Charter.

Background:

Section 2.5 (c)(ii) of the Town Charter, requires that when a vacancy occurs, in a position of Town Council of an unexpired term of more than six (6) months, the vacancy shall be filled by the nomination of the Mayor subject to confirmation by the Town Council. The nominee shall fill the vacancy until the next regularly scheduled election in Miami-Dade County, at which time an election shall be held to fill the vacancy.

On July 26th, 2017, Councilmember Ruano was appointed and unanimously confirmed by the Town Council to occupy Seat 3, which had been vacated by Councilmember Tony Lama. When Councilmember Lama vacated his seat, he had more than six months in his unexpired term; thus, Councilmember Ruano will serve until the date of the next County's next scheduled election, pursuant to Section 2.5(c) (ii) of the Town Charter.

The next regularly scheduled election of Miami-Dade County is on August 28, 2018. The Supervisor of Elections of Miami Dade County has approved Tuesday, August 28, 2018 as the date to hold the Special Election for Seat 3 of the Town of Miami Lakes, pursuant to Florida Statute 100.151, which require Municipal Clerks to notify and obtain approval from the Supervisor of Elections in the county in which the municipality is located for the date of any special election.

ATTACHMENTS:

Description
Resolution

RESOLUTION NO. 17-____

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA, SCHEDULING A SPECIAL ELECTION ON AUGUST 28, 2018 IN ACCORDANCE WITH THE TOWN CHARTER; SETTING QUALIFYING DATES AUTHORIZING THE TOWN MANAGER, TOWN CLERK AND TOWN ATTORNEY TO TAKE ANY NECESSARY ACTION; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on July 25, 2017 Vice Mayor Tony Lama resigned office creating a vacancy; and

WHEREAS, Section 2.5(c) (ii) of the Town Charter requires that a vacancy of the position of Town Council of an unexpired term of more than six (6) months shall be filled by a nomination of the Mayor, subject to confirmation of the Council; and

WHEREAS, the Section 2.5(c)(ii) of the Town Charter requires that once the vacancy has been filled by a nominee, the nominee's term shall run until the next regularly scheduled election in Miami-Dade County; at which time a special election for the nominee's seat shall be held; and

WHEREAS, on July 26, 2017, at a duly noticed Special Call meeting, Mayor Manny Cid nominated, and the Town Council ratified the appointment of Councilwoman Marilyn Ruano; and

WHEREAS, the next regularly scheduled election in Miami-Dade County is scheduled to take place August 28, 2018; and

WHEREAS, Section 10-21 of the Town of Miami Lakes Code of Ordinances requires that the qualifying period commence the first Monday after the Town Council schedules a special election and shall consist of a period of five consecutive dates; and

WHEREAS, Florida Statute §101.141(3) contradicts the Town of Miami Lakes Code of Ordinances, and requires a Notice of Special Election to be published in a newspaper of general circulation two times, and at least ten days prior to the first day of qualifying;

WHEREAS, in order to comply with State Law, the first day of qualifying for the Special Election to fill Vice-Mayor Lama's vacant seat currently held by Councilwoman Marilyn Ruano should be held Monday, November 27, 2017 and remain open for five consecutive days;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA, AS FOLLOWS:

Section 1. Recitals. The foregoing Recitals are true and correct and incorporated herein by this reference.

Section 2. Setting of Special Election. On August 28, 2018, the Town shall have a Special Election to fill Seat 3, left vacant by Vice-Mayor Tony Lama and currently held by Councilwoman Marilyn Ruano.

Section 3. Setting of Qualifying Dates. Beginning on November 27, 2017 and running for five (5) consecutive days after, the Town will open qualifying for the Special Election for Seat 3.

Section 4. Authority of Town Officials. The Town Clerk, Town Manager, and Town Attorney shall have all necessary authority to carry out this Resolution.

Section 5. Effective Date. This Resolution shall take effect immediately upon adoption.

The foregoing resolution was offered by Councilmember _____ who moved for adoption. The motion was seconded by Councilmember _____ and upon being put to a vote, the vote was as follows:

Mayor Manny Cid	_____
Vice Mayor Nelson Rodriguez	_____
Councilmember Luis Collazo	_____
Councilmember Tim Daubert	_____
Councilmember Ceasar Mestre	_____
Councilmember Frank Mingo	_____
Councilmember Marilyn Ruano	_____

Passed and adopted this _____ day of _____, 2017.

