TOWN OF MIAMI LAKES, FLORIDA
REVISED AGENDA
Budget Hearing

September 8, 2020
7:30 PM
Government Center
6601 Main Street Miami Lakes, FL33014

Video stream of meetings can be viewed here:

https://pub-miamilakes.escribemeetings.com

Pages

1. SPECIAL PRESENTATIONS

2. CALL TO ORDER

3. MOMENT OF SILENCE

4. PLEDGE OF ALLEGIANCE

5. ORDER OF BUSINESS (DEFERRALS/ADDITIONS/DELETIONS)

6. PUBLIC COMMENTS

Please be advised that given the novel COVID-19 VIRUS, Miami Lakes Town Hall is closed for public meetings. Public Meetings will be taking place virtually.

Public Comments will be heard at the beginning of the meeting and once all are heard, Public Comments will be closed. Each speaker will be afforded (3) minutes to speak.

The public may participate in the virtual public meetings by utilizing any of the following 3 methods:

(1) A person wishing to submit a Live Remote Public Comment, will join the meeting via: https://www.miamilakes-fl.gov/remotecomments. You must have a working microphone and working web camera in order to submit a live remote public comment; this will allow you to join the scheduled Zoom meeting.

(2) A person can call in live during the meeting to listen to the meeting via phone and/or call in live during the meeting to submit a public comment, to any of the following numbers:

+1 786-635-1003

+1 312-626-6799

+1 929-205-6099

+1 253-215-8782

+1 301-715-8592

+1 346-248-7799

+1 699-900-6833

PLEASE ENTER THE MEETING ID# WHEN PROMPTED: 666 475 152#

***Please note that If you call to make public comment in live via phone or zoom (web), please do so between minutes prior to the meeting, , so you can register your name and address beforehand.**

(3) A person can submit a Pre-recorded Video for Public Comments, by visiting https://www.miamilakes-fl.gov/remotecomments. Videos submitted cannot exceed 3 minutes and should be submitted one day before the meeting.

IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT OF 1990, PERSONS NEEDING SPECIAL ACCOMMODATION TO PARTICIPATE IN THE MEETING SHOULD CALL TOWN HALL AT (305) 364-6100, NO LATER THAN (2) DAYS PRIOR TO THE MEETING FOR ASSISTANCE.

All comments or questions from the virtually attending public shall be directed to the Mayor, in a courteous tone. To ensure the orderly conduct and efficiency of the meeting, public comments shall be limited to three (3) minutes maximum per person.

No clapping, applauding, heckling, verbal outburst in support of, or in opposition to a speaker or his/her remarks shall be permitted. Should a member of the virtually attending audience become unruly, or behave in any manner that disrupts the orderly and efficient conduct of the meeting, such person will be asked to leave the Zoom meeting. As a courtesy to others, all electronic devices must be set to silent mode to avoid disruption of the proceedings.

7. APPOINTMENTS

8. COMMITTEE REPORTS

   a. Veteran's Committee 5

9. CONSENT CALENDAR

10. ORDINANCES-FIRST READING

*a. Ordinance Adopting the Millage Rate for FY 10/01/20 - 9/30/21 (Pidermann) 11

AN ORDINANCE OF THE TOWN OF MIAMI LAKES, FLORIDA, ADOPTING THE MILLAGE RATE OF THE TOWN FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2020 THROUGH SEPTEMBER 30, 2021, PURSUANT TO SECTION 200.065, FLORIDA STATUTES; PROVIDING FOR DIRECTIONS TO TAX COLLECTOR; PROVIDING FOR NOTICE; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

*b. Ordinance Approving and Adopting the Budget for FY 2020-21 (Pidermann) 31

AN ORDINANCE OF THE TOWN OF MIAMI LAKES, FLORIDA, APPROVING AND ADOPTING THE BUDGET FOR THE TOWN OF MIAMI LAKES FOR FISCAL YEAR 2020-2021; PROVIDING FOR EXPENDITURE OF FUNDS; PROVIDING FOR AMENDMENTS; PROVIDING FOR CARRYOVER OF FUNDS; PROVIDING FOR THE INCORPORATION OF THE ADOPTED CAPITAL BUDGET AS THE CAPITAL IMPROVEMENT ELEMENT OF THE COMPREHENSIVE PLAN; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

11. ORDINANCES- SECOND READING (PUBLIC HEARING)

a. Approving, Adopting and Ratifying Non-Ad Valorem Special Roll and Special Assessment District Rates for Security Guard and Lake Maintenance of Neighborhood Service Districts (Pidermann) 162

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA APPROVING, ADOPTING, A NON-AD VALOREM ASSESSMENT ROLL FOR SPECIAL TAXING DISTRICTS; APPROVING, ADOPTING AND RATIFYING SPECIAL ASSESSMENT DISTRICT FOR SPECIAL TAXING DISTRICTS, INCLUDING BUT NOT LIMITED TO SECURITY GUARD AND MULTIPURPOSE MAINTENANCE; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

12. RESOLUTIONS

13. NEW BUSINESS

a. Hunger Action Day (Collazo) 234

14. MAYOR AND COUNCILMEMBER REPORTS

15. MANAGER'S REPORTS

16. ATTORNEY'S REPORT

a. Pizzi v. Town of Miami Lakes 235

17. ADJOURNMENT

This meeting is taking place virtually and the public may participate by using any of the 3 methods described above. A copy of this Agenda has been posted on the Town of Miami Lakes Website at miamilakes-fl.gov and is available at Town Hall, 6601 Main Street, Miami Lakes 33014. In accordance with the Americans with Disabilities Act of 1990, if you need special accommodations to participate in this meeting should contact Town Hall at 305-364-6100 two days prior to the meeting.

Town of Miami Lakes
Memorandum

To: **Honorable Mayor & Honorable Councilmembers**

From: **Veteran's Committee**

Subject: **Committee Report**

Date: **September 8, 2020**

A formal request will be presented by Chairman Angel Vazquez, regarding the the Town of Miami Lakes and its Veteran's Committee presenting Waves of Flags honoring the victims of 9/11. 2,997 flags in honor of all the lives lost on 9/11, would be installed at Picnic Park West and this event would be sponsored by Pharma Natural Inc.

If the event is approved by the Town Council, video messages from the Town Council, Veteran's Committee and a Naval Commander would be created for this event.

Veterans Committee Meeting Minutes – August 17, 2020

1. **Call to Order**: The meeting was called to order by Chairperson Michael Coote at 12:31 hrs. Chair Coote asked Member Gary Cardenas to take the minutes.

2. **Roll Call**: **Present** - Michael Coote, Angel Vazquez, Gary Cardenas, Edward Paez, Larry Borman, Leonardo Rodriguez, Janiel Lazala, Dennis Polo, Pedro Fiallo. **Absent:** Bryan Bacallao, Alejandro Sanchez, and Mario Chavez. Ed Paez informed us that Mario Chavez was in the Hospital with COVID-19.

3. Chair Michael Coote led our members into our Pledge of Allegiance and a moment of silence.
   Chair Coote said that for those who are not yet aware, the reason for his chairing the meeting is because our former Chairman Nayib Hassan had tossed his had into the ring and filed to run for Council seat # 1. As a result, he had to resign as Chairman of our Committee. Before turning it over to Nayib Hassan for a few words, Chair Coote proceeded to thank him for helping to establish our Committee as a force for Veterans issues. While Mr. Hassan is not a Veteran, there are deep connections for his dedication to Veterans and their causes. Chair Coote acknowledged his many contributions to the Committee and the Town, including the Jingle Bell Jog 5k, the VTR initiative which he hoped to see it moved forward, just to name a few.
   Mr. Hassan followed by thanking chair Coote for his kind words and everyone else in the Committee. He expressed his appreciation to Mr. Cardenas for his guidance after he took over the Committee in January 2018. Mr. Hassan said he had been honored to serve everyone and expressed his appreciation for the support he received from every committee member, which made it possible for the events being so successful; we all worked as a team. He also expressed his appreciation for the support from the sponsors; Fred Senra from Miami Lakes AutoMall, Headquarter Toyota, and many others in the community.
   At this time, he asked if Chair Coote would like him to speak now about the items under the Old Business heading, which had been involved with but Chair Coote asked him to wait until we reach those item.

   Jay asked that now that Mr. Hassan is gone how does a replacement work. Chair Coote said that the issue will be addressed further down in the agenda. Jay mentioned that he was pressed for time if it could be moved up. Chair Coote explained that Town Attorney indicated that elections had to be held, although Roberts Rules of Order says that the Vice Chair moves up. He told Jay that most of the items on the agenda are older items previously discussed, there should not be much debating, thus it would not take long to get to the elections portion of the meeting.

4. Public Comments:

5. Order of Business (Deferrals, Additions, Deletions)

Items under line 8. Old Business are hereby reflected in their proper order.

a. Plaques for Sponsors Update
b. Transfer of funds for Shirts approval Update
c. Miami Dade Police Dept Training/Veterans Response Team (VTR) Update
d. Veterans Day (Nov) Grand Marshall
e. 5K Jingle Bell Jog

Items under line 9. New Business are hereby reflected in their proper order

a. 9/11 Flag Planting Ceremony at Picnic Park West
b. Proposal to include Military Tribute Banner for USN Jack Ryan Otrovsky, crew member of the USS Bonhomme Richard who died at the Naval Base in San Diego in July. Grandparents are ML residents.
c. Elections for Veterans Committee Vacancy

6. **Adoption of Minutes:**

a. February – Deferred to next meeting
b. May 21, 2020 - Conclusion of 5/14 meeting. Deferred to next meeting
c. June – After corrections were noted by Mr. Cardenas, Ed moved to adopt, Gary seconded. Vote passed with one Nay vote from Chair Coote.
d. July – Ed moved to adopt; Jay seconded. Vote passed with one Nay vote from Chair Coote.

7. **Presentations/Announcements: None**

8. **Old Business:**

a. Plaques for Sponsors Update:
Dennis said quote should be delivered to William Sanchez by Friday
b. Transfer of funds for Shirts approval Update.
Chair Coote asked William for an Update, but Mr. Hassan interjected stating that transfer of funds was previously approved by the Committee, all it needed was for it to be transferred from the Town's Finance department. William said he will put it on the Council's meeting agenda for transfer. Chair Coote asked that since we had added new members, had everyone's shirt size has been provided. Mr. Hassan replied yes.
b. MDPD /Veterans Response Team (VRT)
Chair Coote said that this project's initiative had been presented to Council and it involved the MDPD CIC Director who provided the training to the Town's Police force. In order to establish a baseline, the

CIC Director said that out of 7,500 cases where the CIC response team was involved, only 50 were Veterans therefore he believes the numbers do not warrant said project. Chair Coote strongly believes this project should be carried across Miami Dade.
Mr. Hassan said he had spoken with Councilman Collazo, who had spoken with Major Ruiz, Commander for the Town's police who said that he would follow it up the chain of command. Mr. Hassan said that he will stay in contact with Councilman Collazo to ensure that this project is carried across Miami Dade, perhaps using the Town's Police force as the Pilot.

*At this time Ed Paez reminded everyone that we had not taken a vote to transfer the additional $237.00 needed to pay for the Committee's shirt, and Chair Coote asked for a motion. Ed Paez moved; Leo Rodriguez seconded. Motion passed without objection.
**This item should be added at the end of line 8. b.

c. Veterans Day parade Grand Marshall:
Chair Coote said that last month we said to proceed with the solicitation of nominees for Grand Marshall, and William Sanchez said that since the COVID-19 numbers were still high the Town was holding up the Parade event. Discussion from various members of the Committee ensued asking William Sanchez as to why not proceed with the Grand Marshall nomination/selection, this is something that we ought to do whether we have a Parade or not. If no Parade, we can do a Viral presentation where he/she is introduced and speak, much like the 4th of July celebration. Our guest, Ed Rodriguez, Veterans Affairs Director Florida Dept. of Agriculture & Consumer Services chimed in suggesting that could even plan a virtual parade. William Sanchez said that he would send an email to Council members today.

d. 5K Jingle Bell Jog
Mr. Hassan said that he had reached out to Headquarter Toyota and said that funding for this year's race would be an issue for all of our sponsors and we should consider cancelling it. However, he said that the contract with the promoter is for 3 years, that we needed to discuss with them. Ed jumped up and said he was not even aware that we had a 3-year contract, and if there is not an escape clause. Dennis said that he is a runner, and most races these days are viral, and they are less expensive. Chair Coote asked Willie if he get a copy of the contract, and that perhaps Ed can review it. Ed said ok, but to be aware that he would not be offering any "legal advice." Willie said he would provide the copy to Chair Coote.
Just as we were getting ready to move on, Willie informed us that the Town Administration had cancelled the Jingle Bell Jog 5K for 2020.

9. New Business

a. Flag Planting Ceremony at Picnic Park West
This project was presented to Mr. Hassan prior to his resignation, and he had provided Mr. Sanchez with the information in July. Mr. Hassan said that Pharma Natural, a local company would donate 2,997 Flags to be buried around the perimeter of Picnic Park West, to honor the fallen on that fateful day: 9/11/2001. He said he had already spoken with the Public Service Committee, that volunteers were needed, and that it would be of no cost to the Town.
Chairman Coote suggested that the Town contact channel 10 or others to be there on that day. He also asked for a volunteer to lead this project, and Larry Borman said he would lead it. Chair Coote asked for a motion to move forward this project. Pedro moved; Larry seconded. Vote passed without objection

b. Proposal to include Military Tribute Banner for USN Jack Ryan Otrovsky, crew member of the USS Bonhomme Richard who died at the Naval Base in San Diego in July. Grandparents are ML residents.

Chair Coote said that this was a sailor who lost his life on the fire onboard the USS Bonhomme Richard, and he feels that since he has a family connection to Town residents we should honor him, and asked about cost involved. William Sanchez said that he had already contacted the Banner company, and when it involves the loss of life in the line of duty the Banner is printed for free. William also mentioned that this would be of no cost to the sponsor or to the Town. Gary Cardenas asked who was responsible for providing photo and military data, and Mr. Hassan said that he had already provided that information to Mr. Sanchez.
At this point Ms. Clarisell DeCardenas-Collazo asked for a point of order to inform Mr. Hassan that he was no longer part of the Committee, but a member of the community at large. As such he could not be introducing or leading any project or event for the Committee. Anything he had to say would fall under the Public Comments. Her statement was supported by Town Attorney Lorenzo Cobiella. Mr. Hassan apologized to the Town representatives and the Committee. Chair Coote asked for a motion to approve. Angel moved; Pedro seconded. Vote passed without objection.

c. Election for Veterans Committee Vacancy.

Larry began by asking why we needed an election. Why don’t we give Chairman Coote a little bit of time as our leader, obviously he is doing a very nice job, and he proceed to make a motion to keep Chairman

Coote in place, and the motion was seconded by Gary. Chair Coote asked Town Attorney Cobiella if that was a possibility, but he said no. That in all previous cases, there has always been an election for a Chairman whenever a vacancy occurred. He said that Elections needed to take place, that come January 2021 elections anyone can be nominated once again. The motion by Larry did not carry.
Town Attorney Cobiella said that we should proceed with the nominations, followed by the election.
As such, Chair Coote asked for nominations as Chairman.

Pedro nominated Angel Vazquez, and he accepted
Larry Borman nominated Michael Coote, and he accepted
Gary Cardenas was nominated, but he respectfully declined

Chair Coote began to take a roll call of members present, asking for their vote for Chairman until January 2021, and asked Gary to tally the vote count.
Michael Coote received 4 votes
Angel Vazquez received 5 votes
Accordingly, Angel Vazquez was elected to serve as new Chairman until January 2021.
Michael Coote will continue to serve as Vice Chairman

Following the election, the gavel was passed on to our new Chairman Angel Vazquez, whose first order of business was to call for the adjournment of our meeting.
Jay moved to adjourn; Angel seconded. Meeting was adjourned without objection.

TOWN OF MIAMI LAKES
MEMORANDUM

To: Honorable Mayor and Town Councilmembers

From: Edward Pidermann, Town Manager

Subject: Adoption of Millage Rate for Fiscal Year 2020-21

Date: September 8, 2020

It is recommended that the Town Council adopt the millage rate for Fiscal Year 2020-21 2.3127 mills, which is $2.3127 per $1,000 of assessed property value. This is the same millage rate as adopted for prior year and remains one of the lowest in Miami-Dade County. The proposed millage rate is expected to yield $7,990,628 in ad valorem revenue at 95% of value based on July 1, 2020 estimated Property Tax Roll, as provided by Miami Dade County Property Appraiser.

Attachments:
Fiscal Year 2020-21 Budget Message
Ordinance First Reading FY 2020-21 Budget

TOWN OF MIAMI LAKES
MEMORANDUM

To: Honorable Mayor and Town Councilmembers

From: Edward Pidermann, Town Manager

Subject: FY 2020-21 Budget Message

Date: September 8, 2020

Recommendation

It is recommended that Town Council approve the millage rate for Fiscal Year 2020-21 at 2.3127 mills, which is $2.3127 per $1,000 of assessed property value. This is the same millage rate as adopted for the prior year, and it remains one of the lowest millage rates in Miami-Dade County. The proposed millage rate is expected to yield $7,990,628 in ad valorem revenue at 95% of value based on the July 1, 2019 estimated Property Tax Roll, as provided by Miami-Dade County Property Appraiser.

It is also recommended that Town Council adopt Fiscal Year 2020-21 Budget on First Reading of Ordinance, as proposed.

Background

As the Town enters its eighth year of economic growth attributed to increasing property values and new development, the positive effects of prudent financial decisions over the last few years have allowed us to invest in new community facilities, stormwater infrastructure improvements, enhanced communication and transparency, police resources to accommodate a growing population, beautification projects and improved response times to requests for service through new technologies and process improvement.

The Town's economic development goal is to reinforce, strengthen and promote the livability and sustainability of our neighborhoods, commercial and industrial areas in the face of the current economic climate and changing needs of the population. As such, maintaining the Town's credit rating remains an important part of the Town's plan for sustainable recovery and prosperity. In 2018, Moody's Investor Service upgraded the Town's bond rating from 'Aa3' to 'Aa2'. Moody's, in commenting on the basis for upgrading the ratings noted that the Town benefits from low debt and pension burdens and a strong stable financial position. In 2019, Fitch Ratings affirmed the special obligation bonds rating at 'AA+'. The upgrade focused on the Town's solid revenue

framework and expenditure flexibility, nominal fixed carrying costs and low long-term liability burden. The Town's financial position will continue to remain strong with continued development, and as property values increase and thereby generating more property tax revenues.

In November 2015, the Town adopted a 2025 Strategic Plan that outlines six goal areas including enhanced mobility, beautification, economic development, sustainability, communication, and innovation/technology. Each goal area is supported by objectives as adopted by the Town Council. Staff has developed specific Initiatives with supporting work plans to accomplish the Goals and Objectives provided for in the 2025 Strategic Plan. Several components of the plan may require funding from the General Fund, including beautification and communication initiatives. Specific initiatives which will be discussed at the tentative Strategic Plan Workshop scheduled for March 19th and 20th 2021.

FY2020-21 PROPOSED BUDGET

The proposed budget is a deliberate balance of revenues and expenditures prepared in accordance with the State of Florida's Truth in Millage process and best serves the Town's prioritization for provision of core services and the Council's Strategic Plan Initiatives. It balances the Town's financial resources with current programming and service levels while maintaining a solid financial position. We were able to balance this fiscal year's budget with recurring revenues, expense savings, deferral of filling vacancies, reducing operational outlays, which allow us to maintain the current level of services expected by our residents and the business community.

The total Budget for Fiscal Year 2020-21 including all Funds is $42,860,378 as shown in the table below. This represents a decrease of $3,029,081 or 7.30% as compared to Fiscal Year 2019-20 Adopted Budget, which is primarily attributed to less grants awarded, and a decrease in general revenues due to the Covid19 pandemic. The details of the decrease are discussed later in this memorandum.

BUDGET SUMMARY
Town of Miami Lakes - FY2020-21

THE PROPOSED OPERATING BUDGET EXPENDITURES OF THE TOWN OF MIAMI LAKES ARE 8.4%
LESS THAN LAST YEARS TOTAL OPERATING EXPENDITURES

Millage per $1,000
General Fund Millage: 2.3127
The General Fund Millage is 4.68% percent higher than the State defined Rolled Back Rate

ESTIMATED REVENUES	General Fund	Special Revenue Funds	Electric Utility Tax Revenue Fund	Debt Service Fund	Capital Projects Fund	Stormwater Utility Fund	Internal Service Fund	Total All Funds
Ad Valorem Taxes: Millage per $1,000 = 2.3127	8,040,628	-	-	-	-	-	-	8,040,628
Non-Ad Valorem Assessment	-	$1,397,560	-	-	-	-	-	1,397,560
Franchise Fees	1,208,000	-	-	-	-	-	-	1,208,000
Charges for Services	140,288	-	-	-	-	1,114,699	-	1,254,987
Utility Service Taxes	2,994,009	-	555,991	-	-	-	-	3,550,000
Intergovernmental Revenue	4,122,036	1,748,897	-	171,824	$6,804,615	-	-	12,847,372
Licenses and Permits	388,901	1,835,000	-	-	-	-	-	2,223,901
Fines & Forfeitures	195,000	25,000	-	-	-	-	-	220,000
Miscellaneous Revenue	71,000	59,500	-	-	$0	5,000	-	135,500
TOTAL SOURCES	**17,159,862**	**5,065,957**	**555,991**	**171,824**	**6,804,615**	**1,119,699**	**-**	**30,877,948**
Transfers In	-	-	-	553,991	$1,147,000	-	377,088	2,078,079
Fund Balances/Reserves/Net Assets	3,501,181	$4,706,317	-	293,780	$1,402,962	111	-	9,904,351
TOTAL REVENUES, TRANSFERS & BALANCES	**20,661,043**	**9,772,274**	**555,991**	**1,019,595**	**9,354,577**	**1,119,810**	**377,088**	**42,860,378**
ESTIMATED EXPENDITURES								-
General Government	2,792,187	-	2,000	-	-	-	226,253	3,020,440
Transportation	1,171,393	1,300,725	-	-	5,506,569	-	-	7,978,687
Public Safety	8,599,350	1,517,974	-	-	-	-	101,814	10,219,138
Parks, Recreation & Community Engagement	3,180,555	-	-	-	1,127,157	-	-	4,307,712
Physical Environment	-	-	-	-	2,108,559	894,332	-	3,002,891
Building, Code, Planning & Zoning	518,246	2,566,761	-	-	-	-	49,021	3,134,028
Debt Services	141,538	-	-	709,359	-	86,785	-	937,682
TOTAL EXPENDITURES	**16,403,270**	**5,385,460**	**2,000**	**709,359**	**8,742,285**	**981,117**	**377,088**	**32,600,579**
Transfers Out	478,067	924,021	553,991	-	-	122,000	-	2,078,079
Fund Balances/Reserves/Net Assets	3,779,706	3,462,793	-	310,236	612,292	16,693	-	8,181,720
TOTAL APPROPRIATED EXPENDITURES, TRANSFERS, RESERVES AND BALANCES	**20,661,043**	**9,772,274**	**555,991**	**1,019,595**	**9,354,577**	**1,119,810**	**377,088**	**42,860,378**

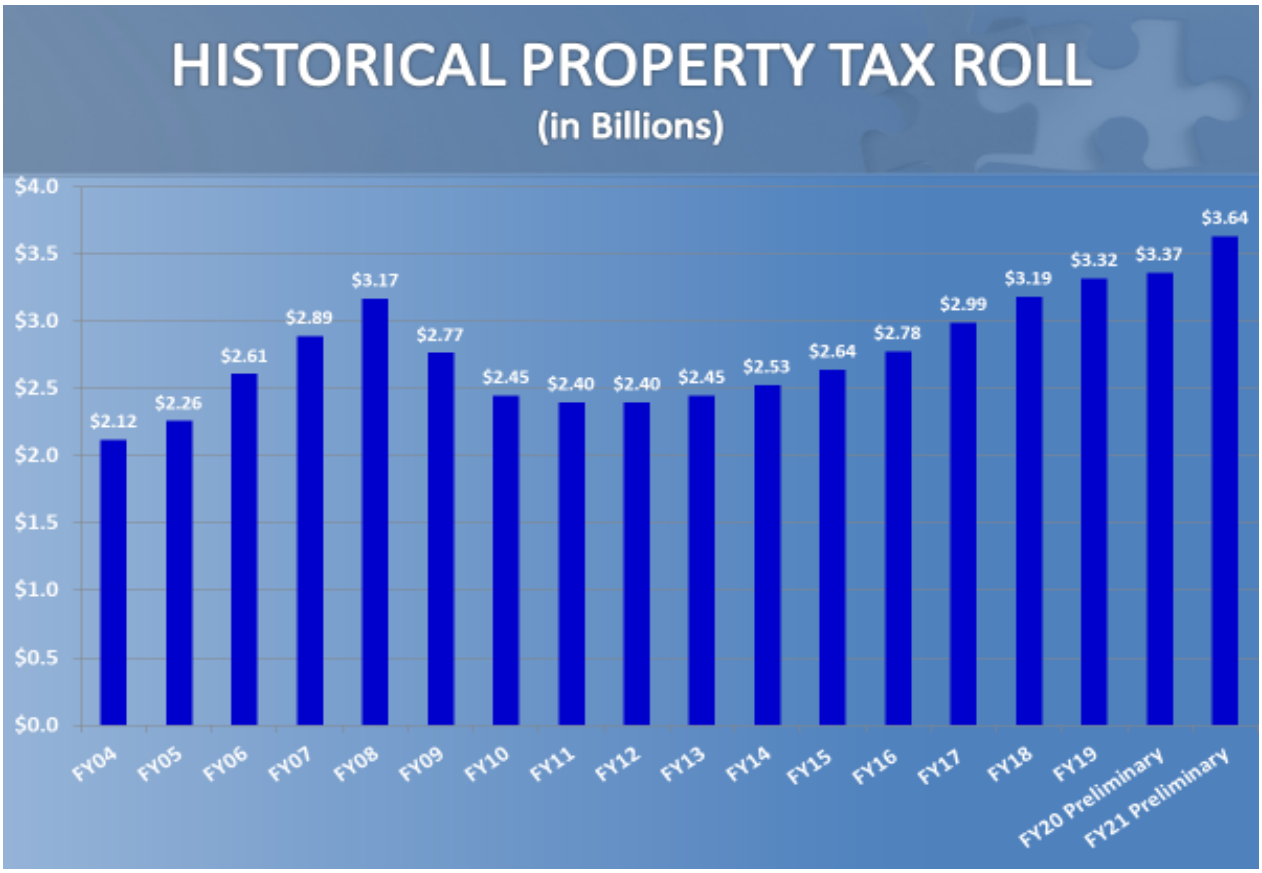
THE TENTATIVE, ADOPTED, AND/OR FINAL BUDGETS ARE ON FILE IN THE OFFICE OF THE TOWN CLERK, 6601 MAIN STREET, MIAMI LAKES, FLORIDA 33014 AS A PUBLIC RECORD.

I. TAX ROLL, MILLAGE RATE, AND AD VALOREM REVENUE

Property Tax Roll Value

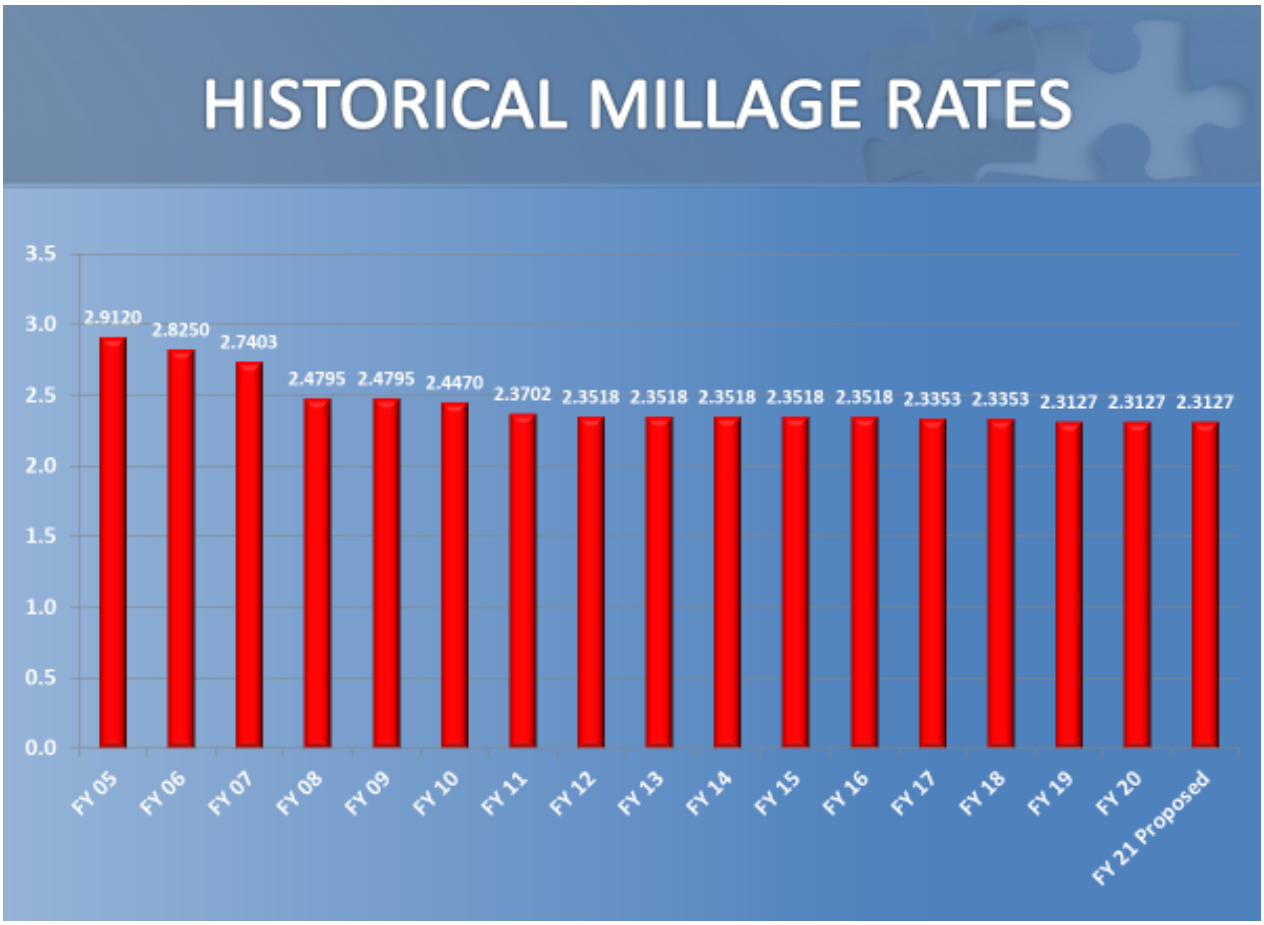
The estimated roll value from Miami-Dade County Property Appraiser on July 1, 2020 reflects a gross taxable value of $3,636,955,722, which includes an increase of $160,033,451 in new construction and improvements. As compared to the certified taxable value for the previous year of $3,321,693,913, the July 1, 2020 figure shows an increase of $315.2 million, a positive economic indicator of the continued increase in both residential and commercial property developments.

As seen in the graph below, Property Tax Roll value has been steadily on the rise since FY 2014 reflecting continuous economic recovery and growth.



Millage Rate

At the July 14, 2020 Town Council Meeting, the Council established the proposed millage rate 'cap' at 2.3127 mills, which is $2.3127 per $1,000 of assessed property value, via Resolution No. 20-1691. In keeping the millage rate flat we will continue to be the sixth lowest millage rate among the thirty-five municipalities in Miami-Dade County, and well below the statutory limit of 10.0 mills. Since its first year of incorporation, the Town has steadily reduced the millage rate, and maintained the same low rate since 2012 for five consecutive years. In 2017, the millage rate was reduced to 2.3353 mills, and in 2019 was further reduced to an all-time low of 2.3127, the same as the current year's proposed rate. The Proposed Budget provides for no increase to the millage rate, remaining unchanged at 2.3127 mills for the third consecutive year.



Rolled-Back Rate

Based on the proposed millage rate of 2.3127, the rolled-back rate for FY 2020 is 2.2094. The rolled-back rate would provide the same ad valorem tax revenue as was levied during the prior year exclusive of new construction and improvements. The proposed millage rate of 2.3127 is 4.68% higher than the current year aggregate rolled-back rate. The State Department of Revenue required methodology for calculating the rolled-back rate uses the roll value after the Value Adjustment Board action. The Town's prior year final gross taxable value is $3,321,693,913 which is $315.2 million less than the preliminary July 1 base roll figure of $3,636,955,722. The current proposed millage rate of 2.3127 is based on the gross taxable value which includes new construction and improvements increasing the assessed value. The roll back rate of 2.2094 is based on the adjusted taxable value which excludes new construction and improvements that increase the assessed value. As a result, the roll back rate of 2.2094 would generate $356,912 less in ad valorem revenue as compared to the proposed millage rate of 2.3127.

Ad Valorem Revenue

The FY 2019-20 Budget was developed using the proposed millage rate of 2.3127. This millage rate will generate property tax revenues or ad valorem (calculated at 95% for budget purposes) in the amount of $7,990,628. The impact is approximately $596,204 or 8% increase in ad valorem revenue for the General Fund.

II. FY2020-21 BUDGET HIGHLIGHTS – BY FUND

GENERAL FUND

The FY 2020-21 Proposed General Fund Operating Budget totals $20,661,043 and includes $3,501,181 in fund balance which is discussed later in this memorandum. The total General Fund Operating Budget is $17,358,562 an overall decrease of approximately $279,641 or 1.59% as compared to the prior year's Amended Budget. The Budget includes $198,700 carry-over from the prior year which is allocated to re-program the litigation reserves and a reserve for committees in the event donations are received to offset requested increases ($40,000).

In addition to the core services, this year's budget provides funding for parks grounds improvements and software upgrades. Funding for general elections, infrastructure renewal and replacement sinking fund and reserves for litigation and committees' donations. The budget also accommodates the FRS rate increases, health insurance costs, as well as the cost of base police patrol services passed through our contract with Miami-Dade County.

A summary of the Proposed General Fund Budget is presented below comparing the FY2019-20 Amended and Year-end Projection.

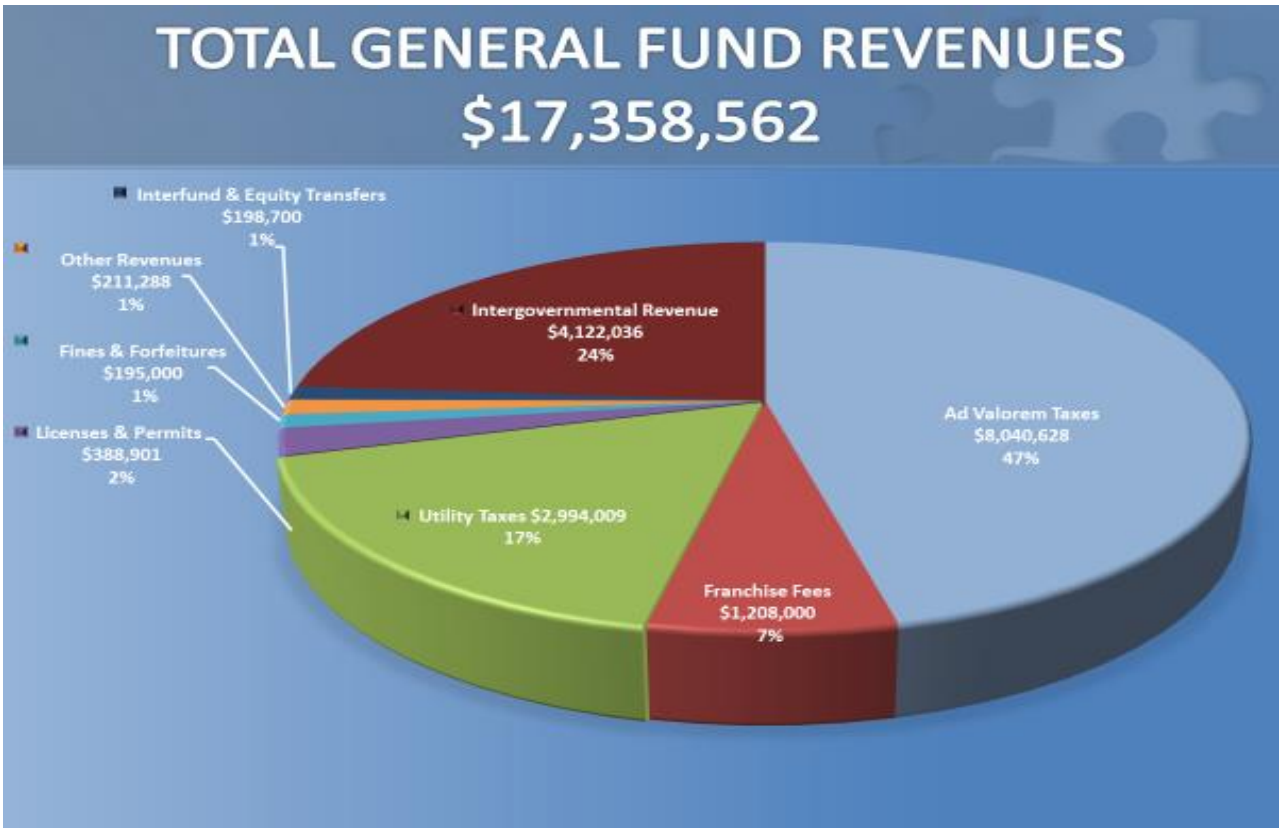
ACCOUNT NAME	FY2018-19 ACTUALS	FY2019-20 ADOPTED BUDGET	FY2019-20 AMENDED BUDGET	FY2019-20 YEAR END PROJECTION	FY2020-21 PROPOSED BUDGET	FY2020-21 PROPOSED VS FY2019-20 ADOPTED	% CHANGE	FY2020-21 PROPOSED VS FY2019-20 AMENDED	% CHANGE	FY2020-21 PROPOSED VS FY2019-20 YEAR-END PROJECTION	% CHANGE
Revenues											
Ad Valorem Taxes	$7,148,392	$7,444,424	$7,444,424	$7,342,942	$8,040,628	$596,204	8.01%	$596,204	8.01%	697,686	9.50%
Franchise Fees	$1,130,788	$390,000	$390,000	$439,830	$1,208,000	$818,000	209.74%	$818,000	209.74%	768,170	174.65%
Utility Service Tax	$2,860,586	$2,889,601	$2,889,601	$3,027,456	$2,994,009	$104,408	3.61%	$104,408	3.61%	(33,447)	-1.10%
Communications Service Tax	$1,130,732	$1,181,000	$1,181,000	$1,078,104	$982,855	($198,145)	-16.78%	($198,145)	-16.78%	(95,249)	-8.83%
State Revenue Sharing	$788,227	$807,000	$807,000	$739,526	$778,673	($28,327)	-3.51%	($28,327)	-3.51%	39,147	5.29%
Alcoholic Beverage License	$17,795	$20,000	$20,000	$15,620	$20,000	$0	0.00%	$0	0.00%	4,380	28.04%
Half-cent Sales Tax	$2,431,403	$2,518,000	$2,518,000	$2,212,999	$2,340,508	($177,492)	-7.05%	($177,492)	-7.05%	127,509	5.76%
Grants / FEMA Reimbursement	$8,079	$0	$0	$0	$0	$0	0.00%	$0	0.00%	0	0.00%
Permits & Fees (Non-Building D	$442,283	$424,500	$424,500	$400,812	$388,901	($35,599)	-8.39%	($35,599)	-8.39%	(11,911)	-2.97%
Fines & Forfeitures	$195,519	$185,000	$185,000	$225,068	$195,000	$10,000	5.41%	$10,000	5.41%	(30,068)	-13.36%
Miscellaneous Revenues	$386,602	$306,650	$306,650	$315,705	$211,288	($95,362)	-31.10%	($95,362)	-31.10%	(104,417)	-33.07%
Sub-total Recurring Revenues	**$16,540,406**	**$16,166,175**	**$16,166,175**	**$15,798,062**	**$17,159,862**	$993,687	6.15%	**$993,687**	6.15%	1,361,800	8.62%
Interfund Transfers	$50,623	$420,000	$551,551	$551,551	$0	($420,000)	-100.00%	($551,551)	-100.00%	(551,551)	-100.00%
Transfers In	$0	$431,317	$431,317	$431,317	$0	($431,317)	-100.00%	($431,317)	-100.00%	(431,317)	-100.00%
Prior Year Carry-Over Funds	$1,275,000	$342,500	$489,160	$489,160	$198,700	($143,800)	-41.99%	($290,460)	-59.38%	(290,460)	-59.38%
Sub-total Other Revenues	**$1,325,623**	**$1,193,817**	**$1,472,028**	**$1,472,028**	**$198,700**	($995,117)	-83.36%	($1,273,328)	-86.50%	(1,273,328)	-86.50%
Total Revenues	**$17,866,029**	**$17,359,992**	**$17,638,203**	**$17,270,090**	**$17,358,562**	**($1,430)**	**-0.01%**	**($279,641)**	**-1.59%**	88,472	0.51%
Expenditures											
Town Mayor & Council	$364,060	$361,608	$361,608	$344,597	$377,060	$15,452	4.27%	$15,452	4.27%	32,463	9.42%
Town Clerk	$232,765	$206,247	$206,247	$210,281	$220,954	$14,707	7.13%	$14,707	7.13%	10,673	5.08%
Town Attorney	$257,448	$215,000	$358,800	$344,660	$215,000	$0	0.00%	($143,800)	-40.08%	(129,660)	-37.62%
Administration	$1,819,261	$1,847,603	$1,922,355	$1,980,416	$1,979,173	$131,570	7.12%	$56,818	2.96%	(1,243)	-0.06%
Police & School Crossing Guarc	$8,658,557	$8,817,140	$8,817,140	$8,656,754	$8,597,050	($220,090)	-2.50%	($220,090)	-2.50%	(59,704)	-0.69%
Planning & Zoning	$239,069	$245,304	$245,304	$218,703	$191,197	($54,107)	-22.06%	($54,107)	-22.06%	(27,506)	-12.58%
Code Compliance	$302,672	$312,054	$312,053	$309,261	$327,049	$14,995	4.81%	$14,996	4.81%	17,788	5.75%
Parks & Recreation	$2,492,565	$2,724,556	$2,752,205	$2,622,520	$2,613,994	($110,562)	-4.06%	($138,211)	-5.02%	(8,525)	-0.33%
Community Outreach & Engage	$335,687	$332,324	$332,325	$335,121	$384,761	$52,437	15.78%	$52,436	15.78%	49,640	14.81%
Committees'	$319,077	$194,100	$225,914	$259,878	$184,100	($10,000)	-5.15%	($41,814)	-18.51%	(75,778)	-29.16%
Public Works	$1,069,732	$1,280,600	$1,280,599	$1,234,812	$1,171,393	($109,207)	-8.53%	($109,206)	-8.53%	(63,419)	-5.14%
QNIP	$48,855	$141,194	$141,194	$141,194	$141,538	$344	0.24%	$344	0.24%	344	0.24%
Non-Departmental	$9,722	$382,500	$238,700	$0	$477,225	$94,725	24.76%	$238,525	99.93%	477,225	0.00%
Sub-total Expenditures	**$16,149,470**	**$17,060,230**	**$17,194,444**	**$16,658,197**	**$16,880,495**	($179,735)	-1.05%	($313,949)	-1.83%	222,298	1.33%
Transfers Out	$1,227,399	$299,764	$443,759	$390,680	$478,067	$178,303	59.48%	$34,308	7.73%	87,387	22.37%
Total Expenditures	**$17,376,869**	**$17,359,992**	**$17,638,203**	**$17,048,877**	**$17,358,562**	**($1,430)**	**-0.01%**	**($279,641)**	**-1.59%**	309,685	1.82%
Excess (Deficiency) of Revenues over	**$489,160**	**$0**	**$0**	**$221,212**	**$0**	**$0**	**0%**	**$0**	**0%**	(221,212)	**-1.30%**

FACTORS AFFECTING FY 2020-21 PROPOSED BUDGET

I. REVENUES

General Fund Revenues are primarily unrestricted in nature and fund a variety of services including town administration, police patrol, public works, community outreach and parks services. Property Taxes remain the Town's largest revenue source, comprising 47% of FY2021 budgeted General Fund revenues, followed by Intergovernmental Revenues (i.e. Half-Cent Sales Tax, Communications Services Tax and State Revenue Sharing) at 24%, followed by Utility

Services Taxes 17%, Franchise Fees (7%), %), Licenses & Permits (2%), and the remainder from Fines & Forfeitures and other miscellaneous revenues.



