



TOWN OF MIAMI LAKES, FLORIDA
REVISED AGENDA
Special Meeting

August 19, 2019

7:30 PM

Government Center

6601 Main Street Miami Lakes, FL33014

Video stream of meetings can be viewed here:

<https://pub-miamilakes.escribemeetings.com>

Pages

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. MOMENT OF SILENCE**
- 4. PUBLIC COMMENTS**

All comments or questions from the attending public to the Council shall be directed to the Mayor, in a courteous tone. No person other than the Council and the person recognized by the Mayor as having the floor, shall be permitted to enter into discussion without the permission of the Mayor. To ensure the orderly conduct and efficiency of the meeting, public comments shall be limited to three (3) minutes maximum per person; however, the Mayor may authorize the extension of the aforesaid time frame, and any extension shall apply to other individuals speaking on the same subject.

No clapping, applauding, heckling, verbal outburst in support of, or in opposition to a speaker or his/her remarks shall be permitted. Should a member of the audience become unruly, or behave in any manner that disrupts the orderly and efficient conduct of the meeting, the Mayor is given the right and the authority to require such person to leave the Council Chambers.

As a courtesy to others, all electronic devices must be set to silent mode to avoid disruption of the proceedings.

Remote Public Comments: Please register with the Town Clerk from the date the agenda is released to the date before the meeting. For additional information, please contact clerk@miamilakes-fl.gov

Live Remote Public Comments: Livestreamed meetings will now allow the

submission of Live Remote Public Comments. If you wish to be part of the scheduled Zoom meeting, please join the meeting by clicking on the URL Link below:

[Live Remote Public Comments](#)

5. ITEMS FOR ACTION AND DISCUSSION

- a. **To Discuss the Bridges of 154th and 170th (Collazo)** 4
 - 1. **Discussion by Town Attorneys regarding Conflict Resolution and Litigation**
 - 2. **Funding of Bridge Park - Presentation by Town Staff**
 - 3. **Former Mayor Wayne Slaton - Bridges History**
 - *4 **District 13 - Miami-Dade County Commissioner Esteban Bovo, Jr.**
 - *5 **District 12 - Miami-Dade County Commissioner Jose “Pepe” Diaz**
 - *6 **City of Hialeah Mayor Carlos Hernandez**
 - *7 **FDOT District #6 Secretary Jim Wolfe**
- b. **To Discuss Needs Assessments of Special Needs Population (Cid)** 5
- c. **Manager’s Report**
 - 1. **Kidworks/Children's Trust Drone Training Program Partnership** 17

6. ADJOURNMENT

This meeting is open to the public. A copy of this Agenda and the backup therefore, has been posted on the Town of Miami Lakes Website at miamilakes-fl.gov and is available at Town Hall, 6601 Main Street, Miami Lakes 33014. In accordance with the Americans with Disabilities Act of 1990, all persons who are disabled and who need special accommodations to participate in this meeting because of that disability should contact Town Hall at 305-364-6100 two days prior to the meeting.

Anyone wishing to appeal any decision made by the Miami Lakes Town Council with respect to any matter considered at this meeting or hearing will need a record of the proceedings and for such purpose, may need to ensure that a verbatim record of the proceedings is made which record includes the testimony and evidence upon which the appeal is to be based.

Any member of the public wishing to speak on a public hearing matter on this Agenda or under public comments for items not on this Agenda, should fill out a speaker card and provide it to the Town Clerk, prior to commencement of the meeting. Any person presenting documents to the Town Council should provide the Town Clerk with a minimum of 15 copies.



Town of Miami Lakes Memorandum

To: Honorable Mayor & Councilmembers

From: Honorable Councilmember Luis Collazo

Subject: 154 & 170th Special Call Meeting

Date: August 19, 2019

Recommendation:

I would like to discuss with my colleagues and take a look at where we are with respect to the opening of the bridges at 154 and 170. I would like for Town Staff to provide a historical executive summary of the issue and what have we done to explore alternatives.



