



**TOWN OF MIAMI LAKES, FLORIDA**  
**AGENDA**  
**Virtual Committee Meeting**

**May 14, 2020**

**3:30 PM**

**Government Center**

**6601 Main Street Miami Lakes, FL33014**

Video stream of meetings can be viewed here:

<https://pub-miamilakes.escribemeetings.com>

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- 1. CALL TO ORDER**
- 2. MOMENT OF SILENCE**
- 3. PLEDGE OF ALLEGIANCE**
- 4. PUBLIC COMMENTS**

Please be advised that given the novel COVID-19 VIRUS, Miami Lakes Town Hall is closed for Public Meetings. Public Meetings will be taking place virtually.

Public Comments will be heard at the beginning of the meeting and once all are heard, Public Comments will be closed. Each speaker will be afforded (3) minutes to speak.

**The public may participate in the virtual public meetings by utilizing any of the following 3 methods:**

(1) A person wishing to submit a Live Remote Public Comment, will join the meeting via: <https://www.miamilakes-fl.gov/remotecomments>. You must have a working microphone and working web camera in order to submit a live remote public comment; this will allow you to join the scheduled Zoom meeting.

(2) A person can call in live during the meeting to listen to the meeting via phone and/or call in live during the meeting to submit a public comment, to any of the following numbers:

+1 312-626-6799

+1 929-205-6099

+1 253-215-8782

+1 301-715-8592

+1 346-248-7799

+1 699-900-6833

PLEASE ENTER THE MEETING ID# WHEN PROMPTED: 666 475 152#

**If you call to make a public comment in live via phone or zoom(web), please do so between between 5:45 pm to 6:15 pm, so you can register your name and address beforehand.**

(3) A person can submit a Pre-recorded Video for Public Comments, by visiting <https://www.miamilakes-fl.gov/remotecomments>. Videos submitted cannot exceed 3 minutes and should be submitted one day before the meeting.

IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT OF 1990, PERSONS NEEDING SPECIAL ACCOMMODATION TO PARTICIPATE IN THE MEETING SHOULD CALL TOWN HALL AT (305) 364-6100, NO LATER THAN (2) DAYS PRIOR TO THE MEETING FOR ASSISTANCE.

All comments or questions from the attending public to the Committee Chair, in a courteous tone. To ensure the orderly conduct and efficiency of the meeting, public comments shall be limited to three (3) minutes maximum per person.

No clapping, applauding, heckling, verbal outburst in support of, or in opposition to a speaker or his/her remarks shall be permitted. Should a member of the virtually attending audience become unruly, or behave in any manner that disrupts the orderly and efficient conduct of the meeting, such person will be asked to leave the Zoom meeting. As a courtesy to others, all electronic devices must be set to silent mode to avoid disruption of the proceedings.

## **5. ITEMS FOR DISCUSSION OR ACTION**

- a. Economic Development Committee Meeting at 3:30 PM**
- b. Veterans Committee Meeting at 4:45 PM**
- c. Neighborhood Services Districts- Loch Lomond Meeting at 6:30 PM**

## **6. ADJOURNMENT**

A copy of this Agenda and the backup therefore, has been posted on the Town of Miami Lakes Website at [miamilakes-fl.gov](http://miamilakes-fl.gov) and is available at Town Hall, 6601 Main Street, Miami Lakes 33014. In accordance with the Americans with Disabilities Act of 1990, all persons who who need special accommodations to participate in this meeting because of a disability should contact Town Hall at 305-364-6100 two days prior to the meeting.

Any person wishing to present documents to the Town Committees should send the Town Clerk the document via email to [inguanzog@miamilakes-fl.gov](mailto:inguanzog@miamilakes-fl.gov) **before 2 pm** on or before

May 14th.



## **Town of Miami Lakes Memorandum**

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**To:** Committee Members

**From:** Economic Development Committee

**Subject:** 2020-2021 Budget Request

**Date:** May 14, 2020

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### **Recommendation:**

Attached please find the 2020-2021 Budget Request for your review.