The total revenues available for allocation in FY 2021 General Fund Budget is $17,358,562 including carryovers ($198,700) for the litigation reserves. This budget remains static compared to the FY2020 Adopted budget with a decrease of $1,430 or 0.01%.

In May 2020, the Franchise Fee contract with Miami Dade County and FPL expired which represented an estimated revenue loss of $1.2 million to the Town under that contract. To make up the significant revenue loss in the prior year (FY2019-20) the Council approved a one-time transfer from the MLOP Capital Fund ($420,000) and a one-time transfer from reserve fund balance ($431,317). This budget considers a full year of FPL Franchise Fee surcharge at 3% offsetting the one-time revenue sources from the prior year.

As compared to the Adopted budget and indicated in the summary chart above, several revenue categories have decreased due to the onset of the Covid19 pandemic. It is evident in the decrease in State revenue sharing ($28,327), Half cent sales taxes ($177,492), and in miscellaneous revenues which accounts for park facility rentals and other miscellaneous revenues that have conservative revenue variances.

II. EXPENSES

The FY2020-21 Operating Expense Budget is $279,641 or 1.59% less than the prior amended budget.

The significant changes affecting the Proposed Budget are described below:

- **Staffing** – The General Fund Budget includes 32.5 full-time equivalent positions, 6 part-time, 8 seasonal and 7 part-time seasonal positions. A part-time Marketing and Media Specialist position was converted to full-time position. A Procurement Specialist and Zoning Official are currently vacant and will not be filled in FY2021. The Capital Improvement Manager position was eliminated from the budget since it was not approved in prior year.

  In keeping with the business model of the Town, we continue to maintain a small professional staff with core competencies in specialized areas and contract out many of the service delivery functions when it provides long-term savings to do so.

- **FRS Contribution** – The Florida Retirement System employer contribution rate increased from 8.47% to 10% for regular employees as of July 1, 2020.

- **Group Health Insurance** – We are anticipating a 10% increase in group health insurance premiums. In keeping with the Employee Retention Program, the Town has implemented various wellness activities with the goal of reducing health care premium cost and improving employee morale.

- **Police Services** – The Police Department's Budget of $8,698,864 includes contracted police patrol services ($8,591,539) and the school crossing guards ($107,325), and represents 50% of the General Fund operating budget, and an overall decrease of approximately $211,305 or 2.37% as compared to prior year Amended Budget. This is primarily the result of fringe, overtime, and county overhead cost reductions.

  The chart below is a summary of net change for contracted Police Patrol Services:

POLICE PATROL SERVICES	FY 2019-20 ADOPTED BUDGET	FY 2019-20 AMENDED BUDGET	FY 2019-20 YEAR-END PROJECTION	FY 2020-21 PROPOSED BUDGET	NET CHANGE FY20 AMENDED VS. FY21 PROPOSED	
- Police Salaries	$4,722,257	$4,722,257	$4,655,822	$4,666,926	($55,331)	-1%
- Overtime	340,000	340,000	361,663	300,000	($40,000)	-12%
- Social Security	290,008	290,008	389,594	286,416	($3,592)	-1%
- Retirement	1,202,972	1,202,972	1,266,292	1,041,071	($161,901)	-13%
- Group Health Insurance	714,000	714,000	701,485	688,500	($25,500)	-4%
- Other fringe benefits	123,903	123,903	(52,807)	248,831	$124,928	101%
Total Personnel Services	**7,393,140**	**7,393,140**	**7,322,049**	**7,231,744**	**($161,396)**	**-2%**
Fleet Maintenance & Operations	**534,498**	**534,498**	**458,784**	**531,329**	**($3,169)**	**-1%**
Insurance	**279,300**	**279,300**	**278,324**	**279,300**	**$0**	**0%**
County Overhead Cost	**496,062**	**496,062**	**474,550**	**428,627**	**($67,435)**	**-14%**
TOTAL PATROL SERVICES	**$8,703,000**	**$8,703,000**	**$8,533,706**	**$8,471,000**	**($232,000)**	**-2.7%**

- **Legal Fee Settlement/Reserves** – A reserve for the potential settlement of legal fees is included in Non-Departmental. This amount is the balance carried over from the prior year's reserve for legal fees ($198,700).

- **Inter-fund Reimbursements** – During the normal course of business, the General Fund provides administrative, legal, accounting, and technical support to the proprietary and special revenue funds. As such, these Funds reimburse the General Fund a percentage of total cost for services provided, which is shown as a reimbursement to salaries in Administration Department for transparency purposes. These include the Building Department ($263,460), Stormwater Utility ($78,169), CITT Peoples Transportation Plan ($63,910) and the six Special Taxing Districts ($137,469).

- **Committees –** If approved, the total Committees' budgets remain static, apart from the Special Needs Advisory Board, which receives funding from the Mayor's Gala donations. The FY 2021 budget provides for a total allocation of $184,100 to the Committees. It should be noted that $40,000 is held in reserves in the Non-Departmental section of the budget in the event donations are received to offset the requested increases.

- **Transfers** – The FY2020-21 General Fund Budget has a transfer to the Facilities Maintenance Fund for Administration ($226,252) and the Police Department's ($101,813) portion of Government Center building expenses. This budget also includes the mandated annual contribution to the Sinking Fund ($150,000) for facility, equipment and infrastructure renewal and replacement.

- **Reserves**: The General Fund Operating Budget includes $477,225 in reserves in Non-Departmental for the following: litigation/legal fee settlement ($198,700), reserves to offset donations/contributions for Committees ($40,000), and contingency reserves ($238,525).

III. FUND BALANCE

In accordance with the Town's audited financials as reported in the FY2018-19 Comprehensive Annual Financial Report (CAFR), the General Fund unassigned fund balance at the beginning of FY2019-20 was $4,222,958. From this amount, $350,000 is earmarked for Hurricane Irma expenses that are not expected to be reimbursed by FEMA. We are in the final stages of settling and finalizing our claims and expect this reserve to decrease further. We should have a final number on or before September 30, 2020. During the FY2019-20 budget process, Council approved an appropriation from reserved fund balance of $431,317 to balance the budget and carried forward $342,500 in legal reserves. In April of 2020, the Council also approved a carry forward from the General Fund balance totaling $146,660. This reduced the fund balance to $2,952,481.

It should be noted that of the $342,500 in legal reserves from the prior year, a balance of $198,700 is included as a carry forward in the FY2020-21 budget to reprogram the litigation reserve.

The Town's reserve policy ordinance requires that we maintain 15% of budgeted general fund expenditures on hand as a reserve whenever possible. The current fund balance amount of $2,952,481 meets and exceeds the 15% requirement at 17.01%. However, during the November 2019 Council Meeting the Council instructed the Town Manager and Town Attorney to amend the Town Code to provide for a gradual three-year increase of the Town reserves from 15% to 20%, and is well on its way to achieve this goal

SPECIAL REVENUE FUNDS

Building Department Fund – The Building Department's FY20 Proposed Budget is $3,541,374. This budget reflects a decrease in revenues of approximately $590,593 or 14.29% as the new residential construction and development that began in FY 2016 has begun to taper off. Notwithstanding, construction and development continues to be steady and robust, and as such, we are anticipating $1.2 million in revenues from building permit activities. The operating cost of the Building Department including staffing and inspections services is $2,351,962, and a reimbursement of $263,460 to the General Fund for administrative support. The Fund reflects a healthy fund balance of $925,952.

Impact Fees Fund – This Fund includes parks, public safety, and a contribution in lieu of road impact fees from new developments including the Automall and Kislak Building. Revenues from these developments including carry-over from prior year and interest income are estimated at $1,360,557 for parks impact fees, $265,630 for public safety impact fees, and $0 contribution from developer in lieu of road impact fees. The total FY 2020-21 Budget is $1,626,187 and can only be

used to fund the cost of additional capital resources required to maintain and accommodate projected population growth due to new development. Funds are allocated for Senior Center ($250,000 transfer to Capital Fund). This Fund has a reserve of $1,376,187.

Mobility Fee Trust Account Fund – Per Ordinance 16-192, the mobility fee is restricted for infrastructure capital improvements and improving the multimodal network included in the Town's Capital Improvement Element (CIE) of the Comprehensive Plan. Revenues are estimated at $267,000 from the Automall and Kislak Building development. This Fund has $295,222 in reserves.

People's Transportation Plan – The total proposed budget for FY2020-21 is $1,469,661 and includes 80% share of revenues from the half-cent discretionary sales surtax ($1,017,066), prior year carry-over funds ($4,642) and interest income ($5,000). The budget provides for staffing at 50% of cost to manage the programs for planning and mobility. The budget also includes funding for street lighting utilities ($250,000), funds for traffic studies as needed and other transportation related activities. A transfer of $625,000 to the Capital Projects Fund is budgeted for NW 59 Avenue extension project. This fund has no reserves.

Transit – The budget includes the 20% share of revenues from the half-cent discretionary sales surtax ($261,139), Freebee Advertising ($17,500), Freebee Public Transit Service Grant ($128,798) and prior year carry-over funds ($35,516) for a total budget of $442,953. These funds are restricted for transit operations and cover the full cost of operating the on-demand/flex route circulator service, and maintenance of bus shelters and bus stop signs. Staffing is funded at 50% of cost to manage the program, transit, and traffic issues. This fund has no reserve.

Transportation Gas Tax Fund – Funding is restricted for transportation related activities that include sidewalk replacement, pothole repairs, pressure cleaning of the rights of ways, road striping and signs, etc. At the proposed budget of $341,894, with a carryforward fund balance of $34,827, for a total budget of $376,722, this budget reflects a decrease in revenues of approximately $48,751 or 12.48% due to the onset of the Covid19 pandemic.

Neighborhood Service Districts – In 2014, Town residents who were living within special taxing districts in the Town of Miami Lakes expressed interest in transferring these services to the Town with the goal of receiving hometown services. On November 8, 2016, Miami-Dade County voters approved a Charter Amendment authorizing a municipality to act as the governing body for special taxing districts within their municipalities. Once the amendment was approved, the residents of six special taxing districts within the Town presented a petition to be transferred from the County, and the Town Council approved the request on September 5, 2017. On January 21, 2018, elections within the districts' boundaries were conducted via mail-in ballot. All six districts received a majority vote ratifying the transfer to the Town.

The Town organized public meetings with the resident of each district to discuss preferred level of services and the preliminary rates. Their recommendations are included in the Proposed Budget for Fiscal Year 2020-21.

DISTRICT NAME	DISTRICT TYPE	FY2019-20 ASSESMENT RATE	FY2020-21 PROPOSED ASEESEMENT RATE
Miami Lakes Section One	Security Guard	$285.37	$208.37
Loch Lomond	Security Guard	$2,489.80	$2,489.80
Royal Oaks Section One	Security Guard	$706.89	$706.89
Royal Oaks East	Security Guard	$769.33	$706.89
Lake Patricia	Lake Maintenance	$231.46	$231.46
Lake Hilda	Lake Maintenance	$157.92	$157.92

The proposed special assessment for Royal Oaks East section was reduced by $62.44 for a new rate of $706.89, and Miami Lakes Section One was also reduced by $77.00 for new assessed rate of $208.37. All other districts remained static.

DEBT SERVICE FUND

The Debt Service Fund for FY 2020-21 includes the Series 2010, Special Obligation Bond interest payment ($507,609), principal payment ($200,000) and fees ($1,750) for Government Center, which is funded by the Electric Utility Tax revenues of $553,991 and Federal Direct Payment subsidy (interest reimbursement) estimated at $171,824.

CAPITAL PROJECTS FUND

The Five-Year Capital Improvement Program aligns with the Town's 2025 Strategic Plan. Mobility remains the Town's #1 strategic goal. For FY 2020-21, investment in transportation projects represent $5,818,861 or 64.26% of the Capital Improvement Program, followed by $1,127,157 or 12.45% investment in parks and facilities improvements, and $2,108,559 or 23.29% investment in stormwater improvements. The Capital Projects Budget totals $9,054,477 and projects are grouped into the three categories as summarized below:

- **Parks and Facilities Improvements** - Parks capital improvements for FY 2020-21 total $1,127,157 and include funds to complete construction on Bridge Park for the survey and design ($87,164), MLOP Master Plan to complete the design and commence construction

($450,032), MLOP Storage Facility to replace roof and air condition unit (189,961), and Par 3 design for passive park use ($150,000). Funds are available from, grant award, Parks Impact Fees, and developer's contribution for parks improvement.

- **Transportation Improvements** – Revenue sources for transportation improvements include Local Option Gas Tax, FDOT Grants, County Investment Grant Program, Peoples' Transportation Plan (PTP 80%), for a total of $5,818,861. This amount is appropriated among various projects including NW 59th Avenue Extension ($5,426,052), design of Safe Routes to School Bob Graham ($56,267), Miglo Walking & biking trail ($24,250), this fund also includes a reserve for future projects of $312,292.

- **Stormwater Improvements** – The major project budgeted for FY2020-21: West Lake Roadway & Drainage Improvement- Phase III ($2,108,559) Revenue sources for this project include a FEMA Grant, State of Florida legislative appropriation and Stormwater Utility Fees ($122,000).

STORMWATER UTILITY FUND

The Stormwater rate is $4.50 per Equivalent Residential Unit (ERU) and has remained unchanged since the creation of the Utility. The Stormwater Rate study was conducted to address the fiscal and drainage needs within our community in FY2020, and a new rate proposal will come before Council sometime in FY2021. The Town anticipates receiving $1,114,699 in Stormwater utility fees for FY 2020-21. Funds are appropriated and transferred to the Capital Projects Fund ($122,000) towards funding West Lakes Drainage Improvement project.

FACILITY MAINTENANCE FUND

This internal service fund captures all costs associated with the operations, maintenance, and repairs of the Town's Government Center. The cost of centralized services is allocated among the General Fund's Administration and Police Departments, and the Building Department Fund. The FY 2020-21 Budget totals $377,088.

Conclusion

We are pleased to present a structurally balanced budget that provides a responsible allocation of public resources that maintains the Town of Miami Lakes as a safe, attractive, and vibrant community. This budget adequately provides for the operational needs of the Town with no increase to the millage rate. Notwithstanding, the cost of doing business continues to increase, public safety, healthcare, construction, and maintenance services continue to rise, and the Town's capital infrastructure must be maintained and improved. There are challenges expected in the coming years and we will need to foster a climate that promotes economic development as well as explore new revenue initiatives beyond ad valorem to be able to accomplish the goals set forth

by the 2025 Strategic Plan. As such, we remain committed to managing our resources in a financially stable manner and continue to offer exceptional quality of service to our residents.

ORDINANCE NO. 2020-___

AN ORDINANCE OF THE TOWN OF MIAMI LAKES, FLORIDA, ADOPTING THE MILLAGE RATE OF THE TOWN FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2020 THROUGH SEPTEMBER 30, 2021, PURSUANT TO SECTION 200.065, FLORIDA STATUTES; PROVIDING FOR DIRECTIONS TO TAX COLLECTOR; PROVIDING FOR NOTICE; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, pursuant to Section 200.065, Florida Statutes, the Miami-Dade County Property Appraiser ("Property Appraiser") has certified the taxable value within the Town of Miami Lakes (the "Town") for the year 2020 which includes all real property within the Town; and

WHEREAS, on July 14, 2020, the Town Council adopted Resolution No. 20-1691 determining the tentative millage rate of 2.3127 mills for the fiscal year commencing October 1, 2020 and further scheduled public hearings on the millage rate as required by Section 200.065, Florida Statutes, the first hearing to be held on Tuesday, September 8, 2020 at 7:30 P.M., and the second to be held on Tuesday, September 22, 2020 at 7:30 P.M. at Miami Lakes Government Center, 6601 Main Street, Miami Lakes, Florida 33014; and

WHEREAS, the Town Council and the Town Manager have reviewed the proposed Fiscal Year 2020-2021 Budget for the Town and have considered an estimate of the necessary expenditures contemplated for in the Budget and have determined that the levy set forth below provides the necessary funds for such expenditures.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA, AS FOLLOWS:

Section 1. Recitals. The foregoing recitals are true and correct and are incorporated herein by this reference.

Section 2. Declaration and Adoption of Millage Rate. The adopted millage rate for the Town of Miami Lakes for fiscal year 2020-2021 is declared to be 2.3127 mills, which is $2.3127 per $1,000.00 of assessed property within the Town of Miami Lakes.

Section 3. Computation of Rolled-Back Rate. The current year rolled-back rate, as computed pursuant to Section 200.065, Florida Statutes, is 2.2094 mills, which is $2.2094 per $1,000.00 of assessed property within the Town of Miami Lakes. The current year adopted millage rate of 2.3127 mills is 4.68% higher than the rolled-back rate.

Section 4. Direction to Tax Collector. The Tax Collector is directed to proceed with the collection and enforcement of the taxes levied herein as authorized by law.

Section 5. Notice. The Town Clerk is directed to forward copies of this Ordinance within three (3) days after adoption of same to the Property Appraiser, the County Tax Collector, and the Florida Department of Revenue.

Section 6 Conflicts. All sections or parts of sections of the Town Code that conflict with this Ordinance are repealed to the extent of such conflict.

Section 7. Severability. The provisions of this Ordinance are declared to be severable and if any section, subsection, sentence, clause, provision or phrase of this Ordinance shall for any reason be held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining sections, sentences, clauses, and phrases of this Ordinance, but they shall remain in effect, it being the legislative intent that this Ordinance shall stand notwithstanding the invalidity of any part.

Section 8. Effective date. This Ordinance shall be effective upon adoption on second reading.

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FIRST READING

The foregoing ordinance was offered by _____who moved its adoption on first reading. The motion was seconded by _____ and upon being put to a vote, the vote was as follows:

Mayor Manny Cid	_____
Vice Mayor Nelson Rodriguez	_____
Councilmember Carlos O. Alvarez	_____
Councilmember Luis Collazo	_____
Councilmember Josh Dieguez	_____
Councilmember Jeffrey Rodriguez	_____
Councilmember Marilyn Ruano	_____

Passed and adopted on first reading this 8th day of September 2020.

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SECOND READING

The foregoing ordinance was offered by _____ who moved its adoption on second reading. The motion was seconded by _____and upon being put to a vote, the vote was as follows:

Mayor Manny Cid	_____
Vice Mayor Nelson Rodriguez	_____
Councilmember Carlos O. Alvarez	_____
Councilmember Luis Collazo	_____
Councilmember Josh Dieguez	_____
Councilmember Jeffrey Rodriguez	_____
Councilmember Marilyn Ruano	_____

Passed and adopted on second reading this 22nd day of September 2020.

_____
Manny Cid
MAYOR

Attest:

_____
Gina Inguanzo
TOWN CLERK

Approved as to form and legal sufficiency:

_____
Raul Gastesi, Jr. Gastesi &
Associates, P.A. TOWN
ATTORNEY

TOWN OF MIAMI LAKES
MEMORANDUM

To: Honorable Mayor and Town Councilmembers

From: Edward Pidermann, Town Manager

Subject: Adoption of Budget for Fiscal Year 2020-21

Date: September 8, 2020

Recommendation:
It is recommended that the Town Council adopt the Fiscal Year 2020-21 Budget as proposed on First Reading.

ATTACHMENTS:
Exhibit A - FY2020-21 Proposed Budget Line Item Detail
Ordinance First Reading Adopting FY2020-21 Budget

ORDINANCE NO. 2020-_____

AN ORDINANCE OF THE TOWN OF MIAMI LAKES, FLORIDA, APPROVING AND ADOPTING THE BUDGET FOR THE TOWN OF MIAMI LAKES FOR FISCAL YEAR 2020-2021; PROVIDING FOR EXPENDITURE OF FUNDS; PROVIDING FOR AMENDMENTS; PROVIDING FOR CARRYOVER OF FUNDS; PROVIDING FOR THE INCORPORATION OF THE ADOPTED CAPITAL BUDGET AS THE CAPITAL IMPROVEMENT ELEMENT OF THE COMPREHENSIVE PLAN; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS the Town of Miami Lakes (the "Town") is a municipality located in Miami-Dade County, Florida; and

WHEREAS, public hearings as required by Section 200.065, Florida Statutes were held by the Town on Tuesday, September 8, 2020 at 7:30 P.M., and Tuesday, September 22, 2020 at 7:30 P.M. at Miami Lakes Government Center, 6601 Main Street, Miami Lakes, Florida 33014; and

WHEREAS the amount of funds available from taxation and other non-ad valorem revenues equals the total appropriations for expenditures and reserves.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA, AS FOLLOWS:

Section 1. Recitals. The foregoing recitals are true and correct and are incorporated herein by this reference.

Section 2. Budget Adoption. The Budget for Fiscal Year 2020-21 (the "Budget"), a copy of which is attached hereto as Exhibit "A" is approved and adopted and shall become effective on October 1, 2020.

Section 3. Expenditure of Funds. The Town Manager or his/her designee is authorized to expend or contract for expenditures such funds as are necessary for the operation of the Town government in accordance with the Budget. The Town Manager may transfer any unencumbered line item allocation of funds, or any portion thereof, to another line item classification within the same department, said transfers not to exceed $700 total per month provided that the Town Manager shall report such transfers to the Town Council at the next regular Town Council meeting. The Committees may not transfer any unencumbered allocation of funds more than $700 from inside

those Committees budget line items, which are listed in Exhibit "A" of this ordinance. Any transfers of less than $700 shall be reported to the Town Manager within 7 business days. Any request for a transfer more than $700 must be approved by the Town Council, except that transfers for charitable donations accepted by the Town for a specific purpose shall be exempt from this requirement. The permitted maximum amount transferable by the Town Manager may be adjusted by subsequent resolution.

Section 4. Amendments. Upon the passage and adoption of the Budget, if the Town Council determines that a department, category total, or fund will exceed its original allocation, the Town Council is authorized to modify any department, category total or line item of the Budget by resolution so long as the modification does not exceed the Town's total budgeted funds for the Fiscal Year 2020-21.

Section 5. Carryover of Funds. Funds from the Town's Fiscal Year 2019-20 Budget, not expended during the current Fiscal Year 2019-20, may be used, and expended during the Fiscal Year 2020-21.

Section 6. Capital Improvement Element. Upon the adoption of the Capital Projects Fund Budget, the Capital Improvement Element of the Town's Comprehensive Plan is hereby updated to reflect FY 2020-21 Five Year Capital Project Allocations.

Section 7. Conflicts. All sections or parts of sections of the Town Code that conflict with this Ordinance are repealed to the extent of such conflict.

Section 8. Severability. The provisions of this Ordinance are declared to be severable and if any section, subsection, sentence, clause, provision or phrase of this Ordinance shall for any reason be held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining sections, sentences, clauses, and phrases of this Ordinance, but they shall remain in effect, it being the legislative intent that this Ordinance shall stand notwithstanding the invalidity of any part.

Section 9. Effective date. This Ordinance shall be effective upon adoption on second reading.

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FIRST READING

The foregoing ordinance was offered by _____ who moved its adoption on first reading. The motion was seconded by _____ and upon being put to a vote, the vote was as follows:

Mayor Manny Cid	_____
Vice Mayor Nelson Rodriguez	_____
Councilmember Carlos O. Alvarez	_____
Councilmember Luis Collazo	_____
Councilmember Josh Dieguez	_____
Councilmember Carlos Rodriguez	_____
Councilmember Marilyn Ruano	_____

Passed and adopted on first reading this 8th day of September 2020

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SECOND READING

The foregoing ordinance was offered by Councilmember_____ who moved its adoption on second reading. The motion was seconded by Councilmember _____ and upon being put to a vote, the vote was as follows:

Mayor Manny Cid _____
Vice Mayor Nelson Rodriguez _____
Councilmember Carlos O. Alvarez _____
Councilmember Luis Collazo _____
Councilmember Josh Dieguez _____
Councilmember Carlos Rodriguez _____
Councilmember Marilyn Ruano _____

Passed and adopted on second reading this 22nd day of September 2020.

_____
Manny Cid
MAYOR

Attest:

_____
Gina Inguanzo
TOWN CLERK

Approved as to form and legal sufficiency:

_____
Raul Gastesi, Jr.
Gastesi & Associates, P.A.
TOWN ATTORNEY

EXHIBIT “A”

Proposed Operating and Capital Budget

FY 2020-21



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Budget Message

TOWN OF MIAMI LAKES
MEMORANDUM

To: Honorable Mayor and Town Councilmembers

From: Edward Pidermann, Town Manager

Subject: FY 2020-21 Budget Message

Date: September 8, 2020

Recommendation

It is recommended that Town Council approve the millage rate for Fiscal Year 2020-21 at 2.3127 mills, which is $2.3127 per $1,000 of assessed property value. This is the same millage rate as adopted for the prior year, and it remains one of the lowest millage rates in Miami-Dade County. The proposed millage rate is expected to yield $7,990,628 in ad valorem revenue at 95% of value based on the July 1, 2019 estimated Property Tax Roll, as provided by Miami-Dade County Property Appraiser.

It is also recommended that Town Council adopt Fiscal Year 2020-21 Budget on First Reading of Ordinance, as proposed.

Background

As the Town enters its eighth year of economic growth attributed to increasing property values and new development, the positive effects of prudent financial decisions over the last few years have allowed us to invest in new community facilities, stormwater infrastructure improvements, enhanced communication and transparency, police resources to accommodate a growing population, beautification projects and improved response times to requests for service through new technologies and process improvement.

The Town's economic development goal is to reinforce, strengthen and promote the livability and sustainability of our neighborhoods, commercial and industrial areas in the face of the current economic climate and changing needs of the population. As such, maintaining the Town's credit rating remains an important part of the Town's plan for sustainable recovery and prosperity. In 2018, Moody's Investor Service upgraded the Town's bond rating from 'Aa3' to 'Aa2'. Moody's, in commenting on the basis for upgrading the ratings noted that the Town benefits from low debt and pension burdens and a strong stable financial position. In 2019, Fitch Ratings affirmed the special obligation bonds rating at 'AA+'. The upgrade focused on the Town's solid revenue

framework and expenditure flexibility, nominal fixed carrying costs and low long-term liability burden. The Town's financial position will continue to remain strong with continued development, and as property values increase and thereby generating more property tax revenues.

In November 2015, the Town adopted a 2025 Strategic Plan that outlines six goal areas including enhanced mobility, beautification, economic development, sustainability, communication, and innovation/technology. Each goal area is supported by objectives as adopted by the Town Council. Staff has developed specific Initiatives with supporting work plans to accomplish the Goals and Objectives provided for in the 2025 Strategic Plan. Several components of the plan may require funding from the General Fund, including beautification and communication initiatives. Specific initiatives which will be discussed at the tentative Strategic Plan Workshop scheduled for March 19th and 20th 2021.

FY2020-21 PROPOSED BUDGET

The proposed budget is a deliberate balance of revenues and expenditures prepared in accordance with the State of Florida's Truth in Millage process and best serves the Town's prioritization for provision of core services and the Council's Strategic Plan Initiatives. It balances the Town's financial resources with current programming and service levels while maintaining a solid financial position. We were able to balance this fiscal year's budget with recurring revenues, expense savings, deferral of filling vacancies, reducing operational outlays, which allow us to maintain the current level of services expected by our residents and the business community.

The total Budget for Fiscal Year 2020-21 including all Funds is $42,860,378 as shown in the table below. This represents a decrease of $3,029,081 or 7.30% as compared to Fiscal Year 2019-20 Adopted Budget, which is primarily attributed to less grants awarded, and a decrease in general revenues due to the Covid19 pandemic. The details of the decrease are discussed later in this memorandum.

BUDGET SUMMARY
Town of Miami Lakes - FY2020-21

THE PROPOSED OPERATING BUDGET EXPENDITURES OF THE TOWN OF MIAMI LAKES ARE 8.4% LESS THAN LAST YEARS TOTAL OPERATING EXPENDITURES

Millage per $1,000
General Fund Millage: 2.3127
The General Fund Millage is 4.68% percent higher than the State defined Rolled Back Rate

ESTIMATED REVENUES	General Fund	Special Revenue Funds	Electric Utility Tax Revenue Fund	Debt Service Fund	Capital Projects Fund	Stormwater Utility Fund	Internal Service Fund	Total All Funds
Ad Valorem Taxes: Millage per $1,000 = 2.3127	8,040,628	-	-	-	-	-	-	8,040,628
Non-Ad Valorem Assessment	-	$1,397,560	-	-	-	-	-	1,397,560
Franchise Fees	1,208,000	-	-	-	-	-	-	1,208,000
Charges for Services	140,288	-	-	-	-	1,114,699	-	1,254,987
Utility Service Taxes	2,994,009	-	555,991	-	-	-	-	3,550,000
Intergovernmental Revenue	4,122,036	1,748,897	-	171,824	$6,804,615	-	-	12,847,372
Licenses and Permits	388,901	1,835,000	-	-	-	-	-	2,223,901
Fines & Forfeitures	195,000	25,000	-	-	-	-	-	220,000
Miscellaneous Revenue	71,000	59,500	-	-	$0	5,000	-	135,500
TOTAL SOURCES	**17,159,862**	**5,065,957**	**555,991**	**171,824**	**6,804,615**	**1,119,699**	**-**	**30,877,948**
Transfers In	-	-	-	553,991	$1,147,000	-	377,088	2,078,079
Fund Balances/Reserves/Net Assets	3,501,181	$4,706,317	-	293,780	$1,402,962	111	-	9,904,351
TOTAL REVENUES, TRANSFERS & BALANCES	**20,661,043**	**9,772,274**	**555,991**	**1,019,595**	**9,354,577**	**1,119,810**	**377,088**	**42,860,378**
ESTIMATED EXPENDITURES								-
General Government	2,792,187	-	2,000	-	-	-	226,253	3,020,440
Transportation	1,171,393	1,300,725	-	-	5,506,569	-	-	7,978,687
Public Safety	8,599,350	1,517,974	-	-	-	-	101,814	10,219,138
Parks, Recreation & Community Engagement	3,180,555	-	-	-	1,127,157	-	-	4,307,712
Physical Environment	-	-	-	-	2,108,559	894,332	-	3,002,891
Building, Code, Planning & Zoning	518,246	2,566,761	-	-	-	-	49,021	3,134,028
Debt Services	141,538	-	-	709,359	-	86,785	-	937,682
TOTAL EXPENDITURES	**16,403,270**	**5,385,460**	**2,000**	**709,359**	**8,742,285**	**981,117**	**377,088**	**32,600,579**
Transfers Out	478,067	924,021	553,991	-	-	122,000	-	2,078,079
Fund Balances/Reserves/Net Assets	3,779,706	3,462,793	-	310,236	612,292	16,693	-	8,181,720
TOTAL APPROPRIATED EXPENDITURES, TRANSFERS, RESERVES AND BALANCES	**20,661,043**	**9,772,274**	**555,991**	**1,019,595**	**9,354,577**	**1,119,810**	**377,088**	**42,860,378**

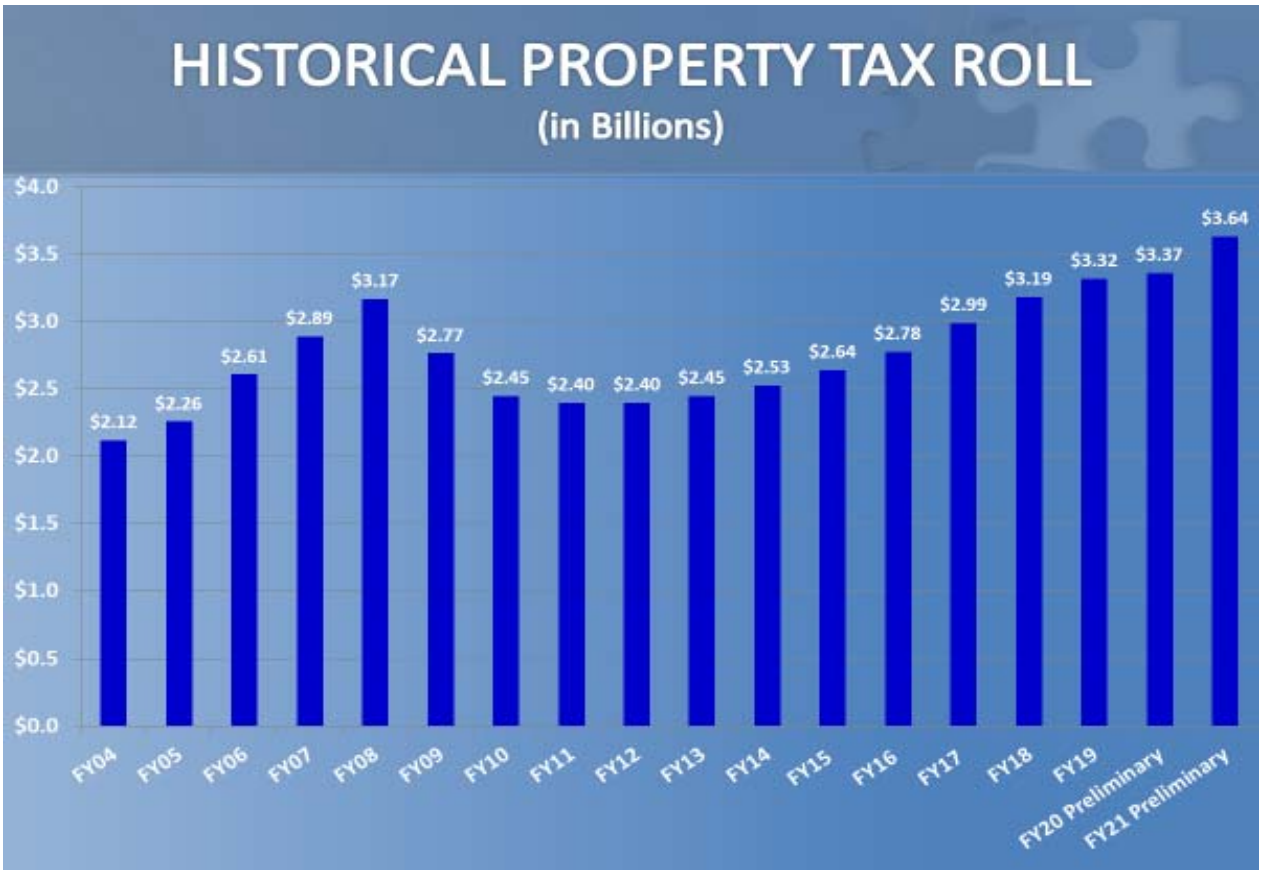
THE TENTATIVE, ADOPTED, AND/OR FINAL BUDGETS ARE ON FILE IN THE OFFICE OF THE TOWN CLERK, 6601 MAIN STREET, MIAMI LAKES, FLORIDA 33014 AS A PUBLIC RECORD.

I. TAX ROLL, MILLAGE RATE, AND AD VALOREM REVENUE

Property Tax Roll Value

The estimated roll value from Miami-Dade County Property Appraiser on July 1, 2020 reflects a gross taxable value of $3,636,955,722, which includes an increase of $160,033,451 in new construction and improvements. As compared to the certified taxable value for the previous year of $3,321,693,913, the July 1, 2020 figure shows an increase of $315.2 million, a positive economic indicator of the continued increase in both residential and commercial property developments.

As seen in the graph below, Property Tax Roll value has been steadily on the rise since FY 2014 reflecting continuous economic recovery and growth.



Millage Rate

At the July 14, 2020 Town Council Meeting, the Council established the proposed millage rate 'cap' at 2.3127 mills, which is $2.3127 per $1,000 of assessed property value, via Resolution No. 20-1691. In keeping the millage rate flat we will continue to be the sixth lowest millage rate among the thirty-five municipalities in Miami-Dade County, and well below the statutory limit of 10.0 mills. Since its first year of incorporation, the Town has steadily reduced the millage rate, and maintained the same low rate since 2012 for five consecutive years. In 2017, the millage rate was reduced to 2.3353 mills, and in 2019 was further reduced to an all-time low of 2.3127, the same as the current year's proposed rate. The Proposed Budget provides for no increase to the millage rate, remaining unchanged at 2.3127 mills for the third consecutive year.



Rolled-Back Rate

Based on the proposed millage rate of 2.3127, the rolled-back rate for FY 2020 is 2.2094. The rolled-back rate would provide the same ad valorem tax revenue as was levied during the prior year exclusive of new construction and improvements. The proposed millage rate of 2.3127 is 4.68% higher than the current year aggregate rolled-back rate. The State Department of Revenue required methodology for calculating the rolled-back rate uses the roll value after the Value Adjustment Board action. The Town's prior year final gross taxable value is $3,321,693,913 which is $315.2 million less than the preliminary July 1 base roll figure of $3,636,955,722. The current proposed millage rate of 2.3127 is based on the gross taxable value which includes new construction and improvements increasing the assessed value. The roll back rate of 2.2094 is based on the adjusted taxable value which excludes new construction and improvements that increase the assessed value. As a result, the roll back rate of 2.2094 would generate $356,912 less in ad valorem revenue as compared to the proposed millage rate of 2.3127.

Ad Valorem Revenue

The FY 2019-20 Budget was developed using the proposed millage rate of 2.3127. This millage rate will generate property tax revenues or ad valorem (calculated at 95% for budget purposes) in the amount of $7,990,628. The impact is approximately $596,204 or 8% increase in ad valorem revenue for the General Fund.

II. FY2020-21 BUDGET HIGHLIGHTS – BY FUND

GENERAL FUND

The FY 2020-21 Proposed General Fund Operating Budget totals $20,661,043 and includes $3,501,181 in fund balance which is discussed later in this memorandum. The total General Fund Operating Budget is $17,358,562 an overall decrease of approximately $279,641 or 1.59% as compared to the prior year's Amended Budget. The Budget includes $198,700 carry-over from the prior year which is allocated to re-program the litigation reserves and a reserve for committees in the event donations are received to offset requested increases ($40,000).

In addition to the core services, this year's budget provides funding for parks grounds improvements and software upgrades. Funding for general elections, infrastructure renewal and replacement sinking fund and reserves for litigation and committees' donations. The budget also accommodates the FRS rate increases, health insurance costs, as well as the cost of base police patrol services passed through our contract with Miami-Dade County.

A summary of the Proposed General Fund Budget is presented below comparing the FY2019-20 Amended and Year-end Projection.

