



TOWN OF MIAMI LAKES, FLORIDA

AGENDA

Special Meeting

April 2, 2020

7:30 PM

Government Center

6601 Main Street Miami Lakes, FL33014

Video stream of meetings can be viewed here:

<https://pub-miamilakes.escribemeetings.com>

Pages

- 1. SPECIAL PRESENTATIONS**
- 2. CALL TO ORDER**
- 3. ROLL CALL**
- 4. MOMENT OF SILENCE**
- 5. PLEDGE OF ALLEGIANCE**
- 6. ORDER OF BUSINESS (DEFERRALS, ADDITIONS, AND DELETIONS)**
- 7. PUBLIC COMMENTS**

All comments or questions from the attending public to the Council shall be directed to the Mayor, in a courteous tone. No person other than the Council and the person recognized by the Mayor as having the floor, shall be permitted to enter into discussion without the permission of the Mayor. To ensure the orderly conduct and efficiency of the meeting, public comments shall be limited to three (3) minutes maximum per person; however, the Mayor may authorize the extension of the aforesaid time frame, and any extension shall apply to other individuals speaking on the same subject.

No clapping, applauding, heckling, verbal outburst in support of, or in opposition to a speaker or his/her remarks shall be permitted. Should a member of the audience become unruly, or behave in any manner that disrupts the orderly and efficient conduct of the meeting, the Mayor is given the right and the authority to require such person to leave the Council Chambers.

As a courtesy to others, all electronic devices must be set to silent mode to avoid disruption of the proceedings.

Remote Public Comments: Please register with the Town Clerk from the date the agenda is released to the date before the meeting. For additional information, please contact clerk@miamilakes-fl.gov

Live Remote Public Comments: Livestreamed meetings will now allow the submission of Live Remote Public Comments. If you wish to be part of the scheduled Zoom meeting, please join the meeting by clicking on the URL Link below:

Live Remote Public Comments

8.	APPOINTMENTS	
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10.	CONSENT CALENDAR	
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This meeting is open to the public. A copy of this Agenda and the backup therefore, has been posted on the Town of Miami Lakes Website at miamilakes-fl.gov and is available at Town Hall, 6601 Main Street, Miami Lakes 33014. In accordance with the Americans with Disabilities Act of 1990, all persons who are disabled and who need special accommodations to participate in this meeting because of that disability should contact Town Hall at 305-364-6100 two days prior to the meeting.

Anyone wishing to appeal any decision made by the Miami Lakes Town Council with respect to any matter considered at this meeting or hearing will need a record of the proceedings and for such purpose, may need to ensure that a verbatim record of the proceedings is made which record includes the testimony and evidence upon which the appeal is to be based.

Any member of the public wishing to speak on a public hearing matter on this Agenda or under public comments for items not on this Agenda, should fill out a speaker card and provide it to the Town Clerk, prior to commencement of the meeting. Any person presenting documents to the Town Council should provide the Town Clerk with a minimum of 15 copies.

TOWN OF MIAMI LAKES MEMORANDUM

To: Honorable Mayor and Town Council

From: Edward Pidermann, Town Manager

Subject: Budget Line Item Transfer – Neighborhood Service District – Royal Oaks Section One

Date: April 2, 2020

Recommendation

It is recommended that the Town Council approve request from Neighborhood Service District (“NSD”), Royal Oaks Section One, to transfer \$6,758 from the Contingency Reserve Line Item to the Capital Infrastructure Line Item for the purchase and installation of new Gate Arm Pedestals. These line items are within the Royal Oak Section One budget.

Background

At the March 10, 2020 Royal Oaks “NSD” Meeting, the Board unanimously approved the purchase and installation of new gate pedestal arms for their respective Districts. The purchase price for each district is \$38,821 which includes five (5) new Gate Arm Pedestals along with a LED Lighted Boom, Safety Laser Sensor, Fire Department Knox Box, and installation. The Board reviewed three (3) quotes and selected the lowest bidder via the Piggyback Contract option that was approved at the March Council Meeting. The purchase and installation has now become a high priority item because there are currently three (3) gate arms that are inoperable and it has been extremely difficult to find replacement parts. These guard gate systems are 20+ years old and certain parts are no longer in production.