Manny Cid
Mayor

Attest:

Gina M. Inguanzo
Town Clerk

Approved as to form and legal sufficiency:

Raul Gastesi, Jr.
Gastesi & Associates, P.A.
Town Attorney



Town of Miami Lakes Memorandum

To: Vice Mayor Rodriguez and Councilmembers
From: Mayor Manny Cid and Alex Rey, Town Manager
Subject: Spin Bike-Share MOU
Date: 11/7/2017

Recommendation:

It is recommended that the Town Council authorize the Town Manager to execute the MOU with Spin, a bike-share company, to start a six-month bike share pilot program in the Town of Miami Lakes.

Background:

Spin is a bicycle-sharing company that operates a station-less bicycle-sharing system, which uses a mobile app for reservations. The Spin bicycles are orange-colored bikes equipped with onboard GPS units and cellular modems. Rides cost \$1 for every 30 minutes. Bicycles are unlocked using a mobile app that scans a QR code on the bicycle. Since, the Spin bicycles are station-less, they can be parked anywhere within the city at designated landscape/furniture zones on sidewalks. Spin's ground operations team will place Spin bicycles in an orderly fashion curbed on sidewalks at least six feet wide and at/or near bike racks and bike corrals. The company will ensure that bicycles are not obstructing pedestrian or motor vehicle traffic. Spin users and the general public can report bikes obstructing the public right of way 24/7 via the website or the app. Spin will then dispatch a ground operations member to deal with bikes reported as obstructing the public right of way.

Benefits of Bike Share Program:

Bike sharing is an innovative transportation program, ideal for short distance point-to-point trips. These programs aim to increase transportation options by helping people move quickly about their neighborhood or connect with the larger community without using a car. Bike share programs, also help to foster sustainable transportation choices and aid in reduction of air and noise pollution from vehicles and congestion. They have also been a proven to be a good economic development tool by connecting more people to local businesses. Overall, bike share programs are designed to provide an accessible, equitable, and environmentally-friendly mode of transport.

Bike-share programs moreover provide users with an important component of community wellness. The placement of bikes in public spaces, provide opportunities for communities to send a message of how much value is placed on the health and wellness. Bike-share programs offer an opportunity to increase physical

activity in an age of under activity, create a culture of health, and enhance community awareness. Exercising outdoors delivers many health benefits; reducing risk of long-term disease, increase in cardiovascular health, improve mental health or overall mood, and even provides a sense of community with a common goal.

Essentially, this opportunity would truly enrich our current initiatives for improving the health of our beautiful community, the Town of Miami Lakes.

Spin Pilot Program:

As part of the pilot program, Spin will deploy an initial fleet of 150 bicycles to be available for rent. Over the course of the six-month period, additional bicycles will be added to the fleet based on the amount of ridership within the Town. The bicycles will be strategically located at key transit stations, commercial zones, and denser residential areas, where Spin bicycles may help address “last mile” transportation issues. Spin’s station-less bikes, make their operations flexible, so that bicycle deployment areas can be easily adjusted and distributed based on user demand and usage data.

The pilot program comes with no cost to the Town and does not require any infrastructure improvements. Under the provisions of the MOU, the Town will authorize a non-exclusive license to Spin to use the public right-of-way for maintaining and operating its station-less bike-share program.

Spin will also be providing aggregated trip data to the Town, which will help Town leaders tackle mobility planning issues and get a better understanding of how constituents move around Miami Lakes.

In general, this program intends to provide broader mobility choices to Miami Lakes residents and visitors, provide better access to public transportation by addressing “first and last mile” transportation issues, and aid in reducing the number of vehicles on the road.

ATTACHMENTS:

Description

Resolution

Spin MOU (revised)

RESOLUTION NO. 17-____

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA, TO APPROVE AN AGREEMENT WITH BEEFREE AND THE TOWN OF MIAMI LAKES FOR ONDEMAND TRANSPORTATION SERVICES, AUTHORIZING THE TOWN MANAGER TO TAKE ALL NECESSARY STEPS TO IMPLEMENT THE TERMS AND CONDITIONS OF THE AGREEMENT; AUTHORIZING THE TOWN MANAGER TO EXECUTE THE AGREEMENT; AUTHORIZING THE EXPENDITURE OF BUDGETED FUNDS; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, mobility and transportation efficiencies are an integral part of the Town of Miami Lakes (the “Town”) overall strategic plan; and