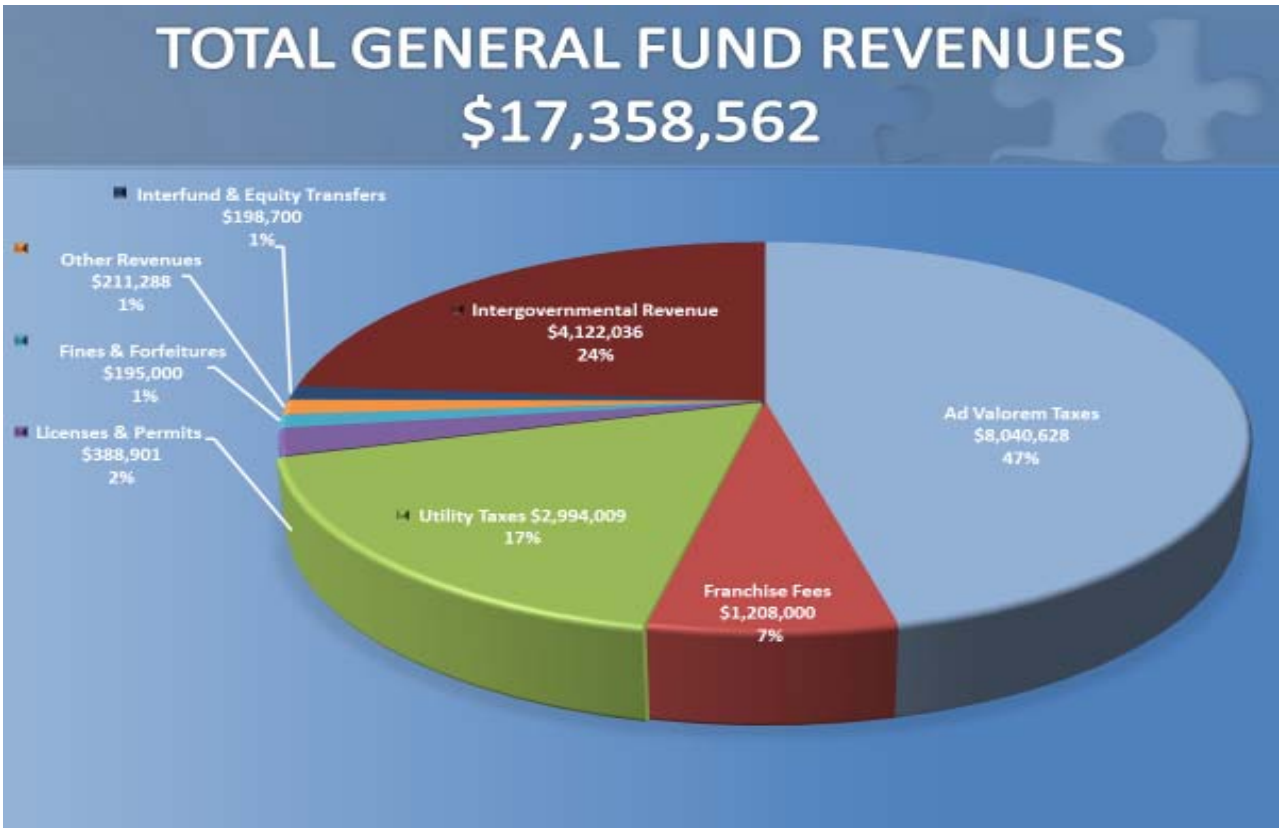
ACCOUNT NAME	FY2018-19 ACTUALS	FY2019-20 ADOPTED BUDGET	FY2019-20 AMENDED BUDGET	FY2019-20 YEAR END PROJECTION	FY2020-21 PROPOSED BUDGET	FY2020-21 PROPOSED VS FY2019-20 ADOPTED	% CHANGE	FY2020-21 PROPOSED VS FY2019-20 AMENDED	% CHANGE	FY2020-21 PROPOSED VS FY2019-20 YEAR-END PROJECTION	% CHANGE
Revenues											
Ad Valorem Taxes	$7,148,392	$7,444,424	$7,444,424	$7,342,942	$8,040,628	$596,204	8.01%	$596,204	8.01%	697,686	9.50%
Franchise Fees	$1,130,788	$390,000	$390,000	$439,830	$1,208,000	$818,000	209.74%	$818,000	209.74%	768,170	174.65%
Utility Service Tax	$2,860,586	$2,889,601	$2,889,601	$3,027,456	$2,994,009	$104,408	3.61%	$104,408	3.61%	(33,447)	-1.10%
Communications Service Tax	$1,130,732	$1,181,000	$1,181,000	$1,078,104	$982,855	($198,145)	-16.78%	($198,145)	-16.78%	(95,249)	-8.83%
State Revenue Sharing	$788,227	$807,000	$807,000	$739,526	$778,673	($28,327)	-3.51%	($28,327)	-3.51%	39,147	5.29%
Alcoholic Beverage License	$17,795	$20,000	$20,000	$15,620	$20,000	$0	0.00%	$0	0.00%	4,380	28.04%
Half-cent Sales Tax	$2,431,403	$2,518,000	$2,518,000	$2,212,999	$2,340,508	($177,492)	-7.05%	($177,492)	-7.05%	127,509	5.76%
Grants / FEMA Reimbursement	$8,079	$0	$0	$0	$0	$0	0.00%	$0	0.00%	0	0.00%
Permits & Fees (Non-Building D	$442,283	$424,500	$424,500	$400,812	$388,901	($35,599)	-8.39%	($35,599)	-8.39%	(11,911)	-2.97%
Fines & Forfeitures	$195,519	$185,000	$185,000	$225,068	$195,000	$10,000	5.41%	$10,000	5.41%	(30,068)	-13.36%
Miscellaneous Revenues	$386,602	$306,650	$306,650	$315,705	$211,288	($95,362)	-31.10%	($95,362)	-31.10%	(104,417)	-33.07%
Sub-total Recurring Revenues	**$16,540,406**	**$16,166,175**	**$16,166,175**	**$15,798,062**	**$17,159,862**	$993,687	6.15%	**$993,687**	6.15%	1,361,800	8.62%
Interfund Transfers	$50,623	$420,000	$551,551	$551,551	$0	($420,000)	-100.00%	($551,551)	-100.00%	(551,551)	-100.00%
Transfers In	$0	$431,317	$431,317	$431,317	$0	($431,317)	-100.00%	($431,317)	-100.00%	(431,317)	-100.00%
Prior Year Carry-Over Funds	$1,275,000	$342,500	$489,160	$489,160	$198,700	($143,800)	-41.99%	($290,460)	-59.38%	(290,460)	-59.38%
Sub-total Other Revenues	**$1,325,623**	**$1,193,817**	**$1,472,028**	**$1,472,028**	**$198,700**	($995,117)	-83.36%	($1,273,328)	-86.50%	(1,273,328)	-86.50%
Total Revenues	**$17,866,029**	**$17,359,992**	**$17,638,203**	**$17,270,090**	**$17,358,562**	**($1,430)**	**-0.01%**	**($279,641)**	**-1.59%**	88,472	0.51%
Expenditures											
Town Mayor & Council	$364,060	$361,608	$361,608	$344,597	$377,060	$15,452	4.27%	$15,452	4.27%	32,463	9.42%
Town Clerk	$232,765	$206,247	$206,247	$210,281	$220,954	$14,707	7.13%	$14,707	7.13%	10,673	5.08%
Town Attorney	$257,448	$215,000	$358,800	$344,660	$215,000	$0	0.00%	($143,800)	-40.08%	(129,660)	-37.62%
Administration	$1,819,261	$1,847,603	$1,922,355	$1,980,416	$1,979,173	$131,570	7.12%	$56,818	2.96%	(1,243)	-0.06%
Police & School Crossing Guarc	$8,658,557	$8,817,140	$8,817,140	$8,656,754	$8,597,050	($220,090)	-2.50%	($220,090)	-2.50%	(59,704)	-0.69%
Planning & Zoning	$239,069	$245,304	$245,304	$218,703	$191,197	($54,107)	-22.06%	($54,107)	-22.06%	(27,506)	-12.58%
Code Compliance	$302,672	$312,054	$312,053	$309,261	$327,049	$14,995	4.81%	$14,996	4.81%	17,788	5.75%
Parks & Recreation	$2,492,565	$2,724,556	$2,752,205	$2,622,520	$2,613,994	($110,562)	-4.06%	($138,211)	-5.02%	(8,525)	-0.33%
Community Outreach & Engage	$335,687	$332,324	$332,325	$335,121	$384,761	$52,437	15.78%	$52,436	15.78%	49,640	14.81%
Committees'	$319,077	$194,100	$225,914	$259,878	$184,100	($10,000)	-5.15%	($41,814)	-18.51%	(75,778)	-29.16%
Public Works	$1,069,732	$1,280,600	$1,280,599	$1,234,812	$1,171,393	($109,207)	-8.53%	($109,206)	-8.53%	(63,419)	-5.14%
QNIP	$48,855	$141,194	$141,194	$141,194	$141,538	$344	0.24%	$344	0.24%	344	0.24%
Non-Departmental	$9,722	$382,500	$238,700	$0	$477,225	$94,725	24.76%	$238,525	99.93%	477,225	0.00%
Sub-total Expenditures	**$16,149,470**	**$17,060,230**	**$17,194,444**	**$16,658,197**	**$16,880,495**	($179,735)	-1.05%	($313,949)	-1.83%	222,298	1.33%
Transfers Out	$1,227,399	$299,764	$443,759	$390,680	$478,067	$178,303	59.48%	$34,308	7.73%	87,387	22.37%
Total Expenditures	**$17,376,869**	**$17,359,992**	**$17,638,203**	**$17,048,877**	**$17,358,562**	**($1,430)**	**-0.01%**	**($279,641)**	**-1.59%**	309,685	1.82%
Excess (Deficiency) of Revenues over	**$489,160**	**$0**	**$0**	**$221,212**	**$0**	**$0**	**0%**	**$0**	**0%**	(221,212)	**-1.30%**

FACTORS AFFECTING FY 2020-21 PROPOSED BUDGET

I. REVENUES

General Fund Revenues are primarily unrestricted in nature and fund a variety of services including town administration, police patrol, public works, community outreach and parks services. Property Taxes remain the Town's largest revenue source, comprising 47% of FY2021 budgeted General Fund revenues, followed by Intergovernmental Revenues (i.e. Half-Cent Sales Tax, Communications Services Tax and State Revenue Sharing) at 24%, followed by Utility

Services Taxes 17%, Franchise Fees (7%), %), Licenses & Permits (2%), and the remainder from Fines & Forfeitures and other miscellaneous revenues.



The total revenues available for allocation in FY 2021 General Fund Budget is $17,358,562 including carryovers ($198,700) for the litigation reserves. This budget remains static compared to the FY2020 Adopted budget with a decrease of $1,430 or 0.01%.

In May 2020, the Franchise Fee contract with Miami Dade County and FPL expired which represented an estimated revenue loss of $1.2 million to the Town under that contract. To make up the significant revenue loss in the prior year (FY2019-20) the Council approved a one-time transfer from the MLOP Capital Fund ($420,000) and a one-time transfer from reserve fund balance ($431,317). This budget considers a full year of FPL Franchise Fee surcharge at 3% offsetting the one-time revenue sources from the prior year.

As compared to the Adopted budget and indicated in the summary chart above, several revenue categories have decreased due to the onset of the Covid19 pandemic. It is evident in the decrease in State revenue sharing ($28,327), Half cent sales taxes ($177,492), and in miscellaneous revenues which accounts for park facility rentals and other miscellaneous revenues that have conservative revenue variances.

II. EXPENSES

The FY2020-21 Operating Expense Budget is $279,641 or 1.59% less than the prior amended budget.

The significant changes affecting the Proposed Budget are described below:

- **Staffing** – The General Fund Budget includes 32.5 full-time equivalent positions, 6 part-time, 8 seasonal and 7 part-time seasonal positions. A part-time Marketing and Media Specialist position was converted to full-time position. A Procurement Specialist and Zoning Official are currently vacant and will not be filled in FY2021. The Capital Improvement Manager position was eliminated from the budget since it was not approved in prior year.

  In keeping with the business model of the Town, we continue to maintain a small professional staff with core competencies in specialized areas and contract out many of the service delivery functions when it provides long-term savings to do so.

- **FRS Contribution** – The Florida Retirement System employer contribution rate increased from 8.47% to 10% for regular employees as of July 1, 2020.

- **Group Health Insurance** – We are anticipating a 10% increase in group health insurance premiums. In keeping with the Employee Retention Program, the Town has implemented various wellness activities with the goal of reducing health care premium cost and improving employee morale.

- **Police Services** – The Police Department's Budget of $8,698,864 includes contracted police patrol services ($8,591,539) and the school crossing guards ($107,325), and represents 50% of the General Fund operating budget, and an overall decrease of approximately $211,305 or 2.37% as compared to prior year Amended Budget. This is primarily the result of fringe, overtime, and county overhead cost reductions.

  The chart below is a summary of net change for contracted Police Patrol Services:

POLICE PATROL SERVICES	FY 2019-20 ADOPTED BUDGET	FY 2019-20 AMENDED BUDGET	FY 2019-20 YEAR-END PROJECTION	FY 2020-21 PROPOSED BUDGET	NET CHANGE FY20 AMENDED VS. FY21 PROPOSED	
- Police Salaries	$4,722,257	$4,722,257	$4,655,822	$4,666,926	($55,331)	-1%
- Overtime	340,000	340,000	361,663	300,000	($40,000)	-12%
- Social Security	290,008	290,008	389,594	286,416	($3,592)	-1%
- Retirement	1,202,972	1,202,972	1,266,292	1,041,071	($161,901)	-13%
- Group Health Insurance	714,000	714,000	701,485	688,500	($25,500)	-4%
- Other fringe benefits	123,903	123,903	(52,807)	248,831	$124,928	101%
Total Personnel Services	**7,393,140**	**7,393,140**	**7,322,049**	**7,231,744**	**($161,396)**	**-2%**
Fleet Maintenance & Operations	**534,498**	**534,498**	**458,784**	**531,329**	**($3,169)**	**-1%**
Insurance	**279,300**	**279,300**	**278,324**	**279,300**	**$0**	**0%**
County Overhead Cost	**496,062**	**496,062**	**474,550**	**428,627**	**($67,435)**	**-14%**
TOTAL PATROL SERVICES	**$8,703,000**	**$8,703,000**	**$8,533,706**	**$8,471,000**	**($232,000)**	**-2.7%**

- **Legal Fee Settlement/Reserves** – A reserve for the potential settlement of legal fees is included in Non-Departmental. This amount is the balance carried over from the prior year's reserve for legal fees ($198,700).

- **Inter-fund Reimbursements** – During the normal course of business, the General Fund provides administrative, legal, accounting, and technical support to the proprietary and special revenue funds. As such, these Funds reimburse the General Fund a percentage of total cost for services provided, which is shown as a reimbursement to salaries in Administration Department for transparency purposes. These include the Building Department ($263,460), Stormwater Utility ($78,169), CITT Peoples Transportation Plan ($63,910) and the six Special Taxing Districts ($137,469).

- **Committees –** If approved, the total Committees' budgets remain static, apart from the Special Needs Advisory Board, which receives funding from the Mayor's Gala donations. The FY 2021 budget provides for a total allocation of $184,100 to the Committees. It should be noted that $40,000 is held in reserves in the Non-Departmental section of the budget in the event donations are received to offset the requested increases.

- **Transfers** – The FY2020-21 General Fund Budget has a transfer to the Facilities Maintenance Fund for Administration ($226,252) and the Police Department's ($101,813) portion of Government Center building expenses. This budget also includes the mandated annual contribution to the Sinking Fund ($150,000) for facility, equipment and infrastructure renewal and replacement.

- **Reserves**: The General Fund Operating Budget includes $477,225 in reserves in Non-Departmental for the following: litigation/legal fee settlement ($198,700), reserves to offset donations/contributions for Committees ($40,000), and contingency reserves ($238,525).

III. FUND BALANCE

In accordance with the Town's audited financials as reported in the FY2018-19 Comprehensive Annual Financial Report (CAFR), the General Fund unassigned fund balance at the beginning of FY2019-20 was $4,222,958. From this amount, $350,000 is earmarked for Hurricane Irma expenses that are not expected to be reimbursed by FEMA. We are in the final stages of settling and finalizing our claims and expect this reserve to decrease further. We should have a final number on or before September 30, 2020. During the FY2019-20 budget process, Council approved an appropriation from reserved fund balance of $431,317 to balance the budget and carried forward $342,500 in legal reserves. In April of 2020, the Council also approved a carry forward from the General Fund balance totaling $146,660. This reduced the fund balance to $2,952,481.

It should be noted that of the $342,500 in legal reserves from the prior year, a balance of $198,700 is included as a carry forward in the FY2020-21 budget to reprogram the litigation reserve.

The Town's reserve policy ordinance requires that we maintain 15% of budgeted general fund expenditures on hand as a reserve whenever possible. The current fund balance amount of $2,952,481 meets and exceeds the 15% requirement at 17.01%. However, during the November 2019 Council Meeting the Council instructed the Town Manager and Town Attorney to amend the Town Code to provide for a gradual three-year increase of the Town reserves from 15% to 20%, and is well on its way to achieve this goal

SPECIAL REVENUE FUNDS

Building Department Fund – The Building Department's FY20 Proposed Budget is $3,541,374. This budget reflects a decrease in revenues of approximately $590,593 or 14.29% as the new residential construction and development that began in FY 2016 has begun to taper off. Notwithstanding, construction and development continues to be steady and robust, and as such, we are anticipating $1.2 million in revenues from building permit activities. The operating cost of the Building Department including staffing and inspections services is $2,351,962, and a reimbursement of $263,460 to the General Fund for administrative support. The Fund reflects a healthy fund balance of $925,952.

Impact Fees Fund – This Fund includes parks, public safety, and a contribution in lieu of road impact fees from new developments including the Automall and Kislak Building. Revenues from these developments including carry-over from prior year and interest income are estimated at $1,360,557 for parks impact fees, $265,630 for public safety impact fees, and $0 contribution from developer in lieu of road impact fees. The total FY 2020-21 Budget is $1,626,187 and can only be

used to fund the cost of additional capital resources required to maintain and accommodate projected population growth due to new development. Funds are allocated for Senior Center ($250,000 transfer to Capital Fund). This Fund has a reserve of $1,376,187.

Mobility Fee Trust Account Fund – Per Ordinance 16-192, the mobility fee is restricted for infrastructure capital improvements and improving the multimodal network included in the Town's Capital Improvement Element (CIE) of the Comprehensive Plan. Revenues are estimated at $267,000 from the Automall and Kislak Building development. This Fund has $295,222 in reserves.

People's Transportation Plan – The total proposed budget for FY2020-21 is $1,469,661 and includes 80% share of revenues from the half-cent discretionary sales surtax ($1,017,066), prior year carry-over funds ($4,642) and interest income ($5,000). The budget provides for staffing at 50% of cost to manage the programs for planning and mobility. The budget also includes funding for street lighting utilities ($250,000), funds for traffic studies as needed and other transportation related activities. A transfer of $625,000 to the Capital Projects Fund is budgeted for NW 59 Avenue extension project. This fund has no reserves.

Transit – The budget includes the 20% share of revenues from the half-cent discretionary sales surtax ($261,139), Freebee Advertising ($17,500), Freebee Public Transit Service Grant ($128,798) and prior year carry-over funds ($35,516) for a total budget of $442,953. These funds are restricted for transit operations and cover the full cost of operating the on-demand/flex route circulator service, and maintenance of bus shelters and bus stop signs. Staffing is funded at 50% of cost to manage the program, transit, and traffic issues. This fund has no reserve.

Transportation Gas Tax Fund – Funding is restricted for transportation related activities that include sidewalk replacement, pothole repairs, pressure cleaning of the rights of ways, road striping and signs, etc. At the proposed budget of $341,894, with a carryforward fund balance of $34,827, for a total budget of $376,722, this budget reflects a decrease in revenues of approximately $48,751 or 12.48% due to the onset of the Covid19 pandemic.

Neighborhood Service Districts – In 2014, Town residents who were living within special taxing districts in the Town of Miami Lakes expressed interest in transferring these services to the Town with the goal of receiving hometown services. On November 8, 2016, Miami-Dade County voters approved a Charter Amendment authorizing a municipality to act as the governing body for special taxing districts within their municipalities. Once the amendment was approved, the residents of six special taxing districts within the Town presented a petition to be transferred from the County, and the Town Council approved the request on September 5, 2017. On January 21, 2018, elections within the districts' boundaries were conducted via mail-in ballot. All six districts received a majority vote ratifying the transfer to the Town.

The Town organized public meetings with the resident of each district to discuss preferred level of services and the preliminary rates. Their recommendations are included in the Proposed Budget for Fiscal Year 2020-21.

DISTRICT NAME	DISTRICT TYPE	FY2019-20 ASSESMENT RATE	FY2020-21 PROPOSED ASEESEMENT RATE
Miami Lakes Section One	Security Guard	$285.37	$208.37
Loch Lomond	Security Guard	$2,489.80	$2,489.80
Royal Oaks Section One	Security Guard	$706.89	$706.89
Royal Oaks East	Security Guard	$769.33	$706.89
Lake Patricia	Lake Maintenance	$231.46	$231.46
Lake Hilda	Lake Maintenance	$157.92	$157.92

The proposed special assessment for Royal Oaks East section was reduced by $62.44 for a new rate of $706.89, and Miami Lakes Section One was also reduced by $77.00 for new assessed rate of $208.37. All other districts remained static.

DEBT SERVICE FUND

The Debt Service Fund for FY 2020-21 includes the Series 2010, Special Obligation Bond interest payment ($507,609), principal payment ($200,000) and fees ($1,750) for Government Center, which is funded by the Electric Utility Tax revenues of $553,991 and Federal Direct Payment subsidy (interest reimbursement) estimated at $171,824.

CAPITAL PROJECTS FUND

The Five-Year Capital Improvement Program aligns with the Town's 2025 Strategic Plan. Mobility remains the Town's #1 strategic goal. For FY 2020-21, investment in transportation projects represent $5,818,861 or 64.26% of the Capital Improvement Program, followed by $1,127,157 or 12.45% investment in parks and facilities improvements, and $2,108,559 or 23.29% investment in stormwater improvements. The Capital Projects Budget totals $9,054,477 and projects are grouped into the three categories as summarized below:

- **Parks and Facilities Improvements** - Parks capital improvements for FY 2020-21 total $1,127,157 and include funds to complete construction on Bridge Park for the survey and design ($87,164), MLOP Master Plan to complete the design and commence construction

($450,032), MLOP Storage Facility to replace roof and air condition unit (189,961), and Par 3 design for passive park use ($150,000). Funds are available from, grant award, Parks Impact Fees, and developer's contribution for parks improvement.

- **Transportation Improvements** – Revenue sources for transportation improvements include Local Option Gas Tax, FDOT Grants, County Investment Grant Program, Peoples' Transportation Plan (PTP 80%), for a total of $5,818,861. This amount is appropriated among various projects including NW 59th Avenue Extension ($5,426,052), design of Safe Routes to School Bob Graham ($56,267), Miglo Walking & biking trail ($24,250), this fund also includes a reserve for future projects of $312,292.

- **Stormwater Improvements** – The major project budgeted for FY2020-21: West Lake Roadway & Drainage Improvement- Phase III ($2,108,559) Revenue sources for this project include a FEMA Grant, State of Florida legislative appropriation and Stormwater Utility Fees ($122,000).

STORMWATER UTILITY FUND

The Stormwater rate is $4.50 per Equivalent Residential Unit (ERU) and has remained unchanged since the creation of the Utility. The Stormwater Rate study was conducted to address the fiscal and drainage needs within our community in FY2020, and a new rate proposal will come before Council sometime in FY2021. The Town anticipates receiving $1,114,699 in Stormwater utility fees for FY 2020-21. Funds are appropriated and transferred to the Capital Projects Fund ($122,000) towards funding West Lakes Drainage Improvement project.

FACILITY MAINTENANCE FUND

This internal service fund captures all costs associated with the operations, maintenance, and repairs of the Town's Government Center. The cost of centralized services is allocated among the General Fund's Administration and Police Departments, and the Building Department Fund. The FY 2020-21 Budget totals $377,088.

Conclusion

We are pleased to present a structurally balanced budget that provides a responsible allocation of public resources that maintains the Town of Miami Lakes as a safe, attractive, and vibrant community. This budget adequately provides for the operational needs of the Town with no increase to the millage rate. Notwithstanding, the cost of doing business continues to increase, public safety, healthcare, construction, and maintenance services continue to rise, and the Town's capital infrastructure must be maintained and improved. There are challenges expected in the coming years and we will need to foster a climate that promotes economic development as well as explore new revenue initiatives beyond ad valorem to be able to accomplish the goals set forth

by the 2025 Strategic Plan. As such, we remain committed to managing our resources in a financially stable manner and continue to offer exceptional quality of service to our residents.



Functional Organizational and Staffing Positions by Department Charts

Town of Miami Lakes

Mayor and Town Council

Manuel Cid, Mayor
Nelson Rodriguez, Vice Mayor
Carlos O. Alvarez, Councilmember
Luis Collazo, Councilmember
Joshua Dieguez, Councilmember
Jeffrey Rodriguez, Councilmember
Marilyn Ruano, Councilmember

Appointed Officials

Edward Pidermann, Town Manager
Gina Inguanzo, Town Clerk
Raul Gastesi, Esq., Town Attorney

Senior Personnel

Carlos Acosta, Public Works Director
Daniel Angel, Parks & Recreation Director
Clarisell de Cardenas, Community Outreach Director
Ismael Diaz, Chief Financial Officer
Tony Lopez, Deputy Town Manager
Javier Ruiz, Major – Miami-Dade Police Department
Michael Mesa, Building Official

Mayor - Council - Manager Form of Government

Town of Miami Lakes
FUNCTIONAL ORGANIZATIONAL CHART

Executive Staff in RED letters

- MIAMI LAKES RESIDENTS
  - Mayor & Town Council
    - Assistant to the Mayor
    - Town Attorney
      - Deputy Town Attorney
    - Town Manager
      - Assistant to the Town Manager
      - Finance Department
        - Procurement Office
        - Budget Office
        - Human Resources Office
      - Transportation Office
      - Grants Office
      - Planning Office
      - Deputy Town Manager
        - Police Department
        - Building Department
          - Code Enforcement
          - Zoning
        - Department of Communications & Community Affairs
          - Special Events & Committees
          - Communications & Public Information
        - Public Works Department
          - Capital Improvements
          - General Services
        - Parks & Recreation Department
          - Special Projects Manager
        - Office of Strategic Plan & Innovation
    - Town Clerk
      - Deputy Town Clerk & Asst to Town Council

TOWN OF MIAMI LAKES

Positions by Department	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	Comments
Mayor and Town Council						
Full Time						
Assistant to the Mayor	1	1	1	1	1	
Assistant to the Council/Deputy Town Clerk	1	1	1	1	1	
FT Sub-Total	**2**	**2**	**2**	**2**	**2**	
Town Clerk						
Full Time						
Town Clerk	1	1	1	1	1	
FT Sub-Total	**1**	**1**	**1**	**1**	**1**	
Town Administration						
Full Time						
Town Manager	1	1	1	1	1	
Deputy Town Manager	1	1	1	1	1	
Chief Financial Officer	1	1	1	1	1	
Administration Services Manager	1	1	1	0	0	
Strategic & Performance Improvement Manager	0	0	1	1	1	
Comptroller/Senior Accountant	1	1	1	1	1	
Budget Officer	1	1	1	1	1	
Accountant	1	1	1	1	1	
Procurement Manager	1	1	0	1	1	
Procurement Specialist	1	1	1	1	1	Defer filling of vacancy in FY20 & FY21
Assistant to the Town Manager	1	1	1	1	1	
Special Projects Manager	0	0	1	1	1	
Accounting Technician	1	1	1	1	1	
Grants Writer	1	1	1	1	1	
FT Sub-Total	**12**	**12**	**13**	**13**	**13**	
Part Time						
HR Specialist	1	1	1	1	1	
Receptionist	1	1	1	1	1	
PT Sub-Total	**2**	**2**	**2**	**2**	**2**	
Zoning						
Part Time						
Zoning Official	2	2	2	2	2	Defer filling of 1 Vacancy in FY21
PT Sub-Total	**2**	**2**	**2**	**2**	**2**	
Code Compliance						
Full Time						
Code Compliance Manager	1	0.5	0.5	0.5	0.5	Partially funded in Building Department
Code Compliance Supervisor	0	1	1	1	1	
FT Sub-Total	**1**	**1.5**	**1.5**	**1.5**	**1.5**	
Planning						
Full Time						
Planning Director	1	1	0	0	0	
Principal Planner	0	0	1	1	1	
Planning Technician	1	0	0	0	0	
FT Sub-Total	**2**	**1**	**1**	**1**	**1**	
Parks and Recreation						
Full Time						
Chief of Operations	0.5	0.5	0.5	0	0	
Parks & Recreation Director	0	0	0	1	1	
Greenspace Maintenance Superintendent	1	1	1	1	1	
Arborist/Field Inspector	1	1	1	1	1	
Parks & Athletics Manager	1	1	1	1	1	
Leisure Services Manager	1	1	1	1	1	
Programs Coordinator	2	2	3	3	2	

TOWN OF MIAMI LAKES

Positions by Department	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	Comments
Leisure Services Specialist	1	1	1	1	1	
Leisure Services Specialist/Office Specialist	1	1	1	1	1	
FT Sub-Total	**9.5**	**8.5**	**9.5**	**10**	**9**	
Part Time/Seasonal						
Crossing Guards P/T	7	7	7	7	7	
PT/Seasonal Sub-Total	**7**	**7**	**7**	**7**	**7**	
Communication & Community Affairs						
Community Outreach & Engagement Director	1	1	1	1	1	
Community Outreach & Engagement Manager	1	0	0	0	0	
Communications & Economic Development Manager	0	1	0	0	0	
Committee & Special Events Coordinator	1	0	1	1	1	
Marketing & Digital Services Specialist	0	0	0	0	1	New full-time position
Recreation Specialist	1	1	0	0	0	
FT Sub-Total	**4**	**3**	**2**	**2**	**3**	
Part-time						
Information Specialist P/T	0	1	1	1	1	
Marketing & Digital Services Specialist P/T	0	0	0	1	0	Convert to a full-time position
Office Clerk P/T	0	0	0	1	1	
PT Sub-Total	**0**	**1**	**1**	**3**	**2**	
Seasonal						
Class Instructors	8	8	8	8	8	
Seasonal Sub-Total	**8**	**8**	**8**	**8**	**8**	
Public Works and Capital Improvements						
Full Time						
Chief of Operations	0.5	0.5	0.5	0	0	
Public Works Director	0.5	0.5	0.5	0.5	0.5	Partially funded in Stormwater
Public Works Manager	0	0	0.5	0.5	0.5	Partially funded in Stormwater
Capital Improvements Project Manager	0	0	0	1	0	
Public Works Coordinator	0	0	0	1	1	
Office Specialist	0	0	1	0	0	Reclassified to Public Works Coordinator
FT Sub-Total	**1**	**1**	**2.5**	**3**	**2**	
GENERAL FUND SUMMARY						
Full time	**32.5**	**30**	**32.5**	**33.5**	**32.5**	
Part time	**4**	**5**	**5**	**7**	**6**	
Seasonal	**8**	**8**	**8**	**8**	**8**	
Part Time/Seasonal	**7**	**7**	**7**	**7**	**7**	
SPECIAL REVENUE FUND - TRANSPORTATION						
Full Time						
Senior Transportation Manager	1	1	1	1	1	
FT Sub-Total	**1**	**1**	**1**	**1**	**1**	
BUILDING FUND						
Full Time						
Building Official	1	1	1	1	1	
Chief Building Inspector	1	1	1	1	1	
Senior Building Inspector	1	1	1	1	1	
Building Inspector 1	0	1	1	1	1	
Permit Clerk Supervisor	1	1	1	1	1	
Code Compliance Manager	0	0.5	0.5	0.5	0.5	Partially funded in Code Compliance
Permit Clerk	3	4	4	6	6	
Records Management - Scanning	1	1	1	0	0	
Receptionist	0	0	1	0	1	Position reclassified from Office Specialist
Office Specialist	0	1	1	2	1	1 position reclassified to Receptionist
FT Sub-Total	**8**	**11.5**	**12.5**	**13.5**	**13.5**	
Part Time Building Inspectors and Plan Reviewers	based on hours	based on hours	based on hours	based on hours		

TOWN OF MIAMI LAKES

Positions by Department	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	Comments
STORMWATER UTILITY FUND						
Full Time						
Public Works Director	0.5	0.5	0.5	0.5	0.5	Partially funded in Public Works
Public Works Manager	0	1	0.5	0.5	0.5	Partially funded in Public Works
Stormwater Analyst/Office Specialist	1	1	0	0	0	
Vacuum Truck Driver	1	1	1	1	1	
Vacuum Truck Driver Assistant	1	1	1	1	1	
FT Sub-Total	**3.5**	**4.5**	**3**	**3**	**3**	
FACILITY MAINTENANCE FUND						
Full Time						
Facility Maintenance Coordinator	1	1	1	0	0	
General Services Manager	0	0	0	1	1	
FT Sub-Total	**1**	**1**	**1**	**1**	**1**	



General Fund

General Fund Revenue Detail

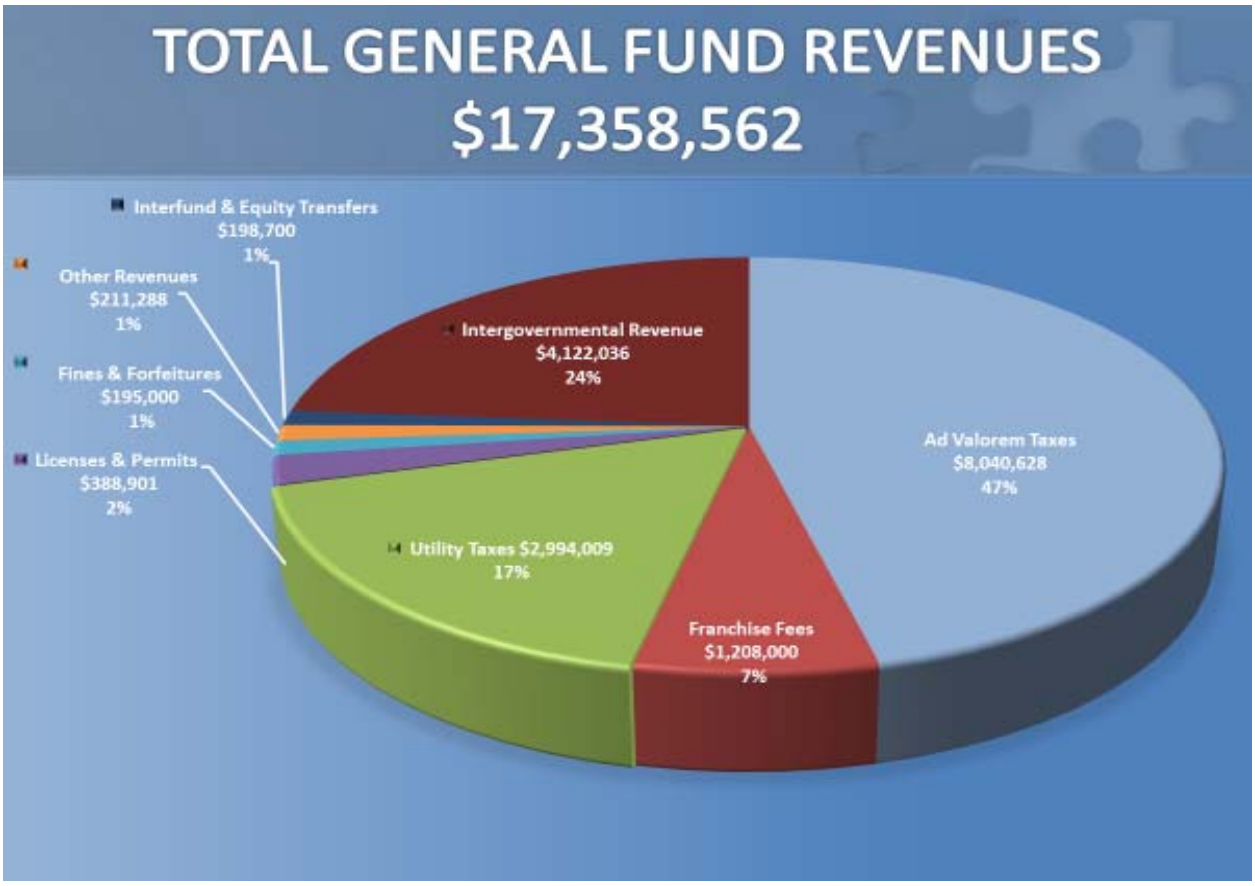
General Fund

The General Fund Operating Revenue Budget for Fiscal Year 2020-21 is $17,358,562 an overall decrease of $1,430 or 0.01% as compared to prior year's Adopted Budget.

Ad Valorem revenues increased by 596,204 or 8.01% as compared to prior year's Adopted Budget and continues to increase annually. All other revenue categories including intergovernmental revenues, permits and fees, and other miscellaneous revenues have some slight revenue variances. These variances are a direct result of the Covid19 pandemic which are described in detail below. Nonetheless the Town still maintains high levels of service to our residents.

It should be noted that in May 2020, the Franchise Fee contract with Miami Dade County and FPL expired which represented an estimated revenue loss of $1.2 million to the Town under that contract. To make up the significant revenue loss in the prior year (FY2019-20) the Council approved a one-time transfer from the MLOP Capital Fund ($420,000) and a one-time transfer from reserve fund balance ($431,317). This budget considers a full year of FPL Franchise Fee surcharge at 3% offsetting the one-time revenue sources from the prior year.

As depicted in the graph below, the largest revenue source for the Town comes from Ad Valorem Taxes (47%), followed by Intergovernmental Revenues (24%), Utility Services Taxes (17%), Franchise Fees (7%), Licenses & Permits (2%), Other Revenues (1%), Miscellaneous Revenues (1%), and Fines & Forfeitures (1%).



Ad Valorem Taxes

Chapter 166 of the Florida Statutes authorizes ad valorem or property taxes. The Florida Constitution limits local governments to a maximum levy of 10 mills of ad valorem taxation. The amount of revenue is based on the tax rate multiplied by the assessed value of the Town which is provided by the County Property Appraiser.

The revenue is budgeted at 95% of the gross value to allow for prompt payment discounts and other adjustments in accordance with Florida Statutes. As illustrated in the Town's Fiscal Year 2019 Comprehensive Annual Financial Report shown below, the Town historically collects between 93% and 95% of Ad Valorem taxes levied. In FY 2019, the Town collected 96.17% in taxes levied. Taxpayers who pay prior to February of 2020 may receive up to a 4% discount. Therefore, the Town's 95% budgeted amount could potentially overestimate the expected Ad Valorem revenue; however, per Florida Statue, the Town is required to budget no less than 95%.

TOWN OF MIAMI LAKES, FLORIDA
REVENUE CAPACITY
PROPERTY TAX LEVIES AND COLLECTIONS
LAST TEN FISCAL YEARAS
(IN THOUSANDS)

		Collected within the Fiscal Year of the Levy			Total Collections To Date	
Fiscal Year ended September 30,	Taxes Levied for the Fiscal Year	Net Amount Levied	Percentage of Levy	Collections in Subsequent Years	Amount	Percentage of Levy
2010	6,771	6,414	94.73%	56	6,470	95.55%
2011	6,060	5,757	95.00%	51	5,808	95.84%
2012	5,807	5,258	90.55%	n/a	n/a	n/a
2013	5,517	4,785	86.73%	473	5,258	95.31%
2014	5,904	5,525	93.58%	n/a	n/a	n/a
2015	6,056	5,785	95.53%	85	5,870	96.93%
2016	6,329	5,872	92.78%	95	5,967	94.28%
2017	6,607	6,164	93.29%	103	6,267	94.85%
2018	7,046	6,601	93.69%	152	6,753	95.84%
2019	7,433	6,980	93.90%	169	7,148	96.17%

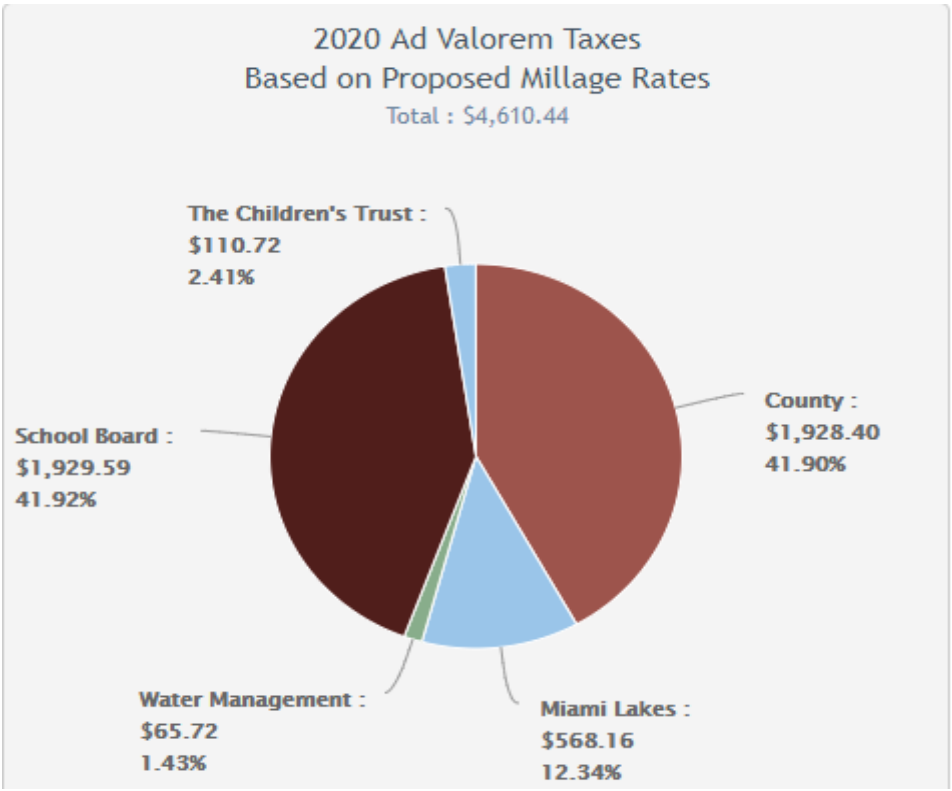
Source: Miami-Dade County Property Tax Collector

Where do your property tax dollars go?

Property tax revenues are levied by the following:

- Miami-Dade County
- Public Schools
- Cities/Municipalities
- South Florida Water Management District
- Florida Inland Navigation District
- Okeechobee Basin
- Children's Trust
- Everglades CP

The chart below depicts the distribution of property taxes for a sample home with the assessed property value of $ $295,688 and property taxes of $4,610.44. The Town of Miami Lakes recieves only $568.16 or 12.34% of the taxes in this example.



For more information or for a breakdown of your own property tax dollars distribution please visit Miami Dade County Property Appraisers Office website and use the Tax Visualizer at https://www.miamidade.gov/pa/tax.html

The Tax Visualizer lets you see how the property taxes for a particular address/folio number are distributed graphically in a pie chart view. Also, see how your millage rate compares to other taxing jurisdictions in Miami-Dade County.

See your tax dollars at work.



