

TOWN OF MIAMI LAKES, FLORIDA

AGENDA

Budget Hearing

September 5, 2017

6601 Main Street Miami Lakes, FL 33014

Government Center

5:01 PM

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. MOMENT OF SILENCE**
- 4. ROLL CALL**
- 5. PUBLIC COMMENT**

All comments or questions from the attending public to the Council shall be directed to the Mayor, in a courteous tone. No person other than the Council and the person recognized by the Mayor as having the floor, shall be permitted to enter into discussion without the permission of the Mayor. To ensure the orderly conduct and efficiency of the meeting, public comments shall be limited to three (3) minutes maximum per person; however, the Mayor may authorize the extension of the aforesaid time frame, and any extension shall apply to other individuals speaking on the same subject.

No clapping, applauding, heckling, verbal outburst in support of, or in opposition to a speaker or his/her remarks shall be permitted. Should a member of the audience become unruly, or behave in any manner that disrupts the orderly and efficient conduct of the meeting, the Mayor is given the right and the authority to require such person to leave the Council Chambers.

As a courtesy to others, all electronic devices must be set to silent mode to avoid disruption of the proceedings.

6. ORDINANCES FOR FIRST READING

- A. AN ORDINANCE OF THE TOWN OF MIAMI LAKES, FLORIDA, ADOPTING THE MILLAGE RATE OF THE TOWN FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2017 THROUGH SEPTEMBER 30, 2018, PURSUANT TO SECTION 200.065, FLORIDA STATUTES; PROVIDING FOR DIRECTIONS TO TAX COLLECTOR; PROVIDING FOR NOTICE; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. (Rey)
- B. AN ORDINANCE OF THE TOWN OF MIAMI LAKES, FLORIDA, APPROVING AND ADOPTING THE BUDGET FOR THE TOWN OF MIAMI LAKES FOR FISCAL YEAR 2017-18; PROVIDING FOR EXPENDITURE OF FUNDS; PROVIDING FOR AMENDMENTS; PROVIDING FOR CARRYOVER OF FUNDS; PROVIDING FOR THE INCORPORATION OF THE ADOPTED CAPITAL BUDGET AS THE CAPITAL IMPROVEMENT ELEMENT OF THE COMPREHENSIVE

PLAN; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.(Rey)

7. ADJOURNMENT

This meeting is open to the public. A copy of this Agenda and the backup therefore, has been posted on the Town of Miami Lakes Website at www.miamilakes-fl.gov and is available at Town Hall, 6601 Main Street, Miami Lakes, FL 33014. In accordance with the Americans with Disabilities Act of 1990, all persons who are disabled and who need special accommodations to participate in this meeting because of that disability should contact Town Hall at 305-364-6100 four days prior to the meeting. Anyone wishing to appeal any decision made by the Miami Lakes Town Council with respect to any matter considered at this meeting or hearing will need a record of the proceedings and for such purpose, may need to ensure that a verbatim record of the proceedings is made which record includes the testimony and evidence upon which the appeal is to be based. Any member of the public wishing to speak on a public hearing matter on this Agenda or under public comments for items not on this Agenda, should fill out a speaker card and provide it to the Town Clerk, prior to commencement of the meeting. Any person presenting documents to the Town Council should provide the Town Clerk with a minimum of 12 copies.



Town of Miami Lakes Memorandum

To: Honorable Mayor and Town Councilmembers
From: Alex Rey, Town Manager
Subject: Adoption of Millage Rate for Fiscal Year 2017-18
Date: 9/5/2017

Recommendation:

It is recommended that Town Council adopt the millage rate for Fiscal Year 2017-18 at 2.3353 mills, which is \$2.3353 per \$1,000 of assessed property value. This is the same millage rate as adopted for the prior year, and remains one of the lowest millage rates in Miami-Dade County. The proposed millage rate is expected to yield \$6,694,100 in ad valorem revenue at 95% of value based on the July 1, 2017 estimated Property Tax Roll, as provided by Miami-Dade County Property Appraiser.

ATTACHMENTS:

Description

FY2017-18 Budget Message

Ordinance- First Reading



TOWN OF MIAMI LAKES

MEMORANDUM

To: Honorable Mayor and Town Councilmembers

From: Alex Rey, Town Manager

Subject: FY 2017-18 Budget Message

Date: September 5, 2017

Recommendation

It is recommended that Town Council adopt the millage rate for Fiscal Year 2017-18 at 2.3353 mills, which is \$2.3353 per \$1,000 of assessed property value. This is the same millage rate as adopted for the prior year, and remains one of the lowest millage rates in Miami-Dade County. The proposed millage rate is expected to yield \$6,694,100 in ad valorem revenue at 95% of value based on the July 1, 2017 estimated Property Tax Roll, as provided by Miami-Dade County Property Appraiser.

It is also recommended that Town Council adopt the Fiscal Year 2017-18 Budget as proposed on First Reading.

Background

As the Town enters a fifth year of economic recovery and growth attributed to increasing property values and new development, the positive effects of prudent financial decisions over the last few years have allowed us to invest in new community facilities, stormwater infrastructure improvements, enhanced communication and transparency, police resources to accommodate a growing population, reduce traffic at troubled spots, beautification projects and improved response times to requests for service through new technologies and process improvement.

In November 2015, the Town adopted a 2025 Strategic Plan that outlines six goal areas including enhanced mobility, beautification, economic development, sustainability, communication and innovation/technology. Each goal area is supported by Objectives as adopted by the Town Council. Staff has developed specific Initiatives with supporting work plans to accomplish the Goals and Objectives provided for in the 2025 Strategic Plan. Several components of the plan require funding from the General Fund, including beautification and communication initiatives.

Specific initiatives discussed at the May 16 workshop are a part of the Fiscal Year 2017-18 Business Plan and included in the Fiscal Year 2017-18 Proposed Budget; however, several of these initiatives are currently un-funded to accommodate the impact of the police budget increase.

While the current and projected development projects bode well for the Town's future economic stability, the expanding service areas and population increase will place greater demand on services provided by the Town, and accordingly, will have a significant impact on personnel, contract services, operational, and infrastructure costs.

FY 2017-18 PROPOSED BUDGET

The total Proposed Budget for Fiscal Year 2017-18 including all funds is \$41,516,100, as shown in the table below. This represents an increase of \$2,948,395 or 7.6% as compared to Fiscal Year 2016-17 Amended Budget, of which approximately \$1,832,000 relates to increase in building permitting activities, \$954,000 in impact fees, and the remaining \$162,395 across the various funds. The details of the difference are discussed later in this memorandum.

BUDGET SUMMARY								
Town of Miami Lakes - FY2017-18								
Millage per \$1,000								
General Fund Millage: 2.3353								
<i>The General Fund Millage is 8.07 percent higher than the State defined Rolled Back Rate</i>								
ESTIMATED REVENUES	General Fund	Special Revenue Funds	Electric Utility Tax Revenue Fund	Debt Service Fund	Capital Projects Fund	Stormwater Utility Fund	Internal Service Fund	Total All Funds
Ad Valorem Taxes: Millage per \$1,000 = 2.3353	6,694,100	-	-	-	-	-	-	6,694,100
Franchise Fees	925,000	-	-	-	-	-	-	925,000
Charges for Services	-	-	-	-	-	1,100,000	-	1,100,000
Utility Service Tax	3,309,213	-	373,321	-	-	-	-	3,682,534
Intergovernmental Revenue	4,511,100	1,588,572	-	178,728	2,534,133	-	-	8,812,533
Licenses and Permits	470,000	5,498,576	-	-	-	-	-	5,968,576
Fines & Forfeitures	200,000	65,000	-	-	-	-	-	265,000
Miscellaneous Revenue	248,784	292,200	-	-	25,000	32,000	-	597,984
TOTAL SOURCES	16,358,197	7,444,348	373,321	178,728	2,559,133	1,132,000	-	28,045,727
Transfers In	-	-	-	371,321	2,738,934	-	314,249	3,424,504
Fund Balances/Reserves/Net Assets	3,384,807	3,739,340	-	-	2,633,573	288,148	-	10,045,968
TOTAL REVENUES, TRANSFERS & BALANCES	19,743,004	11,183,688	373,321	550,049	7,931,640	1,420,148	314,249	41,516,100
ESTIMATED EXPENDITURES								-
General Government	2,750,552	-	2,000	-	175,000	-	188,550	3,116,101
Transportation	1,102,685	1,436,037	-	-	4,252,281	-	-	6,791,003
Public Safety	8,249,727	-	-	-	-	-	84,847	8,334,574
Parks, Recreation & Culture	3,323,194	-	-	-	1,430,000	-	-	4,753,194
Physical Environment	-	-	-	-	1,975,440	1,165,404	-	3,140,844
Building, Zoning, Planning & Dev.	495,220	1,892,256	-	-	-	-	40,852	2,428,328
Debt Services	153,423	-	-	550,049	-	83,842	-	787,314
TOTAL EXPENDITURES	16,074,800	3,328,293	2,000	550,049	7,832,721	1,249,246	314,249	29,351,358
Transfers Out	273,397	2,629,786	371,321	-	-	150,000	-	3,424,504
Fund Balances/Reserves/Net Assets	3,394,807	5,225,609	-	-	98,919	20,902	-	8,740,237
TOTAL APPROPRIATED EXPENDITURES, TRANSFERS, RESERVES AND BALANCES	19,743,004	11,183,688	373,321	550,049	7,931,640	1,420,148	314,249	41,516,100
THE TENTATIVE, ADOPTED, AND/OR FINAL BUDGETS ARE ON FILE IN THE OFFICE OF THE TOWN CLERK, 6601 MAIN STREET, MIAMI LAKES, FLORIDA 33014 AS A PUBLIC RECORD.								

The Budget proved at the onset to be challenging due to increases in contractual services for police patrol, facility maintenance and group health insurance costs, offset by minimal increases in revenues. We were able to balance the budget with recurring revenues and expense savings which allow us to maintain the current level of services expected by our residents and the

business community. This, however, eliminated much of the flexibility we were hoping to accomplish with the implementation of our 2025 Strategic Plan Goals and Initiatives. As a result, there are several items that are currently not funded that will be discussed later in this memorandum.

I. TAX ROLL, MILLAGE RATE, AND AD VALOREM REVENUE

Property Tax Roll Value

The estimated roll value from Miami-Dade County Property Appraiser on July 1, 2017 reflects a gross taxable value of \$3,017,332,354, which includes an increase of \$13,870,920 in new construction and improvements. As compared to the certified taxable value for the previous year of \$2,809,602,232, the July 1, 2017 figures shows an increase of \$207.7 million or 7.4%. While the increase in roll value is healthy, it shows that over the last five years the Town has been able to hold its value but we are still below the peak level in 2008.

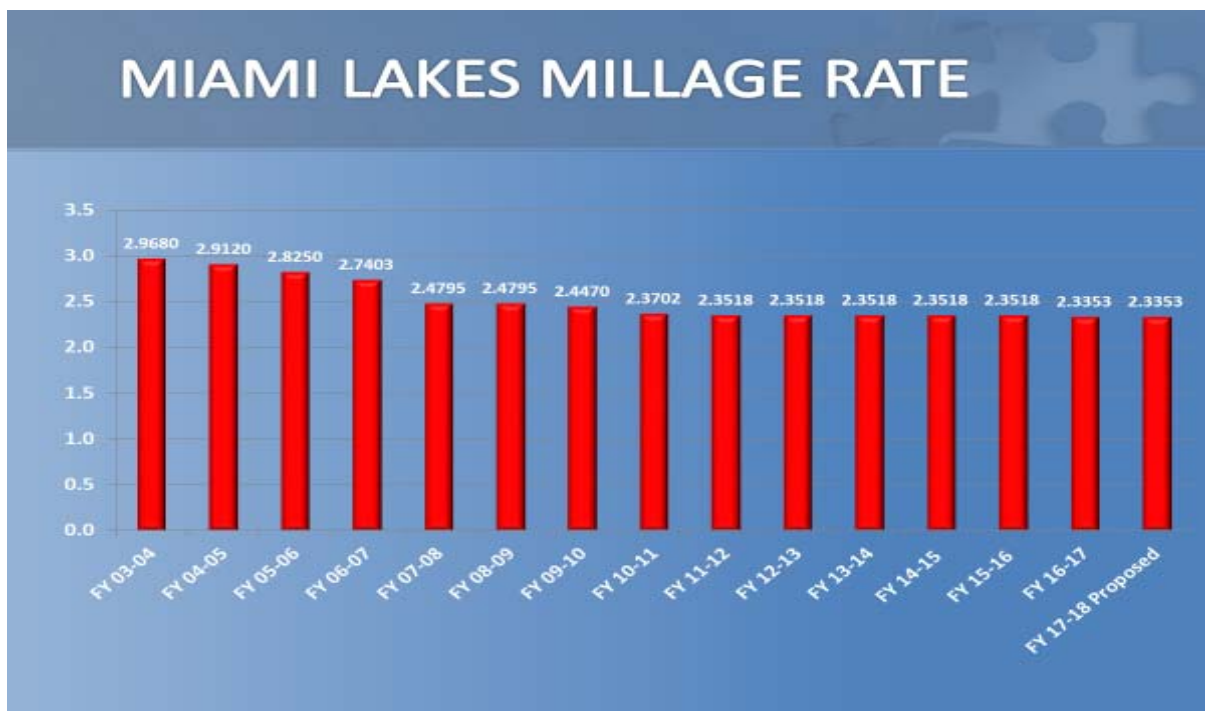
As seen in the graph below, Property Tax Roll value has been steadily on the rise since FY 2012-13, thus reflecting signs of continuous economic recovery and growth.



Millage Rate

At the July 25, 2017 Town Council Meeting, the Council established the proposed millage rate “cap” at 2.3353 mills, which is \$2.3353 per \$1,000 of assessed property value, via Resolution No. 17-1464. This is the same rate as the prior fiscal year and is the sixth lowest millage rate among the thirty-four municipalities in Miami-Dade County. The Town has steadily reduced its millage since its first year of incorporation. Since 2012, the Town maintained the same low rate for five consecutive years, to an all-time low rate of 2.3353 for the current year and as proposed for FY 18.

The chart below depicts the Millage Rate since the Town’s incorporation.



Rolled-Back Rate

Based on the proposed millage rate of 2.3353, the rolled-back rate for FY18 is 2.1610. This rate, calculated as required by the State Department of Revenue, will provide the same ad valorem tax revenue as levied during the prior year exclusive of new construction and improvements. The proposed millage rate of 2.3353 is 8.07% higher than the current year aggregate rolled-back rate. The state required methodology for calculating the rolled-back rate uses the roll value after the Value Adjustment Board action. The Town’s final gross taxable value is \$2,779,313,541 which is

\$30.3 million less than the preliminary July 1 base roll figure of \$2,809,602,232. The rolled-back rate would generate \$499,625 less in ad valorem revenue as compared to the proposed rate of 2.3353.

Ad Valorem Revenue

The FY 2017-18 Budget was developed using the proposed millage rate of 2.3353. This millage rate will generate property tax revenue or ad valorem (calculated at 95% for budget purposes) in the amount of \$6,694,100. The impact is approximately \$460,000 increase in ad valorem revenue for the General Fund.

II. FY 2017-18 BUDGET HIGHLIGHTS – BY FUND

GENERAL FUND

Within the last five years the economy has continued to improve. The Town is experiencing the impact of the increased taxable values, some increases in revenue streams offset by other major revenue decreases and the increasing cost of operations.

The operating revenues available for allocation in the General Fund for FY 2017-18 is \$16,358,197, an increase of \$666,715 or 4.3% as compared to the prior year's Amended Budget. The Budget includes \$500,000 carry-over from the prior year which is allocated for litigation reserves, for a total General Fund Operating Budget of \$16,858,197. This excludes the remaining unassigned fund balance which is discussed later in this memorandum. A summary of the General Fund's operating revenues and expenditures is presented in the chart below.

The increase to the FY18 Operating Revenue Budget is primarily due to taxable value increase effect on Ad Valorem Property Tax (\$460,000) and Utility Services Tax (\$359,000), offset by a decrease in FPL Franchise Fees (-\$275,000). The estimates for Intergovernmental revenues including State Revenue Sharing, Half-Cent Sales Tax, Communications Services Tax and the various other revenue sources also reflect a slight increase for FY18.

TOWN OF MIAMI LAKES
GENERAL FUND SUMMARY

ACCOUNT NAME/DEPARTMENT	FY2015-16 ACTUALS	FY2016-17 ADOPTED BUDGET	FY2016-17 AMENDED BUDGET	FY2017-18 PROPOSED BUDGET	\$ CHANGE INCR/(DECR)	% CHANGE
Revenues						
Ad Valorem Taxes	\$ 5,967,817	\$ 6,234,000	\$ 6,234,000	\$ 6,694,100	\$ 460,101	7.4%
Franchise Fees	1,179,362	1,200,000	1,200,000	925,000	(275,000)	-22.9%
Utility Service Tax	2,957,322	2,950,000	2,950,000	3,309,213	359,213	12.2%
Intergovernmental Revenues	4,381,501	4,498,151	4,498,151	4,511,100	12,949	0.3%
Permits & Fees (Non-Building Dept.)	1,879,259	418,750	418,750	470,000	51,250	12.2%
Fines & Forfeitures	284,054	173,500	173,500	200,000	26,500	15.3%
Miscellaneous Revenues	2,097,490	201,784	217,082	248,784	31,702	14.6%
Sub-total Recurring Revenues	18,746,804	15,676,185	15,691,483	16,358,197	666,715	4.3%
Interfund Transfers	-	111,416	111,416	-	(111,416)	-100.0%
Prior Year Carry-Over Funds	-	-	1,399,523	500,000	(899,523)	-64.3%
Sub-total Other Revenues	-	111,416	1,510,939	500,000	(1,010,939)	-66.9%
Total Revenues	18,746,804	15,787,601	17,202,422	16,858,197	(344,224)	-2.0%
Expenditures						
Town Mayor & Council	323,930	326,326	345,626	369,979	24,353	7.5%
Town Clerk	195,678	223,597	221,297	167,620	(53,677)	-24.0%
Town Attorney	410,545	235,000	669,000	230,000	(439,000)	-186.8%
Administration	3,843,657	1,971,279	2,146,851	1,992,953	(153,898)	-7.8%
Police and School Crossing Guards	6,899,817	7,712,869	7,688,344	8,249,727	561,383	7.3%
Planning and Code Compliance	616,911	489,761	496,437	374,688	(121,748)	-24.9%
Zoning	1,016,766	117,905	118,455	120,532	2,078	1.8%
Parks & Community Services	-	2,402,795	2,451,787	2,496,966	45,179	1.9%
Community Engagement & Outreach	-	560,084	566,883	598,378	31,495	5.6%
Special Events - Committees	189,458	211,750	235,778	227,850	(7,928)	-3.7%
Public Works	994,472	1,104,317	1,134,430	1,102,685	(31,745)	-2.9%
QNIP	153,423	153,423	153,423	153,423	-	0.0%
Non-Departmental	1,206,705	-	311,443	500,000	188,557	0.0%
Sub-total Expenditures	18,536,650	15,509,104	16,539,753	16,584,800	45,047	0.3%
Transfers Out	-	278,497	662,669	273,397	(389,272)	-139.8%
Total Expenditures	18,536,650	15,787,601	17,202,422	16,858,197	(344,225)	-2.2%
Excess (Deficiency) of Revenues over Expenditures	\$ 210,155	\$ (0)	\$ (0)	\$ 0	\$ 0	0.0%

EXPENSES/SIGNIFICANT BUDGET CHANGES

As compared to FY 2016-17 Amended Budget **excluding** \$1.4 million in carryover funds for litigation fees and reserve (\$624,000), beautification projects and parks improvements (\$362,300), employee retention and training (\$158,300), miscellaneous projects (\$134,000) and reserves (\$121,400), FY 2017-18 Proposed Expense Budget reflects an increase of approximately \$1,055,298

or 7% of which \$555,298 is attributed to operating expenses (police) and \$500,000 for litigation reserves. The significant changes affecting the Proposed Budget are described below:

- **Merit and Cost of Living Increases** - Salary surveys indicate that we are not staying competitive with our peers. As a result, an Employee Retention Plan was developed, elements of which includes a 2% bonus or across the board cost of living adjustment effective March 2018 for approximately \$52,328.
- **Staffing** - The General Fund Budget includes thirty full-time, five part-time, eight seasonal and seven part-time seasonal positions. As compared to the current year's staff complement, we have converted a part-time contractual (ICA) Code Officer position to a full-time employee Code Supervisor; partially fund the Code Manager position in the Building Department Fund; and converted the Business Operations Supervisor and Planning Technician positions to independent contractors (ICA). The net effect of these changes to the General Fund is a decrease of 1.5 full time equivalency.

In keeping with the business model of the Town, we continue to maintain a small professional staff with core competencies in specialized areas and contract out many of the service delivery functions when it provides long-term savings to do so.

- **FRS Contribution** – The Florida Retirement System employer contribution rate increased slightly from 7.52% to 7.92% for regular employees as of July 1, 2017. The rate increase has no significant impact to the Budget. (\$15,300)
- **Group Health Insurance** – Based on prior years' trend, we are anticipating a 12% increase in group health insurance premium. In keeping with the Employee Retention Program, the Town has implemented various wellness activities with the goal of reducing health care premium cost and improving morale. (\$37,250)
- **Election Cost**– Funding is provided for the cost of piggy-backing on the County's general election for Seat 3. (\$15,000)
- **Police Services** – The Police Department's Budget which includes contracted police patrol services and the school crossing guards represents 51% of the Town's total General Fund Budget, and an overall increase of approximately \$646,230 or 8.4%. This is primarily a result of the union negotiated agreement for Miami Dade Police Department that are passed through to the Town, as well as full funding of two additional officers that were approved for hire in the latter part of FY 2017. The increased cost of the base police patrol services contract is approximately \$390,000 and the increase due to the two additional officers added in the FY 17 budget is approximately \$250,000.

The chart below is a summary of net change for Police Patrol Services:

POLICE PATROL SERVICES	FY 2016-17 ADOPTED BUDGET	FY 2017-18 PROPOSED BUDGET	NET CHANGE
Police Salaries	\$4,167,216	\$4,462,451	\$295,235 7%
Overtime	350,000	320,000	(30,000) -9%
Social Security	258,367	275,252	16,885 7%
Retirement	946,034	1,053,719	107,685 11%
Group Health Insurance	567,817	637,500	69,683 12%
Other fringe benefits	91,660	137,949	46,289 51%
Total Personnel Services	6,381,095	6,886,871	505,776 8%
Fleet Maintenance and Operations	474,820	541,036	66,216 14%
Insurance	226,035	282,900	56,865 25%
County Overhead Cost	422,792	435,193	12,401 3%
TOTAL PATROL SERVICES	\$7,504,742	\$8,146,000	\$641,258 9%

- **Legal Fee Settlement/Reserves** – A reserve for the potential settlement of legal fees in the case of Michael Pizzi vs Town of Miami Lakes is included in the budget in Non-Departmental (\$500,000).
- **Tree Trimming Contractual Services** – The budget provides for the anticipated increase in tree trimming contract to increase the level of service to provide aesthetics tree pruning along the major corridors on an annual basis. This will result in an increase of approximately \$65,000.
- **Inter-fund Reimbursements** – During the normal course of business, the General Fund provides administrative, legal, accounting and technical support to the Building Department and Stormwater Utility. As such, these proprietary funds will reimburse the General Fund at 10% of total cost for services provided. (Building Department \$175,000 and Stormwater Utility \$123,000)
- **Committees** - The Committees' total budgets are proposed at \$227,850, an increase of \$16,100 as requested by the following Committees: Cultural Affairs -\$250; Economic Development \$4,000; Elderly Affairs \$1,000; Neighborhood Improvement \$6,350; Public

Safety \$600; Veterans' Committee \$400 and Youth Activity Task Force \$4,000. Justification for their budgets were presented at the 2nd Budget Workshop on July 11, 2017.

- **Transfers** - The Proposed General Fund Budget does not include any transfers for one-time expenses or capital projects.
- **Fund Balance** - In accordance with the Town's audited financials as reported in the FY 2015-16 Comprehensive Annual Financial Report (CAFR), the General Fund unassigned fund balance at the beginning of FY 2016-17 was \$4,553,946. Of this amount, \$269,616 represents the opening balance for the Building Department Fund which was created at the beginning of the year. During the year, Council approved transfers from the General Fund balance totaling \$1,399,523: these include a reserve for Legal Fees (\$624,000), Parks improvements and beautification projects (\$362,300); employee retention plan and training (\$158,300), projects that were not completed in the prior year (\$133,480) and an unassigned surplus (\$121,443). This reduced the fund balance to \$2,884,807.

At the end of the current year, operations are estimated to result in a surplus of approximately \$500,000 mostly from not spending the litigation reserve and the settlement with the insurance company for reimbursement of Pizzi-related costs and settlement expenses, we are recommending that the litigation reserve be reprogrammed in FY 2017-18. This increases the Fund Balance to \$3,384,807. Of this amount, \$2,453,730 or 15% of the FY 2017-18 Proposed General Fund Operating Budget is required to remain as reserves, and \$500,000 allocated for litigation reserves. This leaves the Town with an undesignated or unrestricted reserve of \$431,077.

UNFUNDED NEEDS/UNADDRESSED ITEMS - \$275,000

The FY 2017-18 Proposed General Fund Budget does not include funding for various projects and initiatives identified as priorities or are necessary for operational purposes.

- **West Lakes Neighborhood Reforestation Program \$100,000** – The Beautification Master Plan has identified trees per street for reforestation in the West Lakes neighborhood for a total of \$500,000 phased over a 5-year period. Funds were appropriated in FY17 for the removal and replacement of 1/5 of the canopy. Additional funding is required at \$100,000 each year over the next 4 years to complete the program.
- **Healthy Miami Lakes Master Plan \$25,000** - One of the goals of the 2025- Strategic Master Plan is to improve the health and vitality of residents of all ages through sports and wellness. Funding is required to contract with a consultant to develop a master plan for the entire community to include seniors, special needs and young adults.

- **Smart Cities Strategic Road Map \$25,000** – A goal of the 2025 Strategic Master Plan is for the Town to achieve national recognition as a model town for creativity, education, innovation and use of technology. The Town Council agrees by way of Resolution 17-1441 approved in May 2017 that it is in the best interest of the Town to pursue and develop a Smart Cities Strategic Road Map that will allow the Town to develop policy, and identify potential public and private funding opportunities for these initiatives. Funds are required to contract with a consultant to develop this road map.
- **Facilities Renewal and Replacement Plan \$125,000 (annually)** – With the construction of the new facilities and improvements to parks facilities and structures, staff has developed a renewal and replacement work plan to fund a long-term renewal and replacement schedule for major repairs and enhancements. If we implement this program, funding will be required annually.

SPECIAL REVENUE FUNDS

Building Department Fund – The Building Department’s FY18 Proposed Budget is \$4,477,443. This budget reflects an increase in revenues, staffing and contractual services to support new residential construction and development that began in FY 2016 and is expected to continue through to FY 2018. The annual operating cost of the Building Department is \$1,933,108, and \$2,544,335 remains in contingency.

Impact Fees Fund – This Fund includes parks, public safety and a contribution in lieu of road impact fees from new developments including Senior Village, Town Center, Lucida and Loch Ness Gardens. Revenues from these developments including carry-over from prior year and interest income are estimated at \$2,636,936 from parks impact fees, \$485,338 from public safety impact fees, and \$408,069 contribution from developer in lieu of road impact fees. The total FY 2017-18 Proposed Budget is \$3,530,343 and can only be used to fund the cost of additional capital resources required to maintain and accommodate projected population growth due to new development. Funds are allocated for MLOP Master Plan Implementation (\$900,000), widening of NW 67 Avenue (\$408,069), purchase Pocket Parks furniture (\$65,000), Optimist Clubhouse art in Public Spaces (\$30,000), additional funding for emergency generator (\$30,865), and redevelop the SW parcel of Royal Oaks Park (\$30,000). This Fund has a reserve of \$2,066,409.

Mobility Fee Trust Account Fund – Per Ordinance #16-192, the mobility fee is restricted for infrastructure capital improvements and improving the multimodal network included in the Town’s Capital Improvement Element (CIE) of the Comprehensive Plan. Revenues are estimated at \$382,252 from Lucida, Loch Ness and Chrysler Garage developments, a carryforward fund balance of \$195,656, totaling \$577,908 for FY 2017-18. Funds are transferred to the Capital Projects

Fund for the design services for Business Park East and Main Street East improvements. This Fund has a reserve of \$277,908.

People's Transportation Plan – The total proposed budget for FY 2017-18 is \$1,408,781 and includes 80% share of revenues from the half-cent discretionary sales surtax (\$975,000), prior year carry-over funds (\$429,281) and interest income (\$4,500). The budget provides for staffing at 50% of cost to manage the programs for planning, mobility and implementation of the Transportation Summit initiatives. The budget also includes funding for street lighting utilities and its maintenance (\$332,000), the on-demand Moover service (\$79,500), funds for traffic studies as needed and other transportation related activities. A transfer of \$825,000 to the Capital Projects Fund is budgeted for NW 59 Avenue extension project (\$775,000) and bike path striping at NW 89 Avenue and Commerce Way (\$50,000). This fund has \$10,029 in reserves.

Transit – The total proposed budget for FY 2017-18 is \$498,977 and includes 20% share of revenues from the half-cent discretionary sales surtax (\$240,000) and prior year carry-over funds (\$258,877). These funds are restricted for transit operations, and cover the full cost of operations, maintenance and marketing of the Town's Moover services, bus shelters and bus stop signs. Staffing is funded at 50% of cost to manage the program, transit and traffic issues. This fund has a reserve of \$26,928.

Transportation Gas Tax Fund – Funding is restricted for transportation related activities that include sidewalk replacement, pothole repairs, pressure cleaning of the rights of ways, road striping and signs, etc. At the proposed budget of \$390,336, the Town will maintain the same level of service as the prior year. This fund has no reserves.

DEBT SERVICE FUND

The Debt Service Fund for FY 2017-18 now only includes the Series 2010, Special Obligation Bond interest payment (\$548,499) and fees (\$1,550) for Government Center, which is funded by the Electric Utility Tax revenues of \$371,321 and Federal Direct Payment (interest reimbursement) estimated at \$178,728.

CAPITAL PROJECTS FUND

The Five-Year Capital Improvement Program aligns with the Town's 2025 Strategic Plan. Mobility remains the Town's #1 strategic goal. In the FY 2017-18 Proposed Budget, investment in transportation projects represent 54% of the Capital Improvement Program, followed by 26% investment in stormwater improvements, 18% in parks and beautification, and 2% for the

emergency generator at Government Center. The Capital Projects Budget for FY 2017-18 totals \$7,931,640 and projects are grouped according to the four categories as summarized below:

- **Facilities and Equipment Improvements** - Funds are allocated from public safety impact fees for the purchase and installation of a portable emergency generator at Government Center (\$175,000).
- **Parks Improvements** - Parks capital improvements for FY 2017-18 total \$1,430,000 and include funds to complete the design and begin implementation of MLOP Master Plan (\$1,000,000); replace roof and air condition unit at MLOP Storage Facility (80,000); impact resistance windows and doors at Mary Collins Community Center (\$75,000); year 2 of 3 funding for new park furniture throughout the Town's pocket parks (\$65,000) and Art in Public Spaces for the new constructed Optimist Clubhouse (\$30,000). Funds are also allocated for Par 3 Park design (\$150,000) and to redevelop the SW vacant parcel at Royal Oaks Park for passive community use (\$30,000).
- **Transportation Improvements** – Revenue sources for transportation improvements include Local Option Gas Tax, FDOT Grants, Peoples' Transportation Plan (PTP 80%), Mobility Fees, Developer's Contribution in lieu of Road Impact Fees, Interest Income and a carryforward fund balance for transportation improvements, totaling \$4,252,281. This amount is appropriated among various projects including NW 59th Avenue Extension that includes the Public Works Storage Yard and the Boat Yard (\$775,000), the roadway component of the roadway and drainage improvements at Lake Sarah (\$590,960), construction of Safe Routes to School (\$580,000), milling and resurfacing of Miami Lakeway South between NE 67 Avenue and Lake Candlewood Court (\$193,252), on-road bike path striping at NW 89 Avenue and the school (\$50,000) and traffic calming devices (\$25,000).

