TOWN OF MIAMI LAKES, FLORIDA

AGENDA
Budget Hearing
<u>September 18, 2018</u>
6601 Main Street Miami Lakes, FL 33014
Government Center
6:30 PM

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **MOMENT OF SILENCE**
4. **ROLL CALL**
5. **PUBLIC COMMENT**

All comments or questions from the attending public to the Council shall be directed to the Mayor, in a courteous tone. No person other than the Council and the person recognized by the Mayor as having the floor, shall be permitted to enter into discussion without the permission of the Mayor. To ensure the orderly conduct and efficiency of the meeting, public comments shall be limited to three (3) minutes maximum per person; however, the Mayor may authorize the extension of the aforesaid time frame, and any extension shall apply to other individuals speaking on the same subject.
No clapping, applauding, heckling, verbal outburst in support of, or in opposition to a speaker or his/her remarks shall be permitted. Should a member of the audience become unruly, or behave in any manner that disrupts the orderly and efficient conduct of the meeting, the Mayor is given the right and the authority to require such person to leave the Council Chambers.

As a courtesy to others, all electronic devices must be set to silent mode to avoid disruption of the proceedings.

6. **ORDINANCES FOR SECOND READING**

   A. AN ORDINANCE OF THE TOWN OF MIAMI LAKES, FLORIDA, ADOPTING THE MILLAGE RATE OF THE TOWN FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2018 THROUGH SEPTEMBER 30, 2019, PURSUANT TO SECTION 200.065, FLORIDA STATUTES; PROVIDING FOR DIRECTIONS TO TAX COLLECTOR; PROVIDING FOR NOTICE; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. (Rey)

   B. AN ORDINANCE OF THE TOWN OF MIAMI LAKES, FLORIDA, APPROVING AND ADOPTING THE BUDGET FOR THE TOWN OF MIAMI LAKES FOR FISCAL YEAR 2018-19; PROVIDING FOR EXPENDITURE OF FUNDS; PROVIDING FOR AMENDMENTS; PROVIDING FOR CARRYOVER OF FUNDS; PROVIDING FOR THE INCORPORATION OF THE ADOPTED CAPITAL BUDGET AS THE CAPITAL IMPROVEMENT ELEMENT OF THE COMPREHENSIVE

PLAN; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. (Rey)

7. ADJOURNMENT

This meeting is open to the public. A copy of this Agenda and the backup therefore, has been posted on the Town of Miami Lakes Website at www.miamilakes-fl.gov and is available at Town Hall, 6601 Main Street, Miami Lakes, FL 33014. In accordance with the Americans with Disabilities Act of 1990, all persons who are disabled and who need special accommodations to participate in this meeting because of that disability should contact Town Hall at 305-364-6100 four days prior to the meeting. Anyone wishing to appeal any decision made by the Miami Lakes Town Council with respect to any matter considered at this meeting or hearing will need a record of the proceedings and for such purpose, may need to ensure that a verbatim record of the proceedings is made which record includes the testimony and evidence upon which the appeal is to be based. Any member of the public wishing to speak on a public hearing matter on this Agenda or under public comments for items not on this Agenda, should fill out a speaker card and provide it to the Town Clerk, prior to commencement of the meeting. Any person presenting documents to the Town Council should provide the Town Clerk with a minimum of 12 copies.

Town of Miami Lakes
Memorandum

To: Honorable Mayor and Town Councilmembers
From: Alex Rey, Town Manager
Subject: Adoption of Millage Rate for Fiscal Year 2018-19
Date: 9/18/2018

Recommendation:

It is recommended that Town Council adopt the millage rate for Fiscal Year 2018-19 at 2.3127 mills which is $2.3127 per $1,000 of assessed property value. The proposed millage rate is expected to yield $7,061,200 in ad valorem revenue at 95% of value based on the July 1, 2018 estimated Property Tax Roll, as provided by Miami-Dade County Property Appraiser.

Background:

At the First Budget Hearing held on September 4, 2018, staff was directed to reduce the millage rate by $69,000, from 2.3353 mills to 2.3127 mills for Fiscal Year 2018-19. This millage rate of 2.3127 mills, is 4.22% higher than the rolled-back rate of 2.2190, and will generate property tax revenues or ad valorem in the amount of $7,061,200 calculated at 95% for budget purposes.

The rolled-back rate of 2.2190 would generate $286,183 less in ad valorem revenue as compared to the proposed millage rate of 2.3127.

ATTACHMENTS:

Description
FY 2018-19 Budget Message
Attachment 1 - Summary of Changes
Ordinance Millage in Second Reading

TOWN OF MIAMI LAKES MEMORANDUM

To: Honorable Mayor and Town Councilmembers

From: Alex Rey, Town Manager

Subject: FY 2018-19 Budget Message

Date: September 4, 2018

Recommendation

It is recommended that Town Council approve the millage rate for Fiscal Year 2018-19 at 2.3353 mills, which is $2.3353 per $1,000 of assessed property value. This is the same millage rate as adopted for the prior year, and it remains one of the lowest millage rates in Miami-Dade County. The proposed millage rate is expected to yield $7,130,200 in ad valorem revenue at 95% of value based on the July 1, 2018 estimated Property Tax Roll, as provided by Miami-Dade County Property Appraiser.

It is also recommended that Town Council adopt Fiscal Year 2018-19 Budget on First Reading of Ordinance, as proposed.

Background

As the Town enters a sixth year of economic growth attributed to increasing property values and new development, the positive effects of prudent financial decisions over the last few years have allowed us to invest in new community facilities, stormwater infrastructure improvements, enhanced communication and transparency, police resources to accommodate a growing population, beautification projects and improved response times to requests for service through new technologies and process improvement.

The Town's economic development goal is to reinforce, strengthen and promote the livability and sustainability of our neighborhoods, commercial and industrial areas in the face of the current economic climate and changing needs of the population. As such, maintaining the Town's credit rating remains an important part of the Town's plan for sustainable recovery and prosperity. On May 15, 2018, Moody's Investor Service upgraded the Town's bond rating from 'Aa3' to 'Aa2'. Moody's, in commenting on the basis for upgrading the ratings noted that the Town benefits from low debt and pension burdens and a strong stable financial position. Additionally, in 2017, Fitch Ratings upgraded the special obligation bonds rating from 'AA' to 'AA+'. The upgrade focused on the Town's solid revenue framework and expenditure flexibility, nominal fixed carrying costs and low long-term liability burden. The Town's financial position will continue to remain strong with continued development, and as property values increase and generate more property tax revenues.

While the current and projected development projects bode well for the Town's future economic stability, a new challenge facing Florida municipalities is the proposed constitutional amendment (House Joint Resolution) HJR 7105 which will be placed on the November 8, 2018 ballot which, if approved, would create an additional $25,000 exemption for homestead properties with assessed values over $125,000. The estimated revenue loss to the Town of Miami Lakes would be approximately $350,000 in the first year. However, it is anticipated that property values will increase, and with the addition of new construction to the Tax Roll, ad valorem revenues will also increase thus offsetting the loss from the additional homestead exemption, if passed.

In November 2015, the Town adopted a 2025 Strategic Plan that outlines six goal areas including enhanced mobility, beautification, economic development, sustainability, communication and innovation/technology. Each goal area is supported by Objectives as adopted by the Town Council. Staff has developed specific Initiatives with supporting work plans to accomplish the Goals and Objectives provided for in the 2025 Strategic Plan. Several components of the plan require funding from the General Fund, including beautification and communication initiatives. Specific initiatives discussed at the May 15th Budget Workshop are a part of the Fiscal Year 2018-19 Business Plan and included in the Proposed Budget; however, several of these initiatives are currently unfunded due to the lack of available resources, which will be discussed later in this memorandum.

FY 2018-19 PROPOSED BUDGET

The proposed budget is a deliberate balance of revenues and expenditures prepared in accordance with the State of Florida's Truth in Millage process and best serves the Town's prioritization for provision of core services and the Council's Strategic Plan Initiatives. It balances the Town's financial resources with current programming and service levels while maintaining a solid financial position. We were able to balance this fiscal year's budget with recurring revenues and expense savings which allow us to maintain the current level of services expected by our residents and the business community.

The total Budget for Fiscal Year 2018-19 including all Funds is $50,246,679 as shown in the table below. This represents an increase of $8,730,579 or 21% as compared to Fiscal Year 2017-18 Adopted Budget, which is primarily attributed to several new grant awards of approximately $3,828,000, loan proceeds in the amount of $2,511,743 for MLOP Master Plan, non-ad valorem revenues totaling $1,668,617 from the newly acquired Special Taxing Districts, increase in ad valorem taxes of $436,100, and the remaining $286,119 across the various funds. The details of the increase are discussed later in this memorandum.

BUDGET SUMMARY
Town of Miami Lakes - FY2018-19

THE PROPOSED OPERATING BUDGET EXPENDITURES OF THE TOWN OF MIAMI LAKES ARE 21.0% MORE THAN LAST YEARS TOTAL OPERATING EXPENDITURES

Millage per $1,000
General Fund Millage: 2.3353
The General Fund Millage is 5.24 percent higher than the State defined Rolled Back Rate

ESTIMATED REVENUES	General Fund	Special Revenue Funds	Electric Utility Tax Revenue Fund	Debt Service Fund	Capital Projects Fund	Stormwater Utility Fund	Internal Service Fund	Total All Funds
Ad Valorem Taxes: Millage per $1,000 = 2.3353	7,130,200	-	-		-	-	-	7,130,200
Non-Ad Valorem Assessment	-	1,668,617	-	0	-	-	-	1,668,617
Franchise Fees	1,275,000	-	-	-	-	-	-	1,275,000
Charges for Services	-	-	-	-	-	1,100,000	-	1,100,000
Utility Service Taxes	3,287,476	-	372,745	-	-	-	-	3,660,221
Intergovernmental Revenue	4,522,810	1,610,000	-	179,304	6,416,638	-	-	12,728,752
Licenses and Permits	433,500	4,634,434	-	-	-	-	-	5,067,934
Fines & Forfeitures	195,000	50,000	-	-	-	-	-	245,000
Loan Proceeds	-	-	-	-	2,511,773	-	-	2,511,773
Miscellaneous Revenue	349,190	225,000	-	-	16,000	40,000	-	630,190
TOTAL SOURCES	**17,193,176**	**8,188,051**	**372,745**	**179,304**	**8,944,411**	**1,140,000**	**-**	**36,017,687**
Transfers In	59,824	-	-	370,745	3,135,177	-	344,429	3,910,175
Fund Balances/Reserves/Net Assets	4,403,908	4,419,132	-	-	1,314,426	181,351	-	10,318,817
TOTAL REVENUES, TRANSFERS & BALANCES	**21,656,908**	**12,607,183**	**372,745**	**550,049**	**13,394,014**	**1,321,351**	**344,429**	**50,246,679**
ESTIMATED EXPENDITURES								-
General Government	2,751,017	-	2,000	-	-	-	206,657	2,959,674
Transportation	1,261,843	1,223,770	-	-	5,172,647	-	-	7,658,260
Public Safety	8,616,691	1,739,761	-	-	-	-	92,996	10,449,448
Parks, Recreation & Culture	3,389,712	30,727	-	-	4,169,398	-	-	7,589,837
Physical Environment	-	-	-	-	3,837,500	886,346	-	4,723,846
Building, Zoning, Planning & Dev.	558,798	2,194,210	-	-	-	-	44,776	2,797,784
Debt Services	48,855	-	-	550,049	-	85,005	-	683,909
TOTAL EXPENDITURES	**16,626,917**	**5,188,467**	**2,000**	**550,049**	**13,179,545**	**971,351**	**344,429**	**36,862,758**
Transfers Out	499,653	2,539,777	370,745	-	-	350,000	-	3,760,175
Fund Balances/Reserves/Net Assets	4,530,338	4,878,939	-	-	214,469	-	-	9,623,746
TOTAL APPROPRIATED EXPENDITURES, TRANSFERS, RESERVES AND BALANCES	**21,656,908**	**12,607,183**	**372,745**	**550,049**	**13,394,014**	**1,321,351**	**344,429**	**50,246,679**

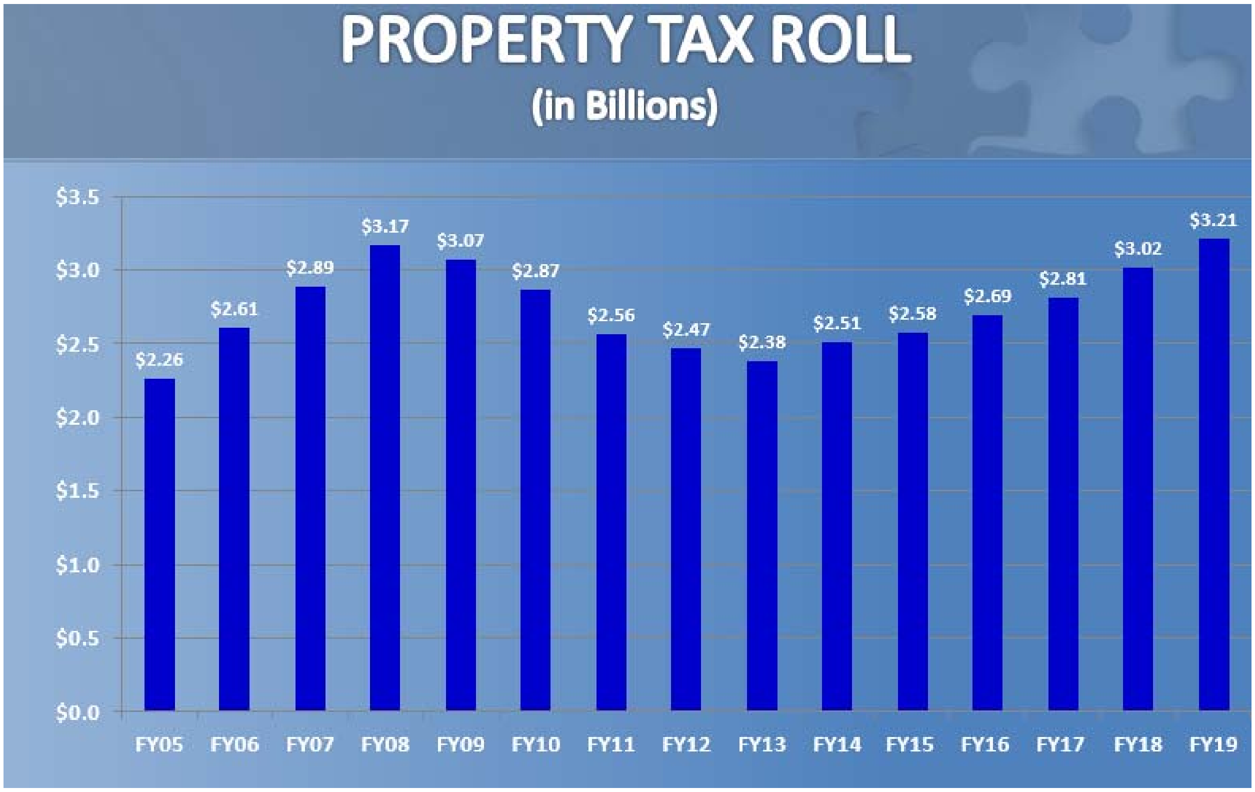
THE TENTATIVE, ADOPTED, AND/OR FINAL BUDGETS ARE ON FILE IN THE OFFICE OF THE TOWN CLERK, 6601 MAIN STREET, MIAMI LAKES, FLORIDA 33014 AS A PUBLIC RECORD.

I. TAX ROLL, MILLAGE RATE, AND AD VALOREM REVENUE

Property Tax Roll Value

The estimated roll value from Miami-Dade County Property Appraiser on July 1, 2018 reflects a gross taxable value of $3,213,878,488, which includes an increase of $66,873,140 in new construction and improvements. As compared to the certified taxable value for the previous year of $3,017,332,354, the July 1, 2018 figures shows an increase of $196.5 million or 6.5%, a positive economic indicator of the continued increase in both residential and commercial property developments.

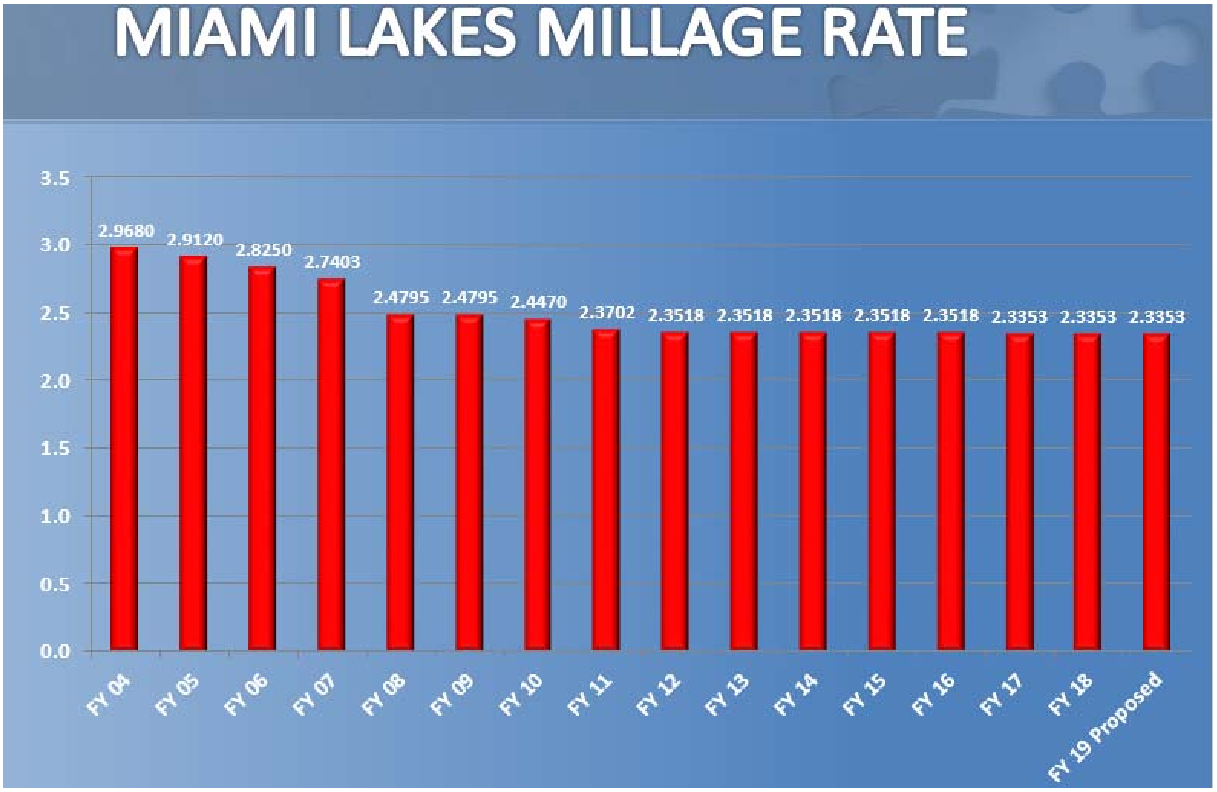
As seen in the graph below, Property Tax Roll value has been steadily on the rise since FY 2014 reflecting continuous economic recovery and growth and we have finally surpassed the FY 2008 Property Tax Roll.



Millage Rate

At the July 17, 2018 Town Council Meeting, the Council established the proposed millage rate 'cap' at 2.3353 mills, which is $2.3353 per $1,000 of assessed property value, via Resolution No. 18-1557. This is the same rate as the prior fiscal year, and is the seventh lowest millage rate among the thirty-five municipalities in Miami-Dade County, and well below the statutory limit of 10.0 mills. Since its first year of incorporation, the Town has steadily reduced the millage rate, and maintained the same low rate since 2012 for five consecutive years. In 2017, the millage rate was further reduced to an all-time low of 2.3353 mills, the same as the current year's rate. For FY 2019, the Proposed Budget provides for no increase to the millage rate, remaining unchanged at 2.3353 mills for the third consecutive year.

Given the Town's strategic goals to invest in the Town's future and the expected impact of the additional homestead exemption, I believe it is prudent to retain the millage at the current rate. The chart below depicts the millage rate since the Town's incorporation.



Rolled-Back Rate

Based on the proposed millage rate of 2.3353, the rolled-back rate for FY 2019 is 2.2190. The rolled-back rate would provide the same ad valorem tax revenue as was levied during the prior year exclusive of new construction and improvements. The proposed millage rate of 2.3353 is 5.24% higher than the current year aggregate rolled-back rate. The State Department of Revenue required methodology for calculating the rolled-back rate uses the roll value after the Value Adjustment Board action. The Town's prior year final gross taxable value is $2,990,214,426 which is $27.1 million less than the preliminary July 1 base roll figure of $3,017,332,354. The rolled-back rate would generate $355,085 less in ad valorem revenue as compared to the proposed rate of 2.3353.

Ad Valorem Revenue

The FY 2018-19 Budget was developed using the proposed millage rate of 2.3353. This millage rate will generate property tax revenues or ad valorem (calculated at 95% for budget purposes) in the amount of $7,130,200. The impact is approximately $436,000 or 6.5% increase in ad valorem revenue for the General Fund.

II. FY 2018-19 BUDGET HIGHLIGHTS – BY FUND

GENERAL FUND

The FY 2018-19 Proposed General Fund Operating Budget totals $21,658,908 and includes $3,921,908 in unassigned fund balance which is discussed later in this memorandum. The General Fund Operating Budget is 17,735,000, an overall increase of approximately $692,676 or 4.1% as compared to the prior year's Amended Budget. The Budget includes $482,000 carry-over from the prior year which is allocated for litigation reserves ($400,000), parks system and strategic plan software investment ($45,000), social media plan ($27,000) as approved by Town Council earlier this year, and balance from not holding special elections in August ($10,000) due to Seat 3 went unopposed.

In addition to the core services, this year's budget provides funding for enhanced public safety in schools, increased level of service for tree trimming to provide aesthetics tree pruning along the Town's major corridors, additional mowing cycles on Palmetto Circle, parks grounds improvements, software upgrades and new platform acquisition, funding for general elections, a transfer for capital improvements towards MLOP Master Plan, infrastructure renewal and replacement sinking fund, and reserves for litigation and committees' donations. The budget also accommodates increases to health insurance cost, as well as the increased cost of base police patrol services passed through our contract with Miami-Dade County.

Given that this budget will be a transition to the new Town Manager, the following actions have been incorporated into the budget:

- The Town Manager's position is budgeted for the full year at the current rate to provide more flexibility to the Town Council.
- The Deputy Town Manager position, recently vacated, will not be filled for the first three months of the year. The position is funded as of January 1, 2019, in the event the Town Council wants to bring the new Town Manager earlier than my schedule departure date of March 31, 2019.
- The Assistant to the Town Manager will be handling the Special Taxing Districts and School Crossing Guard as part of her duties. A new vacant position will be available to the new Town Manager to re-assign duties as he or she sees fit.

A summary of the General Fund Budget is presented below comparing FY 2018-19 Proposed Budget to the FY 2017-18 Year-end Projection.

TOWN OF MIAMI LAKES

GENERAL FUND SUMMARY

ACCOUNT NAME/DEPARTMENT	FY2016-17 ACTUALS	FY2017-18 AMENDED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 PROPOSED BUDGET	VARIANCE FY19 PROPOSED VS. FY18 PROJ. $ CHANGE	% CHANGE
Revenues						
Ad Valorem Taxes	6,267,176	6,694,100	6,792,622	7,130,200	337,578	5.0%
Franchise Fees	925,699	925,000	1,272,507	1,275,000	2,493	0.2%
Utility Service Tax	3,033,033	3,309,213	3,189,242	3,287,476	98,234	3.1%
Intergovernmental Revenues	4,815,291	4,511,100	4,452,182	4,522,810	70,628	1.6%
Permits & Fees (Non-Building Dept.)	547,118	597,835	444,468	433,500	(10,968)	-2.5%
Fines & Forfeitures	224,887	200,000	185,660	195,000	9,340	5.0%
Miscellaneous Revenues	784,637	259,634	334,427	349,190	14,763	4.4%
Sub-total Recurring Revenues	**16,597,841**	**16,496,882**	**16,671,108**	**17,193,176**	**522,068**	3.2%
Interfund Transfers	286,522	0	16,950	59,824	42,874	0.0%
Prior Year Carry-Over Funds	0	545,442	545,442	482,000	(63,442)	-11.6%
Sub-total Other Revenues	**286,522**	**545,442**	**562,392**	**541,824**	**(20,568)**	-3.7%
Total Revenues	**16,884,363**	**17,042,324**	**17,233,500**	**17,735,000**	**501,500**	2.9%
Expenditures						
Town Mayor & Council	327,469	369,979	363,711	387,870	24,159	6.6%
Town Clerk	209,212	167,620	155,996	255,315	99,319	63.7%
Town Attorney	559,651	330,000	320,000	230,000	(90,000)	-28.1%
Administration	3,151,934	1,988,670	1,956,557	1,917,833	(38,724)	-2.0%
Police and School Crossing Guards	7,701,732	8,246,227	8,200,605	8,616,691	416,085	5.1%
Planning and Code Compliance	473,011	502,523	478,435	443,688	(34,746)	-7.3%
Zoning	383,720	120,532	114,229	115,110	881	0.8%
Parks & Community Services	2,260,213	2,496,966	2,484,105	2,560,751	76,646	3.1%
Community Engagement & Outreach	542,888	600,878	554,123	601,111	46,988	8.5%
Special Events - Committees	219,714	253,425	230,815	227,850	(2,965)	-1.3%
Public Works	1,041,234	1,105,185	1,026,088	1,261,843	235,756	23.0%
QNIP	153,423	153,423	153,423	48,855	(104,568)	-68.2%
Non-Departmental	87,243	400,000	0	568,430	568,430	100.0%
Sub-total Expenditures	**17,111,445**	**16,735,427**	**16,038,087**	**17,235,347**	**1,197,259**	7.5%
Transfers Out	0	306,897	304,561	499,653	195,093	64.1%
Total Expenditures	**17,111,445**	**17,042,324**	**16,342,648**	**17,735,000**	**1,392,352**	8.5%
Excess (Deficiency) of Revenues over Expenditures	**$ (227,082)**	**$ 0**	**$ 890,852**	**$ 0**	**$ (890,852)**	-100.0%

FACTORS AFFECTING FY 2017-18 PROPOSED BUDGET

I. REVENUES

General Fund Revenues are primarily unrestricted in nature and fund a variety of services including town administration, police patrol, general public works, community outreach and parks services. Property Taxes remain the Town's largest revenue source, comprising 41% of 2019 budgeted General Fund revenues, followed by Intergovernmental Revenues (i.e. Half-Cent Sales Tax, Communications Services Tax and State Revenue Sharing) at 26%, followed by Utility Services Taxes 19%, FPL Franchise Fees 8%, Permits and Fees 3% and the remainder from Fines and Forfeitures and other miscellaneous revenues.

The total revenues available for allocation in FY19 General Fund Budget is $17,735,000 including carryovers. As compared to the prior year's projections and as indicated in the chart above, this represents an increase of approximately $501,500 or 2.9%. The increase is primarily the net result of a 5% increase in Ad Valorem taxes ($337,578), a modest increase in Utility Services Taxes ($98,234 or 3.1%) and Intergovernmental Revenues ($70,628 or 1.6%) which is the State estimated pass-through revenues. It should be noted that FPL Franchise Fee payment received in 2018 was $347,507 or 38% more than the Amended Budget. All other revenue categories remain static.

II. EXPENSES/SIGNIFICANT BUDGET CHANGES

The FY 2018-19 Proposed Expense Budget is $1.39 million or 8.5% more than the prior year's projected expenses. This is a result of the carryover of funds from the prior year that was earmarked for litigation reserves ($400,000) and specific one-time expense ($82,000), plus the increase in revenues as mentioned above. This allows the Budget to provide for the increase in base police patrol services that is passed through the Town's contract with Miami-Dade County, as well as increases in the cost of providing services and maintenance of our infrastructure.

The significant changes affecting the Proposed Budget are described below:

- **Staffing** – The General Fund Budget includes 32.5 full-time equivalent positions, five part-time, eight seasonal and seven part-time seasonal positions. As compared to the prior year, we have transferred the Office Specialist and 50% of the cost of the Public Works Manager position that were previously funded by Stormwater Utility Fund to the General Fund to accurately reflect the duties of these positions. In addition, a new position was created, Special Projects Manager, to administer the contracts of the 6 Special Taxing Districts, School Crossing Guards and special projects, as assigned. The net effect of these changes to the General Fund is an increase of 2.5 full time equivalency.

In keeping with the business model of the Town, we continue to maintain a small professional staff with core competencies in specialized areas and contract out many of the service delivery functions when it provides long-term savings to do so.

- **FRS Contribution** – The Florida Retirement System employer contribution rate increased slightly from 7.92% to 8.26% for regular employees as of July 1, 2018. The rate increase has no significant impact to the Budget.

- **Group Health Insurance** – Based on prior years' trend, we are anticipating a 15% increase in group health insurance premium. In keeping with the Employee Retention Program, the Town has implemented various wellness activities with the goal of reducing health care premium cost and improving employee morale. ($74,840)

- **Election Cost** – Funds have been allocated for the cost of piggy-backing on Miami-Dade County's general election for 3 Seats on the Council ($25,000) and mail-in ballot ($25,000) for a debt service referendum.

- **Police Services** – The Police Department's Budget of $8,709,686 includes contracted police patrol services and the school crossing guards, and represents 49% of the General Fund operating budget, and an overall increase of approximately $363,000 or 4.4% as compared to prior year Amended Budget. This is primarily a result of the union negotiated agreement for Miami Dade Police Department that are passed through to the Town as well as funding for enhanced police presence in schools ($130,000). The increased cost of the base police patrol services contract for FY 2019 is $227,000.

  The chart below is a summary of net change for contracted Police Patrol Services:

POLICE PATROL SERVICES	FY 2017-18 ADOPTED BUDGET	FY 2018-19 PROPOSED BUDGET	NET CHANGE	
- Police Salaries	$4,462,451	$4,590,986	$128,535	3%
- Overtime	320,000	320,000	0	0%
- School Security	0	130,000	130,000	100%
- Social Security	275,252	313,661	38,409	14%
- Retirement	1,053,719	1,118,361	64,642	6%
- Group Health Insurance	637,500	714,002	76,502	12%
- Other fringe benefits	137,949	96,647	(41,302)	-30%
Total Personnel Services	**6,886,871**	**7,283,657**	**396,786**	**6%**
Fleet Maintenance & Operations	**539,878**	**473,350**	**(66,528)**	**-12%**
Insurance	**282,900**	**266,300**	**(16,600)**	**-6%**
County Overhead Cost	**436,351**	**479,693**	**43,342**	**10%**
TOTAL PATROL SERVICES	**$8,146,000**	**$8,503,000**	**$357,000**	**4.4%**

- **Legal Fee Settlement/Reserves** – A reserve for the potential settlement of legal fees in the case of Michael Pizzi vs town of Miami Lakes in included in Non-Departmental. This amount is the balance carried over from the prior year's reserve for legal fees ($400,000).

- **Inter-fund Reimbursements** – During the normal course of business, the General Fund provides administrative, legal, accounting and technical support to the proprietary and special revenue funds. As such, these Funds reimburse the General Fund a percentage of total cost for services provided, which is shown as a reimbursement to salaries in Administration Department for transparency purposes. These include the Building Department ($235,682), Stormwater Utility ($105,000), CITT Peoples Transportation Plan ($60,750) and the six Special Taxing Districts ($127,428).

- **Committees –** The FY 2019 Budget provides for a total allocation of $227,850 to the Committees, which is at the same level as the prior year. However, the following committees have requested increases totaling $44,550 in their budgets, justifications of which were presented to Council at the 2nd Budget Workshop held on July 10, 2018 as follows: Cultural Affairs - $8,200, Economic Development - $2,800, Elderly Affairs - $7,400, Neighborhood Improvement - $700, Public Safety - $1,900, Veterans - $6,300, and Youth Activity Task Force - $17,250. Consequently, the Budget provides $44,000 which will be held in reserves in the event donations are received to offset the requested increases.

- **Facilities Renewal and Replacement Plan** – With the construction of the new facilities and improvements to parks facilities and structures, staff has developed a work plan to fund a long-term renewal and replacement schedule for major repairs and enhancements. To implement this program, a sinking fund will be required for an annual contribution of $150,000. The FY19 Budget provides funds for the first annual payment.

- **Transfers** - The Budget provides for the transfer of funds to the Capital Projects Fund ($200,000) for MLOP Master Plan project, and to the Facilities Maintenance Fund ($299,653) for the General Fund's portion of Government Center facility maintenance.

III. FUND BALANCE

In accordance with the Town's audited financials as reported in the FY 2016-17 Comprehensive Annual Financial Report (CAFR), the General Fund unassigned fund balance at the beginning of FY 2017-18 is $4,349,056. During the year, Council earmarked/assigned $836,000 for Hurricane Irma expenses that are not expected to be reimbursed by FEMA, and at the end of the year, FY 2018 operations are estimated to result in a surplus of approximately $890,852. This increases the General Fund's unassigned fund balance to $4,403,908.

The estimated surplus at the end of FY 2017-18 ($890,852) is mostly from not spending the full amount of litigation reserves, the increase in FPL Franchise Fees. As such, the FY 2018-19 Budget includes $482,000 carry-over from the prior year fund balance to re-program the litigation reserves ($400,000), invest in parks system and strategic plan software ($45,000), social media plan ($27,000) and election cost ($10,000). This reduces the unassigned fund balance to $3,921,908.

The Town's reserve policy ordinance requires that we maintain 15% of budgeted general fund expenditures on hand as a reserve whenever possible. Given that, $2,660,250 from the fund balance is required to remain as Reserves, which leaves the Town with an undesignated or unrestricted reserve of $1,261,658.

IV. UNFUNDED NEEDS/UNADDRESSED ITEMS

The FY 2018-19 Proposed General Fund Budget does not include funding for various projects and initiatives identified as priorities or are necessary for operational purposes. These include:

- **Merit/Cost of Living Increases $52,000** – As a result of salary surveys conducted in 2017, an employee retention plan was developed which provided for a 2% cost of living adjustment in 2017 and 2018. This year's budget does not does not include an across the board adjustment for additional compensation or cost of living increase.

- **West Lakes Neighborhood Reforestation Program $100,000** – The Beautification Master Plan has identified trees per street for reforestation in the West Lakes neighborhood for a total of $500,000 phased over a 5-year period. The goal is to enhance the visual appearance of the neighborhood by removing invasive swale trees and installing native trees consistent with the Town's Tree Management Plan. This project was funded for 2 consecutive years in FY17 and FY18 from general funds ($166,500) and grant awards ($33,500) for the removal and replacement of 2/5 of the canopy. Additional funding is required at $100,000 each year over the next 3 years to complete the program.

- **New Virtual Town Hall (website) $60,000** – Funding is required to develop and brand Miamilakes-fl.gov as a technology hub for all digital services available to key stakeholders including businesses, residents, visitors, employees and government. This will encourage citizenship engagement, web traffic, social media engagement, reduce walk-in, phone calls and customer service hours.

- **Sustainability Action Plan $15,000** – A sustainable city is one that builds economic, environmental, and social prosperity while ensuring it has essential resources for future generations. The goal is to reduce energy consumption, conserve resources, support economic growth and enhance quality of life. Funds are required to contract with a consultant to perform a sustainability study to taking steps towards a greener, more resilient and sustainable Miami Lakes.

- **<u>Healthy Miami Lakes Master Plan $10,000 -</u>** One of the goals of the 2025- Strategic Master Plan is to improve the health and vitality of residents of all ages through sports and wellness. Funding is required to contract with a consultant to develop a master plan for the entire community to include seniors, special needs and young adults.

- **<u>Smart Cities Strategic Road Map $25,000</u>** – A goal of the 2025 Strategic Master Plan is for the Town to achieve national recognition as a model town for creativity, education, innovation, use of technology, and safety. The Town Council agrees by way of Resolution 17-1441 approved in May 2017 that it is in the best interest of the Town to pursue and develop a Smart Cities Strategic Road Map that will allow the Town to develop policy and identify potential public and private funding opportunities for these initiatives. Funds are required to contract with a consultant to develop this road map.

<u>The total unfunded projects in FY 2018-19 for the General Fund is $262,000.</u>

<u>SPECIAL REVENUE FUNDS</u>

Building Department Fund – The Building Department's FY19 Proposed Budget is $4,814,366. This budget reflects a decrease in revenues of approximately $518,000 or 18% as the new residential construction and development that began in FY 2016 has begun to taper off. Notwithstanding, construction and development continues to be steady and robust, and as such, we are anticipating $2.3 million in revenues from building permit activities. The operating cost of the Building Department including staffing and inspections services is $2,238,986, and the Fund reflects a healthy fund balance of $2,575,380.