WHEREAS, the Town currently spends \$79,500.00 to provide an on-demand bus service for its residents;

WHEREAS, said service is limited to one bus with a limited operating time schedule which provides approximately 30 trips a day;

WHEREAS, Beefree, LLC (“Beefree”) is a ride sharing company that provides six passenger, street legal electrical vehicles available on demand via an android or i-phone application; and

WHEREAS, Beefree will allow the Town to expand its current on demand services by providing two vehicles to the Town at a cost of \$123,333.00; and

WHEREAS, Beefree will provide the Town with marketing opportunities such as banner ad’s and onboard screens; and

WHEREAS, revenues derived from marketing by Beefree will be shared with the Town 50/50 and can be used to subsidize the on-demand cost to the Town; and

WHEREAS, Beefree’s services will be provided at no costs to the Town; and

WHEREAS, Beefree’s services will alleviate current traffic gridlock and enhance the Town’s standard of living; and

WHEREAS, the Town Manager recommends the execution of an agreement with Beefree for an on-demand transportation service; and

WHEREAS, the Town Council approves the recommendation of the Town Manager to execute an agreement with Beefree for the expansion of on-demand transportation services in the Town.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA, AS FOLLOWS:

Section 1. Recitals. The foregoing Recitals are true and correct and incorporated herein by this reference.

Section 2. Approval of the Contract. The Town Council hereby approves the Master Services Agreement with Beefree in substantially the same form as attached.

Section 3. Authorization of Town Officials. The Town Manager and/or his designee and the Town Attorney are authorized to take all steps necessary to implement the terms and conditions of the Master Services Agreement with Beefree.

Section 4. Execution of the Contract. The Town Manager is authorized to execute the Memorandum of Understanding with Spin, in substantially the form attached hereto as Exhibit A, to execute any required agreements and/or documents to implement the terms and conditions of the Memorandum of Understanding and to execute any extensions and/or amendments to the Memorandum of Understanding, subject to approval as to form and legality by the Town Attorney.

Section 5. Expenditure of Funds. The Town Manager is authorized to expend budgeted funds to implement the terms and conditions of the Contract from the General Fund and Special Revenue Fund.

Section 6. Effective Date. This Resolution shall take effect immediately upon adoption.

The foregoing resolution was offered by Councilmember _____ who moved for adoption. The motion was seconded by Councilmember _____ and upon being put to a vote, the vote was as follows:

Mayor Manny Cid	_____
Vice Mayor Nelson Rodriguez	_____
Councilmember Luis Collazo	_____
Councilmember Tim Daubert	_____
Councilmember Ceasar Mestre	_____
Councilmember Frank Mingo	_____
Councilmember Marilyn Ruano	_____

Passed and adopted this _____ day of _____, 2017.

Manny Cid
Mayor

Attest:

Gina M. Inguanzo
Town Clerk

Approved as to form and legal sufficiency:

Raul Gastesi, Jr.
Gastesi & Associates, P.A.

Page **4** of **5**
Resolution No. _____

Town Attorney

EXHIBIT A

Service Agreement

Stationless Bike Share Services

This Bike Sharing Services Agreement (“Agreement”) is made this ____ day of ____ 2017, by and between the Town of Miami Lakes, a municipal corporation (“Town”) and Skinny Labs Inc. dba Spin (“Spin”). Town and Spin are each individually referred to as a “Party,” and collectively, the “Parties.”

Recitals

1. A goal of the Town is to provide safe and affordable multimodal transportation options to all residents, reduce traffic congestion, and maximize carbon-free mobility.
2. Bike share services are a component to help the Town achieve its transportation goals, and the Town desires to make bike share services available to residents and those who work in the Town .
3. Spin proposes to operate a stationless bike share program within the Town .
4. Spin will abide by all Town ordinances and rules governing the use of public Rights of Way to efficiently and effectively provide bike share services.
5. Spin possesses GPS, cell connectivity, and self-locking technology in its stationless bicycles such that its bicycles may be locked and unlocked by users with an app and tracked to provide for operations and maintenance (“Bike Fleet”).