The Mobility Fee is specifically being utilized for the design of the underpass bridges at NW 146th Street and the Palmetto, and NW 160th Street and the Palmetto (330,000). Also, Mobility Fees in the amount of \$300,000 in conjunction with \$1.0M FDOT TAP Grant awarded to the Town is allocated for design and construction of Business Park East (\$650,000) and Main Street East (\$650,000) complete streets implementation projects.

Palmetto and NW 67 Avenue Widening Project is funded by Town Center Developer's Contribution in lieu of Road Impact Fees (\$408,069).

- **Stormwater Improvements** – Two major projects are budgeted for FY 2017-18: the drainage portion of the roadway and drainage project at Lake Sarah (\$1,107,440), and Phase II of the Canal Bank Stabilization project (\$868,000) on NW 170th Street, from the eastern property line of 7831 NW 169 Terrace continuing westbound for approximately

3,200 linear feet. Both projects commenced in the prior year and is expected to be completed in FY18. Revenue sources for these projects include an FDEP Grant, State of Florida legislative appropriation, Stormwater Utility Fees and a carryforward fund balance for stormwater improvements. The sub-fund has a contingency of \$98,920.

STORMWATER UTILITY FUND

Stormwater Utility fees for FY 2017-18 are essentially at the same level as the prior year. The Budget totals \$1,420,148 and includes an appropriation to conduct lake quality assessments (\$50,000), update the Stormwater Master Plan (\$30,000), acquire an asset management software (\$60,000). A transfer to the Capital Projects Fund (\$150,000) is budgeted for partial funding of the drainage portion of Lake Sarah improvements.

FACILITY MAINTENANCE FUND

This internal service fund captures all costs associated with the operations, maintenance and repairs of the Town's Government Center. The cost of centralized services is allocated among the General Fund's Administration and Police Departments, and the Building Fund. The FY 18 Budget totals \$314,249.

Conclusion

We are pleased to present a structurally balanced budget that adequately provides for the operational needs of the Town with no increase to the millage rate, notwithstanding the cost of doing business continues to increase, public safety, healthcare, construction and maintenance services continue to rise.

Various projects and initiatives identified as priorities are unfunded (\$275,000) in the Proposed Budget. There are challenges expected in the coming years and we will need to foster a climate that promotes economic development as well as explore new innovative business practices and revenue initiatives beyond ad valorem to be able to accomplish the goals set forth by the 2025 Strategic Plan. As such, we remain committed to managing our resources in a financially stable manner and continue to offer exceptional quality of service to our residents.

ORDINANCE NO. 2017-_____

**AN ORDINANCE OF THE TOWN OF MIAMI LAKES,
FLORIDA, ADOPTING THE MILLAGE RATE OF THE
TOWN FOR THE FISCAL YEAR COMMENCING
OCTOBER 1, 2017 THROUGH SEPTEMBER 30, 2018,
PURSUANT TO SECTION 200.065, FLORIDA STATUTES;
PROVIDING FOR DIRECTIONS TO TAX COLLECTOR;
PROVIDING FOR NOTICE; PROVIDING FOR
CONFLICTS; PROVIDING FOR SEVERABILITY; AND
PROVIDING FOR AN EFFECTIVE DATE.**

WHEREAS, pursuant to Section 200.065, Florida Statutes, the Miami-Dade County Property Appraiser (“Property Appraiser”) has certified the taxable value within the Town of Miami Lakes (the “Town”) for the year 2017 which includes all real property within the Town; and

WHEREAS, on July 25, 2017, the Town Council adopted Resolution No. 17-1464 determining the proposed millage rate for the fiscal year commencing October 1, 2017 and further scheduled public hearings on the millage rate as required by Section 200.065, Florida Statutes, the first hearing to be held on Tuesday September 5, 2017 at 5:01 P.M., at Miami Lakes Government Center, 6601 Main Street, Miami Lakes, Florida 33014, and the second to be held on Wednesday, September 20, 2017 at 6:00 P.M. at Miami Lakes Government Center, 6601 Main Street, Miami Lakes, Florida 33014; and

WHEREAS, the Town Council and the Town Manager have reviewed the proposed Fiscal Year 2017-2018 Budget for the Town and have considered an estimate of the necessary expenditures contemplated for in the Budget and have determined that the levy set forth below provides the necessary funds for such expenditures.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA, AS FOLLOWS:

Section 1. Recitals. The foregoing recitals are true and correct and are incorporated herein by this reference.

Section 2. Declaration and Adoption of Proposed Millage Rate. The proposed millage rate for the Town of Miami Lakes for fiscal year 2017-2018 is declared to be 2.3353 mills, which is \$2.3353 per \$1,000.00 of assessed property within the Town of Miami Lakes.

Section 3. Computation of Rolled-Back Rate. The current year rolled-back rate, as computed pursuant to Section 200.065, Florida Statutes, is 2.1610 mills, which is \$2.1610 per \$1,000.00 of assessed property within the Town of Miami Lakes. The current year proposed millage rate of 2.3353 mills is 8.07% higher than the rolled-back rate.

Section 4. Direction to Tax Collector. The Tax Collector is directed to proceed with the collection and enforcement of the taxes levied herein as authorized by law.

Section 5. Notice. The Town Clerk is directed to forward copies of this Ordinance within three (3) days after adoption of same to the Property Appraiser, the County Tax Collector, and the Florida Department of Revenue.

Section 6. Conflicts. All sections or parts of sections of the Town Code that conflict with this Ordinance are repealed to the extent of such conflict.

Section 7. Severability. The provisions of this Ordinance are declared to be severable and if any section, subsection, sentence, clause, provision or phrase of this Ordinance shall for any reason be held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining sections, sentences, clauses, and phrases of this Ordinance, but they shall remain in effect, it being the legislative intent that this Ordinance shall stand notwithstanding the invalidity of any part.

Section 8. Effective date. This Ordinance shall be effective upon adoption on second reading.

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FIRST READING

The foregoing ordinance was offered by Councilmember _____ who moved its adoption on first reading. The motion was seconded by Councilmember _____ and upon being put to a vote, the vote was as follows:

Mayor Manny Cid	_____
Vice Mayor Nelson Rodriguez	_____
Councilmember Luis Collazo	_____
Councilmember Tim Daubert	_____
Councilmember Ceasar Mestre	_____
Councilmember Frank Mingo	_____
Councilmember Marilyn Ruano	_____

Passed and adopted on first reading this 5th day of September, 2017.

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SECOND READING

The foregoing ordinance was offered by Councilmember _____ who moved its adoption on second reading. The motion was seconded by Councilmember _____ and upon being put to a vote, the vote was as follows:

Mayor Manny Cid	_____
Vice Mayor Nelson Rodriguez	_____
Councilmember Luis Collazo	_____
Councilmember Tim Daubert	_____
Councilmember Ceasar Mestre	_____
Councilmember Frank Mingo	_____
Councilmember Marilyn Ruano	_____

Passed and adopted on second reading this 20th day of September, 2017.

Manny Cid
MAYOR

Attest:

Gina Inguanzo
TOWN CLERK

Approved as to form and legal sufficiency:

Raul Gastesi, Jr.
Gastesi & Associates, P.A.
TOWN ATTORNEY



Town of Miami Lakes Memorandum

To: Honorable Mayor and Town Councilmembers
From: Alex Rey, Town Manager
Subject: Adoption of Budget for Fiscal Year 2017-18
Date: 9/5/2017

Recommendation:

It is recommended that the Town Council adopt the Fiscal Year 2017-18 Budget as proposed on First Reading.

ATTACHMENTS:

Description

FY2017-18 Budget Message

Exhibit A - FY2017-18 Proposed Budget Line Item Detail

Ordinance- Adopting FY2017-18 Budget



TOWN OF MIAMI LAKES

MEMORANDUM

To: Honorable Mayor and Town Councilmembers

From: Alex Rey, Town Manager

Subject: FY 2017-18 Budget Message

Date: September 5, 2017

Recommendation

It is recommended that Town Council adopt the millage rate for Fiscal Year 2017-18 at 2.3353 mills, which is \$2.3353 per \$1,000 of assessed property value. This is the same millage rate as adopted for the prior year, and remains one of the lowest millage rates in Miami-Dade County. The proposed millage rate is expected to yield \$6,694,100 in ad valorem revenue at 95% of value based on the July 1, 2017 estimated Property Tax Roll, as provided by Miami-Dade County Property Appraiser.

It is also recommended that Town Council adopt the Fiscal Year 2017-18 Budget as proposed on First Reading.

Background

As the Town enters a fifth year of economic recovery and growth attributed to increasing property values and new development, the positive effects of prudent financial decisions over the last few years have allowed us to invest in new community facilities, stormwater infrastructure improvements, enhanced communication and transparency, police resources to accommodate a growing population, reduce traffic at troubled spots, beautification projects and improved response times to requests for service through new technologies and process improvement.

In November 2015, the Town adopted a 2025 Strategic Plan that outlines six goal areas including enhanced mobility, beautification, economic development, sustainability, communication and innovation/technology. Each goal area is supported by Objectives as adopted by the Town Council. Staff has developed specific Initiatives with supporting work plans to accomplish the Goals and Objectives provided for in the 2025 Strategic Plan. Several components of the plan require funding from the General Fund, including beautification and communication initiatives.

Specific initiatives discussed at the May 16 workshop are a part of the Fiscal Year 2017-18 Business Plan and included in the Fiscal Year 2017-18 Proposed Budget; however, several of these initiatives are currently un-funded to accommodate the impact of the police budget increase.

While the current and projected development projects bode well for the Town's future economic stability, the expanding service areas and population increase will place greater demand on services provided by the Town, and accordingly, will have a significant impact on personnel, contract services, operational, and infrastructure costs.

FY 2017-18 PROPOSED BUDGET

The total Proposed Budget for Fiscal Year 2017-18 including all funds is \$41,516,100, as shown in the table below. This represents an increase of \$2,948,395 or 7.6% as compared to Fiscal Year 2016-17 Amended Budget, of which approximately \$1,832,000 relates to increase in building permitting activities, \$954,000 in impact fees, and the remaining \$162,395 across the various funds. The details of the difference are discussed later in this memorandum.

BUDGET SUMMARY								
Town of Miami Lakes - FY2017-18								
Millage per \$1,000								
General Fund Millage: 2.3353								
<i>The General Fund Millage is 8.07 percent higher than the State defined Rolled Back Rate</i>								
ESTIMATED REVENUES	General Fund	Special Revenue Funds	Electric Utility Tax Revenue Fund	Debt Service Fund	Capital Projects Fund	Stormwater Utility Fund	Internal Service Fund	Total All Funds
Ad Valorem Taxes: Millage per \$1,000 = 2.3353	6,694,100	-	-	-	-	-	-	6,694,100
Franchise Fees	925,000	-	-	-	-	-	-	925,000
Charges for Services	-	-	-	-	-	1,100,000	-	1,100,000
Utility Service Tax	3,309,213	-	373,321	-	-	-	-	3,682,534
Intergovernmental Revenue	4,511,100	1,588,572	-	178,728	2,534,133	-	-	8,812,533
Licenses and Permits	470,000	5,498,576	-	-	-	-	-	5,968,576
Fines & Forfeitures	200,000	65,000	-	-	-	-	-	265,000
Miscellaneous Revenue	248,784	292,200	-	-	25,000	32,000	-	597,984
TOTAL SOURCES	16,358,197	7,444,348	373,321	178,728	2,559,133	1,132,000	-	28,045,727
Transfers In	-	-	-	371,321	2,738,934	-	314,249	3,424,504
Fund Balances/Reserves/Net Assets	3,384,807	3,739,340	-	-	2,633,573	288,148	-	10,045,968
TOTAL REVENUES, TRANSFERS & BALANCES	19,743,004	11,183,688	373,321	550,049	7,931,640	1,420,148	314,249	41,516,100
ESTIMATED EXPENDITURES								-
General Government	2,750,552	-	2,000	-	175,000	-	188,550	3,116,101
Transportation	1,102,685	1,436,037	-	-	4,252,281	-	-	6,791,003
Public Safety	8,249,727	-	-	-	-	-	84,847	8,334,574
Parks, Recreation & Culture	3,323,194	-	-	-	1,430,000	-	-	4,753,194
Physical Environment	-	-	-	-	1,975,440	1,165,404	-	3,140,844
Building, Zoning, Planning & Dev.	495,220	1,892,256	-	-	-	-	40,852	2,428,328
Debt Services	153,423	-	-	550,049	-	83,842	-	787,314
TOTAL EXPENDITURES	16,074,800	3,328,293	2,000	550,049	7,832,721	1,249,246	314,249	29,351,358
Transfers Out	273,397	2,629,786	371,321	-	-	150,000	-	3,424,504
Fund Balances/Reserves/Net Assets	3,394,807	5,225,609	-	-	98,919	20,902	-	8,740,237
TOTAL APPROPRIATED EXPENDITURES, TRANSFERS, RESERVES AND BALANCES	19,743,004	11,183,688	373,321	550,049	7,931,640	1,420,148	314,249	41,516,100
THE TENTATIVE, ADOPTED, AND/OR FINAL BUDGETS ARE ON FILE IN THE OFFICE OF THE TOWN CLERK, 6601 MAIN STREET, MIAMI LAKES, FLORIDA 33014 AS A PUBLIC RECORD.								

The Budget proved at the onset to be challenging due to increases in contractual services for police patrol, facility maintenance and group health insurance costs, offset by minimal increases in revenues. We were able to balance the budget with recurring revenues and expense savings which allow us to maintain the current level of services expected by our residents and the

business community. This, however, eliminated much of the flexibility we were hoping to accomplish with the implementation of our 2025 Strategic Plan Goals and Initiatives. As a result, there are several items that are currently not funded that will be discussed later in this memorandum.

I. TAX ROLL, MILLAGE RATE, AND AD VALOREM REVENUE

Property Tax Roll Value

The estimated roll value from Miami-Dade County Property Appraiser on July 1, 2017 reflects a gross taxable value of \$3,017,332,354, which includes an increase of \$13,870,920 in new construction and improvements. As compared to the certified taxable value for the previous year of \$2,809,602,232, the July 1, 2017 figures shows an increase of \$207.7 million or 7.4%. While the increase in roll value is healthy, it shows that over the last five years the Town has been able to hold its value but we are still below the peak level in 2008.

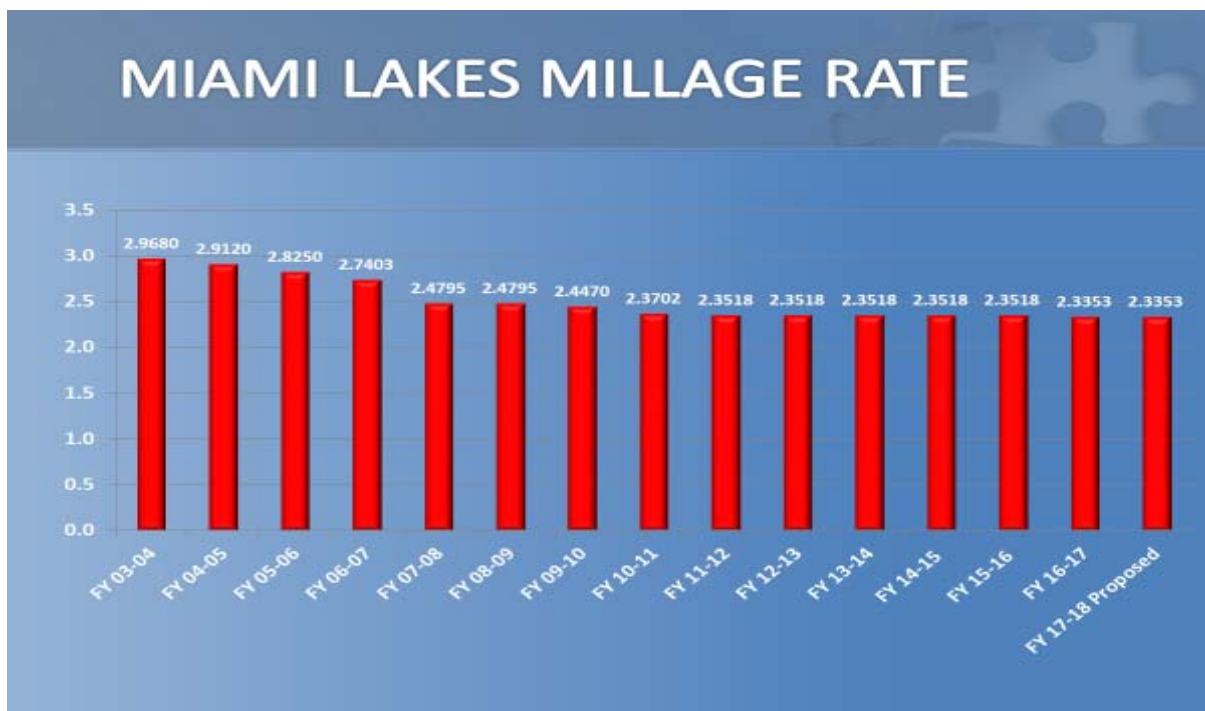
As seen in the graph below, Property Tax Roll value has been steadily on the rise since FY 2012-13, thus reflecting signs of continuous economic recovery and growth.



Millage Rate

At the July 25, 2017 Town Council Meeting, the Council established the proposed millage rate “cap” at 2.3353 mills, which is \$2.3353 per \$1,000 of assessed property value, via Resolution No. 17-1464. This is the same rate as the prior fiscal year and is the sixth lowest millage rate among the thirty-four municipalities in Miami-Dade County. The Town has steadily reduced its millage since its first year of incorporation. Since 2012, the Town maintained the same low rate for five consecutive years, to an all-time low rate of 2.3353 for the current year and as proposed for FY 18.

The chart below depicts the Millage Rate since the Town’s incorporation.



Rolled-Back Rate

Based on the proposed millage rate of 2.3353, the rolled-back rate for FY18 is 2.1610. This rate, calculated as required by the State Department of Revenue, will provide the same ad valorem tax revenue as levied during the prior year exclusive of new construction and improvements. The proposed millage rate of 2.3353 is 8.07% higher than the current year aggregate rolled-back rate. The state required methodology for calculating the rolled-back rate uses the roll value after the Value Adjustment Board action. The Town’s final gross taxable value is \$2,779,313,541 which is

\$30.3 million less than the preliminary July 1 base roll figure of \$2,809,602,232. The rolled-back rate would generate \$499,625 less in ad valorem revenue as compared to the proposed rate of 2.3353.

Ad Valorem Revenue

The FY 2017-18 Budget was developed using the proposed millage rate of 2.3353. This millage rate will generate property tax revenue or ad valorem (calculated at 95% for budget purposes) in the amount of \$6,694,100. The impact is approximately \$460,000 increase in ad valorem revenue for the General Fund.

II. FY 2017-18 BUDGET HIGHLIGHTS – BY FUND

GENERAL FUND

Within the last five years the economy has continued to improve. The Town is experiencing the impact of the increased taxable values, some increases in revenue streams offset by other major revenue decreases and the increasing cost of operations.

The operating revenues available for allocation in the General Fund for FY 2017-18 is \$16,358,197, an increase of \$666,715 or 4.3% as compared to the prior year's Amended Budget. The Budget includes \$500,000 carry-over from the prior year which is allocated for litigation reserves, for a total General Fund Operating Budget of \$16,858,197. This excludes the remaining unassigned fund balance which is discussed later in this memorandum. A summary of the General Fund's operating revenues and expenditures is presented in the chart below.

The increase to the FY18 Operating Revenue Budget is primarily due to taxable value increase effect on Ad Valorem Property Tax (\$460,000) and Utility Services Tax (\$359,000), offset by a decrease in FPL Franchise Fees (-\$275,000). The estimates for Intergovernmental revenues including State Revenue Sharing, Half-Cent Sales Tax, Communications Services Tax and the various other revenue sources also reflect a slight increase for FY18.

TOWN OF MIAMI LAKES
GENERAL FUND SUMMARY

ACCOUNT NAME/DEPARTMENT	FY2015-16 ACTUALS	FY2016-17 ADOPTED BUDGET	FY2016-17 AMENDED BUDGET	FY2017-18 PROPOSED BUDGET	\$ CHANGE INCR/(DECR)	% CHANGE
Revenues						
Ad Valorem Taxes	\$ 5,967,817	\$ 6,234,000	\$ 6,234,000	\$ 6,694,100	\$ 460,101	7.4%
Franchise Fees	1,179,362	1,200,000	1,200,000	925,000	(275,000)	-22.9%
Utility Service Tax	2,957,322	2,950,000	2,950,000	3,309,213	359,213	12.2%
Intergovernmental Revenues	4,381,501	4,498,151	4,498,151	4,511,100	12,949	0.3%
Permits & Fees (Non-Building Dept.)	1,879,259	418,750	418,750	470,000	51,250	12.2%
Fines & Forfeitures	284,054	173,500	173,500	200,000	26,500	15.3%
Miscellaneous Revenues	2,097,490	201,784	217,082	248,784	31,702	14.6%
Sub-total Recurring Revenues	18,746,804	15,676,185	15,691,483	16,358,197	666,715	4.3%
Interfund Transfers	-	111,416	111,416	-	(111,416)	-100.0%
Prior Year Carry-Over Funds	-	-	1,399,523	500,000	(899,523)	-64.3%
Sub-total Other Revenues	-	111,416	1,510,939	500,000	(1,010,939)	-66.9%
Total Revenues	18,746,804	15,787,601	17,202,422	16,858,197	(344,224)	-2.0%
Expenditures						
Town Mayor & Council	323,930	326,326	345,626	369,979	24,353	7.5%
Town Clerk	195,678	223,597	221,297	167,620	(53,677)	-24.0%
Town Attorney	410,545	235,000	669,000	230,000	(439,000)	-186.8%
Administration	3,843,657	1,971,279	2,146,851	1,992,953	(153,898)	-7.8%
Police and School Crossing Guards	6,899,817	7,712,869	7,688,344	8,249,727	561,383	7.3%
Planning and Code Compliance	616,911	489,761	496,437	374,688	(121,748)	-24.9%
Zoning	1,016,766	117,905	118,455	120,532	2,078	1.8%
Parks & Community Services	-	2,402,795	2,451,787	2,496,966	45,179	1.9%
Community Engagement & Outreach	-	560,084	566,883	598,378	31,495	5.6%
Special Events - Committees	189,458	211,750	235,778	227,850	(7,928)	-3.7%
Public Works	994,472	1,104,317	1,134,430	1,102,685	(31,745)	-2.9%
QNIP	153,423	153,423	153,423	153,423	-	0.0%
Non-Departmental	1,206,705	-	311,443	500,000	188,557	0.0%
Sub-total Expenditures	18,536,650	15,509,104	16,539,753	16,584,800	45,047	0.3%
Transfers Out	-	278,497	662,669	273,397	(389,272)	-139.8%
Total Expenditures	18,536,650	15,787,601	17,202,422	16,858,197	(344,225)	-2.2%
Excess (Deficiency) of Revenues over Expenditures	\$ 210,155	\$ (0)	\$ (0)	\$ 0	\$ 0	0.0%

EXPENSES/SIGNIFICANT BUDGET CHANGES

As compared to FY 2016-17 Amended Budget **excluding** \$1.4 million in carryover funds for litigation fees and reserve (\$624,000), beautification projects and parks improvements (\$362,300), employee retention and training (\$158,300), miscellaneous projects (\$134,000) and reserves (\$121,400), FY 2017-18 Proposed Expense Budget reflects an increase of approximately \$1,055,298

or 7% of which \$555,298 is attributed to operating expenses (police) and \$500,000 for litigation reserves. The significant changes affecting the Proposed Budget are described below:

- **Merit and Cost of Living Increases** - Salary surveys indicate that we are not staying competitive with our peers. As a result, an Employee Retention Plan was developed, elements of which includes a 2% bonus or across the board cost of living adjustment effective March 2018 for approximately \$52,328.
- **Staffing** - The General Fund Budget includes thirty full-time, five part-time, eight seasonal and seven part-time seasonal positions. As compared to the current year's staff complement, we have converted a part-time contractual (ICA) Code Officer position to a full-time employee Code Supervisor; partially fund the Code Manager position in the Building Department Fund; and converted the Business Operations Supervisor and Planning Technician positions to independent contractors (ICA). The net effect of these changes to the General Fund is a decrease of 1.5 full time equivalency.

In keeping with the business model of the Town, we continue to maintain a small professional staff with core competencies in specialized areas and contract out many of the service delivery functions when it provides long-term savings to do so.

- **FRS Contribution** – The Florida Retirement System employer contribution rate increased slightly from 7.52% to 7.92% for regular employees as of July 1, 2017. The rate increase has no significant impact to the Budget. (\$15,300)
- **Group Health Insurance** – Based on prior years' trend, we are anticipating a 12% increase in group health insurance premium. In keeping with the Employee Retention Program, the Town has implemented various wellness activities with the goal of reducing health care premium cost and improving morale. (\$37,250)
- **Election Cost**– Funding is provided for the cost of piggy-backing on the County's general election for Seat 3. (\$15,000)
- **Police Services** – The Police Department's Budget which includes contracted police patrol services and the school crossing guards represents 51% of the Town's total General Fund Budget, and an overall increase of approximately \$646,230 or 8.4%. This is primarily a result of the union negotiated agreement for Miami Dade Police Department that are passed through to the Town, as well as full funding of two additional officers that were approved for hire in the latter part of FY 2017. The increased cost of the base police patrol services contract is approximately \$390,000 and the increase due to the two additional officers added in the FY 17 budget is approximately \$250,000.

The chart below is a summary of net change for Police Patrol Services:

POLICE PATROL SERVICES	FY 2016-17 ADOPTED BUDGET	FY 2017-18 PROPOSED BUDGET	NET CHANGE
Police Salaries	\$4,167,216	\$4,462,451	\$295,235 7%
Overtime	350,000	320,000	(30,000) -9%
Social Security	258,367	275,252	16,885 7%
Retirement	946,034	1,053,719	107,685 11%
Group Health Insurance	567,817	637,500	69,683 12%
Other fringe benefits	91,660	137,949	46,289 51%
Total Personnel Services	6,381,095	6,886,871	505,776 8%
Fleet Maintenance and Operations	474,820	541,036	66,216 14%
Insurance	226,035	282,900	56,865 25%
County Overhead Cost	422,792	435,193	12,401 3%
TOTAL PATROL SERVICES	\$7,504,742	\$8,146,000	\$641,258 9%

- **Legal Fee Settlement/Reserves** – A reserve for the potential settlement of legal fees in the case of Michael Pizzi vs Town of Miami Lakes is included in the budget in Non-Departmental (\$500,000).
- **Tree Trimming Contractual Services** – The budget provides for the anticipated increase in tree trimming contract to increase the level of service to provide aesthetics tree pruning along the major corridors on an annual basis. This will result in an increase of approximately \$65,000.
- **Inter-fund Reimbursements** – During the normal course of business, the General Fund provides administrative, legal, accounting and technical support to the Building Department and Stormwater Utility. As such, these proprietary funds will reimburse the General Fund at 10% of total cost for services provided. (Building Department \$175,000 and Stormwater Utility \$123,000)
- **Committees** - The Committees' total budgets are proposed at \$227,850, an increase of \$16,100 as requested by the following Committees: Cultural Affairs -\$250; Economic Development \$4,000; Elderly Affairs \$1,000; Neighborhood Improvement \$6,350; Public

Safety \$600; Veterans' Committee \$400 and Youth Activity Task Force \$4,000. Justification for their budgets were presented at the 2nd Budget Workshop on July 11, 2017.

- **Transfers** - The Proposed General Fund Budget does not include any transfers for one-time expenses or capital projects.
- **Fund Balance** - In accordance with the Town's audited financials as reported in the FY 2015-16 Comprehensive Annual Financial Report (CAFR), the General Fund unassigned fund balance at the beginning of FY 2016-17 was \$4,553,946. Of this amount, \$269,616 represents the opening balance for the Building Department Fund which was created at the beginning of the year. During the year, Council approved transfers from the General Fund balance totaling \$1,399,523: these include a reserve for Legal Fees (\$624,000), Parks improvements and beautification projects (\$362,300); employee retention plan and training (\$158,300), projects that were not completed in the prior year (\$133,480) and an unassigned surplus (\$121,443). This reduced the fund balance to \$2,884,807.

At the end of the current year, operations are estimated to result in a surplus of approximately \$500,000 mostly from not spending the litigation reserve and the settlement with the insurance company for reimbursement of Pizzi-related costs and settlement expenses, we are recommending that the litigation reserve be reprogrammed in FY 2017-18. This increases the Fund Balance to \$3,384,807. Of this amount, \$2,453,730 or 15% of the FY 2017-18 Proposed General Fund Operating Budget is required to remain as reserves, and \$500,000 allocated for litigation reserves. This leaves the Town with an undesignated or unrestricted reserve of \$431,077.

UNFUNDED NEEDS/UNADDRESSED ITEMS - \$275,000

The FY 2017-18 Proposed General Fund Budget does not include funding for various projects and initiatives identified as priorities or are necessary for operational purposes.

- **West Lakes Neighborhood Reforestation Program \$100,000** – The Beautification Master Plan has identified trees per street for reforestation in the West Lakes neighborhood for a total of \$500,000 phased over a 5-year period. Funds were appropriated in FY17 for the removal and replacement of 1/5 of the canopy. Additional funding is required at \$100,000 each year over the next 4 years to complete the program.
- **Healthy Miami Lakes Master Plan \$25,000** - One of the goals of the 2025- Strategic Master Plan is to improve the health and vitality of residents of all ages through sports and wellness. Funding is required to contract with a consultant to develop a master plan for the entire community to include seniors, special needs and young adults.

- **Smart Cities Strategic Road Map \$25,000** – A goal of the 2025 Strategic Master Plan is for the Town to achieve national recognition as a model town for creativity, education, innovation and use of technology. The Town Council agrees by way of Resolution 17-1441 approved in May 2017 that it is in the best interest of the Town to pursue and develop a Smart Cities Strategic Road Map that will allow the Town to develop policy, and identify potential public and private funding opportunities for these initiatives. Funds are required to contract with a consultant to develop this road map.
- **Facilities Renewal and Replacement Plan \$125,000 (annually)** – With the construction of the new facilities and improvements to parks facilities and structures, staff has developed a renewal and replacement work plan to fund a long-term renewal and replacement schedule for major repairs and enhancements. If we implement this program, funding will be required annually.

SPECIAL REVENUE FUNDS

Building Department Fund – The Building Department’s FY18 Proposed Budget is \$4,477,443. This budget reflects an increase in revenues, staffing and contractual services to support new residential construction and development that began in FY 2016 and is expected to continue through to FY 2018. The annual operating cost of the Building Department is \$1,933,108, and \$2,544,335 remains in contingency.

Impact Fees Fund – This Fund includes parks, public safety and a contribution in lieu of road impact fees from new developments including Senior Village, Town Center, Lucida and Loch Ness Gardens. Revenues from these developments including carry-over from prior year and interest income are estimated at \$2,636,936 from parks impact fees, \$485,338 from public safety impact fees, and \$408,069 contribution from developer in lieu of road impact fees. The total FY 2017-18 Proposed Budget is \$3,530,343 and can only be used to fund the cost of additional capital resources required to maintain and accommodate projected population growth due to new development. Funds are allocated for MLOP Master Plan Implementation (\$900,000), widening of NW 67 Avenue (\$408,069), purchase Pocket Parks furniture (\$65,000), Optimist Clubhouse art in Public Spaces (\$30,000), additional funding for emergency generator (\$30,865), and redevelop the SW parcel of Royal Oaks Park (\$30,000). This Fund has a reserve of \$2,066,409.