In March, the “NSD” Board approved the purchase of LPR cameras in the amount of \$16,900. The Infrastructure line item currently has \$32,063 available for the purchase of new Gate Arm Pedestals leaving them short by \$6,758. The NSD board approved the transfer of Contingency Reserve funds at the last NSD meeting but this budget transfer requires Council approval in order to move forward with this project. The Contingency Reserve for Royal Oaks Section One will be reduced to \$42,205 for the remainder of FY20 if approved.

Please see attached Exhibit A for the Line Item breakdown.

RESOLUTION NO. 2020- _____

**A RESOLUTION OF THE TOWN COUNCIL OF THE
TOWN OF MIAMI LAKES, FLORIDA, MODIFYING THE
BUDGET APPROVED BY ORDINANCE NO. 19-251;
AUTHORIZING THE TOWN MANAGER TO TAKE ALL
ACTION NECESSARY TO IMPLEMENT THE TERMS
AND CONDITIONS OF THIS RESOLUTION; PROVIDING
FOR INCORPORATION OF RECITALS; AND PROVIDING
FOR AN EFFECTIVE DATE. (PIDERMANN)**

WHEREAS, on September 24, 2019, in accordance with Section 200.065, Florida Statutes and Section 8.7 of the Town of Miami Lakes (the “Town”) Charter, the Town Council adopted the Budget for Fiscal Year 2019-2020 (the “Budget”) by Ordinance No. 19-251; and

WHEREAS, Section 4 of Ordinance No. 19-251 authorizes the Town Council to modify any department, category total or line item of the Budget by resolution so long as the modification does not exceed the Town’s total budgeted funds for the Fiscal Year 2019-2020; and determined that it is necessary to modify the Budget as set forth in the exhibit attached hereto as “A.”

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE
TOWN OF MIAMI LAKES, FLORIDA, AS FOLLOWS:**

Section 1. Recitals. The foregoing recitals are true and correct and are incorporated herein by this reference.

Section 2. Line Item Modification. The Budget for Fiscal Year 2019-2020 adopted in Section 2 of Ordinance 19-251, is hereby modified, as reflected in Exhibit “A” attached hereto. The revisions for each fund are within the approved expenditure authority for Fiscal Year 2019-2020. The Town Council hereby modifies the budget as set forth herein and authorizes the Town Manager to administratively adjust line items to reflect audit adjustments and or line item revisions necessary within each department’s expenditure authority.

Section 3. Authorization of Town Manager. The Town Manager is hereby authorized to take all actions necessary to implement the terms and conditions of this resolution and expend budgeted funds.

Section 4. Effective Date. This Resolution shall become effective immediately upon adoption hereof.

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PASSED AND ADOPTED this 2 day of April 2020.

The foregoing resolution was moved for adoption by _____. The motion was seconded by _____ and upon being put to a vote, the vote was as follows:

Mayor Manuel Cid	_____
Vice Mayor Nelson Rodriguez	_____
Councilmember Carlos Alvarez	_____
Councilmember Luis Collazo	_____
Councilmember Joshua Dieguez	_____
Councilmember Jeffrey Rodriguez	_____
Councilmember Marilyn Ruano	_____

Manuel Cid
MAYOR

Attest:

Gina Inguanzo
TOWN CLERK

Approved as to form and legal sufficiency:

Raúl Gastesi, Jr.
GASTESI, LOPEZ AND MESTRE, PLLC
TOWN ATTORNEY

EXHIBIT “A”

TOWN OF MIAMI LAKES
FY 2019-20
NEIGHBORHOOD SERVICE DISTRICTS
Revenue and Expenditure Detail by Line Item

ACCOUNT NAME	FY2019-20 ADOPTED BUDGET	BUDGET LINE ITEM TRANSFER	FY2019-20 AMENDED BUDGET	BUDGET COMMENTS
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NEIGHBORHOOD SERVICE DISTRICTS