In consideration of the mutual covenants and representations set forth in this Agreement, the Town and Spin hereby agree to launch an exclusive pilot stationless bike share program as follows:

Agreement

1. Pilot Term. Pursuant to the terms of this Agreement, the Town hereby gives Spin the revocable and non-transferrable license to utilize the Town’s Rights of Ways in order to provide bike share services within the Town . For purposes of this Agreement, the term Rights of Ways (“ROW”) refers to sidewalks, roads, and other pathways owned and maintained by the Town .The Town hereby grants Spin the right to operate a pilot stationless bike share program for a term up to twelve (12) months, which may be extended in writing, by mutual agreement.
2. License to Use Town Rights of Way. The Town authorizes Spin a non-exclusive license to use the public Rights of Way solely for the purposes maintaining and offering its Bike Fleet for a stationless bike share program within the Town . Authority to utilize the Town Rights of Way for this Bike Fleet is dependent on compliance with all terms of this Agreement. This authorization is not a lease or an easement, and it is not intended and shall not be construed to transfer any real property interest in Town property.
3. Permitted Use. Spin customers may use the public Rights of Way solely for parking of bicycles owned and maintained by Spin for use in the bike share program. Spin shall not

place or attach any personal property, fixtures, or structures to Town Rights of Way without the prior written consent of Town or private property owners.

- a. Use of the Rights of Way, and Spin's operations within the Town, shall, at a minimum: a) not adversely affect Town Rights of Way or the Town's streets or sidewalks; b) not adversely affect the property of any third parties; c) not inhibit pedestrian movement within the public way or along other property or Rights of Way owned or controlled by the Town; and d) not create conditions which are a threat to public safety and security.
 - b. Upon termination of this Agreement by either party, Spin shall, at its sole cost and expense, immediately remove its property from the Rights of Way.
4. Bike Parking. Spin bikes may be parked in a legal manner in Rights of Ways including public sidewalks by individuals participating in the stationless bike sharing program. Bikes parked on private property will be allowed at the discretion of the private property owner. Spin will actively manage the Bike Fleet to ensure orderly parking and the free and unobstructed use of the Rights of Way. The Town, at its own discretion, may choose to support the bike sharing program with the installation of additional bike racks, painted bike parking spots, and/or recommended bike parking spots without racks or painting.
5. Condition of Town Rights of Way.
 - a. Town makes the public Rights of Way available to Spin in an "as is" condition. Town makes no representations or warranties concerning the condition of the public way or its suitability for use by Spin or its customers, and it assumes no duty to warn either Spin or its customers concerning conditions that exist now or may arise in the future.
 - b. Town assumes no liability for loss or damage to Spin's bikes or other property. Spin agrees that Town is not responsible for providing security at any location where Spin's bikes are stored or located, and Spin hereby waives any claim against Town in the event Spin's bikes or other property are lost or damaged.
 - c. The Town will notify Spin at support@spin.pm or through the customer service portal in the app as listed in "Exhibit A" for any bike that is found adversely affecting the Town Rights of Way. Spin shall be responsible to correct improperly parked bikes within the timeframes listed in "Exhibit A."
6. Maintenance and Care of portion of Town Rights of Way. Spin expressly agrees to repair, replace, or otherwise restore any part or item of real or personal property that is damaged, lost, or destroyed as a result of the Spin's use of Town's Rights of Way. Should the Spin fail to repair, replace, or otherwise restore such real or personal property, Spin expressly agrees to pay Town's costs in making such repairs, replacements, or restorations.
7. Operations and Maintenance. Spin shall be responsible to maintain the Bike Fleet as set forth in "Exhibit A." Spin shall be solely responsible for all maintenance and service costs in order to maintain the Bike Fleet and associated maintenance to minimum level of service and reporting outlined in "Exhibit A."