Impact Fees Fund – This Fund includes parks, public safety and a contribution in lieu of road impact fees from new developments including Senior Village, Lucida, Royal Oaks Island and the Alari Office Building. Revenues from these developments including carry-over from prior year and interest income are estimated at $2,391,995 from parks impact fees, $430,597 from public safety impact fees, and $641,934 contribution from developer in lieu of road impact fees. The total FY 2018-19 Proposed Budget is $3,464,523 and can only be used to fund the cost of additional capital resources required to maintain and accommodate projected population growth due to new development. Funds are allocated for Senior Center Interior Buildout ($500,000), MLOP Master Plan Implementation ($328,743), license plate recognition software and mobile speed radar ($245,000), widening of NW67th Avenue ($489,934) and the adaptive signalization project ($152,000). This Fund has a reserve of $1,748,846.

Mobility Fee Trust Account Fund – Per Ordinance #16-192, the mobility fee is restricted for infrastructure capital improvements and improving the multimodal network included in the Town's Capital Improvement Element (CIE) of the Comprehensive Plan. Revenues are estimated at $335,000 from Lucida, Royal Oaks Island, 77th Court Office Building Alari Office Building Garage development. Funds are appropriated for an update on the alternative to concurrency system ($20,500) and a transfer to Capital Projects Fund for construction of Business Park East (NW 60th Avenue). This Fund has no reserves.

People's Transportation Plan – The total proposed budget for FY 2018-19 is $1,102,122 and includes 80% share of revenues from the half-cent discretionary sales surtax ($975,000), prior year carry-over funds ($122,122) and interest income ($5,000). The budget provides for staffing at 50% of cost to manage the programs for planning, mobility and implementation of the Transportation Summit initiatives. The budget also includes funding for street lighting utilities and its maintenance ($324,400), funds for traffic studies as needed and other transportation related activities. A transfer of $650,000 to the Capital Projects Fund is budgeted for NW 59 Avenue extension project ($500,000) and the roadway portion of Royal Oaks drainage and roadway improvement ($150,000). This fund has no reserves.

Transit – The budget includes the 20% share of revenues from the half-cent discretionary sales surtax ($240,000) and prior year carry-over funds ($144,888) for a total budget of $384,888. These funds are restricted for transit operations and cover the full cost of operating the on-demand/flex route circulator service, and maintenance of bus shelters and bus stop signs. Staffing is funded at 50% of cost to manage the program, transit and traffic issues. This fund has a reserve of $28,741.

Transportation Gas Tax Fund – Funding is restricted for transportation related activities that include sidewalk replacement, pothole repairs, pressure cleaning of the rights of ways, road striping and signs, etc. At the proposed budget of $506,940, the Town will maintain the same level of service as the prior year with a reserve of $111,940.

Special Taxing Districts – In 2014, Town residents who were living within special taxing districts in the Town of Miami Lakes expressed interest in transferring these services to the Town with the goal of receiving hometown services. On November 8, 2016, Miami-Dade County voters approved a Charter Amendment authorizing a municipality to act as the governing body for special taxing districts within their municipalities. Once the amendment was approved, the residents of six special taxing districts within the Town presented a petition to be transferred from the County, and the Town Council approved the request on September 5, 2017. On January 21, 2018, elections within the districts' boundaries were conducted via mail-in ballot. All six districts received a majority vote ratifying the transfer to the Town.

The Town organized public meetings with the resident of each district to discuss preferred level of services and the preliminary rates. Their recommendations are included in the Proposed Budget for Fiscal Year 2018-19.

DEBT SERVICE FUND

The Debt Service Fund for FY 2018-19 now only includes the Series 2010, Special Obligation Bond interest payment ($548,499) and fees ($1,550) for Government Center, which is funded by the Electric Utility Tax revenues of $370,745 and Federal Direct Payment subsidy (interest reimbursement) estimated at $179,304.

CAPITAL PROJECTS FUND

The Five-Year Capital Improvement Program aligns with the Town's 2025 Strategic Plan. Mobility remains the Town's #1 strategic goal. For FY 2018-19, investment in transportation projects represent 40% of the Capital Improvement Program, followed by 31% investment in parks and facilities improvements, and 29% investment in stormwater improvements. The Capital Projects Budget totals $13,394,014 and projects are grouped into the three categories as summarized below:

- **Parks and Facilities Improvements** - Parks capital improvements for FY 2018-19 total $4,169,398 and include funds to begin construction on MLOP Master Plan ($3,159,398), for the Senior Center Interior Build-out ($500,000); ROP LED Light Retrofit of two sports fields ($250,000); replace roof and air condition unit at MLOP Storage Facility (80,000); Par 3 Park design ($150,000) and to redevelop the SW vacant parcel at Royal Oaks Park for passive community use ($30,000). Funds are available from loan proceeds, grant award, Parks Impact Fees and developer's contribution for parks improvements.

- **Transportation Improvements** – Revenue sources for transportation improvements include Local Option Gas Tax, FDOT Grants, County Investment Grant Program, Peoples' Transportation Plan (PTP 80%), Mobility Fees, Developer's Contribution in lieu of Road Impact Fees, Interest Income for a total of $5,360,149. This amount is appropriated among various projects including NW 59th Avenue Extension that includes the Public Works Storage Yard and the Boat Yard ($2,340,500), complete street implementation at Business Park East on NW 60th Avenue ($1,115,000), construction of Safe Routes to School ($685,400), Palmetto and NW 67th Avenue Widening ($441,747) in conjunction with Windmill Gate Road improvements ($190,000), milling and resurfacing of Miami Lakeway South between NE 67th Avenue and Lake Candlewood Court ($200,000), and a study of SMART ideas to improve transportation within the Town ($50,000).

- **Stormwater Improvements** – Three major projects are budgeted for FY 2018-19: West Lake Drainage and Roadway Improvement- Phase III ($1,962,500); Royal Oaks Drainage and Roadway Improvement – Phase 1 ($1,000,000) as well as Phase II of the Canal Bank Stabilization project ($875,000) on NW 170th Street, from the eastern property line of 7831 NW 169 Terrace continuing westbound for approximately 3,200 linear feet. Revenue sources for these projects include a DHA/FEMA Grant, FDEP Grant, State of Florida legislative appropriation, Stormwater Utility Fees and PTP 80% funds.

STORMWATER UTILITY FUND

Stormwater Utility fees for FY 2018-19 are essentially at the same level as the prior year. The Budget totals $1,321,351 and includes an appropriation to acquire an asset management software ($44,000) and a transfer to the Capital Projects Fund ($350,000) towards funding Royal Oaks Drainage and Roadway Improvement project.

FACILITY MAINTENANCE FUND

This internal service fund captures all costs associated with the operations, maintenance and repairs of the Town's Government Center. The cost of centralized services is allocated among the General Fund's Administration and Police Departments, and the Building Department Fund. The FY 2018-19 Budget totals $344,429.

Conclusion

We are pleased to present a structurally balanced budget that provides a responsible allocation of public resources that maintains the Town of Miami Lakes as a safe, attractive and vibrant community. This budget adequately provides for the operational needs of the Town with no increase to the millage rate. Notwithstanding, the cost of doing business continues to increase, public safety, healthcare, construction and maintenance services continue to rise, and the Town's capital infrastructure must be maintained and improved. There are challenges expected in the coming years and we will need to foster a climate that promotes economic development as well as explore new revenue initiatives beyond ad valorem to be able to accomplish the goals set forth by the 2025 Strategic Plan. As such, we remain committed to managing our resources in a financially stable manner and continue to offer exceptional quality of service to our residents.

Attachment 1

TOWN OF MIAMI LAKES
FY 2018-19 Proposed Budget
Summary of Changes

ACCOUNT DESCRIPTION	PROPOSED BUDGET AT FIRST HEARING	PROPOSED BUDGET AT SECOND HEARING	NET CHANGE INCREASE/ (DECREASE)
GENERAL FUND			
Total Revenues			**$17,735,000**
Current Ad Valorem Taxes	$7,130,200	$7,061,200	($69,000)
Delinquent Ad Valorem Taxes	$0	$50,000	$50,000
Utility Service Tax - Electricity	$2,812,476	$2,850,501	$38,025
Interfund Transfer from Special Revenue Fund	$59,824	$0	($59,824)
Total Revenues			**$17,694,201**
Total Expenses			**$17,735,000**
Transfer to Capital - MLOP Master Plan	$200,000	$106,000	($94,000)
Routine Litigation allocation	$80,000	$50,000	($30,000)
Social Media Plan Implementation	$27,000	$0	($27,000)
Strategic Plan Software	$15,000	$0	($15,000)
Mayor/Council Travel and Per Diem	$15,000	$10,000	($5,000)
Cost of Living Adjustment 2.3%	$0	$62,067	$62,067
Salary Adjustments	$0	$45,657	$45,657
Insurance Adjustment	$210,000	$226,083	$16,083
Stormwater allocation for Admin support	($105,000)	($98,606)	$6,394
Total Expenses			**$17,694,201**

SPECIAL REVENUE FUNDS

ACCOUNT DESCRIPTION	PROPOSED BUDGET AT FIRST HEARING	PROPOSED BUDGET AT SECOND HEARING	NET CHANGE INCREASE/ (DECREASE)
SPECIAL REVENUES - OTHER			
Total Expenditures			**$300,000**
Transfer to General Fund for Police Security	$59,824	$0	($59,824)
Contingency for Education	$240,176	$300,000	$59,824
Total Expenditures			**$300,000**
TRANSIT (PTP 20%)			
Total Expenditures			**$384,888**
Cost of Living Adjustment 2.3%	$0	$1,047	$1,047
Transit Bus and Bus Shelter Insurance	$26,600	$29,896	$3,296
Contingency	$28,741	$24,398	($4,343)
Total Expenditures			**$384,888**
TRANSPORTATION (PTP 80%)			
Total Expenditures			**$1,102,122**
Cost of Living Adjustment 2.3%	$0	$1,047	$1,047
Greenway Repair and Maintenance	$6,925	$5,878	($1,047)
Total Expenditures			**$1,102,122**
BUILDING DEPARTMENT FUND			
Total Expenditures			**$4,814,366**
Cost of Living Adjustment 2.3%	$0	$32,037	$32,037
Property, Liability and Workers Comp Insurance	$42,900	$62,327	$19,427
Contingency	$2,575,380	$2,523,916	($51,464)
Total Expenditures			**$4,814,366**

Attachment 1

TOWN OF MIAMI LAKES

FY 2018-19 Proposed Budget

Summary of Changes

ACCOUNT DESCRIPTION	PROPOSED BUDGET AT FIRST HEARING	PROPOSED BUDGET AT SECOND HEARING	NET CHANGE INCREASE/ (DECREASE)
CAPITAL PROJECTS FUND - PARKS IMPROVEMENTS			
Total Revenues			**$4,169,398**
Transfer from General Fund for MLOP Master Plan	$200,000	$106,000	($94,000)
Short Term Loan Program	$2,511,773	$2,605,773	$94,000
Total Revenues			**$4,169,398**
Total Expenditures			**$4,169,398**
MLOP Master Plan	$3,159,398	$3,159,398	$0
Total Expenditures			**$4,169,398**
STORMWATER UTILITY FUND			
Total Expenditures			**$1,321,351**
Cost of Living Adjustment 2.3%	$0	$4,376	$4,376
Property, Liability and Workers Comp Insurance	$10,200	$16,594	$6,394
Stormwater Administration Expense	$105,000	$98,606	($6,394)
Asset Management Software and Licenses	$44,600	$40,224	($4,376)
Total Expenditures			**$1,321,351**
FACILITIES MAINTENANCE FUND			
Total Expenditures			**$344,429**
Cost of Living Adjustment 2.3%	$0	$4,376	$1,577
Utilities	$66,740	$65,163	($1,577)
Total Expenditures			**$344,429**

ORDINANCE NO. 2018-___

AN ORDINANCE OF THE TOWN OF MIAMI LAKES, FLORIDA, ADOPTING THE MILLAGE RATE OF THE TOWN FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2018 THROUGH SEPTEMBER 30, 2019, PURSUANT TO SECTION 200.065, FLORIDA STATUTES; PROVIDING FOR DIRECTIONS TO TAX COLLECTOR; PROVIDING FOR NOTICE; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, pursuant to Section 200.065, Florida Statutes, the Miami-Dade County Property Appraiser ("Property Appraiser") has certified the taxable value within the Town of Miami Lakes (the "Town") for the year 2018 which includes all real property within the Town; and

WHEREAS, on July 17, 2018, the Town Council adopted Resolution No. 18-1557 determining the tentative millage rate of 2.3353 mills for the fiscal year commencing October 1, 2018 and further scheduled public hearings on the millage rate as required by Section 200.065, Florida Statutes, the first hearing to be held on Tuesday, September 4, 2018 at 5:05 P.M., and the second to be held on Tuesday, September 18, 2018 at 6:30 P.M. at Miami Lakes Government Center, 6601 Main Street, Miami Lakes, Florida 33014; and

WHEREAS, on Tuesday, September 4, 2016 at 5:05 P.M. at Miami Lakes Government Center, 6601 Main Street, Miami Lakes, Florida 33014 at the first hearing, the Town Council passed a proposed millage rate of 2.3127 mills, a reduction from the tentative millage rate; and

WHEREAS, the Town Council and the Town Manager have reviewed the proposed Fiscal Year 2018-2019 Budget for the Town and have considered an estimate of the necessary expenditures contemplated for in the Budget and have determined that the levy set forth below provides the necessary funds for such expenditures.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA, AS FOLLOWS:

Section 1. Recitals. The foregoing recitals are true and correct and are incorporated herein by this reference.

Section 2. Declaration and Adoption of Proposed Millage Rate. The proposed millage rate for the Town of Miami Lakes for fiscal year 2018-2019 is declared to be ~~2.3353~~ 2.3127 mills, which is ~~$2.3353~~ $2.3127 per $1,000.00 of assessed property within the Town of Miami Lakes.

Section 3. Computation of Rolled-Back Rate. The current year rolled-back rate, as computed pursuant to Section 200.065, Florida Statutes, is 2.2190 mills, which is $2.2190 per $1,000.00 of assessed property within the Town of Miami Lakes. The current year proposed millage rate of ~~2.3353~~ 2.3127 mills is ~~5.24%~~ 4.22% higher than the rolled-back rate.

Section 4. Direction to Tax Collector. The Tax Collector is directed to proceed with the collection and enforcement of the taxes levied herein as authorized by law.

Section 5. Notice. The Town Clerk is directed to forward copies of this Ordinance within three (3) days after adoption of same to the Property Appraiser, the County Tax Collector, and the Florida Department of Revenue.

Section 6. Conflicts. All sections or parts of sections of the Town Code that conflict with this Ordinance are repealed to the extent of such conflict.

Section 7. Severability. The provisions of this Ordinance are declared to be severable and if any section, subsection, sentence, clause, provision or phrase of this Ordinance shall for any reason be held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining sections, sentences, clauses, and phrases of this Ordinance, but they shall remain in effect, it being the legislative intent that this Ordinance shall stand notwithstanding the invalidity of any part.

Section 8. Effective date. This Ordinance shall be effective upon adoption on second reading.

Changes between First and Second Reading shall be reflected
by ~~strike throughs~~ for deletions and underlining for additions.

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FIRST READING

The foregoing ordinance was offered by Vice Mayor Mingo who moved its adoption on first reading. The motion was seconded by Councilmember Collazo and upon being put to a vote, the vote was as follows:

Mayor Manny Cid	Yes
Vice Mayor Frank Mingo	Yes
Councilmember Luis Collazo	Yes
Councilmember Tim Daubert	Yes
Councilmember Ceasar Mestre	Yes
Councilmember Nelson Rodriguez	No
Councilmember Marilyn Ruano	Yes

Passed and adopted on first reading this 4th day of September, 2018.

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Changes between First and Second Reading shall be reflected
by ~~strike throughs~~ for deletions and underlining for additions.

SECOND READING

The foregoing ordinance was offered by ______________________ who moved its adoption on second reading. The motion was seconded by________________________and upon being put to a vote, the vote was as follows:

Mayor Manny Cid	______
Vice Mayor Frank Mingo	______
Councilmember Luis Collazo	______
Councilmember Tim Daubert	______
Councilmember Ceasar Mestre	______
Councilmember Nelson Rodriguez	______
Councilmember Marilyn Ruano	______

Passed and adopted on second reading this 18th day of September, 2018.

____
Manny Cid
MAYOR

Attest:

____
Gina Inguanzo
TOWN CLERK

Approved as to form and legal sufficiency:

____
Raul Gastesi, Jr., Esq.
Gastesi & Associates, P.A.
TOWN ATTORNEY

Town of Miami Lakes
Memorandum

To: Honorable Mayor and Town Councilmembers
From: Alex Rey, Town Manager
Subject: Adoption of Budget for Fiscal Year 2018-19
Date: 9/18/2018

Recommendation:

It is recommended that the Town Council adopt the Fiscal Year 2018-19 Budget as amended on second reading and presented in Exhibit A to the Ordinance.

Background:

The Town Manager's FY 2018-19 Budget Message presented at the First Budget Hearing on September 4, 2018 is attached for reference.

CHANGES FROM FIRST READING

There are three modifications made to the Proposed Fiscal Year 2018-19 Budget as directed by Town Council at the First Budget Hearing held on September 4, 2018. These modifications include 1) reducing the millage rate, 2) restoring the Dunnwoody Lake developer's contribution for education to the full amount, and 3) provide for a cost of living adjustment. Staff was also directed to provide recommendations to accommodate these changes in the FY 2018-19 Operating Budget.

In addition to the above modifications, the Budget was also adjusted for the increase in General Liability and Public Officials and Employment Practices Liability insurance, as well as a reallocation of funds for events within the Committees' Budgets.

The changes are described below and summarized in the attachment to this memorandum.

1) Reduction of Millage Rate – $69,000

Staff was directed to reduce the millage rate by $69,000 from 2.3353 mills to 2.3127 mills, which is $2.3127 per $1,000 of assessed property value. This millage rate of 2.3127 is 4.22% higher than the

rolled-back rate of 2.2190 and is expected to generate property tax revenues or ad valorem in the amount of $7,061,200 calculated at 95% for budget purposes.
The rolled-back rate would generate $286,183 less in ad valorem revenue as compared to the proposed millage rate of 2.3127.

2) **Restore Developer's Contribution – $59,824**

The FY 2018-19 Proposed Budget includes $130,000 for enhanced police presence at Bob Graham Educational Center and Miami Lakes K-8 public schools. This was initially funded by Miami-Dade County School Board ($70,176) and a transfer from the Dunnwoody developer's contribution for education purposes ($59,824) to supplement the cost of police security.

However, at the first Budget Hearing, staff was directed to reverse the $59,824 and restore the Developer's Contribution to the full amount of $300,000, as it was intended to be spent for educational purposes for improvements to impacted schools in the Town, as well as youth related educational prog

3) **Cost of Living Adjustment (COLA) – 2.3%**

Presently, the FY 2018-19 Proposed Budget does not include a cost of living adjustment for employees. Staff was directed to include a 2.3% COLA across the board effective October 1, 2018. This equates to $62,067 for the General Fund, $2,094 for Transit /Transportation, $32,037 for Building Department employees, $4,376 for Stormwater and $1,577 for Facilities Maintenance Fund.

4) **Insurance Adjustment - $45,200**

The Property, Casualty and Liability Insurance for FY2018-19 increased 15.3% for a total annual premium of $334,891. This includes property ($75,574), general liability ($95,236), public officials ($106,250), workers compensation ($18,565), automobile ($14,875), and other ($24,391). The Budget as proposed on Second Reading has been adjusted for the increase in premium in the amount of $45,200 and apportioned among the General Fund ($16,083), Transit-PTP 20% ($3,296), Building Department Fund ($19,427) and Stormwater Utility Fund ($6,394).

5) **Committees' Budget Reallocation - $0**

The Elderly Affairs Committee, Public Safety Committee and Youth Activity Task Force have requested to reallocate funds for events and activities within their respective budgets. This redistribution of funds has no impact to the Committees' budgets and is reflected in the attachment to the Ordinance – Exhibit A.

The above items represent a net decrease of $40,799 to the FY 2018-19 Proposed General Fund Operating Budget to $17,694,201. The line items impacted are highlighted in Attachment 1 – Summary of Changes.

ATTACHMENTS:

Description

FY 2018-19 Budget Message

Attachment 1 - Summary of Changes

Exhibit A - FY 2018-19 Budget Line Item Detail

Budget Ordinance in Second Reading

TOWN OF MIAMI LAKES
MEMORANDUM

To: Honorable Mayor and Town Councilmembers

From: Alex Rey, Town Manager

Subject: FY 2018-19 Budget Message

Date: September 4, 2018

Recommendation

It is recommended that Town Council approve the millage rate for Fiscal Year 2018-19 at 2.3353 mills, which is $2.3353 per $1,000 of assessed property value. This is the same millage rate as adopted for the prior year, and it remains one of the lowest millage rates in Miami-Dade County. The proposed millage rate is expected to yield $7,130,200 in ad valorem revenue at 95% of value based on the July 1, 2018 estimated Property Tax Roll, as provided by Miami-Dade County Property Appraiser.

It is also recommended that Town Council adopt Fiscal Year 2018-19 Budget on First Reading of Ordinance, as proposed.

Background

As the Town enters a sixth year of economic growth attributed to increasing property values and new development, the positive effects of prudent financial decisions over the last few years have allowed us to invest in new community facilities, stormwater infrastructure improvements, enhanced communication and transparency, police resources to accommodate a growing population, beautification projects and improved response times to requests for service through new technologies and process improvement.

The Town's economic development goal is to reinforce, strengthen and promote the livability and sustainability of our neighborhoods, commercial and industrial areas in the face of the current economic climate and changing needs of the population. As such, maintaining the Town's credit rating remains an important part of the Town's plan for sustainable recovery and prosperity. On May 15, 2018, Moody's Investor Service upgraded the Town's bond rating from 'Aa3' to 'Aa2'. Moody's, in commenting on the basis for upgrading the ratings noted that the Town benefits from low debt and pension burdens and a strong stable financial position. Additionally, in 2017, Fitch Ratings upgraded the special obligation bonds rating from 'AA' to 'AA+'. The upgrade focused on the Town's solid revenue framework and expenditure flexibility, nominal fixed carrying costs and low long-term liability burden. The Town's financial position will continue to remain strong with continued development, and as property values increase and generate more property tax revenues.

While the current and projected development projects bode well for the Town's future economic stability, a new challenge facing Florida municipalities is the proposed constitutional amendment (House Joint Resolution) HJR 7105 which will be placed on the November 8, 2018 ballot which, if approved, would create an additional $25,000 exemption for homestead properties with assessed values over $125,000. The estimated revenue loss to the Town of Miami Lakes would be approximately $350,000 in the first year. However, it is anticipated that property values will increase, and with the addition of new construction to the Tax Roll, ad valorem revenues will also increase thus offsetting the loss from the additional homestead exemption, if passed.

In November 2015, the Town adopted a 2025 Strategic Plan that outlines six goal areas including enhanced mobility, beautification, economic development, sustainability, communication and innovation/technology. Each goal area is supported by Objectives as adopted by the Town Council. Staff has developed specific Initiatives with supporting work plans to accomplish the Goals and Objectives provided for in the 2025 Strategic Plan. Several components of the plan require funding from the General Fund, including beautification and communication initiatives. Specific initiatives discussed at the May 15th Budget Workshop are a part of the Fiscal Year 2018-19 Business Plan and included in the Proposed Budget; however, several of these initiatives are currently unfunded due to the lack of available resources, which will be discussed later in this memorandum.

FY 2018-19 PROPOSED BUDGET

The proposed budget is a deliberate balance of revenues and expenditures prepared in accordance with the State of Florida's Truth in Millage process and best serves the Town's prioritization for provision of core services and the Council's Strategic Plan Initiatives. It balances the Town's financial resources with current programming and service levels while maintaining a solid financial position. We were able to balance this fiscal year's budget with recurring revenues and expense savings which allow us to maintain the current level of services expected by our residents and the business community.

The total Budget for Fiscal Year 2018-19 including all Funds is $50,246,679 as shown in the table below. This represents an increase of $8,730,579 or 21% as compared to Fiscal Year 2017-18 Adopted Budget, which is primarily attributed to several new grant awards of approximately $3,828,000, loan proceeds in the amount of $2,511,743 for MLOP Master Plan, non-ad valorem revenues totaling $1,668,617 from the newly acquired Special Taxing Districts, increase in ad valorem taxes of $436,100, and the remaining $286,119 across the various funds. The details of the increase are discussed later in this memorandum.

BUDGET SUMMARY
Town of Miami Lakes - FY2018-19

THE PROPOSED OPERATING BUDGET EXPENDITURES OF THE TOWN OF MIAMI LAKES ARE 21.0% MORE THAN LAST YEARS TOTAL OPERATING EXPENDITURES

Millage per $1,000
General Fund Millage: 2.3353
The General Fund Millage is 5.24 percent higher than the State defined Rolled Back Rate

ESTIMATED REVENUES	General Fund	Special Revenue Funds	Electric Utility Tax Revenue Fund	Debt Service Fund	Capital Projects Fund	Stormwater Utility Fund	Internal Service Fund	Total All Funds
Ad Valorem Taxes: Millage per $1,000 = 2.3353	7,130,200	-	-		-	-	-	7,130,200
Non-Ad Valorem Assessment	-	1,668,617	-	0	-	-	-	1,668,617
Franchise Fees	1,275,000	-	-	-	-	-	-	1,275,000
Charges for Services	-	-	-	-	-	1,100,000	-	1,100,000
Utility Service Taxes	3,287,476	-	372,745	-		-	-	3,660,221
Intergovernmental Revenue	4,522,810	1,610,000	-	179,304	6,416,638	-	-	12,728,752
Licenses and Permits	433,500	4,634,434	-	-	-	-	-	5,067,934
Fines & Forfeitures	195,000	50,000	-	-	-	-	-	245,000
Loan Proceeds	-	-	-	-	2,511,773	-	-	2,511,773
Miscellaneous Revenue	349,190	225,000	-	-	16,000	40,000	-	630,190
TOTAL SOURCES	**17,193,176**	**8,188,051**	**372,745**	**179,304**	**8,944,411**	**1,140,000**	**-**	**36,017,687**
Transfers In	59,824	-	-	370,745	3,135,177	-	344,429	3,910,175
Fund Balances/Reserves/Net Assets	4,403,908	4,419,132	-	-	1,314,426	181,351	-	10,318,817
TOTAL REVENUES, TRANSFERS & BALANCES	**21,656,908**	**12,607,183**	**372,745**	**550,049**	**13,394,014**	**1,321,351**	**344,429**	**50,246,679**
ESTIMATED EXPENDITURES								-
General Government	2,751,017	-	2,000	-	-	-	206,657	2,959,674
Transportation	1,261,843	1,223,770	-	-	5,172,647	-	-	7,658,260
Public Safety	8,616,691	1,739,761	-	-	-	-	92,996	10,449,448
Parks, Recreation & Culture	3,389,712	30,727	-	-	4,169,398	-	-	7,589,837
Physical Environment	-	-	-	-	3,837,500	886,346	-	4,723,846
Building, Zoning, Planning & Dev.	558,798	2,194,210	-	-	-	-	44,776	2,797,784
Debt Services	48,855	-	-	550,049	-	85,005	-	683,909
TOTAL EXPENDITURES	**16,626,917**	**5,188,467**	**2,000**	**550,049**	**13,179,545**	**971,351**	**344,429**	**36,862,758**
Transfers Out	499,653	2,539,777	370,745	-	-	350,000	-	3,760,175
Fund Balances/Reserves/Net Assets	4,530,338	4,878,939	-	-	214,469	-	-	9,623,746
TOTAL APPROPRIATED EXPENDITURES, TRANSFERS, RESERVES AND BALANCES	**21,656,908**	**12,607,183**	**372,745**	**550,049**	**13,394,014**	**1,321,351**	**344,429**	**50,246,679**

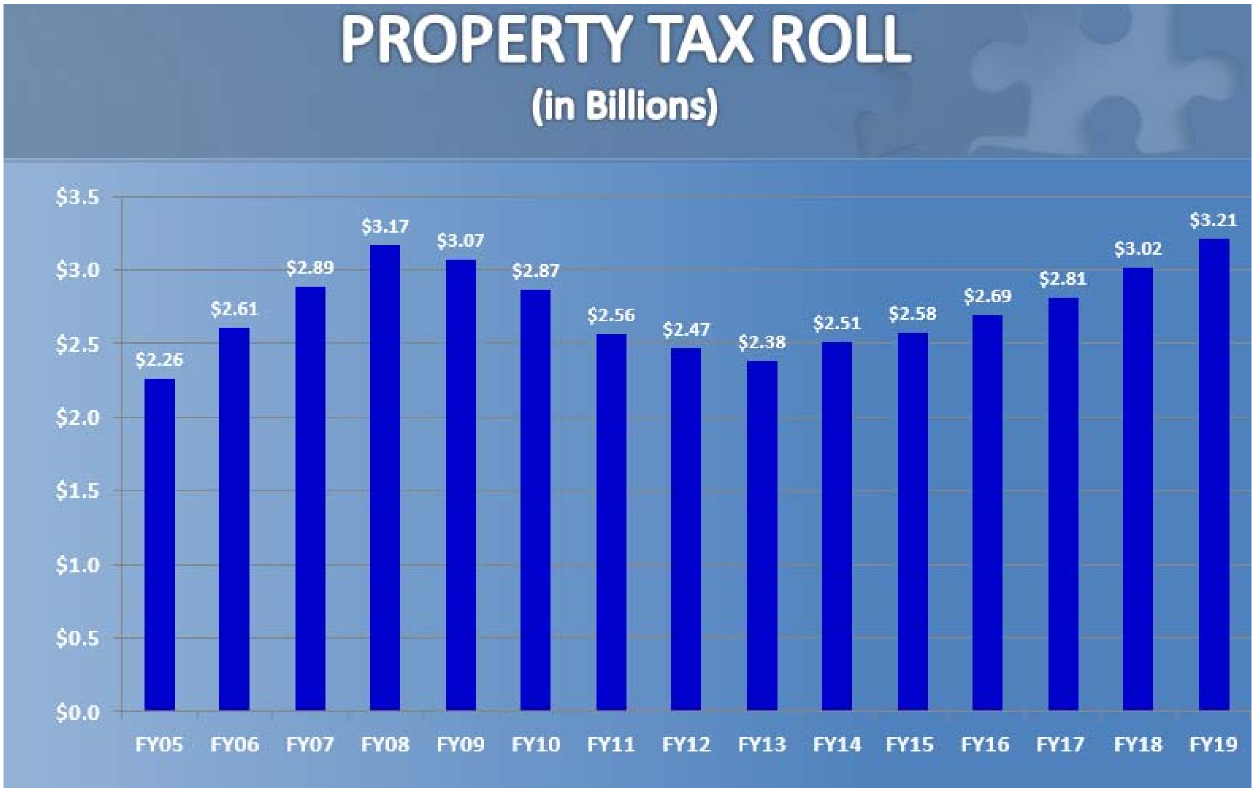
THE TENTATIVE, ADOPTED, AND/OR FINAL BUDGETS ARE ON FILE IN THE OFFICE OF THE TOWN CLERK, 6601 MAIN STREET, MIAMI LAKES, FLORIDA 33014 AS A PUBLIC RECORD.

I. TAX ROLL, MILLAGE RATE, AND AD VALOREM REVENUE

Property Tax Roll Value

The estimated roll value from Miami-Dade County Property Appraiser on July 1, 2018 reflects a gross taxable value of $3,213,878,488, which includes an increase of $66,873,140 in new construction and improvements. As compared to the certified taxable value for the previous year of $3,017,332,354, the July 1, 2018 figures shows an increase of $196.5 million or 6.5%, a positive economic indicator of the continued increase in both residential and commercial property developments.

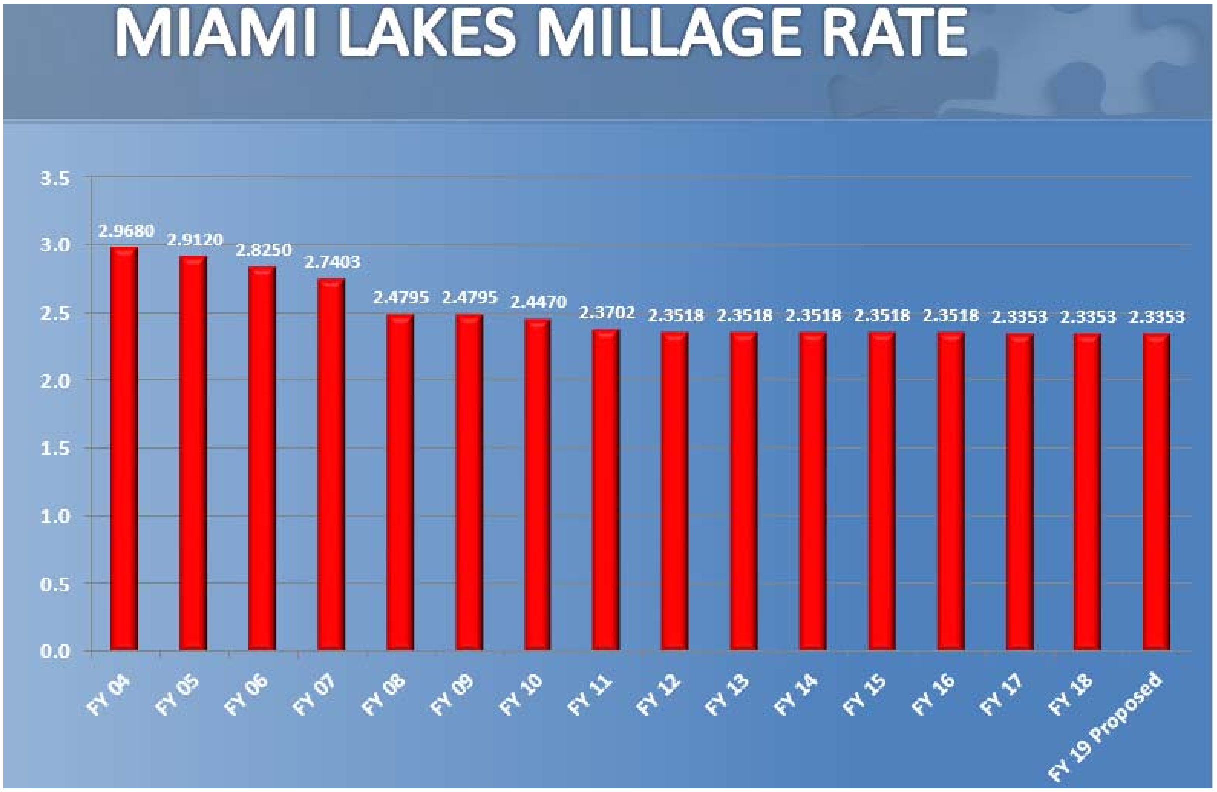
As seen in the graph below, Property Tax Roll value has been steadily on the rise since FY 2014 reflecting continuous economic recovery and growth and we have finally surpassed the FY 2008 Property Tax Roll.



Millage Rate

At the July 17, 2018 Town Council Meeting, the Council established the proposed millage rate 'cap' at 2.3353 mills, which is $2.3353 per $1,000 of assessed property value, via Resolution No. 18-1557. This is the same rate as the prior fiscal year, and is the seventh lowest millage rate among the thirty-five municipalities in Miami-Dade County, and well below the statutory limit of 10.0 mills. Since its first year of incorporation, the Town has steadily reduced the millage rate, and maintained the same low rate since 2012 for five consecutive years. In 2017, the millage rate was further reduced to an all-time low of 2.3353 mills, the same as the current year's rate. For FY 2019, the Proposed Budget provides for no increase to the millage rate, remaining unchanged at 2.3353 mills for the third consecutive year.

Given the Town's strategic goals to invest in the Town's future and the expected impact of the additional homestead exemption, I believe it is prudent to retain the millage at the current rate. The chart below depicts the millage rate since the Town's incorporation.