New Event/Activity

Budget Increase

Removed/ Budget Decrease

AS OF  
04.01.20

ACCOUNT NUMBER	ACCOUNT NAME	FY2016-17 ACTUALS	FY2017-18 ACTUALS	FY2018-19 ACTUALS	FY2019-20 ADOPTED BUDGET	FY2019-20 ACTUAL REVENUE / SPONSORSHIP	FY2019-20 YEAR END PROJECTION	FY2020-21 COMMITTEE BUDGET REQUEST	JUSTIFICATION FOR BUDGET INCREASE OR NEW EVENT/ACTIVITY	ESTIMATED FY2019 20 EVENT ATTENDEES	ESTIMATED COST PER PERSON
ECONOMIC DEVELOPMENT COMMITTEE											
	0017457-549200	ECODV-MISCELLANEOUS EXPENSES	\$3,268	\$119	\$0	\$0					
	0017457-549200	MARKE-MARKETING MATERIALS	\$10,601	\$7,306	\$5,333	\$10,000					
	0017457-549200	ML CH-CHAMBER EXPO	\$7,000	\$7,000	\$10,000	\$10,000					
	0017457-549200	REALT-REALTOR EVENTS	\$1,801	\$3,105	\$2,790	\$0					
	0017457-549200	SHOWS-TRADE SHOWS CONVENTIONS	\$3,488	\$1,383	\$0	\$0					
	TOTAL ECONOMIC DEVELOPMENT COMMITTEE		\$26,159	\$18,913	\$18,123	\$20,000		\$0			\$0

ACCOUNT NUMBER	ACCOUNT NAME	FY2011-12 ACTUALS	FY2012-13 ACTUALS	FY2013-14 ACTUALS	FY2014-15 ACTUALS	FY2015-16 ACTUALS	FY2016-17 ACTUALS	FY2017-18 ACTUALS	FY2018-19 ACTUALS	FY2019-20 ADOPTED BUDGET	FY2019-20 REVENUE/ SPONSORS HIP	FY2019-20 YEAR END PROJECTION	FY2020-21 COMMITTEE BUDGET REQUEST	JUSTIFICATION FOR BUDGET INCREASE OR NEW	ESTIMATED EVENT ATTENDEES 2019-20	ESTIMATED COST PER PERSON FOR EVENT
ECONOMIC DEVELOPMENT COMMITTEE																
0011571-5481	ECONOMIC DEVELOPMENT	\$9,868	\$3,405	\$0	\$0	\$0	\$0	\$0	\$0	\$0						
0011571-5481	BP-BUSINESS	\$462	\$7,125	\$0	\$0	\$0	\$0	\$0	\$0	\$0						
0011571-5481	MCS-CHAMBERS	\$0	\$10,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0						
0011571-5481	MISC-MISCELLANEOUS	\$0	\$2,045	\$0	\$0	\$1,347	\$0	\$0	\$0	\$0						
0011571-5481	PHOTO-GRAPHY	\$0	\$350	\$0	\$0	\$0	\$0	\$0	\$0	\$0						
0017457-5492	ECODV-MISC	\$0	\$0	\$5,267	\$0	\$3,928	\$3,268	\$119	\$0	\$0						
0017457-5492	MARKE-MARKET	\$0	\$0	\$3,300	\$18,337	\$1,415	\$10,601	\$7,306	\$5,333	\$10,000						
0017457-5492	ML CH-CHAMBERS	\$0	\$0	\$10,000	\$0	\$7,000	\$7,000	\$7,000	\$10,000	\$10,000						
0017457-5492	REALT-REALTOR	\$0	\$0	\$7,690	\$0	\$3,000	\$1,801	\$3,105	\$2,790	\$0						
0017457-5492	SHOWS-TRAINING	\$0	\$0	\$530	\$100	\$1,037	\$3,488	\$1,383	\$0	\$0						
ECONOMIC DEVELOPMENT COMMITTEE		\$10,330	\$22,925	\$26,787	\$18,437	\$17,727	\$26,159	\$18,913	\$18,123	\$20,000						\$0



## **Town of Miami Lakes Memorandum**

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**To:** Committee Members

**From:** Veterans Committee

**Subject:** Jingle Bell Jog FY2019

**Date:** May 14, 2020

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**Recommendation:**

Please see attached.