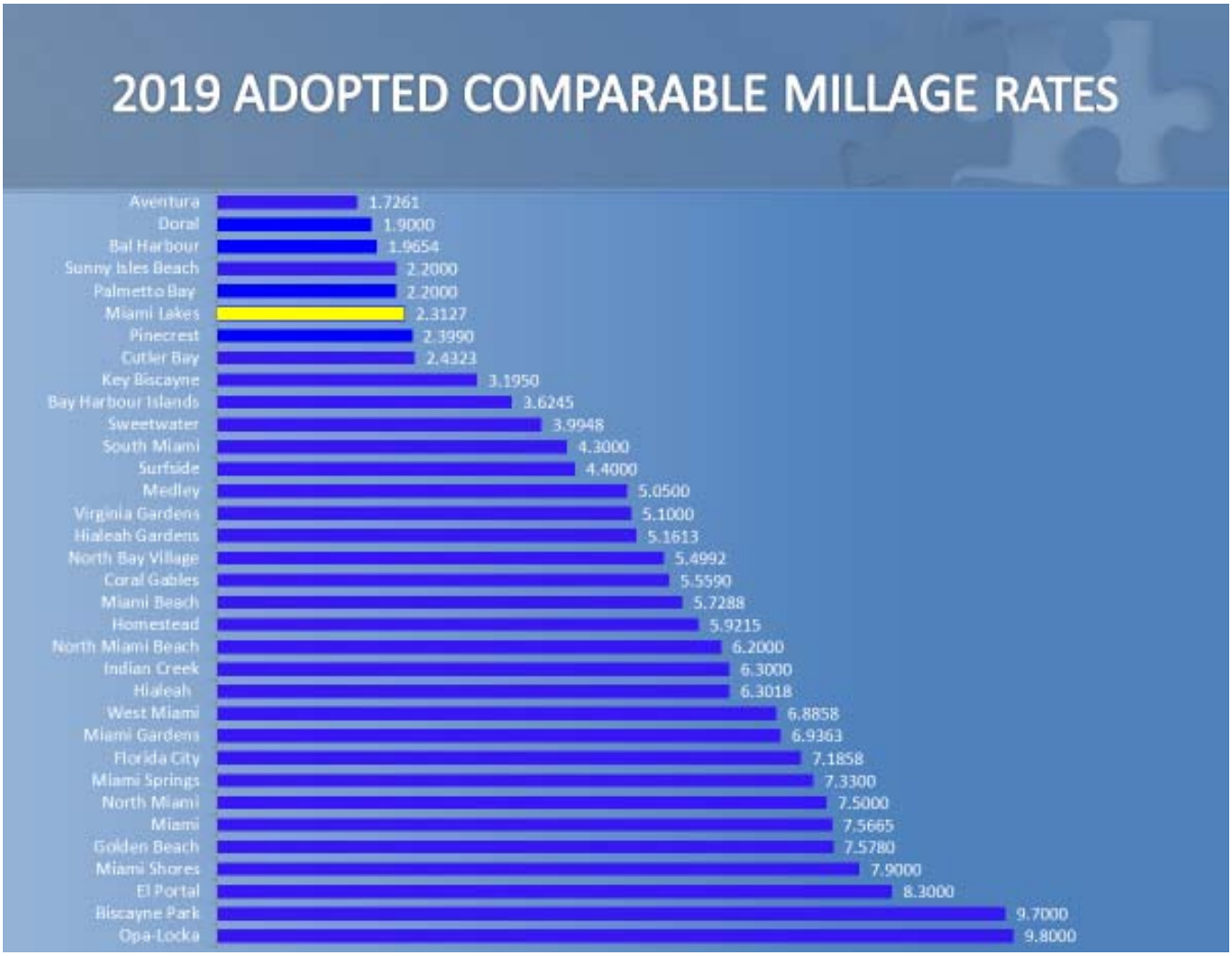
Property Tax Roll Value

The tax roll for Town of Miami Lakes as certified by the Property Appraiser on July 1, 2020 reflects a gross taxable value of $3,636,955,722 which includes an increase of $160,033,451 in new construction, additions, deletions, and rehabilitative improvements. As compared to the certified taxable value for the previous year of $3,365,592,016, this amount reflects an increase in gross taxable value of $271,363,706 or 8%. As seen in the chart below, property values have been steadily climbing which is indicative of continuous economic recovery and growth.



Millage Rate

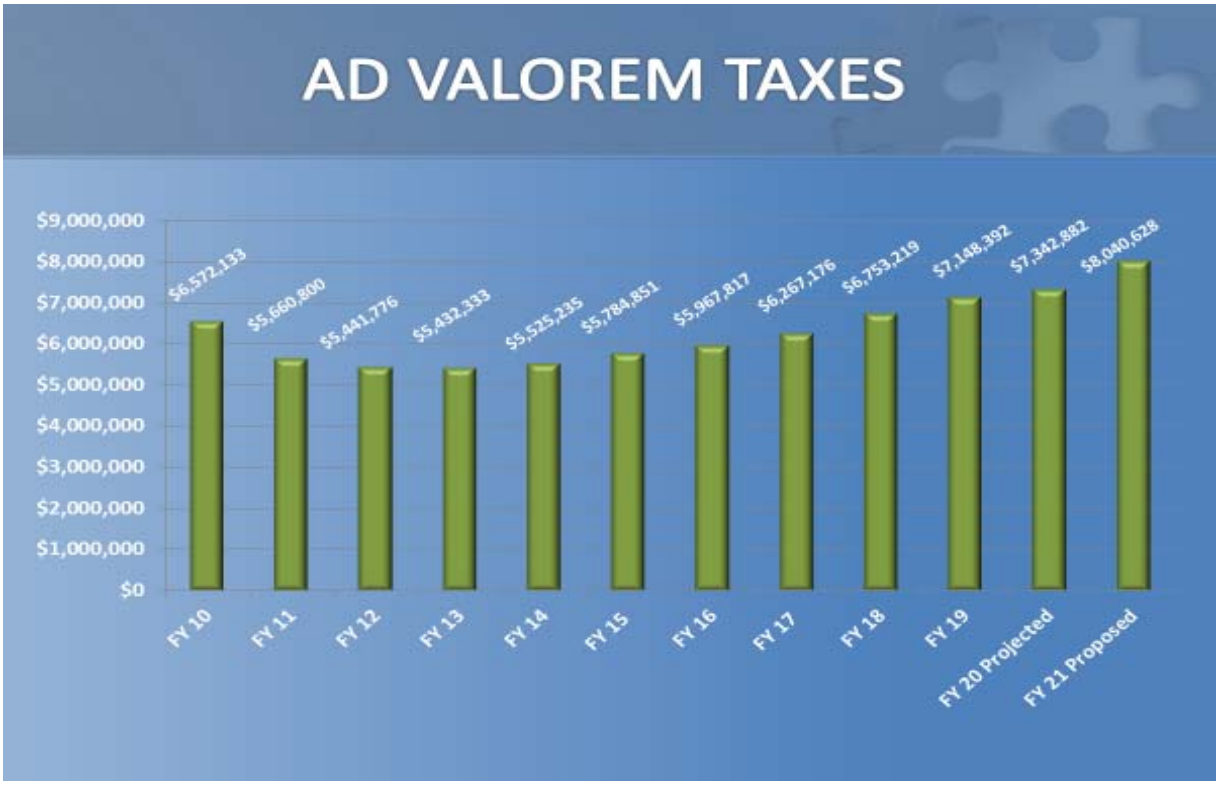
The millage rate proposed for FY 2020-21 is 2.3127 mills, which is $2.3127 per $1,000 of assessed property value. This rate remains the same as the prior years adopted millage rate and remains one of the lowest rates in Miami-Dade County as compared to the other municipal rates. This rate will generate approximately $7,990,628 of ad valorem revenue budgeted at 95% collection rate.



The proposed millage rate is 4.68% higher than the rolled-back rate of 2.2094. The rolled back rate is defined by Truth in Millage (TRIM) as the rate that generates the same tax revenue as the current year, less new construction, additions, deletions, and rehabilitative improvements. The rolled back rate of 2.2094 would generate $356,913 less in ad valorem revenue than the proposed millage rate of 2.3127.

The Budget also includes $50,000 for Delinquent Ad Valorem revenues which the Town anticipates receiving based on collections over the past years. The total Ad Valorem Revenues for FY 2020-21 is $8,040,628.


HISTORICAL MILLAGE RATES
3.5
3.0
2.5
2.0
1.5
1.0
0.5
0.0
2.9120
2.8250
2.7403
2.4795
2.4795
2.4470
2.3702
2.3518
2.3518
2.3518
2.3518
2.3518
2.3353
2.3353
2.3127
2.3127
2.3127
FY 05
FY 06
FY 07
FY 08
FY 09
FY 10
FY 11
FY 12
FY 13
FY 14
FY 15
FY 16
FY 17
FY 18
FY 19
FY 20
FY 21 Proposed


AD VALOREM TAXES
$9,000,000
$8,000,000
$7,000,000
$6,000,000
$5,000,000
$4,000,000
$3,000,000
$2,000,000
$1,000,000
$0
$6,572,133
$5,660,800
$5,441,776
$5,432,333
$5,525,235
$5,784,851
$5,967,817
$6,267,176
$6,753,219
$7,148,392
$7,342,882
$8,040,628
FY 10
FY 11
FY 12
FY 13
FY 14
FY 15
FY 16
FY 17
FY 18
FY 19
FY 20 Projected
FY 21 Proposed

Franchise Fees - Electricity

Franchise Fees are established by franchise agreements between a municipality and private service providers. Franchise Fees are negotiated with the utility company for the use of municipal rights-of-ways. Miami-Dade County had an agreement with Florida Power & Light (FPL) covering the boundaries of Miami Lakes. Through that inter-local agreement with the County, the Town of Miami Lakes received 100% of the revenues generated within the Town minus its proportional share of the taxes paid by FPL for power generating facilities.

On May 25, 1990, Miami-Dade County executed a 30-year electrical franchise agreement with FPL. Municipalities that incorporated after the effective date of the County FPL agreement were prohibited from executing independent franchise agreements with FPL during the County FPL agreement 30-year timespan. The Town of Miami Lakes was incorporated on December 5, 2000, and therefore was covered under the County - FPL Agreement. The agreement expired in May 2020.

On August 27th, 2019, the Town adopted its own Franchise Fee agreement with Florida Power and Light (FPL) that became effective on June 1, 2020. Through this agreement the Town will generate an estimated $1,208,000 in revenue at the rate of a 3% surcharge on utility fees in FY20-21.

The chart below illustrates revenue collections for FPL Franchise Fees.



Utility Services Taxes

Section 166.231(A) of the Florida Statutes provides that a municipality may levy a tax, not to exceed 10 percent, on the purchase of electricity, water, and natural gas services. The current year combined Utility Services Tax is $2,994,009.

Utility Service Tax – Electricity

The Town collects utility tax for the use of electricity. Revenues are derived from a 10% tax levied on each customer's electric bill charged by Florida Power & Light (FPL) within the boundaries of the Town. A portion of the revenue is pledged against the Series 2010 Special Obligation Bond which matures in 2040. The bond covenant requires that the electric utility tax revenue be first utilized to make the debt service payments. The FY 2020-21 estimated net revenue is $2,504,009, a 3.70% increase as compared to the prior year's adopted budget.

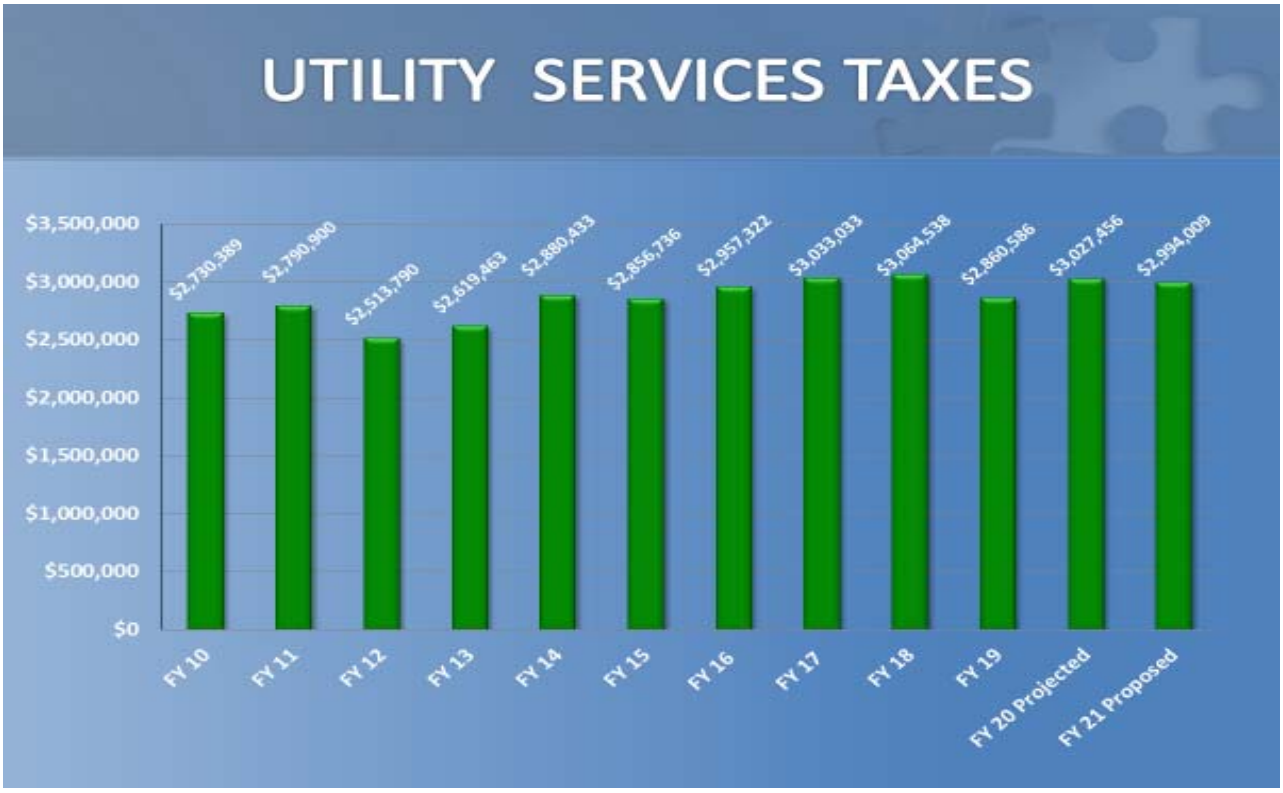
Utility Service Tax - Water

The Town charges a 10% utility tax on water consumption on each customer's water bill that receives service within the boundaries of the Town. Miami Dade County bills, collects, and remits the revenue to the Town of Miami Lakes. Revenues increase as water rates and consumption increases. FY 2020-21 revenue is estimated at $425,000 or a 3.66% increase as compared to the prior year's adopted budget.

Utility Service Tax - Gas

The Gas Utility Tax is also derived from a 10% tax levied on each customer's gas bill that receives metered or bottled gas service within the boundaries of the Town and is expected to generate $65,000 in revenues for FY 2020-21, the same as the prior years Adopted budget.

The chart below illustrates the total revenue collections for the three sources of Utility Services Tax.



Communications Services Tax

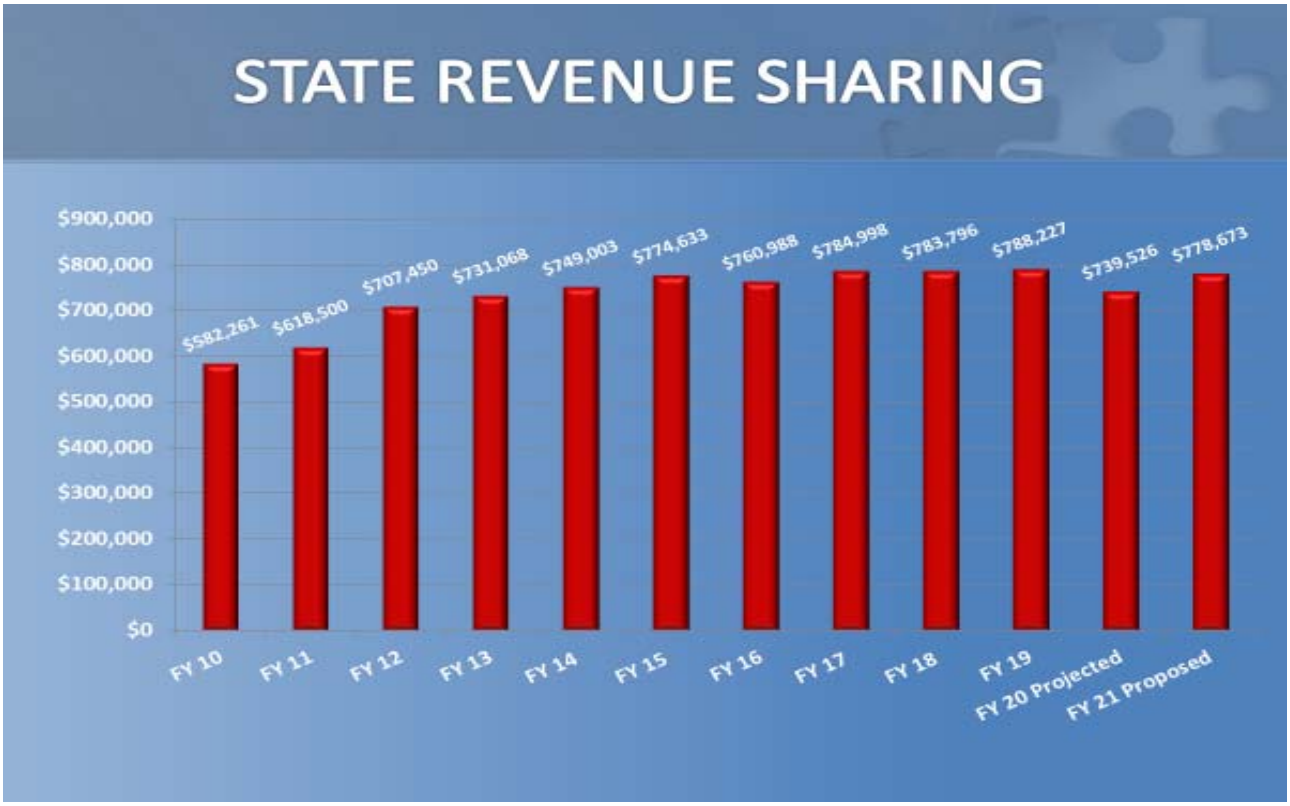
Communication Services Tax (CST) became effective on October 1, 2001 and applies to the transmission of voice, data, audio, video, or other information services, including cable services. The tax is imposed on retail sales of communications services which originate or terminate in Florida and which are billed to an address within the Town's boundaries. Chapter 202, Florida Statutes (2001) permits each jurisdiction to adopt its local communications service tax rate, and in accordance with this authority, the Town of Miami Lakes communication services tax rate is 5.22%. CST is collected and distributed by the State of Florida.

Communications Services Tax accounts for approximately 5.66% of General Fund revenues. Despite an audit which recovered approximately $475,000 in FY 2014, this revenue source has continued to experience a gradual decrease since its peak in FY 2009. This is due to competition in the wireless market, decreased demand for residential telephone and cable, and changes by the State legislature. In FY 2017, a refund claim from AT&T Mobility for internet access charges further reduced revenues by approximately $125,000 or 10%. The Town anticipates gross revenues in the amount of $982,855 or a 16.78% decrease as compared to the prior year's adopted budget in FY 2020-21.



State Revenue Sharing

The State Revenue Sharing program was created by the State Legislature to ensure a minimum level of revenue parity across units of local government. It includes a percentage of sales tax and the Special Fuel and Motor Fuel Use Tax. The Town anticipates receiving $778,673 in FY 2020-21 based on the Florida Department of Revenue estimate, a decrease of $28,327 or 3.51% from prior years adopted budget as a direct result of the Covid19 pandemic.



Alcoholic Beverage Tax

The Alcoholic Beverage Tax represents a portion of the annual state license tax levied on manufacturers, distributors, vendors, brokers, sales agents, and importers of alcoholic beverages and collected within a municipality in Florida. The taxes imposed under FS 561.14(6), 563.02, 564.02, 565.02(1), (4), and (5), and 565.03, are subject to having a portion redistributed to eligible municipalities. The Town anticipates receiving approximately $20,000 in FY2020-21, approximately the same as the prior year's projections.

Half-Cent Sales Tax

Authorized in 1982 under Sections 202.18(2), 212.20(6), and 218.60-.67 of the Florida Statutes, the Local Government Half-Cent Sales Tax generates the largest amount of revenue for local governments among the state-shared revenue sources currently authorized by the Legislature. The program's primary purpose is to provide relief from ad valorem and utility taxes in addition to providing municipalities with revenues for local programs. Based on the Florida Department of Revenue estimates, FY 2020-21 Budget is $2,340,508, a slight decrease as compared to the prior years adopted budget.



Business Tax Receipt

A Business Tax Receipt (BTR) is required for any business performing services or selling goods, advertising goods for sale, or advertising the performance of services for a fee within Town boundaries. It is expected that Business Tax Receipts will generate $140,000 in revenues FY2020-21. This amount includes a share of the County's Business Tax Receipts. Revenues generated from BTRs are reinvested in the business community through the Economic Development Committee, marketing initiatives and promotional support including the Town's business app, Miami Lakes Marketplace.

Zoning Permits and Fees

The estimated revenue for FY 2020-21 includes zoning fees, hearings, verification letters, site plan review fees, fine violations and staff cost for a total of $159,000. The fee structure for zoning permits is designed to off-set the cost of providing these zoning services.

Public Works Permit

With the implementation of review fees for public works permits, the Town estimates

collecting $35,000 in revenues based on the prior year's trend.

False Alarm Fees

Per Ordinance 14-179, the Town of Miami Lakes False Alarm Reduction Program (FARP) requires registration of burglar alarm systems for a one-time fee of $10. There is no annual renewal fee, however alarm users must update their contact information when relocating or moving, and when changing alarm service providers. Fines are imposed for false alarm incidents to offset the cost of deployed Police resources. The false alarm fine for unregistered alarms is $50 on the first instance. A tiered fine schedule is imposed on the third and subsequent false alarm instances for registered alarm users. Revenues for FY 2020-21 are anticipated at $54,901 which accounts for the cost of administering the program.

With the implementation of the false alarm program, over the past two years the Town continues to experience reductions in Police calls for service for false alarms.

Code Violation Fines

The Code Violation Fines are for violations of the zoning code. Revenues are budgeted at $130,000 based on prior years trend. It should be noted that the Town implemented a Lien Amnesty Program in FY 2015 which was terminated in the first quarter of FY 2016. This Program provided for an amnesty period where liens for violations that have been cured were settled at reduced rates. The program had great results, and almost 30% of existing liens were eliminated and properties brought into compliance.

Police – Traffic

The Traffic Fines/Forfeitures revenue is a statutory share of traffic and parking collections. The Town receives a share for Traffic fines, Parking fines, Misdemeanor fines and Law Enforcement Training Fund (L.E.T.F.). Revenues for FY 2020-21 are estimated at $30,000.

School Crossing Guards

The Town is entitled to receive a special parking ticket surcharge earmarked to support the cost of the school crossing guard program. Revenues are estimated at $35,000 for FY 2020-21.

Lien Inquiry Letters

Lien letters are requested by title insurance companies or individuals to verify that there are no open or expired permits, open violations, or liens on a property. The service is typically requested at time of purchase or refinance of a property. Revenues are estimated at $25,000, approximately the same amount as the prior year end projections.

Park Rental Fees & Revenue Sharing Program

The Town anticipates a 19.23% decrease in facility rental revenue and program revenue sharing as compared to prior years adopted budget. This decrease is a direct result of park closures due to the Covid19 pandemic. The Town anticipates that the parks will remain closed through the first quarter of the fiscal year. Revenues are budgeted at $105,000 for FY20-21.

Other Revenues

This Budget includes a carry-over of $198,700 to re-program the litigation reserve that was not utilized in prior year.

Fund Balance

The unrestricted fund balance at the beginning of FY19-20 was $4,222,958 per the audited financials.

In accordance with the Town's audited financials as reported in the FY2018-19 Comprehensive Annual Financial Report (CAFR), the General Fund unassigned fund balance at the beginning of FY2019-20 was $4,222,958. From this amount, $350,000 is earmarked for Hurricane Irma expenses that are not expected to be reimbursed by FEMA. We are in the final stages of settling and finalizing our claims and expect this reserve to decrease further. We should have a final number on or before September 30, 2020. During the FY2019-20 budget process, Council approved an appropriation from reserved fund balance of $431,317 to balance the budget and carried forward $342,500 of legal reserves. In April of 2020, the Council also approved a carry forward from the General Fund balance totaling $146,660. This further reduced the fund balance to $2,952,481.

It should be noted that of the $342,500 in legal reserves from the prior year, a balance of $198,700 is included as a carry forward in the FY2020-21 budget to reprogram the litigation reserve.

The Town's reserve policy ordinance requires that we maintain 15% of budgeted general fund expenditures on hand as a reserve. The current fund balance amount of $2,952,481 meets and exceeds the 15% requirement at 17.01%. However, during the November 2019 Council Meeting the Council instructed the Town Manager and Town Attorney to amend the Town Code to provide for a gradual three-year increase of the Town reserves from 15% to 20%, and is well on its way to achieve this goal.

TOWN OF MIAMI LAKES
FY2020-21 PROPOSED
GENERAL FUND REVENUE
Detail by Line Item

ACCOUNT NAME	FY2018-19 ACTUALS	FY2019-20 ADOPTED	FY2019-20 AMENDED BUDGET	FY2019-20 YEAR END PROJECTION	FY2020-21 PROPOSED BUDGET	PROPOSED BUDGET COMMENTS
Ad Valorem Taxes						
Current Ad Valorem Taxes	6,593,269	7,394,424	7,394,424	6,803,622	7,990,628	Based on estimated tax roll of $3.63 billion at the current tax rate of 2.3127 at 95%
Current Ad Valorem Taxes - Pers. Prop.	386,334	-	-	374,311	-	
Delinquent Ad Valorem Taxes	168,789	50,000	50,000	165,010	50,000	
Sub-total: Taxes	**$ 7,148,392**	**$ 7,444,424**	**$ 7,444,424**	**$ 7,342,942**	**$ 8,040,628**	
Franchise Fees						
Franchise Fees - Electricity	1,130,788	390,000	390,000	439,830	1,208,000	Based on a 3% Franchise Fee surcharge.
Sub-total: Franchise Fees	**$ 1,130,788**	**$ 390,000**	**$ 390,000**	**$ 439,830**	**$ 1,208,000**	
Utility Service Tax						
Utility Service Tax - Electricity	2,364,706	2,414,601	2,414,601	2,508,964	2,504,009	Based on trends.
Utility Service Tax - Water	428,231	410,000	410,000	451,035	425,000	Based on prior year's trends.
Utility Service Tax - Gas	67,649	65,000	65,000	67,457	65,000	Based on prior year's trends.
Sub-total: Utility Services Tax	**$ 2,860,586**	**$ 2,889,601**	**2,889,601**	**$ 3,027,456**	**$ 2,994,009**	
Intergovernmental Revenues						
Communications Service Tax	1,130,732	1,181,000	1,181,000	1,078,104	982,855	Based on Florida Department of Revenue estimates and prior year trends.
State Revenue Sharing	788,227	807,000	807,000	739,526	778,673	Based on Florida Department of Revenue estimates.
Alcoholic Beverage License	17,795	20,000	20,000	15,620	20,000	Based on prior year's trends.
Grants - Byrne Grant	8,079	-	-	-	-	
Half-cent Sales Tax	2,431,403	2,518,000	2,518,000	2,212,999	2,340,508	Based on Florida Department of Revenue estimates.
Sub-total: Intergovernmental	**$ 4,376,235**	**$ 4,526,000**	**4,526,000**	**$ 4,046,248**	**$ 4,122,036**	

TOWN OF MIAMI LAKES
FY2020-21 PROPOSED
GENERAL FUND REVENUE
Detail by Line Item

ACCOUNT NAME	FY2018-19 ACTUALS	FY2019-20 ADOPTED	FY2019-20 AMENDED BUDGET	FY2019-20 YEAR END PROJECTION	FY2020-21 PROPOSED BUDGET	PROPOSED BUDGET COMMENTS
Permits & Fees						
Local Business Licenses: TOML	73,112	120,000	120,000	95,729	100,000	Based on prior year's trends
Local Business Licenses: County	42,431	40,000	40,000	26,582	40,000	Based on prior year's trends
False Alarm Fees	65,490	51,000	51,000	57,885	54,901	Based on prior year's trends
Zoning Hearings	3,350	5,000	5,000	1,850	4,000	Based on prior year's trends
Administrative Site Plan Review	600	500	500	500	500	Based on prior year's trends
Zoning Letters	3,450	10,000	10,000	3,250	3,500	Based on prior year's trends
Zoning Fees	190,705	130,000	130,000	167,989	130,000	Based on prior year's trends
Staff Costs	100	5,000	5,000	-	1,000	Based on prior year's trends
Fine Violation Interest	20,537	28,000	28,000	30,388	20,000	Based on prior year's trends
Administrative Variances	350	-	-	-	-	
Planning Department Revenues:	**$400,125**	**$389,500**	**389,500**	**$384,173**	**$353,901**	
Public Works Permits	42,158	35,000	35,000	16,639	35,000	Based on prior year's trends
Sub-total: Permits & Fees	**$ 442,283**	**$ 424,500**	**424,500**	**$ 400,812**	**$ 388,901**	
Fines & Forfeitures						
Police Traffic Fines	42,230	25,000	25,000	35,258	25,000	Based on prior year's trends
Police - L.E.T.F.	2,962	3,000	3,000	2,269	3,000	Based on prior year's trends
Public School Crossing Guards	41,960	35,000	35,000	35,000	35,000	Based on prior year's trends
Code Violation Fines	104,167	120,000	120,000	149,540	130,000	Based on prior year's trends
Police Parking Fines	4,200	2,000	2,000	3,000	2,000	Based on prior year's trends
Sub-total: Fines & Forfeitures	**$ 195,519**	**$ 185,000**	**$ 185,000**	**$ 225,068**	**$ 195,000**	

TOWN OF MIAMI LAKES
FY2020-21 PROPOSED
GENERAL FUND REVENUE
Detail by Line Item

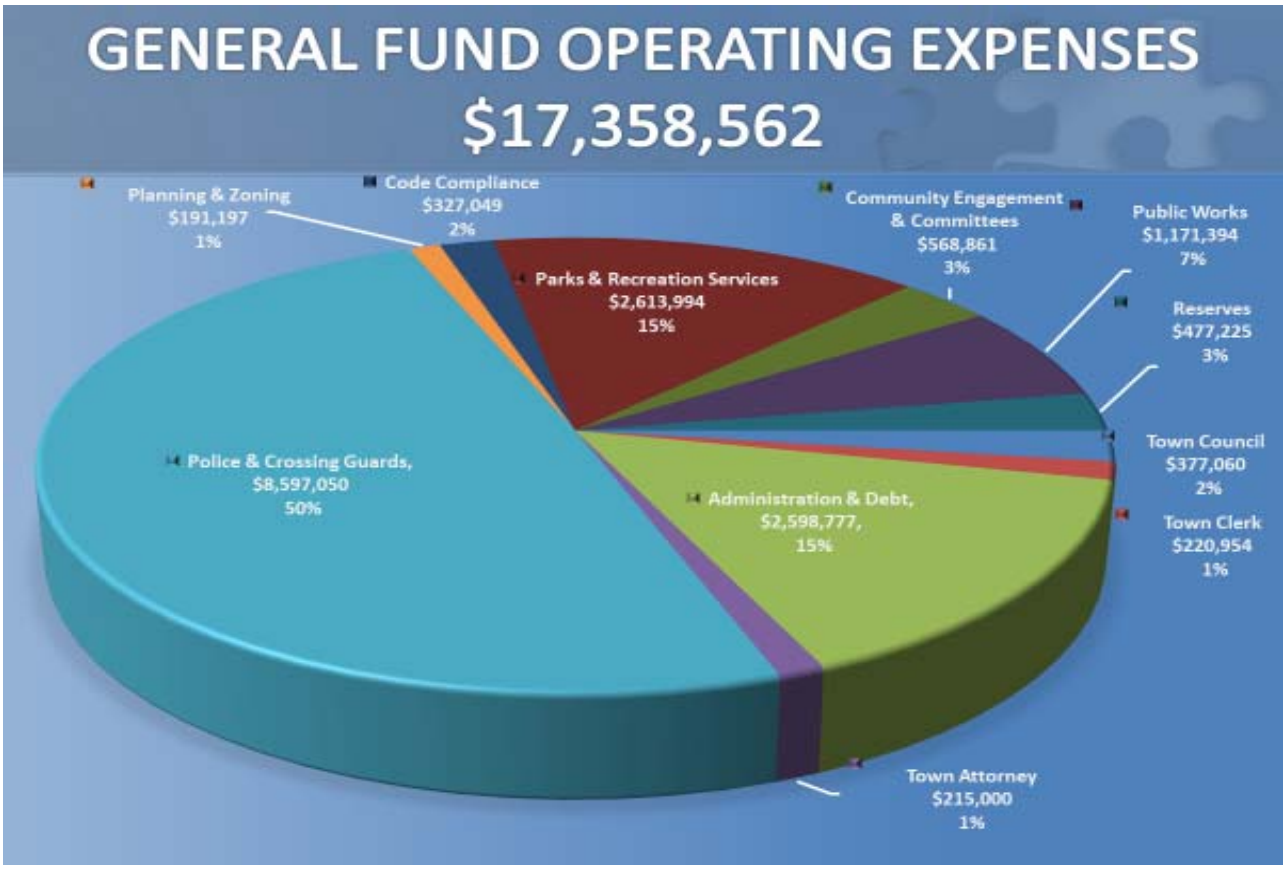
ACCOUNT NAME	FY2018-19 ACTUALS	FY2019-20 ADOPTED	FY2019-20 AMENDED BUDGET	FY2019-20 YEAR END PROJECTION	FY2020-21 PROPOSED BUDGET	PROPOSED BUDGET COMMENTS
Miscellaneous Revenues						
Interest Income	24,987	30,000	30,000	87,480	20,000	
Other Charges & Fees - Clerk's	639	2,500	2,500	2,129	1,000	Based on prior year's trends
Lobbyist Registration	3,400	3,700	3,700	5,625	3,500	Based on prior year's trends
Park - Services & Rental Fees	105,022	100,000	100,000	40,560	85,000	Park rental revenue loss due to Covid19
Revenue Sharing Programs	47,511	30,000	30,000	11,130	20,000	Park programs revenue loss due to Covid19
Lien Inquiry Letters	25,850	32,000	32,000	24,150	25,000	Based on prior year's trends
FDOT - Landscape Maintenance	5,788	5,800	5,800	5,788	5,788	Based on prior year's trends
Contributions & Donations	142,265	40,000	40,000	137,565	40,000	Anticipated Donations for Committees ($40,000)
Insurance Claims	18,139	61,650	61,650	-	10,000	Decrease in insurance claims reimbursements.
Miscellaneous Revenues - Other	13,001	1,000	1,000	1,279	1,000	Based on prior year's trends
Sub-total: Miscellaneous Revenues	**$ 386,602**	**$ 306,650**	**$ 306,650**	**$ 315,705**	**$ 211,288**	
Interfund & Equity Transfers						
Prior Year Carry Over Funds	1,275,000	342,500	489,160	489,160	198,700	Legal reserve balance.
Interfund transfers from Capital Projects	-	420,000	420,000	420,000	-	
Contributions from Grants, Bonds & Debt Service	2,500		-	-	-	
Interfund transfer from Series 2010		-	131,551	131,552	-	
Interfund transfers from Town Foundation	48,123	-	-	-	-	
Appropriation from RESERVED Fund Balance	-	431,317	431,317	431,317	-	
Sub-total: Contributions	**$ 1,325,623**	**$ 1,193,817**	**$ 1,472,028**	**$ 1,472,029**	**$ 198,700**	
Total General Fund Revenue	**$ 17,866,029**	**$ 17,359,992**	**$ 17,638,203**	**$ 17,270,091**	**$ 17,358,562**	

General Fund Expenditure Detail

General Fund

The General Fund Operating Expenditure Budget for FY2020-2021 is $17,358,562, a decrease of $279,641 or 1.59% from FY 2020-21 Amended Budget and $309,685 or 1.78% more than year-end projections. This budget does not include any carryforward amounts from prior year for one-time expenditures to the Capital Projects Fund but does however carry forward a legal reserve balance of $198,700.

As depicted in the chart below, the largest expenditure source for the Town comes from Police (50%), followed by Parks & Recreation (15%), Administration & Debt (15%), Public Works (7%), Community Engagement & Committees (3%), Reserves (3%), Mayor & Council (2%), Code Compliance (2%), Town Clerk (1%), and Town Attorney (1%) and Planning & Zoning (1%). Details will be mentioned below for these operating expenses.



Mayor and Town Council

The FY2020-21 Budget for the Town Council is $377,060 an increase of $15,452 or 4.27% from FY2019-20 Amended Budget. This increase is a direct result of fringe benefits, subscription & memberships, and FRS rate increase from 8.47% to 10%. The Budget also assumes a Consumer Price Index (CPI) adjustment of 3% for Councilmember's stipends. All other expenses are essentially at the same level as prior year.

Office of the Town Clerk

The FY2020-21 Budget for the Office of the Town Clerk is $220,954, which represents an increase of $14,707 or 7.13% from FY2019-20 Amended Budget. This is primarily a result of fringe benefit, FRS rate increase and election costs for general elections for 4 seats. Other recurring expenses are essentially at the same level as prior years.

Town Attorney

The FY2020-21 Budget for the Town Attorney is $215,000 which remains static when compared to the FY2019-2020 Adopted Budget. It does however represent a $143,800 or 40.08% decrease when compared to the FY2019-20 Amended Budget. The legal reserve was utilized to fund several ongoing litigations during the prior year. It should also be noted that the legal reserve balance of $198,700 has been re-programed and allocated in the Non-Departmental section of the FY2021 Budget for the potential settlement of legal fees.

Administration

Administration includes expenditures for the Office of the Town Manager, Budget, Grants, Finance, Procurement, Human Resources, and Information Technology. The FY2020-21 Budget for Administration including ($376,253) transfers are $2,355,426. This represents a $82,342 or 3.62% increase in expenses as compared to the prior year Amended Budget.

The Budget for Information Technology, a subsection of Administration, is $343,719 which is $3,497 or 1.02% less than the FY2020 Amended Budget. This budget includes Town's IT Master Plan, investments in information technology hardware and software as well as replacement servers, laptops, workstations, and network storage peripherals ($32,000). The Budget also includes funds for the annual cost of the various network warranties, software, web support and security licenses ($127,829), phone system, internet, supplies and mobile support ($37,290), contractual services for core IT service and web support is also included in the Budget ($146,600).

The budget for Administrative transfers is $376,253 which is $25,524 or 7.28% more than the FY2020 Amended Budget. Administration's allocation of Town Hall facility operations and maintenance expenses are accounted for in a single line item transfer to the Facilities Maintenance Fund ($226,253). This budget also includes the mandated annual contribution to the Sinking Fund ($150,000) for facility, equipment and infrastructure renewal and replacement which was not budgeted in prior year. No other transfers are budgeted for in FY2021.

Performance Measures

Workload metrics for Administration include, but are not limited to, the number of grant submissions as well as the numbers of visitors to the Town's website.

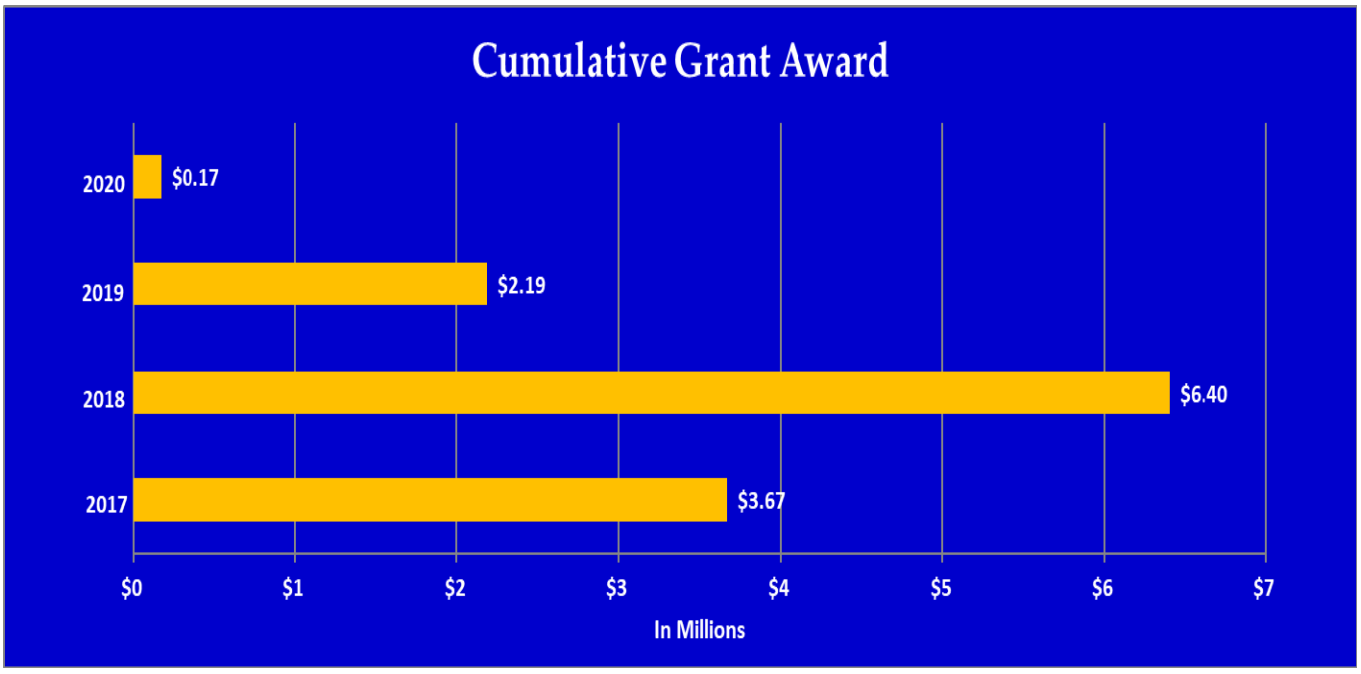


Fig.1: Total grant pursued and submitted from FY2017 to FY20 YTD. A historical record-high level of $6,430,838 in grants have been awarded in FY18 YTD. In FY19 a total of $2,187,000, and $171,730 have been awarded as of the 3rd quarter of FY20).