Rolled-Back Rate

Based on the proposed millage rate of 2.3353, the rolled-back rate for FY 2019 is 2.2190. The rolled-back rate would provide the same ad valorem tax revenue as was levied during the prior year exclusive of new construction and improvements. The proposed millage rate of 2.3353 is 5.24% higher than the current year aggregate rolled-back rate. The State Department of Revenue required methodology for calculating the rolled-back rate uses the roll value after the Value Adjustment Board action. The Town's prior year final gross taxable value is $2,990,214,426 which is $27.1 million less than the preliminary July 1 base roll figure of $3,017,332,354. The rolled-back rate would generate $355,085 less in ad valorem revenue as compared to the proposed rate of 2.3353.

Ad Valorem Revenue

The FY 2018-19 Budget was developed using the proposed millage rate of 2.3353. This millage rate will generate property tax revenues or ad valorem (calculated at 95% for budget purposes) in the amount of $7,130,200. The impact is approximately $436,000 or 6.5% increase in ad valorem revenue for the General Fund.

II. FY 2018-19 BUDGET HIGHLIGHTS – BY FUND

GENERAL FUND

The FY 2018-19 Proposed General Fund Operating Budget totals $21,658,908 and includes $3,921,908 in unassigned fund balance which is discussed later in this memorandum. The General Fund Operating Budget is 17,735,000, an overall increase of approximately $692,676 or 4.1% as compared to the prior year's Amended Budget. The Budget includes $482,000 carry-over from the prior year which is allocated for litigation reserves ($400,000), parks system and strategic plan software investment ($45,000), social media plan ($27,000) as approved by Town Council earlier this year, and balance from not holding special elections in August ($10,000) due to Seat 3 went unopposed.

In addition to the core services, this year's budget provides funding for enhanced public safety in schools, increased level of service for tree trimming to provide aesthetics tree pruning along the Town's major corridors, additional mowing cycles on Palmetto Circle, parks grounds improvements, software upgrades and new platform acquisition, funding for general elections, a transfer for capital improvements towards MLOP Master Plan, infrastructure renewal and replacement sinking fund, and reserves for litigation and committees' donations. The budget also accommodates increases to health insurance cost, as well as the increased cost of base police patrol services passed through our contract with Miami-Dade County.

Given that this budget will be a transition to the new Town Manager, the following actions have been incorporated into the budget:

- The Town Manager's position is budgeted for the full year at the current rate to provide more flexibility to the Town Council.
- The Deputy Town Manager position, recently vacated, will not be filled for the first three months of the year. The position is funded as of January 1, 2019, in the event the Town Council wants to bring the new Town Manager earlier than my schedule departure date of March 31, 2019.
- The Assistant to the Town Manager will be handling the Special Taxing Districts and School Crossing Guard as part of her duties. A new vacant position will be available to the new Town Manager to re-assign duties as he or she sees fit.

A summary of the General Fund Budget is presented below comparing FY 2018-19 Proposed Budget to the FY 2017-18 Year-end Projection.

TOWN OF MIAMI LAKES
GENERAL FUND SUMMARY

ACCOUNT NAME/DEPARTMENT	FY2016-17 ACTUALS	FY2017-18 AMENDED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 PROPOSED BUDGET	VARIANCE FY19 PROPOSED VS. FY18 PROJ. $ CHANGE	% CHANGE
Revenues						
Ad Valorem Taxes	6,267,176	6,694,100	6,792,622	7,130,200	337,578	5.0%
Franchise Fees	925,699	925,000	1,272,507	1,275,000	2,493	0.2%
Utility Service Tax	3,033,033	3,309,213	3,189,242	3,287,476	98,234	3.1%
Intergovernmental Revenues	4,815,291	4,511,100	4,452,182	4,522,810	70,628	1.6%
Permits & Fees (Non-Building Dept.)	547,118	597,835	444,468	433,500	(10,968)	-2.5%
Fines & Forfeitures	224,887	200,000	185,660	195,000	9,340	5.0%
Miscellaneous Revenues	784,637	259,634	334,427	349,190	14,763	4.4%
Sub-total Recurring Revenues	**16,597,841**	**16,496,882**	**16,671,108**	**17,193,176**	**522,068**	3.2%
Interfund Transfers	286,522	0	16,950	59,824	42,874	0.0%
Prior Year Carry-Over Funds	0	545,442	545,442	482,000	(63,442)	-11.6%
Sub-total Other Revenues	**286,522**	**545,442**	**562,392**	**541,824**	**(20,568)**	-3.7%
Total Revenues	**16,884,363**	**17,042,324**	**17,233,500**	**17,735,000**	**501,500**	2.9%
Expenditures						
Town Mayor & Council	327,469	369,979	363,711	387,870	24,159	6.6%
Town Clerk	209,212	167,620	155,996	255,315	99,319	63.7%
Town Attorney	559,651	330,000	320,000	230,000	(90,000)	-28.1%
Administration	3,151,934	1,988,670	1,956,557	1,917,833	(38,724)	-2.0%
Police and School Crossing Guards	7,701,732	8,246,227	8,200,605	8,616,691	416,085	5.1%
Planning and Code Compliance	473,011	502,523	478,435	443,688	(34,746)	-7.3%
Zoning	383,720	120,532	114,229	115,110	881	0.8%
Parks & Community Services	2,260,213	2,496,966	2,484,105	2,560,751	76,646	3.1%
Community Engagement & Outreach	542,888	600,878	554,123	601,111	46,988	8.5%
Special Events - Committees	219,714	253,425	230,815	227,850	(2,965)	-1.3%
Public Works	1,041,234	1,105,185	1,026,088	1,261,843	235,756	23.0%
QNIP	153,423	153,423	153,423	48,855	(104,568)	-68.2%
Non-Departmental	87,243	400,000	0	568,430	568,430	100.0%
Sub-total Expenditures	**17,111,445**	**16,735,427**	**16,038,087**	**17,235,347**	**1,197,259**	7.5%
Transfers Out	0	306,897	304,561	499,653	195,093	64.1%
Total Expenditures	**17,111,445**	**17,042,324**	**16,342,648**	**17,735,000**	**1,392,352**	8.5%
Excess (Deficiency) of Revenues over Expenditures	**$ (227,082)**	**$ 0**	**$ 890,852**	**$ 0**	**$ (890,852)**	-100.0%

FACTORS AFFECTING FY 2017-18 PROPOSED BUDGET

I. REVENUES

General Fund Revenues are primarily unrestricted in nature and fund a variety of services including town administration, police patrol, general public works, community outreach and parks services. Property Taxes remain the Town's largest revenue source, comprising 41% of 2019 budgeted General Fund revenues, followed by Intergovernmental Revenues (i.e. Half-Cent Sales Tax, Communications Services Tax and State Revenue Sharing) at 26%, followed by Utility Services Taxes 19%, FPL Franchise Fees 8%, Permits and Fees 3% and the remainder from Fines and Forfeitures and other miscellaneous revenues.

The total revenues available for allocation in FY19 General Fund Budget is $17,735,000 including carryovers. As compared to the prior year's projections and as indicated in the chart above, this represents an increase of approximately $501,500 or 2.9%. The increase is primarily the net result of a 5% increase in Ad Valorem taxes ($337,578), a modest increase in Utility Services Taxes ($98,234 or 3.1%) and Intergovernmental Revenues ($70,628 or 1.6%) which is the State estimated pass-through revenues. It should be noted that FPL Franchise Fee payment received in 2018 was $347,507 or 38% more than the Amended Budget. All other revenue categories remain static.

II. EXPENSES/SIGNIFICANT BUDGET CHANGES

The FY 2018-19 Proposed Expense Budget is $1.39 million or 8.5% more than the prior year's projected expenses. This is a result of the carryover of funds from the prior year that was earmarked for litigation reserves ($400,000) and specific one-time expense ($82,000), plus the increase in revenues as mentioned above. This allows the Budget to provide for the increase in base police patrol services that is passed through the Town's contract with Miami-Dade County, as well as increases in the cost of providing services and maintenance of our infrastructure.

The significant changes affecting the Proposed Budget are described below:

- **Staffing** – The General Fund Budget includes 32.5 full-time equivalent positions, five part-time, eight seasonal and seven part-time seasonal positions. As compared to the prior year, we have transferred the Office Specialist and 50% of the cost of the Public Works Manager position that were previously funded by Stormwater Utility Fund to the General Fund to accurately reflect the duties of these positions. In addition, a new position was created, Special Projects Manager, to administer the contracts of the 6 Special Taxing Districts, School Crossing Guards and special projects, as assigned. The net effect of these changes to the General Fund is an increase of 2.5 full time equivalency.

In keeping with the business model of the Town, we continue to maintain a small professional staff with core competencies in specialized areas and contract out many of the service delivery functions when it provides long-term savings to do so.

- **FRS Contribution** – The Florida Retirement System employer contribution rate increased slightly from 7.92% to 8.26% for regular employees as of July 1, 2018. The rate increase has no significant impact to the Budget.

- **Group Health Insurance** – Based on prior years' trend, we are anticipating a 15% increase in group health insurance premium. In keeping with the Employee Retention Program, the Town has implemented various wellness activities with the goal of reducing health care premium cost and improving employee morale. ($74,840)

- **Election Cost** – Funds have been allocated for the cost of piggy-backing on Miami-Dade County's general election for 3 Seats on the Council ($25,000) and mail-in ballot ($25,000) for a debt service referendum.

- **Police Services** – The Police Department's Budget of $8,709,686 includes contracted police patrol services and the school crossing guards, and represents 49% of the General Fund operating budget, and an overall increase of approximately $363,000 or 4.4% as compared to prior year Amended Budget. This is primarily a result of the union negotiated agreement for Miami Dade Police Department that are passed through to the Town as well as funding for enhanced police presence in schools ($130,000). The increased cost of the base police patrol services contract for FY 2019 is $227,000.

  The chart below is a summary of net change for contracted Police Patrol Services:

POLICE PATROL SERVICES	FY 2017-18 ADOPTED BUDGET	FY 2018-19 PROPOSED BUDGET	NET CHANGE	
- Police Salaries	$4,462,451	$4,590,986	$128,535	3%
- Overtime	320,000	320,000	0	0%
- School Security	0	130,000	130,000	100%
- Social Security	275,252	313,661	38,409	14%
- Retirement	1,053,719	1,118,361	64,642	6%
- Group Health Insurance	637,500	714,002	76,502	12%
- Other fringe benefits	137,949	96,647	(41,302)	-30%
Total Personnel Services	**6,886,871**	**7,283,657**	**396,786**	**6%**
Fleet Maintenance & Operations	**539,878**	**473,350**	**(66,528)**	**-12%**
Insurance	**282,900**	**266,300**	**(16,600)**	**-6%**
County Overhead Cost	**436,351**	**479,693**	**43,342**	**10%**
TOTAL PATROL SERVICES	**$8,146,000**	**$8,503,000**	**$357,000**	**4.4%**

- **Legal Fee Settlement/Reserves** – A reserve for the potential settlement of legal fees in the case of Michael Pizzi vs town of Miami Lakes in included in Non-Departmental. This amount is the balance carried over from the prior year's reserve for legal fees ($400,000).

- **Inter-fund Reimbursements** – During the normal course of business, the General Fund provides administrative, legal, accounting and technical support to the proprietary and special revenue funds. As such, these Funds reimburse the General Fund a percentage of total cost for services provided, which is shown as a reimbursement to salaries in Administration Department for transparency purposes. These include the Building Department ($235,682), Stormwater Utility ($105,000), CITT Peoples Transportation Plan ($60,750) and the six Special Taxing Districts ($127,428).

- **Committees –** The FY 2019 Budget provides for a total allocation of $227,850 to the Committees, which is at the same level as the prior year. However, the following committees have requested increases totaling $44,550 in their budgets, justifications of which were presented to Council at the 2nd Budget Workshop held on July 10, 2018 as follows: Cultural Affairs - $8,200, Economic Development - $2,800, Elderly Affairs - $7,400, Neighborhood Improvement - $700, Public Safety - $1,900, Veterans - $6,300, and Youth Activity Task Force - $17,250. Consequently, the Budget provides $44,000 which will be held in reserves in the event donations are received to offset the requested increases.

- **Facilities Renewal and Replacement Plan** – With the construction of the new facilities and improvements to parks facilities and structures, staff has developed a work plan to fund a long-term renewal and replacement schedule for major repairs and enhancements. To implement this program, a sinking fund will be required for an annual contribution of $150,000. The FY19 Budget provides funds for the first annual payment.

- **Transfers** - The Budget provides for the transfer of funds to the Capital Projects Fund ($200,000) for MLOP Master Plan project, and to the Facilities Maintenance Fund ($299,653) for the General Fund's portion of Government Center facility maintenance.

III. FUND BALANCE

In accordance with the Town's audited financials as reported in the FY 2016-17 Comprehensive Annual Financial Report (CAFR), the General Fund unassigned fund balance at the beginning of FY 2017-18 is $4,349,056. During the year, Council earmarked/assigned $836,000 for Hurricane Irma expenses that are not expected to be reimbursed by FEMA, and at the end of the year, FY 2018 operations are estimated to result in a surplus of approximately $890,852. This increases the General Fund's unassigned fund balance to $4,403,908.

The estimated surplus at the end of FY 2017-18 ($890,852) is mostly from not spending the full amount of litigation reserves, the increase in FPL Franchise Fees. As such, the FY 2018-19 Budget includes $482,000 carry-over from the prior year fund balance to re-program the litigation reserves ($400,000), invest in parks system and strategic plan software ($45,000), social media plan ($27,000) and election cost ($10,000). This reduces the unassigned fund balance to $3,921,908.

The Town's reserve policy ordinance requires that we maintain 15% of budgeted general fund expenditures on hand as a reserve whenever possible. Given that, $2,660,250 from the fund balance is required to remain as Reserves, which leaves the Town with an undesignated or unrestricted reserve of $1,261,658.

IV. UNFUNDED NEEDS/UNADDRESSED ITEMS

The FY 2018-19 Proposed General Fund Budget does not include funding for various projects and initiatives identified as priorities or are necessary for operational purposes. These include:

- **Merit/Cost of Living Increases $52,000** – As a result of salary surveys conducted in 2017, an employee retention plan was developed which provided for a 2% cost of living adjustment in 2017 and 2018. This year's budget does not does not include an across the board adjustment for additional compensation or cost of living increase.

- **West Lakes Neighborhood Reforestation Program $100,000** – The Beautification Master Plan has identified trees per street for reforestation in the West Lakes neighborhood for a total of $500,000 phased over a 5-year period. The goal is to enhance the visual appearance of the neighborhood by removing invasive swale trees and installing native trees consistent with the Town's Tree Management Plan. This project was funded for 2 consecutive years in FY17 and FY18 from general funds ($166,500) and grant awards ($33,500) for the removal and replacement of 2/5 of the canopy. Additional funding is required at $100,000 each year over the next 3 years to complete the program.

- **New Virtual Town Hall (website) $60,000** – Funding is required to develop and brand Miamilakes-fl.gov as a technology hub for all digital services available to key stakeholders including businesses, residents, visitors, employees and government. This will encourage citizenship engagement, web traffic, social media engagement, reduce walk-in, phone calls and customer service hours.

- **Sustainability Action Plan $15,000** – A sustainable city is one that builds economic, environmental, and social prosperity while ensuring it has essential resources for future generations. The goal is to reduce energy consumption, conserve resources, support economic growth and enhance quality of life. Funds are required to contract with a consultant to perform a sustainability study to taking steps towards a greener, more resilient and sustainable Miami Lakes.

- **<u>Healthy Miami Lakes Master Plan $10,000 -</u>** One of the goals of the 2025- Strategic Master Plan is to improve the health and vitality of residents of all ages through sports and wellness. Funding is required to contract with a consultant to develop a master plan for the entire community to include seniors, special needs and young adults.

- **<u>Smart Cities Strategic Road Map $25,000</u>** – A goal of the 2025 Strategic Master Plan is for the Town to achieve national recognition as a model town for creativity, education, innovation, use of technology, and safety. The Town Council agrees by way of Resolution 17-1441 approved in May 2017 that it is in the best interest of the Town to pursue and develop a Smart Cities Strategic Road Map that will allow the Town to develop policy and identify potential public and private funding opportunities for these initiatives. Funds are required to contract with a consultant to develop this road map.

<u>The total unfunded projects in FY 2018-19 for the General Fund is $262,000.</u>

<u>SPECIAL REVENUE FUNDS</u>

Building Department Fund – The Building Department's FY19 Proposed Budget is $4,814,366. This budget reflects a decrease in revenues of approximately $518,000 or 18% as the new residential construction and development that began in FY 2016 has begun to taper off. Notwithstanding, construction and development continues to be steady and robust, and as such, we are anticipating $2.3 million in revenues from building permit activities. The operating cost of the Building Department including staffing and inspections services is $2,238,986, and the Fund reflects a healthy fund balance of $2,575,380.

Impact Fees Fund – This Fund includes parks, public safety and a contribution in lieu of road impact fees from new developments including Senior Village, Lucida, Royal Oaks Island and the Alari Office Building. Revenues from these developments including carry-over from prior year and interest income are estimated at $2,391,995 from parks impact fees, $430,597 from public safety impact fees, and $641,934 contribution from developer in lieu of road impact fees. The total FY 2018-19 Proposed Budget is $3,464,523 and can only be used to fund the cost of additional capital resources required to maintain and accommodate projected population growth due to new development. Funds are allocated for Senior Center Interior Buildout ($500,000), MLOP Master Plan Implementation ($328,743), license plate recognition software and mobile speed radar ($245,000), widening of NW67th Avenue ($489,934) and the adaptive signalization project ($152,000). This Fund has a reserve of $1,748,846.

Mobility Fee Trust Account Fund – Per Ordinance #16-192, the mobility fee is restricted for infrastructure capital improvements and improving the multimodal network included in the Town's Capital Improvement Element (CIE) of the Comprehensive Plan. Revenues are estimated at $335,000 from Lucida, Royal Oaks Island, 77th Court Office Building Alari Office Building Garage development. Funds are appropriated for an update on the alternative to concurrency system ($20,500) and a transfer to Capital Projects Fund for construction of Business Park East (NW 60th Avenue). This Fund has no reserves.

People's Transportation Plan – The total proposed budget for FY 2018-19 is $1,102,122 and includes 80% share of revenues from the half-cent discretionary sales surtax ($975,000), prior year carry-over funds ($122,122) and interest income ($5,000). The budget provides for staffing at 50% of cost to manage the programs for planning, mobility and implementation of the Transportation Summit initiatives. The budget also includes funding for street lighting utilities and its maintenance ($324,400), funds for traffic studies as needed and other transportation related activities. A transfer of $650,000 to the Capital Projects Fund is budgeted for NW 59 Avenue extension project ($500,000) and the roadway portion of Royal Oaks drainage and roadway improvement ($150,000). This fund has no reserves.

Transit – The budget includes the 20% share of revenues from the half-cent discretionary sales surtax ($240,000) and prior year carry-over funds ($144,888) for a total budget of $384,888. These funds are restricted for transit operations and cover the full cost of operating the on-demand/flex route circulator service, and maintenance of bus shelters and bus stop signs. Staffing is funded at 50% of cost to manage the program, transit and traffic issues. This fund has a reserve of $28,741.

Transportation Gas Tax Fund – Funding is restricted for transportation related activities that include sidewalk replacement, pothole repairs, pressure cleaning of the rights of ways, road striping and signs, etc. At the proposed budget of $506,940, the Town will maintain the same level of service as the prior year with a reserve of $111,940.

Special Taxing Districts – In 2014, Town residents who were living within special taxing districts in the Town of Miami Lakes expressed interest in transferring these services to the Town with the goal of receiving hometown services. On November 8, 2016, Miami-Dade County voters approved a Charter Amendment authorizing a municipality to act as the governing body for special taxing districts within their municipalities. Once the amendment was approved, the residents of six special taxing districts within the Town presented a petition to be transferred from the County, and the Town Council approved the request on September 5, 2017. On January 21, 2018, elections within the districts' boundaries were conducted via mail-in ballot. All six districts received a majority vote ratifying the transfer to the Town.

The Town organized public meetings with the resident of each district to discuss preferred level of services and the preliminary rates. Their recommendations are included in the Proposed Budget for Fiscal Year 2018-19.

DEBT SERVICE FUND

The Debt Service Fund for FY 2018-19 now only includes the Series 2010, Special Obligation Bond interest payment ($548,499) and fees ($1,550) for Government Center, which is funded by the Electric Utility Tax revenues of $370,745 and Federal Direct Payment subsidy (interest reimbursement) estimated at $179,304.

CAPITAL PROJECTS FUND

The Five-Year Capital Improvement Program aligns with the Town's 2025 Strategic Plan. Mobility remains the Town's #1 strategic goal. For FY 2018-19, investment in transportation projects represent 40% of the Capital Improvement Program, followed by 31% investment in parks and facilities improvements, and 29% investment in stormwater improvements. The Capital Projects Budget totals $13,394,014 and projects are grouped into the three categories as summarized below:

- **Parks and Facilities Improvements** - Parks capital improvements for FY 2018-19 total $4,169,398 and include funds to begin construction on MLOP Master Plan ($3,159,398), for the Senior Center Interior Build-out ($500,000); ROP LED Light Retrofit of two sports fields ($250,000); replace roof and air condition unit at MLOP Storage Facility (80,000); Par 3 Park design ($150,000) and to redevelop the SW vacant parcel at Royal Oaks Park for passive community use ($30,000). Funds are available from loan proceeds, grant award, Parks Impact Fees and developer's contribution for parks improvements.

- **Transportation Improvements** – Revenue sources for transportation improvements include Local Option Gas Tax, FDOT Grants, County Investment Grant Program, Peoples' Transportation Plan (PTP 80%), Mobility Fees, Developer's Contribution in lieu of Road Impact Fees, Interest Income for a total of $5,360,149. This amount is appropriated among various projects including NW 59th Avenue Extension that includes the Public Works Storage Yard and the Boat Yard ($2,340,500), complete street implementation at Business Park East on NW 60th Avenue ($1,115,000), construction of Safe Routes to School ($685,400), Palmetto and NW 67th Avenue Widening ($441,747) in conjunction with Windmill Gate Road improvements ($190,000), milling and resurfacing of Miami Lakeway South between NE 67th Avenue and Lake Candlewood Court ($200,000), and a study of SMART ideas to improve transportation within the Town ($50,000).

- **Stormwater Improvements** – Three major projects are budgeted for FY 2018-19: West Lake Drainage and Roadway Improvement- Phase III ($1,962,500); Royal Oaks Drainage and Roadway Improvement – Phase 1 ($1,000,000) as well as Phase II of the Canal Bank Stabilization project ($875,000) on NW 170th Street, from the eastern property line of 7831 NW 169 Terrace continuing westbound for approximately 3,200 linear feet. Revenue sources for these projects include a DHA/FEMA Grant, FDEP Grant, State of Florida legislative appropriation, Stormwater Utility Fees and PTP 80% funds.

STORMWATER UTILITY FUND

Stormwater Utility fees for FY 2018-19 are essentially at the same level as the prior year. The Budget totals $1,321,351 and includes an appropriation to acquire an asset management software ($44,000) and a transfer to the Capital Projects Fund ($350,000) towards funding Royal Oaks Drainage and Roadway Improvement project.

FACILITY MAINTENANCE FUND

This internal service fund captures all costs associated with the operations, maintenance and repairs of the Town's Government Center. The cost of centralized services is allocated among the General Fund's Administration and Police Departments, and the Building Department Fund. The FY 2018-19 Budget totals $344,429.

Conclusion

We are pleased to present a structurally balanced budget that provides a responsible allocation of public resources that maintains the Town of Miami Lakes as a safe, attractive and vibrant community. This budget adequately provides for the operational needs of the Town with no increase to the millage rate. Notwithstanding, the cost of doing business continues to increase, public safety, healthcare, construction and maintenance services continue to rise, and the Town's capital infrastructure must be maintained and improved. There are challenges expected in the coming years and we will need to foster a climate that promotes economic development as well as explore new revenue initiatives beyond ad valorem to be able to accomplish the goals set forth by the 2025 Strategic Plan. As such, we remain committed to managing our resources in a financially stable manner and continue to offer exceptional quality of service to our residents.

Attachment 1

TOWN OF MIAMI LAKES
FY 2018-19 Proposed Budget
Summary of Changes

ACCOUNT DESCRIPTION	PROPOSED BUDGET AT FIRST HEARING	PROPOSED BUDGET AT SECOND HEARING	NET CHANGE INCREASE/ (DECREASE)
GENERAL FUND			
Total Revenues			**$17,735,000**
Current Ad Valorem Taxes	$7,130,200	$7,061,200	($69,000)
Delinquent Ad Valorem Taxes	$0	$50,000	$50,000
Utility Service Tax - Electricity	$2,812,476	$2,850,501	$38,025
Interfund Transfer from Special Revenue Fund	$59,824	$0	($59,824)
Total Revenues			**$17,694,201**
Total Expenses			**$17,735,000**
Transfer to Capital - MLOP Master Plan	$200,000	$106,000	($94,000)
Routine Litigation allocation	$80,000	$50,000	($30,000)
Social Media Plan Implementation	$27,000	$0	($27,000)
Strategic Plan Software	$15,000	$0	($15,000)
Mayor/Council Travel and Per Diem	$15,000	$10,000	($5,000)
Cost of Living Adjustment 2.3%	$0	$62,067	$62,067
Salary Adjustments	$0	$45,657	$45,657
Insurance Adjustment	$210,000	$226,083	$16,083
Stormwater allocation for Admin support	($105,000)	($98,606)	$6,394
Total Expenses			**$17,694,201**
SPECIAL REVENUE FUNDS			
SPECIAL REVENUES - OTHER			
Total Expenditures			**$300,000**
Transfer to General Fund for Police Security	$59,824	$0	($59,824)
Contingency for Education	$240,176	$300,000	$59,824
Total Expenditures			**$300,000**
TRANSIT (PTP 20%)			
Total Expenditures			**$384,888**
Cost of Living Adjustment 2.3%	$0	$1,047	$1,047
Transit Bus and Bus Shelter Insurance	$26,600	$29,896	$3,296
Contingency	$28,741	$24,398	($4,343)
Total Expenditures			**$384,888**
TRANSPORTATION (PTP 80%)			
Total Expenditures			**$1,102,122**
Cost of Living Adjustment 2.3%	$0	$1,047	$1,047
Greenway Repair and Maintenance	$6,925	$5,878	($1,047)
Total Expenditures			**$1,102,122**
BUILDING DEPARTMENT FUND			
Total Expenditures			**$4,814,366**
Cost of Living Adjustment 2.3%	$0	$32,037	$32,037
Property, Liability and Workers Comp Insurance	$42,900	$62,327	$19,427
Contingency	$2,575,380	$2,523,916	($51,464)
Total Expenditures			**$4,814,366**

Attachment 1

TOWN OF MIAMI LAKES
FY 2018-19 Proposed Budget
Summary of Changes

ACCOUNT DESCRIPTION	PROPOSED BUDGET AT FIRST HEARING	PROPOSED BUDGET AT SECOND HEARING	NET CHANGE INCREASE/ (DECREASE)
CAPITAL PROJECTS FUND - PARKS IMPROVEMENTS			
Total Revenues			**$4,169,398**
Transfer from General Fund for MLOP Master Plan	$200,000	$106,000	($94,000)
Short Term Loan Program	$2,511,773	$2,605,773	$94,000
Total Revenues			**$4,169,398**
Total Expenditures			**$4,169,398**
MLOP Master Plan	$3,159,398	$3,159,398	$0
Total Expenditures			**$4,169,398**
STORMWATER UTILITY FUND			
Total Expenditures			**$1,321,351**
Cost of Living Adjustment 2.3%	$0	$4,376	$4,376
Property, Liability and Workers Comp Insurance	$10,200	$16,594	$6,394
Stormwater Administration Expense	$105,000	$98,606	($6,394)
Asset Management Software and Licenses	$44,600	$40,224	($4,376)
Total Expenditures			**$1,321,351**
FACILITIES MAINTENANCE FUND			
Total Expenditures			**$344,429**
Cost of Living Adjustment 2.3%	$0	$4,376	$1,577
Utilities	$66,740	$65,163	($1,577)
Total Expenditures			**$344,429**

TOWN OF MIAMI LAKES
FY 2018-19 PROPOSED BUDGET
GENERAL FUND REVENUE

ACCOUNT NAME/DESCRIPTION	FY2015-16 ACTUALS	FY2016-17 ACTUALS	FY2017-18 ADOPTED BUDGET	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 PROPOSED BUDGET	BUDGET COMMENTS
Ad Valorem Taxes							
Current Ad Valorem Taxes	$ 5,510,783	$ 5,767,274	$ 6,694,100	$ 6,694,100	$ 6,285,092	$ 7,061,200	Based on estimated tax roll of $3.2 billion at the current tax rate of 2.3127 @95%
Current Ad Valorem Taxes - Pers. Prop.	361,816	397,043	-	-	381,356	-	
Delinquent Ad Valorem Taxes	95,217	102,860	-	-	*126,175*	50,000	
Sub-total: Taxes	**$ 5,967,817**	**$ 6,267,176**	**$ 6,694,100**	**$ 6,694,100**	**$ 6,792,622**	**$ 7,111,200**	
Franchise Fees							
Franchise Fees - Electricity	$ 1,179,362	$ 925,699	$ 925,000	$ 925,000	$ 1,272,507	$ 1,275,000	Based on FY 18 Projected Revenues
Sub-total: Franchise Fees	**$ 1,179,362**	**$ 925,699**	**$ 925,000**	**$ 925,000**	**$ 1,272,507**	**$ 1,275,000**	
Utility Service Tax							
Utility Service Tax - Electricity	$ 2,492,707	$ 2,548,480	$ 2,809,213	$ 2,809,213	$ 2,721,482	$ 2,850,501	Net of Debt Service Payment of $372,745
Utility Service Tax - Water	384,834	416,688	425,000	425,000	404,112	410,000	Based on prior year's trends
Utility Service Tax - Gas	79,781	67,864	75,000	75,000	63,648	65,000	Based on prior year's trends
Sub-total: Utility Servcies Tax	**$ 2,957,322**	**$ 3,033,033**	**$ 3,309,213**	**$ 3,309,213**	**$ 3,189,242**	**$ 3,325,501**	
Intergovernmental Revenues							
Communications Service Tax	$ 1,245,617	$ 1,166,035	$ 1,294,000	$ 1,294,000	$ 1,240,053	$ 1,224,864	Based on state revenue estimates
State Revenue Sharing	760,988	784,998	810,000	810,000	777,406	780,190	Based on state revenue estimates
Alcoholic Beverage License	17,701	14,470	18,000	18,000	20,486	20,000	Based on prior year's trends
Disaster - Hurricane Irma	-	528,635	-	-	-	-	
Grants - Byrne Grant	8,431	9,125	3,600	3,600	900	1,800	Pending grant agreement with County
Grants - VARIOUS	38,500	-	5,500	5,500	-	5,500	Potential grant funding from US Conference of Mayors to offset membership and conference
School Board Contribution for Public Safety						70,176	Pass through Grant for School Resource Officers - 2 Schools @ $35,088 each
Half-cent Sales Tax	2,310,264	2,312,028	2,380,000	2,380,000	2,413,338	2,420,280	Based on state revenue estimates
Sub-total: Intergovernmental	**$ 4,381,501**	**$ 4,815,291**	**$ 4,511,100**	**$ 4,511,100**	**$ 4,452,182**	**$ 4,522,810**	

TOWN OF MIAMI LAKES
FY 2018-19 PROPOSED BUDGET
GENERAL FUND REVENUE

ACCOUNT NAME/DESCRIPTION	FY2015-16 ACTUALS	FY2016-17 ACTUALS	FY2017-18 ADOPTED BUDGET	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 PROPOSED BUDGET	BUDGET COMMENTS
Permits & Fees							
Building Permits - Technology Fee	$ 159,583	$ -	$ -	$ -	$ -	$ -	Moved to Building Fund
Building Permits - Lost Plans	9,739	-	-	-	-	-	Moved to Building Fund
Building Permits	1,207,873	-	-	-	-	-	Moved to Building Fund
Building Permits - Violation Fee	65,225	-	-	-	-	-	Moved to Building Fund
Building Department Revenues:	**1,442,419**	**-**	**-**	**-**	**-**	**-**	
Local Business Licenses: TOML	109,769	100,576	120,000	120,000	113,334	120,000	Based on prior year's trends
Local Business Licenses: County	37,219	39,301	40,000	40,000	37,411	40,000	Based on prior year's trends
False Alarm Fees	82,567	63,281	65,000	65,000	52,090	62,000	Based on prior year's trends
Zoning Hearings	16,779	9,200	14,000	14,000	7,833	9,500	Based on prior year's trends
Administrative Site Plan Review	1,050	500	1,000	1,000	950	1,000	Based on prior year's trends
Zoning Letters	4,950	6,050	5,000	5,000	10,283	11,000	Based on prior year's trends
Zoning Fees	116,957	161,380	125,000	125,000	142,000	120,000	Based on prior year's trends
Staff Costs	5,486	16,499	5,000	132,835	13,000	5,000	Based on prior year's trends
Fine Violation Interest	23,328	46,847	30,000	30,000	30,000	30,000	Based on prior year's trends
Administrative Variances	350	-	-	-	-	-	Based on prior year's trends
Planning Department Revenues:	**398,456**	**443,634**	**405,000**	**532,835**	**406,901**	**398,500**	
Public Works Permits	38,384	103,484	65,000	65,000	37,567	35,000	Based on prior year's trends
Sub-total: Permits & Fees	**$ 1,879,259**	**$ 547,118**	**$ 470,000**	**$ 597,835**	**$ 444,468**	**$ 433,500**	
Fines & Forfeitures							
Police Traffic Fines	25,892	25,305	25,000	25,000	27,428	25,000	Based on prior year's trends
Police - L.E.T.F.	-	2,897	-	-	2,075	2,000	Based on prior year's trends
Public School Crossing Guards	36,278	37,477	35,000	35,000	35,209	35,000	Based on prior year's trends
Code Violation Fines	142,184	153,884	125,000	125,000	114,610	125,000	Based on prior year's trends

TOWN OF MIAMI LAKES
FY 2018-19 PROPOSED BUDGET
GENERAL FUND REVENUE

ACCOUNT NAME/DESCRIPTION	FY2015-16 ACTUALS	FY2016-17 ACTUALS	FY2017-18 ADOPTED BUDGET	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 PROPOSED BUDGET	BUDGET COMMENTS
Lien Amnesty	67,329	-	-	-	-	-	Program terminated
Police Parking Fines	12,371	5,324	15,000	15,000	6,337	8,000	Based on prior year's trends
Sub-total: Fines & Forfeitures	**$ 284,054**	**$ 224,887**	**$ 200,000**	**$ 200,000**	**$ 185,660**	**$ 195,000**	
Miscellaneous Revenues							
Interest Income	$ 22,703	$ 41,214	$ 32,000	$ 32,000	$ 40,000	$ 50,000	Interest earnings allocated by Fund type, expected total $150,000
Other Charges & Fees - Clerk's	8,954	3,804	3,000	3,000	2,390	2,390	Based on prior year's trends
Lobbyist Registration	4,125	7,875	2,000	2,000	7,250	7,000	Based on prior year's trends
Park - Services & Rental Fees	83,696	92,089	118,000	118,000	118,000	118,000	Based on first year estimate
Revenue Sharing Programs	40,668	35,513	35,000	35,000	15,000	15,000	Per revenue sharing agreement with provider
Lien Inquiry Letters	38,300	35,977	36,000	36,000	32,320	32,000	Based on prior year's trends
FDOT - Landscape Maintenance	5,784	5,786	5,784	5,784	5,788	5,800	Pursuant to State agreement
Contributions and Donations	1,885,499	50,249	16,000	26,850	53,017	46,000	Anticipated Donations for Committees ($40,000), State of the Town Address ($5,000) and Toy Drive ($1,000)
Insurance Claims	-	509,352	-	-	60,221	72,000	Calculated based on 30% of payments of $400,000, minus 40% for attorney
Miscellaneous Revenues - Other	7,761	2,778	1,000	1,000	441	1,000	Based on prior year's trends
Sub-total: Miscellaneous Revenues	**$ 2,097,490**	**$ 784,637**	**$ 248,784**	**$ 259,634**	**$ 334,427**	**$ 349,190**	
Interfund & Equity Transfers							
Prior Year Carry Over Funds	-	-	500,000	545,442	545,442	482,000	FY19 Litigation Reserve ($400,000), Election ($10,000), Social Media Plan ($27,000), Park System Software ($30,000) and Strategic Plan Software ($15,000). FY18 includes carryover funds for Legal Fees ($500,000), annual leave cash-out ($15,000), phone system upgrade ($20,442) and committee donations ($10,000)
Interfund transfers from Special Revenue Fund	-	175,106	-	-	-	-	Developer's Contribution for educational purposes to offset SRO's additional overtime in schools. FY17 Transfer from PTP 20% Transit as per 2016 CITT Audit