## FY2020 VETERANS 5K RUN - JINGLE BELL JOG SUMMARY

### Revenues:

Wildside Online Registration	22,374.75
Donations	20,200.00
Total revenues	<u>42,574.75</u>

### Expenses:

Wildside Online LLC	24,551.12
AES Portable - portable toilets	217.50
SFM - litter control	358.30
Sign One Inc	96.00
Total expenses	<u>25,222.92</u>

<b>Net Surplus/(Deficit)</b>	<b>\$</b>	<b>17,351.83</b>
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### Reconciliation

Town of Miami Lakes Donations Received	20,200.00
Town of Miami Lakes expenses	671.80
Balance	<u>19,528.20</u>

Wildside Revenues	22,374.75
Wildside Expenses	24,551.12
Balance	<u>\$ (2,176.37)</u>

<b>Net Surplus/Deficit</b>	<b>\$</b>	<b>17,351.83</b>
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ORG	OBJECT	PROJECT	DESCRIPTION	PER	EFF DATE	AMOUNT	VDR NAME/ITEM DESC	COMMENTS
0017437	366010		CONTRIBUTIONS & DONATIONS	3	12/27/2019	-500.00		BRONZE SPONSOR/ ROSA BARROSO
0017437	366010		CONTRIBUTIONS & DONATIONS	3	12/27/2019	-5,000.00		PLATINUM SPONSOR/ ADRIAN GZLEZ
0017437	366010		CONTRIBUTIONS & DONATIONS	3	12/18/2019	-2,200.00		CKS/ SPONSOR/ 5KRUN
0017437	366010		CONTRIBUTIONS & DONATIONS	3	12/16/2019	-1,000.00		CK/ NAYIB HASSAN/ JINGLE BELL
0017437	366010		CONTRIBUTIONS & DONATIONS	3	12/16/2019	-500.00		CK/ REVIVE CHIROP/ JINGLE BELL
0017437	366010		CONTRIBUTIONS & DONATIONS	2	11/20/2019	-1,000.00		CK/ Z ROOFING - 5K RUN
0017437	366010		CONTRIBUTIONS & DONATIONS	2	11/20/2019	-10,000.00		CK/ HDQTR TOYOTA - 5K RUN
			TOTAL DONATIONS			<u>-20,200.00</u>		

ORG	OBJECT	PROJECT	DESCRIPTION	PER	EFF DATE	AMOUNT	VDR NAME/ITEM DESC	COMMENTS
0017437	548158	5KRUN	VETERAN 5K RUN	5	02/03/2020	358.30	SFM SERVICES INC.	LITTER CONTROL SERVICES FOR JI
0017437	548158	5KRUN	VETERAN 5K RUN	4	01/13/2020	217.50	AES PORTABLE SANITATION	PORTABLE TOILET RENTALS - JING
0017437	548158	5KRUN	VETERAN 5K RUN	3	12/30/2019	96.00	FCB CC - WILLIAM	SIGN ONE, INC-JINGLEBELL JOG B
			TOTAL EXPENSES			<u>671.80</u>		

**NET REVENUE -19,528.20**

WildSide Online LLC.  
 10016 NW 53rd Street  
 Sunrise, FL 33351 US  
 (954)661-2732  
 accounting@wildsideonline.com  
 http://www.wildsideonline.com



## INVOICE

### BILL TO

The Town of Miami Lakes

**INVOICE #** WSO2020JBJTAMTU  
 RKCOMB

**DATE** 03/09/2020

**DUE DATE** 03/09/2020

**TERMS** Due on receipt

ACTIVITY	QTY	RATE	AMOUNT
<b>Event Management Services:Event Police Services</b> MIAMI DADE POLICE	1	7,463.00	7,463.00
<b>Event Management Services:Coning</b> DOT Coning	1	4,614.40	4,614.40
<b>Event Management Services - BTAGS</b> Timing B-TAGS	700	2.10	1,470.00
<b>Event Management Services</b> Riser/Table/Tents/Chairs	1	1,190.00	1,190.00
<b>T-Shirts</b> Santa Suits	700	4.99	3,493.00
<b>Event Management Services:Awards</b> Finisher Medals	700	2.99	2,093.00
<b>Event Management Services:Awards</b> Medal Shipping	1	219.10	219.10
<b>Event Management Services:Awards</b> Plaques/Age Groups	1	231.22	231.22
<b>Event Management Services:Awards</b> Plaques age group shipping	1	41.94	41.94
<b>Event Management Services</b> Water	1	71.00	71.00
<b>Event Management Services</b> Restaurant Depot : Bananas Oranges Christmas cookies/ snacks refreshments	1	664.00	664.00
<b>Event Management Services:Announcing Services</b> Panther Announcer Zack	1	400.00	400.00
<b>Event Management Services:Event Photography</b> Photographer	1	250.00	250.00
<b>Event Management Services</b> Jingle bells	1	120.00	120.00