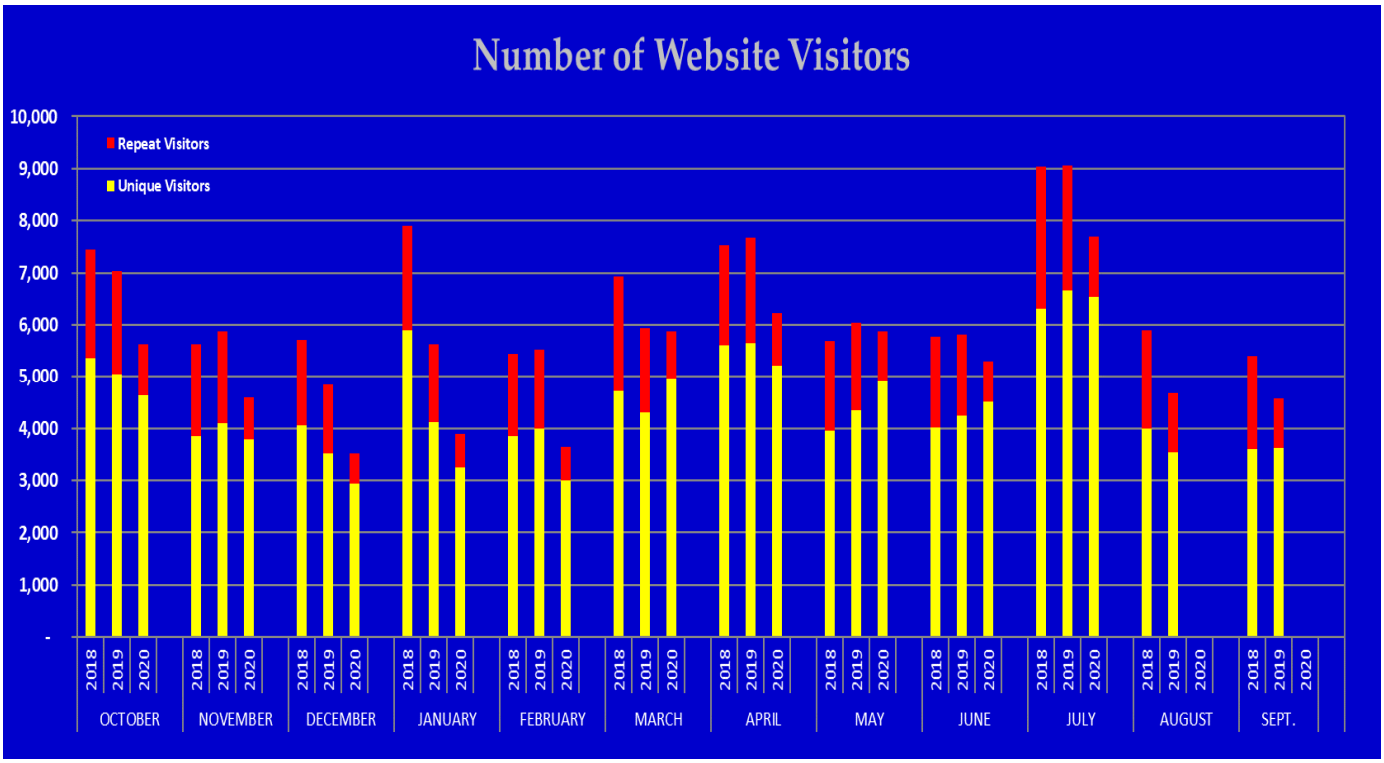


Fig.2: Total number of website visitors during 3rd quarter of FY20 website views reached 52,220 total visits. The number of repeat visitors accessing the website reached 8,464 and unique visitors accessing the website reached 43,756.

Police Department

The Police Department's Budget includes police patrol services ($8,591,539) and school crossing guards ($107,325) and totals $8,698,864 for FY2020-21 which represents 50% of the Town's total General Fund Budget and an overall decrease of $211,306 or 2.37% as compared to FY2020 Amended Budget.

Police services are provided through a contract with Miami Dade County. The budget for base police patrol services excluding miscellaneous supplies and building operating expenses is $8,471,000 approximately $232,000 or 2.67% less than the FY 2020 Amended Budget. Decreases to patrol services includes salary, fringe, overtime, and county overhead cost.

Miami Lakes Police Department is staffed by 47 sworn personnel and 4 non-sworn. The Department provides Uniform Patrol Services 24/7, has a Neighborhood Resource Unit

comprised of motorcycle units, bicycle units, community service offices and a criminal intelligence officer, a General Investigations Unit who conduct follow-up investigations on larceny, burglaries, assaults and auto thefts. Citizens can access the Police Station at Town Hall Monday through Friday from 8:00 am to 5:00 pm for special services such as watch orders, fingerprints, background checks, police reports, public records requests, crime analysis, off duty permits and for general public safety questions.

Building expenses and miscellaneous supplies for the Police Department as well as the School Crossing Guards are essentially budgeted at the same level as the prior year.

Performance Measures

The Police Department continues to work diligently to ensure the safety of our residents. The Town has seen an increase in crime reporting over the last several years as community involvement in policing has grown and citizens gain more confidence in their police officers. Additionally, as crimes are now captured via video surveillance cameras, citizens are motivated to report the crime and provide the leads to investigators resulting in a higher rate of community involvement.

The charts below present some of the key performance measures of the Department.

POLICE PERSONNEL	**FY 2020-21**
Town Commander – Major	1
Lieutenant	1
Sergeants	6
Police Officers:	
Uniform Officer	26
Detective	3
Traffic	4
Bike	5
Community Service	1
Administrative Support	2
Police Service Aide (PSA)	2
TOTAL	**51**



Fig.3: Cumulative number of police targeted crimes over the past three years. Targeted crimes are crimes singled out to be tracked and targeted with police manpower.

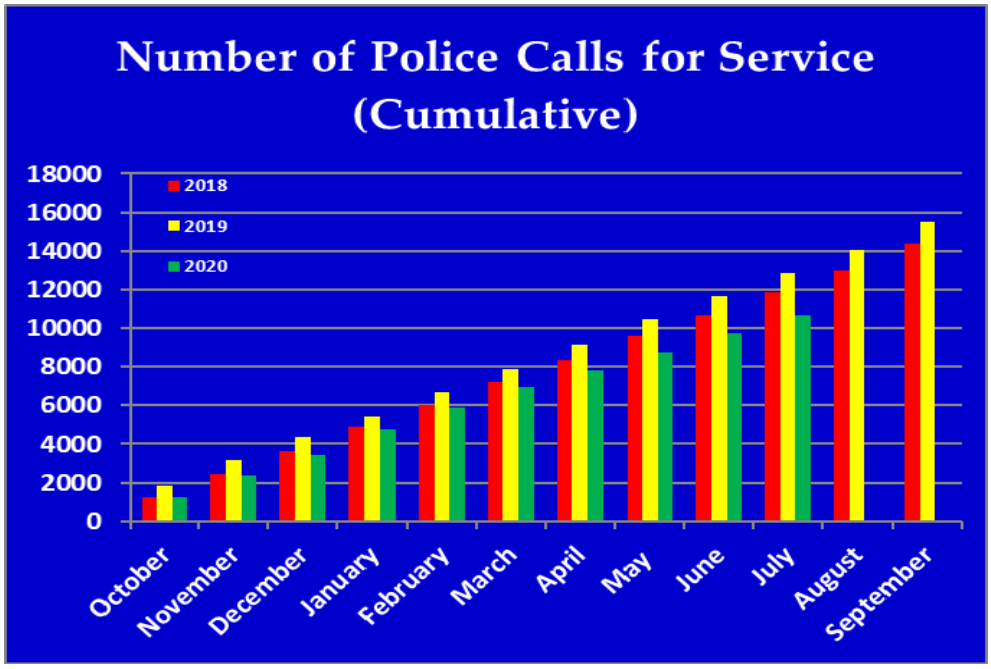


Fig.4: The number of Police calls for service increased between 2018 and 2019. However, has had a small decrease between 2019 and 2020. The Department strives to attend to every phone call received to ensure that each resident is assisted.

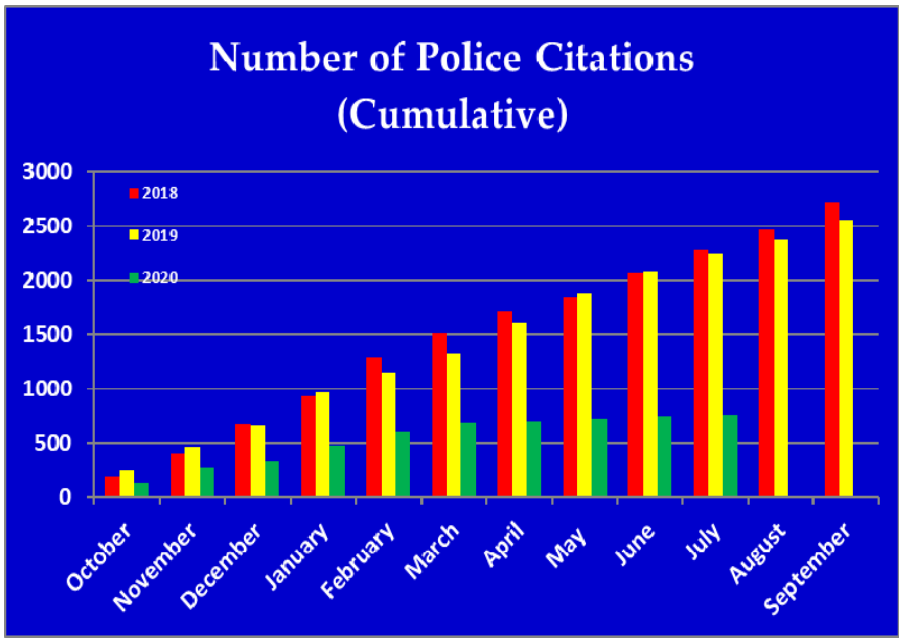


Fig.5: Police citations issued have dropped significantly due to an increase in driver compliance. The Neighborhood Traffic Unit (NTU) is responsible for conducting traffic initiatives at designated critical intersections, anti-speed campaigns and enforcement operations while incorporating traffic enforcement best practices.

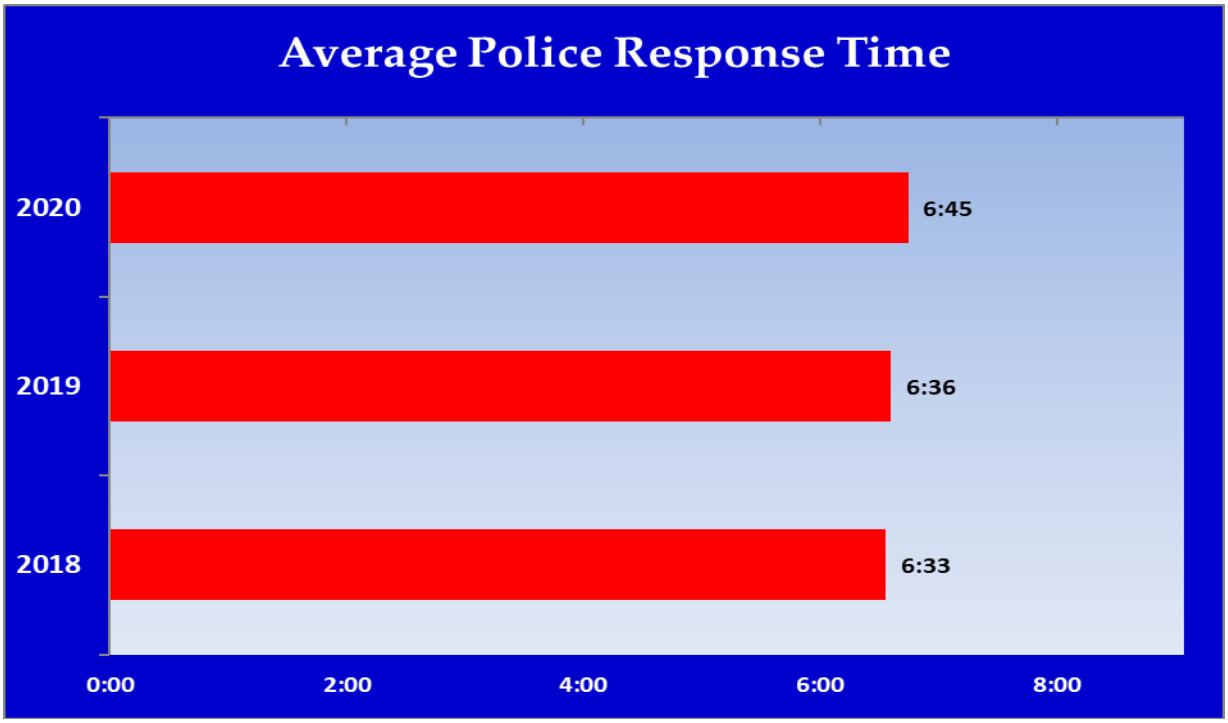


Fig.6: The FY20 average response time of 6:45 is well under our contractual goal, which states that the average response time must remain under 8 minutes.

Planning & Zoning and Code Compliance

The Planning and Zoning Department is responsible for preparing plans and regulatory tools to provide for the growth and enhancement of Miami Lakes, as well as gathering, updating and analyzing demographic, environmental, transportation and infrastructure data needed by other Town departments. Code Compliance is responsible for assuring that all commercial, industrial, and residential properties comply with the Town's Code.

FY2020-21 total Budget for Planning and Zoning is $191,197 and consists of a Senior Planner, one part-time Zoning Officials for review and approval of major developments, special projects or planning studies. Operating expenses are essentially at the same level as the prior year.

The Code Compliance division is budgeted at $327,049 and reflects a $14,995 or 4.81% increase as compared to the Amended budget. The division consists of a Code Compliance Supervisor, Code Compliance Manager budgeted at 50% of cost (other 50% in Building Department Fund), and three contracted Code Compliance Officers. Other changes include increase in fringe benefits and in FRS contribution from 8.47% to 10.0%. Operating expenses are essentially at the same level as the prior year.

Performance Measures

The charts below represent some of the key activities handled by this unit: zoning verification letter requests, site plan review and public hearing applications, the number of days for review of site plan applications, the number of Code cases filed, and the amount collected in fines. The number of zoning verification letter requests received is an indication of the customer service-oriented approach the Town cherishes where applicants are encouraged to meet with staff from our permitting departments to plan development opportunities early in the process. The trends below are due to code interpretations that no longer require formal approval of public hearings.

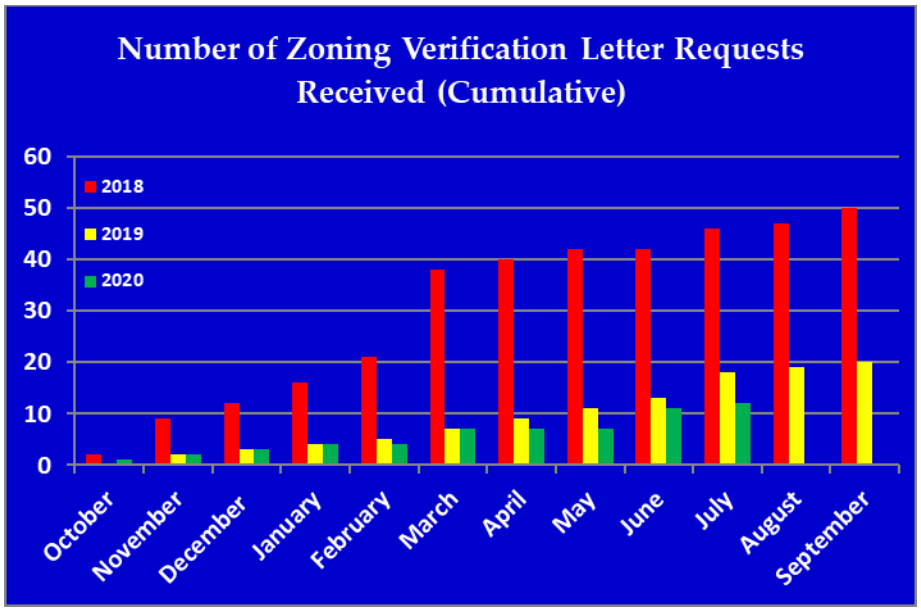


Fig.7: Cumulative number of zoning verification letter requests received totals 12 at the end of the first quarter for FY20. A verification letter is a written confirmation of the Town's current zoning designation of the subject property and/or whether a specific use is permitted on the subject property

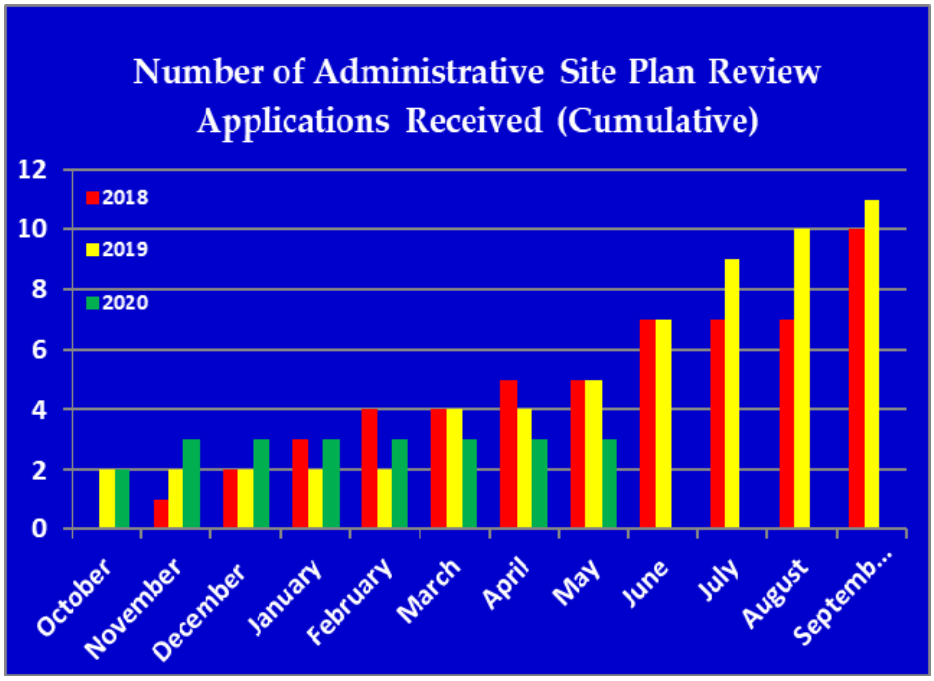


Fig.8: Cumulative number of administrative site plan review applications received over the past three years. Site plan applications are required for all new developments or changes to existing developments.

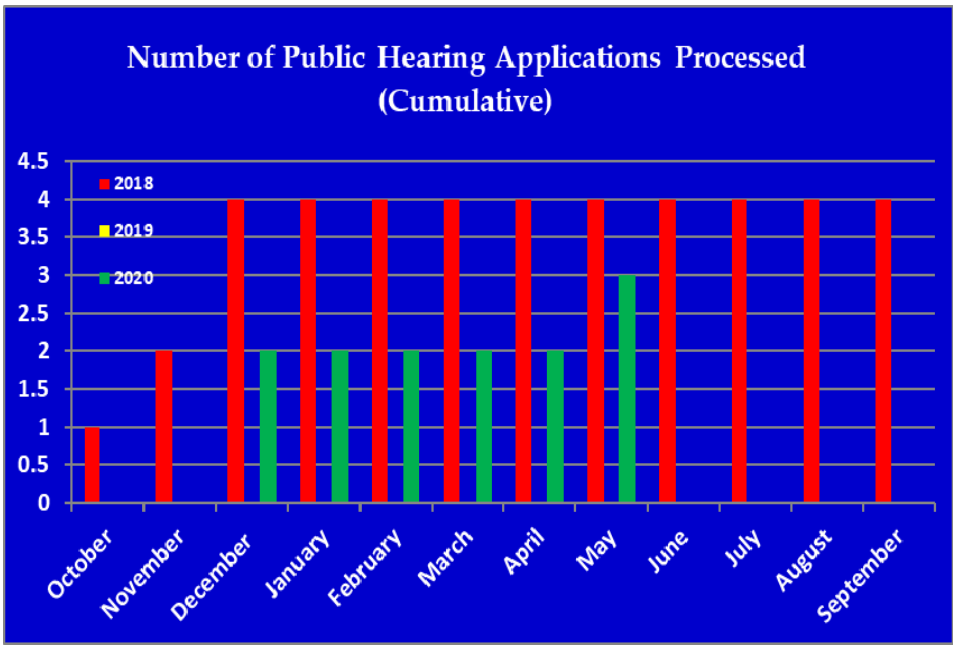


Fig.9: Cumulative number of public hearing applications processed over the past three years. Public hearing applications are required for zoning requests of substantial nature. In FY2019 no public hearing applications were processed. As of the 3rd quarter of FY20 only three public hearing applications have been processed.

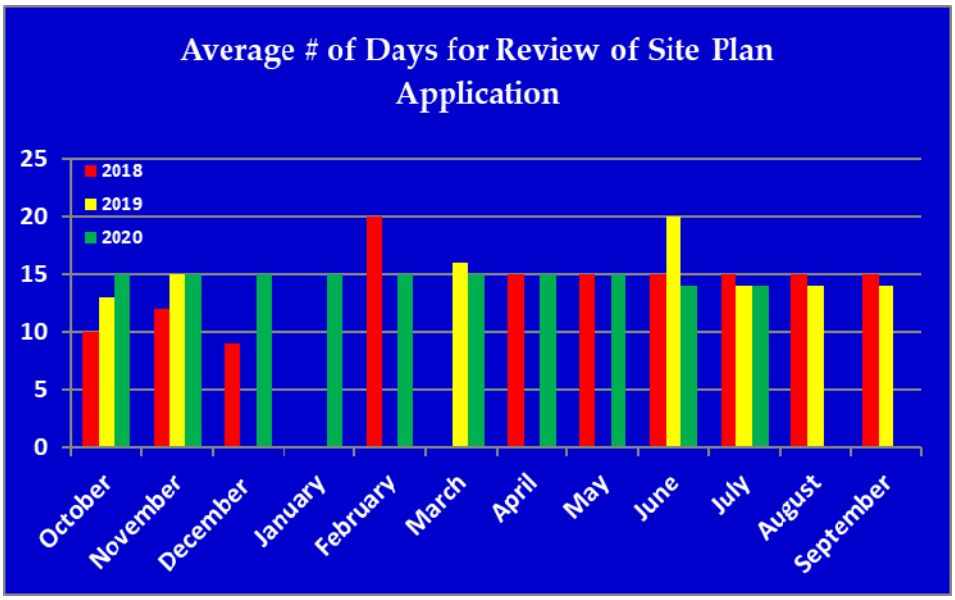


Fig.10: Average number of days the Planning & Zoning Department takes to review site plan applications is within 14 business days for FY20.

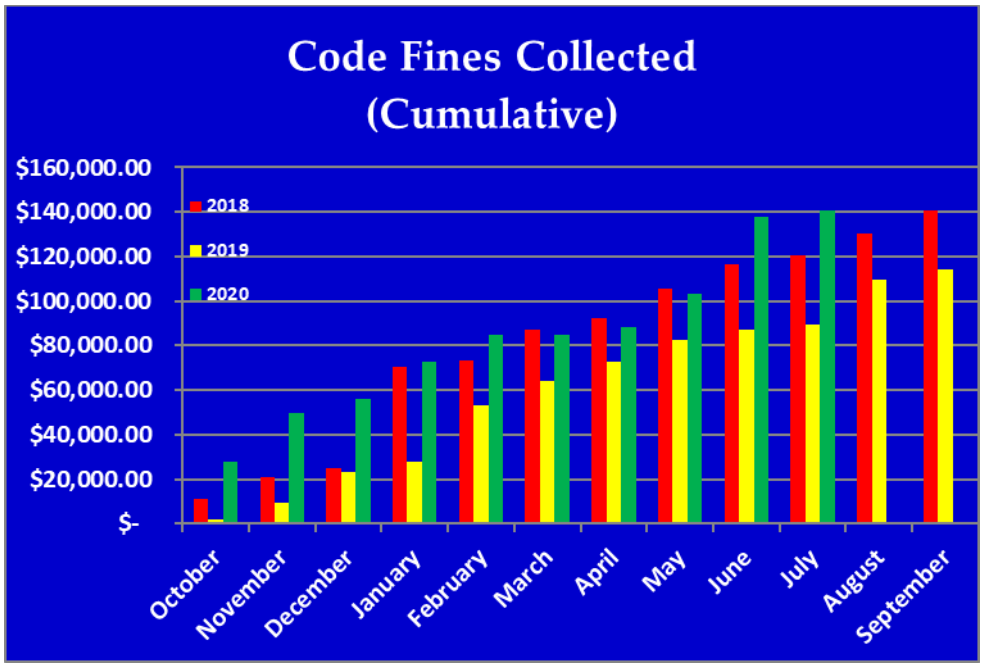


Fig.11: Cumulative number of code fines collected over the past three years. The Town continues to experience more voluntary code compliance from residents and businesses.

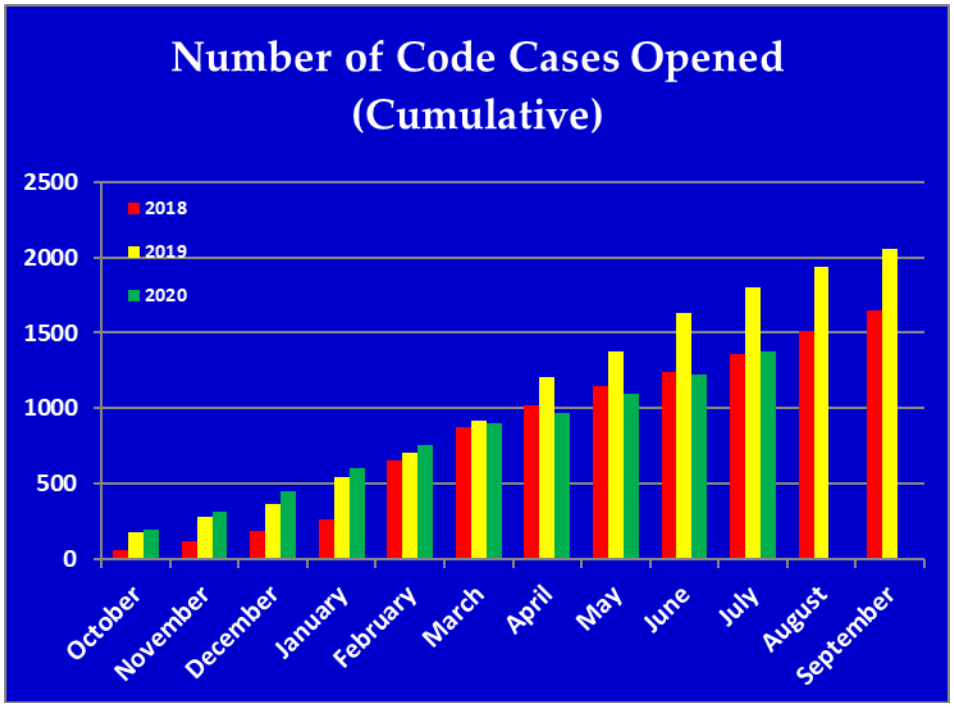


Fig.12: Cumulative number of code cases opened over the past three years. The Department has maintained its level of proactive monitoring and notification.

On-Demand Transit

In May 2018, the Miami-Dade County Board of Commissioners passed an amendment to the (CITT) Citizens' Independent Transportation Trust ordinance that governs the expenditure of surtax funds, allowing the use of Peoples Transportation Plan (PTP) funds for limited on-demand service for seniors and mobility impaired persons effective November 11, 2018. See Special Revenue Funds.

Parks and Recreation Department

The Parks and Recreation Department FY 2020-21 Budget totals $2,613,994 and represents 15% of the General Fund's Expenditure Budget. The Department oversees the operation and maintenance of the Town's 101 parks and 120 acres of park land, 6 lakefront beaches, arbor management, greenways and trails, beautification, and athletic programming.

As compared to the FY20 Amended Budget, the Parks Department's budget decreased $138,211 or 5.02%. This decrease is attributed to reduced mulch cycles, light, and irrigation repairs since there is less filed usage due to Covid19 pandemic. The budgeted allocations for the 4 community centers, 2 athletic parks, 2 neighborhood parks and mini parks includes telephone service, utilities, grounds maintenance, facility maintenance and repairs as follows: Royal Oaks Park and Roberto Alonso Community Center ($540,387), Park East and the Youth Center ($137,402), Mary Collins Community Center at Park West ($150,685), Miami Lakes Optimist Park & Clubhouse ($674,105) and the 101 mini parks ($311,100).

Performance Measures

A key performance measure for the Parks - Community Services Department is the number of facility rentals. With the opening of Park East Youth Center, the Town now offers two indoor facilities to rent on weekends.

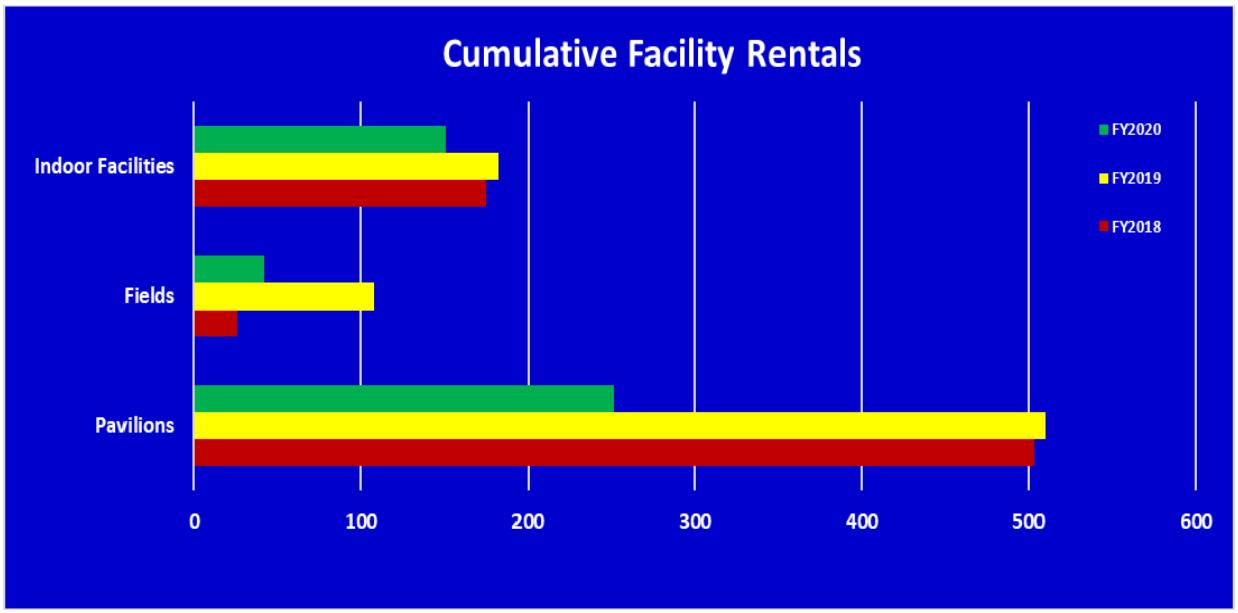


Fig.13: Total number of facilities, field, and pavilion rentals for the 3rd quarter of FY20 has decreased compared to prior years due to the onset of Covid19 and park closures. There were 445 rentals, consisting of 252 pavilion, 42 fields, and 151 indoor facility rentals

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Community Outreach and Engagement Department

The Community Outreach and Engagement Department consists of Economic Development, Communications, Special Events and 10 Committees for a total budget of $568,861. This Department works with the community at large to create a sustained level of openness and accountability between the Town and its residents to achieve better communication, transparency, and public participation on all issues. It manages the recreation programs for all ages and is the point of contact for the residents and business community.

The Town provides funding for the Veterans Day Parade ($6,000), 4th of July fireworks show ($30,000), the Town's 20th Anniversary ($15,000), and annually seeks donations from the business community and individuals to supplement these events. The Budget also provides for media strategy implementation ($14,500) including hardware, software, and advertisements, as well as funding for pop-up events ($10,000) to promote economic development.

The Committees total FY 2020-21 Proposed Budget is provided for at $184,100. In addition, the Budget allocates $40,000 in reserves to offset potential donations and sponsorships to fund specific events and enhance certain programs and activities.

Public Works Department and Green Space

The Department is responsible for the operations, maintenance, and improvements of the Towns infrastructure. This includes canal cleaning, street sweeping, litter debris pick up, sign repairs and replacement, sidewalk repairs, roadway repairs, storm drains, streetlights, and curbs. Additionally, the Department is responsible for regulating and permitting construction within the Town's Public Right of Way (PROW) and managing small capital improvement projects. Many of these activities are funded through the Special Revenue Fund and Stormwater Utility Fund and discussed in those sections of the Budget. The Public Works General Fund Budget includes Administration ($368,293) and Green Space ($803,101) for a total Departmental Budget of $1,171,394 or almost 7% of the General Fund.

The Public Works Administration General Fund Budget of $368,293 for FY 2020-21 represents a net increase of $6,191 or 1.71% from the prior year Amended Budget. The change is mainly attributed to increases in fringe benefits and in FRS contribution from 8.47% to 10%. All other operating expenses are essentially at the same level as the prior year.

Funding for the Public Works Director and PW Engineer at 50% of cost of salary and benefits, the PW Coordinator, contractual services for plan reviews and inspections, operating supplies, and vehicle maintenance. The public works permit fee revenue offsets the cost of the plan's reviewer.

Public Works – Green Space General Fund Budget of $803,100 is approximately $109,206 or 12.56% less than the prior year's Amended Budget. This decrease is attributed to reduced mulch cycles and annual palm pruning of the major corridors.

The FY 2020-21 budget provides for tree trimming service ($181,732), new tree plantings ($55,000), and supplemental funding for the removal of invasive, hazardous, or dead trees ($30,000). This budget also provides for right-of-way grounds maintenance contractual service ($235,635), FDOT ROW maintenance ($23,900), supplemental cycles ($23,850), flowers/landscape beds and cul-de-sac ($58,884), litter and debris/doggie stations ($122,000), miscellaneous repairs including plumbing, electrical and handyman

services ($15,000), exterminations services of rodents, bees, and dead animals($4,000), and entry feature maintenance ($2,800), as well as ROW utilities ($50,300).

Performance Measures

A key performance measure tracked on our Green Space rights-of-ways is the number of trees trimmed. The Town has a total of 17,832 trees which are all trimmed over a period of three years.

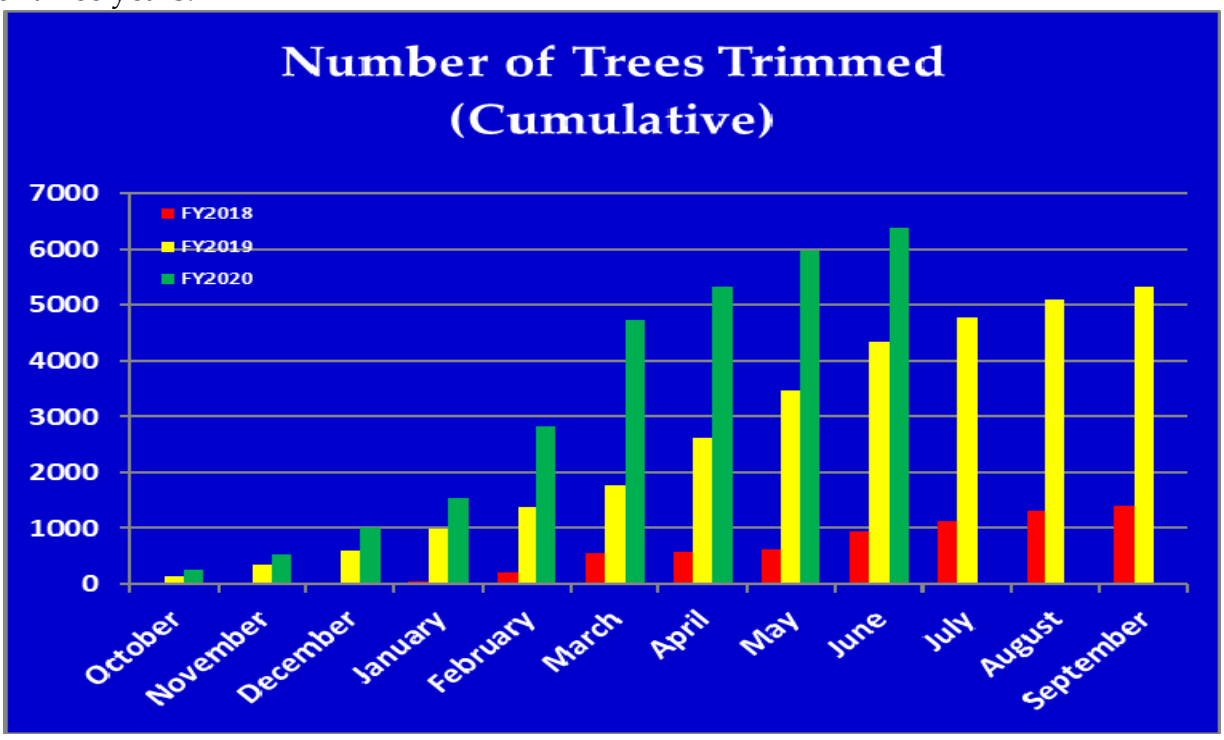


Fig.14: Cumulative number of trees trimmed monthly over the past three years. The decrease in routine tree trimming in FY18 is due to Hurricane Irma, where resources were reallocated to hurricane debris pick up and other recovery efforts. The number of trees trimmed at the end of the 3rd quarter for FY20 is 6,373.

Transfers, Reserves and Fund Balance

Transfers: The FY2020-21 General Fund Budget has a transfer to the Facilities Maintenance Fund for Administration ($226,252) and the Police Department's ($101,813) portion of Government Center building expenses. This budget also includes the mandated annual contribution to the Sinking Fund ($150,000) for facility, equipment and infrastructure renewal and replacement.

Reserves: The General Fund Operating Budget includes $477,225 in reserves in Non-Departmental for the following: litigation/legal fee settlement ($198,700), reserves to

offset donations/contributions for Committees ($40,000), and contingency reserves ($238,525).

Fund Balance: The unrestricted fund balance at the beginning of FY19-20 was $4,222,958 per the audited financials.

In accordance with the Town's audited financials as reported in the FY2018-19 Comprehensive Annual Financial Report (CAFR), the General Fund unassigned fund balance at the beginning of FY2019-20 was $4,222,958. From this amount, $350,000 is earmarked for Hurricane Irma expenses that are not expected to be reimbursed by FEMA. We are in the final stages of settling and finalizing our claims and expect this reserve to decrease further. We should have a final number on or before September 30, 2020. During the FY2019-20 budget process, Council approved an appropriation from reserved fund balance of $431,317 to balance the budget and carried forward $342,500 of legal reserves. In April of 2020, the Council also approved a carry forward from the General Fund balance totaling $146,660. This further reduced the fund balance to $2,952,481.

It should be noted that of the $342,500 in legal reserves from the prior year, a balance of $198,700 is included as a carry forward in the FY2020-21 budget to reprogram the litigation reserve.

The Town's reserve policy ordinance requires that we maintain 15% of budgeted general fund expenditures on hand as a reserve whenever possible. The current fund balance amount of $2,952,481 meets and exceeds the 15% requirement at 17.01%. However, during the November 2019 Council Meeting the Council instructed the Town Manager and Town Attorney to amend the Town Code to provide for a gradual three-year increase of the Town reserves from 15% to 20%, and is well on its way to achieve this goal.

ACCOUNT NUMBER	ACCOUNT NAME	FY2018-19 ACTUALS	FY2019-20 ADOPTED BUDGET	FY2019-20 AMENDED BUDGET	FY2019-20 YEAR END PROJECTION	FY2020-21 PROPOSED BUDGET	PROPOSED BUDGET JUSTIFICATION
	GENERAL FUND EXPENDITURES						
	TOWN COUNCIL & MAYOR						
0011101-511000	EXECUTIVE SALARIES-MAYOR	$19,077	$19,649	$19,649	$19,439	$20,022	Current salary and wages for Mayor as per Town Charter Sec. 2.6 (Ordinance 18-218).
0011101-512000	REGULAR SALARIES	$99,910	$92,070	$92,070	$92,722	$94,832	Current salary and wages for Administrative Assistant to the Mayor and Administrative Assistant to Town Council salaries.
0011101-514000	OVERTIME	$102	$0	$0	$0	$0	Overtime as needed.
0011101-521000	PAYROLL TAXES	$15,944	$15,989	$15,989	$16,023	$16,308	Calculated based on 7.65% of salaries.
0011101-522000	FRS RETIREMENT CONTRIBUTION	$8,651	$9,470	$9,470	$9,896	$11,512	Rate increase from 8.47% to 10% thru Jul '21.
0011101-523000	HEALTH INSURANCE	$78,557	$67,099	$67,099	$63,833	$70,629	Includes medical, dental, vision and life for Town Council, Assistant to Mayor and Assistant to Council.
0011101-523001	HEALTH INSURANCE MAYOR	-$12,061	$25,344	$25,344	$24,022	$29,684	Includes medical, dental, vision for Mayor.
0011101-523003	HEALTH INSURANCE ALLOWANCE	$8,255	$0	$0	$0	$0	-
0011101-523100	WIRELESS STIPEND	$973	$960	$960	$1,071	$960	Stipend for Mayor's assistant & Council assistant at $40 a month each.
0011101-540000	TRAVEL & PER DIEM	$10,669	$15,000	$13,876	$3,752	$15,000	Transportation, hotel accommodation and meals for Mayor ($3,000) and Council ($2,000 each) attendance to conferences.
0011101-540010	CAR ALLOWANCE-MAYOR	$7,200	$7,200	$7,200	$7,200	$7,200	Allowance of $600 a month for Mayor per Town Charter Sec 2-52.
0011101-540011	CAR ALLOWANCE-COUNCIL	$35,700	$36,000	$36,000	$36,000	$36,000	Allowance of $500 a month for each Councilmember.
0011101-540020	EXPENSE ALLOWANCE MAYOR & COUNCIL	$52,181	$54,093	$54,093	$53,515	$55,121	Adjusted by CPI (estimated 3%) as per Town Charter Sec 2.6.
0011101-541001	REMOTE ACCESS DEVICE DATA PLAN	$2,862	$3,648	$3,648	$3,030	$3,648	Data plan for 7 iPads & Facebook Live average of $38 a month.
0011101-541010	MOBILE PHONES	$3,899	$4,176	$4,176	$3,671	$4,176	6 mobile phones average of $58 a month.
0011101-547000	PRINTING & BINDING	$454	$1,000	$1,000	$500	$1,000	Business cards for Mayor & Councilmembers and other materials.
0011101-548100	STATE OF THE TOWN ADDRESS-SOT	$128	$0	$0	$0	$0	-
0011101-548103	ALL AMERICAN CITY EXPENSES	$0	$0	$0	$250	$0	-
0011101-548105	EVENTS-MISCELLANEOUS	$254	$0	$0	$0	$0	-
0011101-549010	DISCRETIONARY FUND	$0	$700	$700	$0	$0	-
0011101-549200	MISCELLANEOUS EXPENSES	$2,582	$0	$0	$0	$0	-
0011101-549443	MAYOR'S GALA-MAGAL	$14,257	$0	$0	$0	$0	-
0011101-552010	UNIFORMS	$254	$360	$360	$234	$360	Includes 1 shirt at $40 each for Mayor, Council and assistants.
0011101-552042	MEETING SET UP	$120	$300	$300	$130	$300	Set-up costs for meetings.
0011101-552044	COUNCIL AWARDS	$957	$1,250	$1,250	$815	$1,250	Includes awards, proclamations and framing.
0011101-554000	SUBSCRIPTIONS & MEMBERSHIPS	$8,716	$7,000	$7,000	$7,058	$9,058	Florida League of Cities ($4,058) MDC League of Cities ($3,000), and National League of Cities ($2,000).
0011101-554010	EDUCATION & TRAINING	$3,318	$300	$1,424	$1,436	$0	-
0011101-564004	SMALL EQUIPMENT	$1,102	$0	$0	$0	$0	-
	TOTAL TOWN COUNCIL EXPENDITURES	**$364,060**	**$361,608**	**$361,608**	**$344,597**	**$377,060**	
	TOWN CLERK						
0011201-512000	REGULAR SALARIES	$83,477	$83,477	$83,477	$84,710	$85,981	Current salary and wages.
0011201-521000	PAYROLL TAXES	$7,139	$6,386	$6,386	$6,480	$6,578	Calculated based on 7.65% of salary.
0011201-522000	FRS RETIREMENT CONTRIBUTION	$6,930	$7,076	$7,076	$7,474	$8,618	Rate increase from 8.47% to 10% thru Jul '21.
0011201-523000	HEALTH & LIFE INSURANCE	$246	$9,988	$9,988	$0	$10,018	Includes medical, dental, vision and life.
0011201-523003	HEALTH INSURANCE ALLOWANCE	$9,756	$0	$0	$9,988	$0	Health insurance allowance.
0011201-523100	WIRELESS STIPEND	$480	$480	$480	$480	$480	Stipend for Town Clerk at $40 a month.
0011201-531020	TOWN CLERK AGENDA MANAGER	$19,507	$2,900	$2,900	$380	$1,000	Sign language and interpreter services.
0011201-541001	REMOTE ACCESS DEVICE DATA PLAN	$401	$480	$480	$433	$480	iPad data plan for Town Clerk at $40 a month.
0011201-544000	RENTALS & LEASES	$2,544	$2,700	$2,700	$2,850	$3,000	Outside storage facility for Town Clerk $250 monthly.
0011201-547010	TOWN CLERK CODIFICATION	$3,792	$8,800	$8,800	$7,744	$8,000	Assumes codification of one ordinance per meeting ($800/ordinance).