TOWN OF MIAMI LAKES
FY 2018-19 PROPOSED BUDGET
GENERAL FUND REVENUE

ACCOUNT NAME/DESCRIPTION	FY2015-16 ACTUALS	FY2016-17 ACTUALS	FY2017-18 ADOPTED BUDGET	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 PROPOSED BUDGET	BUDGET COMMENTS
Interfund transfers from Capital Projects	-	111,416	-	-	-	-	FY17 Reversal of carryforward funding for generator and enclosure back to the General Fund.
Interfund transfers from Disaster Fund			-		16,950	-	
Sub-total: Contributions	**$ -**	**$ 286,522**	**$ 500,000**	**$ 545,442**	**$ 562,392**	**$ 482,000**	
Total Income: General Fund	**$ 18,746,804**	**$ 16,884,363**	**$ 16,858,197**	**$ 17,042,324**	**$ 17,233,500**	**$ 17,694,201**	

TOWN OF MIAMI LAKES
FY 2018-19 PROPOSED BUDGET
GENERAL FUND
Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2015-16 ACTUALS	FY2016-17 ACTUALS	FY2017-18 ADOPTED BUDGET	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 PROPOSED BUDGET	BUDGET COMMENTS
GENERAL FUND EXPENDITURES							
TOWN COUNCIL AND MAYOR							
EXECUTIVE SALARIES- MAYOR	$18,139	$16,846	$18,000	$18,000	$18,175	$18,838	Current Salary and Wages
REGULAR SALARIES	$73,385	$76,287	$80,000	$80,000	$82,617	$90,000	Includes Administrative Assistant to Mayor and Administrative Assistant to Town Council
OVERTIME	$0	$4,990	$3,000	$3,000	$4,000	$0	Overtime as needed
PAYROLL TAXES	$13,052	$13,507	$14,668	$14,668	$14,882	$15,509	Calculated based on 7.65% of salary
FRS CONTRIBUTIONS	$8,249	$7,461	$7,762	$7,762	$8,062	$8,990	Rate increase from 7.92% to 8.26% thru Jul '19
HEALTH & LIFE INSURANCE	$73,804	$67,876	$82,894	$82,894	$78,136	$89,887	Includes medical, dental, vision and life for Town Council, Assistant to Mayor and Assistant to Council
HEALTH INSURANCE MAYOR	$1,987	$5,677	$19,273	$19,273	$18,578	$21,992	Includes medical, dental, vision for Mayor
WIRELESS STIPEND	$963	$836	$960	$960	$960	$960	Stipend for Mayor's assistant and Council assistant ($40/month, each)
TRAVEL & PER DIEM	$9,146	$13,378	$13,000	$13,000	$13,000	$10,000	Transportation, hotel accommodation and meals for Mayor ($3,000) and Council ($2,000 each) attendance to conferences.
CAR ALLOWANCE -MAYOR	$7,255	$7,061	$7,200	$7,200	$7,200	$7,200	Allowance of $600/mo
CAR ALLOWANCE -COUNCIL	$36,277	$36,000	$36,000	$36,000	$36,000	$36,000	Allowance of $500/mo each
EXP ALLOWANCE MAYOR & COUNCIL	$49,143	$49,417	$50,544	$50,544	$50,544	$50,693	Adjusted by CPI (estimated 2.3%) as per Charter
REMOTE ACCESS DEVICE DATA PLAN		$5,543	$3,360	$3,360	$3,254	$3,648	Data plan 7 iPads and Facebook Live at avg. $38/mth
CELL PHONES	$5,472	$406	$2,100	$2,100	$3,648	$3,672	6 cell phones avg $51/mth
PRINTING & BINDING	$253	$1,804	$1,000	$1,000	$1,000	$1,000	Business cards for Mayor & Councilmembers
STATE OF TOWN ADDRESS	$5,058	$0	$5,000	$5,000	$0	$5,000	Expenses offset by donations
TOY DRIVE	$1,025	$997	$1,000	$1,000	$0	$1,000	Expenses offset by donations
VOLUNTEER APPRECIATION	$0	$1,505	$0	$0	$0	$0	FY17 Appreciation recognition to committees
COUNCIL DISCRETIONARY FUND	$0	$55	$700	$700	$700	$700	Misc discretionary activities as approved by Council
MISCELLANEOUS EXPENSE	$476	$427	$0	$0	$0	$0	Miscellaneous expense
COUNCIL UNIFORMS	$299	$417	$360	$360	$360	$360	Includes 1 each shirt @ $40 each for Mayor and Council
MEETING SET UP	$90	$0	$300	$300	$300	$300	Miscellaneous set-up costs for meetings
COUNCIL AWARDS	$1,143	$1,591	$1,250	$1,250	$1,250	$1,250	Includes awards, proclamations and framing

TOWN OF MIAMI LAKES
FY 2018-19 PROPOSED BUDGET
GENERAL FUND
Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2015-16 ACTUALS	FY2016-17 ACTUALS	FY2017-18 ADOPTED BUDGET	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 PROPOSED BUDGET	BUDGET COMMENTS
MEMBERSHIPS SUBSCRIPTIONS	$14,415	$8,737	$14,808	$14,808	$14,808	$14,808	Florida League of Cities ($3,608), MDC League of Cities ($3,000), National League of Cities ($2,000), MDC Monthly Meetings ($600), Int'l Council of Shopping Center ($100). US Conference of Mayors membership and conference offset by potential grant funding opportunities ($5,500).
EDUCATION & TRAINING	$2,920	$5,245	$6,800	$6,800	$6,800	$6,800	Registration at conferences and training including Florida League of Cities Conference, National League of Cities Leadership Summit and Congressional City Conference, MDC League of Cities Best Practices Meeting, etc.
SMALL EQUIPMENT	$1,380	$1,405	$0	$0	$0	$0	FY17 Ipads for Councilmembers
TOTAL TOWN COUNCIL EXPENDITURES:	**$323,930**	**$327,469**	**$369,979**	**$369,979**	**$364,275**	**$388,607**	
TOWN CLERK							
REGULAR SALARIES	$70,539	$70,754	$71,400	$71,400	$78,485	$81,600	Current Salary and Wages
PAYROLL TAXES	$6,029	$6,058	$5,462	$5,462	$6,004	$6,242	Calculated based on 7.65% of salary
FRS CONTRIBUTIONS	$5,124	$5,383	$5,655	$5,655	$6,278	$6,740	Rate increase from 7.92% to 8.26% thru Jul '19
HEALTH & LIFE INSURANCE	$9,024	$8,718	$8,588	$8,588	$9,669	$9,949	Includes medical, dental, vision and life
WIRELESS STIPEND	$484	$480	$480	$480	$480	$480	Cell phone allowance for Clerk
TOWN CLERK AGENDA MANAGER	$19,640	$19,658	$25,165	$25,165	$21,000	$65,228	Software acquisition and implementation of Agenda support for Council Meetings, to include video capture directing, live streaming, indexing and closed captioning ($62,328) and Interpreter services ($2,900)
TOWN CLERK DATA SERVICE	$433	$433	$480	$480	$480	$480	iPad data plan for Town Clerk ($40/month)
RENTALS AND LEASES	$1,852	$2,164	$2,220	$2,220	$2,220	$2,436	Outside storage facility for Town Clerk
TOWN CLERK CODIFICATION	$5,826	$2,881	$11,000	$11,000	$8,000	$11,000	Assumes codification of one ordinance per meeting ($1,000/ordinance)
TOWN CLERK LEGAL ADVERTISING	$13,540	$20,713	$18,040	$18,040	$18,040	$18,040	Advertisement of ordinances, budget hearings, land development code issues, and committee meetings
ADMINISTRATIVE SUPPORT	$0	$0	$1,000	$1,000	$0	$0	To cover for vacations
TOWN CLERK ELECTION COSTS	$46,992	$68,872	$15,000	$15,000	$2,500	$50,000	General Election for 3 Seats ($25,000) and mail-in ballot for bond approval ($25,000). FY18 Special Election for 1 seat. FY17 includes General elections for 4 seats and Run-Off Elections.

TOWN OF MIAMI LAKES
FY 2018-19 PROPOSED BUDGET
GENERAL FUND
Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2015-16 ACTUALS	FY2016-17 ACTUALS	FY2017-18 ADOPTED BUDGET	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 PROPOSED BUDGET	BUDGET COMMENTS
CLERK EDUCATION AND TRAINING	$297	$1,179	$800	$800	$800	$650	Florida Association of City Clerks & International Institute of Municipal Clerks memberships required to maintain certification ($450). Notary public license for Deputy Clerk to be renewed in 2021 ($0) and Ethics Training ($200).
SOFTWARE LICENSES	$1,860	$1,920	$2,330	$2,330	$2,040	$2,470	License renewal for Public Records Request ($2,040) and Candidate Financing Reporting ($430)
TOTAL TOWN CLERK EXPENDITURES:	**$195,678**	**$209,212**	**$167,620**	**$167,620**	**$155,996**	**$255,315**	
TOWN ATTORNEY							
GENERAL LEGAL	$150,000	$150,000	$150,000	$150,000	$150,000	$150,000	Based on monthly rate $12,500
ROUTINE LITIGATION RESERVE	$26,322	$36,008	$80,000	$80,000	$50,000	$50,000	All litigation expenses by Town Attorney
M. PIZZI LITIGATION/INSURANCE RECOVERY	$207,863	$373,643	$0	$100,000	$100,000	$0	FY18 includes Town's defense for M. Pizzi reimbursement claims
MANAGER SELECTION COMMITTEE	$0	$0	$0	$0	$20,000	$0	
CHARTER REVIEW COMMISSION	$26,360	$0	$0	$0	$0	$0	
OTAL TOWN ATTORNEY EXPENDITURES:	**$410,545**	**$559,651**	**$230,000**	**$330,000**	**$320,000**	**$200,000**	
TOWN ADMINISTRATION							
REGULAR SALARIES	$995,502	$1,042,265	$716,945	$721,945	$724,143	$1,149,858	Salaries for administrative staff
XFER SRF TRANSIT 5% ADM	-$12,093	-$15,784	$0	$0	$0	-$12,000	Allocation for administrative support
XFER CPF TRANSP 5% ADM	-$48,373	-$44,798	$0	$0	$0	-$48,750	Allocation for administrative support
ADM SUPPORT TO SWF	$0	-$32,000	$0	$0	$0	-$98,606	Allocation for administrative support
ADM SUPPORT TO BUILDING	$0	-$123,643	$0	$0	$0	-$235,682	Allocation for administrative support
ADM SUPPORT TO SPECIAL TAXING DISTRICTS		$0	$0	$0	$0	-$127,428	Allocation for administrative support
COMPENSATED ABSENCES	-$29,257	$0	$0	$0	$82,700	$0	FY18 Sick/vacation payout for Town Manager ($55,000) and Comptroller ($27,700)
EMPLOYEE BONUSES/COLA	$0	$0	$52,328	$52,328	$0	$62,067	FY19 includes 2.3% COLA for all General Fund employees effective October 2018. Actual expense accounted for in salaries.
ADM OVERTIME	$3,511	$2,420	$3,000	$3,000	$3,000	$3,000	Overtime as needed
PAYROLL TAXES	$72,908	$75,036	$77,874	$77,874	$78,493	$83,993	Calculated based on 7.65% of salaries
FRS CONTRIBUTIONS	$86,580	$93,417	$99,036	$99,036	$101,275	$98,443	Rate increase from 7.92% to 8.26% thru Jul '19
ICMA 457 PL	$18,973	$19,507	$21,512	$21,512	$21,512	$26,704	Town Manager's benefits per agreement and Drop Plan
HEALTH & LIFE INSURANCE	$115,788	$129,550	$145,760	$145,760	$136,281	$177,917	Includes medical, dental, vision and life

TOWN OF MIAMI LAKES
FY 2018-19 PROPOSED BUDGET
GENERAL FUND
Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2015-16 ACTUALS	FY2016-17 ACTUALS	FY2017-18 ADOPTED BUDGET	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 PROPOSED BUDGET	BUDGET COMMENTS
WIRELESS STIPEND	$857	$1,198	$1,440	$1,440	$1,440	$1,440	Allowance for Asst to Town Manager, Admin Services Manager and Special Projects
ADM UNEMPLOYMENT CLAIMS	$1,066	$0	$0	$0	$0	$0	Anticipated unemployment filings
PROFESSIONAL SERVICES	$38,010	$35,132	$37,000	$47,000	$81,645	$81,000	Funding for professional consulting services for Special Projects Administration, Financial Analyst and Procurement Consultation
INTERGOVERNMENTAL (LOBBYIST)	$48,000	$48,000	$48,000	$48,000	$48,000	$48,000	Lobbyist services
ACCOUNTING & PAYROLL	$22,083	$24,299	$23,664	$23,664	$25,115	$25,500	Based on contract with ADP - includes upgrades for employee self service and time and attendance tracking
INDEPENDENT AUDIT	$47,700	$42,000	$51,000	$51,000	$52,500	$53,500	Regular audit including Single Audit for grant funds, and OPEB
ADM HEALTH SPENDING ACCT/WELLN	$9,343	$11,194	$10,000	$10,000	$10,000	$10,000	Wellness activities to reduce health care premium cost
ADM BACKGROUND CHECKS	$1,053	$1,100	$1,500	$1,500	$1,200	$1,500	Assumes same level of background checks and drug screening for new employees
ADM - TRAVEL & PER DIEM	$11,283	$6,881	$10,000	$10,000	$17,944	$10,000	Educational travel for staff development
CAR ALLOWANCE	$6,000	$6,000	$6,000	$6,000	$6,000	$6,000	Per Town Manager's contract
TELEPHONE SERVICES	$11,424	$0	$0	$0	$0	$680	Deputy Town Manager cellular service
REMOTE ACCESS DEVICE DATA PLAN	$886	$784	$580	$580	$916	$680	iPad data service for Town Manager ($580) and emergency data phones ($100)
ADM - POSTAGE & DELIVERY	$11,143	$12,912	$19,000	$19,000	$15,631	$17,650	Includes rental of postage machine & supplies ($2,650), courier services ($1,000) and postage ($14,000)
ADM - UTILITIES	$30,445	$628	$0	$0	$0	$0	-
RENTALS AND LEASES	$0	$30	$0	$0	$0	$0	-
ADM - COPIER LEASE	$15,741	$15,826	$16,270	$16,270	$17,495	$16,270	Rental of Toshiba copy machines and supplies
ADM - INSURANCE	$226,775	$220,239	$218,235	$218,235	$210,000	$226,083	Policy for property insurance and workers compensation.
REPAIR AND MAINT CONTRACTS	$80,660	-$681	$0	$0	$0	$0	-
ADM - PRINTING & BINDING	$1,754	$1,791	$1,500	$1,500	$1,500	$1,500	Business cards, flyers, Town maps, etc.
ADM TOWN BRANDING & STRATEGIC PLAN	$8,084	$57,657	$9,500	$9,500	$9,500	$8,000	Ongoing branding initiatives including Town Guide ($2,000) and new banner on street poles and street signs ($6,000)
ADM ADVERTISEMENT RECRUITMENT	$605	$1,050	$1,500	$1,500	$1,500	$1,000	Advertsing of Town employment and internship opportunities
CLERICAL/ADMINISTRATIVE SUPPORT	$3,490	$7,415	$5,000	$5,000	$5,000	$3,000	Temporary support to cover vacations.

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INVESTMENT ADVISORY SERVICE	$5,737	$7,000	$7,000	$7,000	$7,000	$7,000	Investment Advisory services
FINANCIAL INSTITUTION FEES	$8,169	$9,174	$10,000	$10,000	$10,042	$10,000	Bank transaction fees
CREDIT CARD FEES	$455	$0	$0	$0	$0	$0	Administration's portion of credit card fees.
HURRICANE EXPENSES	$16,774	$4,352	$2,500	$2,500	$2,500	$2,500	Supplies for hurricane preparedness
ADMIN LICENSES AND PERMITS	$201	$777	$0	$0	$0	$0	-
ADM - OFFICE SUPPLIES	$22,628	$23,246	$30,000	$0	$0	$0	Office supplies including holiday decorations. Moved to Facilities Maintenance Fund
UNIFORMS	$617	$505	$2,600	$2,600	$2,600	$2,600	1 shirt @ $40 each for all General Fund
ADM-BOOKS/PUBLIC/SUBSCRIP/MEM	$5,716	$10,025	$6,100	$6,100	$7,590	$7,950	Includes MDCCMA, NIGP, SEFL NIGP, GASB, FGFOA, Costco, PWDA, CQ, ICMA Retirement $1,000 and other memberships/publications.
EDUCATION & TRAINING	$13,595	$34,431	$10,000	$20,000	$20,910	$10,000	Includes regular training and ADA & Safety Training for staff. FY17 includes Media strategy implementation and training
ADM-FURNITURE/EQUIP NON-CAP	$805	$0	$1,000	$1,000	$0	$1,000	Miscellaneous non-capital equipment, as needed
TOTAL ADMINISTRATION EXPENDITURES	**$1,854,637**	**$1,728,936**	**$1,645,844**	**$1,640,845**	**$1,703,432**	**$1,632,369**	
INFORMATION SYSTEMS							
IT CORE SERVICE SUPPORT	$109,200	$119,700	$114,660	$114,660	$109,200	$114,660	Contract with Gomez Technology
WEB SUPPORT	$7,290	$7,535	$14,800	$14,800	$10,400	$8,400	Contract with Xomatech for hosting ($2,400), ongoing website enhancements ($6,000)
VOICE SUPPORT	$27,114	$4,558	$25,000	$15,000	$1,800	$6,200	Phone PBX annual maintenance ($2,600), CISCO support ($2,000) and VOIP backup phones ($1,600)
INTERNET SERVICES	$18,872	$14,424	$14,460	$14,460	$14,460	$17,460	Primary and back up Internet service for Government Center
IT SUPPLIES		$11,374	$0	$13,000	$13,000	$13,000	IT operating supplies including accessories, network storage, peripherals, cabling, and battery back up.
SOFTWARE, SMALL EQUIPMENT		$413	$0	$0	$0	$0	-
MACHINERY & EQUIPMENT	$9,261	$21,170	$0	$41,242	$41,242	$32,000	Per IT Replacement Plan: Hardware Annual Refreshment Plan: $17k (1/3) + One (1) server $13K + Network equipment $2k
TECHNOLOGY ENHANCEMENTS/SOFTWARE	$7,500	$0	$7,500	$19,950	$19,950	$30,000	Strategic Plan Software ($0) and E-Trak Software ($30,000). FY18 Munis upgrade - Transparency module

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COMPUTER SOFTWARE LICENSES	$69,383	$117,603	$115,688	$114,438	$115,688	$108,168	Annual licenses: Dell server warranty ($14,510), financial management system ($25,163), park reservation ($0), GIS ($8,300), Document Management System ($7,120), Citizen Response System ($11,570), Microsoft licensing ($21,200), and various other network and security licenses.
JB-TOTAL INFORMATION SYSTEMS:	**$261,797**	**$296,777**	**$337,108**	**$347,550**	**$325,740**	**$329,888**	
ADMINISTRATION - TRANSFERS							
CLASS A & B - FORCE ACCOUNT	$0	-$93,638	$0	$0	-$77,065	$0	
RESERVE FOR COMMITTEES FUTURE DONAT	$0	$0	$10,000	$275	$0	$40,000	Reserves offset by donations/contributions
TRANSFER OUT - CIP PARKS	$0	$484,172	$0	$0	$0	$106,000	Transfer for MLOP Master Plan. FY17 Transfer from carry-over funds for West Lakes reforestation Phase II of V ($100,000)Transfer to CPF for Parks Beautification Projects ($100,000), FDOT Beautification Grant match ($100,000), Parks improvements ($162,300), and replace safety surface at ROP Tot Lot ($21,872)
TRANSF -CPF/FACILITIES & EQUIP/ELEC UTIL	$1,500	$0	$0	$0	$4,450	$0	
TRANSFER TO SPECIAL REVENUE FUND	$176,384	$11,416	$0	$0	$0	$0	FY17 Transfer for Black Olive removal program.
TRANSFER TO FACILITIES MAINTENANCE FUI	$0	$195,637	$188,550	$218,550	$210,042	$206,657	Administration's portion of Town Hall building expenses @ 60% of total cost
TRANSFER TO DISASTER FUND	$0	$528,635	$0	$0	$0	$0	
JB-TOTAL ADMINISTRATIONTRANSFERS:	**$1,727,223**	**$1,126,222**	**$198,550**	**$218,825**	**$137,427**	**$352,657**	
OTAL ADMINISTRATION EXPENDITURES:	**$3,843,657**	**$3,151,934**	**$2,181,502**	**$2,207,220**	**$2,166,599**	**$2,314,915**	
POLICE							
POL - PATROL SERVICES	$6,455,800	$7,226,806	$7,826,000	$7,826,000	$7,763,402	$8,053,000	Overall 2.9% increase in police contractual services which includes personnel services ($267K) and county overhead cost (43K) offset by decreases in vehicle maintenance and operations ($66K) and insurance ($17K).
POLICE OVERTIME	$278,778	$281,824	$320,000	$320,000	$320,000	$320,000	Overtime as requested.
PUBLIC SCHOOL SECURITY - OVERTIME	$0	$0	$0	$0	$0	$130,000	Additional security coverage at schools
PROSECUTION-CRIMINAL VIOLATION	$0	$33	$200	$200	$100	$100	Ordinance violation review
TELEPHONE- DEDICATED LINES	$1,636	$1,839	$2,400	$2,400	$3,536	$5,600	Includes 8 phones for command officers and undercover operations

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POLICE UTILITIES	$13,700	$283	$0	$0	$0	$0	Moved to Facilities Maintenance Fund in FY17
POLICE COPIER COSTS	$1,630	$1,662	$2,500	$2,500	$2,000	$2,000	Toshiba copier lease
POLICE REPAIR & MAINTENANCE	$36,795	$252	$0	$0	$0	$0	Police's portion of Government Center: custodial
VEHICLE REPAIR AND MAINTENANCE	$12,803	$3,879	$3,000	$3,000	$2,000	$2,500	Smart sign maintenance
POLICE - MISC. EXPENSE	$566	$711	$500	$500	$500	$800	Auto tag renewal and miscellaneous items as needed for public safety
POLICE OFFICE SUPPLIES	$5,023	$3,485	$3,500	$0	$0	$0	Office Supplies including business cards. Moved to Facilities Maintenance Fund
OPERATING SUPPLIES	$1,579	$3,756	$3,000	$3,000	$10,500	$3,000	Special Department supplies including bicycles, repair parts, cameras
POLICE UNIFORMS	$2,602	$0	$4,000	$4,000	$2,000	$3,000	Patches, motor wings, etc
POLICE - FUEL COSTS	$345	$32	$1,000	$1,000	$500	$1,000	Fuel as needed for transport of smart signs
MEMBERSHIPS AND SUBSCRIPTIONS	$0	$0	$225	$225	$225	$225	MDC Association of Police Chiefs membership
POLICE CRIME PREVENT TRAIN	$200	$1,689	$3,000	$3,000	$2,400	$3,000	Crime prevention training - estimated registration, per diem and hotel ($2,400) and attendance to annual Law Enforcement Awards Gala - 6 tickets @ $100 ea.
TRANSFER TO FACILITIES MAINTENANCE FUI	$0	$88,037	$84,847	$88,347	$94,519	$92,996	Police Department portion of Town Hall building expenses @ 27% of total cost
SUB-TOTAL POLICE EXPENDITURES:	**$6,813,691**	**$7,614,288**	**$8,254,172**	**$8,254,172**	**$8,201,682**	**$8,617,221**	
SCHOOL CROSSING GUARDS							
REGULAR SALARIES	$73,494	$72,342	$65,785	$65,785	$76,359	$76,000	Salaries include 7 crossing guards, 1 back-up guard and a supervisor
PAYROLL TAXES	$5,353	$5,238	$5,033	$5,033	$5,841	$5,814	Calculated based on 7.65% of salaries
FRS CONTRIBUTIONS	$3,862	$5,425	$5,210	$5,210	$6,108	$6,278	Rate increase from 7.92% to 8.26% thru Jul '19
OPERATING SUPPLIES	$0	$274	$750	$750	$350	$750	Includes stop signs, whistles and lanyards
UNIFORMS	$3,417	$3,000	$3,000	$3,000	$3,000	$3,000	Includes $150 stipend for pants and shoes per guard ($1,350), and $1,650 for 3 shirts, raincoat, safety vest, light jacket and hat for 9 guards
EDUCATION & TRAINING	$0	$1,165	$624	$624	$780	$624	Intrepreter services to assist with training
SUB-TOTAL SCHOOL CROSSING GUARDS:	**$86,126**	**$87,444**	**$80,402**	**$80,402**	**$92,438**	**$92,466**	
TOTAL POLICE EXPENDITURES:	**$6,899,817**	**$7,701,732**	**$8,334,574**	**$8,334,574**	**$8,294,120**	**$8,709,686**	
PLANNING							
REGULAR SALARIES	$262,090	$109,800	$116,000	$116,000	$115,100	$85,000	Salaries for Planning Director.
PAYROLL TAXES	$17,944	$9,587	$8,874	$8,874	$8,805	$6,503	Calculated based on 7.65% of salaries
FRS CONTRIBUTIONS	$19,244	$5,333	$9,187	$9,187	$9,206	$7,021	Rate increase from 7.92% to 8.26% thru Jul '19

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HEALTH & LIFE INSURANCE	$33,870	$10,123	$10,729	$10,729	$11,352	$14,628	Includes medical, dental, vision and life
WIRELESS STIPEND	$557	$443	$480	$480	$480	$480	Wireless stipend for Planning Director
PLANNING CONSULTING	$0	$54,195	$55,200	$55,200	$44,141	$20,000	Support for review and approval of major developments, special projects or planning studies
PLANNING & DEVELOPMENT CDMP	$0	$0	-$127,835	$0	$0	$0	Cost recovery credits
PLANNING-SITE PLAN REVIEW	$0	$0	$500	$500	$0	$500	Outside engineering support as required
PLANNING PRINTING COSTS	-$524	$1,667	$500	$500	$1,000	$1,000	Printing of large plans
SUB-TOTAL PLANNING:	**$333,181**	**$191,148**	**$73,635**	**$201,470**	**$190,085**	**$135,132**	
CODE COMPLIANCE							
REGULAR SALARIES	$0	$72,418	$95,486	$95,486	$86,083	$102,496	Salaries for Code Compliance Manager at 50%, and Code Compliance Supervisor
PAYROLL TAXES	$0	$4,299	$7,305	$7,305	$6,585	$7,841	Calculated based on 7.65% of salaries
FRS CONTRIBUTIONS	$0	$5,350	$7,563	$7,563	$6,885	$8,466	Rate increase from 7.92% to 8.26% thru Jul '19
HEALTH & LIFE INSURANCE	$0	$14,002	$20,459	$20,459	$15,273	$21,042	Includes medical, dental, vision and life
WIRELESS STIPEND	$0	$0	$0	$0	$369	$480	Cell phone stipend for Code Compliance Supervisor
SPECIAL MASTER	$2,913	$3,000	$3,600	$3,600	$3,600	$3,600	Assumes $300 per hearing, 12 hearings/year for
CONTRACT CODE ENF SER	$153,133	$147,056	$129,280	$129,280	$129,280	$121,812	One full-time and one part-time contracted Code Officer
CAR ALLOWANCE		$0	$0	$0	$3,923	$6,000	Car allowance for Code Compliance Supervisor
REMOTE ACCESS DEVICE DATA PLAN	$866	$144	$1,000	$1,000	$900	$960	Data plans for Code Officers field services
PLANNING MOBILE PHONES	$257	$988	$360	$360	$300	$360	Cell phones for 3 Code Officers
ABANDONED PROPERTY MAINT	$1,071	$250	$1,500	$1,500	$500	$1,000	Boarding up of windows, lawn mowing and clearing of abandoned property
CODE ENF LIEN RECORDING	$8,228	$5,706	$8,000	$8,000	$7,000	$8,000	Recording of liens
ALARM MONITORING PROGRAM	$31,501	$26,269	$25,000	$25,000	$26,434	$25,000	Cost of third party administration of False Alarm Reduction Program and Collection Agency to recover cost; fully offset by revenues
CODE ENFORCEMENT UNIFORMS	$372	$434	$0	$0	$0	$0	Uniforms for field personnel
EDUCATION & TRAINING	$0	$1,947	$1,500	$1,500	$1,500	$1,500	FACE training, GIS training and other
SUB-TOTAL CODE COMPLIANCE:	**$198,341**	**$281,863**	**$301,053**	**$301,053**	**$288,634**	**$308,557**	

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TRANSIT							
DEMAND SERVICES - CONTRACT	$85,389	$77,249	$0	$117,250	$114,750	$0	Funded in SRF - Transportation PTP 80%. FY17
SUB-TOTAL TRANSIT:	**$85,389**	**$77,249**	**$0**	**$117,250**	**$114,750**	**$0**	
TOTAL PLANNING, CODE COMPLIANCE & TRANSIT EXPENDITURES:	**$616,911**	**$550,260**	**$374,688**	**$619,773**	**$593,468**	**$443,688**	
QNIP							
QNIP DEBT SERVICE	$153,423	$0	$0	$0	$0	$0	
QNIP DEBT SERVICE - PRINCIPAL		$104,980	$110,345	$110,345	$110,345	$46,607	
QNIP DEBT SERVICE - INTEREST		$48,443	$43,078	$43,078	$43,078	$2,248	
TOTAL QNIP EXPENDITURES:	**$153,423**	**$153,423**	**$153,423**	**$153,423**	**$153,423**	**$48,855**	
BUILDING							
TRANSFER OUT TO BUILDING FUND	$0	$269,616	$0	$0	$0	$0	
SUB-TOTAL BUILDING EXPENDITURES:	**$1,016,766**	**$269,616**	**$0**	**$0**	**$0**	**$0**	See Building Department Fund
ZONING							
REGULAR SALARIES	$0	$98,667	$104,294	$104,294	$98,437	$99,310	Salaries for Zoning staff for 2 part-time Zoning Officials
PAYROLL TAXES	$0	$5,966	$7,978	$7,978	$7,530	$7,597	Calculated based on 7.65% of salaries.
FRS CONTRIBUTIONS	$0	$9,921	$8,260	$8,260	$7,873	$8,203	Rate increase from 7.92% to 8.26% thru Jul '19
CONTRACTUAL SERVICES	$0	-$450	$0	$0	$0	$0	
SUB-TOTAL ZONING EXPENDITURES	**$0**	**$114,104**	**$120,532**	**$120,532**	**$113,841**	**$115,110**	
AL BUILDING & ZONING EXPENDITURES:	**$1,016,766**	**$383,720**	**$120,532**	**$120,532**	**$113,841**	**$115,110**	
PARKS - COMMUNITY SERVICES							
REGULAR SALARIES	$637,035	$294,352	$302,675	$302,675	$326,129	$337,645	Current Salary and Wages for Parks staff
OVERTIME	$108	$873	$500	$500	$1,000	$1,000	For hourly employee overtime required to support events and activities
PAYROLL TAXES	$48,303	$24,345	$23,155	$23,155	$24,949	$25,830	Calculated based on 7.65% of salaries
FRS CONTRIBUTIONS	$51,227	$24,754	$23,972	$23,972	$26,085	$27,889	Rate increase from 7.92% to 8.26% thru Jul '19
HEALTH & LIFE INSURANCE	$108,339	$57,652	$42,916	$42,916	$64,456	$75,032	Includes medical, dental, vision and life

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WIRELESS STIPEND	$4,357	$2,511	$2,400	$2,400	$2,400	$2,400	Stipend for Chief Operations Director, Greenspace Superintendent, Arborist, and 2 field operations employees
PROFESSIONAL SERVICES	$78,000	$78,780	$79,560	$79,560	$81,661	$82,742	Contract services for Business Operations Supervisor
MILEAGE REIMB	$0	$744	$0	$0	$1,560	$1,560	Savings due to availability of Town vehicles for staff to use
VEHICLE REPAIR & MAINTENANCE	$2,542	$2,838	$3,500	$3,500	$10,000	$5,000	Maintenance and repairs of 4 vehicles
PRINTING EXPENSE	$263	$0	$1,000	$1,000	$1,700	$2,500	Printing of program flyers for spring, summer and fall
ADMINISTRATIVE SUPPORT	$0	$9,648	$0	$0	$0	$0	Temporary staff to cover vacations, etc.
CREDIT CARD FEES	$4,205	$240	$3,500	$3,500	$3,500	$1,860	Includes credit card transaction fees for Parks
MISCELLANEOUS	$543	$612	$700	$700	$700	$700	Property taxes for Palm Springs N, Sec A ($200) and Royal Oaks Security Guard Gate ($500)
COACHES BACKGROUND CK	$4,095	$3,675	$5,600	$5,600	$5,200	$5,000	Background checks for all program coaches, instructors and volunteers
CHECK CERTIFICATION CLINIC	$1,434	$3,129	$2,500	$2,500	$2,000	$2,500	Certification provided by National Alliance of Youth Coaches
VEHICLE FUEL	$3,930	$3,592	$5,000	$5,000	$3,692	$4,500	Fuel, oil for 4 CLS vehicles
SUB-TOTAL COMMUNITY SERVICES:	**$945,661**	**$507,745**	**$496,977**	**$496,977**	**$555,031**	**$576,159**	
ROYAL OAKS PARK							
JANITORIAL	$0	$0	$66,550	$66,550	$62,488	$60,880	Janitorial contract
ROYAL OAKS PARK TELECOMMUNICATIONS	$9,134	$9,784	$9,600	$9,600	$11,728	$11,000	Phones ($9,600)
ROYAL OAKS PARK UTILITIES	$82,372	$95,429	$98,100	$98,100	$96,890	$100,000	FPL ($80,000), water and sewer ($3,000) and waste removal ($15,100)
ROP MAINTENANCE CONTRACT	$304,561	$330,942	$291,500	$291,500	$285,846	$285,000	Grounds Maintenance Contract ($285,000)
ROP REPAIRS & MAINTENANCE (GROUNDS)	$35,499	$20,243	$60,000	$50,000	$60,000	$83,000	General grounds repairs including irrigation, sod, electrical, plumbing and field equipment ($53,000), handyman services ($7,000). Repair pathway and concrete flags ($15,000) and field fences ($8,000)
ROP OPERATING COSTS (FACILITY)	$24,757	$49,317	$31,250	$41,250	$41,250	$31,250	Facility repairs including electrical and plumbing ($11,500), pest control($400), air condition ($2,000), handyman services ($12,000), fire and burglar alarm signals ($2,950), AC and light monitoring ($2,400).