ACTIVITY	QTY	RATE	AMOUNT
<b>Event Management Services</b> holiday cookies	1	60.46	60.46
<b>Event Management Services</b> Candy Canes Spangler	1	120.00	120.00
<b>Event Management Services:Marketing</b> FACEBOOK MARKETING	1	200.00	200.00
<b>Event Management Services:Timing &amp; Scoring</b> Timing Staff Labor	1	600.00	600.00
<b>Event Management Services</b> Packet pick up staff	1	250.00	250.00
<b>Event Management Services</b> Event Management Staff Labor	1	1,000.00	1,000.00
<b>Miami jingle bell jog registration</b> Online Registration Money already deposited into WSO account	1	-22,374.75	-22,374.75

It was a pleasure working with your organization.  
Please remit payment via the electronic check feature by clicking the  
link in the email or you can mail your payment to:

BALANCE DUE

**\$2,176.37**

WildSide Online Inc.  
C/O Accounting Dept.  
10016 NW 53rd Street  
Sunrise, Florida 33351



## **Town of Miami Lakes Memorandum**

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**To:** Committee Members

**From:** Neighborhood Services Districts- Loch Lomond Meeting

**Subject:** Guard Gate Equipment Upgrade

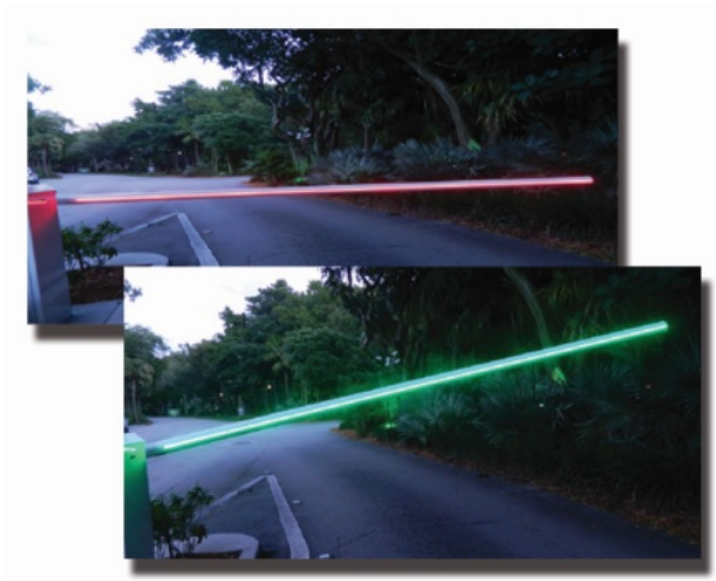
**Date:** May 14, 2020

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**Recommendation:**

Please see attached.

## **FAS 12FT LED Lighted / Illuminated Barrier Gate Arm Boom**



## **FAS 12FT LED Lighted / Illuminated Barrier Gate Arm Boom**

Do vehicles hit your gate? Not with our LED Gate Arms! Our brightly colored LEDs are highly visible both day and night. Lights are RED when in the down position clearly indicating that the drive must stop. Lights turn GREEN when the arm goes up clearly indicating that it is ok to go.

### **FAS 12FT LED Lighted / Illuminated Barrier Gate Arm Boom Product Options:**

- 3" Round LED Lighted / Illuminated aluminum barrier gate arm boom
- LED light tracks to retrofit flat & articulating arms
- DOT reflective tape in varying widths & lengths
- IP68-Rated LED strips in 1' - 20' lengths
- Programmable LED controller works with any operator

### **FAS 12FT LED Lighted / Illuminated Barrier Gate Arm Boom Benefits Include:**

- Increased visibility - especially at night
- Reduction in vehicle and equipment damage
- totally durable and weatherproof