8. Indemnification. Spin shall defend, pay, indemnify, and hold harmless Town , its elected or appointed officials, officers, officials, employees, agents, invitees, and volunteers (collectively “Town Parties”) from all claims, suits, actions, damages, demands, costs, or expenses of any kind or nature by or in favor of anyone whomsoever and from and against any and all costs and expenses, including without limitation court costs and reasonable attorneys’ fees, resulting from or in connection with loss of life, bodily or personal injury, or property damage arising directly or indirectly out of or from or on account of:
- a. Any occurrence upon, at, or from Town’s Rights of Way or occasioned wholly or in part by the entry, use, or presence upon the Town’s Rights of Way by Spin or by anyone making use of Town’s Rights of Way at the invitation or sufferance of Spin, except such loss or damage which was caused by the sole negligence or willful misconduct of Town .
 - b. Use of Spin’s bikes by any individual, regardless of whether such use was with or without the permission of Spin, including claims by users of the bikes or third parties.
 - c. Any failure of Spin to properly maintain the Bikes and Bike Fleet, and/or any manufacturer defect, caused in whole or in part by either (i) any willful, intentional, reckless, or negligent act or omission of Spin, any subconsultant, subcontractor or any person or organization directly or indirectly employed by any of them to perform or furnish any of the services or anyone for whose acts they may be liable regardless of whether or not it is caused in part by a party indemnified hereunder and regardless of the negligence of any such indemnified party, or (ii) any willful intentional, reckless or negligent act or omission of any individual or entity not a party to this agreement.
 - d. The Parties expressly agree that these provisions shall be construed broadly, and Spin’s obligations to pay for the Town’s legal defense hereunder shall arise and be fully enforceable when Spin (or any subconsultant or any person or organization directly or indirectly employed by Spin) is alleged to have acted willfully, intentionally, recklessly o, or negligently in the performance of the services required under this Agreement. For any matters in which Spin is obligated to pay for the Town’s legal defense hereunder, Spin shall be permitted to retain counsel of its choosing for both Spin and the Town, provided that such legal counsel is reasonably acceptable to the Town, which consent shall not be un reasonably withheld.
 - e. Any failure of Spin to comply with the terms of these provisions shall be deemed a material breach of this Agreement and may subject Spin to debarment from consideration for future awards of Town Contracts pursuant to Section 17 of Ordinance 12-142 of the Town’s Municipal Code of Ordinances. This provision shall survive termination of the Agreement.
9. Insurance. Prior to beginning and continuing throughout the term of this Agreement, Spin, at sole cost and expense, shall furnish the Town with certificates of insurance evidencing that it has obtained and maintains insurance in the following amounts:
- a. Workers’ Compensation that satisfies the minimum limits as detailed in Florida Statutes..

- b. Commercial General Liability and Rights of Way Damage Insurance in an amount not less than ONE MILLION DOLLARS (\$1,000,000) combined single limit per occurrence, TWO MILLION DOLLARS (\$2,000,000) annual aggregate, for bodily injury, property damage, products, completed operations, and contractual liability coverage.
- c. Comprehensive automobile insurance in an amount not less than ONE MILLION DOLLARS (\$1,000,000) per occurrence for bodily injury and property damage including coverage for owned and non-owned vehicles.

All insurance policies shall be written on an occurrence basis and shall name the Town Indemnitees as additional insureds with any Town insurance shall be secondary and in excess to Spin's insurance. If Spin's insurance policy includes a self-insured retention that must be paid by a named insured as a precondition of the insurer's liability, or which has the effect of providing that payments of the self-insured retention by others, including additional insureds or insurers do not serve to satisfy the self-insured retention, such provisions must be modified by special endorsement so as to not apply to the additional insured coverage required by this agreement so as to not prevent any of the parties to this agreement from satisfying or paying the self-insured retention required to be paid as a precondition to the insurer's liability. Additionally, the certificates of insurance must note whether the policy does or does not include any self-insured retention and also must disclose the deductible. The Town's Risk Manager may waive or modify any of the insurance requirements of this section.

- 10. Compliance with Law. Spin, at its own cost and expense, shall comply with all statutes, ordinances, regulations, and requirements of all governmental entities applicable to its use of Town Rights of Way and the operation of its stationless bike share program, including but not limited to laws governing operation of bicycles. If any license, permit, or other governmental authorization is required for Spin's lawful use or occupancy of Town Rights of Way or any portion thereof, Spin shall procure and maintain such license, permit, and/or governmental authorization throughout the term of this Agreement. Town shall reasonably cooperate with Spin, at no additional cost to Town, such that Spin can properly comply with this Section and be allowed to use Town Rights of Way as specified in Section 3, above.
- 11. Required Reports. Spin shall provide reports to the Town concerning utilization of its bikes and bike route usage not less than quarterly.
- 12. No Joint Venture. Nothing herein contained shall be in any way construed as expressing or implying that the parties hereto have joined together in any joint venture or liability company or in any manner have agreed to or are contemplating the sharing of profits and losses among themselves in relation to any matter relating to this Agreement.
- 13. Term. This Agreement shall commence on [_____], (the "Commencement Date") and shall expire 12 months after the Commencement Date, unless earlier terminated pursuant to Section 13, below.