Mobility Fee Trust Account Fund – Per Ordinance #16-192, the mobility fee is restricted for infrastructure capital improvements and improving the multimodal network included in the Town’s Capital Improvement Element (CIE) of the Comprehensive Plan. Revenues are estimated at \$382,252 from Lucida, Loch Ness and Chrysler Garage developments, a carryforward fund balance of \$195,656, totaling \$577,908 for FY 2017-18. Funds are transferred to the Capital Projects

Fund for the design services for Business Park East and Main Street East improvements. This Fund has a reserve of \$277,908.

People's Transportation Plan – The total proposed budget for FY 2017-18 is \$1,408,781 and includes 80% share of revenues from the half-cent discretionary sales surtax (\$975,000), prior year carry-over funds (\$429,281) and interest income (\$4,500). The budget provides for staffing at 50% of cost to manage the programs for planning, mobility and implementation of the Transportation Summit initiatives. The budget also includes funding for street lighting utilities and its maintenance (\$332,000), the on-demand Moover service (\$79,500), funds for traffic studies as needed and other transportation related activities. A transfer of \$825,000 to the Capital Projects Fund is budgeted for NW 59 Avenue extension project (\$775,000) and bike path striping at NW 89 Avenue and Commerce Way (\$50,000). This fund has \$10,029 in reserves.

Transit – The total proposed budget for FY 2017-18 is \$498,977 and includes 20% share of revenues from the half-cent discretionary sales surtax (\$240,000) and prior year carry-over funds (\$258,877). These funds are restricted for transit operations, and cover the full cost of operations, maintenance and marketing of the Town's Moover services, bus shelters and bus stop signs. Staffing is funded at 50% of cost to manage the program, transit and traffic issues. This fund has a reserve of \$26,928.

Transportation Gas Tax Fund – Funding is restricted for transportation related activities that include sidewalk replacement, pothole repairs, pressure cleaning of the rights of ways, road striping and signs, etc. At the proposed budget of \$390,336, the Town will maintain the same level of service as the prior year. This fund has no reserves.

DEBT SERVICE FUND

The Debt Service Fund for FY 2017-18 now only includes the Series 2010, Special Obligation Bond interest payment (\$548,499) and fees (\$1,550) for Government Center, which is funded by the Electric Utility Tax revenues of \$371,321 and Federal Direct Payment (interest reimbursement) estimated at \$178,728.

CAPITAL PROJECTS FUND

The Five-Year Capital Improvement Program aligns with the Town's 2025 Strategic Plan. Mobility remains the Town's #1 strategic goal. In the FY 2017-18 Proposed Budget, investment in transportation projects represent 54% of the Capital Improvement Program, followed by 26% investment in stormwater improvements, 18% in parks and beautification, and 2% for the

emergency generator at Government Center. The Capital Projects Budget for FY 2017-18 totals \$7,931,640 and projects are grouped according to the four categories as summarized below:

- **Facilities and Equipment Improvements** - Funds are allocated from public safety impact fees for the purchase and installation of a portable emergency generator at Government Center (\$175,000).
- **Parks Improvements** - Parks capital improvements for FY 2017-18 total \$1,430,000 and include funds to complete the design and begin implementation of MLOP Master Plan (\$1,000,000); replace roof and air condition unit at MLOP Storage Facility (80,000); impact resistance windows and doors at Mary Collins Community Center (\$75,000); year 2 of 3 funding for new park furniture throughout the Town's pocket parks (\$65,000) and Art in Public Spaces for the new constructed Optimist Clubhouse (\$30,000). Funds are also allocated for Par 3 Park design (\$150,000) and to redevelop the SW vacant parcel at Royal Oaks Park for passive community use (\$30,000).
- **Transportation Improvements** – Revenue sources for transportation improvements include Local Option Gas Tax, FDOT Grants, Peoples' Transportation Plan (PTP 80%), Mobility Fees, Developer's Contribution in lieu of Road Impact Fees, Interest Income and a carryforward fund balance for transportation improvements, totaling \$4,252,281. This amount is appropriated among various projects including NW 59th Avenue Extension that includes the Public Works Storage Yard and the Boat Yard (\$775,000), the roadway component of the roadway and drainage improvements at Lake Sarah (\$590,960), construction of Safe Routes to School (\$580,000), milling and resurfacing of Miami Lakeway South between NE 67 Avenue and Lake Candlewood Court (\$193,252), on-road bike path striping at NW 89 Avenue and the school (\$50,000) and traffic calming devices (\$25,000).

The Mobility Fee is specifically being utilized for the design of the underpass bridges at NW 146th Street and the Palmetto, and NW 160th Street and the Palmetto (330,000). Also, Mobility Fees in the amount of \$300,000 in conjunction with \$1.0M FDOT TAP Grant awarded to the Town is allocated for design and construction of Business Park East (\$650,000) and Main Street East (\$650,000) complete streets implementation projects.

Palmetto and NW 67 Avenue Widening Project is funded by Town Center Developer's Contribution in lieu of Road Impact Fees (\$408,069).

- **Stormwater Improvements** – Two major projects are budgeted for FY 2017-18: the drainage portion of the roadway and drainage project at Lake Sarah (\$1,107,440), and Phase II of the Canal Bank Stabilization project (\$868,000) on NW 170th Street, from the eastern property line of 7831 NW 169 Terrace continuing westbound for approximately

3,200 linear feet. Both projects commenced in the prior year and is expected to be completed in FY18. Revenue sources for these projects include an FDEP Grant, State of Florida legislative appropriation, Stormwater Utility Fees and a carryforward fund balance for stormwater improvements. The sub-fund has a contingency of \$98,920.

STORMWATER UTILITY FUND

Stormwater Utility fees for FY 2017-18 are essentially at the same level as the prior year. The Budget totals \$1,420,148 and includes an appropriation to conduct lake quality assessments (\$50,000), update the Stormwater Master Plan (\$30,000), acquire an asset management software (\$60,000). A transfer to the Capital Projects Fund (\$150,000) is budgeted for partial funding of the drainage portion of Lake Sarah improvements.

FACILITY MAINTENANCE FUND

This internal service fund captures all costs associated with the operations, maintenance and repairs of the Town's Government Center. The cost of centralized services is allocated among the General Fund's Administration and Police Departments, and the Building Fund. The FY 18 Budget totals \$314,249.

Conclusion

We are pleased to present a structurally balanced budget that adequately provides for the operational needs of the Town with no increase to the millage rate, notwithstanding the cost of doing business continues to increase, public safety, healthcare, construction and maintenance services continue to rise.

Various projects and initiatives identified as priorities are unfunded (\$275,000) in the Proposed Budget. There are challenges expected in the coming years and we will need to foster a climate that promotes economic development as well as explore new innovative business practices and revenue initiatives beyond ad valorem to be able to accomplish the goals set forth by the 2025 Strategic Plan. As such, we remain committed to managing our resources in a financially stable manner and continue to offer exceptional quality of service to our residents.

Proposed Operating and Capital Budget FY 2017-18



Town of Miami Lakes FY 2017-18 Proposed Budget

Town of Miami Lakes

Mayor and Town Council

Manny Cid, Mayor
Nelson Rodriguez, Vice Mayor
Luis Collazo, Councilmember
Tim Daubert, Councilmember
Ceasar Mestre, Councilmember
Frank Mingo, Councilmember
Marilyn Ruano, Councilmember

Appointed Officials

Alex Rey, Town Manager
Gina Inguanzo, Town Clerk
Raul Gastesi, Esq., Town Attorney

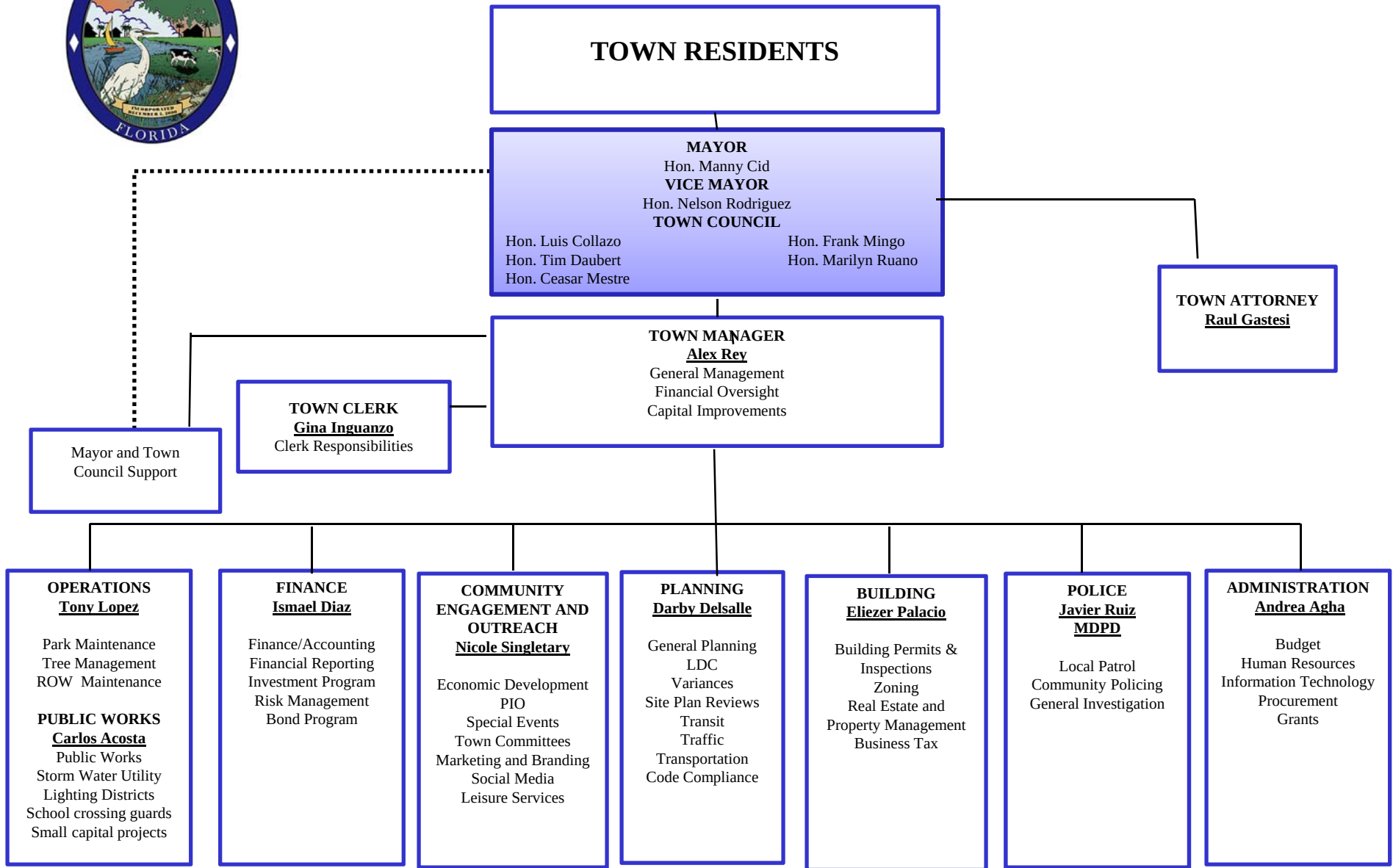
Senior Personnel

Andrea Agha, Assistant Town Manager
Carlos Acosta, Public Works Director
Darby Delsalle, Planning Director
Ismael Diaz, Chief Financial Officer
Tony Lopez, Chief of Operations
Javier Ruiz, Captain – Miami-Dade Police Department
Eliezer Palacio, Building Official
Nicole Singletary, Community Engagement and Outreach Director

<i>Mayor - Council - Manager Form of Government</i>



Town of Miami Lakes
FUNCTIONAL ORGANIZATIONAL CHART



TOWN OF MIAMI LAKES

Positions by Department

	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	Comments
Mayor and Town Council						
<i>Full Time</i>						
Assistant to the Mayor	1	1	1	1	1	
Assistant to the Council/Deputy Town Clerk	1	1	1	1	1	
FT Sub-Total	2	2	2	2	2	
Town Clerk						
<i>Full Time</i>						
Town Clerk	1	1	1	1	1	
FT Sub-Total	1	1	1	1	1	
<i>Part Time</i>						
Sound Engineer	0	0	0	0	0	
Deputy Town Clerk	0	1	0	0	0	
PT Sub-Total	0	1	0	0	0	
Town Administration						
<i>Full Time</i>						
Town Manager	1	1	1	1	1	
Director of Administration	0.5	0.5	1	1	1	
Finance Director	1	1	1	1	1	
Administration Services Manager	1	1	1	1	1	Position reclassified from Procurement Specialist
Comptroller/Senior Accountant	1	1	1	1	1	
Budget Manager	1	1	1	1	1	
Accountant	1	1	1	1	1	
Secretary/Receptionist	2	2	1	1	1	
Procurement Manager	1	1	1	1	1	
Procurement Specialist	0	0	0	0	0	
Assistant to the Town Manager	1	1	1	1	1	
IT Systems Administrator	0	0	0	0	0	
Information Technician	0	0	0	0	0	
Accounting Technician	0	0	0	1	1	
Grantswriter	1	1	1	1	1	
FT Sub-Total	11.5	11.5	11	12	12	
<i>Part Time</i>						
HR Specialist	1	1	1	1	1	
Senior Accountant	1	0	0	0	0	
Accounting Technician	0	0	1	0	0	
Receptionist	0	0	0	1	1	
PT Sub-Total	2	1	2	2	2	
<i>Seasonal</i>						
Interns	2	1	1	1	1	
Seasonal Sub-Total	2	1	1	1	1	
Building and Zoning						
<i>Full Time</i>						
Building Official	1	1	1	0	0	
Building Administrator	0	0	0	0	0	
Chief Building Inspector	1	1	1	0	0	
Senior Building Inspector	0	1	1	0	0	
Permit Clerk Supervisor	1	1	1	0	0	
Permit Clerk	3	3	3	0	0	
Facilities Maintenance Coordinator	1	1	1	0	0	
Records Management - Scanning	1	1	1	0	0	
FT Sub-Total	8	9	9	0	0	

TOWN OF MIAMI LAKES

Positions by Department

	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	Comments
Part Time						
Zoning Official	1	1	1	2	2	
Permit Clerk	0	1	0	0	0	
PT Sub-Total	1	2	1	2	2	
Neighborhood Services/Code Compliance						
Full Time						
Director of Administration	0.5	0.5	0	0	0	
Code Compliance Manager	1	1	1	1	0.5	Partially funded in Building Department
Code Compliance Supervisor	0	0	0	0	1	Part-time ICA converted to full-time employee
FT Sub-Total	1.5	1.5	1	1	1.5	
Planning						
Full Time						
Planning Director	1	1	1	1	1	
Planning Technician	1	1	1	1	0	Position converted to ICA
FT Sub-Total	2	2	2	2	1	
Parks - Community Services						
Full Time						
Chief of Operations	1	1	0.5	0.5	0.5	Partially funded in Public Works
Landscape Supervisor	0	0	0	0	0	
Greenspace Maintenance Supervisor	1	1	1	1	1	
Arborist/Field Inspector	0	0	1	1	1	
Community & Leisure Services Coordinator	1	1	0	0	0	
Business Operations Supervisor	0	0	1	1	0	Position converted to ICA
Parks & Athletics Manager	1	1	1	1	1	
Leisure Services Specialist	1	1	1	1	1	
Leisure Services Specialist/Office Specialist	1	1	1	1	1	
FT Sub-Total	6	6	6.5	6.5	5.5	
Part Time						
Leisure Services Specialist	2	2	2	0	0	
PT Sub-Total	2	2	2	0	0	
Part Time/Seasonal						
Crossing Guards	0	7	7	7	7	
PT/Seasonal Sub-Total	0	7	7	7	7	
Community Engagement and Outreach						
Community Engagement & Outreach Director	0	0	1	1	1	
Leisure Services Manager	1	1	1	1	1	
Community Engagement & Outreach Manager	0	0	1	1	1	
Committee and Special Events Coordinator	1	1	1	1	0	Reclassified to Part-time Information Specialist
Programs Coordinator	1	1	2	2	2	
Recreation Specialist	0	0	0	1	1	
FT Sub-Total	3	3	6	7	6	
Part-time						
Information Specialist	0	0	0	0	1	
PT Sub-Total	0	0	0	0	1	
Seasonal						
Class Instructors	6	6	8	8	8	
Interns	2	1	0	0	0	
Seasonal Sub-Total	8	7	8	8	8	

TOWN OF MIAMI LAKES

Positions by Department

	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	Comments
Public Works and Capital Improvements						
<i>Full Time</i>						
Chief of Operations	0	0	0.5	0.5	0.5	Position partially funded in Parks - Community Services
Public Works Director	1	1	0.5	0.5	0.5	Position partially funded in Stormwater
Landscape Supervisor	1	0	0	0	0	
FT Sub-Total	2	1	1	1	1	
<i>Part Time</i>						
Public Works Senior Designer	1	0	0	0	0	
PT Sub-Total	1	0	0	0	0	
GENERAL FUND SUMMARY	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	
Full time	37	37	40	32.5	30	
Part time	6	6	5	4	5	
Seasonal	8	7	8	8	8	
Part Time/Seasonal	0	7	7	7	7	
SPECIAL REVENUE FUND - TRANSPORTATION						
<i>Full Time</i>						
Senior Transportation Manager	0	0	0	1	1	Title reclassified from Senior Planner
Transit Coordinator	0	1	1	0	0	
FT Sub-Total	0	1	1	1	1	
<i>Part Time</i>						
Transit Coordinator	1	0	0	0	0	
PT Sub-Total	1	0	0	0	0	
BUILDING FUND						
<i>Full Time</i>						
Building Official	0	0	0	1	1	
Building Administrator	0	0	0	0	0	
Chief Building Inspector	0	0	0	1	1	
Senior Building Inspector	0	0	0	1	1	
Building Inspector 1	0	0	0	0	1	
Permit Clerk Supervisor	0	0	0	1	1	
Code Compliance Manager	0	0	0	0	0.5	Partially funded in General Fund
Permit Clerk	0	0	0	3	4	
Records Management - Scanning	0	0	0	1	1	
Office Specialist	0	0	0	0	1	
FT Sub-Total	0	0	0	8	11.5	
Part Time Building Inspectors and Plan Reviewers	based on hours	based on hours	based on hours	based on hours	based on hours	
STORMWATER UTILITY FUND						
<i>Full Time</i>						
Public Works Director	0	0	0.5	0.5	0.5	Position partially funded in Public Works
Public Works Manager	1	1	0	0	1	
Stormwater Analyst/Office Specialist	0	0	1	1	1	
Vacuum Truck Driver	1	1	1	1	1	
Vacuum Truck Driver Assistant	1	1	1	1	1	
FT Sub-Total	3	3	3.5	3.5	4.5	
FACILITY MAINTENANCE FUND						
<i>Full Time</i>						
Facility Maintenance Coordinator	0	0	0	1	1	
FT Sub-Total	0	0	0	1	1	

TOWN OF MIAMI LAKES
FY 2017-18 PROPOSED BUDGET
GENERAL FUND
Revenue by Line Item

ACCOUNT NAME/DESCRIPTION	FY2014-15 ACTUALS	FY2015-16 ACTUALS	FY2016-17 ADOPTED BUDGET	FY2016-17 AMENDED BUDGET	FY2016-17 YEAR-END PROJECTION	FY2017-18 PROPOSED BUDGET	COMMENTS
<u>Ad Valorem Taxes</u>							
Current Ad Valorem Taxes	\$ 5,316,371	\$ 5,510,783	\$ 6,234,000	\$ 6,234,000	\$ 5,769,839	\$ 6,694,100	Based on estimated tax roll of \$2.9 billion at the current tax rate of 2.3353 @95%
Current Ad Valorem Taxes - Pers. Prop.	381,413	361,816	-	-	397,043	-	Included in estimate above
Delinquent Ad Valorem Taxes	87,067	95,217	-	-	95,754	-	
Sub-total: Taxes	\$ 5,784,851	\$ 5,967,817	\$ 6,234,000	\$ 6,234,000	\$ 6,262,636	\$ 6,694,100	
<u>Franchise Fees</u>							
Franchise Fees - Electricity	\$ 1,160,066	\$ 1,179,362	\$ 1,200,000	\$ 1,200,000	\$ 925,699	\$ 925,000	Based on FY 17 Projected Revenues
Sub-total: Franchise Fees	\$ 1,160,066	\$ 1,179,362	\$ 1,200,000	\$ 1,200,000	\$ 925,699	\$ 925,000	
<u>Utility Service Tax</u>							
Utility Service Tax - Electricity	\$ 2,428,555	\$ 2,492,707	\$ 2,480,000	\$ 2,480,000	\$ 2,625,129	\$ 2,809,213	Net of Debt Service Payment of \$370,000
Utility Service Tax - Water	376,328	384,834	400,000	400,000	395,000	425,000	Based on prior year's trends
Utility Service Tax - Gas	51,853	79,781	70,000	70,000	71,280	75,000	Based on prior year's trends
Sub-total: Utility Services Tax	\$ 2,856,736	\$ 2,957,322	\$ 2,950,000	\$ 2,950,000	\$ 3,091,409	\$ 3,309,213	
<u>Intergovernmental Revenues</u>							
Communications Service Tax	\$ 1,377,736	\$ 1,245,617	\$ 1,251,551	\$ 1,251,551	\$ 1,120,945	\$ 1,294,000	Based on state revenue estimates. Increase due to completion of refund settlement with ATT.
State Revenue Sharing	774,633	760,988	825,000	825,000	756,715	810,000	Based on state revenue estimates
Alcoholic Beverage License	13,101	17,701	18,000	18,000	18,000	18,000	Based on prior year's trends
Grants - Byrne Grant	-	8,431	3,600	3,600	9,257	3,600	Pending grant agreement with County
Grants - VARIOUS	9,216	38,500	-	-	-	5,500	Potential grant funding from US Conference of Mayors to offset membership and conference
Half-cent Sales Tax	2,240,592	2,310,264	2,400,000	2,400,000	2,337,191	2,380,000	Based on state revenue estimates
Sub-total: Intergovernmental	\$ 4,415,277	\$ 4,381,501	\$ 4,498,151	\$ 4,498,151	\$ 4,242,108	\$ 4,511,100	

TOWN OF MIAMI LAKES
FY 2017-18 PROPOSED BUDGET
GENERAL FUND
Revenue by Line Item

ACCOUNT NAME/DESCRIPTION	FY2014-15 ACTUALS	FY2015-16 ACTUALS	FY2016-17 ADOPTED BUDGET	FY2016-17 AMENDED BUDGET	FY2016-17 YEAR-END PROJECTION	FY2017-18 PROPOSED BUDGET	COMMENTS
<u>Permits & Fees</u>							
Building Permits - Technology Fee	\$ 97,547	\$ 159,583	\$ -	\$ -	\$ -	\$ -	Moved to Building Fund
Building Permits - Lost Plans	7,916	9,739	-	-	-	-	Moved to Building Fund
Building Permits	772,659	1,207,873	-	-	-	-	Moved to Building Fund
Building Permits - Violation Fee	39,457	65,225	-	-	-	-	Moved to Building Fund
<u>Building Department Revenues:</u>	917,580	1,442,419	-	-	-	-	
Local Business Licenses: TOML	119,153	109,769	110,000	110,000	94,118	120,000	Based on prior year's trends
Local Business Licenses: County	33,472	37,219	37,000	37,000	38,583	40,000	Based on prior year's trends
False Alarm Fees	63,445	82,567	65,000	65,000	64,006	65,000	Based on prior year's trends
Zoning Hearings	15,900	16,779	16,000	16,000	11,350	14,000	Based on prior year's trends
Administrative Site Plan Review	700	1,050	1,500	1,500	500	1,000	Based on prior year's trends
Zoning Letters	1,900	4,950	3,000	3,000	5,750	5,000	Based on prior year's trends
Zoning Fees	111,351	116,957	134,750	134,750	120,315	125,000	Based on prior year's trends
Staff Costs	6,503	5,486	1,500	1,500	16,977	5,000	Based on prior year's trends
Fine Violation Interest	13,359	23,328	15,000	15,000	44,459	30,000	Based on prior year's trends
Administrative Variances	25	350	-	-	-	-	Based on prior year's trends
<u>Planning Department Revenues:</u>	369,293	398,456	383,750	383,750	396,058	405,000	
Public Works Permits	25,148	38,384	35,000	35,000	95,000	65,000	Based on prior year's trends
Sub-total: Permits & Fees	\$ 1,312,020	\$ 1,879,259	\$ 418,750	\$ 418,750	\$ 491,058	\$ 470,000	

TOWN OF MIAMI LAKES
FY 2017-18 PROPOSED BUDGET
GENERAL FUND
Revenue by Line Item

ACCOUNT NAME/DESCRIPTION	FY2014-15 ACTUALS	FY2015-16 ACTUALS	FY2016-17 ADOPTED BUDGET	FY2016-17 AMENDED BUDGET	FY2016-17 YEAR-END PROJECTION	FY2017-18 PROPOSED BUDGET	COMMENTS
<u>Fines & Forfeitures</u>							
Police Traffic Fines	35,499	25,892	40,000	40,000	26,001	25,000	Based on prior year's trends
Police - L.E.T.F.	-	-	3,500	3,500	3,043	-	Based on prior year's trends
Public School Crossing Guards	35,938	36,278	35,000	35,000	35,591	35,000	Based on prior year's trends
Code Violation Fines	75,447	142,184	75,000	75,000	135,949	125,000	Based on prior year's trends
Lien Amnesty	145,811	67,329	-	-	-	-	Program terminated
Police Parking Fines	19,770	12,371	20,000	20,000	9,316	15,000	Based on prior year's trends
Sub-total: Fines & Forfeitures	\$ 312,465	\$ 284,054	\$ 173,500	\$ 173,500	\$ 209,900	\$ 200,000	
<u>Miscellaneous Revenues</u>							
Interest Income	\$ 34,453	\$ 22,703	\$ 35,000	\$ 35,000	\$ 28,000	\$ 32,000	Interest earnings allocated by Fund type, expected total \$150,000
Other Charges & Fees - Clerk's	3,243	8,954	2,000	2,000	4,881	3,000	Based on prior year's trends
Lobbyist Registration	875	4,125	2,000	2,000	6,000	2,000	Based on prior year's trends
Park - Services & Rental Fees	83,422	83,696	60,000	60,000	105,000	118,000	Based on first year estimate
Revenue Sharing Programs	1,602	40,668	40,000	40,000	35,000	35,000	Per revenue sharing agreement with provider
Lien Inquiry Letters	38,020	38,300	36,000	36,000	34,477	36,000	Based on prior year's trends
FDOT - Landscape Maintenance	5,784	5,784	5,784	5,784	5,784	5,784	Pursuant to State agreement
Contributions and Donations	24,309	1,885,499	16,000	31,298	34,659	16,000	Anticipated Donations for Committees (\$10,000), State of the Town Address (\$5,000) and Toy Drive (\$1,000)
Insurance Claims	56,925	-	-	-	500,000	-	
Miscellaneous Revenues - Other	4,397	7,761	5,000	5,000	113	1,000	Based on prior year's trends
Sub-total: Miscellaneous Revenues	\$ 253,029	\$ 2,097,490	\$ 201,784	\$ 217,082	\$ 753,914	\$ 248,784	

TOWN OF MIAMI LAKES
FY 2017-18 PROPOSED BUDGET
GENERAL FUND
Revenue by Line Item

ACCOUNT NAME/DESCRIPTION	FY2014-15 ACTUALS	FY2015-16 ACTUALS	FY2016-17 ADOPTED BUDGET	FY2016-17 AMENDED BUDGET	FY2016-17 YEAR-END PROJECTION	FY2017-18 PROPOSED BUDGET	COMMENTS
<u>Interfund & Equity Transfers</u>							
Prior Year Carry Over Funds	-	-	-	1,399,523	1,399,523	500,000	FY18 Litigation Reserve. FY17 includes carryover funds for Legal Fees (\$624,000), Beautification projects (\$200,000), Parks improvements (\$162,300), Employee retention (\$100,000), Educational Travel and Media Training (\$58,300), miscellaneous projects (\$133,480) and unassigned surplus (\$121,443)
Interfund transfers from Special Revenue Fund	-	-	-	-	174,490	-	FY17 Transfer from PTP 20% Transit as per 2016 CITT Audit
Interfund transfers from Capital Projects	-	-	111,416	111,416	111,416	-	FY17 Reversal of carryforward funding for generator and enclosure back to the General Fund.
Sub-total: Contributions	\$ 15,161	\$ -	\$ 111,416	\$ 1,510,939	\$ 1,685,429	\$ 500,000	
Total Income: General Fund	\$ 16,109,606	\$ 18,746,804	\$ 15,787,601	\$ 17,202,422	\$ 17,662,153	\$ 16,858,197	

TOWN OF MIAMI LAKES
FY 2017-18 PROPOSED BUDGET
GENERAL FUND
Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2014-15 ACTUALS	FY2015-16 ACTUALS	FY2016-17 ADOPTED BUDGET	FY2016-17 AMENDED BUDGET	FY2016-17 YEAR END PROJECTION	FY2017-18 PROPOSED BUDGET	BUDGET COMMENTS
GENERAL FUND EXPENDITURES							
TOWN COUNCIL AND MAYOR							
EXECUTIVE SALARIES- MAYOR	\$45,916	\$18,139	\$18,000	\$18,000	\$18,000	\$18,000	Current Salary and Wages
REGULAR SALARIES	\$103,245	\$73,385	\$80,000	\$80,000	\$74,918	\$80,000	Includes Administrative Assistant to Mayor and Administrative Assistant to Town Council
OVERTIME	\$0	\$0	\$0	\$0	\$4,000	\$3,000	Overtime as needed
PAYROLL TAXES	\$19,502	\$13,052	\$13,500	\$13,500	\$14,225	\$14,668	Calculated based on 7.65% of salary
FRS CONTRIBUTIONS	\$8,154	\$8,249	\$7,370	\$7,370	\$7,065	\$7,762	Rate increase from 7.52% to 7.92% thru Jul '18
HEALTH & LIFE INSURANCE	\$62,855	\$73,804	\$77,843	\$77,843	\$76,080	\$82,894	Includes medical, dental, vision and life for Town Council, Assistant to Mayor and Assistant to Council
HEALTH INSURANCE MAYOR	\$7,590	\$1,987	\$10,023	\$10,023	\$16,574	\$19,273	Includes medical, dental, vision for Mayor
WIRELESS STIPEND	\$957	\$963	\$960	\$960	\$960	\$960	Stipend for Mayor's assistant and Council assistant (\$40/month, each)
TRAVEL & PER DIEM	\$13,853	\$9,146	\$0	\$14,500	\$14,500	\$12,000	Transportation, hotel accommodation and meals for Mayor/Council attendance to conferences. (\$1,500 per Council member)
CAR ALLOWANCE -MAYOR	\$20,322	\$7,255	\$7,200	\$7,200	\$7,200	\$7,200	Allowance of \$600/mo
CAR ALLOWANCE -COUNCIL	\$36,139	\$36,277	\$36,000	\$36,000	\$36,000	\$36,000	Allowance of \$500/mo each
EXP ALLOWANCE MAYOR & COUNCIL	\$60,314	\$49,143	\$50,000	\$50,000	\$49,556	\$50,544	Adjusted by CPI (estimated 2.0%) as per Charter
CELL PHONES	\$5,998	\$5,472	\$6,720	\$6,720	\$5,084	\$5,460	Data plan 7 iPads \$40/mth, 7 cell phones avg
PRINTING & BINDING	\$115	\$253	\$1,000	\$200	\$200	\$1,000	Business cards for Mayor & Councilmembers
STATE OF TOWN ADDRESS	\$0	\$5,058	\$6,000	\$6,000	\$1,805	\$5,000	Donations anticipated to offset State of the Town Address expenses.
TOY DRIVE	\$0	\$1,025	\$0	\$1,000	\$1,000	\$1,000	Expenses offset by donations
VOLUNTEER APPRECIATION		\$0		\$1,500	\$1,505	\$0	\$0
COUNCIL DISCRETIONARY FUND	\$164	\$0	\$700	\$0	\$0	\$700	Misc discretionary activities as approved by Council
COUNCIL UNIFORMS	\$345	\$299	\$360	\$360	\$418	\$360	Includes 1 each shirt @ \$40
MEETING SET UP	\$212	\$90	\$300	\$300	\$300	\$300	Miscellaneous set-up costs for meetings
COUNCIL AWARDS	\$2,604	\$1,143	\$1,250	\$1,250	\$1,335	\$1,250	Includes awards, proclamations and framing
MEMBERSHIPS SUBSCRIPTIONS	\$14,591	\$14,415	\$9,100	\$9,100	\$9,100	\$14,808	Florida League of Cities (\$3,608), MDC League of Cities (\$3,000), National League of Cities (\$2,000), MDC Monthly Meetings (\$600), Int'l Council of Shopping Center (\$100). US Conference of Mayors membership and conference offset by potential grant funding opportunities (\$5,500).
EDUCATION & TRAINING	\$9,845	\$2,920	\$0	\$3,800	\$3,800	\$7,800	Registration at conferences and training including Florida League of Cities Conference, National League of Cities Leadership Summit and Congressional City Conference, MDC League of Cities Best Practices Meeting, etc.
SMALL EQUIPMENT	\$0	\$1,380	\$0	\$0	\$1,706	\$0	FY17 Ipads for Councilmembers
TOTAL TOWN COUNCIL EXPENDITURES:	\$412,723	\$323,930	\$326,326	\$345,626	\$345,330	\$369,979	