## **AOMRON**

Heavy-Duty Non-Monitored Retro-Reflective Photo Eye

Commercial KnoxBoxes

# KnoxBox® 3200

Standard Capacity Model: 3262



**WITH TAMPER ALERT**

## 1. Color

- ☐ Aluminum
- ☒ Black
- ☐ Dark Bronze

## 2. Mount Type

- ☐ Recessed Mount
- ☒ Surface Mount

## 3. Tamper Switch Type

- ☐ None
- ☐ Fire Alarm / Panel
- ☒ Security Alarm

# High-Performance Commercial DC Barrier Gate Operator

## MEGA ARM/ MEGA ARM TOWER

## MA/MAT

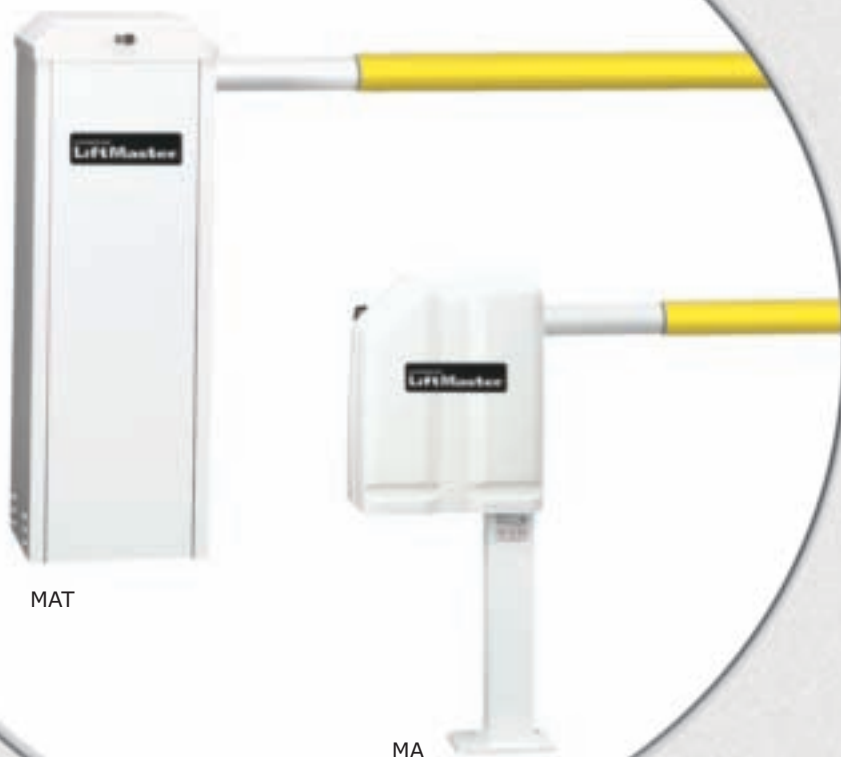
high-performance,  
DC-powered barrier  
gate operators with  
built-in battery backup

The Mega Arm and Mega Arm Tower are DC-powered, high-performance additions to the LiftMaster® family of gate operators. Designed with a 24VDC (1/2 HP equivalent) motor, these models provide exceptional starting torque and continuous operation, making them ideal for most applications.

Constructed with an aluminum alloy chassis, they're corrosion resistant and light enough for one person to carry and install. The heavy-duty motor supports 6,000 cycles per day with an operator speed of 2.5 seconds to open or close.

## built-in 312HM radio receiver

Exclusive from Chamberlain, a single remote control access solution for gates and additional access points.



MAT

MA

## no power? no problem!

Built-in battery backup provides seamless operation of the gate operator and all DC control and sensing devices in the event of a power loss.



**2** year warranty  
electronics and mechanism

**10** year warranty  
chassis and cover

CHAMBERLAIN®

# LiftMaster®

PROFESSIONAL



# standard features

## built-in radio receiver

Includes a factory-installed 312HM radio receiver for use with DIP switch and Security+® remote controls. This allows for one LiftMaster® remote control to conveniently open the gate and additional access points. Remote controls sold separately.

## aluminum alloy chassis

Lightweight, 1/4" rustproof T-6 aluminum alloy chassis for superior heat and corrosion resistance.

## built-in battery backup

The system will automatically engage in the event of a power loss and auto-reset to normal operation once power is restored. It provides complete operation of the gate operator, all DC control devices and sensing devices. Alternatively, system can also be set to open on power failure with a 15-second delay.