Town of Miami Lakes Memorandum

To: Honorable Mayor & Councilmembers

From: Honorable Mayor Manny Cid

Subject: Needs Assessment of Special Needs Population

Date: August 19, 2019

Recommendation:

Please see attached Proposal

Attachments:

Resolution
Needs Assessment of Special Needs Population – FIU Jorge M. Perez Metropolitan Center

Fiscal Impact: Minimum
Guiding Principles: 2, 14
Objectives:

RESOLUTION NO. 19-_____

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA, APPROVING AN AGREEMENT WITH FLORIDA INTERNATIONAL UNIVERSITY JORGE M. PEREZ METROPOLITAN CENTER TO CONDUCT A NEEDS ASSESSMENT OF SPECIAL NEEDS POPULATION; AUTHORIZING THE TOWN MANAGER TO TAKE ALL NECESSARY STEPS TO IMPLEMENT THE TERMS AND CONDITIONS OF THE AGREEMENT; AUTHORIZING THE TOWN MANAGER TO EXPEND BUDGETED FUNDS; AUTHORIZING THE TOWN MANAGER TO EXECUTE THE AGREEMENT; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Section 2-152 (j) of the Town of Miami Lakes (the “Town”) Code, allows an exemption from the Town’s procurement procedures for purchases of services related to a Town Committee; and

WHEREAS, during the March 2018 Town Council Meeting, the Town passed Resolution 18-1523 establishing the Special Needs Advisory Board; and

WHEREAS, the Special Needs Advisory Board’s Mission Statement as detailed in Resolution 18-1523 specifically provides that the Board will “create a model Town for inclusion, by identifying specific Miami Lakes families with an interest in matters pertaining to individuals with special needs, connecting them to existing programs, services and events; and serving the Town Council in an advisory capacity to identify unmet needs and assist with the discovery of possible solutions”; and

WHEREAS, a necessary component towards identifying the needs of the Town’s Special Needs Community is to conduct an assessment of the Town’s Special Needs Population; and

WHEREAS, Florida International University's Jorge M. Perez Metropolitan Center is a nationally recognized organization in the gathering and formulating useful data that assists local governments with the development of programs to assist their communities; and

WHEREAS, Florida International University's Jorge M. Perez Metropolitan Center has approached the Town with a proposal to assess its special needs population for a cost of Ten Thousand Dollars and 00/100 (\$10,000.00); and

WHEREAS, the Special Needs Advisory Board currently has funds available to contract Florida International University's Jorge M. Perez Metropolitan Center to assess the Town's Special Needs Community; and

WHEREAS, the Town Council finds that it is in the best interest of the Town and consistent with the Special Needs Advisory Committee's Mission Statement to award Florida International University's Jorge M. Perez Metropolitan Center Ten Thousand Dollars and 00/100 (\$10,000.00) to conduct an assessment of its special needs population.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA, AS FOLLOWS:

Section 1. **Recitals.** The foregoing Recitals are true and correct and incorporated herein by this reference.

Section 2. **Approval of the Agreement.** The Town Council hereby approves the award of an agreement with Florida International University's Jorge M. Perez Metropolitan Center in substantially the same form attached herein as Exhibit "A" for the creation of a special needs assessment in an amount not to exceed Ten Thousand Dollars and 00/100 (\$10,000.00) (hereinafter referred to as "the Agreement").

Section 3. **Authorization of Town Officials.** The Town Manager, his designee and the Town Attorney are authorized to take all steps necessary to implement the terms and conditions of the Agreement.

Section 4. **Authorization of Fund Expenditure.** The Town Manager is authorized to expend budgeted funds to implement the terms and conditions of this Resolution and the Agreement.

Section 5. **Execution of the Contract.** The Town Manager is authorized to execute the Agreement with Florida International University's Jorge M. Perez Metropolitan Center in an amount not to exceed \$10,000.00 and to execute any extension and/or amendments to the Contract, subject to approval as to form and legality by the Town Attorney.

Section 6. **Effective Date.** This Resolution shall take effect immediately upon adoption.

THIS SPACE INTENTIONALLY LEFT BLANK

Passed and adopted this _____ day of _____, 2019.