ACCOUNT NUMBER	ACCOUNT NAME	FY2018-19 ACTUALS	FY2019-20 ADOPTED BUDGET	FY2019-20 AMENDED BUDGET	FY2019-20 YEAR END PROJECTION	FY2020-21 PROPOSED BUDGET	PROPOSED BUDGET JUSTIFICATION
0011201-549030	TOWN CLERK LEGAL ADVERTISING	$19,996	$18,040	$18,040	$19,574	$20,800	Advertisement of ordinances, budget hearings, land development code issues, and committee meetings.
0011201-549080	TOWN CLERK ELECTION COSTS	$16,948	$5,000	$5,000	$3,516	$15,269	General Election for 4 seats ($13,706), swearing in ceremony ($500), sample ballot ($500) and candidate finance reporting ($563).
0011201-552000	OPERATING SUPPLIES	$1,551	$0	$0	$0	$0	-
0011201-554010	EDUCATION & TRAINING	$340	$650	$650	$500	$650	Florida Association of City Clerks & International Institute of Municipal Clerks memberships required to maintain certification ($450). Ethics Training ($200).
0011201-566000	SOFTWARE	$57,500	$0	$0	$0	$0	FY19 includes purchase of Software.
0011201-566002	COMPUTER SOFTWARE LICENSES	$2,160	$60,270	$60,270	$66,153	$60,080	Escribe license renewal ($57,500), License renewal for Public Records Request ($2,400), and Zoom Public Comments license ($180).
	TOTAL TOWN CLERK EXPENDITURES	**$232,765**	**$206,247**	**$206,247**	**$210,281**	**$220,954**	
	TOWN ATTORNEY						
0011401-531140	LEGAL-GENERAL LEGAL	$166,667	$200,000	$200,000	$200,000	$200,000	Based on monthly retainage of $16,666.66.
0011401-531140	TRDMK-GENERAL LEGAL-TRADEMARK	$6,280	$0	$0	$0	$0	
0011401-531230	LEGAL-ROUTINE LITIGATION RESERVE	$13,061	$15,000	$15,000	$0	$15,000	All litigation expenses by Town Attorney
0011401-53120	154BR-154TH BRIDGE LITIGATION	$13,139	$0	$0	$0	$0	
0011401-531230	170BR LITIGATION / NW 107TH ST BRIDGE	$0	$0	$37,800	$37,800	$0	
0011401-531230	DAWNJ LITIGATION/DAWN JENKINS	$0	$0	$65,000	$65,000	$0	
0011401-531230	G0101-LITIGATION VALIENTE	$0	$0	$0	$860	$0	
0011401-531230	M. PIZZI LITIGATION/INSURANCE RECOVERY	$54,862	$0	$41,000	$41,000	$0	
0011401-531230	TMSC-MANAGER SELECTION COMMITTEE	$3,439	$0	$0	$0	$0	
	TOTAL TOWN ATTORNEY EXPENDITURES	**$257,448**	**$215,000**	**$358,800**	**$344,660**	**$215,000**	
	TOWN ADMINISTRATION						
0011311-512000	REGULAR SALARIES	$1,073,330	$1,169,594	$1,169,594	$1,169,428	$1,194,040	Current salary and wages for administrative staff.
0011311-512002	TRANSFER SRF TRANSIT 5% ADM	-$13,094	-$13,500	-$13,500	-$12,229	-$13,057	Allocation for administrative support.
0011311-512003	TRANSFER CPF TRANSP 5% ADM	-$52,376	-$54,000	-$54,000	-$48,914	-$50,853	Allocation for administrative support.
0011311-512006	ADMINISTRATIVE SUPPORT TO SRTORMWATER FUND	-$96,498	-$76,948	-$76,948	-$52,160	-$78,169	Allocation for administrative support.
0011311-512010	ADMINISTRATIVE SUPPORT TO BUILDING	-$201,479	-$257,575	-$257,575	-$221,329	-$263,460	Allocation for administrative support.
0011311-512999	COST OF LIVING ADJUSTMENT	$0	$0	$46,500	$0	$0	-
0011311-513013	ADMINSTRATIVE SUPPORT TO NSD	-$127,761	-$140,188	-$140,188	-$140,188	-$137,469	Allocation for administrative support.
0011311-514000	OVERTIME	$3,278	$3,000	$3,000	$3,689	$3,000	Overtime as needed.
0011311-516000	COMPENSATED ABSENCES	$37,486	$0	$0	$0	$0	-
0011311-521000	PAYROLL TAXES	$87,764	$85,226	$85,226	$84,969	$87,406	Calculated based on 7.65% of salaries.
0011311-522000	FRS RETIREMENT CONTRIBUTION	$89,390	$84,057	$84,057	$87,506	$101,838	Rate increase from 8.47% to 10% thru Jul '21.
0011311-522010	ICMA 457 PL	$37,769	$45,230	$45,230	$45,909	$48,576	Town Manager's benefits per agreement.
0011311-523000	HEALTH & LIFE INSURANCE	$80,630	$195,073	$124,073	$165,966	$186,687	Includes medical, dental, vision and life.
0011311-523003	HEALTH INSURANCE ALLOWANCE	$66,557	$0	$0	$0	$0	-
0011311-523100	WIRELESS STIPEND	$1,200	$1,440	$1,440	$1,846	$1,920	Allowance for Deputy Town Manager, Asst to Town Manager, Finance Director and Special Projects Manager.
0011311-531000	PROFESSIONAL SERVICES	$35,401	$25,000	$48,000	$42,500	$27,500	Funding for credit rating services ($15,000).
0011311-531090	INTERGOVERNMENTAL RELATIONS (LOBBYIST)	$50,500	$24,000	$48,000	$48,000	$48,000	Lobbyist services Resolution 2020-1663
0011311-532000	ACCOUNTING & PAYROLL	$25,727	$25,500	$25,500	$27,395	$28,000	Based on contract with ADP.
0011311-532001	INDEPENDENT AUDIT	$45,700	$54,500	$59,500	$57,800	$61,500	Regular audit ($45,000), State and Federal single audits ($15,000) for grant funds per contract 2018-02 / Resolution 17-1494 including OPEB audit ($1,500).

ACCOUNT NUMBER	ACCOUNT NAME	FY2018-19 ACTUALS	FY2019-20 ADOPTED BUDGET	FY2019-20 AMENDED BUDGET	FY2019-20 YEAR END PROJECTION	FY2020-21 PROPOSED BUDGET	PROPOSED BUDGET JUSTIFICATION
0011311-532002	ADM HEALTH SPENDING ACCT/WELLNESS	$10,871	$5,000	$5,000	$4,165	$5,000	Wellness activities including 5K Run, etc. to reduce health care premium cost.
0011311-533001	BACKGROUND CHECKS	$484	$1,500	$1,500	$761	$1,000	Assumes same level of background checks and drug screening for new employees.
0011311-540000	TRAVEL & PER DIEM	$6,169	$0	$0	$980	$5,421	Educational travel for staff development.
0011311-540010	CAR ALLOWANCE	$8,100	$7,800	$7,800	$7,800	$7,800	Per Town Manager's contract.
0011311-541001	REMOTE ACCESS DEVICE DATA PLAN	$334	$680	$680	$73	$150	Emergency data phones ($150).
0011311-542000	POSTAGE & DELIVERY	$17,125	$17,650	$17,650	$14,902	$17,650	Includes rental of postage machine & supplies ($2,650), courier services ($1,000) and postage ($14,000).
0011311-544010	COPIER LEASE	$14,607	$16,700	$16,700	$18,292	$16,700	Rental of Toshiba copy machines and supplies.
0011311-545000	ADM - INSURANCE	$231,622	$263,000	$263,000	$254,148	$295,000	General Fund portion of Policy for property insurance and workers compensation (Resolution 16-1400). Allocation to Building, Transportation and Stormwater Fund.
0011311-547000	PRINTING & BINDING	$1,878	$1,500	$1,500	$1,441	$1,700	Business cards, flyers, Town maps, etc.
0011311-548000	TOWN BRANDING & STRATEGIC PLAN	$8,450	$5,000	$5,000	$5,120	$5,000	Printed Marketing Materials and promotional items.
0011311-548010	ADVERTISEMENT RECRUITMENT	$416	$1,000	$1,000	$150	$500	Advertising of Town employment and internship opportunities.
0011311-549071	INVESTMENT ADVISORY SERVICE	$9,333	$7,000	$7,000	$7,000	$7,000	Investment Advisory services per agreement.
0011311-549090	FINANCIAL INSTITUTION FEES	$5,804	$3,000	$43,000	$40,051	$500	Bank transaction fees.
0011311-549093	CREDIT CARD FEES	$654	$500	$500	$349	$500	Administration's portion of credit card fees. Allocation to Admin, Building and Parks.
0011311-549200	MISCELLANEOUS EXPENSE	$420	$0	$0	$0	$0	-
0011311-549260	HURRICANE EXPENSES	$0	$2,500	$2,500	$2,000	$2,500	Supplies for hurricane preparedness.
0011311-552000-CVD19	OPERATING SUPPLIES-COVID19	$0	$0	$0	$9,285	$5,000	Supplies in relation to COVID19 preparedness.
0011311-552010	UNIFORMS	$2,315	$2,400	$2,400	$2,189	$2,400	1 shirt at $40 each for all General Fund employees.
0011311-554000	SUBSCRIPTIONS & MEMBERSHIPS	$4,874	$2,000	$2,000	$5,074	$11,174	Includes MDCCMA, NIGP, GFOA, ICMA, and other publications and memberships.
0011311-554010	EDUCATION & TRAINING	$5,902	$0	$0	$942	$5,000	Includes regular training and safety training for staff.
	SUB-TOTAL ADMINISTRATION EXPENDITURES	**$1,472,878**	**$1,507,639**	**$1,575,139**	**$1,634,911**	**$1,635,454**	
	INFORMATION SYSTEMS						
0011341-531030	NETWORK SUPPORT	$135,200	$135,200	$135,200	$135,200	$135,200	Professional services contract with Lansight Technology $11,266 monthly per Resolution 18-1571. Year 3 of 5.
0011341-531040	WEB SUPPORT	$5,695	$11,400	$11,400	$6,278	$11,400	Professional service contract with Xomatech for website hosting $2,400, ongoing website enhancements $6,000, and maintaining ADA compliance $3,000.
0011341-531060	VOICE SUPPORT	$4,352	$4,370	$4,370	$1,606	$4,370	CISCO Smartnet phone system support $2,750 and VOIP backup phones $1,620.
0011341-541030	INTERNET SERVICES	$15,171	$19,920	$19,920	$15,652	$19,920	Internet at $1260 per month and Cable TV service + Back Up Internet $400 per month.
0011341-551000	IT SUPPLIES	$9,140	$13,000	$13,000	$13,000	$13,000	Operating supplies including accessories, network storage, peripherals, cabling, and battery back up.
0011341-564000	MACHINERY & EQUIPMENT	$34,399	$32,000	$35,000	$35,000	$32,000	IT Replacement Plan: Hardware Annual Refreshment: $17,000 (1/3) + One (1) server/controlled Active Directory $13,000 and network equipment $2,000.

ACCOUNT NUMBER	ACCOUNT NAME	FY2018-19 ACTUALS	FY2019-20 ADOPTED BUDGET	FY2019-20 AMENDED BUDGET	FY2019-20 YEAR END PROJECTION	FY2020-21 PROPOSED BUDGET	PROPOSED BUDGET JUSTIFICATION
0011341-566000	SOFTWARE	$32,231	$0	$7,252	$7,252	$0	-
0011341-566002	COMPUTER SOFTWARE LICENSES	$110,195	$124,074	$121,074	$131,517	$127,829	Annual licenses: Dell server warranty ($10,483), financial management system ($32,847), park reservation ($8,000), GIS ($8,400), Document Management System ($7,134), Citizen Response System ($15,000), Tax payer transparency act ($3,500), Microsoft licensing (90 seats @ ($19,612), CDW licenses ($11,635) and various other network and security licenses ($11,218).
	SUB-TOTAL INFORMATION SYSTEMS	**$346,383**	**$339,964**	**$347,216**	**$345,505**	**$343,719**	
	ADMINISTRATION - TRANSFERS						
0011361-581000	OPERATING CONTINGENCY	$0	$0	$72,095	$0	$0	
0011361-XXXXXX	TRANSFER OUT SPECIAL REVENUE FUND-GAS TAX	$0	$0	$38,400	$38,400	$0	
0011361-591013	TRANSFER TO FACILITIES MAINTENANCE FUND	$203,821	$206,734	$206,734	$219,848	$226,253	Administration's portion of Town Hall building expenses at 60% of total cost.
0011361-591020	TRANSFER OUT - CIP PARKS	$728,636	$0	$0	$0	$0	
0011361-591050	TRANSFER OUT - CIP FUND	$150,000	$0	$0	$0	$150,000	Allocation for the Infrastructure Sinking Fund.
0011361-591052	TRANSFER-CPF/FACILITIES & EQUIP	$0	$0	$33,500	$33,500	$0	
0011361-591059	TRANSFER OUT TO ELECTRIC UTILITY TAX FUND	$50,123	$0	$0	$0	$0	
0011361-591061	TRANSFER TO DEBT SERVICE FUND	$3,100	$0	$0	$0	$0	
	SUB-TOTAL ADMINISTRATION TRANSFERS	**$1,135,680**	**$206,734**	**$350,729**	**$291,748**	**$376,253**	
	TOTAL ADMINISTRATION EXPENDITURES	**$2,954,941**	**$2,054,337**	**$2,273,084**	**$2,272,164**	**$2,355,426**	
	POLICE						
0012102-534030	POL - PATROL SERVICES	$8,083,867	$8,363,000	$8,363,000	$8,172,043	$8,171,000	Contract police patrol services.
0012102-534035	POLICE OVERTIME	$466,476	$340,000	$340,000	$361,663	$300,000	Overtime as needed.
0012102-534080	PROSECUTION-CRIMINAL VIOLATION	$117	$200	$200	$100	$200	Ordinance violation review.
0012102-541010	MOBILE PHONES	$4,762	$5,600	$5,600	$5,237	$5,600	Includes 9 phones for command officers and undercover operations.
0012102-544020	POLICE COPIER COSTS	$1,268	$1,800	$1,800	$2,387	$1,800	Toshiba copier lease.
0012102-546000	REPAIR & MAINTENANCE	$166	$0	$0	$0	$0	-
0012102-546010	REPAIR & MAINTENANCE-VEHICLES	$2,196	$2,500	$2,500	$2,316	$2,500	Smart sign maintenance.
0012102-547000	PRINTING & BINDING	$620	$600	$600	$564	$600	Business Cards and flyers.
0012102-549200	MISCELLANEOUS EXPENSE	$332	$800	$800	$350	$800	Auto tag renewal and miscellaneous items as needed for public safety.
0012102-552000	OPERATING SUPPLIES	$4,148	$3,000	$3,000	$5,340	$4,000	Special Department supplies including bicycles, repair parts, cameras.
0012102-552010	UNIFORMS	$0	$2,500	$2,500	$2,697	$2,500	Patches, motor wings, etc.
0012102-552020	FUEL & LUBRICANTS	$0	$500	$500	$0	$500	Fuel as needed for transport of smart signs.
0012102-554000	SUBSCRIPTIONS & MEMBERSHIPS	$200	$225	$225	$200	$225	MDC Association of Police Chiefs membership.
0012102-554010	EDUCATION & TRAINING	$323	$2,000	$2,000	$0	$0	-
0012102-591013	TRANSFER TO FACILITIES MAINTENANCE FUND	$91,719	$93,030	$93,030	$98,932	$101,814	Police Department portion of Town Hall building expenses at 27% of total cost.
	SUB-TOTAL POLICE EXPENDITURES	**$8,656,195**	**$8,815,755**	**$8,815,755**	**$8,651,829**	**$8,591,539**	
	SCHOOL CROSSING GUARDS						
0012112-512000	REGULAR SALARIES	$78,757	$77,752	$77,752	$87,278	$88,232	Current salary and wages.
0012112-521000	PAYROLL TAXES	$6,025	$5,948	$5,948	$6,677	$6,750	Calculated based on 7.65% of salaries
0012112-522000	FRS RETIREMENT CONTRIBUTION	$6,071	$6,591	$6,591	$7,701	$8,844	Rate increase from 8.47% to 10% thru Jul '21.
0012112-545000	WORKMAN'S COMPENSATION	$0	$0	$0	$0	$0	-
0012112-552000	OPERATING SUPPLIES	$145	$500	$500	$200	$500	Includes stop signs, whistles and lanyards.

ACCOUNT NUMBER	ACCOUNT NAME	FY2018-19 ACTUALS	FY2019-20 ADOPTED BUDGET	FY2019-20 AMENDED BUDGET	FY2019-20 YEAR END PROJECTION	FY2020-21 PROPOSED BUDGET	PROPOSED BUDGET JUSTIFICATION
0012112-552010	UNIFORMS	$2,948	$3,000	$3,000	$1,817	$3,000	Includes $150 stipend for pants and shoes for 9 guards($1,350) and $1,650 for shirts, raincoat, safety vest, light jacket and hats.
0012112-554010	EDUCATION & TRAINING	$136	$624	$624	$185	$0	-
	SUB-TOTAL SCHOOL CROSSING GUARDS	**$94,081**	**$94,415**	**$94,415**	**$103,858**	**$107,325**	
	TOTAL POLICE EXPENDITURES	**$8,750,276**	**$8,910,170**	**$8,910,170**	**$8,755,686**	**$8,698,864**	
	PLANNING						
0011501-512000	REGULAR SALARIES	$86,955	$86,955	$86,955	$88,239	$89,562	Current salary and wages.
0011501-521000	PAYROLL TAXES	$5,651	$6,652	$6,652	$6,750	$6,852	Calculated based on 7.65% of salaries.
0011501-522000	FRS RETIREMENT CONTRIBUTION	$7,218	$7,371	$7,371	$7,785	$8,977	Rate increase from 8.47% to 10% thru Jul '21.
0011501-523000	HEALTH & LIFE INSURANCE	$19,650	$25,344	$25,344	$24,708	$23,849	Includes medical, dental, vision and life.
0011521-547000	PRINTING & BINDING	$0	$1,000	$1,000	$500	$1,000	Printing of large plans.
	SUB-TOTAL PLANNING	**$119,475**	**$127,322**	**$127,322**	**$127,983**	**$130,240**	
	CODE COMPLIANCE						
0011532-512000	REGULAR SALARIES	$104,854	$104,853	$104,853	$106,402	$107,998	Salaries for Code Compliance Manager at 50%, and Code Compliance Supervisor.
0011532-521000	PAYROLL TAXES	$8,171	$8,480	$8,480	$8,599	$8,721	Calculated based on 7.65% of salaries.
0011532-522000	FRS RETIREMENT CONTRIBUTION	$8,704	$8,888	$8,888	$9,388	$10,825	Rate increase from 8.47% to 10% thru Jul '21.
0011532-523000	HEALTH & LIFE INSURANCE	$7,281	$22,660	$22,660	$22,885	$23,849	Includes medical, dental, vision and life.
0011532-523003	HEALTH INSURANCE ALLOWANCE	$9,756	$0	$0	$0	$0	-
0011532-523100	WIRELESS STIPEND	$480	$480	$480	$480	$480	Cell phone stipend for Code Compliance Supervisor.
0011532-531260	SPECIAL MASTER	$2,650	$3,000	$3,000	$1,750	$3,000	Assumes $250 per hearing, 12 hearings/year for Special Master.
0011532-534130	CONTRACT CODE ENFORCEMENT SERVICE	$120,138	$121,812	$121,812	$127,552	$130,416	Contracted Code Enforcement Officers.
0011532-540011	CAR ALLOWANCE	$6,000	$6,000	$6,000	$6,000	$6,000	Car allowance for Code Compliance Supervisor.
0011532-541001	REMOTE ACCESS DEVICE DATA PLAN	$802	$960	$960	$866	$960	Data plans for Code Officers field services.
0011532-541010	MOBILE PHONES	$69	$120	$120	$71	$0	-
0011532-546400	ABANDONED PROPERTY MAINTENANCE	$0	$1,000	$1,000	$0	$1,000	Boarding up of windows, lawn mowing and clearing of abandoned property.
0011532-549041	CODE ENFORECMENT LIEN RECORDING	$5,525	$7,000	$7,000	$4,618	$7,000	Recording of liens.
0011532-549094	ALARM MONITORING PROGRAM	$27,732	$25,000	$25,000	$20,051	$25,000	Cost of third party administration of False Alarm Reduction Program and Collection Agency to recover cost; fully offset by revenues.
0011532-552010	UNIFORMS	$0	$300	$300	$0	$300	Uniforms for field personnel.
0011532-554010	EDUCATION & TRAINING	$510	$1,500	$1,500	$600	$1,500	FACE training, GIS training and other.
	SUB-TOTAL CODE COMPLIANCE	**$302,672**	**$312,054**	**$312,053**	**$309,261**	**$327,049**	
	QNIP						
0011701-570020	QNIP DEBT SERVICE	$0	$0	$0	$0	$0	
0011701-571000	QNIP DEBT SERVICE - PRINCIPAL	$46,607	$139,302	$139,302	$139,302	$140,019	
0011701-572000	QNIP DEBT SERVICE - INTEREST	$2,248	$1,892	$1,892	$1,892	$1,519	
	TOTAL QNIP EXPENDITURES	**$48,855**	**$141,194**	**$141,194**	**$141,194**	**$141,538**	
	ZONING						
0012402-512000	REGULAR SALARIES	$103,548	$101,598	$101,598	$77,889	$51,802	Salaries Zoning Officials.
0012402-521000	PAYROLL TAXES	$7,922	$7,772	$7,772	$5,959	$3,963	Calculated based on 7.65% of salaries.
0012402-522000	FRS RETIREMENT CONTRIBUTION	$8,125	$8,612	$8,612	$6,872	$5,192	Rate increase from 8.47% to 10% thru Jul '21.
	SUB-TOTAL ZONING EXPENDITURES	**$119,594**	**$117,982**	**$117,982**	**$90,720**	**$60,957**	
	TOTAL BUILDING & ZONING EXPENDITURES	**$119,594**	**$117,982**	**$117,982**	**$90,720**	**$60,957**	

ACCOUNT NUMBER	ACCOUNT NAME	FY2018-19 ACTUALS	FY2019-20 ADOPTED BUDGET	FY2019-20 AMENDED BUDGET	FY2019-20 YEAR END PROJECTION	FY2020-21 PROPOSED BUDGET	PROPOSED BUDGET JUSTIFICATION
	PARKS & RECREATION						
0017207-512000	REGULAR SALARIES	$376,274	$361,248	$361,248	$355,023	$384,210	Current salary and wages for Parks staff.
0017207-514000	OVERTIME	$338	$1,000	$1,000	$882	$1,000	Hourly employee overtime required to support events & activities.
0017207-521000	PAYROLL TAXES	$27,383	$27,635	$27,635	$27,159	$29,392	Calculated based on 7.65% of salaries.
0017207-522000	FRS RETIREMENT CONTRIBUTION	$35,702	$30,623	$30,623	$31,324	$38,510	Rate increase from 8.47% to 10% thru Jul '21.
0017207-523000	HEALTH & LIFE INSURANCE	$67,915	$111,790	$111,790	$79,450	$85,327	Includes medical, dental, vision and life.
0017207-523003	HEALTH INSURANCE ALLOWANCE	$4,878	$0	$0	$0	$0	-
0017207-523100	WIRELESS STIPEND	$2,492	$2,400	$2,400	$2,261	$2,400	Stipend for Director of Parks, Greenspace Superintendent, Arborist, and 2 field operations employees.
0017207-531000	PROFESSIONAL SERVICES	$25,012	$0	$0	$0	$0	
0017207-540000	TRAVEL & PER DIEM	$1,616	$1,560	$1,560	$955	$2,500	Mileage reimbursement for Parks staff.
0017207-546010	REPAIR & MAINTENANCE-VEHICLES	$3,703	$5,000	$5,000	$3,662	$5,000	Maintenance & repairs of 4 vehicles.
0017207-547000	PRINTING & BINDING	$1,829	$0	$0	$0	$0	-
0017207-549093	CREDIT CARD FEES	$3,485	$3,000	$3,000	$1,483	$3,000	Includes credit card transaction fees for Parks.
0017207-549200	MISCELLANEOUS EXPENSE	$540	$700	$700	$642	$700	Property taxes for Palm Springs N, Sec A ($200) and Royal Oaks Security Guard Gate ($500).
0017207-549300	COACHES BACKGROUND CHECK	$3,990	$5,000	$5,000	$2,360	$5,000	Background checks for all program coaches, instructors & volunteers.
0017207-549310	CHECK CERTIFICATION CLINIC	$616	$2,500	$2,500	$1,551	$2,000	Certification provided by National Alliance of Youth Coaches.
0017207-552020	FUEL & LUBRICANTS	$2,851	$4,500	$4,500	$1,955	$4,500	For CLS vehicles.
	SUB-TOTAL PARKS SERVICES	**$558,623**	**$556,956**	**$556,956**	**$508,708**	**$563,539**	
	ROYAL OAKS PARK						
0017217-534010	JANITORIAL SERVICES	$60,240	$60,880	$60,880	$56,535	$60,880	Custodial services $4,990 monthly. Additional emergency services of $1,000.
0017217-534010-CVD19	JANITORIAL SERVICES-COVID19	$0	$0	$0	$518	$0	
0017217-541000	TELEPHONE SERVICES	$10,417	$11,000	$11,000	$7,200	$8,000	WIFI ($5,400) voice calling ($2,400) and rain out line ($200).
0017217-543000	UTILITY SERVICES	$89,813	$100,000	$105,600	$76,293	$98,257	FPL ($70,000), Water & Sewer ($3,000), and Waste removal ($25,257).
0017217-546000	REPAIR & MAINTENANCE-CONTRACT	$277,051	$285,000	$285,000	$285,000	$277,000	Grounds Maintenance Contract $277,000.
0017217-546003	REPAIR & MAINTENANCE-GROUNDS	$62,284	$75,000	$75,000	$75,000	$60,000	General grounds repairs including irrigation, sod, electrical, plumbing and field equipment ($31,000), Fraze Mowing ($18,700), Border Fence Repairs ($10,300).
0017217-546300	REPAIR & MAINTENANCE-FACILITY	$38,200	$31,250	$31,250	$31,250	$31,250	Facility repairs including electrical and plumbing ($11,500), pest control($400), air condition ($2,000), handyman services ($12,000), fire and burglar alarm signals ($2,950), AC and light monitoring ($2,400).
0017217-553090	NON-CAPITAL OUTLAY	$4,010	$5,000	$5,000	$5,000	$5,000	Non-capital equipment replacement.
0017217-564000	MACHINERY & EQUIPMENT	$18,218	$0	$0	$0	$0	-
	SUB-TOTAL ROYAL OAKS PARK	**$560,233**	**$568,130**	**$573,730**	**$536,797**	**$540,387**	
	PICNIC PARK EAST-YOUTH CENTER						
0017227-512000	REGULAR SALARIES	$0	$35,805	$35,805	$36,333	$36,878	Current salary and wages.
0017227-521000	PAYROLL TAXES	$0	$2,739	$2,739	$2,780	$2,821	Calculated based on 7.65% of salary.
0017227-522000	FRS RETIREMENT CONTRIBUTION	$0	$3,035	$3,035	$3,206	$3,696	Rate increase from 8.47% to 10% thru Jul '21.
0017227-523000	HEALTH & LIFE INSURANCE	$8,847	$14,452	$14,452	$12,542	$13,911	Includes medical, dental, vision and life.
0017227-523100	WIRELESS STIPEND	$0	$0	$0	$0	$0	-
0017227-534010	JANITORIAL SERVICES	$26,040	$27,040	$27,040	$18,930	$27,410	Custodial services $2,170 monthly. Additional emergency services of $1,000.
0017227-534010-CVD19	JANITORIAL SERVICES-COVID19	$0	$0	$0	$1,350	$0	Disinfectant spraying due to Covid19.

ACCOUNT NUMBER	ACCOUNT NAME	FY2018-19 ACTUALS	FY2019-20 ADOPTED BUDGET	FY2019-20 AMENDED BUDGET	FY2019-20 YEAR END PROJECTION	FY2020-21 PROPOSED BUDGET	PROPOSED BUDGET JUSTIFICATION
0017227-541000	TELEPHONE SERVICES	$2,870	$3,500	$3,500	$2,881	$3,200	WIFI services, phones, fire and burglar alarms.
0017227-543000	UTILITY SERVICES	$12,517	$13,000	$16,600	$13,919	$16,485	FPL (6,000), water & sewer ($3,000), and waste removal ($7,485).
0017227-546000	REPAIR & MAINTENANCE-CONTRACT	$10,372	$13,000	$13,000	$13,000	$10,000	Base ground maintenance.
0017227-546003	REPAIR & MAINTENANCE-GROUNDS	$2,722	$5,000	$5,000	$5,704	$5,000	General grounds repairs including irrigation, sod, landscape, playground canopy repairs and handyman services.
0017227-546300	REPAIR & MAINTENANCE-FACILITY	$12,125	$18,000	$18,000	$18,000	$18,000	Operating costs for facility handyman/general repairs ($7,640), Electrical ($3,000), Plumbing ($3,000), A/C maintenance ($1,500), pest control ($360), and Art in Public Places maintenance ($2,500).
0017227-549200	MISCELLANEOUS EXPENSE	$0	$0	$0	$0	$0	-
0017227-553090	NON-CAPITAL OUTLAY-PARK IMPROVEMENT	$0	$5,000	$5,000	$2,509	$0	
	SUB-TOTAL PICNIC PARK EAST-YOUTH CENTER	**$75,492**	**$140,571**	**$144,171**	**$131,153**	**$137,402**	
	PICNIC PARK WEST - MARY COLLINS COMMUNITY CENTER						
0017237-534010	JANITORIAL SERVICES	$48,105	$48,880	$48,880	$44,979	$44,979	Custodial services $3,990 monthly. Additional emergency services of $1,000.
0017237-541000	TELEPHONE SERVICES	$4,370	$4,920	$4,920	$6,005	$5,700	WIFI services ($2,500) , phones, fire and burglar alarms ($3,200).
0017237-543000	UTILITY SERVICES	$24,520	$23,500	$30,500	$27,162	$35,206	FPL (10,000), water & sewer ($6,500), and waste removal ($18,706).
0017237-546000	REPAIR & MAINTENANCE-CONTRACT	$16,213	$33,000	$33,000	$33,000	$27,300	Base Grounds Maintenance.
0017237-546003	REPAIR & MAINTENANCE-GROUNDS	$8,438	$7,500	$7,500	$9,765	$8,500	General grounds repair, irrigation, sod, landscaping and maintenance, including handyman services.
0017237-546300	REPAIR & MAINTENANCE-FACILITY	$20,183	$27,000	$27,000	$27,000	$27,000	General facility repairs and maintenance including plumbing and electrical ($5,700), handyman services ($14,000), fire alarm monitoring ($2,100), pest control ($400), a/c maintenance and monitoring ($4,800).
0017237-553090	PARKS IMPROVEMENT - OPERATING	$1,541	$15,000	$18,150	$18,150	$2,000	Replacement of playground amenities as needed.
0017237-564000	MACHINERY & EQUIPMENT	$7,277	$0	$0	$0	$0	-
0017237-569000	PARKS - CAPITAL OUTLAY	$3,750	$0	$0	$0	$0	-
	SUB-TOTAL PICNIC PARK WEST-MCCC	**$134,398**	**$159,800**	**$169,950**	**$166,062**	**$150,685**	
	MIAMI LAKES OPTIMIST PARK						
0017247-534010	JANITORIAL SERVICES	$26,762	$26,200	$26,200	$28,421	$26,200	Custodial services $2,100 monthly. Additional emergency services of $1,000.
0017247-541000	TELEPHONE SERVICES	$5,982	$7,000	$7,000	$6,775	$7,000	WIFI services ($3,500), Rain out in ($200), phones, fire and burglar alarms ($3,300).
0017247-543000	UTILITY SERVICES	$67,688	$76,668	$84,968	$75,442	$119,500	FPL ($91,500) water & sewer ($5,000), and waste removal ($22,500).
0017247-546000	REPAIR & MAINTENANCE-CONTRACT	$456,079	$456,000	$456,000	$456,000	$449,005	Base contract with Brightview.
0017247-546003	REPAIR & MAINTENANCE-GROUNDS	$51,237	$41,500	$41,500	$41,500	$31,500	General grounds repairs including irrigation ($10,000), sod ($5,000), electrical and plumbing (10,000) and handyman services ($5,000), portable toilets ($1500).
0017247-546300	REPAIR & MAINTENANCE-FACILITY	$15,432	$20,000	$27,500	$27,500	$27,500	General facility repairs including handyman services ($10,000), fire alarm monitoring ($3,000), a/c maintenance ($2,400), Art in Public Places maintenance ($2,585), pest control ($300).
0017247-548150-SPTHF	SPORTS HALL OF FAME	$680	$400	$400	$0	$400	Annual Sports Hall of Fame ceremony.
0017247-553055	MIAMI LAKES PARK MARINA OPERATIONS	$0	$500	$500	$220	$500	Bait & tackle.
0017247-553090	MIAMI LAKES PARK/IMPROVEMENTS	$5,038	$20,000	$12,500	$12,500	$12,500	Park facility improvements including athletic equipment.
0017247-564000	CAPITAL OUTLAY-MACHINERY & EQUIPMENT	$5,000	$0	$0	$0	$0	-
	SUB-TOTAL MIAMI LAKES OPTIMIST PARK	**$633,898**	**$648,268**	**$656,568**	**$648,358**	**$674,105**	

ACCOUNT NUMBER	ACCOUNT NAME	FY2018-19 ACTUALS	FY2019-20 ADOPTED BUDGET	FY2019-20 AMENDED BUDGET	FY2019-20 YEAR END PROJECTION	FY2020-21 PROPOSED BUDGET	PROPOSED BUDGET JUSTIFICATION
	MINI PARKS - POCKET PARKS						
0017257-543000	UTILITY SERVICES	$33,134	$31,000	$31,000	$30,265	$33,000	FPL ($20,000) and Water & Sewer ($13,000).
0017257-546000	REPAIR & MAINTENANCE-CONTRACT	$189,744	$290,000	$290,000	$279,715	$196,450	Grounds maintenance contract ($124,578), annual wood fiber playground mulch replenishment ($45,000). Beach Park maintenance contract with SFM ($25,000).
0017257-546003	REPAIR & MAINTENANCE-GROUNDS	$25,225	$64,650	$64,650	$67,987	$56,650	General grounds repairs including irrigation, sod, debris removal and K-9 Cove maintenance ($43,000), lake maintenance (12,000), handyman services ($1,000) and pest control ($650).
0017257-546025	MINI PARKS-TREE TRIMMING	$19,254	$27,500	$27,500	$27,500	$20,000	Various contracts to supplement off year of three year trimming cycle.
0017257-555500	FURNITURE & NON CAPITAL OUTLAY	$1,100	$5,000	$5,000	$5,000	$5,000	Pocket parks and playground amenities replacement as needed.
	SUB-TOTAL MINI PARKS-POCKET PARKS	**$268,455**	**$418,150**	**$418,150**	**$410,466**	**$311,100**	
	BARBARA GOLEMAN						
0017267-546080	BARBARA GOLEMAN MAINTENANCE	$4,000	$4,000	$4,000	$4,000	$4,000	Per agreement-Resolution 02-100.
	SUB-TOTAL BARBARA GOLEMAN	**$4,000**	**$4,000**	**$4,000**	**$4,000**	**$4,000**	
	TOTAL PARKS - COMMUNITY SERVICES	**$2,235,099**	**$2,495,876**	**$2,523,525**	**$2,405,544**	**$2,381,217**	
	RECREATION SERVICES						
0017907-512000	REGULAR SALARIES	$184,768	$151,082	$151,082	$148,997	158,955	Current salary and wages.
0017907-521000	PAYROLL TAXES	$14,693	$11,558	$11,558	$11,398	$12,160	Calculated based on 7.65% of salary.
0017907-522000	FRS RETIREMENT CONTRIBUTION	$15,960	$12,807	$12,807	$12,928	$11,183	Rate increase from 8.47% to 10% thru Jul '21.
0017907-523000	HEALTH & LIFE INSURANCE	$21,009	$28,903	$28,903	$25,084	$27,821	Includes medical, dental, vision and life.
0017907-523003	HEALTH INSURANCE ALLOWANCE	$0	$0	$0	$0	$0	Health insurance allowance.
0017907-523100	WIRELESS STIPEND	$960	$1,440	$1,440	$569	$480	Stipend for Leisure Services Manager.
0017907-548202	YOUTH CENTER COMMUNITY PROGRAMS	$5,665	$8,000	$8,000	$8,000	$5,500	Bus transportation for educational and community service opportunity field trips, equipment and supplies for workshops and theme nights, monthly punch card prizes, movie licensing, entry fees, etc., t-shirts, and open house.
0017907-549403	TOWN COMMUNITY PROGRAMS	$14,411	$14,890	$14,890	$10,000	$16,677	Annual recitals ($4,777), supplies for table tennis, archery, painting showcase & other ($7,600), arts & craft and fitness for special needs adults ($2,300), SAFE Flight Program ($2,000).
	SUB-TOTAL RECREATION SERVICES	**$257,466**	**$228,680**	**$228,680**	**$216,976**	**$232,777**	
	ECONOMIC DEVELOPMENT						
0017937-512000	REGULAR SALARIES	$0	$71,158	$71,158	$70,658	$73,293	Current salary and wages for Community and Special Events Coordinator and Part-Time Office Clerk .
0017937-521000	PAYROLL TAXES	$0	$5,444	$5,444	$5,405	$5,607	Calculated based on 7.65% of salary.
0017937-522000	FRS RETIREMENT CONTRIBUTION	$0	$6,032	$6,032	$6,234	$7,346	Rate increase from 8.47% to 10% thru Jul '21.
0017937-523000	HEALTH & LIFE INSURANCE	$0	$9,988	$9,988	$9,756	$10,018	Includes medical, dental, vision and life.
0017937-523100	WIRELESS STIPEND	$0	$480	$480	$480	$480	Stipend for Community & Special Events Coordinator $40 a month.
0017937-531000	PROFESSIONAL SERVICES	$45,038	$3,600	$3,600	$2,010	$3,600	Special Needs Advisory Board Liaison $3,600.
	SUB-TOTAL ECONOMIC DEVELOPMENT	**$45,038**	**$96,701**	**$96,702**	**$94,544**	**$100,344**	
	COMMUNICATIONS						
0017947-512000	REGULAR SALARIES	$84,209	46,631	$46,631	$40,619	$57,281	Current salary and wages for Part-time Information Specialist & Marketing & Digital Services Specialist.
0017947-521000	PAYROLL TAXES	$7,123	3,567	$3,567	$3,107	$4,382	Calculated based on 7.65% of salary.
0017947-522000	FRS RETIREMENT CONTRIBUTION	$8,231	3,953	$3,953	$3,584	$5,741	Rate increase from 8.47% to 10% thru Jul '21.
0017947-523000	HEALTH & LIFE INSURANCE	$0	$0	$0	$0	$13,911	-