14. Termination. This Agreement may be terminated prior to the expiration date set forth in Section 12, above, upon the occurrence of any of the following conditions:
 - a. Upon delivery of written notice from Town to the Spin terminating this agreement for any reason, or for no reason, by giving at least thirty (30) days' notice to the Spin of such termination.
 - b. An attempt to transfer or assign this agreement.Spin shall not terminate this agreement without first by giving at least 180 days' written notice of plans for termination. Upon the effective date of termination of this Agreement, Spin shall remove all bicycles from the Town and restore all Town Rights of Way to the condition of the Town Rights of Way at the Commencement Date of this Agreement.
15. Amendment. This Agreement may be amended by mutual agreement of the parties. Such amendments shall only be effective if incorporated in written amendments to this agreement and executed by duly authorized representatives of the parties.
16. Applicable Law and Venue. The laws of State of Florida shall govern the interpretation and enforcement of this Agreement.
17. Counterparts. This agreement may be executed simultaneously or in any number of counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same agreement.
18. Florida Public Records Law, Florida Statutes Chapter 119. Records subject to the provisions of Public Records Law, Florida Statutes Chapter 119, shall be kept and maintained in accordance with such Statute. Spin acknowledges that records and books, not subject to exemption under Chapter 119, may be disclosed and/or produced to third parties by the Town in accordance with requests submitted under Chapter 119 or court orders without penalty or reprisal to the Town for such disclosure and/or production. Spin also agrees to assert, in good faith, any relevant exemptions provided for under Chapter 119 for records in its possession on behalf of the Town. Furthermore, Spin agrees to comply with the provisions outlined in Section 119.0701 of the Florida Statutes, the requirements of which are incorporated by reference herein.
19. Sovereign Immunity. Spin acknowledges that the Florida Doctrine of Sovereign Immunity bars all claims by Spin against the Town other than claims arising out of this Agreement. Specifically, Spin acknowledges that it cannot and will not assert any claims against the Town, unless the claim is based upon a breach by the Town of this Agreement. Spin acknowledges that this Agreement in no way estops or affects the Town's exercise of its regulatory authority. In addition, the Town retains the full extent of its sovereign immunity in relation to the exercise of its regulatory authority. Spin acknowledges that it has no right and will not make claim based upon any of the following:
 - a. Claims based upon any alleged breach by the TOWN of implied warranties or representations not specifically set forth in this Agreement, as the parties stipulate that there are no such implied warranties or representations of the TOWN. All obligations of the Tow are only as set forth in this Agreement;

- b. Claims based upon negligence or any tort arising out of this Agreement;
- c. Claims upon alleged acts or inaction by the Town, its commissioners, attorneys, administrators, consultants, agents, or any Town employee;
- d. Claims based upon an alleged waiver of any of the terms of this Agreement unless such waiver is in writing and signed by an authorized representative for the Town and Spin.

Executed the day and year first above written, by the parties as follows:

Town :
Town of Miami Lakes

By: _____
Gina Inguanzo, Town Clerk

By: _____
Alex Rey, Town Manager

Legal Sufficiency:

By: _____
Raul Gastesi, Town Attorney

Witness:

Signed, sealed and witnessed in the presence of:

By: _____

As to **SPIN**:

By: _____

Name: _____

Title: _____

By: _____
Name: _____
Title: _____



Town of Miami Lakes Memorandum

To: Honorable Vice Mayor Rodriguez & Councilmembers
From: Honorable Mayor Manny Cid
Subject: Flooding Mitigation
Date: 11/7/2017

Recommendation:

I would like to amend the strategic plan and stormwater master plan to ensure that we are mitigating flooding issues by planning for pressurized drainage improvements and outfall back flow preventers.

Fiscal Impact: High



Town of Miami Lakes Memorandum

To: Honorable Mayor and Councilmembers
From: Honorable Councilmember Tim Daubert
Subject: Permitting and Notification Requirements
Date: 11/7/2017

Recommendation:

I would like to discuss the notification requirements along with the process vendors and residents go through when digging/boring anything that requires location services.

Fiscal Impact: TBD



Town of Miami Lakes Memorandum

To: Honorable Mayor and Councilmembers
From: Honorable Councilmember Tim Daubert
Subject: 5th Annual Toy Drive
Date: 11/7/2017

Recommendation:

In the spirit of Christmas and wishing everyone a Happy Holiday Season, I would like for the Town of Miami Lakes in partnership with the Youth Activity Task Force to host a Toy Drive benefiting Marine Corps Toys for Tots Foundation.