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ROP-FUR & EQUIP / NON CAP	$0	$5,050	$5,000	$5,000	$5,000	$5,000	Non-capital equipment replacement
MACHINERY AND EQUIPMENT	$0	$2,899	$0	$35,000	$35,000	$0	FY18 AC unit replacement
SUB-TOTAL ROYAL OAKS PARK:	**$465,961**	**$513,663**	**$562,000**	**$597,000**	**$598,202**	**$576,130**	
PARK EAST YOUTH CENTER							
SALARIES	$0	$46,561	$44,872	$44,872	$33,560	$35,000	Current salary and wages
PAYROLL TAXES	$0	$2,915	$3,433	$3,433	$2,567	$2,678	Calculated based on 7.65% of salary
FRS RETIREMENT CONTRIBUTION	$0	$3,193	$5,493	$5,493	$2,658	$2,891	Rate increase from 7.92% to 8.26% thru Jul '19
HEALTH & LIFE INSURANCE	$0	$4,683	$19,461	$19,461	$10,729	$11,744	Includes medical, dental, vision and life
WIRELESS STIPEND	$0	$480	$480	$480	$480	$480	Stipend for Recreation Specialist
JANITORIAL	$24,786	$30,577	$30,600	$30,600	$30,600	$27,040	Janitorial service
TELECOMMUNICATIONS	$2,344	$5,341	$4,500	$4,500	$4,666	$4,500	Phones, fire and burglar alarm
UTILITIES	$9,668	$9,756	$14,070	$14,070	$12,133	$14,070	FPL ($6,250), water and sewer ($4,000) and waste removal ($3,420)
MAINTENANCE CONTRACT	$3,537	$9,511	$12,500	$12,500	$9,600	$12,500	Base grounds contract ($12,500) including additional mows
REPAIRS & MAINTENANCE (GROUNDS)	$2,302	$3,930	$5,000	$5,000	$5,000	$5,000	General grounds repairs including irrigation, sod and landscape repairs including handyman services ($3,000)
OPERATING COSTS (FACILITY)	$7,549	$13,903	$15,360	$15,360	$15,360	$18,000	Operating costs for facility handyman/general repairs ($7,640), Electrical ($3,000), Plumbing ($3,000), ac maintenance ($1,500), pest control ($360), and Art in Public Places maintenance ($2,500).
MISCELLANEOUS EXPENSE	$2,664	$494	$0	$0	$0	$0	-
PARKS IMPROVEMENT / NON CAP	$1,667	$811	$5,000	$5,000	$5,000	$5,000	Non-capital equipment replacement
INFRASTRUCTURE	$0	$8,040	$0	$0	$0	$0	
MACHINERY AND EQUIPMENT	$0	$4,064	$0	$0	$0	$0	-
SUB-TOTAL PARK EAST YOUTH CENTER:	**$54,518**	**$144,258**	**$160,769**	**$160,769**	**$132,354**	**$138,902**	
PARK WEST - MARY COLLINS COMMUNITY CENTER							
JANITORIAL	$39,024	$39,857	$40,880	$40,880	$39,880	$48,880	Contract for janitorial services
TELECOMMUNICATIONS	$1,673	$2,287	$2,400	$2,400	$4,603	$4,920	Phones fire and burglar alarm
UTILITIES	$19,340	$22,812	$22,700	$22,700	$22,890	$22,700	FPL, waste, water and sewer
REPAIR & MAINTENANCE CONTRACT	$22,803	$19,300	$30,850	$30,850	$24,484	$30,850	Base grounds contract ($24,994), 12 additional mows for event support ($5,646)and pest control ($210)

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REPAIR AND MAINTENANCE (GROUNDS)	$7,630	$6,848	$7,500	$7,500	$7,500	$7,500	General grounds repair, irrigation, sod, landscaping and maintenance, including handyman services ($4,000)
REPAIR AND MAINTENANCE (FACILITY)	$16,984	$24,094	$27,000	$27,000	$25,000	$27,000	General facility repairs and maintenance including plumbing and electrical ($5,700), handyman services ($14,000), fire alarm monitoring ($2,100), pest control ($400), a/c maintenance and monitoring ($4,800).
PARKS IMP - OPERATING	$4,640	$3,512	$20,000	$10,315	$10,315	$5,000	Non-capital equipment replacement
INFRASTRUCTURE	$12,984	$12,566	$0	$0	$0	$0	FY17 include fire alarm equipment
MACHINERY AND EQUIPMENT	$0	$4,064	$0	$9,685	$9,685	$21,000	Install new pump station
PARKS - CAP OUTLAY	$0	$0	$0	$0	$0	$0	FY17 include park signs
SUB-TOTAL MINI PARK - WEST:	**$125,078**	**$135,340**	**$151,330**	**$151,330**	**$144,357**	**$167,850**	
MIAMI LAKES OPTIMIST PARK							
JANITORIAL		$0	$0	$0	$0	$26,200	Contract for janitorial services
MIAMI LAKES OPTIMIST TELECOMMUNICATI	$7,935	$9,693	$11,025	$11,025	$11,823	$12,000	Phones fire and burglar alarm
MIAMI LAKES OPTIMIST UTILITIES	$100,261	$99,632	$121,080	$121,080	$108,054	$112,000	FPL, waste, water and sewer.
MIAMI LAKES OPTIMIST PARK MAINTENANC	$496,123	$494,310	$549,890	$514,890	$496,863	$456,000	Contract with Brightview including pressure cleaning of dock ($456,000).
REPAIRS AND MAINTENANCE (GROUNDS)	$33,649	$38,295	$36,000	$36,000	$36,000	$40,000	General grounds repairs including irrigation ($10,000), sod ($10,000), electrical and plumbing (15,000) and handyman services ($5,000).
REPAIRS AND MAINTENANCE (FACILITY)	$4,292	$8,556	$18,285	$18,285	$20,000	$20,000	General facility repairs including handyman services ($10,000), fire alarm monitoring ($3,000), a/c maintenance ($2,400), Art in Public Places maintenance ($2,585), pest control ($300)
SPORTS HALL OF FAME		$0	$0	$0	$400	$400	Annual Sports Hall of Fame ceremony
MIAMI LAKES PARK MARINA OPERATIONS	$4,360	$70	$1,500	$1,500	$600	$1,000	Bait & tackle
MIAMI LAKES PARK/IMPROVEMENTS	$21,283	$18,033	$20,000	$15,000	$15,000	$20,000	Park and facility improvements including athletic equipment
MACHINERY & EQUIPMENT/CAPITAL OUTLA'	$0	$0	$0	$5,000	$5,000	$0	FY18 Lightning detection equipment
TOTAL MIAMI LAKES OPTIMIST PARK:	**$667,903**	**$668,589**	**$757,780**	**$722,780**	**$693,740**	**$687,600**	

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MINI PARKS							
UTILITIES	$18,744	$24,747	$24,000	$24,000	$32,448	$24,000	FPL ($18,000), water and sewer ($6,000)
MAINTENANCE CONTRACT	$234,375	$186,964	$244,000	$244,000	$234,082	$290,000	Grounds maintenance contract with Superior ($192,000), annual wood fiber playground mulch replenishment ($45,000). Beach Park maintenance contract with SFM ($53,000) includes bi-annual sand refurbishment
REPAIRS & MAINTENANCE (GROUNDS)	$31,601	$35,698	$63,610	$63,610	$62,183	$63,610	General grounds repairs including irrigation, sod, debris removal and K-9 Cove maintenance ($43,000), lake maintenance (12,000), playground cleaning ($7,960) and pest control ($650)
MINI PARKS-TREE TRIMMING	$14,460	$27,060	$27,500	$27,500	$27,500	$27,500	Various contracts to supplement off year of three year trimming cycle, includes annual cycle for palms
FURNITURE & NON CAPITAL OUTLAY	$4,850	$12,148	$5,000	$5,000	$5,000	$5,000	Pocket parks and playground amenities replacement as needed
SUB-TOTAL MINI PARKS:	**$306,970**	**$286,617**	**$364,110**	**$364,110**	**$361,213**	**$410,110**	
BARBARA GOLEMAN							
BARBARA GOLEMAN MAINT	$4,000	$4,000	$4,000	$4,000	$4,000	$4,000	Per agreement
UB-TOTAL BARBARA GOLEMAN :	**$4,000**	**$4,000**	**$4,000**	**$4,000**	**$4,000**	**$4,000**	
TOTAL PARKS - COMMUNITY SERVICES	**$2,570,091**	**$2,260,213**	**$2,496,966**	**$2,496,966**	**$2,488,897**	**$2,560,751**	
COMMUNITY OUTREACH AND ENGAGEMENT							
LEISURE SERVICES							
SALARIES	$30,161	$302,228	$287,282	$287,282	$203,119	$186,447	Current Salary and Wages
OVERTIME		$124	$0	$0	$0	$0	
COMPENSATED ABSENCES - CURRENT		$109	$0	$0	$0	$0	
PAYROLL TAXES	$2,197	$21,663	$21,977	$21,977	$15,539	$14,263	Calculated based on 7.65% of salaries
FRS RETIREMENT CONTRIBUTION	$2,080	$22,565	$22,753	$22,753	$15,313	$15,400	Rate increase from 7.92% to 8.26% thru Jul '19
HEALTH & LIFE INSURANCE	$4,219	$28,819	$42,916	$42,916	$24,866	$35,231	Includes medical, dental, vision and life
WIRELESS STIPEND	$0	$1,301	$1,440	$1,440	$1,000	$1,440	Stipend for Director, 1 Leisure Services Manager and 2 Programs Coordinator

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YOUTH CENTER COMMUNITY PROGRAMS	$5,301	$11,212	$10,100	$10,100	$10,100	$10,055	Bus transportation for educational and community service opportunity field trips ($2,880), equipment and supplies for workshops and theme nights, monthly punch card prizes, movie licensing, entry fees, etc. ($5,200), t-shirts ($200), Open House ($1775)
CREDIT CARD FEES		$125	$0	$0	$0	$0	-
TOWN COMMUNITY PROGRAMS	$13,495	$14,683	$14,795	$14,795	$14,795	$14,890	Annual recitals ($2990), supplies for table tennis, archery, painting showcase & other ($7,600), arts & craft and fitness for special needs adults ($2,300), SAFEE Flight Program ($2,000)
SOCIAL MEDIA TECH SUMMIT	$0	$0	$0	$0	$0	$0	Smart and Connected Community Master Plan
UNIFORMS	$1,110	$78	$0	$0	$0	$0	Includes all parks staff uniforms
SUB-TOTAL LEISURE SERVICES:	**$58,563**	**$402,907**	**$401,262**	**$401,262**	**$284,731**	**$277,727**	
ECONOMIC DEVELOPMENT							
SALARIES	$0	$0	$22,700	$22,700	$68,830	$69,560	Communications and Economic Development Manager Salary and Wages
PAYROLL TAXES	$0	$0	$1,737	$1,737	$5,266	$5,321	Calculated based on 7.65% of salary
FRS RETIREMENT CONTRIBUTION	$0	$0	$1,798	$1,798	$5,376	$5,746	Rate increase from 7.92% to 8.26% thru Jul '19
HEALTH & LIFE INSURANCE	$0	$0	$0	$0	$6,810	$10,280	Includes medical, dental, vision and life
WIRELESS STIPEND	$0	$0	$240	$240	$0	$480	cell phone allowance
PROFESSIONAL SERVICES	$0	$0	$0	$0	$0	$28,350	Contractual services for economic development committtee ($24,750) and Special Needs Advisory Board Liasion ($3,600)
SOCIAL MEDIA PLAN	$0	$0	$0	$0	$0	$0	Media strategy implementation include Social Media software ($0), hardware ($0), advertisement ($0) and misc ($0)
SUB-TOTAL ECONOMIC DEVELOPMENT:	**$0**	**$0**	**$26,474**	**$26,474**	**$86,281**	**$119,737**	
COMMUNICATIONS							
SALARIES	$0	$17,065	$22,700	$22,700	$26,434	$26,520	Part-time Information Specialist
PAYROLL TAXES	$0	$1,305	$1,737	$1,737	$2,022	$2,029	Calculated based on 7.65% of salary
FRS RETIREMENT CONTRIBUTION	$0	$1,299	$1,798	$1,798	$2,033	$2,191	Rate increase from 7.92% to 8.26% thru Jul '19
WIRELESS STIPEND	$0	$0	$240	$240	$0	$0	cell phone allowance
SUB-TOTAL COMMUNICATIONS:	**$0**	**$19,670**	**$26,474**	**$26,474**	**$30,489**	**$30,739**	

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SPECIAL EVENTS							
SALARIES	$0	$67,993	$69,360	$69,360	$86,806	$87,720	Director's Salary and Wages
PAYROLL TAXES	$0	$4,412	$5,306	$5,306	$6,641	$6,711	Calculated based on 7.65% of salary
FRS RETIREMENT CONTRIBUTION	$0	$5,145	$5,493	$5,493	$6,938	$7,246	Rate increase from 7.92% to 8.26% thru Jul '19
HEALTH & LIFE INSURANCE	$0	$11,532	$19,461	$19,461	$12,412	$14,628	Includes medical, dental, vision and life
WIRELESS STIPEND	$0	$443	$480	$480	$480	$480	cell phone allowance
SPEC EVENTS VETERANS DAY	$6,863	$5,786	$6,000	$8,500	$8,500	$6,000	Veterans Day Parade supplies.
SPEC EVENTS 4TH JULY	$25,000	$25,000	$25,000	$25,000	$25,000	$30,000	Fireworks contract
OTHER EVENTS	$0	$0	$13,067	$13,067	$0	$10,000	Pop up events to promote economic development.
SUB-TOTAL SPECIAL EVENTS:	**$56,635**	**$120,311**	**$144,167**	**$146,667**	**$146,777**	**$162,784**	
COMMITTEES							
IGHBORHOOD IMPROVEMENT COMMITTEE							
BEAUTIFICATION COMMITTEE AWARDS	$0	$0	$2,000	$2,000	$2,000	$2,000	
PEDES PEDESTRIAN & BIKE INITIATIVES	$0	$0	$6,000	$6,000	$6,000	$6,000	
HOA QUARTERLY HOA PROJECTS	$0	$0	$500	$500	$100	$500	
PROJ COMM PROJECTS/HOME IMPROVEMEI	$0	$0	$500	$500	$500	$500	
)TAL NEIGHBORHOOD IMP COMMITTEE:	**$2,568**	**$0**	**$9,000**	**$9,000**	**$8,600**	**$9,000**	
CULTURAL AFFAIRS COMMITTEE							
BASEL ART BASEL MIAMI LAKES	$0	$836	$1,500	$1,500	$1,500	$1,500	
BLACK BLACK HISTORY MONTH CONCERT	$0	$3,351	$3,750	$3,750	$3,750	$3,750	
FILM CLASSIC FILM IN THE PARK	$0	$635	$0	$0	$0	$0	
BOOK BOOK READING	$582	$492	$750	$750	$500	$750	
COF CONCERT ON THE FAIRWAY	$10,901	$7,759	$10,500	$10,500	$10,000	$10,500	
CON CONCERTS	$14,645	$4,744	$4,500	$4,500	$4,500	$4,500	
CULTURAL AFFAIRS	$0	$412	$0	$0	$0	$0	
FT FISHING	$0	$479	$500	$500	$500	$500	
FOUR FOURTH OF JULY	$13,213	$16,657	$11,500	$15,300	$11,500	$11,500	
HISP HISPANIC HERITAGE	$318	$9,951	$10,500	$10,450	$9,500	$10,500	
MLK MARTIN LUTHER KING EVENT	$0	$0	$0	$0	$550	$0	
WOMEN WOMEN HISTORY MONTH	$0	$989	$2,250	$2,250	$2,250	$2,250	
SCOT SCOTTISH AMERICAN HERITAGE MONT	$0	$600	$1,000	$1,700	$1,300	$1,000	
S FLI SPRING FLING(PAINT A PICTURE)	$878	$537	$600	$600	$600	$600	
TOTAL CULTURAL AFFAIRS COMMITTEE:	**$40,536**	**$47,442**	**$47,350**	**$51,800**	**$46,450**	**$47,350**	

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ECONOMIC DEVELOPMENT COMMITTEE							
MARKE MARKETING MATERIALS	$1,415	$10,601	$11,000	$11,000	$11,000	$11,000	
ML CH MISC EXPENSES	$7,000	$7,000	$7,000	$7,000	$7,000	$7,000	
REALT REALTOR EVENTS	$3,000	$1,801	$5,200	$5,200	$3,105	$5,200	
SHOWS MISC EXPENSES	$4,965	$6,756	$3,000	$3,000	$3,000	$3,000	
TOTAL ECONOMIC DEVELOPMENT COMI	**$17,727**	**$26,158**	**$26,200**	**$26,200**	**$24,105**	**$26,200**	
EDUCATION ADVISORY BOARD							
AP LANGUAGE ARTS PROGRAM	$17,147	$26,000	$26,000	$26,000	$26,000	$26,000	
FRIEN FRIENDS OF THE LIBRARY	$4,000	$4,000	$4,000	$4,000	$4,000	$4,000	
IMAG IMAGINATION LIBRARY	$2,823	$2,541	$4,000	$4,000	$4,000	$4,000	
MISC. MISC. EXPENSES	$585	$995	$300	$300	$300	$300	
SAT/ SAT/ACT PREP COURSES	$4,502	$1,325	$12,000	$12,000	$0	$12,000	
STEM ELECTIVE COURSES	$9,347	$10,000	$10,000	$10,000	$10,000	$10,000	
EVENT TOWN EVENTS	$0	$0	$2,000	$2,000	$1,000	$2,000	
TEST STANDARDIZED TESTING SUPPORT	$0	$9,300	$0	$0	$0	$0	
'OTAL EDUCATIONAL ADVISORY BOARD:	**$40,070**	**$54,161**	**$58,300**	**$58,300**	**$45,300**	**$58,300**	
ELDERLY AFFAIRS COMMITTEE							
FORU COMMUNITY FORUMS	$2,183	$1,168	$2,500	$3,000	$1,700	$2,500	
FREEBEE (SAT & SUN)	$0	$0	$0	$0	$0	$2,500	
HF EAC - HEALTH FAIR	$2,071	$1,226	$500	$2,400	$1,000	$500	
METET MEET & EAT	$5,626	$5,299	$7,800	$12,700	$10,700	$7,800	
MISC MISC EXPENSE/SUPPLIES	$268	$2,597	$2,500	$0	$2,500	$0	
SENIO SENIOR FIELD TRIP	$6,353	$5,806	$6,000	$6,500	$6,500	$6,000	
SG SR. GAMES	$2,355	$2,276	$2,500	$3,500	$2,400	$0	
ROCK STEADY BOXING	$0	$0	$0	$0	$0	$2,500	
SRSO SENIOR SOCIAL	$20,769	$14,492	$15,200	$14,300	$12,800	$15,200	
TOTAL ELDERLY AFFAIRS COMMITTEE:	**$39,625**	**$32,864**	**$37,000**	**$42,400**	**$37,600**	**$37,000**	
YOUTH ACTIVITIES TASK FORCE							
YOUTH ACTIVITIES TASK FORCE	$0	$545	$0	$0	$0	$0	
BR BICYCLE RODEO	$997	$5,626	$6,000	$5,300	$4,700	$4,700	
HHH HALLOWEEN HAUNTED HOUSE	$8,019	$12,092	$10,000	$16,364	$16,500	$14,000	
ICE ICE CREAM SOCIAL	$0	$3,789	$0	$950	$4,700	$3,000	
JUST JUST RUN	$636	$844	$2,000	$2,000	$1,500	$1,000	
MP MOVIES IN THE PARK	$19,571	$22,529	$11,000	$19,000	$19,000	$10,000	
RELAY RELAY FOR LIFE	$0	$113	$250	$0	$0	$0	
SPRIN SPRING FLING	$4,356	$7,540	$7,000	$9,375	$10,000	$7,000	

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Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2015-16 ACTUALS	FY2016-17 ACTUALS	FY2017-18 ADOPTED BUDGET	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 PROPOSED BUDGET	BUDGET COMMENTS
SPORT SPORTS PALOOZA/PRO SPORTS DAY	$0	$3,683	$2,000	$2,000	$2,000	$0	
SUMMER YOUTH EMPL INITIATIVE	$0	$320	$300	$300	$150	$300	
WINTERFEST	$7,500	$0	$6,450	$4,936	$4,860	$5,000	
TOTAL YOUTH ACTIVITIES TASK FORCE:	**$45,613**	**$57,081**	**$45,000**	**$60,225**	**$63,410**	**$45,000**	
PUBLIC SAFETY COMMITTEE							
PUBLIC SAFETY IDENTITY THEFT PREVENTIOI	$0	$0	$600	$600	$600	$0	
BRKF POLICE APPRECIATION EVENT/BREAKF/	$1,529	$1,628	$1,000	$1,500	$1,500	$1,000	
CERT C.E.R.T TRAINING	$0	$0	$250	$250	$250	$250	
EDUCATIONAL MATERIALS	$581	$300	$750	$750	$600	$750	
SHIRTS AND SUPPLIES	$0	$0	$0	$0	$0	$600	
TOTAL PUBLIC SAFETY COMMITTEE:	**$2,110**	**$1,928**	**$2,600**	**$3,100**	**$2,950**	**$2,600**	
VETERANS AFFAIRS COMMITTEE							
CARE PACKAGE DRIVE	$1,000	$0	$1,000	$1,000	$1,000	$1,000	
DED C DEDICATION CEREMONY-VETS MEM	$0	$0	$0	$0		$0	
FLAG FLAG RETIREMENT CEREMONY	$100	$9	$0	$0	$0	$0	
MEMORIAL HONOR FUND	$0	$37	$500	$500	$500	$500	
MM MARLINS FIELD TRIP-MILITARY MONDAY	$51	$0	$0	$0		$0	
PLAQU PURCH TREES W/PLAQUES	$57	$34	$900	$900	$900	$900	
V COM VETERANS COMMITTEE SHIRTS	$0						
VET J VETERANS JOB FAIR	$0						
OTAL VERTERANS AFFAIRS COMMITTEE:	**$1,208**	**$80**	**$2,400**	**$2,400**	**$2,400**	**$2,400**	
TOTAL COMMITTEES EXPENDITURES:	**$189,458**	**$219,714**	**$227,850**	**$253,425**	**$230,815**	**$227,850**	
TOTAL COMMUNITY OUTREACH AND ENGAGEMENT EXPENDITURES	**$304,656**	**$762,602**	**$826,228**	**$854,303**	**$779,093**	**$818,838**	
PUBLIC WORKS							
PUBLIC WORKS ADMINISTRATION							
REGULAR SALARIES	$114,497	$104,136	$114,975	$114,975	$119,193	$205,200	Salaries and wages for Office Specialist, and 50% funding for Chief of Operations, PW Director and PW Manager
PAYROLL TAXES	$7,969	$8,524	$8,796	$8,796	$9,118	$15,698	Calculated based on 7.65% of salaries
FRS CONTRIBUTIONS	$5,619	$7,552	$9,106	$9,106	$9,534	$16,950	Rate increase from 7.92% to 8.26% thru Jul '19

TOWN OF MIAMI LAKES
FY 2018-19 PROPOSED BUDGET
GENERAL FUND
Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2015-16 ACTUALS	FY2016-17 ACTUALS	FY2017-18 ADOPTED BUDGET	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 PROPOSED BUDGET	BUDGET COMMENTS
HEALTH & LIFE INSURANCE	$9,931	$7,031	$11,751	$11,751	$11,701	$29,203	Includes medical, dental, vision and life
WIRELESS STIPEND	$242	$447	$720	$720	$720	$480	50% Stipend for Chief of Operations, and PW Director
PROFESSIONAL SERVICES	$0	$14,067	$0	$0	$0	$0	Funding for professional consulting services as needed. FY17 includes services for Public Works Director vacancy
TOWN ENGINEER	$48,037	$14,843	$25,000	$25,000	$16,000	$0	Townwide projects, misc drainage and other inspections support (KHA - $10,000)
PERMITS PLAN REVIEW	$35,793	$44,045	$45,840	$45,840	$45,840	$45,840	Independent Contractor for plans review and inspections. Offset by PW Permit revenues
VEHICLE REPAIR & MAINTENANCE	$4,891	$555	$4,000	$4,000	$2,500	$4,000	Maintenance for 2 PW vehicles
UNDERGROUND UTILITY LOCATION	$34,880	$48,383	$31,054	$31,054	$37,049	$41,530	Underground utility markings: High Tech ($39,514), Sunshine state one call ($2,016)
PW MISCELLANEOUS	$4,732	$2,697	$5,000	$5,000	$5,000	$3,000	Removal of holiday banners
OPERATING SUPPLIES	$1,680	$2,638	$3,000	$3,000	$3,000	$3,000	banners, chlorine, tools, materials for field work
UNIFORMS	$127	$40	$0	$0	$0	$0	Staff shirts - moved to Administration
VEH OPERATING & MAINT	$3,711	$2,640	$3,000	$3,000	$2,903	$3,000	Fuel and lubricants for 2 PW vehicles
FURN & EQUIP NON CAPITAL	$802	$1,141	$2,000	$2,000	$2,000	$2,000	Signage, barricades and other PW equipment.
TAL PUBLIC WORKS ADMINISTRATION:	**$276,534**	**$258,740**	**$264,242**	**$264,242**	**$264,558**	**$439,900**	
PW - GREEN SPACE							
RIGHT OF WAY ELECTRICITY	$8,508	$8,253	$11,000	$11,000	$8,406	$10,000	Electricity for entrance features, fountains and pumps
WATER	$60,905	$44,006	$60,000	$45,000	$42,290	$45,000	Water and sewer
REPAIR & MAINTENANCE	$420,260	$384,781	$453,743	$438,743	$405,481	$490,405	Grounds ($248,235), FDOT ROW ($14,884), Flowers/landscape beds and cul-de-sac ($81,624), litter and debris/doggie stations ($98,700), misc repairs including plumbing, electrical and handyman services ($15,000). Enhanced services - FDOT 6 supplemental cycles ($4,962) and FDOT 18 cycles on Palmetto Circle ($27,000)
PUBLIC WORK ENTRY MAINT	$2,428	$5,257	$4,700	$4,700	$8,200	$4,700	Includes maintenance ($2,700) and painting of 3 entrance features at 67th, 154th and 87th Avenues ($2,000). FY18 includes tile installation at 154th Street fountain ($3,500)
EXTERMINATION SERVICES	$4,969	$1,980	$3,000	$3,000	$2,000	$3,000	Extermination of rodents, bees, dead animals, etc
PW TREE REMOVAL	$19,945	$18,788	$22,000	$52,000	$52,000	$22,000	Removal of invasive, hazardous or dead trees

TOWN OF MIAMI LAKES
FY 2018-19 PROPOSED BUDGET
GENERAL FUND
Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2015-16 ACTUALS	FY2016-17 ACTUALS	FY2017-18 ADOPTED BUDGET	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 PROPOSED BUDGET	BUDGET COMMENTS
TREE TRIMMING	$135,662	$192,667	$229,000	$114,250	$75,000	$200,000	Per contract based on three year cycle; 7061 trees per cycle; Phase 2 includes annual cycle for aesthetic pruning along the major corridors and annual palm pruning
NEW TREE PLANTING	$56,273	$49,514	$55,000	$55,000	$55,000	$55,000	Tree planting
SUB-TOTAL PW-GREEN SPACE:	**$717,938**	**$705,245**	**$838,443**	**$723,693**	**$648,377**	**$830,105**	
TOTAL PUBLIC WORKS EXPENDITURES:	**$994,472**	**$963,985**	**$1,102,685**	**$987,935**	**$912,935**	**$1,270,005**	
NON-DEPARTMENTAL							
BAD DEBT EXPENSE- EMPLOY TAX 1	$0	$2,205	$0	$0	$0	$0	
BAD DEBT EXPENSE- ALARMS	$0	$85,038	$0	$0	$0	$0	FY17 Write off Alarm Debt
OPERATING SURPLUS	$0	$0	$0	$0	$0	$18,430	Reserve for private school security assistance
RESERVE FOR RENEWAL AND REPLACEMENT - SINKING FUND		$0	$0	$0	$0	$150,000	Reserve for facility, equipment and infrastructure renewal and replacement
RESERVE FOR LITIGATION/SETTLEMENT	$0	$0	$500,000	$400,000	$0	$400,000	Reserve for Pizzi vs Town of Miami Lakes legal fee settlement
AL NON-DEPARTMENTAL EXPENDITURES	**$1,206,705**	**$87,243**	**$500,000**	**$400,000**	**$0**	**$568,430**	
TOTAL GENERAL FUND EXPENDITURES	**$18,536,650**	**$17,111,445**	**$16,858,197**	**$17,042,324**	**$16,342,647**	**$17,694,201**	

ACCOUNT NAME/DESCRIPTION	FY2015-16 ACTUALS	FY2016-17 ACTUALS	FY2017-18 ADOPTED BUDGET	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 PROPOSED BUDGET	BUDGET COMMENTS
SPECIAL REVENUE FUND							
TRANSPORTATION GAS TAX							
REVENUE							
1ST LOCAL OPT GAS TAXES - 6¢	$400,889	$415,546	$373,572	$373,572	$393,245	$395,000	Based on Dept of Revenue estimate
SR TRANSP BUDGET CARRYFORWARD	$0	$0	$16,764	$16,764	$108,695	$111,940	Prior year fund balance carryforward
TOTAL REVENUES	**$400,889**	**$415,546**	**$390,336**	**$390,336**	**$501,940**	**$506,940**	
EXPENDITURE							
TRANSP- ADA COMPLIANCE	$24,617	$27,272	$25,000	$25,000	$25,000	$25,000	Sidewalk repairs for ADA compliance
ROADS - POTHOLE REPAIRS	$12,803	$9,356	$20,000	$20,000	$20,000	$20,000	Continuation of town-wide pothole repairs
SIDEWALK PRESSURE CLEANING	$78,284	$82,545	$80,000	$80,000	$80,000	$80,000	Sidewalks throughout Town and main roads
ROADS - SIDEWALK REPLACEMENT	$164,518	$138,367	$170,000	$170,000	$170,000	$170,000	Complete replacement of trip hazard and sidewalks Townwide, as necessary
ROADS - STRIPING & SIGNS	$19,224	$12,326	$15,336	$15,336	$15,000	$20,000	Sign replacement and roadway striping improvement
ROADS - CONTINGENCY	$0	$0	$0	$0	$0	$111,940	Contingency for transportation project needs
TRANSP - ROAD SYSTEM MAINT	$89,226	$85,677	$80,000	$80,000	$80,000	$80,000	60% roadway repairs and 40% median repairs (Irrigation and non-capital beautification improvements)
TOTAL EXPENDITURES	**$388,673**	**$355,543**	**$390,336**	**$390,336**	**$390,000**	**$506,940**	
TRANSIT							
REVENUE							
TRANSPORTATION 20% SALES TAX	$241,864	$242,327	$240,000	$240,000	$245,031	$240,000	20% of Half Cent Surtax for transit use only
SR TRANSIT BUDGET CARRYFORWARD	$0	$0	$258,877	$258,877	$285,563	$144,888	Prior year fund balance carryforward
TOTAL REVENUES	**$241,864**	**$242,327**	**$498,877**	**$498,877**	**$530,594**	**$384,888**	
EXPENDITURE							
REGULAR SALARIES	$42,058	$27,360	$38,500	$38,500	$39,385	$39,270	Salary and wages for full-time employee to manage transit and traffic issues at 50% of cost.
BONUS/COST OF LIVING ADJUSTMENT	$0	$0	$770	$770	$0	$1,047	FY19 includes 2.3% COLA effective October 2018. Actual expense accounted for in salaries
PAYROLL TAXES	$3,095	$2,432	$2,946	$2,946	$3,013	$3,004	Calculated based on 7.65% of salaries
FRS CONTRIBUTIONS	$3,083	$2,418	$3,049	$3,049	$3,150	$3,244	Rate increase from 7.92% to 8.26% thru Jul '19
HEALTH AND LIFE INSURANCE	$7,116	$4,202	$5,969	$5,969	$4,256	$6,529	Includes medical, dental, vision and life
PROFESSIONAL SERVICES	$0	$1,933	$0	$0	$0	$0	No FY19 budget

TOWN OF MIAMI LAKES
FY 2018-19 PROPOSED BUDGET
SPECIAL REVENUE FUNDS
Revenue and Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2015-16 ACTUALS	FY2016-17 ACTUALS	FY2017-18 ADOPTED BUDGET	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 PROPOSED BUDGET	BUDGET COMMENTS
TRAFFIC STUDIES	$8,366	$0	$125,000	$125,000	$65,000	$20,000	Traffic studies as needed. FY18 includes Park and Ride Feasibility Study
TRANSIT BUS CIRCULATOR with Freebee	$114,675	$121,336	$124,950	$124,950	$128,771	$228,000	Two regular Feebee and large vehicle operation
TRANSIT BUS/BUS SHELTER INS	$22,950	$25,665	$25,665	$25,665	$26,584	$29,896	Insurance for buses and bus shelters
TRAVEL & PER DIEM	$255	$475	$1,500	$1,500	$1,500	$1,500	Tolls, mileage, airfare to meetings & conferences
TRANSIT BUS SHELTERS REPAIRS & MAINT	$21,068	$6,242	$16,000	$16,000	$16,000	$10,000	Repair and maintenance of 23 bus shelters and bus stop signs
GPS REPAIR AND MAINTENANCE	$4,339	$4,967	$8,600	$8,600	$6,700	$0	No FY19 budget. FY18 includes annual maintenance on GPS tracking and repairs to cameras
TRANSIT BUS REPAIR AND MAINTENANCE	$52,129	$43,532	$61,000	$61,000	$42,879	$0	No FY19 budget. FY18 includes maintenance and repair service including parts and labor ($38,000), storage fee ($8,000), vehicle washes ($2,400)
CONTINGENCY	$0	$0	$26,928	$26,928	$0	$24,398	Contingency for transit project needs
MARKETING PROMOTIONAL SUPPORT	$7,298	$194	$20,000	$20,000	$5,000	$5,000	Production of marketing materials and promotional support for Transit Program
TRANSIT ADMIN PROG EXP5%	$12,093	$12,116	$12,000	$12,000	$11,500	$12,000	Administrative expense
CAR CHARGING STATION	$0	$0	$0	$0	$1,259	$0	No FY19 budget.
FUEL, GAS, OIL	$21,148	$25,410	$25,000	$25,000	$29,208	$0	No FY19 budget. FY 18 includes fuel for 2 transit buses
EDUCATION & TRAINING	$2,369	$120	$1,000	$1,000	$1,500	$1,000	Registration for training and conferences
TRANSFER OUT TO GENERAL FUND	$0	$174,490	$0	$0	$0	$0	FY17 reflects transfer per CITT 2016 Audit
TOTAL EXPENDITURES	**$395,301**	**$452,892**	**$498,877**	**$498,877**	**$385,706**	**$384,888**	

TREE ORDINANCE - BLACK OLIVE REMOVAL PROGRAM

ACCOUNT NAME/DESCRIPTION	FY2015-16 ACTUALS	FY2016-17 ACTUALS	FY2017-18 ADOPTED BUDGET	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 PROPOSED BUDGET	BUDGET COMMENTS
REVENUE							
BLACK OLIVE PROGRAM - ANALYSIS	$0						
BLACK OLIVE PROGRAM - FEE	$9,618	$423	$0	$0	$5,500	$2,500	Program fee
TREE REMOVAL PROGRAM - FEE	$5,878	$3,694	$0	$0	$20,000	$5,000	Program fee
TRANSF IN FROM GENERAL FUND	$0	$11,416	$0	$0	$0	$0	FY17 includes funding to expedite removal of Black Olive and other trees.
BUDGET CARRYFORWARD	$0	$0	$0	$0	-$2,273	$23,227	
TOTAL REVENUES	**$15,496**	**$15,533**	**$0**	**$0**	**$23,227**	**$30,727**	

TOWN OF MIAMI LAKES
FY 2018-19 PROPOSED BUDGET
SPECIAL REVENUE FUNDS
Revenue and Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2015-16 ACTUALS	FY2016-17 ACTUALS	FY2017-18 ADOPTED BUDGET	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 PROPOSED BUDGET	BUDGET COMMENTS
EXPENDITURE							
BLACK OLIVE TREE PROGRAM	$10,890	$27,450	$0	$0	$0	$30,727	Tree removal and replacement expense
TRANSFER OUT - GEN FUND	$0	$0	$0	$0	$0	$0	
TOTAL EXPENDITURES	**$10,890**	**$27,450**	**$0**	**$0**	**$0**	**$30,727**	

PEOPLE'S TRANSPORTATION PLAN (PTP 80%)

ACCOUNT NAME/DESCRIPTION	FY2015-16 ACTUALS	FY2016-17 ACTUALS	FY2017-18 ADOPTED BUDGET	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 PROPOSED BUDGET	BUDGET COMMENTS
REVENUE							
TRANSPORTATION 80% PTP	$967,455	$969,308	$975,000	$975,000	$991,620	$975,000	80% of Half Cent Surtax allocation
INSURANCE SETTLEMENT	$0	$8,060	$0	$0	$7,984	$0	FY18 Claims for light pole accidents
INTEREST EARNINGS	$4,547	$7,052	$4,500	$4,500	$5,000	$5,000	Interest income from Investment Portfolio
TRANSPORTATION BUDGET CARRYFORWARD	$0	$0	$429,281	$546,001	$591,608	$122,122	Prior year fund balance carryforward
TOTAL REVENUES	**$1,148,386**	**$984,420**	**$1,408,781**	**$1,525,501**	**$1,596,212**	**$1,102,122**	
EXPENDITURE							
REGULAR SALARIES		$26,887	$38,500	$38,500	$39,385	$39,270	Salary and wages for full- time employee to
BONUS/COST OF LIVING ADJUSTMENT	$0	$0	$770	$770	$0	$1,047	FY19 includes 2.3% COLA effective October 2018. Actual expense accounted for in salaries
PAYROLL TAXES		$994	$2,945	$2,945	$3,013	$3,004	Calculated based on 7.65% of salaries
FRS CONTRIBUTIONS		$901	$3,049	$3,049	$3,150	$3,244	Rate increase from 7.92% to 8.26% thru Jul '19
HEALTH AND LIFE INSURANCE		$0	$5,969	$5,969	$4,256	$6,529	Includes medical, dental, vision and life
PROFESSIONAL SERVICES	$16,896	$18,281	$0	$4,695	$4,079	$0	FY18 LED Lights Retrofit implementation completed
TRANSPORTATION STUDIES	$43,596	$23,816	$50,000	$50,000	$70,000	$20,000	Traffic studies related to Transportation Summit implementation. FY18 include I75 Bridge opening at NW 154/170 Streets ($18,850) and reduce speed limit on 67 Avenue ($12,000), Underpasses Impact Study ($25,000) and Egan Lane Traffic Study ($12,000)
DEMAND SERVICES - CONTRACT	$0	$0	$79,500	$79,500	$0	$0	No FY19 budget. Freebee on demand service offset by sponsorships
STREET LIGHTING UTILITIES	$253,712	$284,673	$262,000	$262,000	$259,433	$254,400	Street lighting utility expense. Reduction anticipated due to conversion of Town owned street lights to LED
STREET LIGHTING REPAIRS AND MAINT	$72,483	$67,640	$70,000	$70,000	$100,000	$70,000	Maintenance and repairs of street lights not owned by FPL
BIKEPATH/GREENWAY REPAIR & MAINT	$16,050	$13,502	$12,268	$12,268	$5,000	$5,878	Repair and maintenance of greenway bike path
CONTINGENCY	$0	$0	$10,029	$10,029	$0	$0	Contingency for Transportation project needs