ACCOUNT NUMBER	ACCOUNT NAME	FY2018-19 ACTUALS	FY2019-20 ADOPTED BUDGET	FY2019-20 AMENDED BUDGET	FY2019-20 YEAR END PROJECTION	FY2020-21 PROPOSED BUDGET	PROPOSED BUDGET JUSTIFICATION
0017947-523003	HEALTH INSURANCE ALLOWANCE	$8,893	$0	$0	$0	$0	-
0017947-523100	WIRELESS STIPEND	$498	$0	$0	$0	$0	-
0017947-541300	SOCIAL MEDIA PLAN	$16,449	$14,500	$14,500	$14,500	$14,500	Social Media management and optimization platform, video producer, Facebook, Instagram ads, and live-streaming service.
	SUB-TOTAL COMMUNICATIONS	**$125,403**	**$68,651**	**$68,651**	**$61,811**	**$95,815**	
	SPECIAL EVENTS						
0017957-512000	REGULAR SALARIES	$89,738	$89,738	$89,738	$91,063	$92,435	Director's current salary and wages.
0017957-521000	PAYROLL TAXES	$6,258	$6,865	$6,865	$6,966	$7,071	Calculated based on 7.65% of salary.
0017957-522000	FRS RETIREMENT CONTRIBUTION	$7,449	$7,607	$7,607	$8,035	$9,265	Rate increase from 8.47% to 10% thru Jul '21.
0017957-523000	HEALTH & LIFE INSURANCE	$14,606	$16,282	$16,282	$17,093	$18,351	Includes medical, dental, vision and life.
0017957-523003	HEALTH INSURANCE ALLOWANCE	$0	$0	$0	$0	$0	-
0017957-523100	WIRELESS STIPEND	$480	$480	$480	$480	$480	Stipend for Community Outreach & Engagement Director $40 a month.
0017957-548160	VOLUNTEER APPRECIAITION	$2,550	$0	$0	$0	$0	-
0017957-549418	SPECIAL EVENTS VETERANS DAY	$10,089	$6,000	$6,000	$15,130	$6,000	Veterans Day Parade.
0017957-549421	SPECIAL EVENTS 4TH JULY	$25,000	$30,000	$30,000	$30,000	$30,000	Fireworks and barge.
0017957-549422	TOWN ANNIVERSARY	$0	$0	$0	$0	$15,000	Celebratory event to kick off the Town's 20th Anniversary.
0017957-549429	OTHER EVENTS	$9,077	$10,000	$10,000	$10,000	$10,000	Culinary Bike Tour.
	SUB-TOTAL SPECIAL EVENTS	**$165,247**	**$166,972**	**$166,972**	**$178,767**	**$188,602**	
	COMMITTEES						
	NEIGHBORHOOD IMPROVEMENT COMMITTEE						
0017447-548159	AWARD-BEAUTIFICATION AWARDS	$1,442	$750	$750	$750	$750	
0017447-548159	HOA-QUARTERLY MEETINGS	$230	$200	$200	$200	$200	
0017447-548159	LAKE-LAKE AWARENESS MONTH	$0	$200	$200	$0	$200	
0017447-548159	PEDES-PEDESTRIAN & BIKE INITIATIVES	$6,963	$5,500	$5,500	$5,500	$5,500	
0017447-548159	PROJ-COMMUNITY PROJECTS/HOME IMPROVEMENT	$628	$0	$0	$0	$0	
	TOTAL NEIGHBORHOOD IMPROVEMENT COMMITTEE	**$9,263**	**$6,650**	**$6,650**	**$6,450**	**$6,650**	
	CULTURAL AFFAIRS COMMITTEE						
0017307-548151	CULTURAL AFFAIRS COMMITTEE	$1,367	$0	$0	$0	$0	
0017307-548151	BASEL-ART BASEL MIAMI LAKES	$768	$500	$500	$482	$500	
0017307-548151	BLACK-BLACK HISTORY MONTH CONCERT	$3,396	$3,000	$3,766	$3,767	$3,000	
0017307-548151	BOOK-BOOK READING	$723	$750	$750	$738	$750	
0017307-548151	COF-CONCERT ON THE FAIRWAY	$22,367	$10,500	$7,831	$4,831	$10,500	
0017307-548151	CON-CONCERTS	$4,250	$5,000	$5,000	$5,000	$5,000	
0017307-548151	FOUR-FOURTH OF JULY	$13,761	$11,000	$11,000	$8,317	$11,000	
0017307-548151	FT-FISHING TOURNAMENT	$426	$500	$500	$902	$500	
0017307-548151	HISP-HISPANIC HERITAGE	$3,717	$3,000	$3,235	$3,235	$3,000	
0017307-548151	MISC-MISCELLANEOUS EXPENSES	$0	$0	$0	$3,500	$0	
0017307-548151	MLK-MARTIN LUTHER KING EVENT	$1,055	$0	$0	$0	$375	
0017307-548151	S FLI-SPRING FLING(PAINT A PICTURE)	$148	$750	$1,450	$1,848	$375	
0017307-548151	SCOT-SCOTTISH AMERICAN HERITAGE MONTH	$1,600	$0	$0	$0	$0	
0017307-548151	WOMEN-WOMEN HISTORY MONTH	$2,848	$2,000	$2,968	$3,786	$2,000	
	TOTAL CULTURAL AFFAIRS COMMITTEE	**$56,426**	**$37,000**	**$37,000**	**$36,406**	**$37,000**	

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	ECONOMIC DEVELOPMENT COMMITTEE						
0017457-549200	ECODV-MISCELLANEOUS EXPENSES	$0	$0	$0	$0	$10,000	
0017457-549200	MARKE-MARKETING MATERIALS	$5,333	$10,000	$10,000	$9,402	$10,000	
0017457-549200	ML CH-CHAMBER EXPO	$10,000	$10,000	$10,000	$10,000	$0	
0017457-549200	REALT-REALTOR EVENTS	$2,790	$0	$0	$0	$0	
0017457-549200	SHOWS-TRADE SHOWS CONVENTIONS	$0	$0	$0	$0	$0	
0017457-549200	SMNRS-SEMINARS	$0	$0	$0	$2,750	$0	
	TOTAL ECONOMIC DEVELOPMENT COMMITTEE	**$18,123**	**$20,000**	**$20,000**	**$22,152**	**$20,000**	
	EDUCATION ADVISORY BOARD						
0017407-548156	APLAN-AP LANGUAGE ARTS PROGRAM	$26,000	$26,500	$26,500	$26,500	$26,500	
0017407-548156	EVENT-TOWN EVENTS	$1,337	$1,000	$1,000	$231	$1,000	
0017407-548156	FRIEN-FRIENDS OF THE LIBRARY	$4,000	$4,000	$4,000	$4,000	$4,000	
0017407-548156	IMAG-IMAGINATION LIBRARY	$3,483	$4,000	$4,000	$4,000	$4,000	
0017407-548156	SAT-SAT/ACT PREP COURSES	$11,003	$0	$0	$0	$0	
0017407-548156	STEM-ELECTIVE COURSES	$10,000	$10,000	$10,000	$10,000	$10,000	
0017407-548156	TECH-TECHNOLOGY & MEDIA	$12,000	$0	$0	$0	$0	
	TOTAL EDUCATIONAL ADVISORY BOARD	**$67,823**	**$45,500**	**$45,500**	**$44,731**	**$45,500**	
	ELDERLY AFFAIRS COMMITTEE						
0017417-548150	ELDERLY AFFAIRS COMMITTEE	$0	$0	$0	$0	$0	
0017417-548150	BEEFR-TRANSPORTATION BEE FREE (SAT & SUN)	$2,184	$2,500	$2,500	$2,500	$2,500	
0017417-548150	BOXIN-ROCK STEADY BOXING	$0	$2,500	$2,500	$2,500	$2,500	
0017417-548150	DOMT-DOMINO TOURNAMENT	$4,700	$0	$0	$528	$0	
0017417-548150	FORU-COMMUNITY FORUMS	$2,670	$1,000	$1,000	$1,039	$1,000	
0017417-548150	HF-EAC-HEALTH FAIR	$4,596	$500	$500	$3,872	$500	
0017417-548150	METET-MEET & EAT	$14,269	$7,000	$7,000	$16,006	$7,000	
0017417-548150	MISC-MISCELLANEOUS EXPENSE	$956	$500	$500	$500	$500	
0017417-548150	SENIO-SENIOR FIELD TRIP	$6,876	$6,000	$6,000	$0	$6,000	
0017417-548150	SG-SENIOR GAMES	$0	$0	$0	$0	$0	
0017417-548150	SS-SENIOR SOCIAL	$15,610	$12,000	$12,000	$8,994	$12,000	
	TOTAL ELDERLY AFFAIRS COMMITTEE	**$65,102**	**$42,000**	**$32,000**	**$35,939**	**$32,000**	
	YOUTH ACTIVITIES TASK FORCE						
0017427-548154	BR-BICYCLE RODEO	$5,451	$5,000	$61	$61	$5,000	
0017427-548154	HHH-HALLOWEEN HAUNTED HOUSE	$25,967	$15,000	$15,000	$22,077	$15,000	
0017427-548154	ICE-ICE CREAM SOCIAL	$5,939	$500	$500	$0	$500	
0017427-548154	JUST-JUST RUN	$476	$1,000	$1,000	$0	$1,000	
0017427-548154	MISC-MISCELLANEOUS EXPENSE	$0	$0	$0	$0	$0	
0017427-548154	MP-MOVIES IN THE PARK	$8,856	$7,500	$14,406	$14,406	$7,500	
0017427-548154	SPORT-SPORTS PALOOZA/PRO SPORTS DAY	$0	$0	$0	$0	$0	
0017427-548154	SPRIN-SPRING FLING	$13,293	$7,000	$5,033	$5,033	$7,000	
0017427-548154	SUM-SUMMER YOUTH EMPLOYMENT INITIATIVE	$113	$150	$150	$0	$150	
0017427-548154	WINTR-WINTERFEST	$0	$0	$0	$0	$0	
	TOTAL YOUTH ACTIVITIES TASK FORCE	**$60,095**	**$36,150**	**$36,150**	**$41,577**	**$36,150**	

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	PUBLIC SAFETY COMMITTEE						
0012122-548157	PUBLIC SAFETY COMMITTEE	$0	$0	$0	$0	$0	
0012122-548157	BRKF-POLICE APPRECIATION BREAKFAST	$2,362	$1,500	$801	$0	$2,000	
0012122-548157	CERT-TRAINING (CPR, AED, CERT, SELF-DEFENSE)	$0	$250	$250	$0	$0	
0012122-548157	EDMAT-EDUCATIONAL MATERIALS	$65	$250	$949	$949	$100	
0012122-548157	SHIRT-SHIRTS & SUPPLIES	$436	$300	$300	$0	$0	
	TOTAL PUBLIC SAFETY COMMITTEE	**$2,863**	**$2,300**	**$2,300**	**$949**	**$2,300**	
	VETERANS AFFAIRS COMMITTEE						
0017437-548158	5KRUN-VETERAN 5K RUN	$30,100	$0	$0	$18,848	$0	
0017437-548158	VETERANS AFFAIRS COMMITTEE	$0	$0	$0	$20	$0	
0017437-548158	CARE-CARE PACKAGE DRIVE	$0	$500	$500	$325	$500	
0017437-548158	ML VE-MEMORIAL HONOR FUND	$0	$250	$250	$0	$250	
0017437-548158	MTB-MILITARY TRIBUTE BANNER	$6,775	$2,500	$2,500	$10,666	$2,500	
0017437-548158	ODARK-VETERNAS AFFAIRS	$1,657	$0	$0	$0	$0	
0017437-548158	PLAQU-PURCH TREES W/PLAQUES	$849	$1,000	$1,000	$0	$1,000	
0017437-548158	V COM-VETERANS COMMITTEE SHIRTS	$0	$250	$250	$0	$250	
	TOTAL VETERANS AFFAIRS COMMITTEE	**$39,382**	**$4,500**	**$4,500**	**$29,859**	**$4,500**	
	SPECIAL NEEDS ADVISORY BOARD						
0017467-548162	SPECIAL NEEDS ADVISORY BOARD	$0	$0	$41,814	$41,814	$0	
	TOTAL SPECIAL NEEDS ADVISORY BOARD	**$0**	**$0**	**$41,814**	**$41,814**	**$0**	
	TOTAL COMMITTEES EXPENDITURES	**$319,077**	**$194,100**	**$225,914**	**$259,878**	**$184,100**	
	TOTAL COMMUNITY OUTREACH & ENGAGEMENT EXPENDITURES	**$912,230**	**$755,104**	**$786,919**	**$811,974**	**$801,638**	
	PUBLIC WORKS						
0014104-512000	REGULAR SALARIES	$175,401	$145,808	$145,808	$133,585	$148,063	Current salary and wages for PW Coordinator, and 50% funding for PW Director and PW Engineer.
0014104-514000	OVERTIME	$52	$0	$0	$0	$0	-
0014104-521000	PAYROLL TAXES	$13,325	$11,154	$11,154	$10,219	$11,327	Calculated based on 7.65% of salaries.
0014104-522000	FRS RETIREMENT CONTRIBUTION	$15,631	$12,360	$12,360	$11,786	$14,840	Rate increase from 8.47% to 10% thru Jul '21.
0014104-523000	HEALTH & LIFE INSURANCE	$5,507	$23,946	$23,946	$18,373	$32,750	Includes medical, dental, vision and life.
0014104-523003	HEALTH INSURANCE ALLOWANCE	$13,433	$0	$0	$0	$0	-
0014104-523100	WIRELESS STIPEND	$794	$480	$480	$960	$960	Stipend for PW Director and PW Engineer.
0014104-531000	PROFESSIONAL SERVICES	$0	$0	$0	$0	$0	-
0014104-531300	TOWN ENGINEER	$0	$15,000	$15,000	$15,270	$15,000	Town wide projects, technical assistance, and inspection support, as needed.
0014104-534110	PERMITS PLAN REVIEW	$16,884	$35,000	$35,000	$35,000	$25,000	Independent Contractor for plans review and inspections. Offset by PW Permit revenues.
0014104-546000	REPAIR & MAINTENANCE-STREET LIGHTS	$67,786	$70,000	$70,000	$69,914	$72,000	Maintenance and repairs of street lights not owned by FPL.
0014104-546010	REPAIR & MAINTENANCE-VEHICLES	$3,798	$4,000	$4,000	$1,514	$4,000	Maintenance for 2 PW vehicles.
0014104-549141	UNDERGROUND UTILITY LOCATION	$24,041	$33,353	$33,353	$33,000	$33,353	Underground utility markings: High Tech ($31,200), Sunshine state one call ($2,153).
0014104-549200	MISCELLANEOUS EXPENSE	$9	$3,000	$3,000	$2,346	$3,000	Holiday banners and other PW miscellaneous items.
0014104-552000	OPERATING SUPPLIES	$1,109	$3,000	$3,000	$2,260	$3,000	Banners, chlorine, tools, materials for field work.
0014104-552010	UNIFORMS	$0	$0	$0	$0	$0	Uniforms expense moved to Administration in FY17-18.
0014104-552020	FUEL & LUBRICANTS	$2,705	$3,000	$3,000	$3,147	$3,000	Fuel and lubricants for 2 PW vehicles.
0014104-555500	FURN & EQUIP NON CAPITAL	$1,891	$2,000	$2,000	$2,000	$2,000	Signage, barricades and other PW equipment.
	SUB-TOTAL PUBLIC WORKS ADMINISTRATION	**$342,366**	**$362,102**	**$362,101**	**$339,373**	**$368,293**	

ACCOUNT NUMBER	ACCOUNT NAME	FY2018-19 ACTUALS	FY2019-20 ADOPTED BUDGET	FY2019-20 AMENDED BUDGET	FY2019-20 YEAR END PROJECTION	FY2020-21 PROPOSED BUDGET	PROPOSED BUDGET JUSTIFICATION
	PUBLIC WORKS-GREEN SPACE						
0014124-543010	RIGHT-OF-WAY ELECTRICITY	8,212	$7,000	$7,000	$7,512	$8,300	Electricity for entrance features, fountains and pumps.
0014124-543020	UITILTY-WATER	46,763	$42,000	$42,000	$32,094	$42,000	Water & Sewer utility expense.
0014124-546000	REPAIR & MAINTENANCE	$393,569	$515,819	$515,819	$493,267	$479,269	Grounds ($235,635), FDOT ROW ($23,900), Flowers, landscape beds and cul-de-sac ($58,884), litter, debris and doggie stations ($122,000), miscellaneous repairs including plumbing, electrical and handyman services ($15,000). Enhanced services - FDOT 6 supplemental cycles ($7,950) and FDOT 18 cycles on Palmetto Circle ($15,900).
0014124-546001	PUBLIC WORK ENTRY MAINTENANCE	3,449	$2,800	$2,800	$2,800	$2,800	Includes maintenance and painting of entrance features at 154th and 87th Avenues.
0014124-546002	EXTERMINATION SERVICES	$2,575	$3,000	$3,000	$5,940	$4,000	Extermination of rodents, bees, dead animals, etc.
0014124-546020	PW TREE REMOVAL	28,498	$30,000	$30,000	$33,731	$30,000	Removal of invasive, hazardous or dead trees.
0014124-546025	TREE TRIMMING	190,020	$262,879	$262,879	$258,788	$181,731	Per contract based on 3 year cycle of 4,738 per cycle.
0014124-546030	NEW TREE PLANTING	54,281	$55,000	$55,000	$61,308	$55,000	Tree Planting.
	SUB-TOTAL PUBLIC WORKS-GREEN SPACE	**$727,366**	**$918,498**	**$918,498**	**$895,439**	**$803,100**	
	TOTAL PUBLIC WORKS EXPENDITURES	**$1,069,732**	**$1,280,600**	**$1,280,599**	**$1,234,812**	**$1,171,393**	
	NON-DEPARTMENTAL						
0011371-519100	BAD DEBT EXPENSE- EMPLOY TAX 1	$0	$0	$0	$0	$0	
0011371-519110	BAD DEBT EXPENSE- ALARMS	$0	$0	$0	$0	$0	
0011371-581000	RESERVE FOR COMMITTEES FUTURE DONATIONS	$0	$40,000	$40,000	$0	$40,000	Reserves offset by donations/contributions.
0011371-581000	CONTINGENCY RESERVE	$0	$0	$0	$0	$238,525	
0011371-581001	RESERVE FOR LITIGATION/SETTLEMENT	$0	$342,500	$198,700	$0	$198,700	Reserve for Pizzi vs Town of Miami Lakes legal fee settlement.
0011371-581002	RESERVE FOR RENEWAL AND REPLACEMENT - SINKING	$0	$0	$0	$0	$0	
0011371-592490	EX ORD ITEM, PUBLIC OFFICIALS LEGAL REIMB	$0	$0	$0	$0	$0	
0011371-593490	SPECIAL ITEM, FEMA REIMB	$9,722	$0	$0	$0	$0	
	TOTAL NON-DEPARTMENTAL EXPENDITURES	**$9,722**	**$382,500**	**$238,700**	**$0**	**$477,225**	
	TOTAL GENERAL FUND EXPENDITURES	**$17,376,869**	**$17,359,992**	**$17,638,203**	**$17,048,877**	**$17,358,562**	

Special Revenue Funds

Transportation Gas Tax
Transit – (PTP 20%)
Tree Ordinance – Black Olive Removal
Peoples' Transportation Plan (PTP 80%)
Mobility Fee Trust Account
Special Revenues - Other
Impact Fees Fund
Building Department Fund
Neighborhood Service Districts
Disaster Fund

Special Revenue Fund Detail

Special Revenue Funds are established to account for revenues that are restricted by statute or ordinance for a specific purpose.

Local Option Gas Tax

Pursuant to Florida Statute 336.025(1)(a), the Local Option Gas tax is derived from the six (6) cents tax imposed by Miami-Dade County on every gallon of motor and diesel fuel sold in the county. For FY 2020-21, the Town anticipates receiving approximately $341,895 with a carryforward fund balance of $34,827, for a total budget of $376,722.

The funds are restricted for transportation related activities which includes sidewalk replacement ($175,722) and pressure cleaning ($60,000), road system maintenance ($80,000), ADA compliance of our public rights-of-way ($25,000), pothole repairs ($20,000), signage replacement and striping of crosswalks ($16,000). This budget has $0 in reserves.

Performance Measures

The principal measures of performance for Gas Tax funding are the square footage of sidewalks pressure cleaned, and the cumulative number of potholes/sinkholes and street signs repaired.

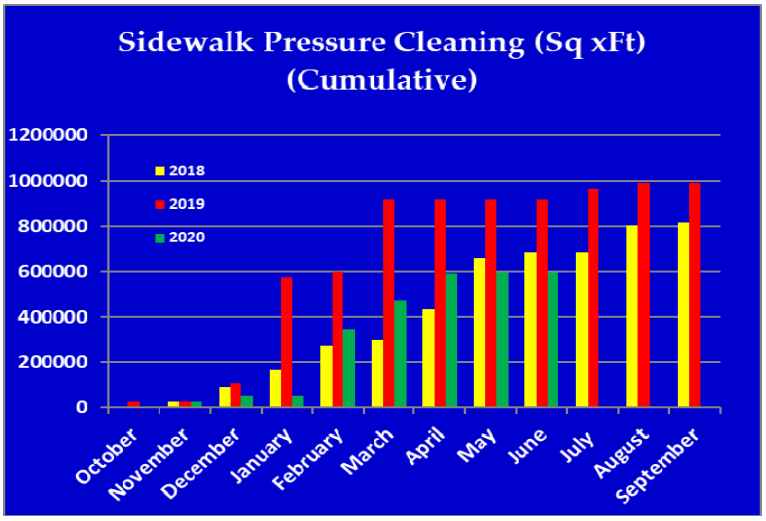


Fig.1: Cumulative number of sidewalks pressure cleaned in FY20 as of the 3rd quarter was 597,743 sq. ft. Areas cleaned include the Town's major corridors such as Miami Lakeway N and S, NW 82nd Avenue, Fairway Drive, Main Street, and the underpass at NW 154th Street.

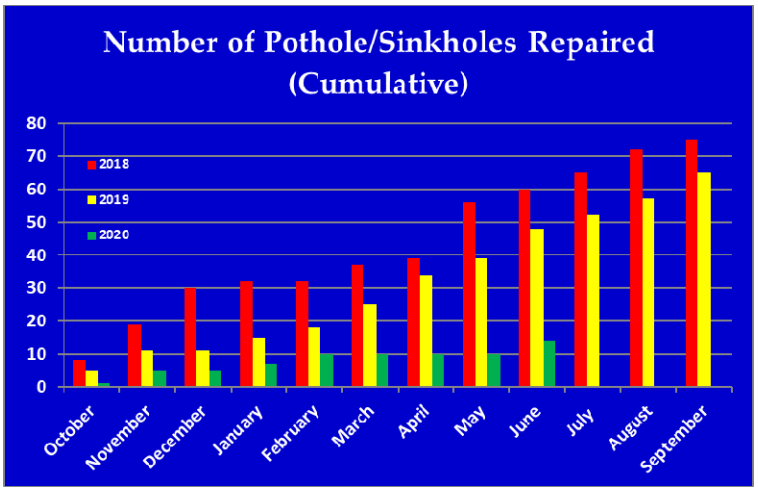


Fig.2: The number of pothole/sinkholes repaired at the end of the 3rd quarter of FY20 was 14. Potholes typically develop in wet and mucky conditions. This measure has decreased significantly from 2018 due to the completion of roadway resurfacing and drainage projects, and the department's proactive inspections.



Fig.3: Signs are repaired when damaged or fading. The increase in FY18 is because of the effects of Hurricane Irma. A total of 19 street signs have been repaired as at the end of the 3rd quarter of FY20.

People's Transportation Plan

Pursuant to Florida Statute 212.055 (1) Miami-Dade County levies a half-cent discretionary sales surtax on sales, use, rentals, admissions, and other transactions as specified in the Statute. The Citizen's Independent Transportation Trust (CITT) administers, collects, and distributes the surtax proceeds to the municipalities. The Town anticipates receiving $1,469,661 for FY 2020-21. People's Transportation Plan funds are allocated and restricted to 80% transportation activities ($1,026,708) and 20% transit activities ($442,953).

The People's Transportation Plan (PTP 80%) total budget for FY 2020-21 is $1,026,708; this includes the 80% share of revenues ($1,017,066), interest income ($5,000) and prior year carry-over funds ($4,642). Funds are allocated for street lighting utilities ($250,000), traffic studies related to the implementation of projects ($41,589), maintenance of our greenway bike paths ($7,996), transfer to Capital Projects Fund for transportation related improvement projects including NW 59th Avenue extension

($625,000), and staffing at 50% of cost to manage the program ($102,123). This Fund has $0 in reserves.

Performance Measures

The principal measure of performance for PTP 80% funded activities is the percentage of streetlights working.

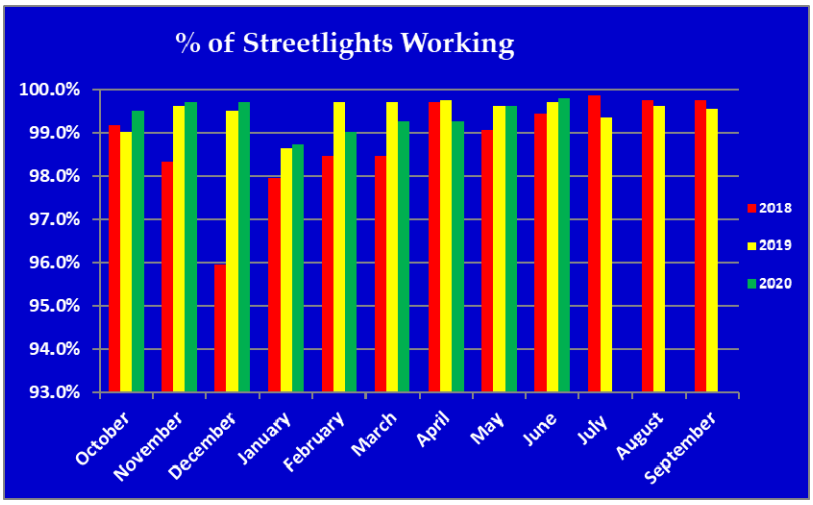


Fig.4: There are currently 2,047 streetlights in Miami Lakes of which 915 are owned by the Town. Over the 3rd quarter of FY20, approximately 99.8% of streetlights were working. The Town continues to work with FPL to enhance the quality of service being provided to our residents.

Transit

As mentioned above, at least 20% of the half-cent sales discretionary surtax proceeds are to be used specifically for transit related operations. The total budget for FY 2020-21 is $442,953 which includes the 20% PTP share of $261,139 Freebee advertisement $17,500, Freebee Public Transportation Grant ($128,798) and $35,516 in prior year carry-over funds.

The Town's two circulator buses (the 'Moover') were launched in July 2012 to provide safe and efficient transportation service to the community and to ensure the availability of public transportation service to the public via a fixed route system. In May 2018, the Miami-Dade County Board of Commissioner's passed an amendment to the Citizens Independent Transportation Trust (CITT) ordinance to allow the use of on-demand transportation services as a PTP eligible expense effective November 2018. This has allowed the Town to convert the Moover circulator service to an on-demand/flex route to provide point to point public transportation through the Town of Miami Lakes.

In April of 2019, the Moover service was discontinued and replaced with the use of the Freebee service. Currently the service operates 3 vehicles however beginning January 2021 with grant funding, this service will operate an additional vehicle for a total of four vehicles running 7 days per week and is funded at $349,617 for FY2021. The budget

also provides for insurance of 23 bus shelters and bus stop signs ($31,509), and staffing at 50% of cost to manage the program ($61,827). This Fund has $0 in reserves.

Performance Measures

The principal measure of performance for Transit Surtax (PTP 20%) funded function is ridership.

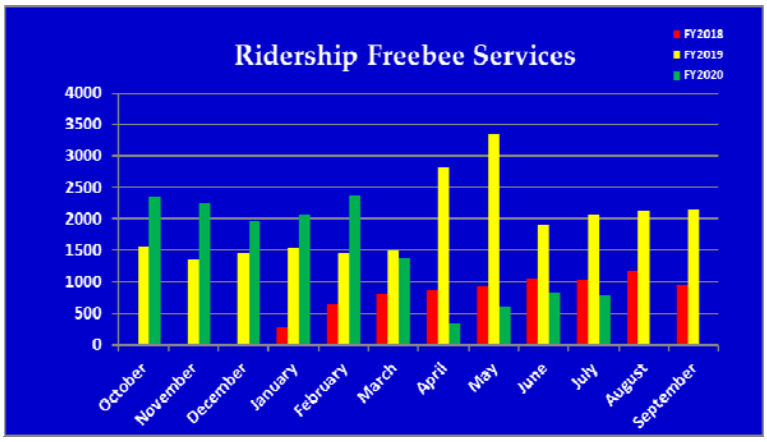


Fig.5: Cumulative number of passengers for Freebee service at the end of 3rd quarter is 14,942.

Tree Removal Program

To conserve, promote, protect, restore, and improve the tree canopy of the Town, Ordinance No. 12-151 requires a permit for tree removals. Black olive trees in the Town are a nuisance and the Town has a 15-year replacement program for the removal of these trees in phases to mitigate the impact to the tree canopy. The approach is to remove trees designated to be dead, critical or in poor condition first, and then proceed to those trees that are in fair condition. Residents can expedite the removal of a tree that is in fair condition by opting for the Expedited Tree Removal Program.

In FY21, revenues from the program are estimated at $10,000 with a carryforward fund balance of $69,342, for a total budget of $79,342 to offset the cost of removing and replacing those trees. To fully fund the 15-year replacement plan, the program would need to be funded at approximately $85,000 per year.

Mobility Fee Trust Account Fund

Ordinance No. 16-192 establishes a mobility fee that will fund multi-modal transportation improvements and encourage development that better mitigate impacts on the transportation system, in lieu of the traditional transportation concurrency fee. The fee is applied to land development projects for the establishment of a land use or change of a land use, that apply for a building permit

and/or certificate of use and is restricted for infrastructure capital improvements and improving the multimodal network included in the Town's Capital Improvement Element (CIE) of the Comprehensive Plan. The fee is calculated as outlined in the Mobility Fee Ordinance, paid directly to the Town, and deposited to a Mobility Fee Trust Account Fund.

For FY 2020-21 revenues are estimated at $267,000 from the Automall and Kislak building developments, and a carryforward balance of $28,222, totaling $295,222. These funds will be reserved for future transportation projects.

Special Revenues - Other

This sub-fund includes a one-time contribution of $300,000 from the Lennar Development that was received in FY 2016 and restricted for educational projects and programs, per agreement. In FY2019 the Lucida development paid $199,000 for Large Park (in lieu of) restricted for the acquisition or improvement of a new large park land, as well as $200,000 Greenway (in lieu of) funds which are restricted for pedestrian and bicycle infrastructure along the Northern Portion of 79th Court. The FY 2020-21 Budget is $699,885 which are reserved for future projects and programs.

Impact Fees Fund

Pursuant to Section 163.31801 of the Florida Statute, impact fees are an important source of revenue for a local government to use in funding the infrastructure necessitated by new growth. Impact fees are paid by developers to offset the cost to adequately serve the impacts and demands of new development. Two types of Impact Fees, Parks and Public Safety, are collected by Miami-Dade County on behalf of the Town and the revenues are captured in the Impact Fee Fund to fund capital improvements, capital facility and capital equipment attributable to new developments.

Parks Impact Fees are collected: 1) to offset the impact of residential development on park **open space**, and 2) to address the need for **improvements** to local park property.

1) Open Space – No impact fee revenues from new developments are anticipated for FY 2020-21 however, a carryforward fund balance of $1,101,896 is reserved for future projects.

2) Improvements – No impact fee revenues from new developments are anticipated for FY 2020-21 however, a carryforward fund balance of $258,661 is budgeted. This amount is transferred to the Capital Projects Fund for the interior buildout of a 6,000 square foot shell for a senior community center building ($250,000) and the difference of $8,661 is reserved for future projects.

Public Safety (Police) impact fees are intended to offset the cost of additional capital resources required to maintain adequate police protection for the existing population and to accommodate projected population growth due to new development. Revenues for FY 2020-21 are estimated at $205,000 from new developments including the Automall and the Kislak building development, and a carryforward fund balance of $60,630 for a total budget of $265,630 and is reserved for future public safety projects.

In lieu of payment of Road Impact Fees, Miami-Dade County approved for Town Center Developer to contribute towards the widening of NW 67th Avenue at the Palmetto ($547,268). As per agreement with the developer, 50% of the contract was paid in FY2019, and the remaining $273,634 due in FY2020. A sub-fund **Road Impact Fees (Contribution in Lieu of)** was created to account for the contribution with a transfer to the Capital Projects Fund to record the expenses of this project which is currently underway. No impact fee revenues from new developments are anticipated for FY2020-21.

Building Department Fund

The Building Department safeguards public health, safety and general welfare through the administration and enforcement of the Florida Building Code to ensure the highest level of building code compliance. The Department performs plans review for all commercial and residential construction, mandatory inspections for all phases of construction to ensure compliance with building safety regulations, collects permit fees and issues permits for residential and commercial construction, issues Certificates of Completion, Certificates of Occupancy and Business Tax Receipts. Per State Statute, fees generated by the Building Department are restricted for building permitting and inspection activities. In FY 2016-17, the Building department activities were separated from the General Fund, and a new Building Department Fund created to more accurately account for the receipts of building permit fees, related revenues, and expenditures. Zoning function revenues and expenses, as well as Business Tax Receipt revenues and expenditures remain in the General Fund as these functions are not regulated by the Florida Building Code.

The FY 2020-21 Budget for the Building Department Fund totals $3,541,374 in revenues, an overall decrease of $590,593 or 14.29% compared to the FY20 Amended Budget. Revenues include $1,230,000 in building permit fees, technology fee of $123,000, building permit violation fee, lost plans, and interest income $55,000 and a carryforward fund balance of $2,133,374.

The operating cost for FY 2020-21 is $2,189,542 and includes 13.5 FTEs, contractual services for building inspection and plans review in support of new residential

construction, licensing, and support of the Building permitting software TRAKiT, credit card transaction fees, and other miscellaneous expenses. The budget includes $72,780 in capital expenditure, as well as reimbursement of $263,460 to the General Fund for administrative support provided by the General Fund. This Fund has a reserve of $925,952 and is expected to decrease as the new developments progress through the permitting process over the next several years.

Performance Measures

The principal measures of performance for the Building Department Fund are the number of building permits issued, the amount of fees collected and the number of inspections conducted. There are other key measures that the Town monitors internally, such as the turn-around time for permit review to ensure that all inspections are performed within 24 hours of being requested.

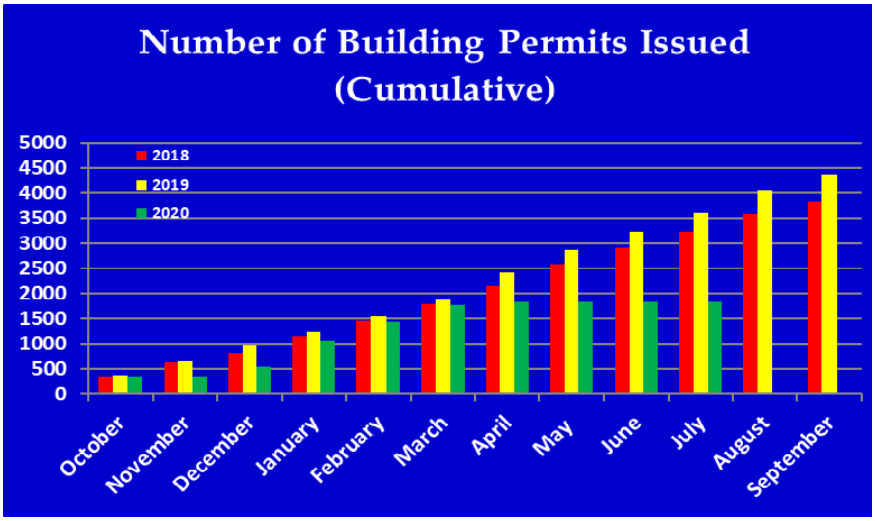


Fig.6: Cumulative number of Building Permits issued in FY20 at end of 3rd quarter has reached 1,837.

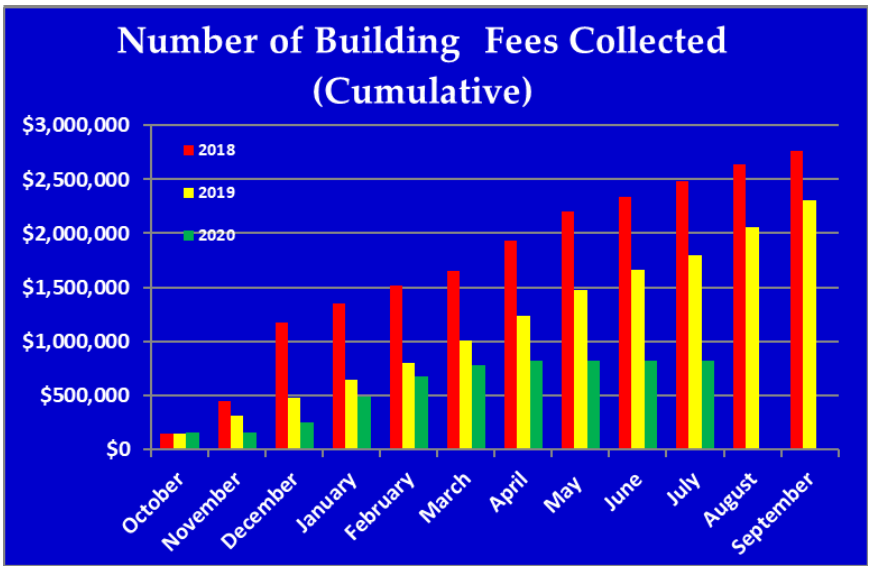


Fig.7: Cumulative amount of Building Permit Fees collected totals $817,109 in FY20 as at 3rd quarter, which is slightly lower than FY19.

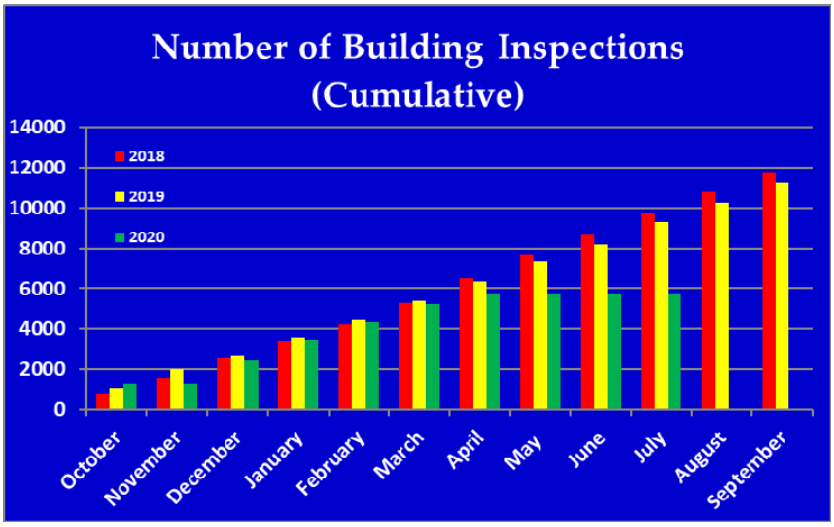


Fig.8: The cumulative number of Building Inspections performed in FY20 as at 3rd quarter. A total of 5,732 inspections was conducted thus far, and the Building Department continues to work diligently to provide excellent service while keeping up with the increased number of requests.

Special Taxing Districts

In 2014, Town residents who were living within the neighborhood service districts formerly known as the special taxing districts in the Town of Miami Lakes expressed interest in transferring these services to the Town with the goal of receiving hometown services. On November 8, 2016, Miami-Dade County voters approved a Charter Amendment authorizing a municipality to act as the governing body for these districts within their municipalities. Once the amendment was approved, the residents of the six districts within the Town presented a petition to be transferred from the County, and the Town Council approved the request on September 5, 2017. On January 21, 2018, elections within the districts' boundaries were conducted via mail-in ballot. All six districts received a majority vote ratifying the transfer to the Town. The Town organized public meetings with the resident of each district to discuss preferred level of services and the preliminary rates.

The Neighborhood Service Districts sub-fund of the Special Revenue Fund was created to account for the cost to provide public improvements and special services through a non-ad valorem assessment. Non-ad valorem assessments represent a cost share assigned to a group of properties to pay all or part of the cost associated with a specific public service or improvement, such as security guard services, lighting, lake and landscape maintenance, primarily benefitting those properties. The Town of Miami Lakes provides security guard services to four districts, and lake maintenance to two districts.

The FY2020-21 Budget for all Districts total $1,683,881, a $55,898 or 3.32% decrease as compared to prior year adopted budget. The assessment rate for each district are as follows:

DISTRICT NAME	DISTRICT TYPE	FY2019-20 ASSESMENT RATE	FY2020-21 PROPOSED ASEESEMENT RATE
Miami Lakes Section One	Security Guard	$285.37	$208.37
Loch Lomond	Security Guard	$2,489.80	$2,489.80
Royal Oaks Section One	Security Guard	$706.89	$706.89
Royal Oaks East	Security Guard	$769.33	$706.89
Lake Patricia	Lake Maintenance	$231.46	$231.46
Lake Hilda	Lake Maintenance	$157.92	$157.92

The proposed special assessment for Royal Oaks East section was reduced by $62.44 for a new rate of $706.89, and Miami Lakes Section One was also reduced by $77.00 for new assessed rate of $208.37. All other districts remained static.