TOWN OF MIAMI LAKES
FY 2017-18 PROPOSED BUDGET
GENERAL FUND
Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2014-15 ACTUALS	FY2015-16 ACTUALS	FY2016-17 ADOPTED BUDGET	FY2016-17 AMENDED BUDGET	FY2016-17 YEAR END PROJECTION	FY2017-18 PROPOSED BUDGET	BUDGET COMMENTS
TOWN CLERK							
REGULAR SALARIES	\$109,332	\$70,539	\$70,000	\$70,700	\$70,754	\$71,400	Current Salary and Wages
PAYROLL TAXES	\$8,236	\$6,029	\$5,355	\$5,355	\$5,413	\$5,462	Calculated based on 7.65% of salary
FRS CONTRIBUTIONS	\$7,105	\$5,124	\$5,264	\$5,264	\$5,386	\$5,655	Rate increase from 7.52% to 7.92% thru Jul '18
HEALTH & LIFE INSURANCE	\$20,073	\$9,024	\$10,148	\$10,148	\$8,400	\$8,588	Includes medical, dental, vision and life
WIRELESS STIPEND	\$52	\$484	\$480	\$480	\$480	\$480	Cell phone allowance for Clerk
PROFESSIONAL SERVICES	\$3,414	\$13,990	\$5,000	\$5,000	\$0	\$0	Consulting services as needed
TOWN CLERK AGENDA MANAGER	\$21,641	\$19,640	\$30,000	\$20,200	\$20,135	\$25,165	Novus Agenda support for Council Meetings (\$5,300), Webcasting (\$10,740), On demand captioning (\$3,600), additional meetings (\$2,625), Interpreter services (\$2,900)
TOWN CLERK DATA SERVICE	\$487	\$433	\$480	\$480	\$480	\$480	iPad data plan for Town Clerk (\$40/month)
RENTALS AND LEASES	\$1,865	\$1,852	\$2,100	\$2,100	\$2,142	\$2,220	Outside storage facility for Town Clerk
TOWN CLERK CODIFICATION	\$5,338	\$5,826	\$11,000	\$11,000	\$7,500	\$11,000	Assumes codification of one ordinance per meeting (\$1,000/ordinance)
TOWN CLERK LEGAL ADVERTISING	\$14,596	\$13,540	\$20,000	\$20,000	\$22,280	\$18,040	Advertisement of ordinances, budget hearings, land development code issues, and committee meetings
ADMINISTRATIVE SUPPORT	\$1,613	\$0	\$1,000	\$1,000	\$0	\$1,000	To cover for vacations
TOWN CLERK ELECTION COSTS	\$21,919	\$46,992	\$60,000	\$66,800	\$68,400	\$15,000	FY18 - General Election for Seat 3. FY17 includes General elections for 4 seats and Run-Off Elections.
UNIFORMS	\$34	\$50	\$50	\$50	\$50	\$0	Assumes one shirt per year. Moved to Administration
SOFTWARE LICENSES	\$0	\$1,860	\$1,920	\$1,920	\$1,920	\$2,330	License renewal for Public Records Request (\$1,920) and Candidate Financing Reporting (\$410)
CLERK EDUCATION AND TRAINING	\$565	\$297	\$800	\$800	\$760	\$800	Florida Association of City Clerks & International Institute of Municipal Clerks memberships required to maintain certification (\$350). Notary public license for Deputy Clerk (\$250) and Ethics Training (\$200).
TOTAL TOWN CLERK EXPENDITURES:	\$216,272	\$195,678	\$223,597	\$221,297	\$214,099	\$167,620	
TOWN ATTORNEY							
GENERAL LEGAL	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	Based on monthly rate \$12,500
ROUTINE LITIGATION RESERVE	\$489,965	\$26,322	\$85,000	\$109,000	\$50,000	\$80,000	All litigation expenses by Town Attorney (\$80,000)
M. PIZZI LITIGATION/INSURANCE RECOVERY	\$0	\$207,863	\$0	\$410,000	\$410,000	\$0	FY17 includes Town's defense for M. Pizzi reimbursement claims
CHARTER REVIEW COMMISSION	\$0	\$26,360	\$0	\$0	\$0	\$0	
TOTAL TOWN ATTORNEY EXPENDITURES:	\$639,965	\$410,545	\$235,000	\$669,000	\$610,000	\$230,000	

TOWN OF MIAMI LAKES
FY 2017-18 PROPOSED BUDGET
GENERAL FUND
Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2014-15 ACTUALS	FY2015-16 ACTUALS	FY2016-17 ADOPTED BUDGET	FY2016-17 AMENDED BUDGET	FY2016-17 YEAR END PROJECTION	FY2017-18 PROPOSED BUDGET	BUDGET COMMENTS
TOWN ADMINISTRATION							
REGULAR SALARIES	\$807,017	\$995,502	\$791,126	\$851,324	\$822,399	\$716,945	Salaries for administrative staff
COMPENSATED ABSENCES	\$7,601	-\$29,257	\$0	\$0	\$0	\$0	No FY18 budget
XFER SRF TRANSIT 5% ADM	-\$11,722	-\$12,093	\$0	\$0	\$0	\$0	Accounted for in salaries
XFER CPF TRANSP 5% ADM	-\$46,888	-\$48,373	\$0	\$0	\$0	\$0	Accounted for in salaries
EMPLOYEE BONUSES/COLA	\$57,029	\$0	\$25,000	\$0	\$0	\$52,328	2% COLA effective March 2018 for all General Fund employees
ADM OVERTIME	\$2,321	\$3,511	\$2,000	\$2,000	\$2,500	\$3,000	Overtime as needed
PAYROLL TAXES	\$57,081	\$72,908	\$70,796	\$70,796	\$72,831	\$77,874	Calculated based on 7.65% of salaries
FRS CONTRIBUTIONS	\$71,117	\$86,580	\$90,728	\$90,728	\$94,056	\$99,036	Rate increase from 7.52% to 7.92% thru Jul '18
ICMA 457 PL	\$21,120	\$18,973	\$21,512	\$21,512	\$19,507	\$21,512	Town Manager's benefits per agreement and Drop
HEALTH & LIFE INSURANCE	\$69,775	\$115,788	\$149,783	\$149,783	\$133,523	\$145,760	Includes medical, dental, vision and life
WIRELESS STIPEND	\$622	\$857	\$960	\$960	\$1,206	\$1,440	Allowance for Asst Town Manager, Asst to Town Manager and Admin Services Manager
ADM UNEMPLOYMENT CLAIMS	\$7,781	\$1,066	\$2,000	\$2,000	\$0	\$0	Anticipated unemployment filings
PROFESSIONAL SERVICES	\$21,513	\$38,010	\$10,000	\$40,400	\$42,900	\$37,000	Funding for professional consulting services as
INTERGOVERNMENTAL (LOBBYIST)	\$48,000	\$48,000	\$48,000	\$48,000	\$48,000	\$48,000	Lobbyist services
ACCOUNTING & PAYROLL	\$15,907	\$22,083	\$23,665	\$23,665	\$23,160	\$23,664	Based on contract with ADP - includes upgrades for employee self service and time and attendance
INDEPENDENT AUDIT	\$46,325	\$47,700	\$52,175	\$42,175	\$42,000	\$51,000	Regular audit including Single Audit for grant funds
ADM HEALTH SPENDING ACCT/WELLN	\$7,329	\$9,343	\$10,000	\$15,500	\$10,000	\$10,000	Wellness activities to reduce health care premium
ADM BACKGROUND CHECKS	\$1,187	\$1,053	\$1,500	\$1,500	\$1,200	\$1,500	Assumes same level of background checks and drug screening for new employees
ADM - TRAVEL & PER DIEM	\$2,856	\$11,283	\$0	\$10,000	\$10,000	\$10,000	Educational travel for staff development
CAR ALLOWANCE	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	Per Town Manager's contract
TELEPHONE SERVICES	\$10,420	\$11,424	\$0	\$0	\$0	\$0	-
TELEPHONE - CELLULAR	\$1,774	\$886	\$580	\$580	\$580	\$580	iPad data service for Town Manager
ADM - POSTAGE & DELIVERY	\$16,512	\$11,143	\$19,000	\$19,000	\$17,600	\$19,000	Includes rental of postage machine & supplies (\$2,000), courier services (\$1,000) and postage
ADM - UTILITIES	\$40,500	\$30,445	\$0	\$0	\$0	\$0	-
RENTALS AND LEASES	\$94	\$0	\$0	\$0	\$30	\$0	-
ADM - COPIER LEASE	\$10,734	\$15,741	\$16,500	\$16,500	\$15,791	\$16,270	Rental of Toshiba copy machines and supplies
RENT - TOWN HALL	\$0	\$0	\$0	\$0	\$0	\$0	-
ADM - INSURANCE	\$179,835	\$226,775	\$215,326	\$215,326	\$216,288	\$218,235	Policy for property insurance and workers compensation.
REPAIR AND MAINT CONTRACTS	\$87,040	\$80,660	\$0	\$0	\$0	\$0	-
ADM - PRINTING & BINDING	\$435	\$1,754	\$1,500	\$1,500	\$1,500	\$1,500	Business cards, flyers, Town maps, etc.
ADM TOWN BRANDING & STRATEGIC PLAN	\$12,606	\$8,084	\$10,000	\$67,105	\$60,605	\$9,500	Ongoing branding initiatives including Town Guide (\$2,000), and Facebook Promo Campaign (\$1,500), new banner on street poles and street signs (\$6,000)

TOWN OF MIAMI LAKES
FY 2017-18 PROPOSED BUDGET
GENERAL FUND
Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2014-15 ACTUALS	FY2015-16 ACTUALS	FY2016-17 ADOPTED BUDGET	FY2016-17 AMENDED BUDGET	FY2016-17 YEAR END PROJECTION	FY2017-18 PROPOSED BUDGET	BUDGET COMMENTS
ADM ADVERTISEMENT RECRUITMENT	\$485	\$605	\$1,000	\$1,000	\$1,000	\$1,500	Advertsing of Town employment and internship opportunities
CLERICAL/ADMINISTRATIVE SUPPORT	\$68,240	\$3,490	\$5,000	\$5,000	\$7,415	\$5,000	Temporary support to cover vacations.
INVESTMENT ADVISORY SERVICE	\$5,737	\$5,737	\$7,000	\$7,000	\$7,000	\$7,000	Investment Advisory services
FINANCIAL INSTITUTION FEES	\$28,461	\$8,169	\$9,000	\$9,000	\$9,904	\$10,000	Bank transaction fees
CREDIT CARD FEES	\$130	\$455	\$0	\$0	\$0	\$0	Administration's portion of credit card fees.
HURRICANE EXPENSES	\$13,266	\$16,774	\$9,160	\$9,160	\$3,997	\$2,500	Supplies for hurricane preparedness
ADMIN LICENSES AND PERMITS	\$0	\$201	\$0	\$0	\$0	\$0	-
ADM - OFFICE SUPPLIES	\$28,714	\$22,628	\$30,000	\$29,600	\$25,000	\$30,000	Office supplies including holiday decorations
OPERATING SUPPLIES	\$0	\$0	\$0	\$0	\$0	\$0	-
UNIFORMS	\$0	\$617	\$600	\$600	\$600	\$2,600	1 shirt @ \$40 each for all General Fund employees
ADM-BOOKS/PUBLIC/SUBSCRIP/MEM	\$4,936	\$5,716	\$5,500	\$5,500	\$10,669	\$6,100	Includes MDCCMA, NIGP, SEFL NIGP, GASB, FGFOA, Costco, PWDA, CQ, ICMA Retirement \$1,000 and other memberships/publications.
EDUCATION & TRAINING	\$3,699	\$13,595	\$0	\$50,000	\$40,000	\$10,000	Includes regular training and ADA & Safety Training for staff. FY17 includes Media strategy implementation and training
ADM-FURNITURE/EQUIP NON-CAP	\$0	\$805	\$1,000	\$1,000	\$1,000	\$1,000	Miscellaneous non-capital equipment, as needed
JB-TOTAL ADMINISTRATION EXPENDITURES	\$1,673,955	\$1,854,637	\$1,636,412	\$1,814,215	\$1,748,262	\$1,645,844	
INFORMATION SYSTEMS							
IT CORE SERVICE SUPPORT	\$111,300	\$109,200	\$110,000	\$120,500	\$121,200	\$114,660	Contract with Gomez Technology
WEB SUPPORT	\$7,924	\$7,290	\$8,400	\$8,400	\$8,400	\$14,800	Contract with Xomatech for hosting (\$2,400), ongoing website enhancements and mobile and ADA compliance (\$12,400)
VOICE SUPPORT	\$25,040	\$27,114	\$25,000	\$25,000	\$24,923	\$25,000	Phone (VoIP) and network security contract with AIP. (New phone system monthly expense)
INTERNET SERVICES	\$15,956	\$18,872	\$15,600	\$15,600	\$14,460	\$14,460	Primary and back up Internet service for Government Center
RENTALS AND LEASES	\$0	\$0	\$3,000	\$0	\$0	\$0	Co-Lo offsite storage space, bandwidth and power
TRAINING	\$0	\$0	\$5,000	\$5,000	\$5,000	\$0	Cyber security awareness training
INFRASTRUCTURE - IT	\$12,151	\$13,177	\$40,000	\$40,000	\$40,000	\$45,000	Per IT Replacement Plan - disastery and data recovery system (\$16,000) replace servers (\$16,000) and laptops, workstations, network storage, peripherals, cabling, battery back up and accessories (\$13,000).
MACHINERY & EQUIPMENT	\$0	\$9,261	\$0	\$0	\$0	\$0	-
TECHNOLOGY ENHANCEMENTS/SOFTWARE	\$10,750	\$7,500	\$0	\$0	\$5,000	\$7,500	Munis upgrade - Transparency module

TOWN OF MIAMI LAKES
FY 2017-18 PROPOSED BUDGET
GENERAL FUND
Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2014-15 ACTUALS	FY2015-16 ACTUALS	FY2016-17 ADOPTED BUDGET	FY2016-17 AMENDED BUDGET	FY2016-17 YEAR END PROJECTION	FY2017-18 PROPOSED BUDGET	BUDGET COMMENTS
COMPUTER SOFTWARE LICENSES	\$109,017	\$69,383	\$117,866	\$117,866	\$113,863	\$115,688	Annual licenses: Dell server warranty (\$14,510), financial management system (\$25,163), park reservation (\$8,000), GIS (\$8,300), Document Management System (\$7,120), Citizen Response System (\$11,570), Microsoft licensing (\$21,200), and various network and security licenses.
SUB-TOTAL INFORMATION SYSTEMS:	\$292,138	\$261,797	\$324,866	\$332,366	\$332,846	\$337,108	
ADMINISTRATION - TRANSFERS							
RESERVE FOR FUTURE DONATIONS	\$0	\$0	\$10,000	\$270	\$0	\$10,000	Reserves
TRANSFER OUT - CIP PARKS	\$170,000	\$0	\$100,000	\$484,172	\$484,172	\$0	Transfer to be done from carry-over funds for West Lakes reforestation Phase II of V (\$100,000)
TRANSFER TO SPECIAL REVENUE FUND	\$0	\$176,384	\$11,416	\$11,416	\$11,416	\$0	FY17 Transfer for Black Olive removal program.
TRANSFER TO FACILITIES MAINTENANCE FUND	\$0	\$0	\$167,081	\$167,081	\$198,079	\$188,550	Administration's portion of Town Hall building expenses @ 60% of total cost
SUB-TOTAL ADMINISTRATION TRANSFERS:	\$623,000	\$1,727,223	\$288,497	\$662,939	\$693,667	\$198,550	
TOTAL ADMINISTRATION EXPENDITURES:	\$2,589,093	\$3,843,657	\$2,249,776	\$2,809,520	\$2,774,774	\$2,181,502	
POLICE							
POL - PATROL SERVICES	\$6,484,499	\$6,455,800	\$6,977,852	\$6,977,852	\$7,306,992	\$7,826,000	Increase primarily due to fully funding 2 additional officers that were partially funded in FY17 (\$140,000), 5% increase in total salaries (\$155,000), social security (\$17,000), retirement (\$108,000), group health (\$70,000), fringe (\$46,000), vehicle operations (\$66,000), total insurance cost (\$57,000) and overhead (\$12,000)
POLICE OVERTIME	\$250,557	\$278,778	\$350,000	\$350,000	\$337,415	\$320,000	Overtime as required.
RETRO ACTIVE SALARY & BENEFITS	\$0	\$0	\$176,890	\$176,890	\$0	\$0	FY17 PBA Settlement of 4% COLA
PROSECUTION-CRIMINAL VIOLATION	\$100	\$0	\$200	\$200	\$100	\$200	Ordinance violation review
POLICE TELEPHONE SVC	\$2,429	\$2,235	\$0	\$0	\$0	\$0	Police allocation of Suncom (\$1,950) and AT&T fire alarm monitoring (\$500) moved to Facilities Maintenance Fund in FY17
TELEPHONE- DEDICATED LINES	\$1,927	\$1,636	\$2,400	\$2,400	\$2,243	\$2,400	Includes 8 phones for command officers and undercover operations
POLICE UTILITIES	\$18,225	\$13,700	\$0	\$0	\$0	\$0	Includes Police allocation of FPL (\$14,040) and
POLICE COPIER COSTS	\$2,571	\$1,630	\$2,500	\$2,500	\$1,891	\$2,500	Toshiba copier lease
POLICE REPAIR & MAINTENANCE	\$40,887	\$36,795	\$0	\$0	\$0	\$0	Police's portion of Government Center: custodial
VEHICLE REPAIR AND MAINTENANCE	\$819	\$12,803	\$3,000	\$3,000	\$3,000	\$3,000	Smart sign maintenance

TOWN OF MIAMI LAKES
FY 2017-18 PROPOSED BUDGET
GENERAL FUND
Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2014-15 ACTUALS	FY2015-16 ACTUALS	FY2016-17 ADOPTED BUDGET	FY2016-17 AMENDED BUDGET	FY2016-17 YEAR END PROJECTION	FY2017-18 PROPOSED BUDGET	BUDGET COMMENTS
POLICE - MISC. EXPENSE	\$1,281	\$566	\$500	\$500	\$500	\$500	Auto tag renewal and miscellaneous items as needed for public safety
POLICE OFFICE SUPPLIES	\$1,056	\$5,023	\$3,500	\$3,500	\$3,500	\$3,500	Office Supplies including business cards
OPERATING SUPPLIES	\$1,206	\$1,579	\$3,000	\$3,000	\$3,682	\$3,000	Special Department supplies including bicycles, repair parts, cameras
POLICE UNIFORMS	\$3,700	\$2,602	\$4,000	\$4,000	\$3,000	\$4,000	Patches, motor wings, etc
POLICE - FUEL COSTS	\$1,237	\$345	\$1,000	\$1,000	\$500	\$1,000	Fuel as needed for transport of smart signs
MEMBERSHIPS AND SUBSCRIPTIONS	\$0	\$0	\$0	\$0	\$225	\$225	MDC Association of Police Chiefs membership
POLICE CRIME PREVENT TRAIN	\$0	\$200	\$3,000	\$3,000	\$3,000	\$3,000	Crime prevention training - estimated registration, per diem and hotel (\$2,400) and attendance to annual Law Enforcement Awards Gala - 6 tickets @ \$100 ea.
TRANSFER TO FACILITIES MAINTENANCE FUND	\$0	\$0	\$75,187	\$75,187	\$89,135	\$84,847	Police Department portion of Town Hall building expenses @ 27% of total cost
SUB-TOTAL POLICE EXPENDITURES:	\$6,810,495	\$6,813,691	\$7,603,028	\$7,603,028	\$7,755,184	\$8,254,172	
SCHOOL CROSSING GUARDS							
REGULAR SALARIES	\$76,514	\$73,494	\$89,495	\$64,970	\$74,063	\$65,785	Salaries include 7 crossing guards, 1 back-up guard and a supervisor
PAYROLL TAXES	\$4,634	\$5,353	\$6,846	\$6,846	\$5,666	\$5,033	Calculated based on 7.65% of salaries
FRS CONTRIBUTIONS	\$3,950	\$3,862	\$6,730	\$6,730	\$5,638	\$5,210	Rate increase from 7.52% to 7.92% thru Jul '18
WORKMAN'S COMPENSATION	\$0	\$0	\$3,019	\$3,019	\$0	\$0	-
OPERATING SUPPLIES	\$0	\$0	\$750	\$750	\$300	\$750	Includes stop signs, whistles and lanyards
UNIFORMS	\$2,870	\$3,417	\$3,000	\$3,000	\$3,000	\$3,000	Includes \$150 stipend for pants and shoes per guard (\$1,350), and \$1,650 for 3 shirts, raincoat, safety vest, light jacket and hat for 9 guards
EDUCATION & TRAINING		\$0		\$0	\$536	\$624	Intrepreter services to assist with training
SUB-TOTAL SCHOOL CROSSING GUARDS:	\$87,967	\$86,126	\$109,841	\$85,316	\$89,203	\$80,402	
TOTAL POLICE EXPENDITURES:	\$6,898,462	\$6,899,817	\$7,712,869	\$7,688,344	\$7,844,387	\$8,334,574	
PLANNING							
REGULAR SALARIES	\$318,946	\$262,090	\$95,000	\$95,000	\$107,825	\$116,000	Salaries for Planning Director.
PAYROLL TAXES	\$27,466	\$17,944	\$7,268	\$7,268	\$8,249	\$8,874	Calculated based on 7.65% of salaries
FRS CONTRIBUTIONS	\$25,212	\$19,244	\$7,144	\$7,144	\$8,187	\$9,187	Rate increase from 7.52% to 7.92% thru Jul '18
HEALTH & LIFE INSURANCE	\$40,034	\$33,870	\$10,191	\$10,191	\$8,659	\$10,729	Includes medical, dental, vision and life
WIRELESS STIPEND	\$838	\$557	\$480	\$480	\$462	\$480	Wireless stipend for Planning Director
PLANNING CONSULTING	\$2,000	\$0	\$8,000	\$8,000	\$55,200	\$55,200	Support for review and approval of major developments, special projects or planning studies
PLANNING & DEVELOPMENT CDMP	\$0	\$0	\$0	\$0	\$0	-\$127,835	Cost recovery credits

TOWN OF MIAMI LAKES
FY 2017-18 PROPOSED BUDGET
GENERAL FUND
Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2014-15 ACTUALS	FY2015-16 ACTUALS	FY2016-17 ADOPTED BUDGET	FY2016-17 AMENDED BUDGET	FY2016-17 YEAR END PROJECTION	FY2017-18 PROPOSED BUDGET	BUDGET COMMENTS
PLANNING-SITE PLAN REVIEW	\$0	\$0	\$500	\$500	\$0	\$500	Outside engineering support as required
PLANNING PRINTING COSTS	\$153	\$425	\$500	\$500	\$500	\$500	Printing of large plans
PLANNING RECORDING VAR FEES	\$0	-\$950	\$0	\$0	\$0	\$0	-
SUB-TOTAL PLANNING:	\$419,635	\$333,181	\$129,082	\$129,082	\$189,081	\$73,635	
CODE COMPLIANCE							
REGULAR SALARIES	\$0	\$0	\$69,581	\$70,277	\$72,418	\$95,486	Salaries for Code Compliance Manager at 50%, and Code Compliance Supervisor
PAYROLL TAXES	\$0	\$0	\$5,323	\$5,323	\$5,540	\$7,305	Calculated based on 7.65% of salaries
FRS CONTRIBUTIONS	\$0	\$0	\$5,233	\$5,233	\$5,446	\$7,563	Rate increase from 7.52% to 7.92% thru Jul '18
HEALTH & LIFE INSURANCE	\$0	\$0	\$17,582	\$17,582	\$17,026	\$20,459	Includes medical, dental, vision and life
SPECIAL MASTER	\$1,500	\$2,913	\$3,000	\$3,000	\$3,250	\$3,600	Assumes \$300 per hearing, 12 hearings/year for Special Master
CONTRACT CODE ENF SER	\$170,873	\$153,133	\$148,000	\$149,480	\$147,357	\$129,280	Two full-time contracted Code Officers
PLANNING MOBILE PHONES	\$940	\$257	\$360	\$360	\$302	\$360	Cell phones for 3 Code Officers
ABANDONED PROPERTY MAINT	\$6,154	\$1,071	\$2,000	\$2,000	\$1,500	\$1,500	Boarding up of windows, lawn mowing and clearing of abandoned property
CODE ENF LIEN RECORDING	\$7,030	\$8,228	\$7,000	\$7,000	\$7,000	\$8,000	Recording of liens
ALARM MONITORING PROGRAM	\$26,877	\$31,501	\$25,000	\$25,000	\$26,042	\$25,000	Cost of third party administration of False Alarm Reduction Program and Collection Agency to recover cost; fully offset by revenues
REMOTE ACCESS DEVICE	\$390	\$866	\$1,000	\$1,000	\$916	\$1,000	Data plans for Code Officers field services
CODE ENFORCEMENT UNIFORMS	\$260	\$372	\$600	\$600	\$400	\$0	Uniforms for field personnel
EDUCATION & TRAINING	\$0	\$0	\$1,000	\$1,000	\$1,500	\$1,500	FACE training, GIS training and other
SUB-TOTAL CODE COMPLIANCE:	\$220,007	\$198,341	\$285,678	\$287,854	\$288,696	\$301,053	
TRANSIT							
DEMAND SERVICES - CONTRACT	\$85,043	\$85,389	\$75,000	\$79,500	\$82,643	\$0	Funded in SRF - Transportation PTP 80%. FY17 includes bus service (\$58,800), fuel (\$5,600) vehicle repair & maintenance (\$6,600) and storage (\$4,000) and Sunday service.
SUB-TOTAL TRANSIT:	\$85,043	\$85,389	\$75,000	\$79,500	\$82,643	\$0	
TOTAL PLANNING, CODE COMPLIANCE & TRANSIT EXPENDITURES:	\$724,685	\$616,911	\$489,761	\$496,437	\$560,419	\$374,688	
QNIP							
QNIP DEBT SERVICE	\$153,423	\$153,423	\$153,423	\$153,423	\$0	\$0	
QNIP DEBT SERVICE - PRINCIPAL			\$0	\$0	\$104,980	\$110,345	
QNIP DEBT SERVICE - INTEREST			\$0	\$0	\$48,443	\$43,078	
TOTAL QNIP EXPENDITURES:	\$153,423	\$153,423	\$153,423	\$153,423	\$153,423	\$153,423	

TOWN OF MIAMI LAKES
FY 2017-18 PROPOSED BUDGET
GENERAL FUND
Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2014-15 ACTUALS	FY2015-16 ACTUALS	FY2016-17 ADOPTED BUDGET	FY2016-17 AMENDED BUDGET	FY2016-17 YEAR END PROJECTION	FY2017-18 PROPOSED BUDGET	BUDGET COMMENTS
BUILDING							
TRANSFER OUT TO BUILDING FUND	\$0	\$0	\$0	\$0	\$0	\$0	
SUB-TOTAL BUILDING EXPENDITURES:	\$1,073,750	\$1,016,766	\$0	\$0	\$0	\$0	See Building Department Fund
ZONING							
REGULAR SALARIES	\$0	\$0	\$93,380	\$93,930	\$104,905	\$104,294	Salaries for Zoning staff for 2 part-time Zoning Officials
PAYROLL TAXES	\$0	\$0	\$7,144	\$7,144	\$8,025	\$7,978	Calculated based on 7.65% of salaries.
FRS CONTRIBUTIONS	\$0	\$0	\$7,022	\$7,022	\$7,981	\$8,260	Rate increase from 7.52% to 7.92% thru Jul '18
HEALTH & LIFE INSURANCE	\$0	\$0	\$10,359	\$10,359	\$0	\$0	Includes medical, dental, vision and life
SUB-TOTAL ZONING EXPENDITURES	\$0	\$0	\$117,905	\$118,455	\$120,912	\$120,532	
TOTAL BUILDING & ZONING EXPENDITURES:	\$1,073,750	\$1,016,766	\$117,905	\$118,455	\$120,912	\$120,532	
PARKS - COMMUNITY SERVICES							
REGULAR SALARIES	\$507,223	\$637,035	\$339,950	\$293,719	\$292,064	\$302,675	Department restructured in FY17 to separate Parks and Community Engagement and Outreach functions
OVERTIME	\$152	\$108	\$1,000	\$1,000	\$1,000	\$500	For hourly employee overtime required to support events and activities
PAYROLL TAXES	\$41,847	\$48,303	\$25,796	\$25,796	\$22,343	\$23,155	Calculated based on 7.65% of salaries
FRS CONTRIBUTIONS	\$38,550	\$51,227	\$25,564	\$25,564	\$22,233	\$23,972	Rate increase from 7.52% to 7.92% thru Jul '18
HEALTH & LIFE INSURANCE	\$76,771	\$108,339	\$68,333	\$68,333	\$56,174	\$42,916	Includes medical, dental, vision and life
WIRELESS STIPEND	\$3,308	\$4,357	\$2,400	\$2,400	\$2,400	\$2,400	Stipend for Chief Operations Director, Arborist, and 3 field operations employees
PROFESSIONAL SERVICES	\$141,511	\$78,000	\$0	\$78,780	\$78,780	\$79,560	Contract services for Business Operations Supervisor
MILEAGE REIMB	\$367	\$0	\$0	\$0	\$0	\$0	Savings due to availability of Town vehicles for staff to use
VEHICLE REPAIR & MAINTENANCE	\$1,774	\$2,542	\$4,000	\$4,000	\$3,000	\$3,500	Maintenance and repairs of 4 vehicles
PRINTING EXPENSE	\$70	\$263	\$1,500	\$1,500	\$1,000	\$1,000	Savings due to digital marketing campaigns
ADMINISTRATIVE SUPPORT	\$0	\$0	\$0	\$0	\$10,500	\$0	Temporary staff to cover vacations, etc.
CREDIT CARD FEES	\$0	\$4,205	\$3,500	\$3,500	\$400	\$3,500	Includes credit card transaction fees for Parks
MISCELLANEOUS	\$169	\$543	\$600	\$600	\$613	\$700	Property taxes for Palm Springs N, Sec A (\$200) and Royal Oaks Security Guard Gate (\$500)
PARKS - PERMIT FEES	-\$125	\$1,281	\$500	\$500	\$500	\$0	Permits from MDC as needed
COACHES BACKGROUND CK	\$4,035	\$4,095	\$5,600	\$5,600	\$5,600	\$5,600	Background checks for all program coaches, instructors and volunteers
CHECK CERTIFICATION CLINIC	\$2,460	\$1,434	\$2,500	\$2,500	\$2,500	\$2,500	Certification provided by National Alliance of Youth Coaches
VEHICLE FUEL	\$3,641	\$3,930	\$5,000	\$5,000	\$4,127	\$5,000	Fuel, oil for 4 CLS vehicles
SUB-TOTAL COMMUNITY SERVICES:	\$821,752	\$945,661	\$486,243	\$518,792	\$503,234	\$496,977	