ROYAL OAKS SECTION ONE - 1702

Number of Units	589.00
Assessment Rate per Unit	\$706.89
Total Guard Service Hours	17,520
Total Vehicle Hours	-
Total Holiday Hours	384
Guard Hourly Rate	\$17.17
Vehicle Hourly Rate	\$1.60

REVENUES

SPECIAL ASSESMENT AT 100%	\$416,358	\$416,358
5% ADJUSTMENT FOR DISCOUNTS & DELAYED PAYMENTS	(\$20,818)	(\$20,818)
STD TRANSPONDERS	\$1,000	\$1,000
COUNTY & STATE INTEREST	\$0	\$0
BUDGET CARRYFORWARD	\$67,518	\$67,518

REVENUE TOTAL	\$464,058	\$0	\$464,058
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EXPENSES:

SECURITY SERVICES	\$300,818	\$300,818
SECURITY GUARD HOLIDAY COST	\$0	\$0
POLICE OFF DUTY FOR EVENTS	\$0	\$0
SECURITY SERVICES-VEHICLE	\$0	\$0

OPERATING SECURITY COST SUBTOTAL	\$300,818	\$0	\$300,818
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MANAGEMENT & MONITORING (DIRECT COSTS)	\$13,690	\$13,690
ADMINISTRATIVE OVERHEAD EXPENSES (INDIRECT COSTS)	\$26,023	\$26,023

ADMINISTRATIVE COST SUBTOTAL	\$39,713	\$0	\$39,713
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JANITORIAL SERVICES	\$2,500	\$2,500
TELEPHONE SERVICES	\$601	\$601
MOBILE PHONES	\$0	\$0
UTILITY SERVICES-ELECTICITY	\$3,100	\$3,100
UTILITY SERVICES-WATER & SEWER	\$3,000	\$3,000
REPAIRS & MAINTENANCE	\$8,000	\$8,000
MAJOR REPAIR & MAINTENANCE SUPPLIES	\$0	\$0
EXTERMINATOR SERVICES	\$400	\$400
GATE EQUIPMENT & REPAIRS	\$6,000	\$6,000
PRINTING & BINDING	\$200	\$200
GENERAL ADVERTISEMENTS	\$800	\$800
TRANSPONDERS	\$1,000	\$1,000

OPERATING COST SUBTOTAL	\$25,601	\$0	\$25,601
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INFRASTRUCTURE	\$48,963	\$6,758	\$55,721
CAPITAL OUTLAY COST SUBTOTAL	\$48,963	\$6,758	\$55,721

To fund new gate arm pedestals.

CONTINGENCY RESERVE	\$48,963	(\$6,758)	\$42,205
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Transfer funds to Infrastructure line item to fund new gate arm pedestals.

TOTAL ROYAL OAKS SECTION ONE EXPENDITURES	\$464,058	\$0	\$464,058
NET ROYAL OAKS SECTIONS ONE	\$0	\$0	\$0



Town of Miami Lakes Memorandum

To: Honorable Mayor Cid & Councilmembers

From: Honorable Councilmember Marilyn Ruano

Subject: Future COVID-19 plans for Miami Lakes

Date: April 2, 2020

Recommendation:

I would like to call a special call meeting to discuss current and future COVID-19 plans for Miami Lakes. We are several weeks in and have yet to meet as an elected body to discuss how we would like to move forward in the crisis.

Fiscal Impact: TBD
Funding Source for Implementation: TBD
Timeline for Implementation: TBD

Guiding Principles: 2,3,4,14
Objectives:



Town of Miami Lakes Memorandum

To: Honorable Vice Mayor & Councilmembers
From: Honorable Mayor Manny Cid
Subject: Coach Mike Uspensky
Date: April 2, 2020

Recommendation

I would like to pass a resolution inducting Mike Uspensky into the Miami Lakes Sports Hall of Fame.