ACCOUNT NAME/DESCRIPTION	FY2015-16 ACTUALS	FY2016-17 ACTUALS	FY2017-18 ADOPTED BUDGET	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 PROPOSED BUDGET	BUDGET COMMENTS
ADMIN PTP EXP 5%	$48,373	$48,465	$48,750	$48,750	$48,750	$48,750	Administrative expense
LED LIGHT RETROFIT	$0	$258,382	$0	$112,025	$112,024	$0	FY18 Street Light retrofit program completed
MACHINERY AND EQUIPMENT	$4,335	$16,120	$0	$0	$0	$0	
TRANSFER CAPITAL-TRANSPORTATION	$130,000	$26,276	$825,000	$825,000	$825,000	$650,000	FY19 transfer for 59th Ave extension ($500,000) and Stormwater Drainage Projects($150,000). FY18 includes transfer to Capital Projects Fund for bike path striping at 89th Avenue and Commerce Way ($50,000) and 59th Avenue extension ($775,000)
TOTAL EXPENDITURES	**$1,014,781**	**$785,937**	**$1,408,781**	**$1,525,501**	**$1,474,091**	**$1,102,122**	

MOBILITY FEE TRUST ACCOUNT FUND

ACCOUNT NAME/DESCRIPTION	FY2015-16 ACTUALS	FY2016-17 ACTUALS	FY2017-18 ADOPTED BUDGET	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 PROPOSED BUDGET	BUDGET COMMENTS
REVENUE							
MOBILITY FEE	$660,194	$3,462	$382,252	$382,252	$94,154	$335,000	Fees from Lucida Apts, Royal Oaks Island SFH, 77th Court Office Building and Alari Office Building
BUDGET CARRYFORWARD	$0	$0	$195,656	$195,656	$195,656	$0	
TOTAL REVENUES	**$660,194**	**$3,462**	**$577,908**	**$577,908**	**$289,810**	**$335,000**	
EXPENDITURE							
CONTINGENCY RESERVES	$0	$0	$277,908	$174,860	$0	$0	Reserve for future projects
PROFESSIONAL SERVICES						$20,500	Alternatives to Concurrency System update
TRAFFIC STUDIES	$0	$0	$0	$80,940	$80,940	$0	FY18 includes impact study of opening bridges at NW 154th Street and NW 170th Street over I-75
TRANSFER TO CAPITAL-TRANSPORTATION	$0	$468,000	$300,000	$322,108	$208,870	$314,500	FY19 Transfer to Capital for Business Park East (NW60th Avenue) project. FY18 Transfer to Capital include balance on design services of Underpasses ($175,000) and balance on prior year projects. FY17 include transfer to Capital for Adaptive Signalization Program ($58,000) and design of Underpass Bridges at 146 Street ($170,000) and 159th Street ($170,000), and 82nd Ave & Oak Lane reconfiguration ($70,000).
TOTAL EXPENDITURES	**$0**	**$468,000**	**$577,908**	**$577,908**	**$289,810**	**$335,000**	

TOWN OF MIAMI LAKES
FY 2018-19 PROPOSED BUDGET
SPECIAL REVENUE FUNDS
Revenue and Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2015-16 ACTUALS	FY2016-17 ACTUALS	FY2017-18 ADOPTED BUDGET	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 PROPOSED BUDGET	BUDGET COMMENTS
SPECIAL REVENUES - OTHER							
REVENUE							
CONTRIBUTION FROM DEVELOPER	$0	$300,000	$0	$0	$0	$0	
BUDGET CARRYFORWARD	$0	$0	$300,000	$300,000	$300,000	$300,000	Contribution for educational purposes
TOTAL REVENUES	**$0**	**$300,000**	**$300,000**	**$300,000**	**$300,000**	**$300,000**	
EXPENDITURE							
TRANSFER TO GENERAL FUND		$0	$0	$0	$0	$0	To supplement public schools security - overtime assistance
CONTINGENCY FOR EDUCATION	$0	$0	$300,000	$300,000	$0	$300,000	Reserve for future educational projects and programs
TOTAL EXPENDITURES	**$0**	**$0**	**$300,000**	**$300,000**	**$0**	**$300,000**	
TOTAL SPECIAL REVENUE FUND REVENUES:	**$2,466,828**	**$1,924,814**	**$3,175,902**	**$3,292,622**	**$3,241,783**	**$2,659,677**	
AL SPECIAL REVENUE FUND EXPENDITURES:	**$1,809,644**	**$2,089,822**	**$3,175,902**	**$3,292,622**	**$2,539,607**	**$2,659,677**	

TOWN OF MIAMI LAKES
FY 2018-19 PROPOSED BUDGET
IMPACT FEE FUNDS
Revenue and Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2015-16 ACTUALS	FY2016-17 ACTUALS	FY2017-18 ADOPTED BUDGET	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 PROPOSED BUDGET	BUDGET COMMENTS
IMPACT FEES FUND							
PARKS IMPROVEMENT							
REVENUES							
PARKS IMPACT FEES - IMPROVEMENTS	$3,486	$491,916	$854,170	$1,193,184	$510,000	$670,000	Impact fees from Lucida, Senior Village Apartments, Royal Oaks Island, and other developments
INTEREST INCOME	$32	$1,929	$5,000	$5,000	$2,500	$0	Interest income from Investment Portfolio
PARKS BUDGET CARRYFORWARD	$0	$0	$155,257	-$183,757	-$183,757	$158,743	Prior year fund balance carryforward
TOTAL REVENUES	**$3,517**	**$493,845**	**$1,014,427**	**$1,014,427**	**$328,743**	**$828,743**	
EXPENDITURES							
TRANSFER TO CPF - PARKS (PIMP)	$0	$684,900	$995,000	$995,000	$170,000	$828,743	FY19 for Senior Center Buildout ($500,000) and MLOP Master Plan ($328,743). FY18 includes Transfer for Phase 2 of 3 of Pocket Parks signage, benches, etc ($65,000), allocation for MLOP Master Plan design and partial construction ($75,000) and MLOP Art in Public Places ($30,000). FY17 transfer includes partial funding for design of MLOP Masterplan ($100,000), MLOP Marina and Storage Facility Upgrade ($220,000), parks furniture ($50,000), Art in Public Places Program at Youth Center ($14,400), MCCC Improvements ($155,000), to fully fund Optimist Clubhouse ($65,000), and Parks IT
CONTINGENCY - IMPROVEMENTS	$0	$0	$19,427	$19,427	$0	$0	Reserve for future projects
TOTAL EXPENDITURES	**$0**	**$684,900**	**$1,014,427**	**$1,014,427**	**$170,000**	**$828,743**	
PARKS OPEN SPACE							
REVENUES							
PARKS IMPACT FEES - OPEN SPACE	$3,781	$526,871	$820,031	$1,145,638	$500,000	$670,000	Impact fees from Lucida, Senior Village Apartments, Royal Oaks Island, and other developments
PARKS BUDGET CARRYFORWARD	$0	$0	$802,478	$476,871	$476,871	$893,249	Prior year fund balance carryforward
TOTAL REVENUES	**$3,781**	**$526,871**	**$1,622,509**	**$1,622,509**	**$976,871**	**$1,563,249**	

TOWN OF MIAMI LAKES
FY 2018-19 PROPOSED BUDGET
IMPACT FEE FUNDS
Revenue and Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2015-16 ACTUALS	FY2016-17 ACTUALS	FY2017-18 ADOPTED BUDGET	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 PROPOSED BUDGET	BUDGET COMMENTS
EXPENDITURES							
TRANSFER TO CPF - PARKS (POS)	$0	$50,000	$30,000	$68,000	$83,622	$0	FY18 Transfer for redevelopment of SW parcel of ROP for passive use and Madden's Hammock biodiversity study ($15,622). FY17 transfer includes fully funding Dog Park ($50,000 +
CONTINGENCY - OPEN SPACE	$0	$0	$1,592,509	$1,554,509	$0	$1,563,249	Reserve for future projects
TOTAL EXPENDITURES	**$0**	**$50,000**	**$1,622,509**	**$1,622,509**	**$83,622**	**$1,563,249**	

PUBLIC SAFETY IMPACT FEES

ACCOUNT NAME/DESCRIPTION	FY2015-16 ACTUALS	FY2016-17 ACTUALS	FY2017-18 ADOPTED BUDGET	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 PROPOSED BUDGET	BUDGET COMMENTS
REVENUES							
PUBLIC SAFETY IMPACT FEES	$62,826	$182,642	$470,054	$470,054	$230,000	$310,000	Impact fees from Lucida, Senior Village Apartments, Alari Office Building, and other developments
INTEREST INCOME		$867	$0	$0	$500	$0	
PUBLIC SAFETY BUDGET CARRYFORWARD	$0	$0	$15,284	$15,284	$58,150	$120,597	
TOTAL REVENUES	**$62,826**	**$183,509**	**$485,338**	**$485,338**	**$288,650**	**$430,597**	
EXPENDITURES							
LICENSE PLATE RECOGNITION SOFTWARE	$7,080	$9,897	$200,000	$200,000	-$9,897	$200,000	FY18 includes purchase and installation of license plate recognition software.
MOBILE SPEED RADAR	$0	$0	$0	$0	$0	$45,000	
CONTINGENCY	$0	$0	$254,473	$107,388	$0	$185,597	Reserve for public safety improvement projects
TRANSFER TO CPF - FACILITIES	$24,765	$0	$0	$0	$0	$0	
TRANSFER TO SRF	$0	$36,475	$0	$0	$0	$0	FY17 Transfer to zero out SRF
TRANSFER TO CPF - FACILITIES	$0	$110,000	$30,865	$177,950	$177,950	$0	FY18 includes transfer for Town Hall Emergency Generator and enclosure
TOTAL EXPENDITURES	**$31,845**	**$156,372**	**$485,338**	**$485,338**	**$168,053**	**$430,597**	

ROAD IMPACT FEES (IN LIEU OF)

ACCOUNT NAME/DESCRIPTION	FY2015-16 ACTUALS	FY2016-17 ACTUALS	FY2017-18 ADOPTED BUDGET	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 PROPOSED BUDGET	BUDGET COMMENTS
REVENUES							
CONTRIBUTION IN LIEU OF ROAD IMPACT FE	$0	$0	$408,069	$489,934	$0	$641,934	Contribution from Town Center developments
BUDGET CARRYFORWARD	$0	$0	$0	$0	$0	$0	
TOTAL REVENUES	**$0**	**$0**	**$408,069**	**$489,934**	**$0**	**$641,934**	

TOWN OF MIAMI LAKES
FY 2018-19 PROPOSED BUDGET
IMPACT FEE FUNDS
Revenue and Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2015-16 ACTUALS	FY2016-17 ACTUALS	FY2017-18 ADOPTED BUDGET	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 PROPOSED BUDGET	BUDGET COMMENTS
EXPENDITURES							
CONTINGENCY	$0	$0	$0	$0	$0	$0	Reserve for road impact fee improvement
TRANSFER TO CPF - TRANSPORTATION IMPR	$0	$0	$408,069	$489,934	$0	$641,934	Transfer for 67th Avenue Widening Project and Adaptive Signalization
	$0	$0	$0	$0	$0	$0	
TOTAL EXPENDITURES	**$0**	**$0**	**$408,069**	**$489,934**	**$0**	**$641,934**	
TOTAL IMPACT FEE FUND REVENUES:	**$70,125**	**$1,204,225**	**$3,530,343**	**$3,612,208**	**$1,594,264**	**$3,464,523**	
TOTAL IMPACT FEE FUND EXPENDITURES:	**$31,845**	**$891,272**	**$3,530,343**	**$3,612,208**	**$421,675**	**$3,464,523**	

TOWN OF MIAMI LAKES
FY 2018-19 PROPOSED BUDGET
BUILDING DEPARTMENT FUND
Revenue and Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2015-16 ACTUALS	FY2016-17 ACTUALS	FY2017-18 ADOPTED BUDGET	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 PROPOSED BUDGET	BUDGET COMMENTS
BUILDING DEPARTMENT FUND							
REVENUE							
BUILDING PERMITS - TECHNOLOGY FEE	$0	$290,825	$260,000	$260,000	$247,032	$200,000	Based on 10% of permit revenues
BUILDING PERMITS - LOST PLANS	$0	$7,132	$7,700	$7,700	$10,849	$10,000	Based on prior year's trend
BUILDING PERMITS	$0	$2,757,844	$2,564,000	$2,564,000	$2,470,324	$2,000,000	Includes $1.56M from new development: Lennar, Lucida, Senior Village and other
BUILDING PERMITS - VIOLATION FEE	$0	$61,637	$65,000	$65,000	$50,000	$50,000	Based on trend
CODE COMPLIANCE PD EARLY	$0	$561	$0	$0	*$0*	*$0*	
INTEREST INCOME	$0	$9,389	$15,000	$15,000	$10,000	$10,000	Interest income from Investment Portfolio
FUND BALANCE CARRYFORWARD	$0	$0	$1,565,743	$1,565,743	$1,826,879	$2,544,366	Prior year fund balance carryforward
MISCELLANEOUS INCOME	$0	$84	$0	$0	$0	$0	
TRANSFER FROM GENERAL FUND	$0	$269,616	$0	$0	$0	$0	
TOTAL REVENUES	**$0**	**$3,397,088**	**$4,477,443**	**$4,477,443**	**$4,615,084**	**$4,814,366**	
EXPENDITURE							
REGULAR SALARIES	$0	$865,896	$1,044,789	$1,044,789	$1,095,277	$1,201,717	Salaries for Building staff and Inspectors.
OVERTIME	$0	$2,118	$0	$0	$1,000	$0	Overtime as needed
EMPLOYEE BONUS/COLA	$0	$0	$20,896	$20,896	$0	$32,037	FY19 includes 2.3% COLA effective October 2018. Actual expense accounted for in salaries
PAYROLL TAXES	$0	$66,446	$53,707	$53,707	$84,331	$92,292	Calculated based on 7.65% of salaries
FRS CONTRIBUTIONS	$0	$64,500	$55,236	$55,236	$87,530	$99,178	Rate increase from 7.92% to 8.26% thru Jul '19
HEALTH & LIFE INSURANCE	$0	$90,607	$123,611	$123,611	$118,543	$154,690	Includes medical, dental, vision and life
WIRELESS STIPEND	$0	$1,936	$2,400	$2,400	$2,400	$2,400	Wireless stipend for Building Official, Chief Building Inspector and Senior Building Inspector, Supervisor and Permit Clerk
PROFESSIONAL SERVICES	$0	$176,007	$225,000	$225,000	$170,170	$225,000	Contractual services under ICA required due to increase in permit inspections. Expense offset by increase in revenues.
BUILDING CONTRACTUAL SERVICE	$0	$3,375	$7,500	$7,500	$7,500	$7,500	Landscaping Plans Reviewer (100 hrs @ $75/hr)
BUILDING TRAVEL & PER DIEM	$0	$0	$2,500	$2,500	$2,000	$2,500	Travel to user conference for permitting system
CAR ALLOWANCE	$0	$18,000	$18,000	$18,000	$18,000	$24,000	Includes car allowance for Building Official, Chief, Senior and Building Inspectors (4)
BUILDING CELL PHONES	$0	$6,867	$0	$0	$0	$0	-
BUILDING COPIER LEASE	$0	$1,767	$2,220	$2,220	$1,887	$2,220	Building's copier rental and usage
INSURANCE	$0	$0	$0	$42,875	$42,873	$62,327	Property and liability insurance, workers compensation
REPAIR AND MAINTENANCE CONTRACTS	$0	$120	$0	$0	$0	$0	

TOWN OF MIAMI LAKES
FY 2018-19 PROPOSED BUDGET
BUILDING DEPARTMENT FUND
Revenue and Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2015-16 ACTUALS	FY2016-17 ACTUALS	FY2017-18 ADOPTED BUDGET	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 PROPOSED BUDGET	BUDGET COMMENTS
CONTINGENCY	$0	$0	$2,544,335	$2,501,460	$0	$2,523,916	Reserve for additional expenses related to increase in permit activity
PRINTING & BINDING	$0	$0	$600	$600	$600	$600	Business cards and printed materials
BUILDING ADMIN SUPPORT	$0	$123,643	$175,047	$175,047	$175,047	$235,682	Overhead charges for administrative support of Building activities
BUILDING - CREDIT CARD FEES	$0	$49,466	$46,975	$46,975	$45,051	$46,975	Credit card transaction fees for Building Department - TRAKIT - web and counter
BUILDING OFFICE SUPPLIES	$0	$2,640	$3,000	$0	$0	$0	Office supplies transferred to Facilities Maintenance Fund
BUILDING UNIFORMS & BADGES	$0	$3,939	$4,000	$4,000	$4,000	$4,000	Includes 1 shirt for office staff and 5 shirts for field staff with name and Town logo, raincoats
BOOKS/PUBLIC/SUBSCRIP/MEM	$0	$989	$1,000	$1,000	$1,580	$1,280	South Florida Building Officials membership (4 @ $120); ASFPM (5@ $160);
EDUCATION AND TRAINING		$0	$0	$0	$2,500	$2,500	Registration and training at conferences
MACH & EQUIP	$0	$6,805	$0	$0	$0	$0	FY17 IPADS for new Building Inspectors (4 @ $625 each) due to increased building activity
TRANSFER TO FACILITIES MAINTENANCE FUN	$0	$42,388	$40,852	$43,852	$45,509	$44,776	Building Department's portion of Town Hall building expenses @ 13% of total cost
TRANSFER TO GENERAL FUND	$0	$616	$0	$0	$0	$0	
	$0	$1,528,124	$4,371,667	$4,371,667	$1,905,798	$4,765,590	
SOFTWARE MAINTENANCE	$0	$38,294	$34,036	$34,036	$39,270	$34,036	Includes annual license & support for ITRAKit permitting system ($33,336) and AutoCAD system ($700).
ELECT RECORDS STORAGE/DIGITAL IMAGING	$0	$3,143	$3,000	$3,000	$6,000	$6,000	Digitization and printing of large plans
REMOTE ACCESS DEVICE DATA PLAN	$0	$649	$8,740	$8,740	$8,000	$8,740	Cell phones and data plans for inspector field devices. Floater Ipad ($480) data plan used for credit card payments.
MACHINERY AND EQUIPMENT		$0	$0	$0	$6,650	$0	FY18 Computer and peripherals - scanner and printer
SOFTWARE		$0	$60,000	$60,000	$105,000	$0	FY18 Upgrade of ITRAKit permitting software
	$0	$42,086	$105,776	$105,776	$164,920	$48,776	
TOTAL BUILDING DEPARTMENT REVENU	**$0**	**$3,397,088**	**$4,477,443**	**$4,477,443**	**$4,615,084**	**$4,814,366**	
TOTAL BUILDING DEPARTMENT EXPENSI	**$0**	**$1,570,210**	**$4,477,443**	**$4,477,443**	**$2,070,718**	**$4,814,366**	

TOWN OF MIAMI LAKES
FY 2018-19 PROPOSED BUDGET
DISASTER FUND
Revenue and Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2015-16 ACTUALS	FY2016-17 ACTUALS	FY2017-18 ADOPTED BUDGET	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 PROPOSED BUDGET	BUDGET COMMENTS
DISASTER FUND							
REVENUES							
FEDERAL GRANT		$1,222,352	$0	$1,213,013	$1,970,117	$0	
INSURANCE CLAIMS		$0	$0	$0	$0	$0	
TRANSFER FROM GENERAL FUND		$528,635	$0	$836,000	$836,000	$0	
TOTAL REVENUES	**$0**	**$1,750,987**	**$0**	**$2,049,013**	**$2,806,117**	**$0**	
EXPENDITURE							
EMERGENCY PROTECTIVE MEASURES		$423,879	$0	$54,744	$34,824	$0	
DEBRIS REMOVAL & MONITORING		$1,114,105	$0	$1,834,653	$2,333,406	$0	
ROADS AND BRIDGES		$7,019	$0	$13,295	$109,063	$0	
ADMINISTRATIVE		$0	$0	$0	$60,255	$0	
BUILDING REPAIRS (FACILITIES)		$199,642	$0	$46,510	$0	$0	
PARK REPAIRS		$6,342	$0	$99,811	$274,599	$0	
TOTAL EXPENDITURES	**$0**	**$1,750,987**	**$0**	**$2,049,013**	**$2,812,147**	**$0**	

SPTX DISTRICTS ASSESSMENT BUDGET
LOCH LOMOND SECURITY GUARDS

MIAMI LAKES LOCH LOMOND - G157

188.00	FY2016	FY2017	FY2018	FY2019
SUBOBJECT AND TITLE	**ACTUAL**	**ACTUAL**	**PROJECTED**	**PROPOSED BUDGET (Kent Security)**
ASSESSMENT RATE/UNITS	**2,241.61**	**2,226.41**	**2,726.41**	2,726.40
TOTAL GUARDS SERVICES HOURS		-		17,520
TOTAL VEHICLE HOURS				8,760
TOTAL HOLIDAY HOURS				288
GUARD HOURLY RATE				21
VEHICLE HOURLY RATE				2
INTEREST EARNINGS	233	573		-
SPECIAL ASSESSMENTS	403,979	394,289	508,475	
OTHER MISCELLANEOUS REVENUES	12,053	-		
OTHER NON REVENUE(CARRYOVER)-BUDGET ONLY		-	(107,778)	-
SUBTOTAL	**416,264**	**394,862**	**400,697**	
REVENUES AT 100%				512,563
5% REVENUE ADJUSTMENT FOR DISCOUNTS AND DELAYED PAYMENTS				(25,628)
CARRYOVER	115,624	87,572		(20,000)
REVENUE TOTAL	**531,888**	**482,433**	**400,697**	**466,935**
EXPENSES:				
SECURITY SERVICES -GUARD	(421,522)	(396,287)	(329,697)	(370,022)
SECURITY GUARD HOLIDAY COST				(3,041)
POLICE OFF DUTY FOR HALLOWEEN				(300)
SECURITY SERVICES VEHICLE				(13,140)
DIRECT COST SUBTOTAL	**(372,318)**	**(343,179)**	**(401,902)**	**(370,022)**
OTHER GENERAL ADM. CHARGES (COUNTY)	(49,940)	(10,727)	(10,600)	
INDIRECT COST DIST (DEPT. PROS)		(3,578)	(9,400)	
OTHER CHARGES FOR COUNTY PROVIDED SERV. (SPTX)		(13,871)	(27,300)	
INDIRECT COST SUBTOTAL	**(49,940)**	**(28,176)**	**(47,300)**	**(37,840.00)**
ELECTRICAL SERVICES	(1,051)	(882)	(1,200)	(1,200)
WATER & SEWER SERVICE	(450)	-	(500)	
EXTERMINATOR SERV	(168)	(172)	(200)	(200)
JANITORIAL SERVICES	(844)	(918)	(1,000)	(1,000)
OTHER OUTSIDE CONTRACTUAL SERVICES	(17,914)	-	(300)	
VEHICLE AUCTION SERVICES	(77)	-		
OTHER OUTSIDE MAINTENANCE	(608)	-	(300)	(3,500)
GATE EQUIPMENT SERVICE, REPAIRS, ACCESS CARDS				(1,500)
GSA PRINTING & REPRODUCTION	(212)	(189)	(200)	(200)
APPLICATION SERVICES- SLA AGREEMENTS		(633)		
IT FIELD SERVICES-TIME & MATERIALS		(76)		
P&R PROJ. DIVISION INDIRECT		(16)		
P&R PROJ. FRINGE COSTS		(15)		
P&R PROJ. LABOR COSTS		(26)		
P&R PROJ. MATERIAL COSTS		(8)		
TELEPHONE-REGULAR	(252)	(198)	(200)	
TELEPHONE-LONG DISTANCE	(78)	(12)	(100)	
OTHER COMMUNICATION CHARGES		(0)		
NEWSPAPER ADVERTISING-LEGAL PUBLIC NOTIC		(250)		(250)
GRAPHIC SERVICES	(57)	-		
SPECIAL TAX DIST ELECT		-		(1,700)
PAINT-BUILDING	(8)	-		
EXPENDABLE TOOLS	(7)	(1)		
FIRE EQUIP MAINT & SUPPLIES	(3)	(9)		
OTHER REPAIR & MAINTENANCE SUPPLIES	(39)	-	(300)	(35,852)
BUILDING MATERIALS	(60)	(695)	-	(700)
ELECTRICAL FIXTURES	(13)	-		
HIGHWAY CONSTRUCTION SUPPLIES	(19)	-		
PAPER GOODS	(154)	-		
CLEANING SUPPLIES	(43)	(104)		(100)
SAFETY EQUIPMENT AND SUPPLIES		(110)		(100)
OPERATING EXPENSES	**(22,058)**	**(4,316)**	**(4,300)**	**(46,302)**
CONTINGENCY RESERVE			(19,400)	(5,000)
SUBTOTAL EXPENSE (w/ reserves)	**(444,316)**	**(375,671)**	**(472,902)**	**(459,164)**
TOTAL EXPENSE				
EST. CARRYFORWARD				
PROJECT BALANCE	**87,572**	**106,762**	**(72,205)**	**7,771**

Town Of Miami Lakes
SECURITY GUARDS
PROJECT: Miami Lakes Section One

MIAMI LAKES SECTION 1 - G216

841.00	FY2016	FY2017	FY2018	FY 2019
SUBOBJECT AND TITLE	**ACTUAL**	**FAMIS* (FM12)**	**BUDGET**	**Alternate**
ASSESSMENT RATE/UNITS	**361.17**	**328.36**	**285.86**	**285.37**
TOTAL GUARDS SERVICES HOURS				8,760
TOTAL VEHICLE HOURS				-
TOTAL HOLIDAY HOURS				192
GUARD HOURLY RATE				$ 14.35
VEHICLE HOURLY RATE				
OTHER GENERAL GOVERN. CHG & FEES	275			
INTEREST EARNINGS	78	382		
SPECIAL ASSESSMENTS	268,412	240,103	246,374	
OTHER MISCELLANEOUS REVENUES	9,825			
OTHER NON REVENUE(CARRYOVER)-BUDGET ONLY		-	14,626	
SUBTOTAL	**278,589**	**240,485**	**261,000**	**-**
REVENUES AT 100%				239,996
5% REVENUE ADJUSTMENT FOR DISCOUNTS AND DELAYED PAYMENTS				(12,000)
CARRYOVER	(65,746)	(22,565)		
REVENUE TOTAL	**212,843**	**217,919**	**261,000**	**227,996**
EXPENSES:				
SECURITY SERVICES - GUARD	(200,712)	(194,924)	(196,300)	(125,706)
SECURITY GUARD HOLIDAY COST				(1,378)
POLICE OFF DUTY FOR EVENTS				
SECURITY SERVICES - VEHICLE				
DIRECT COST SUBTOTAL	**(200,712)**	**(194,924)**	**(196,300)**	**(127,084)**
OTHER GENERAL ADM. CHARGES (COUNTY)	(233)	(3,479)	(5,400)	
INDIRECT COST DIST (DEPT. PROS)		(2,777)	(6,200)	
OTHER CHARGES FOR COUNTY PROVIDED SERV. (SPTX)		(9,247)	(18,200)	
INDIRECT COST SUBTOTAL	**(233)**	**(15,504)**	**(29,800)**	**(23,840)**
ELECTRICAL SERVICES	(1,050)	(696)	(1,200)	(1,200)
WATER & SEWER SERVICE	(562)	(116)	(600)	(600)
EXTERMINATOR SERV	(168)	(172)	(200)	(200)
JANITORIAL SERVICES	(844)	(918)	(1,000)	(1,000)
OTHER OUTSIDE CONTRACTUAL SERVICES	(23,520)			
VEHICLE AUCTION SERVICES	(77)			
PAYOUTS GENERAL LIAB CLAIM		8,577		
OTHER OUTSIDE MAINTENANCE	(1,541)	(3,835)	(3,000)	(2,500)
GATE EQUIPMENT SERVICE, REPAIRS, ACCESS CARDS				(1,500)
GSA SERVICE TICKET CHARGES	(138)		(100)	
GSA PRINTING & REPRODUCTION	(212)	(161)	(100)	(200)
GSA CENTRAL SERVICES		(46)		
APPLICATION SERVICES- SLA AGREEMENTS		(356)		
IT FIELD SERVICES-TIME & MATERIALS		(43)		
P&R PROJ. DIVISION INDIRECT	(471)	(1,733)		
P&R PROJ. FRINGE COSTS	(406)	(1,632)		
P&R PROJ. LABOR COSTS	(787)	(3,190)		
P&R PROJ. EQUIP COSTS	(38)			
P&R PROJ. MATERIAL COSTS	(325)	(136)		
TELEPHONE-REGULAR -PROPOSED CANCELLING	(483)	(351)	(400)	
TELEPHONE-LONG DISTANCE	(21)	(0)		
OTHER COMMUNICATION CHARGES- CEL PHONE AT $40/MONTH	(3,036)	(3,036)	(3,000)	(500)
NEWSPAPER ADVERTISING				(250)
GRAPHIC SERVICES	(57)		(100)	
REIMBURSEMENT FOR OTHER OPER EXP		200		
REPAIR PARTS-AUTO	(3)			
PAINT-BUILDING	(8)			
EXPENDABLE TOOLS	(7)	(3)		
FIRE EQUIP MAINT & SUPPLIES	(3)	(9)		
MAJOR REPAIR & MAINTENANCE SUPPLIES	(39)		(800)	(1,500)
BUILDING MATERIALS	(73)	(167)		
ELECTRICAL FIXTURES	(13)			
OTHER CONSTRUCTION MATERIALS & SUPPLIES	(364)	(402)		
HIGHWAY CONSTRUCTION SUPPLIES	(19)			
OFFICE SUPPLIES/OUTSIDE VENDORS		(9)		
PAPER GOODS	(154)			
CLEANING SUPPLIES	(43)	(93)		
SAFETY EQUIPMENT AND SUPPLIES		(117)		
OTHER MAINTENANCE COST SUBTOTAL	**(235,408)**	**(218,873)**	**(236,600)**	**(9,450)**
CONTINGENCY RESERVE			(24,400)	(5,613)
TOTAL EXPENSE W/RESERVES	**(235,408)**	**(218,873)**	**(261,000)**	**(165,987)**
EST. CARRYFORWARD				
PROJECT BALANCE	**(22,565)**	**(954)**		**62,010**

Town of Miami Lakes
SECURITY GUARDS
PROJECT : Royal Oaks East
ROYAL OAKS EAST - G249

533.50	FY2017*	FY2018	FY 2019
SUBOBJECT AND TITLE	**FM12**	**BUDGET**	**FINAL with commitment from HOA for supervision**
ASSESSMENT RATE PER UNITS	**917.82**	**977.73**	**977.73**
TOTAL GUARDS SERVICES HOURS			17,520
TOTAL VEHICLE HOURS			-
TOTAL HOLIDAY HOURS			384
GUARD HOURLY RATE			$ 21.12
VEHICLE HOURLY RATE			
OTHER 6% REVENUE REDUCTION	-		
INTEREST EARNINGS	528		
SPECIAL ASSESSMENTS	465,265	517,221	
OTHER MISCELLANEOUS REVENUES	-		
OTHER NON REVENUE(CARRYOVER)-BUDGET ONLY	-	(76,221)	
SUBTOTAL	**465,793**	**441,000**	
REVENUES AT 100%			521,619
5% REVENUE ADJUSTMENT FOR DISCOUNTS AND DELAYED PAYMENTS			(26,081)
CARRYOVER	(132,891)		
REVENUE TOTAL	**332,902**	**441,000**	**495,538**
EXPENSES:			
SECURITY SERVICES	(332,699)	(353,900)	(370,022)
SECURITY GUARD HOLIDAY COST			(4,055)
POLICE OFF DUTY FOR EVENTS			
SECURITY SERVICES - VEHICLE			
DIRECT COST SUBTOTAL	**(332,699)**	**(353,900)**	**(374,077)**
OTHER GENERAL ADM. CHARGES	(9,907)	(9,700)	
DIRECT COST OF MANAGEMENT AND MONITORING			(5,709)
INDIRECT COST DIST	(4,770)	(12,500)	
OTHER CHARGES (OVERHEAD FOR TOML 11.8%)	(18,494)	(36,400)	(25,900)
INDIRECT COST SUBTOTAL	**(33,172)**	**(58,600)**	**(31,609)**
ELECTRICAL SERVICES	(2,856)	(3,100)	(3,100)
WATER & SEWER SERVICE	(1,068)	(1,500)	(1,500)
EXTERMINATOR SERV	(344)	(400)	(400)
JANITORIAL SERVICES	(1,836)	(1,900)	(1,800)
OTHER OUTSIDE CONTRACTUAL SERVICES	-	(300)	-
VEHICLE AUCTION SERVICES	-		
OTHER OUTSIDE MAINTENANCE	(1,765)	(300)	(3,000)
GATE EQUIPMENT SERVICE, REPAIRS, ACCESS CARDS			(3,000)
GSA SERVICE TICKET CHARGES	(1,339)	(100)	
GSA PRINTING & REPRODUCTION	(400)	(300)	(200)
GSA POSTAGE	(252)		
GSA CENTRAL SERVICES	(92)		
APPLICATION SERVICES- SLA AGREEMENTS	(603)		
IT FIELD SERVICES-TIME & MATERIALS	(72)		
P&R PROJ. DIVISION INDIRECT	(76)		
P&R PROJ. FRINGE COSTS	(70)		
P&R PROJ. LABOR COSTS	(123)		
P&R PROJ. MATERIAL COSTS	(8)		
TELEPHONE-REGULAR - PROPOSED CANCELLING	(232)	(200)	-
TELEPHONE-LONG DISTANCE	(0)		
CELLULAR COMMUNICATION CHARGES $40/MONTH	(1,518)	(1,500)	(960)
NEWSPAPER ADVERTISING-LEGAL PUBLIC NOTIC	(694)		(250)
GRAPHIC SERVICES	-	(100)	-
POSTAGE-REGULAR MAIL	-	(200)	-
REIMBURSEMENT FOR OTHER OPER EXP	180		
REPAIR PARTS-AUTO	-		
BATTERIES	-		
PAINT-BUILDING	-		
EXPENDABLE TOOLS	(3)		
FIRE EQUIP MAINT & SUPPLIES	(18)		
OTHER REPAIR & MAINTENANCE SUPPLIES	-	(800)	(5,000)
BUILDING MATERIALS	(376)		-
ELECTRICAL FIXTURES	-		
HIGHWAY CONSTRUCTION SUPPLIES	-		
GSA CENTRAL SERVICE SUPPLIES	-		
FURNITURE LESS THAN $1,000	-		
PAPER GOODS	-		
CLEANING SUPPLIES	(185)		
SAFETY EQUIPMENT AND SUPPLIES	(300)		
REFRIGERATORS LESS THAN $500	(159)		
OFFICE FURNITURE & EQUIPMENT	(322)		
Telephone and other			
OTHER MAINTENANCE COST SUBTOTAL	**(14,533)**	**(10,700)**	**(19,210)**
OPERATIONAL RESERVE AT 5% OF COST		(17,800)	(21,245)
TOTAL EXPENSE W/RESERVES	**(380,404)**	**(441,000)**	**(446,142)**
EST. CARRYFORWARD			
CONTINGENCY RESERVE	**(47,502)**	**-**	**49,396**