TOWN OF MIAMI LAKES
FY 2017-18 PROPOSED BUDGET
GENERAL FUND
Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2014-15 ACTUALS	FY2015-16 ACTUALS	FY2016-17 ADOPTED BUDGET	FY2016-17 AMENDED BUDGET	FY2016-17 YEAR END PROJECTION	FY2017-18 PROPOSED BUDGET	BUDGET COMMENTS
ROYAL OAKS PARK							
ROYAL OAKS PARK TELECOMMUNICATIONS	\$0	\$9,134	\$11,400	\$11,400	\$9,523	\$9,600	Phones (\$9,600)
ROYAL OAKS PARK UTILITIES	\$101,186	\$82,372	\$90,880	\$90,880	\$96,624	\$98,100	FPL (\$80,000), water and sewer (\$3,000) and waste removal (\$15,100)
ROP MAINTENANCE CONTRACT	\$356,292	\$304,561	\$358,050	\$353,550	\$331,399	\$358,050	Grounds Maintenance Contract (\$291,500); Janitorial pending contract (\$66,550)
ROP REPAIRS & MAINTENANCE (GROUNDS)	\$43,637	\$35,499	\$65,000	\$65,000	\$35,000	\$60,000	General grounds repairs including irrigation, sod, electrical, plumbing and field equipment (\$53,000), handyman services (\$7,000)
ROP OPERATING COSTS (FACILITY)	\$52,210	\$24,757	\$36,500	\$41,498	\$45,000	\$31,250	Facility repairs including electrical and plumbing (\$11,500), pest control(\$400), air condition (\$2,000), handyman services (\$12,000), fire and burglar alarm signals (\$2,950), AC and light monitoring (\$2,400)
ROP-FUR & EQUIP / NON CAP	\$0	\$0	\$5,000	\$5,000	\$5,000	\$5,000	Non-capital outlay replacement
MACHINERY AND EQUIPMENT		\$0	\$0	\$0	\$2,900	\$0	FY 17 ice machine
SUB-TOTAL ROYAL OAKS PARK:	\$578,113	\$465,961	\$566,830	\$567,328	\$525,446	\$562,000	
PARK EAST YOUTH CENTER							
SALARIES	\$0	\$0	\$30,000	\$30,440	\$48,564	\$44,872	Current salary and wages
PAYROLL TAXES	\$0	\$0	\$2,295	\$2,295	\$3,715	\$3,433	Calculated based on 7.65% of salary
FRS RETIREMENT CONTRIBUTION	\$0	\$0	\$2,256	\$2,256	\$3,451	\$5,493	Rate increase from 7.52% to 7.92% thru Jul '18
HEALTH & LIFE INSURANCE	\$0	\$0	\$10,191	\$10,191	\$7,980	\$19,461	Includes medical, dental, vision and life
WIRELESS STIPEND	\$0	\$0	\$0	\$0	\$480	\$480	Stipend for Recreation Specialist
JANITORIAL	\$0	\$24,786	\$30,600	\$30,600	\$30,600	\$30,600	Janitorial service
TELECOMMUNICATIONS	\$0	\$2,344	\$2,960	\$2,960	\$5,814	\$4,500	Phones, fire and burglar alarm
UTILITIES	\$0	\$9,668	\$18,000	\$18,000	\$14,260	\$14,070	FPL (\$6,250), water and sewer (\$4,000) and waste removal (\$3,420)
MAINTENANCE CONTRACT	\$0	\$3,537	\$16,485	\$16,485	\$15,960	\$12,500	Base grounds contract (\$12,500)
REPAIRS & MAINTENANCE (GROUNDS)	\$0	\$2,302	\$5,000	\$5,000	\$5,000	\$5,000	General grounds repairs including irrigation, sod and landscape repairs including handyman services (\$3,000)
OPERATING COSTS (FACILITY)	\$6	\$7,549	\$12,500	\$12,500	\$14,500	\$15,360	Operating costs for facility handyman/general repairs (\$6,500), Electrical (\$2,500), Plumbing (\$2,500), ac maintenance (\$1,000), pest control (\$360), and Art in Public Places maintenance (\$2,500)
MISCELLANEOUS EXPENSE	\$0	\$2,664	\$0	\$0	\$500	\$0	-
PARKS IMPROVEMENT / NON CAP	\$0	\$1,667	\$5,000	\$5,000	\$2,500	\$5,000	Facility and Grounds improvements
INFRASTRUCTURE	\$0	\$0	\$0	\$0	\$8,500	\$0	FY17 replacement exit doors
MACHINERY AND EQUIPMENT	\$0	\$0	\$0	\$0	\$4,065	\$0	FY17 Park signs
SUB-TOTAL PARK EAST YOUTH CENTER:	\$6	\$54,518	\$135,287	\$135,727	\$165,889	\$160,769	

TOWN OF MIAMI LAKES
FY 2017-18 PROPOSED BUDGET
GENERAL FUND
Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2014-15 ACTUALS	FY2015-16 ACTUALS	FY2016-17 ADOPTED BUDGET	FY2016-17 AMENDED BUDGET	FY2016-17 YEAR END PROJECTION	FY2017-18 PROPOSED BUDGET	BUDGET COMMENTS
PARK WEST - MARY COLLINS COMMUNITY CENTER							
JANITORIAL	\$39,180	\$39,024	\$42,768	\$42,768	\$40,880	\$40,880	Contract for janitorial services
TELECOMMUNICATIONS	\$0	\$1,673	\$2,000	\$2,000	\$2,654	\$2,400	Phones fire and burglar alarm
UTILITIES	\$48,158	\$19,340	\$22,100	\$22,100	\$23,119	\$22,700	FPL, waste, water and sewer
REPAIR & MAINTENANCE CONTRACT	\$53,400	\$22,803	\$21,195	\$21,195	\$21,195	\$30,850	Base grounds contract (\$24,994), 12 additional mows for event support (\$5,646) and pest control (\$210)
REPAIR AND MAINTENANCE (GROUNDS)	\$256,897	\$7,630	\$7,500	\$7,500	\$7,500	\$7,500	General grounds repair, irrigation, sod, landscaping and maintenance, including handyman services (\$4,000)
REPAIR AND MAINTENANCE (FACILITY)	\$212	\$16,984	\$27,000	\$27,000	\$27,000	\$27,000	General facility repairs and maintenance including plumbing and electrical (\$5,700), handyman services (\$14,000), fire alarm monitoring (\$2,100), pest control (\$400), a/c maintenance and monitoring (\$4,800).
PARKS IMP - OPERATING	\$54,525	\$4,640	\$20,000	\$20,000	\$10,000	\$20,000	Grounds improvement including irrigation, landscaping and sod
INFRASTRUCTURE	\$0	\$12,984	\$0	\$15,505	\$12,566	\$0	FY17 include fire alarm equipment
PARKS - CAP OUTLAY	\$7,146	\$0	\$0	\$0	\$4,065	\$0	FY17 include park signs
SUB-TOTAL MINI PARK - WEST:	\$459,518	\$125,078	\$142,563	\$158,068	\$148,979	\$151,330	
MIAMI LAKES OPTIMIST PARK							
MIAMI LAKES OPTIMIST TELECOMMUNICATIONS	\$0	\$7,935	\$11,025	\$11,025	\$9,873	\$11,025	Phones fire and burglar alarm
MIAMI LAKES OPTIMIST UTILITIES	\$117,636	\$100,261	\$132,300	\$132,300	\$114,197	\$121,080	FPL, waste, water and sewer.
MIAMI LAKES OPTIMIST PARK MAINTENANCE	\$497,777	\$496,123	\$499,900	\$499,900	\$516,485	\$549,890	Contract with Brightview including janitorial and pressure cleaning of dock
REPAIRS AND MAINTENANCE (GROUNDS)	\$0	\$33,649	\$36,000	\$36,000	\$36,000	\$36,000	General grounds repairs including, irrigation, sod, electrical, plumbing including handyman services (\$5,000)
REPAIRS AND MAINTENANCE (FACILITY)	\$30	\$4,292	\$16,000	\$16,000	\$16,000	\$18,285	General facility repairs including handyman services (\$10,000), fire alarm monitoring (\$3,000), a/c maintenance (\$2,400), Art in Public Places maintenance (\$2,585), pest control (\$300)
MIAMI LAKES PARK MARINA OPERATIONS	\$264	\$4,360	\$1,500	\$1,500	\$1,500	\$1,500	Bait & tackle
MIAMI LAKES PARK/IMPROVEMENTS	\$37,185	\$21,283	\$20,000	\$20,000	\$20,000	\$20,000	Park and facility improvements including athletic
JB -TOTAL MIAMI LAKES OPTIMIST PARK:	\$652,893	\$667,903	\$716,725	\$716,725	\$714,055	\$757,780	
MINI PARKS							
UTILITIES	\$0	\$18,744	\$22,000	\$22,000	\$25,597	\$24,000	FPL (\$16,000), water and sewer (\$6,000)
MAINTENANCE CONTRACT	\$84	\$234,375	\$252,317	\$252,317	\$255,356	\$244,000	Grounds maintenance contract with Superior (\$244,000) Annual wood fiber playground mulch replenishment; Red mulch applications for tree trunks & landscape beds 1x/year

TOWN OF MIAMI LAKES
FY 2017-18 PROPOSED BUDGET
GENERAL FUND
Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2014-15 ACTUALS	FY2015-16 ACTUALS	FY2016-17 ADOPTED BUDGET	FY2016-17 AMENDED BUDGET	FY2016-17 YEAR END PROJECTION	FY2017-18 PROPOSED BUDGET	BUDGET COMMENTS
REPAIRS & MAINTENANCE (GROUNDS)	\$1	\$31,601	\$44,330	\$44,330	\$42,127	\$63,610	General grounds repairs including irrigation, sod, debris removal (\$30,000), K-9 Cove maintenance (\$13,000), lake maintenance (12,000), playground cleaning (\$7,960) and pest control (\$650)
MINI PARKS-TREE TRIMMING	\$34,564	\$14,460	\$27,500	\$27,500	\$27,500	\$27,500	Various contracts to supplement off year of three year trimming cycle, includes annual cycle for palms
FURNITURE & NON CAPITAL OUTLAY	\$0	\$4,850	\$5,000	\$5,000	\$5,000	\$5,000	Pocket parks and playground amenities replacement
SUB-TOTAL MINI PARKS:	\$34,649	\$306,970	\$351,147	\$351,147	\$355,581	\$364,110	
BARBARA GOLEMAN							
BARBARA GOLEMAN MAINT	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	Per agreement
SUB-TOTAL BARBARA GOLEMAN :	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	
TOTAL PARKS - COMMUNITY SERVICES	\$2,550,930	\$2,570,091	\$2,402,795	\$2,451,787	\$2,417,185	\$2,496,966	
COMMUNITY ENGAGEMENT AND OUTREACH							
LEISURE SERVICES							
SALARIES	\$3,069	\$30,161	\$289,224	\$295,344	\$288,537	\$287,282	Department restructured in FY17 to separate Parks and Community Engagement and Outreach
PAYROLL TAXES	\$235	\$2,197	\$22,126	\$22,126	\$22,073	\$21,977	Calculated based on 7.65% of salaries
FRS RETIREMENT CONTRIBUTION	\$0	\$2,080	\$21,750	\$21,750	\$21,961	\$22,753	Rate increase from 7.52% to 7.92% thru Jul '18
HEALTH & LIFE INSURANCE	\$0	\$4,219	\$30,572	\$30,572	\$30,766	\$42,916	Includes medical, dental, vision and life
WIRELESS STIPEND	\$0	\$0	\$1,440	\$1,440	\$1,440	\$1,440	Stipend for Director, 1 Leisure Services Manager and 1 Leisure Services Coordinator
YOUTH CENTER COMMUNITY PROGRAMS	\$0	\$5,301	\$10,100	\$10,100	\$10,100	\$10,100	Bus transportation for educational and community service opportunity field trips (\$2,760), equipment and supplies for workshops and theme nights, monthly punch card prizes, movie licensing, entry fees, etc. (\$4,700), t-shirts (\$200) and high top chairs for study room (\$2,440)
TOWN COMMUNITY PROGRAMS	\$18,600	\$13,495	\$14,795	\$14,795	\$14,795	\$14,795	Annual recitals (\$2,510), supplies for table tennis, archery, painting showcase & other (\$7,185), arts & craft and fitness for special needs adults (\$3,100), SAFE Flight Program (\$2,000)
SMART CITY PROGRAM	\$0	\$0	\$0	\$0	\$0	\$0	Smart and Connected Community Master Plan
SAFE FLIGHT AVIATION	\$0	\$0	\$0	\$0	\$0	\$0	Contribution to SAFE Flight Program
UNIFORMS	\$29	\$1,110	\$1,040	\$1,040	\$1,040	\$0	Includes all parks staff uniforms
SUB-TOTAL LEISURE SERVICES:	\$21,933	\$58,563	\$391,047	\$397,166	\$390,712	\$401,262	

TOWN OF MIAMI LAKES
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GENERAL FUND
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ACCOUNT NAME/DESCRIPTION	FY2014-15 ACTUALS	FY2015-16 ACTUALS	FY2016-17 ADOPTED BUDGET	FY2016-17 AMENDED BUDGET	FY2016-17 YEAR END PROJECTION	FY2017-18 PROPOSED BUDGET	BUDGET COMMENTS
ECONOMIC DEVELOPMENT							
SALARIES	\$0	\$0	\$22,700	\$22,700	\$0	\$22,700	Portion of Director's salary
PAYROLL TAXES	\$0	\$0	\$1,737	\$1,737	\$0	\$1,737	Calculated based on 7.65% of salary
FRS RETIREMENT CONTRIBUTION	\$0	\$0	\$1,690	\$1,690	\$0	\$1,798	Rate increase from 7.52% to 7.92% thru Jul '18
HEALTH & LIFE INSURANCE	\$0	\$0	\$0	\$0	\$0	\$0	Includes medical, dental, vision and life
WIRELESS STIPEND	\$0	\$0	\$240	\$240	\$0	\$240	cell phone allowance
SUB-TOTAL ECONOMIC DEVELOPMENT:	\$0	\$0	\$26,367	\$26,367	\$0	\$26,474	
COMMUNICATIONS							
SALARIES	\$0	\$0	\$22,700	\$22,700	\$17,065	\$22,700	Part-time Information Officer
PAYROLL TAXES	\$0	\$0	\$1,737	\$1,737	\$1,305	\$1,737	Calculated based on 7.65% of salary
FRS RETIREMENT CONTRIBUTION	\$0	\$0	\$1,690	\$1,690	\$1,299	\$1,798	Rate increase from 7.52% to 7.92% thru Jul '18
HEALTH & LIFE INSURANCE	\$0	\$0	\$0	\$0	\$0	\$0	Includes medical, dental, vision and life
WIRELESS STIPEND	\$0	\$0	\$240	\$240	\$0	\$240	cell phone allowance
SUB-TOTAL COMMUNICATIONS:	\$0	\$0	\$26,367	\$26,367	\$19,670	\$26,474	
SPECIAL EVENTS							
SALARIES	\$0	\$0	\$58,384	\$59,064	\$67,992	\$69,360	Current Salary and Wages
PAYROLL TAXES	\$0	\$0	\$4,466	\$4,466	\$5,201	\$5,306	Calculated based on 7.65% of salary
FRS RETIREMENT CONTRIBUTION	\$0	\$0	\$4,390	\$4,390	\$5,176	\$5,493	Rate increase from 7.52% to 7.92% thru Jul '18
HEALTH & LIFE INSURANCE	\$0	\$0	\$17,582	\$17,582	\$12,134	\$19,461	Includes medical, dental, vision and life
WIRELESS STIPEND	\$0	\$0	\$480	\$480	\$480	\$480	cell phone allowance
SPEC EVENTS VETERANS DAY	\$6,870	\$6,863	\$6,000	\$6,000	\$6,000	\$6,000	Veterans Day Parade supplies.
SPEC EVENTS 4TH JULY	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	Fireworks contract
SUB-TOTAL SPECIAL EVENTS:	\$31,870	\$56,635	\$116,303	\$116,983	\$121,983	\$144,167	
COMMITTEES							
NEIGHBORHOOD IMPROVEMENT COMMITTEE							
BEAUTIFICATION COMMITTEE AWARDS	\$0	\$0	\$0	\$0	\$0	\$2,000	
LAKE LAKE AWARENESS MONTH	\$0	\$223	\$200	\$200	\$200	\$0	
PEDES PEDESTRIAN & BIKE INITIATIVES	\$0	\$0	\$0	\$2,350	\$2,350	\$6,000	
LAKE TESTING	\$0	\$850	\$850	\$0	\$0	\$0	
HOA QUARTERLY HOA PROJECTS	\$117	\$0	\$100	\$100	\$100	\$500	
LITT ANTI LITTER CAMPAIGN	\$0	\$1,495	\$1,500	\$0	\$0	\$0	
PROJ COMM PROJECTS/HOME IMPROVEMENT	\$0	\$0		\$0	\$0	\$500	
THE HOUSE/BUSINESS MONTH CONTEST	-\$52	\$0	\$0	\$0	\$0	\$0	
TOTAL NEIGHBORHOOD IMP COMMITTEE:	\$64	\$2,568	\$2,650	\$2,650	\$2,650	\$9,000	

TOWN OF MIAMI LAKES
FY 2017-18 PROPOSED BUDGET
GENERAL FUND
Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2014-15 ACTUALS	FY2015-16 ACTUALS	FY2016-17 ADOPTED BUDGET	FY2016-17 AMENDED BUDGET	FY2016-17 YEAR END PROJECTION	FY2017-18 PROPOSED BUDGET	BUDGET COMMENTS
CULTURAL AFFAIRS COMMITTEE							
BASEL ART BASEL MIAMI LAKES	\$0	\$0	\$1,500	\$1,500	\$1,500	\$1,500	
BLACK BLACK HISTORY MONTH CONCERT	\$0	\$0	\$2,750	\$3,450	\$2,750	\$3,750	
FILM CLASSIC FILM IN THE PARK	\$0	\$0	\$2,650	\$2,650	\$2,650	\$0	
WOMEN WOMEN HISTORY MONTH	\$0	\$0	\$1,250	\$1,250	\$1,250	\$2,250	
SCOT SCOTTISH AMERICAN HERITAGE MONTH	\$0	\$0	\$600	\$600	\$600	\$1,000	
BOOK BOOK READING	\$591	\$582	\$750	\$750	\$750	\$750	
COF CONCERT ON THE FAIRWAY	\$12,144	\$10,901	\$10,500	\$9,800	\$10,425	\$10,500	
CON CONCERTS	\$4,504	\$14,645	\$4,500	\$4,500	\$4,500	\$4,500	
FT FISHING	\$0	\$0	\$500	\$500	\$500	\$500	
FOUR FOURTH OF JULY	\$12,385	\$13,213	\$11,500	\$14,250	\$11,500	\$11,500	
HISP HISPANIC HERITAGE	\$0	\$318	\$10,500	\$10,200	\$10,500	\$10,500	
S FLI SPRING FLING(PAINT A PICTURE)	\$492	\$878	\$600	\$600	\$600	\$600	
TOTAL CULTURAL AFFAIRS COMMITTEE:	\$30,116	\$40,536	\$47,600	\$50,050	\$47,525	\$47,350	
ECONOMIC DEVELOPMENT COMMITTEE							
MARKE MARKETING MATERIALS	\$18,337	\$1,415	\$7,000	\$7,000	\$7,000	\$11,000	
ML CH MISC EXPENSES	\$0	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	
REALT REALTOR EVENTS	\$0	\$3,000	\$5,200	\$5,200	\$5,200	\$5,200	
TRADE SHOW - BIO FLORIDA	\$0	\$1,347	\$0	\$0	\$0	\$0	
SHOWS MISC EXPENSES	\$100	\$4,965	\$3,000	\$3,000	\$3,000	\$3,000	
AL ECONOMIC DEVELOPMENT COMMITTEE:	\$18,437	\$17,727	\$22,200	\$22,200	\$22,200	\$26,200	
EDUCATIONAL ADVISORY BOARD							
AP LANGUAGE ARTS PROGRAM	\$16,653	\$17,147	\$26,000	\$26,000	\$26,000	\$26,000	
FRIEN FRIENDS OF THE LIBRARY	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	
IMAG IMAGINATION LIBRARY	\$1,760	\$2,823	\$2,000	\$2,700	\$2,000	\$4,000	
MISC. MISC. EXPENSES	\$661	\$585	\$300	\$300	\$300	\$300	
SAT/ SAT/ACT PREP COURSES	\$4,021	\$4,502	\$4,000	\$4,080	\$4,000	\$12,000	
STEM ELECTIVE COURSES	\$0	\$9,347	\$10,000	\$10,000	\$10,000	\$10,000	
EVENT TOWN EVENTS	\$0	\$0	\$2,000	\$2,000	\$2,000	\$2,000	
TEST STANDARDIZED TESTING SUPPORT	\$0	\$0	\$10,000	\$9,300	\$10,000	\$0	
TOTAL EDUCATIONAL ADVISORY BOARD:	\$46,095	\$40,070	\$58,300	\$58,380	\$58,300	\$58,300	
ELDERLY AFFAIRS COMMITTEE							
FORU COMMUNITY FORUMS	\$1,840	\$2,183	\$1,500	\$1,500	\$1,500	\$2,500	
HF EAC - HEALTH FAIR	\$2,491	\$2,071	\$500	\$4,900	\$500	\$500	
METET MEET & EAT	\$4,419	\$5,626	\$4,000	\$4,500	\$4,000	\$7,800	
MISC MISC EXPENSE/SUPPLIES	\$0	\$268	\$2,500	\$2,500	\$2,500	\$2,500	
SENIO SENIOR FIELD TRIP	\$4,722	\$6,353	\$6,000	\$6,000	\$6,000	\$6,000	
SG SR. GAMES	\$2,488	\$2,355	\$2,500	\$3,000	\$2,500	\$2,500	
SRSO SENIOR SOCIAL	\$14,232	\$20,769	\$19,000	\$19,000	\$19,000	\$15,200	
TOTAL ELDERLY AFFAIRS COMMITTEE:	\$30,258	\$39,625	\$36,000	\$41,400	\$36,000	\$37,000	

TOWN OF MIAMI LAKES
FY 2017-18 PROPOSED BUDGET
GENERAL FUND
Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2014-15 ACTUALS	FY2015-16 ACTUALS	FY2016-17 ADOPTED BUDGET	FY2016-17 AMENDED BUDGET	FY2016-17 YEAR END PROJECTION	FY2017-18 PROPOSED BUDGET	BUDGET COMMENTS
YOUTH ACTIVITIES TASK FORCE							
BR BICYCLE RODEO	\$2,996	\$997	\$2,500	\$5,800	\$6,500	\$6,000	
HHH HALLOWEEN HAUNTED HOUSE	\$4,661	\$8,019	\$8,500	\$12,307	\$12,325	\$10,000	
ICE ICE CREAM SOCIAL	\$0	\$0	\$0	\$2,500	\$0	\$0	
JUST JUST RUN	\$1,590	\$636	\$1,000	\$1,000	\$1,000	\$2,000	
MISC EXP	\$0	\$391	\$0	\$0	\$0	\$0	
MLR MIAMI LAKES ROCKS	\$8,219	\$4,143	\$0	\$0	\$0	\$0	
MP MOVIES IN THE PARK	\$14,367	\$19,571	\$21,000	\$24,041	\$25,223	\$11,000	
RELAY RELAY FOR LIFE	\$0	\$0	\$0	\$250	\$250	\$250	
SPRIN SPRING FLING	\$3,793	\$4,356	\$6,000	\$7,700	\$7,000	\$7,000	
SPORT SPORTS PALOOZA/PRO SPORTS DAY	\$0	\$0	\$1,000	\$2,000	\$2,000	\$2,000	
SUMMER YOUTH EMPL INITIATIVE	\$0	\$0	\$1,000	\$1,000	\$1,000	\$300	
WINTERFEST	\$0	\$7,500	\$0	\$0	\$0	\$6,450	
TOTAL YOUTH ACTIVITIES TASK FORCE:	\$41,257	\$45,613	\$41,000	\$56,598	\$55,298	\$45,000	
PUBLIC SAFETY COMMITTEE							
PUBLIC SAFETY IDENTITY THEFT PREVENTION	\$125	\$0	\$0	\$0	\$0	\$600	
BRKF POLICE APPRECIATION EVENT/BREAKFAST	\$1,485	\$1,529	\$1,000	\$1,500	\$1,000	\$1,000	
CERT C.E.R.T TRAINING	\$0	\$0	\$250	\$250	\$250	\$250	
EDUCATIONAL MATERIALS	\$0	\$581	\$750	\$750	\$750	\$750	
TOTAL PUBLIC SAFETY COMMITTEE:	\$1,610	\$2,110	\$2,000	\$2,500	\$2,000	\$2,600	
VETERANS AFFAIRS COMMITTEE							
CARE PACKAGE DRIVE	\$0	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	
DED C DEDICATION CEREMONY-VETS MEM	\$162	\$0	\$0	\$0	\$0	\$0	
FLAG FLAG RETIREMENT CEREMONY	\$134	\$100	\$100	\$100	\$100	\$0	
MEMORIAL HONOR FUND	\$0	\$0	\$0	\$0	\$0	\$500	
MM MARLINS FIELD TRIP-MILITARY MONDAY	\$0	\$51	\$0	\$0	\$0	\$0	
PLAQU PURCH TREES W/PLAQUES	\$798	\$57	\$900	\$900	\$900	\$900	
TOTAL VERTERANS AFFAIRS COMMITTEE:	\$1,381	\$1,208	\$2,000	\$2,000	\$2,000	\$2,400	
TOTAL COMMITTEES EXPENDITURES:	\$169,219	\$189,458	\$211,750	\$235,778	\$225,973	\$227,850	
TOTAL COMMUNITY ENGAGEMENT AND OUTREACH EXPENDITURES	\$223,021	\$304,656	\$771,834	\$802,661	\$758,338	\$826,228	

TOWN OF MIAMI LAKES
FY 2017-18 PROPOSED BUDGET
GENERAL FUND
Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2014-15 ACTUALS	FY2015-16 ACTUALS	FY2016-17 ADOPTED BUDGET	FY2016-17 AMENDED BUDGET	FY2016-17 YEAR END PROJECTION	FY2017-18 PROPOSED BUDGET	BUDGET COMMENTS
PUBLIC WORKS							
PUBLIC WORKS ADMINISTRATION							
REGULAR SALARIES	\$102,413	\$114,497	\$119,500	\$106,045	\$102,148	\$114,975	50% funding for Chief of Operations and 50% PW Director salaries
COMPENSATED ABSENCES	\$0	\$3,622	\$0	\$0	\$0	\$0	-
PAYROLL TAXES	\$7,946	\$7,969	\$8,931	\$8,931	\$7,814	\$8,796	Calculated based on 7.65% of salaries
FRS CONTRIBUTIONS	\$7,279	\$5,619	\$8,234	\$8,234	\$7,770	\$9,106	Rate increase from 7.52% to 7.92% thru Jul '18
HEALTH & LIFE INSURANCE	\$10,783	\$9,931	\$10,945	\$10,945	\$8,369	\$11,751	Includes medical, dental, vision and life
WIRELESS STIPEND	\$515	\$242	\$480	\$480	\$388	\$720	50% Stipend for Chief of Operations, PW Director and Manager
PROFESSIONAL SERVICES	\$0	\$0	\$0	\$14,068	\$14,068	\$0	Funding for professional consulting services as needed. FY17 includes services for Public Works Director vacancy
TOWN ENGINEER	\$29,695	\$48,037	\$25,000	\$25,000	\$20,000	\$25,000	EA Perez for townwide projects and misc drainage (\$10,000); KHA (\$15,000) for other inspections support
PERMITS PLAN REVIEW	\$25,403	\$35,793	\$38,000	\$38,000	\$55,810	\$45,840	Independent Contractor for plans review and inspections. Offset by PW Permit revenues
VEHICLE REPAIR & MAINTENANCE	\$3,232	\$4,891	\$4,000	\$4,000	\$4,000	\$4,000	Maintenance for 2 PW vehicles
UNDERGROUND UTILITY LOCATION	\$22,438	\$34,880	\$27,240	\$45,740	\$44,529	\$31,054	Underground utility markings: High Tech (\$29,457), Sunshine state one call (\$1,597)
PW MISCELLANEOUS	\$3,830	\$4,732	\$5,000	\$5,000	\$5,000	\$5,000	Removal of holiday banners
OPERATING SUPPLIES	\$3,084	\$1,680	\$3,000	\$3,000	\$3,000	\$3,000	banners, chlorine, tools, materials for field work
UNIFORMS	\$40	\$127	\$40	\$40	\$40	\$0	Staff shirts for PW Director and PW Manager
VEH OPERATING & MAINT	\$2,357	\$3,711	\$3,000	\$3,000	\$2,855	\$3,000	Fuel and lubricants for 2 PW vehicles
FURN & EQUIP NON CAPITAL	\$3,999	\$802	\$4,000	\$4,000	\$2,500	\$2,000	Signage, barricades and other PW equipment.
I-TOTAL PUBLIC WORKS ADMINISTRATION:	\$193,013	\$276,534	\$257,370	\$276,483	\$278,293	\$264,242	
PW - GREEN SPACE							
RIGHT OF WAY ELECTRICITY	\$9,514	\$8,508	\$11,000	\$11,000	\$8,385	\$11,000	Electricity for entrance features, fountains and pumps
WATER	\$44,072	\$60,905	\$65,000	\$65,000	\$52,030	\$60,000	Water and sewer
REPAIR & MAINTENANCE	\$502,166	\$420,260	\$523,247	\$464,747	\$451,137	\$453,743	Grounds (\$248,235), FDOT ROW (\$14,884), Flowers/landscape beds and cul-de-sac (\$81,624), litter and debris/doggie stations (\$94,000), misc repairs including plumbing, electrical and handyman services (\$15,000)
PUBLIC WORK ENTRY MAINT	\$2,280	\$2,428	\$4,700	\$4,700	\$5,238	\$4,700	Includes maintenance (\$2,700) and painting (\$2,000) of 3 entrance features at 67th, 154th and 87th Avenues
EXTERMINATION SERVICES	\$1,250	\$4,969	\$3,000	\$3,000	\$3,000	\$3,000	Extermination of rodents, bees, dead animals, etc