Fiscal Impact: TBD
Funding Source for Implementation: TBD
Timeline for Implementation: TBD

Guiding Principles: 3,4,14
Objectives:



Town of Miami Lakes Memorandum

To: Honorable Vice Mayor & Councilmembers

From: Honorable Mayor Manny Cid

Subject: Relaxing Code Enforcement During COVID-19 Pandemic

Date: April 2, 2020

Recommendation:

Following St. Petersburg, Tampa and Pinellas County, I would like to direct our Town Manager to only prioritize Code Violations that create life safety issues. We should take a more relaxed approach on minor issues due to the pandemic and economic situation.

Fiscal Impact: TBD
Funding Source for Implementation: TBD
Timeline for Implementation: TBD

Guiding Principles: 2,3,4,14
Objectives:



Town of Miami Lakes Memorandum

To: Honorable Vice Mayor & Councilmembers
From: Honorable Mayor Manny Cid
Subject: Building Department
Date: April 2, 2020

Recommendation:

I would like to direct our Town Manager to have out IT Department work with our Building Department to finalize remote plan reviews to ensure that our residents and businesses plans/permits are not stalled long term.

Fiscal Impact: TBD
Funding Source for Implementation: TBD
Timeline for Implementation: TBD

Guiding Principles: 2,3,4,6,14
Objectives:



Town of Miami Lakes Memorandum

To: Honorable Mayor Cid & Councilmembers
From: Honorable Vice Mayor Nelson Rodriguez
Subject: Resolution in Support of Blasting Moratorium
Date: April 2, 2020

Recommendation:

Blasting Moratorium

During these stressful times, I ask that we send an Emergency Resolution asking the County Mayor and the State of Florida Governor to place a Temporary Blasting Moratorium in Miami Dade County.

With Shelter in Place and State of Emergency orders, these blasts are causing major stress on the families in Northwest Dade. The daily blast is interrupting the home learning students are now actively doing.

Our residents are dealing with the stress of loss of employment and trying to create a new schedule as well as a structured learning environment for their children. With construction and road building at an almost complete stoppage, I believe that Lime Rock mining is not an essential service that needs to be open and operating during this State of Emergency.

I motion that the Mayor of Miami Dade County Carlos Giménez and the Governor of the State of Florida Ron DeSantis place a temporary Moratorium on Blasting in Northwest Miami-Dade County.

Fiscal Impact:

Funding Source for Implementation:

Timeline for Implementation:

Guiding Principles: 1, 2, 3, 4, 14

Objectives:

RESOLUTION NO. 20-_____

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA, IN SUPPORT OF A MODIFICATION OF COUNTY EMERGENCY ORDER 07-20, TO INCLUDE THE CESSATION OF ROCK MINE BLASTING; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR INSTRUCTIONS TO THE TOWN CLERK; AND PROVIDING FOR AN EFFECTIVE DATE (N. RODRIGUEZ)

WHEREAS, during the Town of Miami Lakes (the “Town”) April 2, 2020 Council Special Call Meeting, the Town Council considered Vice Mayor Rodriguez new business item focused on the cessation of rock mine blasting activity during the duration of Miami-Dade County Emergency Order 07-20; and

WHEREAS, on March 17, 2020, in response to the highly contagious COVID 19 Virus, Governor DeSantis ordered the closure of schools throughout the State of Florida; and

WHEREAS, Miami-Dade County (the “County”) Emergency Order 07-20, adopted on March 19, 2020, mandates the closure of all non-essential businesses in order to truncate the spread of the highly contagious COVID-19 Virus; and

WHEREAS, subsequently, the County and the Town have each passed a series of social distancing measures, and Safer at Home Orders all aimed at eliminating the COVID-19 threat; and

WHEREAS, the State, County, and Town’s restrictions on work and social interaction have unintentionally caused significant economic and emotional hardships for Town residents; and

WHEREAS, continual rock mine blasting at this time of crisis has exacerbated the economic and emotional stress felt by Town residents; and

WHEREAS, the Town Council urges the County to order the cessation of rock mining during the duration of County Emergency Order 07-20.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA, AS FOLLOWS:

Section 1. **Recitals.** The foregoing Recitals are true and correct and incorporated herein by this reference.