Town of Miami Lakes
ROYAL OAKS SECTION 1 SECURITY GUARDS

ROYAL OAKS SECT 1 - WEST

589.00	FY2017*	FY2018	FY2019
SUBOBJECT AND TITLE	**FM12**	**BUDGET**	**FINAL (no rover, setting aside $5k for AC replacement and reducing administrative if RO-West will be performing supervision)**
ASSESSMENT RATE/UNITS	**748.70**	**802.17**	**800.14**
TOTAL GUARDS SERVICES HOURS			17,520
TOTAL VEHICLE HOURS			-
TOTAL HOLIDAY HOURS			384
GUARD HOURLY RATE			$ 21.12
VEHICLE HOURLY RATE			
OTHER GENERAL GOVERN. CHG & FEES			
INTEREST EARNINGS	634		
SPECIAL ASSESSMENTS	419,115	468,870	
OTHER MISCELLANEOUS REVENUES			
OTHER NON REVENUE(CARRYOVER)-BUDGET ONLY		(23,870)	
SUBTOTAL	**419,749**	**445,000**	
REVENUES AT 100%			471,280
5% REVENUE ADJUSTMENT FOR DISCOUNTS AND DELAYED PAYMENTS			(23,564)
CARRYOVER	(31,315)		
REVENUE TOTAL	**388,434**	**445,000**	**447,716**
EXPENSES:			
SECURITY SERVICES	(343,179)	(353,900)	(370,022)
SECURITY GUARD HOLIDAY COST			(4,055)
POLICE OFF DUTY FOR EVENTS			
SECURITY SERVICES - VEHICLE			
DIRECT COST SUBTOTAL	**(343,179)**	**(353,900)**	**(374,077)**
DIRECT COST OF MANAGEMENT AND MONITORING			(5,709)
OTHER GENERAL ADM. CHARGES	(8,640)	(9,800)	-
DIRECT COST OF MANAGEMENT AND MONITORING			
INDIRECT COST DIST	(4,770)	(12,500)	(25,900)
OTHER CHARGES FOR COUNTY (OVERHEAD RATE FOR TOML 11.8%)	(18,494)	(36,400)	-
INDIRECT COST SUBTOTAL	**(31,905)**	**(58,700)**	**(31,609)**
ELECTRICAL SERVICES	(2,312)	(3,200)	(3,100)
WATER & SEWER SERVICE	(3,405)	(3,000)	(3,000)
EXTERMINATOR SERV	(344)	(400)	(400)
JANITORIAL SERVICES	(1,836)	(1,900)	(1,800)
OTHER OUTSIDE CONTRACTUAL SERVICES		(700)	
VEHICLE AUCTION SERVICES			
OTHER OUTSIDE MAINTENANCE	(1,868)		(3,000)
GATE EQUIPMENT SERVICE, REPAIRS, ACCESS CARDS			(3,000)
GSA SERVICE TICKET CHARGES	(315)	(100)	
GSA PRINTING & REPRODUCTION	(412)	(300)	(200)
GSA POSTAGE	(291)		
GSA CENTRAL SERVICES	(92)		
APPLICATION SERVICES- SLA AGREEMENTS	(602)		
IT FIELD SERVICES-TIME & MATERIALS	(72)		
NETWORK SERVICES	(2,580)	(2,600)	
P&R PROJ. DIVISION INDIRECT	(528)		
P&R PROJ. FRINGE COSTS	(489)		
P&R PROJ. LABOR COSTS	(861)		
P&R PROJ. MATERIAL COSTS	(8)		
TELEPHONE-REGULAR - PROPOSED CANCELLING	(431)	(600)	
TELEPHONE-LONG DISTANCE	(4)	-	
CELL ULAR COMMUNICATION CHARGES - 2 AT $40/MONTH	(1,518)	(1,500)	(960)
NEWSPAPER ADVERTISING-LEGAL PUBLIC NOTIC	(801)		(250)
GRAPHIC SERVICES	-	(100)	
REIMBURSEMENT FOR OTHER OPER EXP	130	-	
REPAIR PARTS-AUTO	-		
PAINT-BUILDING	-		
EXPENDABLE TOOLS	(3)		
FIRE EQUIP MAINT & SUPPLIES	(18)		
MAJOR REPAIR & MAINTENANCE SUPPLIES	-	(600)	(5,000)
BUILDING MATERIALS	(484)		
ELECTRICAL FIXTURES	-	-	
OTHER CONSTRUCTION MATERIALS & SUPPLIES	(87)		
HIGHWAY CONSTRUCTION SUPPLIES	-		
PAPER GOODS	-		
CLEANING SUPPLIES	(185)		
SAFETY EQUIPMENT AND SUPPLIES	(224)		
OFFICE FURNITURE & EQUIPMENT	(322)		
OTHER MAINTENANCE COST SUBTOTAL	**(19,964)**	**(15,000)**	**(20,710)**
CONTINGENCY- OPERATIONAL RESERVE		(17,400)	(21,320)
TOTAL EXPENSE W/RESERVES	**(395,047)**	**(445,000)**	**(447,716)**
EST. CARRYFORWARD			
CONTINGENCY	**(6,613)**	**-**	**-**

TOWN OF MIAMI LAKES
SPECIAL TAXING DISTRICTS ASSESSMENT BUDGET
Lake Patricia - M751

TITLE	FY 16-17	FY 17-18		FY 18-19
	ACTUAL	BUDGET	END OF YEAR PROJECTION	FINAL
Number of Units	**74**	**74**	**72**	**72.5**
Assesment rate	**$296.00**	**$149.42**	**$149.42**	**$231.46**
Bacterial Testing				0
Fish Stocking & Permit				1,100
Number of cycles				12
Number of summer cycles				6
Revenues				
ASSESSMENT	20,880	11,057	10,414	16,781
5% REVENUE ADJUSTMENT FOR DISCOUNTS AND DELAYED PAYMENTS				(839)
INTEREST	-		-	-
CARRYOVER (PROJECT BALANCE)		4,943	8,827	-
Total Revenues	**20,880**	**16,000**	**19,241**	**15,942**
EXPENDITURES				
CROSS INDEX SALARIES	916	1,000	900	-
CROSS INDEX FRINGE	478		500	-
WATER TREATMENT SE	7,315	8,900	8,900	11,900
GSA POSTAGE				200
APPLICATION SERVICES	31		-	-
IT FIELD SERVICES	4		-	-
OTHER GENERAL ADM.	614	600	600	-
OTHER GENERAL ADM.	1,510	2,700	1,600	1,342
OTHER CHARGES FOR	280	400	300	1,500
P&R PROJ. DIVISION	905	200	900	
CLERK OTHER CHARGES		300	300	
ELECTIONS		-	1,790	
NEWSPAPER ADVERTIS.			-	200
SUBTOTAL (OPERATING)	**12,053**	**14,100**	**15,790**	**15,142**
OPERATING RESERVES		1,900		800
TOTAL EXPENDITURES	**12,053**	**16,000**	**15,790**	**15,942**
CARRYOVER	**8,827**	**0**	**3,451**	-

TOWN OF MIAMI LAKES
SPECIAL TAXING DISTRICTS ASSESSMENT BUDGET
Lake Hilda - M752

TITLE	FY 16-17	FY 17-18		FY 18-19
	ACTUAL	BUDGET	END OF YEAR PROJECTION	FINAL
Number of Units		**112**	**112**	**111**
Assesment rate		**$296.00**	**$296.00**	**$157.92**
Number of cycles				12
Number of summer cycles				6
Revenues	-			
ASSESSMENT	-	32,592	29,913	17,529
5% REVENUE ADJUSTMENT FOR DISCOUNTS AND DELAYED PAYMENTS				(876)
INTEREST	-			
CARRYOVER (PROJECT BALANCE)		0	(15,920)	(2,165)
Total Revenues	**772**	**32,592**	**13,993**	**14,488**
EXPENDITURES				
CROSS INDEX SALARIES	507	1,000	500	
CROSS INDEX FRINGE	265		300	
WATER TREATMENT SE	6,925	8,400	8,400	10,800
GSA PRINTING & REP	16			
GSA POSTAGE	52		100	100
APPLICATION SERVICES	33			
IT FIELD SERVICES	4			
OTHER GENERAL ADM.	656	600	600	
OTHER GENERAL ADM.	1,620	2,900	2,900	1,188
OTHER CHARGES FOR	301	500	500	1,500
P&R PROJ. DIVISION	857	200	900	
CLERK OTHER CHARGES		500	-	-
ELECTIONS			1,858	
NEWSPAPER ADVERTIS.	144		100	200
SUBTOTAL (OPERATING)	**11,380**	**14,100**	**16,158**	**13,788**
OPERATING RESERVES		1,400		700
TOTAL EXPENDITURES	**11,380**	**15,500**	**16,158**	14,488
CARRYOVER	**(10,608)**	**17,092**	**(2,165)**	-

TOWN OF MIAMI LAKES
FY 2018-19 PROPOSED BUDGET
ELECTRIC UTILITY TAX REVENUE
Revenue and Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2015-16 ACTUALS	FY2016-17 ACTUALS	FY2017-18 ADOPTED BUDGET	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 PROPOSED BUDGET	BUDGET COMMENTS
ELECTRIC UTILITY TAX REVENUE							
REVENUES							
ELECTRIC UTILITY SERVICE TAX	$2,833,279	$2,924,957	$3,200,000	$3,200,000	$3,090,023	$3,223,246	Utility tax levied on customer's electric bill
ELECTRIC UTILITY SERVICE TAX TO GF	-$2,492,707	-$2,550,480	-$2,826,679	-$2,826,679	-$2,721,482	-$2,850,501	Net of debt service to General Fund
ELEC UTIL BUDGET CARRYFORWARD	$0	$0	$0	$0	$0	$0	
TRANS GF ELEC UTIL	$1,500	$0	$0	$0	$4,450	$0	
TOTAL REVENUES	**$343,622**	**$374,477**	**$373,321**	**$373,321**	**$372,991**	**$372,745**	
EXPENDITURES							
PROFESSIONAL SERVICES		$0	$0	$0	$2,450	$0	
CONTINGENCY	$0	$0	$0	$0	$0	$0	
FINANCIAL INSTITUTION FEES	$1,350	$0	$0	$0	$0	$0	
ANNUAL DISSEMINATION AGENT FEE	$1,500	$2,000	$2,000	$2,000	$2,000	$2,000	
TRANSFER TO DEBT SERV FUND	$369,726	$372,223	$371,321	$371,321	$368,541	$370,745	Transfer to pay debt service on Bond, Series 2010
TOTAL EXPENDITURES	**$374,326**	**$374,223**	**$373,321**	**$373,321**	**$372,991**	**$372,745**	

TOWN OF MIAMI LAKES
FY 2018-19 PROPOSED BUDGET
DEBT SERVICE FUND
Revenue and Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2015-16 ACTUALS	FY2016-17 ACTUALS	FY2017-18 ADOPTED BUDGET	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 PROPOSED BUDGET	BUDGET COMMENTS
DEBT SERVICE FUND							
REVENUES							
INTEREST INCOME	-$656	$13,598	$0	$0	$12,000	$0	
TRANSFER IN FROM ELEC UTIL FD	$371,276	$372,223	$371,321	$371,321	$368,541	$370,745	
FEDERAL DIRECT PAYMENT	$178,920	$178,728	$178,728	$178,728	$179,304	$179,304	
TOTAL REVENUES	**$2,228,218**	**$564,549**	**$550,049**	**$550,049**	**$559,845**	**$550,049**	
EXPENDITURES							
FINANCIAL INSTITUTION FEES	$0	$2,700	$1,350	$1,350	$1,350	$1,350	
8038 CP PREPARATION FEES	$0	$400	$200	$200	$200	$200	
SERIES 2010 INTEREST	$548,499	$548,499	$548,499	$548,499	$548,499	$548,499	
TRANSFER OUT - ELECTRIC UTILITY REVENUE	$1,550	$0	$0	$0	$0	$0	
TOTAL EXPENDITURES	**$2,253,175**	**$551,599**	**$550,049**	**$550,049**	**$550,049**	**$550,049**	

TOWN OF MIAMI LAKES
FY 2018-19 PROPOSED BUDGET
CAPITAL PROJECTS FUND
Revenue and Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2015-16 ACTUALS	FY2016-17 ACTUALS	FY2017-18 ADOPTED BUDGET	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 PROPOSED BUDGET	BUDGET COMMENTS
CAPITAL PROJECTS FUND							
FACILITIES AND EQUIPMENT IMPROVEMENT							
REVENUES							
INTEREST INCOME	$0	$15,993	$0	$0	$0	$0	
TRANSFER FROM IMPACT FEE FUND - POLICE	$24,765	$110,000	$30,865	$177,950	$177,950	$0	FY18 Transfer for Town Hall Emergency Generator and enclosure
CAP PROJBUDGET CARRYFORWARD	$0	$0	$144,135	$107,885	$123,878	$26,967	Prior year carryforward fund balance
TOTAL REVENUES	**$24,765**	**$125,993**	**$175,000**	**$285,835**	**$301,828**	**$26,967**	
EXPENDITURES							
RESERVE FOR FACILITIES & EQUIP IMPROV		$0	$0	$0	$0	$26,967	Reserve for Facilities and Equipment Improvement projects
MACHINERY & EQUIPMENT	$59,700	$14,280	$175,000	$285,835	$274,861	$0	FY18 Purchase of Town Hall Emergency Generator and construction of enclosure.
TRANSFER TO GENERAL FUND	$0	$111,416	$0	$0	$0	$0	FY17 Reversal of funds from General Fund for generator and enclosure.
TOTAL EXPENDITURES	**$59,700**	**$125,696**	**$175,000**	**$285,835**	**$274,861**	**$26,967**	
PARKS IMPROVEMENTS							
REVENUES							
FDOT - 2017 HIGHWAY BEAUTIFICATION GRA	$0	$0	$0	$100,000	$0	$0	FY18 FDOT Highway Beautification Council Grant awarded but project postponed until 2026
FLORIDA DEPT OF AGRICULTURE &CONSUMER SERVICES		$0	$0	$0	$0	$225,000	Royal Oaks Park Sports Fields LED Retrofit grant ($225,000). Town to match $25,000
SHORT TERM LOAN PROGRAM	$0	$0	$0	$0	$0	$2,605,773	Loan Program for MLOP Master Plan. Total project cost $4.5M offset by savings from LED conversion ($600,000) and cell phone tower revenues ($300,000), Parks Improvement Impact Fees ($809,602), and General Fund contribution ($106,000) and carryover fund balance ($78,625)
SETTLEMENTS/INSURANCE CLAIMS	$0	$21,749	$0	$0	$0	$0	FY17 claim for MLOP ballfield lights
NEAT STREETS GRANT				$0	$33,500	$0	FY18 Grant reimbursement for West Lake Reforestation Phase 1 ($15,000) and Phase 2 ($18,500)

TOWN OF MIAMI LAKES
FY 2018-19 PROPOSED BUDGET
CAPITAL PROJECTS FUND
Revenue and Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2015-16 ACTUALS	FY2016-17 ACTUALS	FY2017-18 ADOPTED BUDGET	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 PROPOSED BUDGET	BUDGET COMMENTS
CAP PARKS BUDGET CARRYFORWARD	$0	$0	$405,000	$822,769	$822,770	$403,882	Prior year carryforward fund balance
TRANS FR GENERAL FUND - PARKS	$0	$484,172	$0	$0	$0	$106,000	Transfer in for MLOP Master Plan ($106,000). FY17 include transfer for Westlake Neighborhood Reforestation (Year 1 of 5), Highway Beautification for FDOT Grant match ($100,000), Mini Parks Improvements ($117,300), Royal Oaks Parks water fountains and soccer goals ($45,000), NW 154th Street and Palmetto Beautification ($100,000) and safety surface at ROP (21,872)
TRANS FR PARKS IMPACT FEE FD - OPEN SPA	$0	$50,000	$30,000	$68,000	$83,622	$0	FY18 include transfer for ROP passive park redevelopment ($30,000), completion of dog park ($38,000), and Madden's Hammock biodiversity study ($15,622)
TRANS FR PARKS IMPACT FEE FD - IMPROV	$0	$684,900	$995,000	$995,000	$170,000	$828,743	Senior Center Buildout ($500,000) and MLOP Master Plan ($328,743). FY18 includes Design and Phase 1 construction of MLOP Master Plan design ($75,000), Phase 2 of 3 funding for pocket park furniture ($65,000), and MLOP Art In Public Places ($30,000). FY17 Transfer in from Parks Impact Fee Fund - Improvements for MLOP Master Plan ($100,000), Marina and Storage Facility improvements ($220,000) and parks furniture ($50,000), MCCC Improvements ($155,000), Parks IT Enhancement $65,000), add'l funding for Optimist Building ($65,000), Dog Park ($50,000), Art in Public Places ($14,400) and other $15,500)
TOTAL REVENUES:	**$200,000**	**$1,240,821**	**$1,430,000**	**$1,985,769**	**$1,109,892**	**$4,169,398**	
EXPENDITURES							
DOG PARK	$76,073	$154,572	$0	$5,355	$0	$0	FY17 completion of dog park for a total project cost of $253,500 (design $15,500, contruction $238,000)
CIP RESERVE FOR PARKS	$0	$0	$0	$44,568	$0	$0	Reserve for future parks improvement projects
SENIOR CENTER BUILDOUT		$0	$0	$0	$0	$500,000	Design of Senior Center interior buildout

TOWN OF MIAMI LAKES
FY 2018-19 PROPOSED BUDGET
CAPITAL PROJECTS FUND
Revenue and Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2015-16 ACTUALS	FY2016-17 ACTUALS	FY2017-18 ADOPTED BUDGET	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 PROPOSED BUDGET	BUDGET COMMENTS
IT INFRASTRUCTURE	$13,934	$0	$0	$14,400	$14,400	$0	FY18 includes completion of IT Enhancement of WiFi installation and upgrades at all Parks facilities
WEST LAKE NEIGHBORHOOD REFORESTATIO	$0	$5,237	$0	$175,763	$175,730	$0	FY18 and FY17 include Phases 1 and 2 removal and replacement of 1/5 of tree canopy in West Lake neighborhood each year for 5 years
TOTAL ADMINISTRATIVE PROJECTS:	**$95,006**	**$159,809**	**$0**	**$240,086**	**$190,130**	**$500,000**	
FDOT HIGHWAY BEAUTIFICATION	$0	$3,523	$0	$133,977	$0	$0	FY18 FDOT grant extended due to postponement of project until 2026. Matching funds transferred to Westlake Neighborhood Reforestation Phase 2.
TOTAL GREENWAY AND TRAILS:	**$0**	**$3,523**	**$0**	**$133,977**	**$0**	**$0**	
ROP BALLFIELDS IMPROVEMENTS	$0	$46,165	$0	$5,200	$5,200	$0	FY17 include soccer goal and windscreen replacement ($25,000), and water fountain ($20,000), and installation in FY18.
ROP SPORTS FIELDS LED RETROFIT		$0	$0	$0	$0	$250,000	Retrofit lighting at two sports fields
TOTAL ROYAL OAKS PARK PROJECTS:	**$0**	**$46,165**	**$0**	**$5,200**	**$5,200**	**$250,000**	
PLAY PLAYGROUND RENOVATION	$138,302	$0	$0	$0	$0	$0	
MINI PARKS COMM CENT EAST	$393,683	$17,150	$0	$0	$5,950	$0	FY18 Art in Public Places program
TOTAL PARK -EAST (YOUTH CENTER):	**$531,985**	**$17,150**	**$0**	**$0**	**$5,950**	**$0**	
MINI PARKS COMM CENT WEST	$0	$74,394	$75,000	$80,606	$50,738	$0	FY18 include completion of MCCC Improvements: impact resistant windows and doors. FY17 includes roof replacement ($59,600) and air condition ($14,794)
TOTAL PARK - WEST (MARY COLLINS):	**$0**	**$74,394**	**$75,000**	**$80,606**	**$50,738**	**$0**	

TOWN OF MIAMI LAKES
FY 2018-19 PROPOSED BUDGET
CAPITAL PROJECTS FUND
Revenue and Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2015-16 ACTUALS	FY2016-17 ACTUALS	FY2017-18 ADOPTED BUDGET	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 PROPOSED BUDGET	BUDGET COMMENTS
MLOP CLUBHOUSE/FURNITURE & FIXTURES	$653,705	$542,676	$0	$0	$12,770	$0	FY18 Completion of Clubhouse . Total project cost of approximately $2.1M for Clubhouse includes Construction of $1.8M with a $300K contingency; design, permitting and other professional fees of $300,000.
MACHINERY AND EQUIPMENT	$0	$59,038	$0	$0	$0	$0	FY17 Light rack replacement at MLOP. Offset by insurance claims $21,749
MLOP MARINA	$0	$9,171	$0	$0	$0	$0	FY17 Replace roof, extend and upgrade marina for ADA compliance
MLOP STORAGE FACILITY	$0	$48,024	$80,000	$80,000	$0	$80,000	Rebudget funds to replace roof, A/C unit, renovate bathrooms and refurbish interior
MLOP WORKS OF ART/COLLECTIONS	$0	$1,500	$30,000	$30,000	$30,000	$0	Art in Public Places
MLOP MASTER PLAN	$0	$0	$1,000,000	$1,000,000	$175,000	$3,159,398	Funding to begin contruction phase at Optimist Park. FY18 includes design work for MLOP Master Plan
TOTAL MIAMI LAKES OPTIMIST PARK	**$653,705**	**$660,409**	**$1,110,000**	**$1,110,000**	**$217,770**	**$3,239,398**	
RESODDING POCKET PARK	$0	$0	$0	$115,000	$115,000	$0	FY18 includes re-sodding of pocket parks
MINI PARKS IMPROVEMENTS	$0	$119,114	$65,000	$105,600	$105,600	$0	New furniture including benches, waste bins at pocket parks for (Year 2 of 3). FY17 include pocket park furniture Year 1 of 3, new playground, safety surface, drainage and irrigation, swale curbing, sod restoration, and rule signs.
TOTAL MINI PARKS	**$0**	**$119,114**	**$65,000**	**$220,600**	**$220,600**	**$0**	
BRIDGE PARK	$28,620	$0	$0	$0	$0	$0	Develop interlocal agreement between Miami Lakes and City of Hialeah
PAR 3 PARK	$12,500	$0	$150,000	$150,000	$0	$150,000	Rebudget funds for design of Par 3 Park
PASSIVE PARK DEVELOPMENT	$0	$0	$30,000	$30,000	$0	$30,000	Rebudget funds for redevelopment of SW vacant parcel of ROP for passive community use
MADDEN'S HAMMOCK PARK/PROF SERVICES			$0	$15,300	$15,622	$0	FY18 include Biodiversity Study at Madden's Hammock
TOTAL PASSIVE PARK DEVELOPMENT	**$41,120**	**$0**	**$180,000**	**$195,300**	**$15,622**	**$180,000**	
TAL PARKS IMPROVEMENTS EXPENDITURES	**$1,321,816**	**$1,080,564**	**$1,430,000**	**$1,985,769**	**$706,010**	**$4,169,398**	

TOWN OF MIAMI LAKES
FY 2018-19 PROPOSED BUDGET
CAPITAL PROJECTS FUND
Revenue and Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2015-16 ACTUALS	FY2016-17 ACTUALS	FY2017-18 ADOPTED BUDGET	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 PROPOSED BUDGET	BUDGET COMMENTS
TRANSPORTATION IMPROVEMENTS							
REVENUES							
SECOND LOC OPT GAS TAXE 3 cent	$155,020	$161,504	$144,833	$144,833	$155,945	$152,000	1 to 5 cent tax per Florida Statute 336.025
MPO/TPO GRANT		$22,275	$0	$17,725	$17,725	$40,000	TPO Grant for Miami Lakes Smart Mobility and Future Technology Transportation Study. FY18 Complete Streets Grant Award from MPO
FEDERAL GRANT - TRANSPORTATION ALTERNATIVE PROGRAM (TAP)	$0	$0	$1,000,000	$1,000,000	$0	$1,000,000	Tap Grant Award for Complete Streets Business Park East project to include townwide bicycle and pedestrian improvements
SAFE ROUTES TO SCHOOL	$20,000	$28,073	$389,300	$559,300	$0	$521,638	LAP grant funding for Safe Routes to School project including construction and CEI costs
STATE GRANT	$0	$0	$0	$100,000	$38,563	$0	FY18 reflects reimbursement of FDOT Grant for 154 Street and Palmetto beautification.
COUNTY GRANT - CIGP	$0	$0	$0	$0	$0	$1,140,500	County Incentive Grant Program for NW 59 Avenue Roadway extension and redevelopment project. Total grant award $3,614,500. FY19 Budget for design and land acquisition. Construction and CEI ($2.474M) to be budgeted in FY20
INTEREST INCOME	$27,725	$0	$25,000	$25,000	$16,000	$16,000	Interest income from Investment Portfolio
TRANSF F/SRF PTP	$130,000	$26,276	$825,000	$825,000	$825,000	$650,000	FY19 includes Transfer from PTP 80% towards 59 Ave Extension Project ($500,000) and roadway portion of Royal Oaks Roadway and Drainage Project
TRANSF FROM DEVELOPER CONTRIBUTION IN LIEU OF ROAD IMPACT FEE FUND	$0	$0	$408,069	$641,934	$0	$641,934	Funds rebudgeted for design and construction of 67th Avenue Widening Project ($489,934) and Adaptive Signalization ($152,000)
TRANSF FROM MOBILITY FEE FUND	$0	$468,000	$300,000	$322,108	$208,870	$314,500	FY19 Transfer to Capital for Business Park East (NW60th Avenue) project. FY18 Transfer to Capital include balance on design services of Underpasses ($175,000) and balance on prior year projects. FY17 include funds for Adaptive Signalization Program (58,000) and design of Underpass Bridges at 146th Street ($170,000)
CAPTRANSP BUDGET CARRYFORWARD	$0	$0	$1,160,079	$1,390,290	$1,374,296	$883,577	Prior year carryforward fund balance
TOTAL REVENUES	**$362,082**	**$706,128**	**$4,252,281**	**$5,026,190**	**$2,636,399**	**$5,360,149**	

TOWN OF MIAMI LAKES
FY 2018-19 PROPOSED BUDGET
CAPITAL PROJECTS FUND
Revenue and Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2015-16 ACTUALS	FY2016-17 ACTUALS	FY2017-18 ADOPTED BUDGET	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 PROPOSED BUDGET	BUDGET COMMENTS
EXPENDITURES							
TRAFFIC CALMING	$1,914	$9,029	$25,000	$25,000	$20,000	$0	Speed humps
SMART MOBILITY AND FUTURE TECHNOLOGY TRANSPORTATION STUDY		$0	$0	$0	$0	$50,000	Potential TPO grant award for Smart Mobility and Future Technology Transp Study ($40,000) with Town match ($10,000) to perform study of SMART ideas to improve transportation within the Town.
CIP RESERVE FOR TRANSPORT	$0	$0	$0	$0	$0	$187,502	Contingency for Transportation project needs.
59TH AVENUE EXTENSION, PUBLIC WORKS STORAGE YARD AND BOAT YARD	$7,800	$14,760	$775,000	$775,000	$75,000	$2,340,500	Secure approval from FAA and South Florida Water Management District to extend 59th Avenue south to Miami Lakes Drive to include construction of PW Yard and Boat Storage facility. Total project cost $5.8M
TRANSP LAKE MARTHA IMPROV	$1,189,841	$6,111	$0	$0	$0	$0	-
TRANSP LAKE SARAH IMPROV	$20,893	$7,479	$590,960	$593,481	$593,427	$0	Total project cost is estimated at $2.3 million. FDEP grant awarded for $300,000. Design completed in FY14; bidding and construction of Phases 1 and 2 to commence in FY17 and expected to be completed in FY18. Cost split between Transportation and Stormwater
SAFE ROUTES TO SCHOOL ALONG MLS	$88,019	$28,303	$580,000	$649,550	$50,000	$685,400	Construction of Safe Routes to School project to commence in FY19. Design completed in FY17.
HUTCHINSON ROADWAY & DRAINAGE IMPR	$0	$52,753	$0	$0	$0	$0	FY17 completion of project
64th AVENUE MILLING AND RESURFACING		$32,408	$0	$0	$0	$0	FY17 include milling, resurfacing and pavement markings on NW 64th Avenue between Miami Lakeway North and 162nd Street
BEAUTIFICATION- Entrance Feature	$117,946	$136,582	$0	$0	$0	$0	FY17 includes completion project under the Beautification Master Plan - gateway improvements at NW 154 & Palmetto, underpass improvements at Miami Lakes Dr & Palmetto, and roadway improvements at 77th Court to Miami Lakeway N&S.
BEAUTIFICATION FDOT	$17,403	$138,914	$0	$0	$0	$0	FY17 includes completion of beautification project at Palmetto and 154th Street. Grant funding of $100,00 from FDOT with Town match of $100,000

TOWN OF MIAMI LAKES
FY 2018-19 PROPOSED BUDGET
CAPITAL PROJECTS FUND
Revenue and Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2015-16 ACTUALS	FY2016-17 ACTUALS	FY2017-18 ADOPTED BUDGET	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 PROPOSED BUDGET	BUDGET COMMENTS
WINDMILL GATE ROAD IMPROVEMENTS	$4,585	$11,356	$0	$199,059	$10,059	$190,000	FY18 includes intersection improvement at Windmill Gate and the Palmetto.
PALMETTO & NW 67TH AVENUE WIDENING	$14,000	$48,187	$408,069	$441,747	$0	$441,747	67th Avenue Widening Project to include design, permitting and construction administration to add an additional through lane at NW 67th Avenue and Palmetto
GREENWAY AND TRAILS STRIPING	$9,857	$4,224	$50,000	$50,000	$0	$0	FY18 Striping on 89th Avenue
COMPLETE STREETS IMPLEMENTATION PLAN	$0	$46,959	$0	$10,651	$10,652	$0	FY18 includes completion of design work for improvements to pedestrian connections and bike lanes at Town Center. Complete Streets Grant awarded for $40,000 with Town match of $10,000.
COMPLETE STREET IMPLEMENTATION : BUSINESS PARK EAST (NW 60TH AVE)	$0	$79,738	$650,000	$673,250	$205,262	$1,115,000	FY17 include planning, assessment, survey and approx 30% of design of project at Business Park East and Main Street East. FY18 funding completes the design for construction to commence in FY19. Project includes bicycle lanes, sidewalk and crosswalk improvements along NW 60th Avenue from NW 139th Street to Miami Lakes Drive.
COMPLETE STREET IMPLEMENTATION: MAIN STREET EAST (NW 151 AND 153 STREETS)	$0	$0	$650,000	$650,000	$0	$0	FY18 Funding for construction at Main Street East to include bicycle lanes, sidewalk and crosswalk improvements at NW 151st and 153 Street from Miami Lakeway N. to Miami Lakes Drive. Project postponed until FY20
MIAMI LAKEWAY SOUTH RESURFACE	$0	$0	$193,252	$193,252	$35,446	$200,000	FY19 rebudget milling and resurfacing Miami Lakeway South between NW 67 Ave and Lake Candlewood Court.
NW 146/159 STREET UNDERPASSES	$0	$4,238	$165,000	$515,000	$515,000	$0	LFA with FDOT for design of underpasses $412,000; traffic signal warrant analysis $43,000 and 50% design for NW77th Avenue bridge widening for shared use path $60,000
160TH STREET UNDERPASS BRIDGE	$0	$4,239	$165,000	$0	$0	$0	See above
ADAPTIVE SIGNALIZATION PROGRAM	$0	$35,133	$0	$174,867	$165,164	$0	FY18 Implementation of adaptive hardware and software at 5 main intersections of the Town along 154th Street between 82nd Avenue and Palmetto Expressway

TOWN OF MIAMI LAKES
FY 2018-19 PROPOSED BUDGET
CAPITAL PROJECTS FUND
Revenue and Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2015-16 ACTUALS	FY2016-17 ACTUALS	FY2017-18 ADOPTED BUDGET	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 PROPOSED BUDGET	BUDGET COMMENTS
82ND AVENUE & OAK LANE RECONFIGURATION		$16,775	$0	$75,333	$72,812	$0	FY18 include design, permitting and construction for reconfiguration of 82nd Avenue and Oak Lane
TRANSF TO STORMWATER CIP	$0	$0	$0	$0	$0	$150,000	Transfer to CIP Stormwater for Royal Oaks Drainage project
TOTAL EXPENDITURES:	**$1,619,651**	**$689,068**	**$4,252,281**	**$5,026,190**	**$1,752,822**	**$5,360,149**	

STORMWATER IMPROVEMENTS

ACCOUNT NAME/DESCRIPTION	FY2015-16 ACTUALS	FY2016-17 ACTUALS	FY2017-18 ADOPTED BUDGET	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 PROPOSED BUDGET	BUDGET COMMENTS
REVENUES							
STORMWATER GRANTS	$300,000	$0	$0	$425,000	$425,000	$0	FY18 include FDEP Grant ($300,000) and SFWMD Grant ($125,000) for Lake Sarah/Hilda.
STORMWATER GRANTS	$156,467	$756,709	$1,000,000	$1,000,000	$125,000	$875,000	FY18 Canal Bank Stabilization grant
FEMA - WEST LAKE PHASE 3						$1,462,500	FEMA Funding through the State of Florida for West Lake Phase 3
STATE LEGISLATIVE GRANT - WEST LAKE PHASE 3						$500,000	Legislative Award for West Lakes Drainage Phase 3
STATE LEGISLATIVE GRANT - ROYAL OAKS DRAINAGE						$500,000	Legislative Award for Royal Oaks Drainage Phase 1
CAPITAL SW BUDGET CARRYFORWD	$0	$0	$924,360	$783,485	$783,485	$0	Prior year fund balance carryforward
TRANSF IN-PEOPLES TRANSPORTATION PRGI	$300,000	$0	$0	$0	$0	$150,000	Transfer from PTP towards drainage portion of budgeted projects - Royal Oaks Drainage
TRANSF IN-STORMWATER	$0	$468,967	$150,000	$150,000	$150,000	$350,000	Transfer from Stormwater Utility Fund towards Royal Oaks Drainage. FY18 Transfer in for the drainage portion of Lake Sarah/Hilda
TOTAL REVENUES:	**$756,467**	**$1,225,676**	**$2,074,360**	**$2,358,485**	**$1,483,485**	**$3,837,500**	
EXPENDITURES							
WEST LAKE ROADWAY & DRAINAGE - NW 148TH TERRACE/ NW 148TH STREET/ NW 149TH TERRACE	$3,732	$0	$0	$21,500	$21,500	$1,962,500	Total project cost is estimated at $1.96M. Design was completed in FY14 as part of West Lake Phase 1 Project. Bidding and construction to commence in FY19

TOWN OF MIAMI LAKES
FY 2018-19 PROPOSED BUDGET
CAPITAL PROJECTS FUND
Revenue and Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2015-16 ACTUALS	FY2016-17 ACTUALS	FY2017-18 ADOPTED BUDGET	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 PROPOSED BUDGET	BUDGET COMMENTS
ROYAL OAKS DRAINAGE & ROADWAY IMPRC	$288	$0	$0	$6,000	$6,000	$1,000,000	Total project cost estimated at $2 million. Design completed in FY14 ($120,000); bidding and construction of Phase 1 to commence in FY19 and Phase 2 in FY20 (construction cost $1.8M, administration $60,000).
CANAL BANK STABILIZATION - PHASE 1	$154,428	$768,976	$0	$0	$0	$0	Phase 1 Stabilization of canala banks along NW 170 Street and 77 Court completed in FY17.
CANAL BANK STABILIZATION - PHASE 2	$0	$29,174	$868,000	$971,450	$95,826	$875,000	Phase 2 Stabilization of canal banks through NW 87th Avenue. Construction to commence in FY19
LAKE MARTHA DRAINAGE IMPROVEMENT	$813,226	$4,074	$0	$0	$0	$0	Drainage and roadway improvements commenced in FY14 and completed in FY16 at a total project cost of approximately $2.66M. 40% of cost is allocated to Stormwater and 60% to Transportation.
LAKE SARAH IMPROVEMENT	$4,195	$222,986	$1,107,440	$1,359,454	$1,360,159	$0	Total project cost is estimated at $2.3 million. FDEP grant awarded for $300,000. Design completed in FY14; bidding and construction of Phases 1 and 2 to commence in FY17 and expected to be completed in FY18. Cost split between Transportation and Stormwater
HUTCHINSON ROADWAY & DRAINAGE IMPR	$0	$29,697	$0	$0	$0	$0	FY17 includes Hutchinson Roadway & Drainage Improvement - 35% allocation for a total project cost of $115,000
OPERATING CONTINGENCY- STORM	$0	$0	$98,920	$82	$0	$0	Contingency for Stormwater capital project needs.
TOTAL EXPENDITURES:	**$1,268,042**	**$1,054,907**	**$2,074,360**	**$2,358,485**	**$1,483,485**	**$3,837,500**	
TOTAL CAPITAL FUND PROJECTS REVENUES	**$1,343,314**	**$3,298,618**	**$7,931,641**	**$9,656,279**	**$5,531,604**	**$13,394,014**	
AL CAPITAL FUND PROJECTS EXPENDITURES	**$4,269,209**	**$2,950,235**	**$7,931,641**	**$9,656,279**	**$4,217,178**	**$13,394,014**	