The foregoing resolution was offered by _____ who moved its adoption. The motion was seconded by _____ and upon being put to a vote, the vote was as follows:

Mayor Manny Cid	_____
Vice Mayor Nelson Rodriguez	_____
Councilmember Carlos Alvarez	_____
Councilmember Luis Collazo	_____
Councilmember Joshua Dieguez	_____
Councilmember Jeffrey Rodriguez	_____
Councilmember Marilyn Ruano	_____

Manny Cid
MAYOR

Attest:

Gina Inguanzo
TOWN CLERK

Approved as to form and legal sufficiency:

Raul Gastesi, Jr.
TOWN ATTORNEY

EXHIBIT A

Proposal for the Town of Miami Lakes

Needs Assessment of Special Needs Population July 2019

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Organizational Background

The Jorge M. Pérez Metropolitan Center at Florida International University (FIU) is the leading urban "think tank" in South Florida established in 1997 as an applied research unit under the School of International and Public Affairs (SIPA). The Center has a solid record of providing technical services to communities in the areas of economic development, housing, transportation, and land use planning. The Center's approach to delivering professional services is to take into account the unique needs of individual communities while adhering to recognized methodologies for data analysis and reporting. The Center houses the ongoing South Florida Regional Database Project. This project includes asset mapping, best-practice research, proprietary data, and full in-house Remote Sensing and Geographic Information Systems (GIS) capabilities. Moreover, the Jorge M. Pérez Metropolitan Center is a Census Information Center (CIS), which allows early access to release data and data with restricted use.

The Center's unique expertise is our ability to formulate comprehensive solutions to complex public policy issues. The Center's senior leadership has experience in strategic analysis, economic development, regional and municipal economic development, transportation analysis and planning, public forums, focus groups, surveys, and public opinion analysis. One of the Center's main advantages is its extensive experience in conducting behavioral research in South Florida in English, Spanish, and Creole.

Surveys, personal interviews, and focus groups conducted by an impartial and trustworthy organization with expertise in applied research guarantee that the information will be statistically sound, action-oriented, and insightful. These services improve policy issues among local governments, community organizations, and business establishments to assist them in their efforts to enhance customer service and satisfaction. The Center offers a full range of customized behavioral research services, including instrument development, sample frame design, participant recruitment, implementation, data management, and analysis.

The Jorge M. Pérez Metropolitan Center's overarching goal is to assist local governments and organizations in improving their internal processes, governance, and relationships with customers. To that end, the Center strives to develop research practices that will result in usable data. The Center has completed multiple applied research projects that specifically relate to the collection of information from residents, households, and various organizations – government, nonprofit, and business. These organizations have been consumers of the applied research produced by the Jorge M. Pérez Metropolitan Center. They have also provided feedback and perspective on the research, and policy discussion and direction in the subsequent recommendations. For example, the Prosperity Initiatives Study funded by Citi Community Foundation entailed both extensive research, as well as several stakeholder meetings at which the Center engaged local representatives from organizations such as Catalyst, South Florida Community Development Corporation, South Florida Health Foundation, Neighborhood Housing Services, and others.

The Center has also worked with many other foundations on various research projects. In 2007, the Center prepared the Monroe County Affordable Housing Needs Assessment for the Rodel Foundation of Key West. In 2012, the Center produced the Miami Soul of the Community Indicator Study for the Miami Foundation. In 2013, the Center prepared Affordability Foreclosed: The Rental Housing Challenge report for the Community Foundation for Palm Beach and Martin counties. In 2016, we produced the report

Progress and Unmet Challenges: Sant La's Profile of The Haitian Community of Miami-Dade, 2010-2015. In 2017 and 2018, BankUnited funded our Community Development research aimed to create a new community development framework for addressing persistent poverty and income inequality. All of these research endeavors demonstrate the broad reputation of the Jorge M. Pérez Metropolitan Center as the go-to source for objective, actionable research that can garner community attention and support.

Most recently, the Jorge M. Pérez Metropolitan Center has worked with the Miami Foundation, the City of Miami and other organizations, in the successful grant proposal to JPMorgan Chase for the inaugural AdvancingCities initiative. The Jorge M. Pérez Metropolitan Center, represented by Dr. Howard Frank (Center Director) and Dr. Maria Ilcheva will be engaged in the evaluation effort of the City of Miami efforts aimed at business and workforce development.