## soft start/stop

Reduces the stress and shock to the gate system during starting and stopping, providing longer gate and operator life.

## DC operator system

Powered by a 1/2 HP equivalent 24VDC motor, this system provides exceptional starting torque.

## right or left-handed operation

Allows flexibility of arm orientation to be determined prior to or during on-site installation.

## breakaway arm

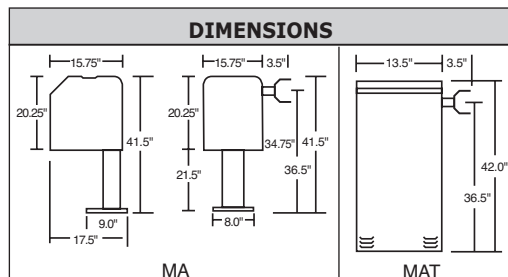
Breakaway arm design protects the operator and allows the arm to be reused time and time again. Choose from a 12 or 15 ft. aluminum gate arm or 14 ft. soft-padded gate arm – arm ordered separately from the operator.

## control inputs

Safe, low-voltage control inputs allow the connection of a full range of optional external devices like loop detectors, telephone entry systems, access control systems and radio receivers.

## inherent obstruction sensing

Offers separate force adjustments for both open and closed directions. If the gate comes into contact with an obstruction, a closing gate will reverse to open and an opening gate will stop.



## LED indicators

Operator input, status and diagnostic LEDs help to simplify setup and troubleshooting.

## dual-gate operation

Supports the operation of two separate gate operators in unison at a single entrance, assuring consistent, simultaneous open/close cycle for both operators.

## dynamic braking

Especially important on high-cycle gates, the electronic brake system provides total gate position control to ensure consistent gate closing without coasting.

## magnetic sensors

Arm position is controlled by a magnet that is mounted on the drive shaft. This is detected by two magnetic sensors on the control board.

## timer to close

Adjustable timer may be set between 1 and 33 seconds. The unit will automatically reset upon receiving any additional open commands.

## 7 amp-hour 12VDC batteries supplied standard

2 needed per gate operator for battery backup power.

# optional equipment

## sequenced access management system (SAMS) and trap

Provides the capability to sequentially control a slide or swing gate operator in tandem with a barrier gate operator.

## heater

Required for cold weather climates that reach 32°F and below. Available in 150 & 500 watts.

## slip-clutch mechanism

Gate arm self-aligns if entry is forced up.

## programmable output relay

## LiftMaster® radio controls

## articulating arm options 9' PVC or 10' aluminum - folding arms

RECOMMENDED CAPACITIES		
HP*	MAX. GATE LENGTH (ft.)	CYCLES / DAY
1/2	12' & 15' aluminum arm 14' soft-padded arm	6,000

\*equivalent 24VDC

## SPECIFICATIONS

### OPERATOR SPEED

2.5 seconds to open or close

### POWER

110/220VAC – 50/60Hz

### OPERATOR WEIGHT (WITHOUT ARM)

Mega Arm – 89 lbs.  
Mega Arm Tower – 113 lbs.

### ACCESSORY POWER

24VDC 500 MA  
Accessory Power  
Battery Backup for  
Accessory Power

### UL LISTED



UL325 & UL991 Listed–  
Class I, II, III and IV

### CONSTRUCTION

Gear Reduction:  
60:1 Reducer in  
Synthetic Oil Bath  
Motor:  
1/2 HP Equivalent  
Continuous-Duty 24VDC/  
1800 RPM  
Chassis:  
Powdercoated 1/4"  
Aluminum Alloy  
Cover:  
Mega Arm – Plastic  
Mega Arm Tower –  
Aluminum

## ADDITIONAL FEATURES

Universal controller with  
8 inputs  
Microprocessor electronics  
Safety-stop tailgate feature  
Ability to auto-open when  
power fails  
Mov/Tranzorb surge  
protection on inputs  
Tailgate alarm –  
senses tailgating

**CHAMBERLAIN®**  
**LiftMaster®**  
**PROFESSIONAL**

THE CHAMBERLAIN GROUP, INC.  
845 Larch Avenue • Elmhurst, IL 60126  
[www.liftmaster.com](http://www.liftmaster.com)



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