Section 2. **Request that Miami-Dade County amend Emergency Order 07-20 to require the cessation of all rock mine blasting activity during the duration of the COVID-19 Emergency.** The Town Council hereby respectfully requests that Miami-Dade County amend its Emergency Order 07-20, and Order the cessation of all rock mining activity during the duration of the Emergency Order.

Section 3. **Instructions to Town Clerk.** The Town Clerk or their designee are authorized and instructed to send a copy of this resolution to all necessary official.

Section 4. **Effective Date.** This Resolution shall take effect immediately upon adoption.

THIS SPACE INTENTIONALLY LEFT BLANK

Passed and adopted this _____ day of _____, 2020.

The foregoing resolution was offered by _____ who moved its adoption. The motion was seconded by _____ and upon being put to a vote, the vote was as follows:

Mayor Manny Cid	_____
Vice Mayor Nelson Rodriguez	_____
Councilmember Carlos Alvarez	_____
Councilmember Jeffrey Rodriguez	_____
Councilmember Joshua Dieguez	_____
Councilmember Luis Collazo	_____
Councilmember Marilyn Ruano	_____

Manny Cid
MAYOR

Attest:

Gina Inguanzo
TOWN CLERK

Approved as to form and legal sufficiency:

Raul Gastesi, Jr.
Gastesi, Lopez and Mestre, PLLC
TOWN ATTORNEY



Town of Miami Lakes Memorandum

To: Honorable Mayor Cid & Councilmembers

From: Honorable Councilmember Josh Dieguez

Subject: More Stringent Health Requirements for Miami Lakes

Date: April 2, 2020

Recommendation:

I would like to discuss imposing more stringent health requirements on Miami Lakes restaurants, bakeries, ice cream shops, pharmacies, gas stations, and grocery stores at our upcoming special call meeting.

Fiscal Impact:

Funding Source for Implementation:

Timeline for Implementation:

Guiding Principles: 1, 2, 3, 4, 14

Objectives: 3



Town of Miami Lakes Memorandum

To: Honorable Vice Mayor & Councilmembers
From: Honorable Mayor Manny Cid
Subject: Groceries4Seniors
Date: April 2, 2020

Recommendation:

Oral Report to be given.



Town of Miami Lakes Memorandum

To: Honorable Vice Mayor & Councilmembers

From: Honorable Mayor Manny Cid

Subject: Meals4HeroKids

Date: April 2, 2020

Recommendation:

Oral Report to be given.



Town of Miami Lakes Memorandum

To: Honorable Mayor Cid & Councilmembers

From: Honorable Councilmember Carlos Alvarez

Subject: Transitioning into Virtual Learning and Educational Outcomes

Date: April 2, 2020

Recommendation:

Oral Report to be given.



Town of Miami Lakes Memorandum

To: Honorable Mayor Cid & Councilmembers

From: Honorable Councilmember Luis Collazo

Subject: Wellness Checks for Seniors

Date: April 2, 2020

Recommendation:

Oral Report to be given.



Town of Miami Lakes Memorandum

To: Honorable Mayor & Councilmembers

From: Edward Pidermann, Town Manager

Subject: Review and Amend Special Rules for Virtual Meetings

Date: April 2, 2020

Recommendation:

Oral report to be provided. Actions may result of this item.

Attachments:

Please see attached Special Rules for Use Communication Media Technology



SPECIAL RULES COMMUNICATION MEDIA TECHNOLOGY

Pursuant to Governor Ron DeSantis Executive Order Number 20-69, Florida Statute § 120.54, and Florida Administrative Rules, Chapter 28-109, and Town of Miami Lakes Emergency Order 20-02, the following are rules will ensure that the Council, Planning and Zoning Board and any other necessary Town Public Meeting, governed by Florida's public meeting laws will provide for necessary public notice, allow for public participation and are conducted in the Sunshine. Therefore, the following rules shall govern all virtual meetings during the duration of Executive Order Number 20-69:

1. All State, County, local ordinances, and resolutions not affected by these special rules shall be considered in full effect.
2. Scheduling of Council and Planning and Zoning meetings shall follow the existing meeting schedule, subject to change by the Council or Planning and Zoning Boards, respectively.
3. Meetings shall be conducted via Zoom or other similar platform; Council and Board Members need not be present in Town Hall to constitute presence for quorum.
4. All meetings shall abide by Florida Statute Chapter 119, known as Florida Public Records Law.
5. All meetings shall provide the opportunity for ADA compliant accommodations.
6. Public Notice of meetings shall be posted in Town Hall and distributed via the Town website, www.miamilakes-fl.gov, and the Town's social media sites of Facebook, Instagram and Twitter.
7. Public Notice shall contain the following information:
 - a. Location of meeting, and location where electronic equipment will be maintained;
 - b. Electronic sites where the meeting can be viewed;
 - c. Physical address, e-mail address, telephone number and Zoom Sign in where Public Comments can be provided;
 - d. Physical Address, Email Address, Telephone Number and Zoom Sign in where Public can inquire for information on meeting;
 - e. (Quasi-Judicial Proceedings) A physical or e-mail address, and designated person to whom a person may submit written or other physical evidence which he or she intends to offer into evidence during the proceedings.
8. Public Comments shall occur first in the agenda, prior to the commencement of the Council or Planning and Zoning business agenda. Once all Public Comments have been

heard or read into the record, the Public Comments portion of the agenda shall end, and the Council or Planning and Zoning Meeting portion of the agenda shall begin.

9. Meetings will be live-streamed via a zoom platform and will be livestreamed. Meetings can be viewed at <https://www.miamilakes-fl.gov/meetings>, or listened via audio by dialing in at a number to be provided prior to the meeting.
10. Public Comments can be provided via: <https://www.miamilakes-fl.gov/remotecomments>
11. If at any time during the public meeting the ability of the public to listen and participate is interrupted due to a technical problem, the public meeting shall immediately terminate until such time as the technical problem is corrected.
12. These rules shall take effect, March 26, 2020 and can be amended by the Manager or Town Council as necessary, and shall be in effect until such time as the rules are rescinded by the Manager or Town Council or at the expiration of Governor DeSantis Executive Order Number 20-69.

Signed on ____ day of _____, 2020.

Edward Pidermann, Town Manager



OFFICE OF THE MANAGER
EMERGENCY ORDER 20-02
SPECIAL RULES FOR USE OF COMMUNICATION TECHNOLOGY

WHEREAS: at 5:52 PM, March 9, 2020 a State of Emergency was declared by Governor Ron DeSantis of the State of Florida, Executive Order No. 20-52 and Miami-Dade County executed a Declaration of Local State of Emergency effective 8:51 AM, March 12, 2020 following the discovery of the dangerous and highly contagious COVID 19 Virus; and

WHEREAS: based on the imminent threat to the life, health and wellbeing of our residents and pursuant to powers provided in Florida Statutes § 252.38 and the Town of Miami Lakes Code, on March 12, 2020, the Town of Miami Lakes declared a State of Emergency to be in existence; and

WHEREAS: in order to combat the spread of this deadly virus, the State of Florida and Miami-Dade County have issued various orders, including Miami-Dade County Executive Orders: 06-20, 07-20, 08-20 and 09-20, which have closed parks and beaches, non-essential businesses, restricted congregating in social places and encouraged social distancing by prohibiting the congregation of ten or more persons at any given location throughout Miami-Dade County; and

WHEREAS: COVID-19 poses an imminent health peril to Miami Lakes residents, especially the elderly and those with a compromised immune system; and

WHEREAS: Florida Statutes Chapter 286, requires that all public meetings be in the sunshine, provide and allow public access, and require the physical presence of the governing board for quorum; and

WHEREAS: physical quorum in light of COVID 19 may frustrate emergency orders promulgated by the State of Florida and Miami-Dade County and is contrary to the public policy of social distancing; and

WHEREAS: on March 20, 2020, Governor Ron DeSantis issued Executive Order 20-69, attached hereto as Exhibit "A," which suspended physical presence quorum requirement for public meetings, and provided authority for virtual meetings via communication media technology; and