Maria Ilcheva, Ph.D. – Principal Investigator

Dr. Ilcheva is the Assistant Director of the FIU/MC with expertise in behavioral research, including public opinion polls, focus groups, and interviews. She has completed over 100 research projects with a public opinion component, for public, private and nonprofit organizations, on a variety of topics. Some public opinion research projects include a survey of Miami-Dade County residents, Liberty City area residents, Doral residents, and a detailed survey of Texas Gulf Coast residents. She has also managed a five-county resident survey on general awareness of local Metropolitan Planning Organizations. She has also led the collection of data and analysis of a South Florida Digital Literacy survey for the South Florida Workforce Investment Board, the 311 & Web Survey for Miami-Dade County and the annual hurricane preparedness poll funded by the Florida Legislature.

In addition to quantitative data collection via surveys, Dr. Ilcheva has administered focus groups and interviews for the collection of qualitative information. Some stakeholder interview and focus group projects include research with lenders participating in the Miami Housing Authority programs, community feedback on proposed development, hurricane mitigation and preparedness of Florida homeowners, surveys and interviews with caregivers of individuals with neurodevelopmental disorders, residents assessment of Miami-Dade Expressway Authority programs, resident perceptions of climate change and sea-level rise, and many others.

Dr. Ilcheva has also taught a graduate class on research tools and methodologies at the FIU School of International and Public Affairs for the last five years.

Helen Roldan, MPA is the Research and Outreach Coordinator and for FIU Jorge M. Pérez Metropolitan Center. Helen has experience in behavioral research via overseeing the recent neighborhood meetings and focus groups for the City of Miami's Affordable Housing Masterplan. She has also conducted a training opinion poll for the Jorge M. Pérez Metropolitan Center, to ascertain which new training programs the Center will offer. As a secret shopper for Miami's 211 call center, she has measured the quality of their services and gathered data for analysis.

Moreover, Helen has experience in collecting and analyzing data for projects such as Miami Dade County's Status of Women Report. She has also created reports for the Sea Level Solutions Center and met with community residents to get feedback on infrastructure solutions to sea-level rise in Miami.

Scope of Services

The FIU Jorge M. Pérez Metropolitan Center proposes to conduct a needs assessment of individuals with special needs in the Town of Miami Lakes, FL. The assessment will include a baseline analysis of individuals with both physical and neurological disabilities. It will identify any service gaps experienced by this community via focus groups and asset mapping. The research includes the following tasks:

Task 1. Data Analysis

The Center's research team will conduct a baseline analysis of individuals with disabilities in the Town of Miami Lakes. This data will include the population size, demographic information, and disability type by detailed age (including hearing, vision, cognitive, ambulatory, self-care, and independent living difficulty).

Task 2. Asset Mapping and Gap Analysis

The asset mapping will include a scan of all services that are available to disabled individuals in the Town of Miami Lakes. For benchmarking purposes, the research team will also look at other cities in Florida of similar size and the array of services to disabled persons provided in them, both by the local government as well as by other nonprofit organizations. The purpose of the comparison is to assess differences that may point to the need for enhancing services in the Town of Miami Lakes. If possible, we will delineate the presence or absence of individual services. We will also identify models that include "one-stop" service provisions for individuals with disabilities.

Task 3. Literature Review

The Center will conduct a comprehensive review of existing research relevant to the needs of people with disabilities and their families. This research will provide the baseline for constructing a preliminary needs-based assessment supplemented with information obtained from Task 2. Within this task, the research team will also group the target population into relevant categories depending on the type of disability and its severity.

Task 4. Focus Group and Interviews

The research team will conduct one (1) focus group and 5-10 stakeholder interviews to explore the needs of the special needs community in the Town of Miami Lakes. The focus group will consist of both caregivers and high-functioning individuals experiencing disabilities. Participants will be asked to provide observations and recommendations regarding services to individuals with disabilities.

Task 5. Summary of Findings and Recommendations

The research team will review the deliverables of each task and prepare a summary of findings, highlighting the main points derived from each task. Relevant recommendations will accompany each significant discovery to address the potential challenges it identifies.

Fees

The project costs are \$10,000, including staff compensation for time and effort. The total cost includes all fees associated with the implementation of the focus groups and the production of the report.



Town of Miami Lakes Memorandum

To: Honorable Mayor & Councilmembers

From: Edward Pidermann, Town Manager

Subject: Kidworks/Children's Trust Drone Training Program Partnership

Date: August 19, 2019

Recommendation:

This report is actionable.

Fiscal Impact: None
Guiding Principles: 1, 2, 3, 4, 6, 7, 10, 12, 14
Objectives: 5, 6