TOWN OF MIAMI LAKES
FY 2017-18 PROPOSED BUDGET
GENERAL FUND
Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2014-15 ACTUALS	FY2015-16 ACTUALS	FY2016-17 ADOPTED BUDGET	FY2016-17 AMENDED BUDGET	FY2016-17 YEAR END PROJECTION	FY2017-18 PROPOSED BUDGET	BUDGET COMMENTS
PW TREE REMOVAL	\$16,950	\$19,945	\$20,000	\$28,500	\$28,500	\$22,000	Removal of invasive, hazardous or dead trees
TREE TRIMMING	\$130,916	\$135,662	\$170,000	\$210,000	\$210,000	\$229,000	Per contract based on three year cycle; 5700 trees per cycle; includes annual cycle for aesthetic pruning along the major corridors
NEW TREE PLANTING	\$15,340	\$56,273	\$50,000	\$50,000	\$50,000	\$55,000	Tree planting
BEAUTIFICATION PLAN	\$25,989	\$8,989	\$0	\$21,000	\$0	\$0	FY17 Landscape and ground cover at SE corner of NW 154th Street and Palmetto
SUB-TOTAL PW-GREEN SPACE:	\$763,656	\$717,938	\$846,947	\$857,947	\$808,290	\$838,443	
TOTAL PUBLIC WORKS EXPENDITURES:	\$956,670	\$994,472	\$1,104,317	\$1,134,430	\$1,086,583	\$1,102,685	
NON-DEPARTMENTAL							
BAD DEBT EXPENSE- EMPLOY TAX 1	\$0	\$0	\$0	\$0	\$1,664	\$0	
BAD DEBT EXPENSE- ALARMS	\$0	\$0	\$0	\$0	\$85,038	\$0	FY17 Write off Alarm Debt
EX ORD ITEM, PUBLIC OFFICIALS LEGAL REIMB	\$0	\$460,000	\$0	\$0	\$0	\$0	
SPECIAL ITEM, FEMA REIMB	\$0	\$746,705	\$0	\$0	\$0	\$0	
OPERATING SURPLUS	\$0	\$0	\$0	\$121,443	\$0	\$0	
RESERVE FOR LITIGATION/SETTLEMENT	\$0	\$0	\$0	\$190,000	\$190,000	\$500,000	Reserve for Pizzi vs Town of Miami Lakes legal fee settlement
TOTAL NON-DEPARTMENTAL EXPENDITURES	\$0	\$1,206,705	\$0	\$311,443	\$276,702	\$500,000	
TOTAL GENERAL FUND EXPENDITURES	\$16,438,995	\$18,536,650	\$15,787,601	\$17,202,422	\$17,162,153	\$16,858,197	

TOWN OF MIAMI LAKES
FY 2017-18 PROPOSED BUDGET
SPECIAL REVENUE FUNDS
Revenue and Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2014-15 ACTUALS	FY2015-16 ACTUALS	FY2016-17 ADOPTED BUDGET	FY2016-17 AMENDED BUDGET	FY2016-17 YEAR END PROJECTION	FY2017-18 PROPOSED BUDGET	BUDGET COMMENTS
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SPECIAL REVENUE FUND

TRANSPORTATION GAS TAX

REVENUE

1ST LOCAL OPT GAS TAXES - 6C	\$405,223	\$400,889	\$425,500	\$425,500	\$415,048	\$373,572	Based on Dept of Revenue estimate
SR TRANSP BUDGET CARRYFORWARD	\$0	\$0	\$0	\$0	\$12,216	\$16,764	
TOTAL REVENUES	\$405,223	\$400,889	\$425,500	\$425,500	\$427,264	\$390,336	

EXPENDITURE

TRANSP- ADA COMPLIANCE	\$24,500	\$24,617	\$30,000	\$30,000	\$30,000	\$25,000	Sidewalk repairs for ADA compliance
ROADS - POTHOLE REPAIRS	\$18,563	\$12,803	\$20,000	\$20,000	\$20,000	\$20,000	Continuation of town-wide pothole repairs
SIDEWALK PRESSURE CLEANING	\$89,893	\$78,284	\$85,000	\$85,000	\$85,000	\$80,000	Sidewalks throughout Town and main roads
ROADS - SIDEWALK REPLACEMENT	\$214,308	\$164,518	\$175,000	\$175,000	\$170,000	\$170,000	Complete replacement of trip hazard and sidewalks
ROADS - STRIPING & SIGNS	\$24,392	\$19,224	\$15,500	\$15,500	\$15,500	\$15,336	Sign replacement and crosswalk improvement
TRANSP - ROAD SYSTEM MAINT	\$130,985	\$89,226	\$100,000	\$100,000	\$90,000	\$80,000	60% roadway repairs and 40% median repairs (Irrigation and non-capital beautification improvements)
TOTAL EXPENDITURES	\$502,641	\$388,673	\$425,500	\$425,500	\$410,500	\$390,336	

TRANSIT

REVENUE

TRANSPORTATION 20% SALES TAX	\$234,441	\$241,864	\$230,000	\$230,000	\$232,508	\$240,000	20% of Half Cent Surtax for transit use only
STATE GRANT BUS OPERATING	\$30,044	\$0	\$0	\$0	\$0	\$0	-
SR TRANSIT BUDGET CARRYFORWARD	\$0	\$0	\$517,853	\$517,853	\$496,128	\$258,877	Prior year fund balance carryforward
TOTAL REVENUES	\$297,991	\$241,864	\$747,853	\$747,853	\$728,636	\$498,877	

EXPENDITURE

REGULAR SALARIES	\$36,474	\$42,058	\$50,750	\$50,750	\$27,360	\$38,500	Salary and wages for full- time employee to manage transit and traffic issues (Senior Planner and Junior
BONUS/COST OF LIVING ADJUSTMENT	\$0	\$0	\$0	\$0	\$0	\$770	2% COLA effective March 2018
PAYROLL TAXES	\$2,689	\$3,095	\$3,882	\$3,882	\$2,093	\$2,946	Calculated based on 7.65% of salaries
FRS CONTRIBUTIONS	\$2,572	\$3,083	\$3,816	\$3,816	\$2,082	\$3,049	Rate increase from 7.52% to 7.92% thru Jul '18
HEALTH AND LIFE INSURANCE	\$3,945	\$7,116	\$20,382	\$20,382	\$2,394	\$5,969	Includes medical, dental, vision and life
PROFESSIONAL SERVICES	\$0	\$0	\$0	\$0	\$2,000	\$0	
TRAFFIC STUDIES	\$41,245	\$8,366	\$25,000	\$25,000	\$0	\$125,000	Traffic studies as needed, including Park and Ride Feasibility Study (\$100,000)
TRANSIT BUS CIRCULATOR CO	\$203,606	\$114,675	\$124,950	\$124,950	\$120,875	\$124,950	Operation for Moover service
TRANSIT BUS SHELTER INS	\$20,662	\$22,950	\$22,950	\$22,950	\$25,665	\$25,665	Insurance for buses and bus shelters
TRAVEL & PER DIEM	\$439	\$255	\$1,500	\$1,500	\$500	\$1,500	Tolls, mileage, airfare to meetings & conferences
TRANSIT BUS SHELTERS REPAIRS & MAINT	\$8,415	\$21,068	\$16,000	\$16,000	\$10,000	\$16,000	Repair and maintenance of 23 bus shelters (\$10,000) and bus stop signs (\$6,000)

TOWN OF MIAMI LAKES
FY 2017-18 PROPOSED BUDGET
SPECIAL REVENUE FUNDS
Revenue and Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2014-15 ACTUALS	FY2015-16 ACTUALS	FY2016-17 ADOPTED BUDGET	FY2016-17 AMENDED BUDGET	FY2016-17 YEAR END PROJECTION	FY2017-18 PROPOSED BUDGET	BUDGET COMMENTS
GPS REPAIR AND MAINTENANCE	\$0	\$4,339	\$8,600	\$8,600	\$6,470	\$8,600	Annual maintenance on GPS (\$1,700), monthly tracking (\$5,400) and repairs to cameras (\$1,500)
TRANSIT BUS REPAIR AND MAINTENANCE	\$0	\$52,129	\$35,000	\$54,000	\$52,864	\$61,000	Maintenance and repair service including parts and labor (\$48,000), storage fee (\$8,000), vehicle wash (\$5,000)
CONTINGENCY	\$0	\$0	\$377,523	\$358,523	\$0	\$26,928	Contingency for transit project needs
MARKETING PROMOTIONAL SUPPORT	\$9,599	\$7,298	\$20,000	\$20,000	\$5,000	\$20,000	Production of marketing materials and promotional support for Transit Program
TRANSIT ADMIN PROG EXP5%	\$11,722	\$12,093	\$11,500	\$11,500	\$11,486	\$12,000	Administrative expense
FUEL, GAS, OIL	\$0	\$21,148	\$25,000	\$25,000	\$25,482	\$25,000	Fuel for 2 transit buses
EDUCATION & TRAINING	\$165	\$2,369	\$1,000	\$1,000	\$1,000	\$1,000	Training
BUS STOP SIGNS	\$0	\$64,701	\$0	\$0	\$0	\$0	-
GLOBAL POSITIONING SYSTEM	\$2,040	\$8,558	\$0	\$0	\$0	\$0	Internal/external cameras for circulators
TRANSFER OUT TO GENERAL FUND	\$0	\$0	\$0	\$0	\$174,490	\$0	FY17 reflects transfer per CITT 2016 Audit
TOTAL EXPENDITURES	\$343,571	\$395,301	\$747,853	\$747,853	\$469,760	\$498,877	

IMPACT FEES - POLICE

REVENUE

IMPACT FEES - PUBLIC SAFETY	\$20,474	\$0	\$0	\$0	\$0	\$0	
TRANSF FROM POLICE IMPACT FEES - FD105		\$0	\$0	\$0	-\$36,475	\$0	
SPEC REV POLICE BUD CARRYFWD	\$0	\$0	-\$138,536	-\$138,536	\$0	\$0	
TOTAL REVENUES	\$20,474	\$0	-\$138,536	-\$138,536	-\$36,475	\$0	CLOSE OUT TO IMPACT FEE FUND

EXPENDITURE

POLICE IMPACT FEE EXP	\$0	\$0	-\$138,536	-\$138,536	\$0	\$0	
TRANSFER OUT - CIP FUND	\$0	\$0	\$0	\$0	\$0	\$0	
TOTAL EXPENDITURES	\$0	\$0	-\$138,536	-\$138,536	\$0	\$0	CLOSE OUT TO IMPACT FEE FUND

TREE ORDINANCE - BLACK OLIVE REMOVAL PROGRAM

REVENUE

BLACK OLIVE PROGRAM - FEE	\$0	\$9,618	\$5,000	\$5,000	\$423	\$0	
TREE REMOVAL PROGRAM - FEE	\$672	\$5,878	\$5,000	\$5,000	\$1,268	\$0	
TRANSF IN FROM GENERAL FUND	\$0	\$0	\$11,416	\$11,416	\$11,416	\$0	Funding to expedite removal of Black Olive and other
BUDGET CARRYFORWARD	\$0	\$0	\$7,391	\$7,391	\$10,074	\$0	
TOTAL REVENUES	\$672	\$15,496	\$28,807	\$28,807	\$23,181	\$0	

EXPENDITURE

BLACK OLIVE TREE PROGRAM	\$0	\$10,890	\$28,807	\$28,807	\$23,181	\$0	
TRANSFER OUT - GEN FUND	\$0	\$0	\$0	\$0	\$0	\$0	
TOTAL EXPENDITURES	\$0	\$10,890	\$28,807	\$28,807	\$23,181	\$0	

TOWN OF MIAMI LAKES
FY 2017-18 PROPOSED BUDGET
SPECIAL REVENUE FUNDS
Revenue and Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2014-15 ACTUALS	FY2015-16 ACTUALS	FY2016-17 ADOPTED BUDGET	FY2016-17 AMENDED BUDGET	FY2016-17 YEAR END PROJECTION	FY2017-18 PROPOSED BUDGET	BUDGET COMMENTS
PEOPLE'S TRANSPORTATION PLAN (PTP 80%)							
REVENUE							
TRANSPORTATION 80% PTP	\$937,764	\$967,455	\$925,000	\$925,000	\$940,419	\$975,000	80% of Half Cent Surtax allocation
INSURANCE SETTLEMENT	\$0	\$0	\$0	\$0	\$16,120	\$0	Claims for light pole accidents
INTEREST EARNINGS	\$3,226	\$4,547	\$0	\$0	\$4,500	\$4,500	Interest income from Investment Portfolio
TRANSFER IN FROM GENERAL FUND	\$0	\$176,384	\$0	\$0	\$0	\$0	FY16 Reimbursement for Series 2010 Debt service
SR TRANSPORTATION BUDGET CARRYFORWARD	\$0	\$0	\$165,216	\$165,216	\$429,600	\$429,281	Prior year fund balance carryforward
TOTAL REVENUES	\$940,990	\$1,148,386	\$1,090,216	\$1,090,216	\$1,390,639	\$1,408,781	
EXPENDITURE							
REGULAR SALARIES	\$0		\$50,750	\$50,750	\$26,990	\$38,500	Salary and wages for full- time employee to manage transit and traffic issues (Transportation Planner at 50%)
BONUS/COST OF LIVING ADJUSTMENT	\$0	\$0	\$0	\$0	\$0	\$770	2% COLA effective March 2018
PAYROLL TAXES	\$0		\$3,882	\$3,882	\$2,065	\$2,945	Calculated based on 7.65% of salaries
FRS CONTRIBUTIONS	\$0		\$3,817	\$3,817	\$2,055	\$3,049	Rate increase from 7.52% to 7.92% thru Jul '18
HEALTH AND LIFE INSURANCE	\$0		\$20,382	\$20,382	\$2,394	\$5,969	Includes medical, dental, vision and life
PROFESSIONAL SERVICES	\$0	\$16,896	\$20,000	\$20,000	\$20,000	\$0	LED Lights Implementation
TRANSPORTATION STUDIES	\$0	\$43,596	\$50,000	\$50,000	\$50,000	\$50,000	Traffic studies related to Transportation Summit implementation
DEMAND SERVICES - CONTRACT		\$0	\$0	\$0	\$0	\$79,500	Bus service (\$58,800), fuel (\$5,600) vehicle repair & maintenance (\$6,600) and storage (\$4,000) and Sunday service.
STREET LIGHTING UTILITIES	\$272,241	\$253,712	\$280,000	\$280,000	\$288,469	\$262,000	Street lighting utility expense. Reduction due to conversion of Town owned street light to LED
STREET LIGHTING REPAIRS AND MAINT	\$102,429	\$72,483	\$110,000	\$110,000	\$95,000	\$70,000	Maintenance and repairs of street lights not owned
BIKEPATH/GREENWAY REPAIR & MAINT	\$0	\$16,050	\$25,000	\$25,000	\$15,000	\$12,268	Repair and maintenance of greenway bike path
CONTINGENCY	\$0	\$0	\$88,859	\$72,739	\$0	\$10,029	Contingency for Transportation project needs
ADMIN PTP EXP 5%	\$46,888	\$48,373	\$46,250	\$46,250	\$46,583	\$48,750	Administrative expense
LED LIGHT RETROFIT	\$0	\$0	\$365,000	\$365,000	\$370,406	\$0	Street Light retrofit program
MACHINERY AND EQUIPMENT	\$0	\$4,335	\$0	\$16,120	\$16,120	\$0	
TRANSFER OUT- CIP PARKS	\$121,500	\$0	\$0	\$0	\$0	\$0	-
TRANSFER CAPITAL-TRANSPORTATION	\$178,500	\$130,000	\$26,276	\$26,276	\$26,276	\$825,000	Transfer to Capital Projects Fund for transportation projects including bike path striping at 89th Avenue and Commerce Way (\$50,000) and 59th Avenue extension (\$775,000)
TRANSFER CAPITAL-STORMWATER	\$0	\$300,000	\$0	\$0	\$0	\$0	Transfer to Capital Fund for drainage/roadway
TRANSFER TO SERIES 2013	\$47,046	\$129,338	\$0	\$0	\$0	\$0	-
TOTAL EXPENDITURES	\$768,604	\$1,014,781	\$1,090,216	\$1,090,216	\$961,358	\$1,408,781	

TOWN OF MIAMI LAKES
FY 2017-18 PROPOSED BUDGET
SPECIAL REVENUE FUNDS
Revenue and Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2014-15 ACTUALS	FY2015-16 ACTUALS	FY2016-17 ADOPTED BUDGET	FY2016-17 AMENDED BUDGET	FY2016-17 YEAR END PROJECTION	FY2017-18 PROPOSED BUDGET	BUDGET COMMENTS
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MOBILITY FEE TRUST ACCOUNT FUND

REVENUE

MOBILITY FEE	\$0	\$660,194	\$50,000	\$50,000	\$3,462	\$382,252	Lucida Apartments, Chrysler Garage, Loch Ness
BUDGET CARRYFORWARD	\$0	\$0	\$650,000	\$650,000	\$660,194	\$195,656	
TOTAL REVENUES	\$0	\$660,194	\$700,000	\$700,000	\$663,656	\$577,908	

EXPENDITURE

CONTINGENCY RESERVES	\$0	\$0	\$0	\$0	\$0	\$277,908	Reserve for future projects
TRANSFER TO CAPITAL-TRANSPORTATION	\$0	\$0	\$700,000	\$700,000	\$468,000	\$300,000	Transfer for design services at Business Park East (\$150,000) and Main Street East (\$150,000). FY17 include transfer to Capital for Adaptive Signalization Program (\$58,000) and design of Underpass Bridges at 146 Street (\$170,000) and 159th Street (\$170,000) and 82nd Ave & Oak Lane reconfiguration (\$70,000).
TOTAL EXPENDITURES	\$0	\$0	\$700,000	\$700,000	\$468,000	\$577,908	

SPECIAL REVENUES - OTHER

REVENUE

CONTRIBUTION FROM DEVELOPER	\$0	\$0	\$0	\$0	\$300,000	\$0	
BUDGET CARRYFORWARD	\$0	\$0	\$300,000	\$300,000	\$0	\$300,000	Contribution for educational purposes
TOTAL REVENUES	\$0	\$0	\$300,000	\$300,000	\$300,000	\$300,000	

EXPENDITURE

CONTINGENCY FOR EDUCATION	\$0	\$0	\$300,000	\$300,000	\$0	\$300,000	Reserve for future educational projects/programs
TOTAL EXPENDITURES	\$0	\$0	\$300,000	\$300,000	\$0	\$300,000	

TOTAL SPECIAL REVENUE FUND REVENUES:	\$1,665,350	\$2,466,828	\$3,153,840	\$3,153,840	\$3,496,901	\$3,175,902	
TOTAL SPECIAL REVENUE FUND EXPENDITURES:	\$1,614,817	\$1,809,644	\$3,153,840	\$3,153,840	\$2,332,798	\$3,175,902	

**TOWN OF MIAMI LAKES
FY 2017-18 PROPOSED BUDGET**

IMPACT FEES FUND

Revenue and Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2014-15 ACTUALS	FY2015-16 ACTUALS	FY2016-17 ADOPTED BUDGET	FY2016-17 AMENDED BUDGET	FY2016-17 YEAR END PROJECTION	FY2017-18 PROPOSED BUDGET	BUDGET COMMENTS
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IMPACT FEES FUND

PARKS IMPACT FEES

REVENUES

PARKS IMPACT FEES - IMPROVEMENTS	\$0	\$3,486	\$10,000	\$10,000	\$832,484	\$854,170	Fees from Senior Village, Town Center, Lucida and Loch Ness Gardens development
PARKS IMPACT FEES - OPEN SPACE	\$0	\$3,781	\$10,000	\$10,000	\$890,478	\$820,031	Fees from Senior Village, Town Center, Lucida and Loch Ness Gardens development
INTEREST INCOME		\$32	\$0	\$0	\$375	\$5,000	Interest income from Investment Portfolio
PARKS BUDGET CARRYFORWARD	\$0	\$0	\$2,119,457	\$2,119,457	\$7,298	\$957,735	Prior year fund balance carryforward
TOTAL REVENUES	\$0	\$7,298	\$2,139,457	\$2,139,457	\$1,730,635	\$2,636,936	

EXPENDITURES

TRANSFER TO CPF - PARKS (PIMP)	\$0	\$0	\$370,000	\$684,900	\$684,900	\$995,000	Transfer for Phase 2 of 3 of Pocket Parks signage, benches, etc (\$65,000), allocation for MLOP Master Plan design and partial construction (\$900,000) and MLOP Art in Public Places (\$30,000). FY17 transfer includes partial funding for design of MLOP Masterplan (\$100,000), MLOP Marina and Storage Facility Upgrade (\$220,000), parks furniture (\$50,000), Art in Public Places Program at Youth Center (\$14,400), MCCC Improvements (\$155,000), to fully fund Optimist Clubhouse (\$65,000), and Parks IT Infrastructure Improvements (\$65,000).
TRANSFER TO CPF - PARKS (POS)		\$0	\$0	\$50,000	\$88,000	\$30,000	Transfer for redevelopment of SW parcel of ROP for passive use. FY17 transfer includes fully funding Dog Park (\$50,000 + \$38,000)
CONTINGENCY - OPEN SPACE	\$0	\$0	\$1,230,895	\$1,230,895	\$0	\$1,592,509	Reserve for future projects
CONTINGENCY - IMPROVEMENTS	\$0	\$0	\$538,562	\$173,662	\$0	\$19,427	Reserve for future projects
TOTAL EXPENDITURES	\$0	\$0	\$2,139,457	\$2,139,457	\$772,900	\$2,636,936	

PUBLIC SAFETY IMPACT FEES

REVENUES

PUBLIC SAFETY IMPACT FEES	\$0	\$62,826	\$16,000	\$16,000	\$260,777	\$470,054	Impact fees from Snr Village, Town Center, Lucida, and other developments
PUBLIC SAFETY BUDGET CARRYFORWARD	\$0	\$0	\$420,955	\$420,955	\$30,981	\$15,284	
TOTAL REVENUES	\$0	\$62,826	\$436,955	\$436,955	\$291,758	\$485,338	

TOWN OF MIAMI LAKES
FY 2017-18 PROPOSED BUDGET
IMPACT FEES FUND

Revenue and Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2014-15 ACTUALS	FY2015-16 ACTUALS	FY2016-17 ADOPTED BUDGET	FY2016-17 AMENDED BUDGET	FY2016-17 YEAR END PROJECTION	FY2017-18 PROPOSED BUDGET	BUDGET COMMENTS
<u>EXPENDITURES</u>							
POLICE IMPACT FEE EXP	\$0	\$7,080	\$0	\$90,000	\$90,000	\$0	FY17 Purchase of 2 Police vehicles, and purchase and installation of 3 radar speed signs
CONTINGENCY	\$0	\$0	\$286,955	\$196,955	\$0	\$454,473	Reserve for public safety improvement projects
TRANSFER TO CPF - FACILITIES	\$0	\$24,765	\$150,000	\$0	\$0	\$0	
TRANSFER TO SRF		\$0	\$0	\$0	\$36,475	\$0	FY17 Transfer to zero out SRF
TRANSFER TO CPF - FACILITIES	\$0	\$0	\$0	\$150,000	\$150,000	\$30,865	Transfer for Town Hall Emergency Generator
TOTAL EXPENDITURES	\$0	\$31,845	\$436,955	\$436,955	\$276,475	\$485,338	
ROAD IMPACT FEES (IN LIEU OF)							
<u>REVENUES</u>							
CONTRIBUTION IN LIEU OF ROAD IMPACT FEES	\$0	\$0	\$0	\$0	\$233,865	\$408,069	Contribution from Town Center developments
BUDGET CARRYFORWARD	\$0	\$0	\$0	\$0	\$0	\$0	
TOTAL REVENUES	\$0	\$0	\$0	\$0	\$233,865	\$408,069	
<u>EXPENDITURES</u>							
CONTINGENCY	\$0	\$0	\$0	\$0	\$0	\$0	Reserve for road impact fee improvement projects
TRANSFER TO CPF - TRANSPORTATION IMPRV	\$0	\$0	\$0	\$0	\$233,865	\$408,069	Transfer for 67th Avenue Widening Project. FY17 Transfer for Adaptive Signalization (152,000) and 67th Ave (\$81,865)
		\$0	\$0	\$0	\$0	\$0	
	\$0	\$0	\$0	\$0	\$0	\$0	
TOTAL EXPENDITURES	\$0	\$0	\$0	\$0	\$233,865	\$408,069	
TOTAL IMPACT FEE FUND REVENUES:	\$0	\$70,125	\$2,576,412	\$2,576,412	\$2,256,259	\$3,530,343	
TOTAL IMPACT FEE FUND EXPENDITURES:	\$0	\$31,845	\$2,576,412	\$2,576,412	\$1,283,240	\$3,530,343	

TOWN OF MIAMI LAKES
FY 2017-18 PROPOSED BUDGET
BUILDING DEPARTMENT FUND
Revenue and Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2014-15 ACTUALS	FY2015-16 ACTUALS	FY2016-17 ADOPTED BUDGET	FY2016-17 AMENDED BUDGET	FY2016-17 YEAR END PROJECTION	FY2017-18 PROPOSED BUDGET	BUDGET COMMENTS
BUILDING DEPARTMENT FUND							
REVENUE							
BUILDING PERMITS - TECHNOLOGY FEE	\$0	\$0	\$120,000	\$120,000	\$258,569	\$260,000	
BUILDING PERMITS - LOST PLANS	\$0	\$0	\$10,000	\$10,000	\$6,043	\$7,700	Based on prior year's trend
BUILDING PERMITS	\$0	\$0	\$2,480,000	\$2,480,000	\$2,597,367	\$2,564,000	Includes \$1.56M from new development: Town Center, Lucida Apartment and Lennar Project.
BUILDING PERMITS - VIOLATION FEE	\$0	\$0	\$45,000	\$45,000	\$65,769	\$65,000	Based on prior year's trend
INTEREST INCOME	\$0	\$0	\$0	\$0	\$0	\$15,000	Interest income from Investment Portfolio
FUND BALANCE CARRYFORWARD	\$0	\$0	-\$9,492	-\$9,492	\$0	\$1,565,743	Prior year fund balance carryforward
MISCELLANEOUS INCOME	\$0	\$0	\$0	\$0	\$40	\$0	
TRANSFER FROM GENERAL FUND	\$0	\$0	\$0	\$0	\$269,616	\$0	
TOTAL REVENUES	\$0	\$0	\$2,645,508	\$2,645,508	\$3,197,404	\$4,477,443	
EXPENDITURE							
REGULAR SALARIES	\$0	\$0	\$876,621	\$886,121	\$859,692	\$1,044,789	Salaries for Building staff and Inspectors. Increase
OVERTIME	\$0	\$0	\$0	\$0	\$1,000	\$0	
EMPLOYEE BONUS/COLA	\$0	\$0	\$9,500	\$0	\$0	\$20,896	2% COLA effective March 2018
PAYROLL TAXES	\$0	\$0	\$67,368	\$67,368	\$65,334	\$53,707	Calculated based on 7.65% of salaries
FRS CONTRIBUTIONS	\$0	\$0	\$65,922	\$65,922	\$65,442	\$55,236	Rate increase from 7.52% to 7.92% thru Jul '18
HEALTH & LIFE INSURANCE	\$0	\$0	\$100,608	\$100,608	\$100,010	\$123,611	Includes medical, dental, vision and life
WIRELESS STIPEND	\$0	\$0	\$1,920	\$1,920	\$1,920	\$2,400	Wireless stipend for Building Official, Chief Building Inspector and Senior Building Inspector, Supervisor and Permit Clerk
PROFESSIONAL SERVICES	\$0	\$0	\$0	\$215,000	\$215,000	\$225,000	Contractual services under ICA required due to increase in permit inspections. Expense offset by increase in revenues.
BLDG ELECT RECORDS STORAGE	\$0	\$0	\$3,000	\$3,000	\$3,000	\$3,000	Digitization and printing of large plans
CONTRACTUAL SERVICES	\$0	\$0	\$1,000	\$1,000	\$0	\$0	Document destruction services
BUILDING CONTRACTUAL SERVICE	\$0	\$0	\$7,500	\$7,500	\$6,113	\$7,500	Landscaping Plans Reviewer (100 hrs @ \$75/hr)
BUILDING TRAVEL & PER DIEM	\$0	\$0	\$2,500	\$2,500	\$2,500	\$2,500	Travel to user conference for permitting system
CAR ALLOWANCE	\$0	\$0	\$18,000	\$18,000	\$18,000	\$18,000	Includes car allowance for Building Official, Chief and Senior Building Inspectors
BUILDING COPIER LEASE	\$0	\$0	\$2,220	\$2,220	\$1,887	\$2,220	Building's copier rental and usage
CONTINGENCY	\$0	\$0	\$1,257,008	\$995,008	\$0	\$2,544,335	Reserve for additional expenses related to increase in permit activity
PRINTING & BINDING	\$0	\$0	\$600	\$600	\$600	\$600	Business cards
BUILDING ADMIN SUPPORT	\$0	\$0	\$125,364	\$125,364	\$125,364	\$175,047	Overhead charges for administrative support of Building activities

TOWN OF MIAMI LAKES
FY 2017-18 PROPOSED BUDGET
BUILDING DEPARTMENT FUND
Revenue and Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2014-15 ACTUALS	FY2015-16 ACTUALS	FY2016-17 ADOPTED BUDGET	FY2016-17 AMENDED BUDGET	FY2016-17 YEAR END PROJECTION	FY2017-18 PROPOSED BUDGET	BUDGET COMMENTS
BUILDING - CREDIT CARD FEES	\$0	\$0	\$18,000	\$65,000	\$65,000	\$46,975	Credit card transaction fees for Building Department - TRAKIT - web and counter
BUILDING OFFICE SUPPLIES	\$0	\$0	\$2,500	\$2,500	\$2,500	\$3,000	Office supplies
BUILDING UNIFORMS & BADGES	\$0	\$0	\$4,000	\$4,000	\$4,000	\$4,000	Includes 1 shirt for office staff and 5 shirts for field staff with name and Town logo, raincoats
BOOKS/PUBLIC/SUBSCRIP/MEM	\$0	\$0	\$400	\$400	\$1,000	\$1,000	South Florida Building Officials memberships (4
MACH & EQUIP	\$0	\$0	\$2,500	\$2,500	\$7,500	\$0	IPADS for new Building Inspectors (4 @ \$625 each) due to increased building activity
TRANSFER TO FACILITIES MAINTENANCE FUND	\$0	\$0	\$36,201	\$36,201	\$42,917	\$40,852	Building Department's portion of Town Hall building expenses @ 13% of total cost
TRANSFER TO GENERAL FUND	\$0	\$0	\$0	\$0	\$616	\$0	Building Department's portion of Town Hall building expenses @ 13% of total cost
	\$0	\$0	\$2,602,732	\$2,602,732	\$1,589,395	\$4,374,667	
SOFTWARE MAINTENANCE	\$0	\$0	\$34,036	\$34,036	\$34,036	\$94,036	Includes annual license & support for ITRAKit permitting system (\$33,336) and AutoCAD system (\$700). Upgrade of software (\$60,000)
BUILDING - REMOTE ACCESS DEVIC	\$0	\$0	\$8,740	\$8,740	\$8,230	\$8,740	Cell phones and data plans for inspector field devices. Floater Ipad (\$480) data plan used for credit card payments.
		\$0	\$42,776	\$42,776	\$42,266	\$102,776	
TOTAL BUILDING DEPARTMENT REVENUES	\$0	\$0	\$2,645,508	\$2,645,508	\$3,197,404	\$4,477,443	
TOTAL BUILDING DEPARTMENT EXPENSES:	\$0	\$0	\$2,645,508	\$2,645,508	\$1,631,661	\$4,477,443	

TOWN OF MIAMI LAKES
FY 2017-18 PROPOSED BUDGET
ELECTRIC UTILITY TAX REVENUE
Revenue and Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2014-15 ACTUALS	FY2015-16 ACTUALS	FY2016-17 ADOPTED BUDGET	FY2016-17 AMENDED BUDGET	FY2016-17 YEAR END PROJECTION	FY2017-18 PROPOSED BUDGET	BUDGET COMMENTS
ELECTRIC UTILITY TAX REVENUE							
<u>REVENUES</u>							
ELECTRIC UTILITY SERVICE TAX	\$2,805,937	\$2,833,279	\$2,850,000	\$2,850,000	\$3,000,000	\$3,200,000	Utility tax levied on customer's electric bill
ELECTRIC UTILITY SERVICE TAX TO GF	-\$2,432,555	-\$2,492,707	-\$2,480,000	-\$2,480,000	-\$2,625,129	-\$2,826,679	Net of debt service to General Fund
ELEC UTIL BUDGET CARRYFORWARD	\$0	\$0	\$61,692	\$61,692	\$0	\$0	
TRANS GF ELEC UTIL	\$0	\$1,500	\$0	\$0	\$0	\$0	
TRANS FR DEBT SERVICE 2010	\$0	\$1,550	\$0	\$0	\$0	\$0	
TOTAL REVENUES	\$373,382	\$343,622	\$431,692	\$431,692	\$374,871	\$373,321	
<u>EXPENDITURES</u>							
CONTINGENCY	\$0	\$0	\$58,563	\$58,563	\$0	\$0	
FINANCIAL INSTITUTION FEES	\$0	\$1,350	\$1,350	\$1,350	\$0	\$0	
ANNUAL DISSEMINATION AGENT FEE	\$2,000	\$1,500	\$2,000	\$2,000	\$2,000	\$2,000	
8038 CP FILING FEE	\$0	\$200	\$200	\$200	\$0	\$0	
TRANSFER OUT	\$1,550	\$1,550	\$0	\$0	\$0	\$0	
TRANSFER TO DEBT SERV FUND	\$369,450	\$369,726	\$369,579	\$369,579	\$372,871	\$371,321	Transfer to pay debt service on Bond, Series 2010
TOTAL EXPENDITURES	\$373,000	\$374,326	\$431,692	\$431,692	\$374,871	\$373,321	