WHEREAS: in order to address the safety concerns presented by the COVID-19 menace to our Town residents, Council and Staff, by promoting social distancing and eliminating the gathering of large groups of persons, it is necessary to use technology in order to connect our Town residents, Council and Staff and conduct essential municipal meetings; and

WHEREAS: Florida Statute § 120.54 and Florida Administrative Rules 28-109, provide direction for local governments to create rules to conduct public meetings via communication media technology, and provide a framework for these rules in order to protect public access and ensure that meetings are conducted in the sunshine; and

THEREFORE: as Town Manager of the Town of Miami Lakes, I, Edward Pidermann pursuant to Florida Statutes §252.38 and Governor Ron DeSantis Executive Order Number 20-69 hereby authorize the use of Communication Media Technology, suspend the requirement of physical presence for Town Council and Planning and Zoning proceedings, and in furtherance of these measures establish the Town of Miami Lakes Special Rules for Communication Media Technology Proceedings attached hereto as Exhibit "B." This Order shall remain in effect until rescinded by a subsequent Order, by an action by the Town Council, or an Order from Governor Ron DeSantis.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the Town of Miami Lakes to be affixed this 26 day of March at 5:00 p.m./a.m. (EST).

ATTEST:



Edward Pidermann, Town Manager



GINA INGUANZO, Town Clerk

EXHIBITS

- Exhibit "A" – Florida Governor Ron DeSantis Declaration of State of Emergency, Executive Order No. 20-69.
- Exhibit "B" - Town of Miami Lakes Special Rules for Communication Media Technology Proceedings.

EXHIBIT “A”

STATE OF FLORIDA

OFFICE OF THE GOVERNOR

EXECUTIVE ORDER NUMBER 20-69

(Emergency Management – COVID-19 – Local Government Public Meetings)

WHEREAS, on March 1, 2020, I issued Executive Order 20-51 directing the Florida Department of Health to issue a Public Health Emergency as a result of COVID-19; and

WHEREAS, on March 1, 2020, the State Surgeon General and State Health Officer declared a Public Health Emergency exists in the State of Florida as a result of COVID-19; and

WHEREAS, on March 9, 2020, I issued Executive Order 20-52 declaring a state of emergency for the entire State of Florida as a result of COVID-19; and

WHEREAS, on March 16, 2020, President Donald J. Trump and the Centers for Disease Control and Prevention (“CDC”) issued the “15 Days to Slow the Spread” guidance advising individuals to adopt far-reaching social distancing measures, such as working from home and avoiding gatherings of more than 10 people; and

WHEREAS, on March 17, 2020, I wrote a letter to Attorney General Ashley Moody seeking an advisory opinion regarding concerns raised by local government bodies about their ability to hold meetings through teleconferencing and other technological means in order to protect the public and follow the CDC guidance regarding social distancing; and

WHEREAS, on March 19, 2020, Attorney General Ashley Moody delivered an opinion to me indicating that certain provisions of Florida law require a physical quorum be present for local government bodies to conduct official business, and that local government bodies may only conduct meetings by teleconferencing or other technological means if either a statute permits a quorum to be present by means other than in person, or that the in person requirement for constituting a quorum is lawfully suspended during the state of emergency; and

WHEREAS, it is necessary and appropriate to take action to ensure that COVID-19 remains controlled, and that residents and visitors in Florida remain safe and secure;

NOW, THEREFORE, I, RON DESANTIS, as Governor of Florida, by virtue of the authority vested in me by Article IV, Section (1)(a) of the Florida Constitution, Chapter 252, Florida Statutes, and all other applicable laws, promulgate the following Executive Order to take immediate effect:

Section 1. I hereby suspend any Florida Statute that requires a quorum to be present in person or requires a local government body to meet at a specific public place.