This is the 5th Annual Toy Drive that the Town Council has hosted and I kindly request that collection bins be placed in the reception area of Town Hall, and for the toys and gift cards to be delivered sometime in December.

*This item requires the waiver of Section 7.2 of the Special Rules of Order.

Fiscal Impact: Low



Town of Miami Lakes Memorandum

To: Honorable Vice Mayor & Councilmembers
From: Honorable Mayor Manny Cid
Subject: MDX Interchange
Date: 11/7/2017

Recommendation:

Verbal Report.



Town of Miami Lakes Memorandum

To: Honorable Mayor and Councilmembers
From: Alex Rey, Town Manager
Subject: SB-574 Tree and Timber Trimming, Removal and Harvesting
Date: 11/7/2017

ATTACHMENTS:

Description

SB 574

By Senator Steube

23-00623A-18

2018574__

1 A bill to be entitled
2 An act relating to tree and timber trimming, removal,
3 and harvesting; creating s. 589.37, F.S.; preempting
4 to the state the regulation of the trimming, removal,
5 or harvesting of trees and timber on private property;
6 prohibiting certain local governmental actions
7 relating to the trimming or removal of trees or
8 timber; prohibiting local governments from prohibiting
9 the burial of vegetative debris on certain properties;
10 providing an effective date.

11
12 Be It Enacted by the Legislature of the State of Florida:

13
14 Section 1. Section 589.37, Florida Statutes, is created to
15 read:

16 589.37 Regulation of tree and timber trimming, removal, or
17 harvesting preempted.

18 (1) The regulation of the trimming, removal, or harvesting
19 of trees and timber on private property is preempted to the
20 state.

21 (2) A municipality, county, or other political subdivision
22 of the state may not:

23 (a) Prohibit or restrict a private landowner from trimming,
24 removing, or harvesting trees or timber located on the
25 landowner's private property.

26 (b) Require mitigation, including, but not limited to, the
27 planting of trees or the payment of a fee, for the removal or
28 harvesting of trees or timber from private property.

29 (c) Prohibit the burial of trees, shrubs, palmettos, or

23-00623A-18

2018574__

30 other vegetative debris on properties larger than 2.5 acres.

31 Section 2. This act shall take effect July 1, 2018.



Town of Miami Lakes Memorandum

To: Honorable Mayor and Councilmembers
From: Alex Rey, Town Manager
Subject: Mayoral Compensation
Date: 11/7/2017

ATTACHMENTS:

Description

Consumer Price

Population Growth in TOML

**Consumer Price I
12-Month Percent**

Series Id: CUURA32
0SA0,CU

Not Seasonally

Area: Miami-
Item: All items
Base 1982-
Period: 84=100
Years: 2001 to 2016

Calendar Year	Fiscal Year	Aug	18,000.00	calc yr 2001	18,000.00	calc yr 2002
2000	2001	3.8	18,684.00	684.00	xxxxxxxxxx	
2001	2002	3.0	19,244.52	560.52	18,540.00	540.00
2002	2003	1.0	19,436.97	192.45	18,725.40	185.40
2003	2004	3.3	20,078.39	641.42	19,343.34	617.94
2004	2005	2.3	20,540.19	461.80	19,788.23	444.90
2005	2006	5.7	21,710.98	1,170.79	20,916.16	1,127.93
2006	2007	5.1	22,818.24	1,107.26	21,982.89	1,066.72
2007	2008	3.7	23,662.51	844.27	22,796.26	813.37
2008	2009	5.8	25,034.94	1,372.43	24,118.44	1,322.18
2009	2010	-1.8	24,584.31	(450.63)	23,684.31	(434.13)
2010	2011	0.7	24,756.40	172.09	23,850.10	165.79
2011	2012	4.5	25,870.44	1,114.04	24,923.35	1,073.25
2012	2013	1.4	26,232.62	362.19	25,272.28	348.93
2013	2014	0.6	26,390.02	157.40	25,423.91	151.63
2014	2015	2.4	27,023.38	633.36	26,034.09	610.17
2015	2016	1.3	27,374.68	351.30	26,372.53	338.44
2016	2017	1.6	27,812.68	437.99	26,794.49	421.96
2017	2018	2.3	28,452.37	639.69	27,410.76	616.27
				<u>10,452.37</u>		
					<u>9,410.76</u>	

Since incorporation in 2000, the Town has experienced significant development which has resulted in a population increase from 22,767 in 2000 to 30,873 on July 1st, 2016 according to the US Census population estimates; representing a 35% increase.