TOWN OF MIAMI LAKES
FY 2017-18 PROPOSED BUDGET
DEBT SERVICE FUND

Revenue and Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2014-15 ACTUALS	FY2015-16 ACTUALS	FY2016-17 ADOPTED BUDGET	FY2016-17 AMENDED BUDGET	FY2016-17 YEAR END PROJECTION	FY2017-18 PROPOSED BUDGET	BUDGET COMMENTS
DEBT SERVICE FUND							
<u>REVENUES</u>							
INTEREST INCOME	\$5,721	-\$656	\$0	\$0	\$0	\$0	
TRANSF FR SRF PTP	\$47,046	\$129,338	\$0	\$0	\$0	\$0	
TRANSFER IN FROM ELEC UTIL FD	\$371,000	\$371,276	\$369,579	\$369,579	\$372,871	\$371,321	
TRANSFER IN FROM GENERAL FUND	\$0	\$1,549,340	\$0	\$0	\$0	\$0	
FEDERAL DIRECT PAYMENT	\$177,960	\$178,920	\$178,920	\$178,920	\$178,728	\$178,728	
TOTAL REVENUES	\$710,018	\$2,228,218	\$548,499	\$548,499	\$551,599	\$550,049	
<u>EXPENDITURES</u>							
FINANCIAL INSTITUTION FEES		\$0	\$0	\$0	\$2,700	\$1,350	
8038 CP PREPARATION FEES		\$0	\$0	\$0	\$400	\$200	
SERIES 2013 PRINCIPAL	\$105,000	\$1,650,000	\$0	\$0	\$0	\$0	
SERIES 2013 INTEREST	\$51,748	\$53,126	\$0	\$0	\$0	\$0	
SERIES 2010 INTEREST	\$548,499	\$548,499	\$548,499	\$548,499	\$548,499	\$548,499	
TRANSFER OUT - ELECTRIC UTILITY REVENUE FUN	\$0	\$1,550	\$0	\$0	\$0	\$0	
TOTAL EXPENDITURES	\$720,408	\$2,253,175	\$548,499	\$548,499	\$551,599	\$550,049	

TOWN OF MIAMI LAKES
FY 2017-18 PROPOSED BUDGET
CAPITAL PROJECTS FUND
Revenue and Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2014-15 ACTUALS	FY2015-16 ACTUALS	FY2016-17 ADOPTED BUDGET	FY2016-17 AMENDED BUDGET	FY2016-17 YEAR END PROJECTION	FY2017-18 PROPOSED BUDGET	BUDGET COMMENTS
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CAPITAL PROJECTS FUND

FACILITIES AND EQUIPMENT IMPROVEMENT

REVENUES

TRANSFER FROM IMPACT FEE FUND - POLICE	\$0	\$24,765	\$150,000	\$150,000	\$150,000	\$30,865	Transfer for Town Hall Emergency Generator
CAP PROJBUDGET CARRYFORWARD	\$0	\$0	\$136,181	\$123,581	\$123,581	\$144,135	Prior year carryforward fund balance
TOTAL REVENUES	\$9,875	\$24,765	\$286,181	\$273,581	\$273,581	\$175,000	

EXPENDITURES

MACHINERY & EQUIPMENT	\$21,392	\$59,700	\$174,765	\$162,165	\$18,030	\$175,000	Purchase of Town Hall Emergency Generator and construction of enclosure.
TRANSFER TO GENERAL FUND	\$0	\$0	\$111,416	\$111,416	\$111,416	\$0	FY17 Transfer/Reversal of funds from General Fund for generator and enclosure.
TOTAL EXPENDITURES	\$41,065	\$59,700	\$286,181	\$273,581	\$129,446	\$175,000	

PARKS IMPROVEMENTS

REVENUES

FDOT - 2017 HIGHWAY BEAUTIFICATION GRANT	\$0	\$0	\$0	\$100,000	\$100,000	\$0	FY17 for FDOT - Highway Beautification Council Grant awarded
CONTRIBUTION FROM DEVELOPER	\$0	\$200,000	\$0	\$0	\$0	\$0	FY16 Developer contribution for Passive Park
SETTLEMENTS/INSURANCE CLAIMS	\$0	\$0	\$0	\$0	\$21,749		FY17 claim for MLOP ballfield lights
CAP PARKS BUDGET CARRYFORWARD	\$0	\$0	\$308,588	\$662,513	\$662,513	\$405,000	Prior year carryforward fund balance
GF TRANS PARKS OTHER	\$595,000	\$0	\$100,000	\$484,172	\$484,172	\$0	No FY18 budget. FY17 include transfer for Westlake Neighborhood Reforestation (Year 1 of 5), Highway Beautification for FDOT Grant match (\$100,000), Mini Parks Improvements (\$117,300), Royal Oaks Parks water fountains and soccer goals (\$45,000), NW 154th Street and Palmetto Beautification (\$100,000) and safety surface at ROP (21,872)
TRANS FR PARKS IMPACT FEE FD - OPEN		\$0	\$0	\$50,000	\$88,000	\$30,000	ROP passive park redevelopment. FY17 transfer for dog park construction

TOWN OF MIAMI LAKES
FY 2017-18 PROPOSED BUDGET
CAPITAL PROJECTS FUND
Revenue and Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2014-15 ACTUALS	FY2015-16 ACTUALS	FY2016-17 ADOPTED BUDGET	FY2016-17 AMENDED BUDGET	FY2016-17 YEAR END PROJECTION	FY2017-18 PROPOSED BUDGET	BUDGET COMMENTS
TRANS FR PARKS IMPACT FEE FD - IMPROV	\$0	\$0	\$370,000	\$684,900	\$684,900	\$995,000	Design and Phase 1 construction of MLOP Master Plan design (\$900,000), Phase 2 of 3 funding for pocket park furniture (\$65,000), and MLOP Art In Public Places (\$30,000). FY17 Transfer in from Parks Impact Fee Fund - Improvements for MLOP Master Plan (\$100,000), Marina and Storage Facility improvements (\$220,000) and parks furniture (\$50,000), MCCC Improvements (\$155,000), Parks IT Enhancement \$65,000), add'l funding for Optimist Building (\$65,000), Dog Park (\$50,000), Art in Public Places (\$14,400) and other \$15,500)
TRANSF IN-SPEC REVENUE	\$121,500	\$0	\$0	\$0	\$0	\$0	-
TOTAL REVENUES:	\$822,000	\$200,000	\$778,588	\$1,981,585	\$2,041,334	\$1,430,000	
EXPENDITURES							
DOG PARK	\$2,017	\$76,073	\$0	\$159,927	\$160,000	\$0	FY17 completion of dog park for a total project cost of \$253,500 (design \$15,500, contruction \$238,000)
CIP RESERVE FOR PARKS	\$0	\$0	\$128,588	\$125,702	\$0	\$0	Reserve for future parks improvement projects
IT INFRASTRUCTURE	\$0	\$13,934	\$0	\$51,067	\$56,000	\$0	FY17 IT Enhancement at all Parks facilities
WEST LAKE NEIGHBORHOOD REFORESTATION PR	\$0	\$0	\$100,000	\$100,000	\$100,000	\$0	FY17 Remove and replace 1/5 of tree canopy in West Lake neighborhood each year for 5 years
TOTAL ADMINISTRATIVE PROJECTS:	\$12,728	\$95,006	\$228,588	\$436,696	\$316,000	\$0	
FDOT HIGHWAY BEAUTIFICATION	\$0	\$0	\$0	\$200,000	\$200,000	\$0	FY17 FDOT Grant and Match for gateway at NW 154th Street and Palmetto - Southside
BMP - 154TH STREET AND PALMETTO	\$0	\$0	\$0	\$100,000	\$100,000	\$0	FY17 BMP - Tree and landscape installation and irrigation enhancement at 154th Street between Palmetto expressway and NW 67th Avenue
TOTAL GREENWAY AND TRAILS:	\$75,277	\$0	\$0	\$300,000	\$300,000	\$0	
ROP COMM CTR PLAYGROUND	\$0	\$0	\$0	\$21,872	\$21,873	\$0	FY17 Safety surface replacement
ROP BALLFIELDS IMPROVEMENTS	\$0	\$0	\$0	\$45,000	\$45,000	\$0	FY17 Water fountain (\$20,000) and soccer goal and windscreen replacement (\$25,000)
TOTAL ROYAL OAKS PARK PROJECTS:	\$62,053	\$0	\$0	\$66,872	\$66,873	\$0	

TOWN OF MIAMI LAKES
FY 2017-18 PROPOSED BUDGET
CAPITAL PROJECTS FUND
Revenue and Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2014-15 ACTUALS	FY2015-16 ACTUALS	FY2016-17 ADOPTED BUDGET	FY2016-17 AMENDED BUDGET	FY2016-17 YEAR END PROJECTION	FY2017-18 PROPOSED BUDGET	BUDGET COMMENTS
PLAY PLAYGROUND RENOVATION	\$0	\$138,302	\$0	\$0	\$0	\$0	
MINI PARKS COMM CENT EAST	\$818,575	\$393,683	\$0	\$20,315	\$20,315	\$0	FY 17 Carryover project balance (\$5,715) and Art in Public Places program (\$14,400)
TOTAL PARK -EAST (YOUTH CENTER):	\$818,575	\$531,985	\$0	\$20,315	\$20,315	\$0	
MINI PARKS COMM CENT WEST	\$89,443	\$0	\$155,000	\$155,000	\$80,000	\$75,000	Mary Collins Community Center Improvements - impact resistant windows and doors (\$75,000). FY17 includes roof replacement (\$50,000) and air condition (\$30,000)
TOTAL PARK - WEST (MARY COLLINS):	\$89,443	\$0	\$155,000	\$155,000	\$80,000	\$75,000	
MLOP CLUBHOUSE/FURNITURE & FIXTURES	\$775,003	\$653,705	\$0	\$648,402	\$650,235	\$0	FY17 Completion of Clubhouse . Total project cost of approximately \$2.1M for Clubhouse includes Construction of \$1.8M with a \$300K contingency; design, permitting and other professional fees of \$300,000.
MACHINERY AND EQUIPMENT		\$0	\$0	\$0	\$24,250	\$0	FY17 Light rack replacement at MLOP. Offset by insurance claims \$21,749
MLOP MARINA	\$0	\$0	\$140,000	\$20,000	\$9,171	\$0	Replace roof, extend and upgrade marina for ADA compliance
MLOP STORAGE FACILITY	\$0	\$0	\$80,000	\$42,000	\$0	\$80,000	Replace roof and A/C unit
MLOP WORKS OF ART/COLLECTIONS		\$0	\$0	\$0	\$1,500	\$30,000	Art in Public Places
MLOP MASTER PLAN	\$0	\$0	\$100,000	\$100,000	\$0	\$1,000,000	Additional funding to complete design for MLOP Master Plan
TOTAL MIAMI LAKES OPTIMIST PARK	\$773,853	\$653,705	\$320,000	\$810,402	\$685,156	\$1,110,000	
MINI PARKS IMPROVEMENTS	\$0	\$0	\$50,000	\$167,300	\$167,300	\$65,000	New furniture including benches, waste bins at pocket parks for (Year 2 of 3). FY17 include pocket park furniture Year 1 of 3, new playground, safety surface, drainage and irrigation, swale curbing, sod restoration, and rule signs.
TOTAL MINI PARKS	\$0	\$0	\$50,000	\$167,300	\$167,300	\$65,000	

TOWN OF MIAMI LAKES
FY 2017-18 PROPOSED BUDGET
CAPITAL PROJECTS FUND
Revenue and Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2014-15 ACTUALS	FY2015-16 ACTUALS	FY2016-17 ADOPTED BUDGET	FY2016-17 AMENDED BUDGET	FY2016-17 YEAR END PROJECTION	FY2017-18 PROPOSED BUDGET	BUDGET COMMENTS
BRIDGE PARK	\$0	\$28,620	\$25,000	\$25,000	\$690	\$0	Develop interlocal agreement between Miami Lakes and City of Hialeah
PAR 3 PARK	\$0	\$12,500	\$0	\$0	\$0	\$150,000	Funds for design work
PASSIVE PARK DEVELOPMENT	\$0	\$0	\$0	\$0	\$0	\$30,000	Redevelopment of SW vacant parcel of ROP for passive community use
TOTAL PASSIVE PARK DEVELOPMENT	\$0	\$41,120	\$25,000	\$25,000	\$690	\$180,000	
TOTAL PARKS IMPROVEMENTS EXPENDITURES	\$1,831,928	\$1,321,816	\$778,588	\$1,981,585	\$1,636,334	\$1,430,000	

TRANSPORTATION IMPROVEMENTS

REVENUES							
SECOND LOC OPT GAS TAXE 3 cent	\$155,672	\$155,020	\$164,080	\$164,080	\$160,772	\$144,833	1 to 5 cent tax per Florida Statute 336.025
MPO GRANT	\$0		\$40,000	\$40,000	\$40,000	\$0	Complete Streets Grant Award from MPO with \$10,000 Town match.
TAP GRANT	\$0	\$0	\$0	\$0	\$0	\$1,000,000	FY18 Tap Grant Award for Complete Streets Business Park East project to include townwide bicycle and pedestrian improvements
SAFE ROUTES TO SCHOOL	\$0	\$20,000	\$0	\$111,981	\$198,073	\$389,300	Additional grant funding for construction. FY17 includes balance of initial grant (\$180,000) and additional grant funding for design (\$18,073).
STATE GRANT	\$61,437		\$0	\$100,000	\$100,000	\$0	FY16 FDOT Grant for 154 Street and Palmetto beautification.
INTEREST INCOME	\$27,034	\$27,725	\$0	\$0	\$25,000	\$25,000	Interest income from Investment Portfolio
INSURANCE CLAIMS	\$0	\$29,337	\$0	\$0	\$0	\$0	-
TRANSF F/SRF PTP	\$178,500	\$130,000	\$26,276	\$26,276	\$26,276	\$825,000	Transfer from PTP 80% for bike striping along 89th Ave & Commerce Way (\$50,000) and 59th Ave extension (\$775,000)
TRANSFER FROM ROAD IMPACT FEE FUND		\$0	\$0	\$0	\$233,865	\$408,069	Funding for design and construction of 67th Avenue Widening Project and Adaptive Signalization
TRANSF FROM MOBILITY FEE FUND	\$0	\$0	\$700,000	\$700,000	\$468,000	\$300,000	Transfer from Mobility Fee for design services at Business Park East (\$150,000) and Main Street East (\$150,000). FY 17 include funds for Adaptive Signalization Program (58,000) and design of Underpass Bridges at 146th Street (\$170,000) and at 160th Street (\$170,000)
CAPTRANSP BUDGET CARRYFORWARD	\$0	\$0	\$944,888	\$1,286,342	\$1,218,324	\$1,160,079	Prior year carryforward fund balance
TOTAL REVENUES	\$444,378	\$362,082	\$1,875,244	\$2,428,679	\$2,470,310	\$4,252,281	

TOWN OF MIAMI LAKES
FY 2017-18 PROPOSED BUDGET
CAPITAL PROJECTS FUND
Revenue and Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2014-15 ACTUALS	FY2015-16 ACTUALS	FY2016-17 ADOPTED BUDGET	FY2016-17 AMENDED BUDGET	FY2016-17 YEAR END PROJECTION	FY2017-18 PROPOSED BUDGET	BUDGET COMMENTS
EXPENDITURES							
TRAFFIC CALMING	\$36,503	\$1,914	\$0	\$0	\$9,000	\$25,000	Speed humps
CIP RESERVE FOR TRANSPORT	\$0	\$0		\$18,910	\$0	\$0	Contingency for Transportation project needs.
BUS SHELTER ACQUISITION	\$141,120	\$20,691	\$0	\$0	\$11,880	\$0	FY17 include removing and replacing bus shelter
59TH AVENUE EXTENSION, PUBLIC WORKS STORAGE YARD AND BOAT YARD	\$0	\$7,800	\$191,334	\$191,334	\$17,950	\$775,000	Secure approval from FAA and South Florida Water Management District to extend 59th Avenue south to Miami Lakes Drive to include construction of PW Yard and Boat Storage facility. Total project cost \$5.8M
TRANSP LAKE MARTHA IMPROV	\$344,089	\$1,189,841	\$0	\$0	\$6,111	\$0	-
TRANSP LAKE SARAH IMPROV	\$5,486	\$20,893	\$170,660	\$170,660	\$10,000	\$590,960	Total project cost is estimated at \$2 million. FDEP grant awarded for \$300,000. Design completed in FY14; bidding and construction of Phases 1 and 2 to commence in FY17 for a total of \$1,321,400 (construction \$1.19M, construction admin \$71,400; permitting and other fees \$60,000). Cost split between Transportation and Stormwater (65%/35%)
SAFE ROUTES TO SCHOOL ALONG MLS	\$15,373	\$88,019	\$0	\$233,481	\$97,854	\$580,000	Construction of Safe Routes to School project. Design completed in FY17
HUTCHINSON ROADWAY & DRAINAGE IMPR 64th AVENUE MILLING AND RESURFACING	\$0	\$0	\$74,750	\$74,750 \$35,000	\$61,783 \$35,000	\$0 \$0	FY17 completion of project FY17 include milling, resurfacing and pavement markings on NW 64th Avenue between Miami Lakeway North and 162nd Street
BEAUTIFICATION- Entrance Feature	\$61,437	\$117,946	\$0	\$48,592	\$360	\$0	NW 87 Avenue and 138 Street streetscape and landscape. FY17 include completion project under the Beautification Master Plan - gateway improvements at NW 154 & Palmetto, underpass improvements at Miami Lakes Dr & Palmetto, and roadway improvements at 77th Court to Miami Lakeway N&S.
BEAUTIFICATION FDOT	\$0	\$17,403	\$0	\$147,597	\$138,914	\$0	Completion of Beautification Project at Palmetto and 154th Street. Grant funding of \$100,00 from FDOT with Town match of \$100,000
WINDMILL GATE ROAD IMPROVEMENTS	\$0	\$4,585	\$350,000	\$395,415	\$395,415	\$0	Intersection improvement at Windmill Gate and Palmetto. FY17 include intersection improvement at Windmill Gate and Palmetto funding for construction.
PALMETTO & NW 67TH AVENUE WIDENING	\$0	\$14,000	\$0	\$164,000	\$81,865	\$408,069	67th Avenue Widening Project to include design, permitting and construction administration to add an additional through lane at NW 67th Avenue and Palmetto
GREENWAY AND TRAILS STRIPING	\$0	\$9,857	\$0	\$5,143	\$5,143	\$50,000	On-road striping of of bike path along 89th Ave between 154 Street and the school.

TOWN OF MIAMI LAKES
FY 2017-18 PROPOSED BUDGET
CAPITAL PROJECTS FUND
Revenue and Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2014-15 ACTUALS	FY2015-16 ACTUALS	FY2016-17 ADOPTED BUDGET	FY2016-17 AMENDED BUDGET	FY2016-17 YEAR END PROJECTION	FY2017-18 PROPOSED BUDGET	BUDGET COMMENTS
PEDESTRIAN CROSSWALKS	\$0	\$109,641	\$0	\$20,358	\$0	\$0	FY17 includes completion of pedestrian crosswalks at Main Street & Bull Run, 154 Street & Palmetto, and 67th Ave and 138 Street
164TH STREET & NW 87TH AVENUE	\$0	\$17,061	\$18,500	\$1,439	\$0	\$0	-
MIAMI LAKES GREEN (NW 77TH CT GREENWAY SOUTH)	\$0	\$0	\$140,000	\$72,000	\$0	\$0	Project postponed until FY2019 per FDOT's recommendation. TAP grant (\$600K) awarded in FY18 for construction between dog park and 154th Street.
154TH STREET & 77TH COURT	\$0	\$0	\$130,000	\$0	\$0	\$0	Traffic Analysis was conducted for FDOT's review to design and construct a northbound right turn lane. FDOT will complete as a push-button project
COMPLETE STREETS IMPLEMENTATION PLAN	\$0	\$0	\$50,000	\$50,000	\$48,956	\$0	FY17 Improvements to pedestrian connections and bike lanes at Town Center. Complete Streets Grant awarded for \$40,000 with Town match of \$10,000 will cover design work
COMPLETE STREET IMPLEMENTATION : BUSINESS PARK EAST (NW 60TH AVE)	\$0	\$0	\$50,000	\$100,000	\$100,000	\$650,000	FY17 include planning, assessment, survey and approx 30% of design of project at Business Park East and Main Street East. FY18 funding completes the design and commence construction of the project which includes bicycle lanes, sidewalk and crosswalk improvements along NW 60th Avenue from NW 139th Street to Miami Lakes Drive.
COMPLETE STREET IMPLEMENTATION: MAIN STREET EAST (NW 151 AND 153 STREETS)	\$0	\$0	\$0	\$0	\$0	\$650,000	Construction of project at Main Street East to include bicycle lanes, sidewalk and crosswalk improvements at NW 151st and 153 Street from Miami Lakeway N. to Miami Lakes Drive.
MIAMI LAKEWAY SOUTH RESURFACE	\$0	\$0	\$0	\$0	\$0	\$193,252	Mill & Resurface Miami Lakeway South between NW 67 Ave and Lake Candlewood Court.
146TH STREET UNDERPASS BRIDGE	\$0	\$0	\$170,000	\$170,000	\$5,000	\$165,000	Develop agreement with FDOT for design of Underpass bridge at 146th Street and Palmetto
160TH STREET UNDERPASS BRIDGE	\$0	\$0	\$170,000	\$170,000	\$5,000	\$165,000	Develop agreement with FDOT for design of Underpass bridge at 160th Street and Palmetto
ADAPTIVE SIGNALIZATION PROGRAM	\$0	\$0	\$360,000	\$290,000	\$210,000	\$0	FY17 Implementation of adaptive hardware and software at 5 main intersections of the Town along 154th Street between 82nd Avenue and Palmetto
82ND AVENUE & OAK LANE RECONFIGURATION				\$70,000	\$70,000	\$0	FY17 include design, permitting and construction for reconfiguration of 82nd Avenue and Oak Lane
TOTAL EXPENDITURES:	\$604,009	\$1,619,651	\$1,875,244	\$2,428,679	\$1,310,231	\$4,252,281	

TOWN OF MIAMI LAKES
FY 2017-18 PROPOSED BUDGET
CAPITAL PROJECTS FUND
Revenue and Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2014-15 ACTUALS	FY2015-16 ACTUALS	FY2016-17 ADOPTED BUDGET	FY2016-17 AMENDED BUDGET	FY2016-17 YEAR END PROJECTION	FY2017-18 PROPOSED BUDGET	BUDGET COMMENTS
STORMWATER IMPROVEMENTS							
REVENUES							
STORMWATER GRANTS	\$0	\$300,000	\$300,000	\$425,000	\$425,000	\$0	FY17 FDEP Grant for Lake Sarah/Hilda.
STORMWATER GRANTS	\$120,601	\$156,467	\$678,500	\$724,072	\$756,709	\$1,000,000	Canal Bank Stabilization grant
CAPITAL SW BUDGET CARRYFORWD	\$0	\$0	\$422,023	\$646,492	\$612,717	\$924,360	Prior year fund balance carryforward
TRANSF IN-PEOPLES TRANSPORTATION PRGM	\$0	\$300,000	\$0	\$0	\$0	\$0	Transfer from PTP towards drainage portion of
TRANSF IN-STORMWATER	\$500,000	\$0	\$468,967	\$468,967	\$468,967	\$150,000	Transfer from Stormwater Utility Fund towards the
TOTAL REVENUES:	\$620,601	\$756,467	\$1,869,490	\$2,264,531	\$2,263,393	\$2,074,360	
EXPENDITURES							
WEST LAKE A	\$399,371	\$292,173	\$0	\$0	\$0	\$0	\$0 West Lakes A-Phase I completed in FY14 at a total cost of \$903,000; Phase 2 completed in FY16 at \$689,000
WEST LAKES B, C, D and E	\$2,636	\$3,732	\$0	\$0	\$0	\$0	\$0 Total cost of project estimated at \$1.28M. Design completed in FY14. FY16 includes CIP management services. Bidding and construction to commence in FY18.
ROYAL OAKS DRAINAGE & ROADWAY IMPROVS	\$0	\$288	\$0	\$0	\$0	\$0	\$0 FY16 includes capital improvement management
CANAL BANK STABILIZATION - PHASE 1	\$120,601	\$154,428	\$678,500	\$769,072	\$769,692	\$0	\$0 Phase 1 along 170 Street and 77 Court was completed in FY17.
CANAL BANK STABILIZATION - PHASE 2		\$0	\$0	\$132,000	\$132,000	\$868,000	\$868,000 Phase 2 Stabilization of canal banks through 87th Avenue.
LAKE MARTHA DRAINAGE IMPROVEMENT	\$229,392	\$813,226	\$0	\$0	\$4,074	\$0	\$0 Drainage and roadway improvements commenced in
LAKE SARAH IMPROVEMENT	\$0	\$4,195	\$1,150,740	\$1,275,740	\$400,000	\$1,107,440	Total project cost is estimated at \$2 million. FDEP grant awarded for \$300,000. Design completed in FY14; bidding and construction of Phases 1 and 2 to commence in FY17 for a total of \$1,321,400 (construction \$1.19M, construction admin \$71,400; permitting and other fees \$60,000). Cost split between Transportation and Stormwater
HUTCHINSON ROADWAY & DRAINAGE IMPR	\$0	\$0	\$40,250	\$40,250	\$33,268	\$0	\$0 Hutchinson Roadway & Drainage Improvement - 35%
OPERATING CONTINGENCY- STORM	\$0	\$0	\$0	\$47,469	\$0	\$98,920	Contingency for Stormwater capital project needs.
TOTAL EXPENDITURES:	\$752,000	\$1,268,042	\$1,869,490	\$2,264,531	\$1,339,033	\$2,074,360	
TOTAL CAPITAL FUND PROJECTS REVENUES	\$1,896,853	\$1,343,314	\$4,809,503	\$6,948,376	\$7,048,618	\$7,931,640	
TOTAL CAPITAL FUND PROJECTS EXPENDITURES	\$3,229,003	\$4,269,209	\$4,809,503	\$6,948,376	\$4,415,045	\$7,931,640	

TOWN OF MIAMI LAKES
FY 2017-18 PROPOSED BUDGET
STORMWATER UTILITY FUND
Revenue and Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2014-15 ACTUALS	FY2015-16 ACTUALS	FY2016-17 ADOPTED BUDGET	FY2016-17 AMENDED BUDGET	FY2016-17 YEAR END PROJECTION	FY2017-18 PROPOSED BUDGET	BUDGET COMMENTS
STORMWATER UTILITY FUND							
REVENUES							
STORMWATER UTILITY FEES	\$942,089	\$953,982	\$1,050,000	\$1,050,000	\$1,090,374	\$1,100,000	Based on rate of \$4.50 per ERU.
INTEREST EARNINGS	\$32,138	\$39,092	\$32,000	\$32,000	\$32,000	\$32,000	Interest earnings based on percentage of Stormwater Investment Portfolio
STORMWATER BUDGET CARRYFORWD	\$0	\$0	\$546,065	\$546,065	\$571,384	\$288,148	Prior year fund balance carryforward
INTER-FUND TRANSFERS	\$751,946	\$1,267,755	\$0	\$0	\$0	\$0	
TOTAL REVENUES:	\$1,726,173	\$2,260,828	\$1,628,065	\$1,628,065	\$1,693,758	\$1,420,148	
EXPENDITURES							
WASAD FEE COLLECTION	\$27,522	\$28,325	\$31,500	\$31,500	\$30,668	\$32,500	WASD fee to collect stormwater charges (approx 33,500 bills @\$0.97)
STORMWATER ADMINISTRATION	\$32,000	\$0	\$32,000	\$32,000	\$32,000	\$123,142	Overhead charges for support of utility
PUBLIC OUTREACH/WORKSHOPS	\$535	\$2,800	\$5,000	\$5,000	\$2,500	\$5,000	Required for NPDES and CRS annual certifications
BOOKS PUBLICATIONS	\$0	\$370	\$1,000	\$1,000	\$500	\$1,000	Required for CRS: American Association of Flood Plain Managers, FL SW Association & FL Flood Management Association
TRAINING AND EDUCATION	\$2,754	\$4,315	\$5,000	\$5,000	\$5,000	\$5,000	Mandated training to maintain certification
DEPR EQUIP & FURNIT	\$29,806	\$29,907	\$0	\$0	\$0	\$0	-
DEPRECIATION INFRASTRUCTURE	\$173,341	\$173,341	\$0	\$0	\$0	\$0	-
S/W UTIL REVENUE BOND DEBT	\$72,791	\$66,966	\$68,000	\$68,000	\$67,751	\$68,452	QNIP Debt service payments
FEMA FUNDED CANAL DREDGING PAYMENT	\$0	\$0	\$15,000	\$15,000	\$15,279	\$15,390	Payment for FEMA-funded canal dredging project - Year 2 of 10
TRANSFER TO CAP PROJECTS FD	\$500,000	\$0	\$468,967	\$468,967	\$468,967	\$150,000	Transfer for capital improvement projects
TOTAL STORMWATER UTILITY EXPENSES	\$868,750	\$306,024	\$626,467	\$626,467	\$622,665	\$400,484	
NPDES COMPUT. DISCHARGE MOD	\$805	\$805	\$1,000	\$1,000	\$805	\$1,000	Annual regulatory program and surveillance fees
NPDES PERMIT FEES	\$24,522	\$0	\$15,000	\$25,000	\$25,850	\$16,545	Annual payment to DERM for Water Quality Monitoring, Best Management Practices and Basin Management Action Plan per Interlocal Agreement
TOTAL NPDES COSTS	\$25,327	\$805	\$16,000	\$26,000	\$26,655	\$17,545	
REGULAR SALARIES	\$111,948	\$140,385	\$148,653	\$150,253	\$184,126	\$231,552	Salary for PW Director (50%), PW Manager, Office Specialist and 2 Vacuum Truck Operators
EMPLOYEE BONUS/COLA	\$0	\$0	\$1,600	\$0	\$0	\$4,631	Two percent COLA effective March 2018
STORMWATER OVERTIME	\$1,424	\$0	\$1,000	\$1,000	\$1,000	\$1,000	Additional hours as needed for vac truck operators
PAYROLL TAXES	\$7,003	\$11,030	\$11,372	\$11,372	\$14,086	\$17,714	Calculated based on 7.65% of salaries
FRS CONTRIBUTIONS	\$3,542	\$7,873	\$11,179	\$11,179	\$13,790	\$18,339	Rate increase from 7.52% to 7.92% thru Jul '18
HEALTH & LIFE INSURANCE	\$20,436	\$21,547	\$36,421	\$36,421	\$32,292	\$45,531	Includes medical, dental, vision and life