TOWN OF MIAMI LAKES
FY 2018-19 PROPOSED BUDGET
FIVE-YEAR CAPITAL IMPROVEMENT PLAN
Revenue and Expenditure by Line Item

ACCOUNT NAME/DESCRIPTION	FY2018-19	FY2019-20	FY2020-21	FY2021-22	FY2022-23	COMMENTS
FACILITIES AND EQUIPMENT IMPROVEMENT						
REVENUES						
TRANSFER FROM GENERAL FUND	$0	$150,000	$150,000	$150,000	$150,000	Transfer from General Fund for long term maintenance requirements on all Town facilities
CAP PROJ BUDGET CARRYFORWARD	$26,967	$0	$0	$0	$0	Prior year carryforward sub-fund balance
TOTAL REVENUES	**$26,967**	**$150,000**	**$150,000**	**$150,000**	**$150,000**	
EXPENDITURES						
RESERVE FOR FACILITIES AND EQUIPMENT IMPROV	$26,967	$0	$0	$0	$0	
FACILITY RENEWAL AND REPLACEMENT	$0	$150,000	$150,000	$150,000	$150,000	Outgoing years reflect cost of maintenance requirements for all Town facilities.
TOTAL EXPENDITURES	**$26,967**	**$150,000**	**$150,000**	**$150,000**	**$150,000**	
PARKS IMPROVEMENT						
REVENUES						
FLORIDA DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES	$225,000	$0	$0	$0	$0	Royal Oaks Park Sports Fields LED Retrofit grant ($225,000). Town to match $25,000
SHORT TERM LOAN PROGRAM	$2,605,773	$0	$0	$0	$0	Loan Program for MLOP Master Plan. Total project cost $4.5M offset by savings from LED conversion ($600,000) and cell phone tower revenues ($300,000), Parks Improvement Impact Fees ($809,602), and General Fund contribution ($106,000) and carryover fund balance ($78,625)
LOAN	$0	$0	$0	$5,000,000	$0	Issuance of Loan for construction of Madden's Hammock Park
TRANSF IN - GENERAL FUND FOR PARKS PROJECTS	$106,000	$0	$0	$0	$0	Transfer in from General Fund for MLOP Master Plan
GF TRANSF BEAUTIFCATION GRANT MATCH	$0	$10,000	$10,000	$10,000	$10,000	Town's matching grant for Neighborhood Improvement
TRANSF IN- PARKS IMPACT FEE FUND - OPEN SPACE	$0	$1,075,000	$2,000,000	$0	$0	Transfers from Parks Impact Fee Fund - Open Space for Par 3 Park design FY20 and construction in FY21
TRANSF IN- PARKS IMPACT FEE FUND - IMPROVEMENTS	$828,743	$0	$0	$0	$0	Transfer from Parks Improvement Impact Fee Fund for build-up of Senior Center interior ($500,000) and MLOP Master Plan ($328,743)
CAP PARKS BUDGET CARRYFORWARD	$403,882	$0	$0	$0	$0	Prior year carryforward sub-fund balance
TOTAL REVENUES:	**$4,169,398**	**$1,085,000**	**$2,010,000**	**$5,010,000**	**$10,000**	

TOWN OF MIAMI LAKES
FY 2018-19 PROPOSED BUDGET
FIVE-YEAR CAPITAL IMPROVEMENT PLAN
Revenue and Expenditure by Line Item

ACCOUNT NAME/DESCRIPTION	FY2018-19	FY2019-20	FY2020-21	FY2021-22	FY2022-23	COMMENTS
EXPENDITURES						
CIP RESERVE FOR PARKS	$0	$0	$0	$0	$0	Reserve for future parks improvement projects
SENIOR CENTER INTERIOR BUILDUP	$500,000		$0	$0	$0	Interior build up of a 6,000 square foot shell building for a senior community/activity center
NIC BEAUTIFICATION MATCHING GRANT PROGRAM	$0	$10,000	$10,000	$10,000	$10,000	Grant match funding for neighborhood improvement
TOTAL CLS ADMINISTRATIVE PROJECTS:	**$500,000**	**$10,000**	**$10,000**	**$10,000**	**$10,000**	
ROP SPORTS FIELDS LED RETROFIT	$250,000	$0	$0	$0	$0	Retrofit lighting at two sports fields
TOTAL ROYAL OAK PARK:	$250,000	$0	$0	$0	$0	
MLOP MASTER PLAN	$2,659,398	$0	$0	$0	$0	Funding to complete MLOP Master Plan design and construction.
AIRNASIUM (MLOP MASTER PLAN OPTION)	$500,000	$0	$0	$0	$0	Option for MLOP Master Plan
MLOP STORAGE FACILITY	$80,000	$0	$0	$0	$0	Replace roof, air condition and refurbish interior
TOTAL MIAMI LAKES OPTIMIST PARK:	**$3,239,398**	**$0**	**$0**	**$0**	**$0**	
PAR 3 PARK	$150,000	$1,000,000	$2,000,000	$0	$0	Funding for design in FY19 from developer's contribution. Construction to commence in FY20 and completed by FY21 from Open Space Impact Fee Funds. Total estimated project cost $3M.
PASSIVE PARK (ROYAL OAKS PARK)	$30,000	$0	$0	$0	$0	Redevelopment of SW vacant parcel of Royal Oaks Park for passive community use
MADDEN'S HAMMOCK PARK	$0	$75,000	$0	$5,000,000	$0	Design services for Madden's Hammock with construction to commence in FY22. Total estimated project cost $5.075M.
TOTAL PASSIVE PARK	**$180,000**	**$1,075,000**	**$2,000,000**	**$5,000,000**	**$0**	
TOTAL PARKS IMPROVEMENTS EXPENDITURES	**$4,169,398**	**$1,085,000**	**$2,010,000**	**$5,010,000**	**$10,000**	

TOWN OF MIAMI LAKES
FY 2018-19 PROPOSED BUDGET
FIVE-YEAR CAPITAL IMPROVEMENT PLAN
Revenue and Expenditure by Line Item

ACCOUNT NAME/DESCRIPTION	FY2018-19	FY2019-20	FY2020-21	FY2021-22	FY2022-23	COMMENTS
TRANSPORTATION IMPROVEMENT						
REVENUES						
SECOND LOCAL OPTION GAS TAX 3 cent	$152,000	$150,000	$150,000	$150,000	$150,000	1 to 5 cent tax per Florida Statute 336.025
MPO/TPO GRANT	$40,000	$0	$0	$0	$0	
FEDERAL GRANT - TRANSPORTATION ALTERNATIVE PROGRAM (TAP)	$1,000,000	$0	$0	$0	$1,541,544	FY19 FDOT TAP grant for Complete Streets Business Park East project that includes bicycle, sidewalk and crosswalk improvements. FY23 FDOT TAP Grant for Business Park West project at 79th Court ($1,000,000) and Greenway 2.0 ($541,544)
SAFE ROUTES TO SCHOOL	$521,638	$0	$0	$0	$0	Additional grant award from FDOT to complete construction. $200,000 was previously awarded.
STATE GRANT - TIGER/INFRA	$0	$7,875,000	$0	$0	$0	TIGER OR INFRA Grant for Underpass Bridges at 146th Street/160th Street and Palmetto and pedestrian bridge
STATE GRANT - FLORIDA JOB GROWTH	$0	$5,300,000	$0	$0	$0	Grant for for construction at Main Street East (NW 151st and 153 Street)
COUNTY GRANT (CIGP)	$1,140,500	$2,474,000	$0	$0	$0	County Incentive Grant Program for NW 59 Avenue Roadway extension and redevelopment project. Total grant award $3,614,500. FY19 Budget for design and land acquisition. Construction and CEI ($2.474M) to be budgeted in FY20
INTEREST INCOME	$16,000	$25,000	$25,000	$25,000	$25,000	Interest income from Investment Portfolio
TRANSFER FROM GENERAL FUND	$0	$100,000	$100,000	$0	$0	Total project is estimated at $500,000. Commencing in FY17, funds programmed to remove and replace 1/5 of tree canopy in West Lake neighborhood each year. Funding for FY18 to be done through carryover.
TRANSFER IN- SRF PTP	$650,000	$500,000	$500,000	$500,000	$500,000	Transfers from Special Revenue Fund PTP 80% (half-cent discretionary sales surtax) for transportation related and roadway improvement capital projects
CONTRIBUTION IN LIEU OF ROAD IMPACT FEE	$641,934	$200,000	$1,600,000	$0	$0	Funding Park and Ride Design in FY20 and Construction in FY21
TRANSFER IN- MOBILITY FEE FUND	$314,500	$0	$0	$0	$0	Transfers from Mobility Fee Trust Account Fund for projects as identified
CAPTRANSP BUDGET CARRYFORWARD	$883,577	$187,502	$262,502	$937,502	$1,140,796	Prior year carryforward sub-fund balance
TOTAL REVENUES	**$5,360,149**	**$16,811,502**	**$2,637,502**	**$1,612,502**	**$3,357,340**	

TOWN OF MIAMI LAKES
FY 2018-19 PROPOSED BUDGET
FIVE-YEAR CAPITAL IMPROVEMENT PLAN
Revenue and Expenditure by Line Item

ACCOUNT NAME/DESCRIPTION	FY2018-19	FY2019-20	FY2020-21	FY2021-22	FY2022-23	COMMENTS
EXPENDITURES						
CIP RESERVE FOR TRANSPORT	$187,502	$262,502	$937,502	$1,140,796	$516,796	Contingency for transportation project needs
SMART MOBILITY AND FUTURE TECHNOLOGY TRANSPORTATION STUDY	$50,000	$0	$0	$0	$0	Potential TPO grant award for Smart Mobility and Future Technology Transp Study ($40,000) with Town match ($10,000) to perform study of SMART ideas to improve transportation within the Town.
WEST LAKE REFORESTATION PROGRAM	$0	$100,000	$100,000	$0	$0	Total project is estimated at $500,000. Commencing in FY17, funds programmed to remove and replace 1/5 of tree canopy in West Lake neighborhood each year. FY19 to be funded through carryover
59TH AVENUE EXTENSION, PUBLIC WORKS STORAGE YARD AND BOAT YARD	$2,340,500	$2,974,000	$0	$0	$0	Secure approval from FAA and South Florida Water Management District to extend 59th Avenue south to Miami Lakes Drive to include construction of PW Yard and Boat Storage facility. Total project cost $5.8M
SAFE ROUTES TO SCHOOL	$685,400	$0	$0	$0	$0	Design and construction of Safe Routes to School
WINDMILL GATE ROAD IMPRV	$190,000	$0	$0	$0	$0	Intersection improvement at Windmill Gate and Palmetto. FY17 funding for construction. FY16 includes survey, design and land transfer cost. Total project cost $400,000
PALMETTO AND NW 67 AVE WIDENING	$441,747	$0	$0	$0	$0	NW 67th Avenue Widening Project to add an additional through lane at NW 67th Avenue and Palmetto.
GREENWAY AND TRAILS STRIPING	$0	$0	$0	$0	$0	FY18 includes on-road striping of of bike path throughout Town limits
PARK AND RIDE	$0	$200,000	$1,600,000	$0	$0	Design and construction of Park and Ride project
COMPLETE STREET IMPLEMENTATION : BUSINESS PARK EAST (NW 60TH AVE)	$1,115,000	$0	$0	$0	$0	Funding completes the design, planning, assessment and survey phase, and commence construction of project at Business Park East and Main Street East which includes bicycle lanes, sidewalk and crosswalk improvements along NW 60th Avenue from NW 139th Street to Miami Lakes Drive.
COMPLETE STREETS IMPLEMENTATION : BUSINESS PARK WEST (NW 79TH COURT TO NW 146TH STREET)	$0	$0	$0	$205,000	$1,689,000	FY22 funding completes the design, planning, assessment and survey phase, and FY23 commence construction of project at Business Park West which includes bicycle lanes, sidewalk and crosswalk improvements along NW 79th Court to NW 146th Street

ACCOUNT NAME/DESCRIPTION	FY2018-19	FY2019-20	FY2020-21	FY2021-22	FY2022-23	COMMENTS
COMPLETE STREETS IMPLEMENTATION: 59TH AVENUE TRANSPORTATION IMPROVEMENTS PROJECT	$0	$0	$0	$0	$610,000	Funding completes the design, planning, assessment and survey phase of project which includes bicycle lanes, sidewalk and crosswalk improvements along NW 59th Avenue from NW 167th Street to NW 154th Street. FDOT Grant funding ($1M) for construction to be programmed in FY24
COMPLETE STREET IMPLEMENTATION: MAIN STREET EAST (NW 151 AND 153 STREETS)	$0	$5,300,000	$0	$0	$0	Construction of project at Main Street East to include bicycle lanes, sidewalk and crosswalk improvements at NW 151st and 153 Street from Miami Lakeway N. to Miami Lakes Drive.
MIAMI LAKEWAY SOUTH RESURFACE	$200,000	$0	$0	$0	$0	Mill & Resurface Miami Lakeway South between NW 67 Ave and Lake Candlewood Court
146TH STREET UNDERPASS BRIDGE	$0	$3,900,000	$0	$0	$0	Design of Underpass bridge at 146th Street and Palmetto in FY18 and construction to commence in FY20
160TH STREET UNDERPASS BRIDGE	$0	$3,975,000	$0	$0	$0	Design of Underpass bridge at 160th Street and Palmetto in FY18. Construction of underpass ($3.9M) to commence in FY20 and include a pedestrian bridge ($75,000)
MIAMI LAKES GREEN 2.0 - 146TH STREET GREENWAY	$0	$0	$0	$266,706	$541,544	Reconstruction of NW 146th Street between NW 89th Avenue and NW 87th Avenue to two lanes with bike lanes and landscaped paths. Grant awarded for FY23 ($541,544) and Town match ($266,656)
TRANSFER TO STORMWATER - CIP	$150,000	$100,000	$0	$0	$0	Funding towards roadway portion of Royal Oaks Drainage and Roadway projects
TOTAL EXPENDITURES:	**$5,360,149**	**$16,811,502**	**$2,637,502**	**$1,612,502**	**$3,357,340**	

STORMWATER IMPROVEMENT

REVENUES

FEDERAL STIMULUS GRANT - (WEST LAKE PHASE 3)	$1,462,500	$0	$0	$0	$0	FEMA Funding through the State of Florida for West Lake Phase 3
LEGISLATIVE GRANTS (WEST LAKE PHASE 3)	$500,000	$0	$0	$0	$0	Legislative Award for West Lakes Drainage Phase 3
LEGISLATIVE GRANTS (ROYAL OAKS)	$500,000	$350,000	$0	$0	$0	Legislative Award for Royal Oaks Drainage Phase 1. Anticipated legislative grants in outgoing years to fund Phase 2

TOWN OF MIAMI LAKES
FY 2018-19 PROPOSED BUDGET
FIVE-YEAR CAPITAL IMPROVEMENT PLAN
Revenue and Expenditure by Line Item

ACCOUNT NAME/DESCRIPTION	FY2018-19	FY2019-20	FY2020-21	FY2021-22	FY2022-23	COMMENTS
STORMWATER GRANTS	$875,000	$250,000	$250,000	$250,000	$250,000	Canal Bank Stabilization Phase II grant
TRANSFER IN FR CPF-TRANSPORTATION	$150,000	$100,000	$0	$0	$0	Transfer in from PTP 80%
TRANSF IN-STORMWATER	$350,000	$300,000	$300,000	$300,000	$300,000	Transfer from Stormwater Utility Fund towards the drainage portion of projects as identified. Funding assumes increase in Stormwater Utility revenues.
CAPITAL SW BUDGET CARRYFORWD	$0	$0	$0	$550,000	$1,100,000	Prior year carryforward sub-fund balance
TOTAL REVENUES:	**$3,837,500**	**$1,000,000**	**$550,000**	**$1,100,000**	**$1,650,000**	
EXPENDITURES						
WEST LAKE ROADWAY & DRAINAGE - NW 148TH TERRACE/ NW 148TH STREET/ NW 149TH TERRACE	$1,962,500	$0	$0	$0	$0	Total project cost is estimated at $1.96M. Design was completed in FY14 as part of West Lake Phase 1 Project. Bidding and construction to commence in FY19
ROYAL OAKS DRAINAGE & ROADWAY IMPROVS	$1,000,000	$1,000,000	$0	$0	$0	Total project cost estimated at $2 million. Design completed in FY14 ($120,000); bidding and construction of Phase 1 to commence in FY19 and Phase 2 in FY20 (construction cost $1.8M, administration $60,000).
CANAL BANK STABILIZATION - PHASE II	$875,000	$0	$0	$0	$0	Phase 2 stabilization of canal banks along NW 170 Street between NW 78th Avenue and NW 87th Avenue; Design and Engineering fees $150,000, construction $795,000, permits and CIP management $55,000.
OPERATING CONTINGENCY- STORM	$0	$0	$550,000	$1,100,000	$1,650,000	Contingency for Stormwater capital project needs
TOTAL EXPENDITURES:	**$3,837,500**	**$1,000,000**	**$550,000**	**$1,100,000**	**$1,650,000**	
TOTAL CAPITAL FUND PROJECTS REVENUES	**$13,394,014**	**$19,046,502**	**$5,347,502**	**$7,872,502**	**$5,167,340**	
TOTAL CAPITAL FUND PROJECTS EXPENDITURES	**$13,394,014**	**$19,046,502**	**$5,347,502**	**$7,872,502**	**$5,167,340**	

TOWN OF MIAMI LAKES
FY 2018-19 PROPOSED BUDGET
STORMWATER UTILITY FUND
Revenue and Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2015-16 ACTUALS	FY2016-17 ACTUALS	FY2017-18 ADOPTED BUDGET	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 PROPOSED BUDGET	BUDGET COMMENTS
STORMWATER UTILITY FUND							
REVENUES							
STORMWATER UTILITY FEES	$953,982	$1,034,314	$1,100,000	$1,100,000	$1,060,657	$1,100,000	Based on rate of $4.50 per ERU.
INTEREST EARNINGS	$39,092	$47,104	$32,000	$32,000	$40,000	$40,000	Interest earnings based on percentage of Stormwater Investment Portfolio
STORMWATER BUDGET CARRYFORWD	$0	$0	$288,148	$465,685	$420,691	$181,351	Prior year fund balance carryforward
INTER-FUND TRANSFERS	$1,267,755	$1,052,142	$0	$0	$0	$0	
TOTAL REVENUES:	**$2,260,828**	**$2,133,560**	**$1,420,148**	**$1,597,685**	**$1,521,348**	**$1,321,351**	
EXPENDITURES							
ADMINISTRATIVE SUPP TO STORMWATER	$0	$0	$0				
WASAD FEE COLLECTION	$28,325	$30,759	$32,500	$32,500	$32,565	$36,220	WASD fee to collect stormwater charges (approx 33,850 bills @ $1.07)
STORMWATER ADMINISTRATION	$0	$32,000	$123,142	$123,142	$123,142	$98,606	Overhead charges for support of Utility
PUBLIC OUTREACH/WORKSHOPS	$2,800	$400	$5,000	$5,000	$0	$3,000	Required for NPDES and CRS annual certifications
BOOKS PUBLICATIONS	$370	$339	$1,000	$1,000	$1,000	$1,000	Required for CRS: American Association of Flood Plain Managers, FL SW Association & FL Flood Management Association
TRAINING AND EDUCATION	$4,315	$3,760	$5,000	$5,000	$2,500	$3,205	Mandated training to maintain certification
DEPR EQUIP & FURNIT	$29,907	$31,011	$0	$0	$0	$0	-
DEPRECIATION INFRASTRUCTURE	$173,341	$203,893	$0	$0	$0	$0	-
S/W UTIL REVENUE BOND DEBT	$66,966	$0	$68,452	$68,452	$68,451	$69,326	QNIP Debt service payments
FEMA FUNDED CANAL DREDGING PAYMENT	$0	$15,279	$15,390	$15,390	$15,390	$15,679	Payment for FEMA-funded canal dredging project - Year 3 of 10
TRANSFER TO CAP PROJECTS FD	$0	$468,967	$150,000	$150,000	$150,000	$350,000	Transfer for capital improvement projects
TOTAL STORMWATER UTILITY EXPENSES	**$306,024**	**$786,409**	**$400,484**	**$400,484**	**$393,048**	**$577,036**	
NPDES COMPUT. DISCHARGE MOD	$805	$805	$1,000	$1,000	$805	$1,000	Annual regulatory program and surveillance fees
NPDES PERMIT FEES	$0	$25,813	$16,545	$16,545	$16,545	$16,545	Annual payment to DERM for Water Quality Monitoring, Best Management Practices and Basin Management Action Plan per Interlocal Agreement
TOTAL NPDES COSTS	**$805**	**$26,618**	**$17,545**	**$17,545**	**$17,350**	**$17,545**	

TOWN OF MIAMI LAKES
FY 2018-19 PROPOSED BUDGET
STORMWATER UTILITY FUND
Revenue and Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2015-16 ACTUALS	FY2016-17 ACTUALS	FY2017-18 ADOPTED BUDGET	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 PROPOSED BUDGET	BUDGET COMMENTS
REGULAR SALARIES	$140,385	$177,257	$231,552	$231,552	$230,196	$164,138	Salary for PW Director and PW Manager (50%), and 2 Vacuum Truck Operators
EMPLOYEE BONUS/COLA	$0	$0	$4,631	$4,631	$0	$4,376	FY19 includes 2.3% COLA effective October 2018. Actual expense accounted for in salaries
STORMWATER OVERTIME	$0	$4,456	$1,000	$1,000	$3,200	$1,000	Additional hours as needed for vac truck operations
COMPENSATED ABSENCES - CURRENT		$5,625	$0	$0	$0	$0	Sick and vacation payout
PAYROLL TAXES	$11,030	$15,022	$17,714	$17,714	$17,610	$12,557	Calculated based on 7.65% of salaries
FRS CONTRIBUTIONS	$7,873	$19,002	$18,339	$18,339	$17,843	$13,558	Rate increase from 7.92% to 8.26% thru Jul '19
HEALTH & LIFE INSURANCE	$21,547	$25,819	$45,531	$45,531	$44,352	$36,307	Includes medical, dental, vision and life
WIRELESS STIPEND	$725	$609	$1,200	$1,200	$960	$1,200	Cell phone stipend for PW Director (50%), Manager and 1 Vacuum Truck Operator
LAKE QUALITY ASSESSMENT	$0	$1,062	$50,000	$50,000	$50,000	$0	FY18 Lake quality assessment completed
PROF SERV -ENGINEERING/LEGAL	$0	$14,098	$0	$0	$0	$0	FY17 include Consulting Services for Public Director vacancy
MASTER PLAN UPDATE	$0	$0	$30,000	$60,345	$60,345	$0	FY18 Stormwater Master Plan completed to include West Lakes, Lake Martha and Lake Sarah roadway and drainage improvements.
STORMWATER INSPECTOR	$27,631	$47,179	$65,000	$65,000	$52,188	$50,000	Inspection services for stormwater operations
MISC EXPENSES/REMOTE ACCESS DEVICE	$852	$866	$960	$960	$900	$960	Data plan for field personnel devices
INSURANCE	$0	$0	$0	$10,200	$10,200	$16,594	Property and liability insurance and workers compensation
CLEAN BASINS PIPES TRENCHES	$42,870	$19,017	$42,000	$42,000	$42,000	$49,500	Tipping/dumping fee to MDC for vac truck solid waste ($27,000); annual cleaning of 92 outfalls ($12,500), on call cleaning services for drainage system ($10,000)
MINOR REPAIRS & IMPROVEMENTS	$88,956	$37,499	$93,949	$93,949	$73,860	$20,000	Roadway and drainage restoration per Stormwater Management Master Plan
COMMUNITY RATING SYSTEM	$0	$0	$2,000	$2,000	$7,000	$2,000	Flood management program to reduce resident flood insurance premiums
STREET SWEEPING	$17,433	$22,423	$31,875	$31,875	$24,085	$32,000	Contract street sweeping 62.5 lane miles of roadway bi-weekly
REPAIR AND MAINTENANCE	$14,316	$10,011	$15,000	$15,000	$10,000	$15,000	Vac truck and GPS system repair and maintenance

TOWN OF MIAMI LAKES
FY 2018-19 PROPOSED BUDGET
STORMWATER UTILITY FUND
Revenue and Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2015-16 ACTUALS	FY2016-17 ACTUALS	FY2017-18 ADOPTED BUDGET	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 PROPOSED BUDGET	BUDGET COMMENTS
CANAL MAINTENANCE	$152,177	$161,631	$255,456	$255,456	$255,956	$252,956	Miami-Dade County contract chemical treatment of canals ($158,918). Monthly maintenance of canals including above surfacing cleaning ($55,728), slope mowing- 9 cycles ($28,730), vegetation, algae and herbicidal treatment ($7,095), rodent control ($864) and HOAs maintenance fee ($1,620)
STORMWATER CONTINGENCY	$0	$0	$20,902	$157,894	$0	$0	Contingency for SW project needs.
UNIFORMS	$905	$423	$1,410	$1,410	$1,200	$1,400	Uniforms for 2 Vac truck operators ($1,250) and shirts for Director and Inspectors ($150)
GAS, OIL, LUBRICANTS	$6,199	$12,000	$13,000	$13,000	$11,704	$13,000	Gas, oil and lubricants for Vac truck and pressure cleaning equipment
MACHINERY AND EQUIPMENT	$0	$1,825	$0	$0	$0	$0	FY17 includes pressure cleaning equipment
COMPUTER SOFTWARE LICENSES	$0	$0	$60,600	$60,600	$16,000	$40,224	Purchase of asset management software ($44,000) and AutoCad licenses renewal ($600). FY18 includes update of the GIS database
TOTAL STORMWATER OPERATING	**$533,399**	**$575,824**	**$1,002,119**	**$1,179,656**	**$929,599**	**$726,770**	
TOTAL STORMWATER UTILITY REVENUES	**$2,260,828**	**$2,133,560**	**$1,420,148**	**$1,597,685**	**$1,521,348**	**$1,321,351**	
TOTAL STORMWATER UTILITY EXPENDITURI	**$840,227**	**$1,388,850**	**$1,420,148**	**$1,597,685**	**$1,339,997**	**$1,321,351**	

TOWN OF MIAMI LAKES
FY 2018-19 PROPOSED BUDGET
FACILITIES MAINTENANCE FUND
Revenue and Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2015-16 ACTUALS	FY2016-17 ACTUALS	FY2017-18 ADOPTED BUDGET	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 PROPOSED BUDGET	BUDGET COMMENTS
FACILITY MAINTENANCE FUND							
REVENUES							
TRANS FROM GENERAL FUND - ADMINISTRA	$0	$195,637	$188,550	$218,550	$210,042	$206,657	Administration's portion of building expenses
TRANS FROM GENERAL FUND - POLICE	$0	$88,037	$84,847	$88,347	$94,519	$92,996	Police Dept's portion of building expenses
TRANS FROM BUILDING FUND	$0	$42,388	$40,852	$43,852	$45,509	$44,776	Building Dept's portion of building expenses
TOTAL FACILITY MAINTENANCE REVENUES:	**$0**	**$326,062**	**$314,249**	**$350,749**	**$350,070**	**$344,429**	
EXPENDITURES							
SALARIES	$0	$49,471	$58,000	$58,000	$58,777	$59,160	Salary for Facility Maintenance Coordinator
BONUS/COST OF LIVING ADJUSTMENT	$0	$0	$1,160	$1,160	$0	$1,577	FY19 includes 2.3% COLA effective October 2018. Actual expense accounted for in salaries
PAYROLL TAXES	$0	$3,560	$4,437	$4,437	$4,496	$4,526	Calculated based on 7.65% of salaries
FRS CONTRIBUTIONS	$0	$3,739	$4,594	$4,594	$4,701	$4,887	Rate increase from 7.92% to 8.26% thru Jul '19
HEALTH & LIFE INSURANCE	$0	$8,374	$10,729	$10,729	$10,108	$11,744	Includes medical, dental, vision and life
WIRELESS STIPEND	$0	$443	$480	$480	$480	$480	Cell phone stipend
JANITORIAL	$0	$0	$65,000	$65,000	$61,560	$58,000	Government Center custodial service
TELEPHONE SERVICES	$0	$14,558	$16,140	$16,140	$14,328	$15,240	Includes allocation for AT&T fax line and fire alarm ($7,800), Suncom phone service ($7,200) for Town Hall, emergency phones ($240)
REMOTE ACCESS DEVICE	$0	$0	$960	$960	$960	$960	Data Plan for handyman crew devices
UTILITIES	$0	$63,134	$62,400	$62,400	$65,894	$65,163	Includes Administration's allocation of Government Center expenses: FP&L ($45,000), water and sewer ($18,423) and waste removal ($1,740)
REPAIR AND MAINT CONTRACTS	$0	$143,930	$81,000	$81,000	$82,668	$76,500	Government Center contractual expenses for landscaping ($14,520), A/C maintenance ($8,520) and monitoring ($2,400), fire alarm monitoring ($3,000), plumbing and electrical ($9,000), handyman service ($25,000); elevator services ($5,000), recycling ($1,080), and other maintenance ($7,980)
VEHICLE REPAIR AND MAINTENANCE	$0	$0	$0	$0	$0	$500	Vehicle maintenance
HURRICANE EXPENSES	$0	$21,372	$4,800	$4,800	$4,800	$1,500	Generator filter, startup and maintenance. Prior years include cost for generator rental

TOWN OF MIAMI LAKES
FY 2018-19 PROPOSED BUDGET
FACILITIES MAINTENANCE FUND
Revenue and Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2015-16 ACTUALS	FY2016-17 ACTUALS	FY2017-18 ADOPTED BUDGET	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 PROPOSED BUDGET	BUDGET COMMENTS
OFFICE SUPPLIES	$0	$148	$0	$36,500	$36,500	$36,500	Office supplies for all departments including holiday decorations
OPERATING SUPPLIES	$0	$1,113	$0	$0	$0	$0	FY17 include iPad Minis for handyman crew
GAS, OIL LUBRICANTS	$0	$1,008	$1,200	$1,200	$1,447	$4,000	Fuel for vehicle ($1,500) and generator ($2,500)
BOOKS/PUBLIC/SUBSCRIP/MEMBERSHIPS	$0	$0	$0	$0	$0	$342	Memberships for Facility Management Professional ($210) and Amazon Prime for delivery of supplies ($132)
EDUCATION AND TRAINING	$0	$4,798	$2,000	$2,000	$2,000	$2,000	Master Cleaning Certification: registration ($1,300) and travel ($700)
INFRASTRUCTURE	$0	$101	$0	$0	$0	$0	
COMPUTER SOFTWARE LICENSES	$0	$1,331	$1,350	$1,350	$1,350	$1,350	Facility Dude License
TOTAL FACILITY MAINTENANCE EXPENDITU	**$0**	**$317,079**	**$314,249**	**$350,749**	**$350,070**	**$344,429**	

ORDINANCE NO. 2018-________

AN ORDINANCE OF THE TOWN OF MIAMI LAKES, FLORIDA, APPROVING AND ADOPTING THE BUDGET FOR THE TOWN OF MIAMI LAKES FOR FISCAL YEAR 2018-19; PROVIDING FOR EXPENDITURE OF FUNDS; PROVIDING FOR AMENDMENTS; PROVIDING FOR CARRYOVER OF FUNDS; PROVIDING FOR THE INCORPORATION OF THE ADOPTED CAPITAL BUDGET AS THE CAPITAL IMPROVEMENT ELEMENT OF THE COMPREHENSIVE PLAN; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town of Miami Lakes (the "Town") is a municipality located in Miami-Dade County, Florida; and

WHEREAS, public hearings as required by Section 200.065, Florida Statutes were held by the Town on Tuesday, September 4, 2018 at 5:05 P.M., and Tuesday, September 18, 2018 at 6:30 P.M. at Miami Lakes Government Center, 6601 Main Street, Miami Lakes, Florida 33014; and

WHEREAS, the amount of funds available from taxation and other non-ad valorem revenues equals the total appropriations for expenditures and reserves.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA, AS FOLLOWS:

Section 1. Recitals. The foregoing recitals are true and correct and are incorporated herein by this reference.

Section 2. Budget Adoption. The Budget for Fiscal Year 2018-19 (the "Budget"), a copy of which is attached hereto as Exhibit "A" is approved and adopted and shall become effective on October 1, 2018.

Section 3. Expenditure of Funds. The Town Manager or his/her designee is authorized to expend or contract for expenditures such funds as are necessary for the operation of the Town government in accordance with the Budget. The Town Manager may transfer any unencumbered line item allocation of funds, or any portion thereof, to another line item classification within the same department, said transfers not to exceed $700 total per month provided that the Town Manager shall report such transfers to the Town Council at the next regular Town Council meeting. The Committees may not transfer any unencumbered allocation of funds in excess of $700 from inside those Committees budget line items, which are listed in Exhibit "A" of this ordinance. Any transfers of less than $700 shall be reported to the Town Manager within 7 business days. Any request for a transfer in excess of $700 must be approved by the Town Council, except that transfers for charitable donations accepted by the Town for a specific purpose shall be exempt from this requirement. The permitted maximum amount transferable by the Town Manager may be adjusted by subsequent resolution.

Section 4. Amendments. Upon the passage and adoption of the Budget, if the Town Council determines that a department, category total, or fund will exceed its original allocation, the Town Council is authorized to modify any department, category total or line item of the Budget by resolution so long as the modification does not exceed the Town's total budgeted funds for the Fiscal Year 2018-19.

Section 5. Carryover of Funds. Funds from the Town's Fiscal Year 2017-18 Budget, not expended during the current Fiscal Year 2017-18, may be used and expended during the Fiscal Year 2018-19.

Section 6. Capital Improvement Element. Upon the adoption of the Capital Projects Fund Budget, the Capital Improvement Element of the Town's Comprehensive Plan is hereby updated to reflect FY 2018-19 Five Year Capital Project Allocations.

Section 7. Conflicts. All sections or parts of sections of the Town Code that conflict with this Ordinance are repealed to the extent of such conflict.

Section 8. Severability. The provisions of this Ordinance are declared to be severable and if any section, subsection, sentence, clause, provision or phrase of this Ordinance shall for any reason be held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining sections, sentences, clauses, and phrases of this Ordinance, but they shall remain in effect, it being the legislative intent that this Ordinance shall stand notwithstanding the invalidity of any part.

Section 9. Effective date. This Ordinance shall be effective upon adoption on second reading.

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FIRST READING

The foregoing ordinance was offered by Councilmember Daubert who moved its adoption on first reading. The motion was seconded by Councilmember Mestre and upon being put to a vote, the vote was as follows:

Mayor Manny Cid	Yes
Vice Mayor Frank Mingo	Yes
Councilmember Luis Collazo	Yes
Councilmember Tim Daubert	Yes
Councilmember Ceasar Mestre	Yes
Councilmember Nelson Rodriguez	Yes
Councilmember Marilyn Ruano	Yes

Passed and adopted on first reading this 4th day of September, 2018.

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SECOND READING

The foregoing ordinance was offered by Councilmember_______________ who moved its adoption on second reading. The motion was seconded by Councilmember ________________ and upon being put to a vote, the vote was as follows:

Mayor Manny Cid	______
Vice Mayor Frank Mingo	______
Councilmember Luis Collazo	______
Councilmember Tim Daubert	______
Councilmember Ceasar Mestre	______
Councilmember Nelson Rodriguez	______
Councilmember Marilyn Ruano	______

Passed and adopted on second reading this 18th day of September, 2018.

____
Manny Cid
MAYOR

Attest:

____
Gina Inguanzo
TOWN CLERK

Approved as to form and legal sufficiency:

____
Raul Gastesi, Jr.
Gastesi & Associates, P.A.
TOWN ATTORNEY

EXHIBIT “A”