Town of Miami Lakes Memorandum

To: Honorable Mayor and Councilmembers
From: Alex Rey, Town Manager
Subject: Optimist Park Report
Date: 11/7/2017

ATTACHMENTS:

Description

Master Plan Options

The purpose of this report is to present to the Town Council a series of alternatives and decision options for the construction of the last phases of the Optimist Park Master Plan. During the workshop in September of this year, the Town Council unanimously agreed that completing the park master plan was a top priority for the Town Council. As you can see in the table below, the completion of the master plan is estimated at \$4 million.

Funding Plan for Optimist Park

Replace lighting system	\$1,500,000	
Irrigation	\$200,000	
Signage, water fountains, and benches	\$50,000	
Field and fencing reconfiguration	\$550,000	Including new bleachers
Tennis and basketball court remodeling	\$300,000	
Additional Parking Spaces	\$200,000	
Concession and Bathroom area	\$350,000	Assumes pre-fab building
Walking trail and exercise equipment around park	\$350,000	
Airnasium	\$300,000	Assumes pre-fab structure
Park Design	\$200,000	
 Total Expenses	 \$4,000,000	

FY 17-18 Budget

Given the importance of completing the park, the Town Council approved an allocation of \$1 million in the FY 17-18 budget from park impact fees towards the construction of the park. The estimated remaining impact fee revenues were set-aside to complete the interior build-out of the Senior Center next year. This leaves a shortfall of \$3 million towards the completion of the park.

Additionally, since the workshop, the Town was hit by Hurricane Irma, and many of the fund balance monies are allocated to cover Hurricane Irma expenses until we are reimbursed by FEMA.

Option I

We discussed at the workshop two options to help close some of the gap:

- a. Negotiating an agreement with a lighting vendor to cover a portion of the cost but utilizing the savings generated from the use of more energy efficient lighting. We can begin the process of negotiating this agreement and bring this to the Town Council for approval.
- b. Negotiate the installation of the cell tower at the park in order to generate revenues for the park. The Town will have to issue a competitive solicitation to determine the best provider for the Town.

Option II

In addition to the two options provided in Option I, the Town could renew the franchise fee with FPL next year at the 6% rate, consistent with most municipalities, and earmark the increase revenues from the renewal to address the park requirements on a phased approach as revenues are collected. This is estimated to be approximately \$800,000 per year.

Option III

- a. Another alternative is to negotiate an agreement with a company, through a competitive process to design, build and finance the construction of the park. This will provide the assets earlier than the pay as you go program, but it will have a schedule of payments consistent the pay as you program.
 - b. Conventional financing with a short-term loan.
-
-

Next Steps

The Town is currently finalizing the solicitation for the selection of the architectural/engineering firm to finalize the plans for the park. Once a firm has been recommended by the Town Manager and approved by the Town Council, we will proceed with the final design and begin the school board approval process.

In the meantime, if the Town Council approves any of the alternatives above, we will initiate the process to set these alternatives in place to be ready by the time permits are issued (Fall 2018).



Town of Miami Lakes Memorandum

To: Honorable Mayor and Councilmembers
From: Raul Gastesi, Esq., Town Attorney
Subject: Attorney Reports on Pending Litigation
Date: 11/7/2017

Recommendation:

There are currently several matters being litigated by the Town of Miami Lakes. Some of these matters are being referred to our insurance carrier to mitigate the Town's legal expense. This report will highlight the active files, and a report of expenses incurred to date.

MICHAEL PIZZI JR. v. TOWN OF MIAMI LAKES **(Criminal Matter)**

This matter is currently being litigated, and substantial legal expenditure is likely. No significant changes to report for the month of October.

GENERAL LITIGATION

The following are current miscellaneous matters. There are several routine foreclosures currently being handled, however there are no significant expenditure to report. There are three general matters that are current, and remain from the previous month which include: that some of which include:

JUAN VALIENTE v. TOWN OF MIAMI LAKES:

Currently in litigation. Matter is being handled by the Town's insurance carrier. Additional costs in the coming months are likely.

SANCHEZ RADIOLOGY v. TOWN OF MIAMI LAKES:

Matter remains pending, there has been no activity. The issue in the lawsuit is expected to be moot, as they now have a certificate of occupancy.

LEMKE v. TOWN OF MIAMI LAKES:

Matter is undergoing settlement negotiations. There may be some expenditure as matter is wound up