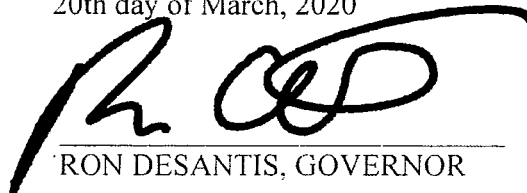
Section 2. Local government bodies may utilize communications media technology, such as telephonic and video conferencing, as provided in section 120.54(5)(b)2., Florida Statutes.

Section 3. This Executive Order does not waive any other requirement under the Florida Constitution and "Florida's Government in the Sunshine Laws," including Chapter 286, Florida Statutes.

Section 4. This Executive Order shall expire at the expiration of Executive Order 20-52, including any extension.



IN TESTIMONY WHEREOF, I have hereunto set my hand and caused the Great Seal of the State of Florida to be affixed, at Tallahassee, this 20th day of March, 2020


RON DESANTIS, GOVERNOR

ATTEST:


SECRETARY OF STATE

2020 MAR 20 AM 9:38

EXHIBIT “B”



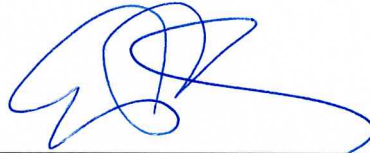
SPECIAL RULES COMMUNICATION MEDIA TECHNOLOGY

Pursuant to Governor Ron DeSantis Executive Order Number 20-69, Florida Statute § 120.54, and Florida Administrative Rules, Chapter 28-109, and Town of Miami Lakes Emergency Order 20-02, the following are rules will ensure that the Council, Planning and Zoning Board and any other necessary Town Public Meeting, governed by Florida's public meeting laws will provide for necessary public notice, allow for public participation and are conducted in the Sunshine. Therefore, the following rules shall govern all virtual meetings during the duration of Executive Order Number 20-69:

1. All State, County, local ordinances, and resolutions not affected by these special rules shall be considered in full effect.
2. Scheduling of Council and Planning and Zoning meetings shall follow the existing meeting schedule, subject to change by the Council or Planning and Zoning Boards, respectively.
3. Meetings shall be conducted via Zoom or other similar platform; Council and Board Members need not be present in Town Hall to constitute presence for quorum.
4. All meetings shall abide by Florida Statute Chapter 119, known as Florida Public Records Law.
5. All meetings shall provide the opportunity for ADA compliant accommodations.
6. Public Notice of meetings shall be posted in Town Hall and distributed via the Town website, www.miamilakes-fl.gov, and the Town's social media sites of Facebook, Instagram and Twitter.
7. Public Notice shall contain the following information:
 - a. Location of meeting, and location where electronic equipment will be maintained;
 - b. Electronic sites where the meeting can be viewed;
 - c. Physical address, e-mail address, telephone number and Zoom Sign in where Public Comments can be provided;
 - d. Physical Address, Email Address, Telephone Number and Zoom Sign in where Public can inquire for information on meeting;
 - e. (Quasi-Judicial Proceedings) A physical or e-mail address, and designated person to whom a person may submit written or other physical evidence which he or she intends to offer into evidence during the proceedings.
8. Public Comments shall occur first in the agenda, prior to the commencement of the Council or Planning and Zoning business agenda. Once all Public Comments have been

- heard or read into the record, the Public Comments portion of the agenda shall end, and the Council or Planning and Zoning Meeting portion of the agenda shall begin.
9. Meetings will be live-streamed via a zoom platform and will be livestreamed. Meetings can be viewed at <https://www.miamilakes-fl.gov/meetings>, or listened via audio by dialing in at a number to be provided prior to the meeting.
 10. Public Comments can be provided via: <https://www.miamilakes-fl.gov/remotecomments>
 11. If at any time during the public meeting the ability of the public to listen and participate is interrupted due to a technical problem, the public meeting shall immediately terminate until such time as the technical problem is corrected.
 12. These rules shall take effect, March 26, 2020 and can be amended by the Manager or Town Council as necessary, and shall be in effect until such time as the rules are rescinded by the Manager or Town Council or at the expiration of Governor DeSantis Executive Order Number 20-69.

Signed on 26 day of march, 2020.



Edward Pidermann, Town Manager