TOWN OF MIAMI LAKES
FY 2017-18 PROPOSED BUDGET
STORMWATER UTILITY FUND
Revenue and Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2014-15 ACTUALS	FY2015-16 ACTUALS	FY2016-17 ADOPTED BUDGET	FY2016-17 AMENDED BUDGET	FY2016-17 YEAR END PROJECTION	FY2017-18 PROPOSED BUDGET	BUDGET COMMENTS
WIRELESS STIPEND	\$677	\$725	\$750	\$750	\$665	\$1,200	Stipend for PW Director (50%), Manager and Vacuum Truck Operator
LAKE QUALITY ASSESSMENT	\$0	\$0	\$50,000	\$50,000	\$0	\$50,000	Conduct lake quality assessment
PROF SERV -ENGINEERING/LEGAL	\$0	\$0	\$0	\$14,100	\$14,100	\$0	FY17 include Consulting Services for Public Director vacancy
MASTER PLAN UPDATE	\$0	\$0	\$30,000	\$30,000	\$0	\$30,000	Stormwater Master Plan to be updated to include West Lakes, Lake Martha and Lake Sarah roadway and drainage improvements.
STORMWATER INSPECTOR	\$55,598	\$27,631	\$65,000	\$65,000	\$60,000	\$65,000	Inspection services for stormwater operations
CLEAN BASINS PIPES TRENCHES	\$49,336	\$42,870	\$42,000	\$42,000	\$42,000	\$42,000	Tipping/dumping fee to MDC for vac truck solid waste (\$27,000); annual cleaning of 92 outfalls (\$15,000)
MINOR REPAIRS & IMPROVEMENTS	\$81,373	\$88,956	\$100,000	\$100,000	\$90,000	\$92,949	Roadway and drainage restoration per Stormwater Management Master Plan
COMMUNITY RATING SYSTEM	\$250	\$0	\$2,000	\$2,000	\$0	\$2,000	Flood management program to reduce resident flood insurance premiums
STREET SWEEPING	\$24,289	\$17,433	\$31,875	\$31,875	\$26,130	\$31,875	Contract street sweeping 62.5 lane miles of roadway bi-weekly
REPAIR AND MAINTENANCE	\$10,114	\$14,316	\$15,000	\$15,000	\$10,000	\$15,000	Vac truck and GPS system repair and maintenance
CANAL MAINTENANCE	\$261,410	\$152,177	\$218,125	\$266,075	\$255,456	\$255,456	Miami-Dade County contract chemical treatment of canals (\$160,000). Monthly maintenance of canals including above surfacing cleaning (\$55,728), slope mowing- 9 cycles (\$26,235), vegetation, algae and herbicidal treatment (\$5,000), rodent control (\$1,000) and HOAs maintenance fee (\$1,620)
STORMWATER CONTINGENCY	\$0	\$0	\$205,652	\$133,602	\$0	\$20,902	Contingency for SW project needs.
MISC EXPENSES/REMOTE ACCESS DEVICE	\$0	\$852	\$960	\$960	\$960	\$960	Data plan for field personnel devices
UNIFORMS	\$0	\$905	\$1,410	\$1,410	\$1,000	\$1,410	Uniforms for 2 Vac truck operators (\$1,250) and 4 shirts for Director and Inspectors (\$160)
GAS, OIL, LUBRICANTS	\$11,324	\$6,199	\$12,000	\$12,000	\$8,261	\$12,000	Gas, oil and lubricants for Vac truck and pressure cleaning equipment
MACHINERY AND EQUIPMENT	\$0	\$0	\$0	\$0	\$1,825	\$0	FY17 include pressure cleaning equipment
COMPUTER SOFTWARE LICENSES	\$0	\$0	\$600	\$600	\$600	\$60,600	Acquire asset management system (\$60,000) and Annual renewal of AutoCad licenses (\$600)
TOTAL STORMWATER OPERATING	\$639,795	\$533,399	\$985,598	\$975,598	\$756,290	\$1,002,119	
TOTAL STORMWATER UTILITY REVENUES	\$1,726,173	\$2,260,828	\$1,628,065	\$1,628,065	\$1,693,758	\$1,420,148	
TOTAL STORMWATER UTILITY EXPENDITURES	\$1,533,871	\$840,227	\$1,628,065	\$1,628,065	\$1,405,610	\$1,420,148	

TOWN OF MIAMI LAKES
FY 2017-18 PROPOSED BUDGET
FACILITY MAINTENANCE FUND
Revenue and Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2014-15 ACTUALS	FY2015-16 ACTUALS	FY2016-17 ADOPTED BUDGET	FY2016-17 AMENDED BUDGET	FY2016-17 YEAR END PROJECTION	FY2017-18 PROPOSED BUDGET	BUDGET COMMENTS
FACILITY MAINTENANCE FUND							
REVENUES							
TRANS FROM GENERAL FUND - ADMINISTRATION	\$0	\$0	\$167,081	\$167,081	\$198,079	\$188,550	Transfer in to fund Administration's portion of building expenses
TRANS FROM GENERAL FUND - POLICE	\$0	\$0	\$75,187	\$75,187	\$89,135	\$84,847	Transfer In to fund Police's portion of building expenses
TRANS FROM BUILDING FUND	\$0	\$0	\$36,201	\$36,201	\$42,917	\$40,852	Transfer In to fund Building Dept's portion of building expenses
TOTAL FACILITY MAINTENANCE REVENUES:	\$0	\$0	\$278,469	\$278,469	\$330,131	\$314,249	
EXPENDITURES							
SALARIES	\$0	\$0	\$40,000	\$40,000	\$49,471	\$58,000	Salary for Facility Maintenance Coordinator
BONUS/COST OF LIVING ADJUSTMENT	\$0	\$0	\$0	\$0	\$0	\$1,160	Two percent COLA effective March 2018
PAYROLL TAXES	\$0	\$0	\$3,060	\$3,060	\$3,785	\$4,437	Calculated based on 7.65% of salaries
FRS CONTRIBUTIONS	\$0	\$0	\$3,008	\$3,008	\$3,766	\$4,594	Rate increase from 7.52% to 7.92% thru Jul '18
HEALTH & LIFE INSURANCE	\$0	\$0	\$10,191	\$10,191	\$9,457	\$10,729	Includes medical, dental, vision and life
WIRELESS STIPEND	\$0	\$0	\$0	\$0	\$480	\$480	Cell phone stipend
TELEPHONE SERVICES	\$0	\$0	\$16,140	\$16,140	\$15,246	\$16,140	Includes allocation for AT&T fax line and fire alarm (\$8,700), Suncom phone service (\$7,200) for Town Hall, emergency phones (\$240)
UTILITIES	\$0	\$0	\$57,860	\$57,860	\$61,975	\$62,400	Includes Administration's allocation of Government Center expenses: FP&L (\$45,200), water and sewer (\$15,500) and waste removal (\$1,700)
REPAIR AND MAINT CONTRACTS	\$0	\$0	\$146,000	\$146,000	\$145,849	\$146,000	Government Center contractual expenses for custodial services (\$65,000), pest control (\$750), landscaping (\$14,500), A/C maintenance (\$7,800) and monitoring (\$2,400), fire alarm monitoring (\$3,000), plumbing and electrical (\$5,000), handyman service (\$20,000); elevator services (\$5,000), recycling (\$1,200), and other repairs (\$21,350)
REMOTE ACCESS DEVICE	\$0	\$0	\$960	\$960	\$960	\$960	Data Plan for handyman crew devices
HURRICANE EXPENSES			\$0	\$0	\$23,545	\$4,800	Generator rental for one month
OPERATING SUPPLIES	\$0	\$0	\$1,250	\$1,250	\$1,250	\$0	FY17 include 2 iPad Minis for handyman crew
GAS, OIL LUBRICANTS	\$0	\$0	\$0	\$0	\$1,020	\$1,200	Fuel
EDUCATION AND TRAINING	\$0	\$0	\$0	\$0	\$2,912	\$2,000	Expenses for certification
INFRASTRUCTURE		\$0	\$0	\$0	\$9,085	\$0	FY17 include purchase of doors for Town Hall
COMPUTER SOFTWARE LICENSES		\$0	\$0	\$0	\$1,331	\$1,350	Facility Dude License
TOTAL FACILITY MAINTENANCE EXPENDITURES:	\$0	\$0	\$278,469	\$278,469	\$330,131	\$314,249	

TOWN OF MIAMI LAKES
FY 2017-18 PROPOSED BUDGET
FIVE-YEAR CAPITAL IMPROVEMENT PLAN
Revenue and Expenditure by Line Item

ACCOUNT NAME/DESCRIPTION	FY2017-18	FY2018-19	FY2019-20	FY2020-21	FY2021-22	COMMENTS
FACILITIES AND EQUIPMENT IMPROVEMENT						
REVENUES						
TRANSFER FROM GENERAL FUND	\$0	\$150,000	\$150,000	\$150,000	\$150,000	Transfer from General Fund for long term maintenance requirements on all Town facilities
TRANSFER FROM POLICE IMPACT FEES FUND	\$30,865	\$0	\$0	\$0	\$0	Transfer from Police Impact Fees Fund for public safety capital improvement as identified
CAP PROJ BUDGET CARRYFORWARD	\$144,135	\$0	\$0	\$0	\$0	Prior year carryforward sub-fund balance
TOTAL REVENUES	\$175,000	\$150,000	\$150,000	\$150,000	\$150,000	
EXPENDITURES						
MACHINERY & EQUIPMENT	\$175,000	\$150,000	\$150,000	\$150,000	\$150,000	FY18 Purchase of generator and construction of an enclosure at Town Hall, the Town's command center for the Police Department in the event of a hurricane. Outgoing years reflect cost of maintenance requirements for all Town facilities.
TOTAL EXPENDITURES	\$175,000	\$150,000	\$150,000	\$150,000	\$150,000	
PARKS IMPROVEMENT						
REVENUES						
CAP PARKS BUDGET CARRYFORWARD	\$405,000	\$0	\$0	\$0	\$0	Prior year carryforward sub-fund balance
LOAN	\$0	\$0	\$0	\$0	\$5,000,000	Issuance of Loan Madden's Hammock Park
CELL PHONE TOWER REVENUES	\$0	\$300,000	\$0	\$0	\$0	MLOP Master Plan
SHORT TERM LOAN PROGRAM	\$0	\$1,000,000	\$0	\$0	\$0	MLOP Master Plan (\$500,000) and Air Nation Gymnasium (\$500,000)
GF TRANSF PARKS OTHER	\$0	\$1,200,000	\$0	\$0	\$0	Transfers from General Fund balance (\$600,000) and savings from LED conversion (\$600,000) for MLOP Master Plan
GF TRANSF BEAUTIFCATION GRANT MATCH	\$0	\$10,000	\$10,000	\$10,000	\$10,000	Town's matching grant for Neighborhood Improvement
TRANSF IN- PARKS IMPACT FEE FUND - OPEN SPACE	\$30,000	\$75,000	\$1,000,000	\$2,000,000	\$0	Transfers from Parks Impact Fee Fund - Open Space for Par 3 Park
TRANSF IN- PARKS IMPACT FEE FUND - IMPROVEMENTS	\$995,000	\$1,165,000	\$0	\$0	\$0	Transfers from Parks Impact Fee Fund - Parks Improvements for improvements to Parks facilities including MLOP Master Plan in FY18 (\$900,000) and FY19 (\$500,000), and build up of Senior Center interior (\$600,000)
TOTAL REVENUES:	\$1,430,000	\$3,750,000	\$1,010,000	\$2,010,000	\$5,010,000	

TOWN OF MIAMI LAKES
FY 2017-18 PROPOSED BUDGET
FIVE-YEAR CAPITAL IMPROVEMENT PLAN
Revenue and Expenditure by Line Item

ACCOUNT NAME/DESCRIPTION	FY2017-18	FY2018-19	FY2019-20	FY2020-21	FY2021-22	COMMENTS
EXPENDITURES						
CIP RESERVE FOR PARKS	\$0	\$0	\$0	\$0	\$0	Reserve for future parks improvement projects
NIC BEAUTIFICATION MATCHING GRANT PROGRAM	\$0	\$10,000	\$10,000	\$10,000	\$10,000	Grant match funding for neighborhood improvement
TOTAL CLS ADMINISTRATIVE PROJECTS:	\$0	\$10,000	\$10,000	\$10,000	\$10,000	
PARKS WEST COMM CENTERT	\$75,000	\$0	\$0	\$0	\$0	Mary Collins Community Center Improvements to include Roof Replacement (\$50,000), impact resistant windows & doors (\$75,000) and air condition (\$30,000)
TOTAL MCCC - PARK WEST	\$75,000	\$0	\$0	\$0	\$0	
MLOP STORAGE FACILITY	\$80,000	\$0	\$0	\$0	\$0	Replace roof, A/C unit, ice machine, and renovate bathrooms. Remodel interior for an office space and complete storage space for Parks equipment; paint interior and exterior of building
MLOP MASTER PLAN	\$1,000,000	\$2,500,000	\$0	\$0	\$0	FY18 Funding to complete design of MLOP Master Plan and commence construction. FY19 continuation of
AIRNASIUM (MLOP MASTER PLAN OPTION)	\$0	\$500,000	\$0	\$0	\$0	Option for MLOP Master Plan
MLOP WORKS OF ART/COLLECTIONS	\$30,000	\$0	\$0	\$0	\$0	Art in Public Places Program at Optimist Clubhouse
TOTAL MIAMI LAKES OPTIMIST PARK	\$1,110,000	\$3,000,000	\$0	\$0	\$0	
MINI PARKS IMPROVEMENTS	\$65,000	\$65,000	\$0	\$0	\$0	New furniture throughout pocket parks including signage, benches and waste bins. Replacement commenced in FY17 and is estimated at \$180,000 over 3 years.
TOTAL MINI PARKS	\$65,000	\$65,000	\$0	\$0	\$0	
SENIOR CENTER INTERIOR BUILDUP	\$0	\$600,000	\$0	\$0	\$0	Interior build up of a 6,000 square foot shell building for a senior community/activity center
PAR 3 PARK	\$150,000	\$0	\$1,000,000	\$2,000,000		Funding for design. Construction to commence in FY20. Total estimated project cost \$3M.

TOWN OF MIAMI LAKES
FY 2017-18 PROPOSED BUDGET
FIVE-YEAR CAPITAL IMPROVEMENT PLAN
Revenue and Expenditure by Line Item

ACCOUNT NAME/DESCRIPTION	FY2017-18	FY2018-19	FY2019-20	FY2020-21	FY2021-22	COMMENTS
MADDEN'S HAMMOCK PARK	\$0	\$75,000	\$0	\$0	\$5,000,000	Design services for Madden's Hammock with construction to commence in FY22. Total estimated project cost \$5M.
PASSIVE PARK (ROYAL OAKS PARK)	\$30,000	\$0	\$0	\$0	\$0	Redevelopment of SW vacant parcel of Royal Oaks Park for passive community use
TOTAL PASSIVE PARK	\$180,000	\$675,000	\$1,000,000	\$2,000,000	\$5,000,000	
TOTAL PARKS IMPROVEMENTS EXPENDITURES	\$1,430,000	\$3,750,000	\$1,010,000	\$2,010,000	\$5,010,000	

TRANSPORTATION IMPROVEMENT

REVENUES

SECOND LOCAL OPTION GAS TAX 3 cent	\$144,833	\$170,000	\$170,000	\$180,000	\$180,000	1 to 5 cent tax per Florida Statute 336.025
SAFE ROUTES TO SCHOOL	\$389,300	\$0	\$0	\$0	\$0	Additional grant award from FDOT to complete construction. \$200,000 was previously awarded.
154TH AND PALMETTO GRANT	\$0	\$0	\$0	\$0	\$0	FY16 FDOT Grant for 154 Street and Palmetto beautification.
STATE GRANT - TAP	\$1,000,000	\$0	\$0	\$0	\$1,341,544	FY18 FDOT grant for Complete Streets Business Park East project that includes bicycle, sidewalk and crosswalk improvements. FY22 - FDOT & MPO Grant for Transportation Alternative Program (TAP) - Sidewalk Improvements (\$600,000) Miami Lakes Green (\$200,000) and Greenway 2.0 (\$541,544)
OTHER GRANTS	\$0		\$7,875,000	\$0	\$0	TIGER OR INFRA Grant for Underpass Bridges at 146th Street/160th Street and Palmetto and pedestrian bridge
CONTRIBUTION IN LIEU OF ROAD IMPACT FEE	\$408,069	\$0	\$100,000	\$0	\$0	Funding for 67th Avenue Widening Project in FY18 and Park n Ride Feasibility Study in FY20
INTEREST INCOME	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	Interest income from Investment Portfolio
TRANSFER FROM GENERAL FUND	\$0	\$100,000	\$100,000	\$100,000	\$0	Total project is estimated at \$500,000. Commencing in FY17, funds programmed to remove and replace 1/5 of tree canopy in West Lake neighborhood each year.
TRANSFER IN- SRF PTP	\$825,000	\$400,000	\$400,000	\$400,000	\$400,000	Funding for FY18 to be done through carryover. Transfers from Special Revenue Fund PTP 80% (half-cent discretionary sales surtax) for transportation related and roadway improvement capital projects

TOWN OF MIAMI LAKES
FY 2017-18 PROPOSED BUDGET
FIVE-YEAR CAPITAL IMPROVEMENT PLAN
Revenue and Expenditure by Line Item

ACCOUNT NAME/DESCRIPTION	FY2017-18	FY2018-19	FY2019-20	FY2020-21	FY2021-22	COMMENTS
TRANSFER IN- MOBILITY FEE FUND	\$300,000	\$0	\$0	\$266,656	\$0	Transfers from Mobility Fee Trust Account Fund for projects as identified
BOND ISSUANCE	\$0	\$4,000,000		\$0	\$0	Bond Issuance for 59th Ave Extension collateralized by Peoples Transportation Plan (PTP) revenues
CAPTRANSP BUDGET CARRYFORWARD	\$1,160,079	\$0	\$130,000	\$57,807	\$212,228	Prior year carryforward sub-fund balance
TOTAL REVENUES	\$4,252,281	\$4,695,000	\$8,800,000	\$1,029,463	\$2,158,772	
EXPENDITURES						
CIP RESERVE FOR TRANSPORT	\$0	\$130,000	\$57,807	\$212,228	\$292,228	Contingency for transportation project needs
TRAFFIC CALMING DEVICES	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	
WEST LAKE REFORESTATION PROGRAM	\$0	\$100,000	\$100,000	\$100,000	\$0	Total project is estimated at \$500,000. Commencing in FY17, funds programmed to remove and replace 1/5 of tree canopy in West Lake neighborhood each year. FY18 to be funded through carryover
59TH AVENUE EXTENSION, PUBLIC WORKS STORAGE YARD AND BOAT YARD	\$775,000	\$4,000,000	\$0	\$0	\$0	Secure approval from FAA and South Florida Water Management District to extend 59th Avenue south to Miami Lakes Drive to include construction of PW Yard and Boat Storage facility. Total project cost \$5.8M
TRANSP LAKE SARAH/HILDA ROADWAY AND DRAINAGE IMPI	\$590,960	\$0	\$0	\$0	\$0	Total project cost is estimated at \$2.2 million: design \$107,575, construction \$2M, construction administration \$65,000, CIP management and permits \$48,000. FDEP grant awarded for \$425,000. Design completed in FY14; bidding and construction of Phases 1 and 2 commenced in FY17, and Phase 3 budgeted in FY18. Cost is split between Transportation and Stormwater.
SAFE ROUTES TO SCHOOL	\$580,000	\$0	\$0	\$0	\$0	Design and construction of Safe Routes to School
WEST LAKE ROADWAY & DRAINAGE - NW 148TH TERRACE/ NW 148TH STREET/ NW 149TH TERRACE	\$0	\$440,000	\$390,000	\$0	\$0	Total project cost is estimated at \$1.95M and allocated between Transportation and Stormwater. Project is divided into 3 Phases. Design was completed in FY14 as part of West Lake Phase 1 Project. Bidding and construction of Phases 1 and 2 to commence in FY19 and Phase 3 completed in FY20
PALMETTO AND NW 67 AVE WIDENING	\$408,069	\$0	\$0	\$0	\$0	NW 67th Avenue Widening Project to add an additional through lane at NW 67th Avenue and Palmetto.
GREENWAY AND TRAILS STRIPING	\$50,000	\$0	\$0	\$0	\$0	FY18 includes on-road striping of of bike path throughout Town limits

TOWN OF MIAMI LAKES
FY 2017-18 PROPOSED BUDGET
FIVE-YEAR CAPITAL IMPROVEMENT PLAN
Revenue and Expenditure by Line Item

ACCOUNT NAME/DESCRIPTION	FY2017-18	FY2018-19	FY2019-20	FY2020-21	FY2021-22	COMMENTS
PARK AND RIDE	\$0	\$0	\$100,000	\$0	\$0	Feasibility Study
MIAMI LAKES GREEN/NW 77TH CT GREENWAY SOUTH	\$0	\$0	\$0	\$0	\$900,000	A grant awarded for construction between 154th Street and the Dog Park (\$600K). FY17 funding for design for construction to commence in FY18
NW 77TH CT GREENWAY NORTH	\$0	\$0	\$0	\$0	\$400,000	TAP Grant awarded (\$200,000) withTown match (\$200,000) for construction of a multi-purpose greenway trail from NW 77th Court, north from NW 154th Street to NW 163rd Street.
COMPLETE STREET IMPLEMENTATION : BUSINESS PARK EAST (NW 60TH AVE)	\$650,000	\$0	\$0	\$0	\$0	Funding completes the design, planning, assessment and survey phase, and commence construction of project at Business Park East and Main Street East which includes bicycle lanes, sidewalk and crosswalk improvements along NW 60th Avenue from NW 139th Street to Miami Lakes Drive.
COMPLETE STREET IMPLEMENTATION: MAIN STREET EAST (NW 151 AND 153 STREETS)	\$650,000	\$0	\$0	\$0	\$0	Construction of project at Main Street East to include bicycle lanes, sidewalk and crosswalk improvements at NW 151st and 153 Street from Miami Lakeway N. to Miami Lakes Drive.
MIAMI LAKEWAY SOUTH RESURFACE	\$193,252	\$0	\$0	\$0	\$0	Mill & Resurface Miami Lakeway South between NW 67 Ave and Lake Candlewood Court.
146TH STREET UNDERPASS BRIDGE	\$165,000	\$0	\$3,900,000	\$0	\$0	Design of Underpass bridge at 146th Street and Palmetto in FY18 and construction to commence in FY20
160TH STREET UNDERPASS BRIDGE	\$165,000	\$0	\$3,975,000	\$0	\$0	Design of Underpass bridge at 160th Street and Palmetto in FY18. Construction of underpass (\$3.9M) to commence in FY20 and include a pedestrian bridge (\$75,000)
146TH STREET GREENWAY	\$0	\$0	\$0	\$266,656	\$541,544	Reconstruction of NW 146th Street between NW 89th Avenue and NW 87th Avenue to two lanes with bike lanes and landscaped paths. Grant awarded for FY22 (\$541,544) and Town match (\$266,656)
ROYAL OAKS ROADWAY AND DRAINAGE	\$0	\$0	\$252,193	\$425,579	\$0	Total project cost estimated at \$2 million. Design completed in FY2014 (\$120,000); bidding and construction to commence in FY20 and completed by FY21 (construction cost \$1.8M, administration \$60,000). Cost is split between Transportation 35% and Stormwater 65%
TOTAL EXPENDITURES:	\$4,252,281	\$4,695,000	\$8,800,000	\$1,029,463	\$2,158,772	

TOWN OF MIAMI LAKES
FY 2017-18 PROPOSED BUDGET
FIVE-YEAR CAPITAL IMPROVEMENT PLAN
Revenue and Expenditure by Line Item

ACCOUNT NAME/DESCRIPTION	FY2017-18	FY2018-19	FY2019-20	FY2020-21	FY2021-22	COMMENTS
STORMWATER IMPROVEMENT						
REVENUES						
LEGISLATIVE GRANTS	\$1,000,000	\$250,000	\$250,000	\$250,000	\$250,000	FY18 Grant awarded for Canal Bank Stabilization Phase 2. Anticipated legislative grants in outgoing years to fund drainage improvement projects including West Lakes and Royal Oaks Park
STORMWATER GRANTS	\$0	\$250,000	\$250,000	\$250,000	\$250,000	Other Stormwater Grants
CAPITAL SW BUDGET CARRYFORWD	\$924,360	\$98,920	\$38,920	\$110,562	\$120,201	Prior year carryforward sub-fund balance
TRANSF IN-PTP	\$0	\$0	\$0	\$0	\$0	Transfer from PTP towards drainage portion of budgeted projects
TRANSF IN-STORMWATER	\$150,000	\$300,000	\$300,000	\$300,000	\$300,000	Transfer from Stormwater Utility Fund towards the drainage portion of projects as identified. Funding assumes increase in Stormwater Utility revenues.
TOTAL REVENUES:	\$2,074,360	\$898,920	\$838,920	\$910,562	\$920,201	
EXPENDITURES						
WEST LAKE ROADWAY & DRAINAGE - NW 148TH TERRACE/ NW 148TH STREET/ NW 149TH TERRACE	\$0	\$860,000	\$260,000	\$0	\$0	Total project cost is estimated at \$1.95M and allocated between Transportation and Stormwater. Project is divided into 3 Phases. Design was completed in FY14 as part of West Lake Phase 1 Project. Bidding and construction of Phases 1 and 2 to commence in FY19 and Phase 3 completed in FY20
ROYAL OAKS DRAINAGE & ROADWAY IMPROVS	\$0	\$0	\$468,358	\$790,361	\$0	Total project cost estimated at \$2 million. Design completed in FY2014 (\$120,000); bidding and construction to commence in FY20 and completed by FY21 (construction cost \$1.8M, administration \$60,000). Cost is split between Transportation 35% and Stormwater 65%
CANAL BANK STABILIZATION - PHASE II	\$868,000	\$0	\$0	\$0	\$0	Phase 2 stabilization of canal banks along NW 170 Street between NW 78th Avenue and NW 87th Avenue; Design and Engineering fees \$150,000, construction \$795,000, permits and CIP management \$55,000.

TOWN OF MIAMI LAKES
FY 2017-18 PROPOSED BUDGET
FIVE-YEAR CAPITAL IMPROVEMENT PLAN
Revenue and Expenditure by Line Item

ACCOUNT NAME/DESCRIPTION	FY2017-18	FY2018-19	FY2019-20	FY2020-21	FY2021-22	COMMENTS
LAKE SARAH/HILDA IMPROVEMENT	\$1,107,440	\$0	\$0	\$0	\$0	Total project cost is estimated at \$2.2 million: design \$107,575, construction \$2M, construction administration \$65,000, CIP management and permits \$48,000. FDEP grant awarded for \$425,000. Design completed in FY14; bidding and construction of Phases 1 and 2 commenced in FY17, and Phase 3 budgeted in FY18. Cost is split between Transportation and Stormwater.
OPERATING CONTINGENCY- STORM	\$98,920	\$38,920	\$110,562	\$120,201	\$920,201	Contingency for Stormwater capital project needs
TOTAL EXPENDITURES:	\$2,074,360	\$898,920	\$838,920	\$910,562	\$920,201	
TOTAL CAPITAL FUND PROJECTS REVENUES	\$7,931,640	\$9,493,919	\$10,798,919	\$4,100,025	\$8,238,973	
TOTAL CAPITAL FUND PROJECTS EXPENDITURES	\$7,931,640	\$9,493,919	\$10,798,919	\$4,100,025	\$8,238,973	

ORDINANCE NO. 2017-_____

AN ORDINANCE OF THE TOWN OF MIAMI LAKES, FLORIDA, APPROVING AND ADOPTING THE BUDGET FOR THE TOWN OF MIAMI LAKES FOR FISCAL YEAR 2017-18; PROVIDING FOR EXPENDITURE OF FUNDS; PROVIDING FOR AMENDMENTS; PROVIDING FOR CARRYOVER OF FUNDS; PROVIDING FOR THE INCORPORATION OF THE ADOPTED CAPITAL BUDGET AS THE CAPITAL IMPROVEMENT ELEMENT OF THE COMPREHENSIVE PLAN; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town of Miami Lakes (the “Town”) is a municipality located in Miami-Dade County, Florida; and

WHEREAS, public hearings as required by Section 200.065, Florida Statutes were held by the Town on Tuesday, September 5, 2017 at 5:01 P.M., and Wednesday, September 20, 2017 at 6:00 P.M. at Miami Lakes Government Center, 6601 Main Street, Miami Lakes, Florida 33014; and

WHEREAS, the amount of funds available from taxation and other non-ad valorem revenues equals the total appropriations for expenditures and reserves.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA, AS FOLLOWS:

Section 1. Recitals. The foregoing recitals are true and correct and are incorporated herein by this reference.

Section 2. Budget Adoption. The Budget for Fiscal Year 2017-18 (the “Budget”), a copy of which is attached hereto as Exhibit “A” is approved and adopted and shall become effective on October 1, 2017.

Section 3. Expenditure of Funds. The Town Manager or his/her designee is authorized to expend or contract for expenditures such funds as are necessary for the operation of the Town government in accordance with the Budget. The Town Manager may transfer any unencumbered line item allocation of funds, or any portion thereof, to another line item classification within the same department, said transfers not to exceed \$700 total per month provided that the Town Manager shall report such transfers to the Town Council at the next regular Town Council meeting. The Committees may not transfer any unencumbered allocation of funds in excess of \$700 from

inside those Committees budget line items, which are listed in Exhibit “A” of this ordinance. Any transfers of less than \$700 shall be reported to the Town Manager within 7 business days. Any request for a transfer in excess of \$700 must be approved by the Town Council, except that transfers for charitable donations accepted by the Town for a specific purpose shall be exempt from this requirement. The permitted maximum amount transferable by the Town Manager may be adjusted by subsequent resolution.

Section 4. Amendments. Upon the passage and adoption of the Budget, if the Town Council determines that a department, category total, or fund will exceed its original allocation, the Town Council is authorized to modify any department, category total or line item of the Budget by resolution so long as the modification does not exceed the Town’s total budgeted funds for the Fiscal Year 2017-18.

Section 5. Carryover of Funds. Funds from the Town’s Fiscal Year 2016-17 Budget, not expended during the current Fiscal Year 2016-17, may be used and expended during the Fiscal Year 2017-18.

Section 6. Capital Improvement Element. Upon the adoption of the Capital Projects Fund Budget, the Capital Improvement Element of the Town’s Comprehensive Plan is hereby updated to reflect FY 2017-18 Five Year Capital Project Allocations.

Section 7. Conflicts. All sections or parts of sections of the Town Code that conflict with this Ordinance are repealed to the extent of such conflict.

Section 8. Severability. The provisions of this Ordinance are declared to be severable and if any section, subsection, sentence, clause, provision or phrase of this Ordinance shall for any reason be held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining sections, sentences, clauses, and phrases of this Ordinance, but they shall remain in effect, it being the legislative intent that this Ordinance shall stand notwithstanding the invalidity of any part.

Section 9. Effective date. This Ordinance shall be effective upon adoption on second reading.

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FIRST READING

The foregoing ordinance was offered by Councilmember _____ who moved its adoption on first reading. The motion was seconded by Councilmember _____ and upon being put to a vote, the vote was as follows:

Mayor Manny Cid	_____
Vice Mayor Nelson Rodriguez	_____
Councilmember Luis Collazo	_____
Councilmember Tim Daubert	_____
Councilmember Ceasar Mestre	_____
Councilmember Frank Mingo	_____
Councilmember Marilyn Ruano	_____

Passed and adopted on first reading this 5th day of September, 2017.

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SECOND READING

The foregoing ordinance was offered by Councilmember _____ who moved its adoption on second reading. The motion was seconded by Councilmember _____ and upon being put to a vote, the vote was as follows:

Mayor Manny Cid	_____
Vice Mayor Nelson Rodriguez	_____
Councilmember Luis Collazo	_____
Councilmember Tim Daubert	_____
Councilmember Ceasar Mestre	_____
Councilmember Frank Mingo	_____
Councilmember Marilyn Ruano	_____

Passed and adopted on second reading this 20th day of September, 2017.

Manny Cid
MAYOR

Attest:

Gina Inguanzo
TOWN CLERK

Approved as to form and legal sufficiency:

Raul Gastesi, Jr.
Gastesi & Associates, P.A.
TOWN ATTORNEY

EXHIBIT “A”