ACCOUNT NUMBER	ACCOUNT NAME	FY2018-19 ACTUALS	FY2019-20 ADOPTED BUDGET	FY2019-20 AMENDED BUDGET	FY2019-20 YEAR END PROJECTION	FY2020-21 PROPOSED BUDGET	PROPOSED BUDGET JUSTIFICATION
	SPECIAL REVENUE FUND						
	TRANSPORTATION GAS TAX						
	REVENUES						
1014134-312410	1ST LOCAL OPT GAS TAXES - 6¢	$407,993	$390,645	$390,645	$367,810	$341,894	Based on Department of Revenue estimate at 95%
1014134-XXXXXX	TRANSFERS IN-GENERAL FUND	$0	$0	$38,400	$38,400	$0	-
1014134-370003	SR TRANSP BUDGET CARRYFORWARD	$173,699	$11,892	$54,500	$54,499	$34,828	Prior year fund balance carryforward.
	TOTAL REVENUES	**$581,692**	**$402,537**	**$483,545**	**$460,709**	**$376,722**	
	EXPENSES						
1014134-531355	TRANSP- ADA COMPLIANCE	$25,000	$25,000	$25,000	$12,839	$25,000	Sidewalk repairs for ADA compliance.
1014134-546190	ROADS - POTHOLE REPAIRS	$15,750	$20,000	$20,000	$13,060	$20,000	Continuation of town-wide pothole repairs.
1014134-546191	SIDEWALK PRESSURE CLEANING	$84,849	$60,000	$60,000	$60,000	$60,000	Sidewalks throughout Town and main roads.
1014134-546200	ROADS - SIDEWALK REPLACEMENT	$232,965	$201,537	$201,537	$170,537	$175,722	Complete replacement of trip hazard and sidewalks Town wide, as necessary.
1014134-546210	ROADS - STRIPING & SIGNS	$14,605	$16,000	$26,000	$23,345	$16,000	Sign replacement and roadway striping improvement.
1014134-549002	ROADS - CONTINGENCY	$0	$0	$0	$0	$0	Contingency for transportation project needs.
1014134-553400	TRANSP - ROAD SYSTEM MAINT	$54,024	$80,000	$151,008	$146,100	$80,000	60% roadway repairs and 40% median repairs (Irrigation and non-capital beautification improvements).
1014134-591041	TRANSFER TO CAPITAL PROJECTS FUND	$100,000	$0	$0	$0	$0	
	TOTAL EXPENDITURES	**$527,193**	**$402,537**	**$483,545**	**$425,881**	**$376,722**	
	NET TRANSPORTATION GAS TAX FUND	$54,499	**$0**	**$0**	**$34,828**	**$0**	
	TRANSIT						
	REVENUES						
101-334402	STATE GRANT BUS OPERATING	$0	$0	$0	$0	$128,798	Freebee Public Transit Service Expansion Grant.
1014414-335180	COUNTY TRANSIT SURTAX 20% SALES TAX	$261,881	$270,000	$270,000	$244,589	$261,139	20% of Half Cent Surtax for transit use only at 95%
1014414-369905 BEEFR	CONTRIBUTIONS & DONATIONS-FREEBEE ADVERTISING	$27,500	$30,000	$30,000	$26,500	$17,500	Freebee Advertising.
1014414-370006	SR TRANSIT 20% PTP CARRYFORWARD	$220,146	$93,371	$102,058	$100,455	$35,516	Prior year fund balance carryforward.
	TOTAL TRANSIT REVENUES	**$509,527**	**$393,371**	**$402,058**	**$371,544**	**$442,953**	
	EXPENSES						
1014414-512000	REGULAR SALARIES	$45,803	$40,173	$40,873	$21,828	$35,535	Salary and wages for full-time employee to manage transit and traffic issues at 50% of cost.
1014414-512999	COST OF LIVING ADJUSTMENT/BONUS	$0	$0	$0	$0	$0	No FY20 budget.
1014414-521000	PAYROLL TAXES	$3,482	$3,073	$3,073	$1,670	$2,718	Calculated based on 7.65% of salaries.
1014414-522000	FRS RETIREMENT CONTRIBUTION	$3,335	$3,405	$3,405	$1,926	$3,562	Rate increase from 8.47% to 10% thru Jul '21.
1014414-523000	HEALTH & LIFE INSURANCE	$10,773	$7,342	$6,642	$3,135	$6,955	Includes medical, dental, vision and life.
1014414-531390	TRAFFIC STUDIES	$22,938	$20,000	$20,000	$0	$0	-
1014414-534010-CVD19	JANITORIAL SERVICES-COVID19	$0	$0	$0	$12,117	$0	-
1014414-534141	TRANSIT BUS CIRCULATOR (FREEBEE)	$274,540	$250,000	$250,000	$239,538	$349,617	Two regular Freebee & two large vehicle operation.
1014414-540000	TRAVEL & PER DIEM	$0	$1,250	$1,250	$36	$0	-
1014414-545000	TRANSIT BUS SHELTER INSURANCE	$30,025	$30,925	$30,925	$30,375	$31,509	Insurance for buses and bus shelters.
1014414-546000	REPAIR & MAINTENANCE-TRANSIT BUS SHELTERS	$0	$8,840	$20,840	$13,173	$0	-
1014414-546007	REPAIR & MAINTENANCE-GPS	$430	$0	$0	$0	$0	-
1014414-546010	REPAIR & MAINTENANCE-VEHICLES	$0	$0	$0	$0	$0	-
1014414-548000	MARKETING PROMOTIONAL SUPPORT	$2,819	$5,000	$5,000	$0	$0	-
1014414-549002	CONTINGENCY	$0	$8,863	$5,550	$0	$0	-
1014414-549350	TRANSIT ADMIN PROG EXP5%	$13,094	$13,500	$13,500	$12,229	$13,057	Administrative expense.

ACCOUNT NUMBER	ACCOUNT NAME	FY2018-19 ACTUALS	FY2019-20 ADOPTED BUDGET	FY2019-20 AMENDED BUDGET	FY2019-20 YEAR END PROJECTION	FY2020-21 PROPOSED BUDGET	PROPOSED BUDGET JUSTIFICATION
1014414-549442	CAR CHARGING STATION	$0	$0	$0	$0	$0	-
1014414-552020	FUEL & LUBRICANTS	$0	$0	$0	$0	$0	-
1014414-554010	EDUCATION & TRAINING	$230	$1,000	$1,000	$0	$0	-
	TOTAL TRANSIT EXPENDITURES	**$407,470**	**$393,371**	**$402,058**	**$336,028**	**$442,953**	
	NET TRANSIT FUND	$102,058	**$0**	**$0**	**$35,516**	**$0**	
	TREE ORDINANCE-BLACK OLIVE REMOVAL PROGRAM						
	REVENUES						
1012412-329401	BLACK OLIVE PROGRAM-FEE	$4,665	$2,500	$2,500	$6,620	$4,000	Program fee.
1012412-329402	TREE REMOVAL PROGRAM-FEE	$62,181	$7,500	$7,500	$28,933	$6,000	Program fee.
1012412-370007	BUDGET CARRYFORWARD	$29,462	$27,370	$79,984	$79,983	$69,342	Prior year fund balance carryforward.
	TOTAL REVENUES	**$96,308**	**$37,370**	**$89,984**	**$115,536**	**$79,342**	
	EXPENSES						
1012412-531205	BLACK OLIVE TREE PROGRAM	$16,325	$37,370	$48,514	$4,724	$79,342	Tree removal and replacement expense.
1012412-591020	TRANSFER OUT-CAPITAL	$0	$0	$0	$41,470	$0	
	TOTAL EXPENDITURES	**$16,325**	**$37,370**	**$48,514**	**$46,194**	**$79,342**	
	NET TREE ORDINANCE-BLACK OLIVE REMOVAL PROGRAM	**$79,984**	**$0**	**$41,470**	**$69,342**	**$0**	
	PEOPLE'S TRANSPORTATION PLAN (PTP 80%)						
	REVENUES						
1014114-329123	STAFF COSTS	$0	$0	$0	$0	$0	
1014114-335185	TRANSPORTATION 80% PTP	$1,047,526	$1,080,000	$1,080,000	$978,273	$1,017,066	80% of Half Cent Surtax allocation.
1014114-361100	INTEREST INCOME	$27,951	$10,000	$10,000	$0	$5,000	Interest income from Investment Portfolio.
1014114-369300	INSURANCE CLAIMS	$0	$0	$0	$0	$0	
1014114-370002	TRANSPORTATION BUDGET CARRYFORWARD	$215,282	$106,565	$167,081	$167,082	$4,642	Prior year fund balance carryforward.
	TOTAL REVENUES	**$1,290,758**	**$1,196,565**	**$1,257,081**	**$1,145,355**	**$1,026,708**	
	EXPENSES						
1014114-512000	REGULAR SALARIES	$40,173	$40,173	$40,873	$21,440	$35,535	Salary and wages for full-time employee to manage transit and traffic issues (Transportation Manager at 50%).
1014114-521000	PAYROLL TAXES	$3,072	$3,073	$3,073	$1,640	$2,718	Calculated based on 7.65% of salaries.
1014114-522000	FRS RETIREMENT CONTRIBUTION	$3,335	$3,405	$3,405	$1,892	$3,562	Rate increase from 8.47% to 10% thru Jul '21.
1014114-523000	HEALTH & LIFE INSURANCE	$0	$7,342	$6,642	$3,135	$6,955	Includes medical, dental, vision and life.
1014114-531000	PROFESSIONAL SERVICES	$0	$0	$5,000	$780	$0	
1014114-531391	TRANSPORTATION STUDIES	$50,477	$97,000	$97,000	$76,599	$41,589	Transportation studies as neeeded.
1014114-534150	DEMAND SERVICES - CONTRACT	$0	$0	$0	$0	$0	
1014114-540000	TRAVEL & PER DIEM	$1,321	$2,500	$2,500	$1,100	$2,500	
1014114-543010	UTILITIES-STREET LIGHTING	251,633	$250,000	$250,000	$259,540	$250,000	Electricity for street lights maintenance.
1014114-546000	REPAIRS & MAINTENANCE-STREET LIGHTING	$0	$0	$12,000	$0	$0	
1014114-546008	REPAIR & MAINTENANCE-BIKEPATHS/GREENWAY	$5,870	$7,996	$7,996	$5,673	$7,996	
1014114-549002	CONTINGENCY	$0	$11,076	$54,592	$0	$0	
1014114-549350	ADMIN PTP EXP 5%	$52,376	$54,000	$54,000	$48,914	$50,853	Administrative expense.
1014114-563612	LED LIGHT RETROFIT	$0	$0	$0	$0	$0	-

ACCOUNT NUMBER	ACCOUNT NAME	FY2018-19 ACTUALS	FY2019-20 ADOPTED BUDGET	FY2019-20 AMENDED BUDGET	FY2019-20 YEAR END PROJECTION	FY2020-21 PROPOSED BUDGET	PROPOSED BUDGET JUSTIFICATION
1014114-591041	TRANSFER CAPITAL-TRANSPORTATION	$715,420	$720,000	$720,000	$720,000	$625,000	FY21 transfer for 59th Ave Extension ($625,000). FY20 transfer for 59th Ave Extension ($475,000), Royal Oaks Drainage Phase 1 ($125,000) Palmetto and NW 67th Avenue Widening Project ($90,000 contingency and design), and NW 60th Avenue ($30,000).
1014114-591061	TRANSFER TO SERIES 2013	$0	$0	$0	$0	$0	
	TOTAL EXPENDITURES	**$1,123,678**	**$1,196,565**	**$1,257,081**	**$1,140,712**	**$1,026,708**	
	NET PEOPLES TRANSPORTATION PLAN (PTP80%)	**$167,081**	**$0**	**$0**	**$4,642**	**$0**	
	MOBILITY FEE TRUST ACCOUNT FUND						
	REVENUE						
1014184-329002	MOBILITY FEE	$258,342	$217,750	$217,750	$2,059	$267,000	Fees for the Automall and Kislak building.
101-370008	BUDGET CARRYFORWARD	$4,744	$0	$126,163	$126,163	$28,222	Prior year fund balance carryforward.
	TOTAL REVENUES	**$263,086**	**$217,750**	**$343,913**	**$128,222**	**$295,222**	
	EXPENSES						
1014184-531000	PROFESSIONAL SERVICES	$24,347	$0	$0	$0	$0	
1014184-531390	TRAFFIC STUDIES	$2,576	$0	$0	$0	$0	
1014184-549002	CONTINGENCY RESERVES	$0	$117,750	$243,913	$0	$295,222	Reserve for future projects.
1014184-591041	TRANSFER TO CAPITAL-TRANSPORTATION	$110,000	$100,000	$100,000	$100,000	$0	FY20 transfer for NW 60th Avenue Business Park East.
	TOTAL EXPENDITURES	**$136,923**	**$217,750**	**$343,913**	**$100,000**	**$295,222**	
	NET MOBILITY FEE TRUST FUND	**$126,163**	**$0**	**$0**	**$28,222**	**$0**	
	SPECIAL REVENUES-OTHER						
	REVENUES						
101-329004	LARGE PARK IN LIEU	$199,885	$0	$0	$0	$0	
101-329005	GREENWAY IN LIEU	$200,000	$0	$0	$0	$0	
1011361-370009	BUDGET CARRYFORWARD	$0	$300,000	$699,885	$699,885	$699,885	Prior year fund balance carryforward.
	TOTAL REVENUES	**$399,885**	**$300,000**	**$699,885**	**$699,885**	**$699,885**	
	EXPENSES						
1011361 549002	CONTINGENCY	$0	$300,000	$699,885	$0	$699,885	Reserve for future projects. The developer contribution is restricted for educational projects and programs per agreement ($300,000), the Large Park in Lieu of to be used for acquisition or improvements of a new large park land ($199,885), and the Greenway in Lieu of may be used for pedestrian and bicycle infrastructure along the Northern portion of 79th Court ($200,000).
	TOTAL EXPENDITURES	**$0**	**$300,000**	**$699,885**	**$0**	**$699,885**	
	NET SPECIAL REVENUES-OTHER	**$399,885**	**$0**	**$0**	**$699,885**	**$0**	
	TOTAL SPECIAL REVENUE FUND REVENUES:	**$3,141,257**	**$2,547,593**	**$3,276,466**	**$2,921,251**	**$2,920,832**	
	TOTAL SPECIAL REVENUE FUND EXPENDITURES:	**$2,211,588**	**$2,547,593**	**$3,234,996**	**$2,048,815**	**$2,920,832**	

ACCOUNT NUMBER	ACCOUNT NAME	FY2018-19 ACTUALS	FY2019-20 ADOPTED BUDGET	FY2019-20 AMENDED BUDGET	FY2019-20 YEAR END PROJECTION	FY2020-21 PROPOSED BUDGET	PROPOSED BUDGET JUSTIFICATION
IMPACT FEES FUND							
PARKS IMPROVEMENT							
	REVENUES						
105-361100	INTEREST INCOME	$4,992	$0	$0	$0	$0	
1057207-324270-PIMP	PARKS IMPACT FEES - IMPROVEMENTS	$326,262	$175,000	$175,000	$112,851	$0	
1057207-370001-PIMP	PARKS BUDGET CARRYFORWARD	$143,299	$65,691	$145,810	$145,810	$258,661	Prior year fund balance carryforward.
	TOTAL REVENUES	**$474,553**	**$240,691**	**$320,810**	**$258,661**	**$258,661**	
	EXPENDITURES						
1057207-549002-PIMP	CONTINGENCY - IMPROVEMENTS	$0	$240,691	$320,810	$0	$8,661	Reserve for future projects.
1057207-591035-PIMP	TRANSFER TO CPF - PARKS (PIMP)	$328,743	$0	$0	$0	$250,000	Transfer to Capital for Senior Center Buildout.
	TOTAL EXPENDITURES	**$328,743**	**$240,691**	**$320,810**	**$0**	**$258,661**	
	NET PARKS IMPROVEMENT-IMPACT FEES FUND	**$145,810**	**$0**	**$0**	**$258,661**	**$0**	
PARKS OPEN SPACE							
	REVENUES						
1057207-324270-POS	PARKS IMPACT FEES - OPEN SPACE	$335,702	$175,000	$175,000	$123,772	$0	
1057207-361100	INTEREST INCOME	$27,723	$0	$0	$1,021	$0	
1057207-370001-POS	PARKS BUDGET CARRYFORWARD	$909,768	$1,067,205	$1,273,193	$1,273,193	$1,101,896	Prior year fund balance carryforward.
	TOTAL REVENUES	**$1,273,193**	**$1,242,205**	**$1,448,193**	**$1,397,986**	**$1,101,896**	
	EXPENDITURES						
1057207-549002 POS	CONTINGENCY - OPEN SPACE	$0	$1,042,205	$1,152,103	$0	$1,101,896	Reserve for future projects.
1057207-591035 POS	TRANSFER TO CPF - PARKS (POS)	$0	$200,000	$296,090	$296,090	$0	
	TOTAL EXPENDITURES	**$0**	**$1,242,205**	**$1,448,193**	**$296,090**	**$1,101,896**	
	NET PARKS OPEN SPACE-IMPACT FEES FUND	**$1,273,193**	**$0**	**$0**	**$1,101,896**	**$0**	
PUBLIC SAFETY IMPACT FEES							
	REVENUES						
1052102-324220	PUBLIC SAFETY IMPACT FEES	$113,277	$66,700	$66,700	$66,809	$205,000	Fees for the Automall and Kislak building.
1052102-361100	INTEREST INCOME	$3,845	$0	$0	$209	$0	
1052102-370015	PUBLIC SAFETY BUDGET CARRYFORWARD	$121,531	$77,189	$118,116	$114,515	$60,630	Prior year fund balance carryforward.
	TOTAL REVENUES	**$238,654**	**$143,889**	**$184,816**	**$181,533**	**$265,630**	
	EXPENDITURES						
1052102-549002	CONTINGENCY	$0	$0	$0	$0	$265,630	Reserve for future projects.
1052102-564000	MACHINERY & EQUIPMENT-LICENSE PLATE RECOGNITION SOFTWARE	$120,538	$143,889	$159,816	$95,903	$0	
1052102-564000	MOBILE SPEED RADAR	$0	$0	$0	$0	$0	
1052102-581022	TRANSFER TO CIP-FACILITIES	$0	$0	$0	$0	$0	
1052102-581050	TRANSFER TO CPF-FACILITIES	$0	$0	$0	$0	$0	
1052102-591010	TRANSFER TO SRF	$0	$0	$0	$0	$0	
1052102-591022	TRANSFER TO CPF-FACILITIES	$0	$0	$25,000	$25,000	$0	
	TOTAL EXPENDITURES	**$120,538**	**$143,889**	**$184,816**	**$120,903**	**$265,630**	
	NET PUBLIC SAFETY IMPACT FEES	**$118,116**	**$0**	**$0**	**$60,630**	**$0**	

ACCOUNT NUMBER	ACCOUNT NAME	FY2018-19 ACTUALS	FY2019-20 ADOPTED BUDGET	FY2019-20 AMENDED BUDGET	FY2019-20 YEAR END PROJECTION	FY2020-21 PROPOSED BUDGET	PROPOSED BUDGET JUSTIFICATION
	ROAD IMPACT FEES (IN LIEU OF)						
	REVENUES						
1054144-324230	IMPACT FEES ROAD	$360,254	$273,634	$360,254	$360,254	$0	
	TOTAL REVENUES	**$360,254**	**$273,634**	**$360,254**	**$360,254**	**$0**	
	EXPENDITURES						
1054114-549002	CONTINGENCY	$0	$0	$0	$0	$0	
1054144-581050	TRANSFER TO CPF-TRANSPORTATION IMPROVEMENT	$360,253	$273,634	$360,254	$360,254	$0	
	TOTAL EXPENDITURES	**$360,253**	**$273,634**	**$360,254**	**$360,254**	**$0**	
	NET ROAD IMPACT FEES (IN LIEU OF)	**$0.72**	**$0**	**$0**	**$0**	**$0**	
	TOTAL IMPACT FEE FUND REVENUES	**$2,346,653**	**$1,900,419**	**$2,314,073**	**$2,198,434**	**$1,626,187**	
	TOTAL IMPACT FEE FUND EXPENDITURES	**$809,534**	**$1,900,419**	**$2,314,073**	**$777,247**	**$1,626,187**	
	NET IMPACT FEES FUND	**$1,537,120**	**$0**	**$0**	**$1,421,187**	**$0**	

ACCOUNT NUMBER	ACCOUNT NAME	FY2018-19 ACTUALS	FY2019-20 ADOPTED BUDGET	FY2019-20 AMENDED BUDGET	FY2019-20 YEAR END PROJECTION	FY2020-21 PROPOSED BUDGET	PROPOSED BUDGET JUSTIFICATION
	BUILDING DEPARTMENT FUND						
	REVENUES						
1072402-322111	BUILDING PERMITS-LOST PLANS	$10,913	$10,000	$10,000	$8,615	$10,000	Based on prior year's trend.
1072402-322113	BUILDING PERMITS	$1,860,267	$1,230,000	$1,230,000	$1,361,676	$1,230,000	Includes new development: Miami Lakes Auto Mall, Kislak building and other.
1072402-322114	BUILDING PERMITS-VIOLATION FEE	$24,724	$35,000	$35,000	$11,577	$25,000	-
1072402-354110	CODE COMPLIANCE EARLY PAYMENTS	$409	$0	$0	$387	$0	-
1072402-361100	INTEREST INCOME	$74,903	$40,000	$40,000	$60,000	$20,000	Interest income from Investment Portfolio.
1072402-370000	FUND BALANCE CARRYFORWARD	$2,528,710	$2,600,442	$2,693,967	$2,693,967	$2,133,374	Prior year fund balance carryforward.
1072402-380900	MISCELLANEOUS INCOME	$0	$0	$0	$57	$0	-
1072432-322110	BUILDING PERMITS-TECHNOLOGY FEE	$227,225	$123,000	$123,000	$194,527	$123,000	Based on 10% of permit revenues.
	TOTAL REVENUES	**$4,727,150**	**$4,038,442**	**$4,131,967**	**$4,330,805**	**$3,541,374**	
	EXPENDITURES						
1072402-512000	REGULAR SALARIES	$1,112,472	$1,265,583	$1,287,633	$1,154,770	$1,310,493	Current salary and wages.
1072402-514000	OVERTIME	$9,668	$2,500	$2,500	$4,646	$4,000	Overtime as needed.
1072402-521000	PAYROLL TAXES	$84,263	$97,324	$97,324	$90,635	$101,633	Calculated based on 7.65% of salaries.
1072402-522000	FRS RETIREMENT CONTRIBUTION	92,102	$107,134	$107,134	$101,333	$130,777	Rate increase from 8.47% to 10.00% thru Jul '21.
1072402-523000	HEALTH & LIFE INSURANCE	140,892	$217,587	$195,537	$189,469	$205,412	Includes medical, dental, vision and life.
1072402-523003	HEALTH INSURANCE ALLOWANCE	$12,382	$0	$0	$0	$0	-
1072402-523100	WIRELESS STIPEND	$1,920	$2,400	$2,400	$1,846	$2,400	Stipend for Building Official, Chief Building Inspector and Senior Building Inspector, Supervisor and Permit Clerk.
1072402-531000	PROFESSIONAL SERVICES	$100,486	$225,000	$225,000	$78,534	$225,000	Contractual services under ICA.
1072402-533001	BACKGROUND CHECKS	$0	$0	$0	$180	$150	-
1072402-540000	TRAVEL & PER DIEM	$0	$4,000	$4,000	$359	$4,000	Travel to user conference.
1072402-540010	CAR ALLOWANCE	$23,539	$24,000	$24,000	$23,077	$24,000	Allowance for Building Official, Chief Building Inspector, Senior Building Inspector, and Building Inspector.
1072402-544010	BUILDING COPIER LEASE	$1,482	$2,200	$2,200	$3,546	$6,341	Building's copier($2,200) and scanner ($4,141) rental and usage.
1072402-545000	INSURANCE	$64,068	$75,000	$75,000	$72,017	$89,906	Property and liability insurance, workers compensation.
1072402-547000	PRINTING & BINDING	$0	$600	$600	$356	$600	Business cards and printed materials.
1072402-549002	CONTINGENCY RESERVE	$0	$1,481,091	$1,574,616	$0	$925,592	Reserve for additional expenses related to increase in permit activity.
1072402-549070	ADMINISTRATIVE SUPPORT	$201,479	$257,575	$257,575	$221,329	$263,460	Overhead charges for administrative support of Building activities.
1072402-549093	CREDIT CARD FEES	$53,546	$47,000	$47,000	$46,841	$47,000	Credit card transaction fees for Building Department - TRAKIT - web and counter.
1072402-552000	OPERATING SUPPLIES	$412	$0	$0	$0	$0	-
1072402-552000-CVD19	OPERATING SUPPLIES-COVID19	$0	$0	$0	$810	$1,000	-
1072402-552010	UNIFORMS	$3,858	$4,000	$4,000	$4,000	$4,000	Includes 1 shirt for office staff and 5 shirts for field staff with name and Town logo, raincoats.
1072402-554000	SUBSCRIPTIONS & MEMBERSHIPS	$1,040	$2,500	$2,500	$2,500	$2,500	South Florida Building Officials membership / ASFPM.
1072402-554010	EDUCATION & TRAINING	$455	$4,000	$4,000	$600	$4,000	Registration and training at conferences.
1072402-591013	TRANSFER TO FACILITIES MAINTENANCE FUND	$44,161	$44,792	$44,792	$47,634	$49,021	Building Department's portion of Town Hall building expenses at 13% of total cost.
		$1,948,225	**$3,864,286**	**$3,957,811**	**$2,044,481**	**$3,401,285**	

ACCOUNT NUMBER	ACCOUNT NAME	FY2018-19 ACTUALS	FY2019-20 ADOPTED BUDGET	FY2019-20 AMENDED BUDGET	FY2019-20 YEAR END PROJECTION	FY2020-21 PROPOSED BUDGET	PROPOSED BUDGET JUSTIFICATION
1072432-531080	ELECTRONIC RECORDS STORAGE/DIGITAL IMAGING	$5,900	$7,000	$7,000	$6,000	$7,000	Digitization and printing of large plans.
1072432-541001	REMOTE ACCESS DEVICE DATA PLAN	$6,813	$8,740	$8,740	$7,971	$8,740	Cell phones and data plans for inspector field devices. Floater iPad ($480) data
1072432-546500	REPAIR & MAINTENANCE-SOFTWARE	$34,718	$34,036	$34,036	$49,735	$51,569	Includes annual license & support for TrackIt permitting system and AutoCAD system.
1072432-551000	OFFICE SUPPLIES	$0	$0	$0	$374	$0	-
1072432-564000	MACHINERY & EQUIPMENT	$0	$86,600	$86,600	$78,927	$20,000	Computers, printers, and checking kiosk.
1072432-566000	SOFTWARE	$35,645	$37,780	$37,780	$0	$37,780	TrackIt Upgrade
1072432-566002	COMPUTER SOFTWARE LICENSES	$1,882	$0	$0	$9,943	$15,000	
		$84,958	**$174,156**	**$174,156**	**$152,951**	**$140,089**	
	TOTAL BUILDING DEPARTMENT REVENUES:	**$4,727,150**	**$4,038,442**	**$4,131,967**	**$4,330,805**	**$3,541,374**	
	TOTAL BUILDING DEPARTMENT EXPENSES:	**$2,033,183**	**$4,038,442**	**$4,131,967**	**$2,197,432**	**$3,541,374**	

TOWN OF MIAMI LAKES
FY 2020-21 PROPOSED BUDGET
NEIGHBORHOOD SERVICE DISTRICTS
Revenue and Expenditure Detail by Line Item

ACCOUNT NUMBER	ACCOUNT NAME	FY2018-19 ACTUALS	FY2019-20 ADOPTED BUDGET	FY2019-20 AMENDED BUDGET	FY2019-20 YEAR END PROJECTION	FY2020-21 PROPOSED BUDGET	BUDGET COMMENTS
	NEIGHBORHOOD SERVICE DISTRICTS						
	MIAMI LAKES SECTION ONE - 1701						
	Number of Units		*841.00*			*841.00*	
	Assessment Rate per Unit		*$285.37*			*$208.37*	*Assessment rate reduced by $77 from prior year.*
	Total Guard Service Hours		*8,760*			*8,760*	
	Total Vehicle Hours		*-*			*-*	
	Total Holiday Hours		*192*			*264*	
	Guard Hourly Rate		*$15.50*			*$15.50*	
	Vehicle Hourly Rate						
	REVENUES						
1111601-312415	SPECIAL ASSESMENT AT 100%	$230,873	$239,996	$239,996	$239,966	$175,239	
1111601-312415	5% ADJUSTMENT FOR DISCOUNTS & DELAYED PAYMENTS	$0	($12,000)	($12,000)	($12,000)	($8,762)	
1111601-329020	STD TRANSPONDERS	$2,000	$1,000	$1,000	$775	$1,000	
1111601-361102	COUNTY & STATE INTEREST	$196	$0	$0	$153	$0	
1111601-370016	BUDGET CARRYFORWARD	$2,885	$46,018	$69,482	$69,482	$91,653	Projected carry forward.
	TOTAL REVENUES	**$235,954**	**$275,014**	**$298,478**	**$298,376**	**$259,130**	
	EXPENSES						
1111601-533002	SECURITY SERVICES - GUARD	$125,779	$135,780	$131,688	$137,776	$135,780	
1111601-533002	SECURITY GUARD HOLIDAY COST	$0	$0	$6,138	$0	$2,046	11 Holidays (24 Hours) (RFP 2019-13).
1111601-533002	POLICE OFF DUTY FOR EVENTS	$0	$0	$0	$0	$0	
1111601-533002	SECURITY SERVICES - VEHICLE	$0	$0	$0	$0	$0	
	OPERATING SECURITY COST SUBTOTAL	**$125,779**	**$135,780**	**$137,826**	**$137,776**	**$137,826**	
1111601-513011	MANAGEMENT & MONITORING (DIRECT COSTS)	$0	$6,845	$6,845	$6,845	$6,610	
1111601-513012	ADMINISTRATIVE OVERHEAD EXPENSES (INDIRECT COSTS)	$23,840	$17,194	$17,194	$17,194	$14,086	8.5% of operating expenses.
	OPERATING ADMINISTRATIVE COST SUBTOTAL	**$23,840**	**$24,039**	**$24,039**	**$24,039**	**$20,696**	
1111601-534010	JANITORIAL SERVICES	$1,250	$1,500	$1,500	$1,590	$1,600	Weekly services ($30).
1111601-534010-CVD19	JANITORIAL SERVICES - COVID 19	$0	$0	$0	$2,485	$4,056	Disinfectant spraying of guard houses due to Covid19.
1111601-541000	TELEPHONE SERVICES	$455	$500	$500	$211	$240	Monthly services ($20).
1111601-543000	UTILITY SERVICES-ELECTRICITY	$673	$1,100	$1,100	$1,010	$1,500	Increase due to proposed pump usage for landscape enhancements.
1111601-543020	UTILITY SERVICES-WATER & SEWER	$174	$500	$500	$228	$500	-
1111601-546000	REPAIR & MAINTENANCE-MAJOR	$8,004	$49,000	$49,000	$5,000	$8,000	Handymen($2,000), electrical services($2,000), plumbing ($1,000), and signage ($3,000).
1111601-546002	EXTERMINATOR SERVICES	$169	$200	$200	$184	$200	Monthly extermination services ($16).
1111601-546003	REPAIR & MAINTENACE-GROUNDS	$0	$6,000	$6,000	$2,000	$6,000	Quarterly flower change out & maintenance.
1111601-546021	GATE EQUIPMENT & REPAIRS	$5,554	$6,000	$6,000	$6,000	$3,000	LED Boom arm replacement ($575) each.
1111601-547000	PRINTING & BINDING	$113	$200	$200	$200	$1,300	Mailout for elections/straw ballot for capital improvements exceeding 15% of operating budget.
1111601-548020	GENERAL ADVERTISEMENTS	$460	$500	$500	$0	$500	Legal notices to residents of changes to the districts.
1111601-549311	TRANSPONDERS	$0	$1,000	$1,000	$0	$1,000	New transponders for residents.
	OPERATING COST SUBTOTAL	**$16,854**	**$66,500**	**$66,500**	**$18,908**	**$27,896**	

TOWN OF MIAMI LAKES
FY 2020-21 PROPOSED BUDGET
NEIGHBORHOOD SERVICE DISTRICTS
Revenue and Expenditure Detail by Line Item

ACCOUNT NUMBER	ACCOUNT NAME	FY2018-19 ACTUALS	FY2019-20 ADOPTED BUDGET	FY2019-20 AMENDED BUDGET	FY2019-20 YEAR END PROJECTION	FY2020-21 PROPOSED BUDGET	BUDGET COMMENTS
	NEIGHBORHOOD SERVICE DISTRICTS						
1111601-563000	CAPITAL OUTLAY-INFRASTRUCTURE	$0		$0	$0	$49,155	Guardhouse lighting ($32,717) and landscape enhancements ($16,438).
1111601-564000	CAPITAL OUTLAY-MACHINERY & EQUIPMENT	$0		$0	$26,000	$0	FY20 Gate arm pedestals.
	CAPITAL OUTLAY SUBTOTAL	**$0**	**$0**	**$0**	**$26,000**	**$49,155**	Any request for capital improvements that exceed 15% of the annual operating budget shall require a straw ballot poll from the residents residing within the district prior to any allocation of moneys for said improvement (Resolution 20-1654).
1111601-549002	CONTINGENCY RESERVE	**$0**	**$48,695**	**$70,113**	**$0**	**$23,557**	10% minimum reserves required by Resolution 20-1654.
	TOTAL MIAMI LAKES SECTION ONE EXPENDITURES	**$166,473**	**$275,014**	**$298,478**	**$206,723**	**$259,130**	
	NET MIAMI LAKES SECTION ONE	**$69,482**	**$0**	**$0**	**$91,653**	**$0**	
	LOCH LOMOND - 1700						
	Number of Units		*188.00*			*188.00*	
	Assessment Rate per Unit		*$2,489.80*			*$2,489.80*	
	Total Guard Service Hours		*17,520*			*17,520*	
	Total Vehicle Hours		*8,760*			*8,760*	
	Total Holiday Hours		*288*			*528*	
	Guard Hourly Rate		*$20.50*			*$20.50*	
	Vehicle Hourly Rate		*$0.50*			*$0.50*	
	REVENUES						
1111611-312415	SPECIAL ASSESMENT AT 100%	$491,465	$468,082	$468,082	$468,082	$468,082	
1111611-312415	5% ADJUSTMENT FOR DISCOUNTS & DELAYED PAYMENTS	$0	($23,404)	($23,404)	($23,404)	($23,404)	
1111611-329020	STD TRANSPONDERS	$0	$0	$0	$0	$0	
1111611-361102	COUNTY & STATE INTEREST	$497	$0	$0	$311	$0	
1111611-370016	BUDGET CARRYFORWARD	($10,614)	$6,385	$16,142	$16,142	$24,012	Projected carry forward.
	TOTAL REVENUES	**$481,348**	**$451,063**	**$460,820**	**$461,131**	**$468,690**	
	EXPENSES						
1111611-533002	SECURITY SERVICES-GUARD	$381,501	$359,160	$348,336	$368,944	$359,160	
1111611-533002	SECURITY GUARD HOLIDAY COST	$0	$0	$16,236	$0	$5,412	11 Holidays (24 Hours) (RFP 2019-13).
1111611-533002	SECURITY SERVICES VEHICLE	$0	$4,380	$4,380	$0	$4,380	
	OPERATING SECURITY COST SUBTOTAL	**$381,501**	**$363,540**	**$368,952**	**$368,944**	**$368,952**	
1111611-513011	MANAGEMENT & MONITORING (DIRECT COSTS)	$0	$6,845	$6,845	$6,845	$6,610	
1111611-513012	ADMINISTRATIVE OVERHEAD EXPENSES (INDIRECT COSTS)	$37,840	$26,905	$26,905	$26,905	$25,212	8.5% of operating expenses based on security guard service level 1.
	OPERATING ADMINISTRATIVE COST SUBTOTAL	**$37,840**	**$33,750**	**$33,750**	**$33,750**	**$31,822**	
1111611-534010	JANITORIAL SERVICES	$1,250	$1,440	$1,440	$1,590	$1,600	Weekly services ($30).
1111611-534010-CVD19	JANITORIAL SERVICES-COVID19	$0	$0	$0	$2,097	$3,800	Disinfectant spraying of guard houses due to Covid19.
1111611-541000	TELEPHONE SERVICES	$541	$550	$550	$192	$300	Monthly services ($25).
1111611-543000	UTILITY SERVICES-ELECTRICITY	$836	$1,200	$1,200	$818	$1,200	-
1111611-546000	REPAIR & MAINTENANCE	$41,096	$10,000	$10,000	$8,300	$3,050	Handymen ($1,500), electrical services ($1,500), and annual fire extinguisher certification ($50).
1111611-546002	EXTERMINATOR SERVICES	$169	$200	$200	$184	$200	Monthly extermination services ($16).
1111611-546003	REPAIR & MAINTENACE-GROUNDS	$0	$4,000	$4,000	$4,000	$4,000	Quarterly flower change out & maintenance.
1111611-546021	GATE EQUIPMENT & REPAIRS	$1,488	$7,000	$7,000	$404	$1,725	Gate arm replacement & repairs.

TOWN OF MIAMI LAKES
FY 2020-21 PROPOSED BUDGET
NEIGHBORHOOD SERVICE DISTRICTS
Revenue and Expenditure Detail by Line Item

ACCOUNT NUMBER	ACCOUNT NAME	FY2018-19 ACTUALS	FY2019-20 ADOPTED BUDGET	FY2019-20 AMENDED BUDGET	FY2019-20 YEAR END PROJECTION	FY2020-21 PROPOSED BUDGET	BUDGET COMMENTS
	NEIGHBORHOOD SERVICE DISTRICTS						
1111611-547000	PRINTING & BINDING	$25	$200	$200	$0	$200	Mailout for elections/straw ballot for capital improvements exceeding 15% of operating budget.
1111611-548020	GENERAL ADVERTISEMENTS	$460	$250	$250	$0	$500	Legal notices to residents of changes to the districts.
	GENERAL OPERATING COST SUBTOTAL	**$45,866**	**$24,840**	**$24,840**	**$17,585**	**$16,575**	
1111611-564000	CAPITAL OUTLAY-MACHINERY & EQUIPMENT	$0	$0	$0	$16,840	$8,733	
	CAPITAL OUTLAY COST SUBTOTAL	**$0**	**$0**	**$0**	**$16,840**	**$8,733**	Any request for capital improvements that exceed 15% of the annual operating budget shall require a straw ballot poll from the residents residing within the district
1111611-549002	CONTINGENCY RESERVE	**$0**	**$28,933**	**$33,278**	**$0**	**$42,608**	10% minimum reserves required by Resolution 20-1654.
	TOTAL LOCH LOMOND EXPENDITURES	**$465,207**	**$451,063**	**$460,820**	**$437,119**	**$468,690**	
	NET LOCH LOMOND	**$16,142**	**$0**	**($0)**	**$24,012**	**$0**	
	ROYAL OAKS SECTION ONE - 1702						
	Number of Units		*589.00*			*589.00*	
	Assessment Rate per Unit		*$706.89*			*$706.89*	
	Total Guard Service Hours		*17,520*			*17,520*	
	Total Vehicle Hours		-			-	
	Total Holiday Hours		*384*			*528*	
	Guard Hourly Rate		*$17.17*			*$17.17*	
	Vehicle Hourly Rate		*$1.60*			*$1.60*	
	REVENUES						
1111621-312415	SPECIAL ASSESMENT AT 100%	$460,428	$416,358	$416,358	$416,358	$416,358	
1111621-312415	5% ADJUSTMENT FOR DISCOUNTS & DELAYED PAYMENTS	$0	($20,818)	($20,818)	($20,818)	($20,818)	
1111621-329020	STD TRANSPONDERS	$500	$1,000	$1,000	$1,435	$3,000	Revenue for new transponders purchased ($35 each).
1111621-361102	COUNTY & STATE INTEREST	$520	$0	$0	$279	$0	
1111621-370016	BUDGET CARRYFORWARD	$26,728	$67,518	$83,600	$83,600	$52,528	Projected carry forward.
	REVENUE TOTAL	**$488,176**	**$464,058**	**$480,140**	**$480,854**	**$451,068**	
	EXPENSES:						
1111621-533002	SECURITY SERVICES	$355,923	$300,818	$291,753	$305,352	$300,818	
1111621-533002	SECURITY GUARD HOLIDAY COST	$0	$0	$13,599	$0	$4,533	11 Holidays (24 Hours) (RFP 2019-13).
1111621-533002	POLICE OFF DUTY FOR EVENTS	$0	$0	$0	$0	$0	
1111621-533002	SECURITY SERVICES-VEHICLE	$0	$0	$0	$0	$0	
	OPERATING SECURITY COST SUBTOTAL	**$355,923**	**$300,818**	**$305,352**	**$305,352**	**$305,351**	
1111621-513011	MANAGEMENT & MONITORING (DIRECT COSTS)	$5,709	$13,690	$13,690	$13,690	$13,219	
1111621-513012	ADMINISTRATIVE OVERHEAD EXPENSES (INDIRECT COSTS)	$25,900	$26,023	$26,023	$26,023	$28,096	8.5% of operating expenses based on security guard service level 1.
	OPERATING ADMINISTRATIVE COST SUBTOTAL	**$31,609**	**$39,713**	**$39,713**	**$39,713**	**$41,315**	
1111621-534010	JANITORIAL SERVICES	$2,500	$2,500	$2,500	$3,120	$3,120	Weekly services per guard house ($30).
1111621-534010-CVD19	JANITORIAL SERVICES-COVID 19	$0	$0	$0	$4,194	$7,600	Disinfectant spraying of guard houses due to Covid19.
1111621-541000	TELEPHONE SERVICES	$535	$601	$601	$827	$500	Monthly services for both guard house ($40).
1111621-543000	UTILITY SERVICES-ELECTICITY	$2,140	$3,100	$3,100	$2,234	$3,100	-
1111621-543020	UTILITY SERVICES-WATER & SEWER	$407	$3,000	$3,000	$500	$2,000	-

TOWN OF MIAMI LAKES
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ACCOUNT NUMBER	ACCOUNT NAME	FY2018-19 ACTUALS	FY2019-20 ADOPTED BUDGET	FY2019-20 AMENDED BUDGET	FY2019-20 YEAR END PROJECTION	FY2020-21 PROPOSED BUDGET	BUDGET COMMENTS
	NEIGHBORHOOD SERVICE DISTRICTS						
1111621-546000	REPAIRS & MAINTENANCE	$7,042	$8,000	$8,000	$10,246	$8,000	Grounds Maintenance ($4,000), Annual Pressure Cleaning ($1,000), Electrical Repairs ($1,000), Handymen($2,000).
1111621-546002	EXTERMINATOR SERVICES	$337	$400	$400	$378	$400	Monthly exterminator service for both guard houses ($31).
1111621-546021	GATE EQUIPMENT & REPAIRS	$3,547	$6,000	$6,000	$5,040	$7,425	New button system ($1600), signage ($3,000), emergency LED boom replacement ($2,825).
1111621-547000	PRINTING & BINDING	$79	$200	$200	$0	$200	Annual mailout for elections/straw ballot for capital improvements exceeding 15% of operating budget.
1111621-548020	GENERAL ADVERTISEMENTS	$457	$800	$800	$0	$500	Legal notices to residents of changes to the districts.
1111621-549311	TRANSPONDERS	$0	$1,000	$1,000	$1,001	$3,000	New transponders for residents.
1111621-566002	COMPUTER SOFTWARE LICENSES	$0		$0	$0	$13,000	Annual LPR software license.
	OPERATING COST SUBTOTAL	**$17,045**	**$25,601**	**$25,601**	**$27,540**	**$48,845**	
1111621-563000	CAPITAL OUTLAY-INFRASTRUCTURE	$0	$48,963	$55,721	$55,721	$14,551	
1111621-564000	CAPITAL OUTLAY-MACHINERY & EQUIPMENT	$0	$0	$0	$0	$0	
	CAPITAL OUTLAY COST SUBTOTAL	**$0**	**$48,963**	**$55,721**	**$55,721**	**$14,551**	Any request for capital improvements that exceed 15% of the annual operating budget shall require a straw ballot poll from the residents residing within the District prior to any allocation of moneys for said improvement (Resolution 20-1654).
1111621-549002	CONTINGENCY RESERVE	**$0**	**$48,963**	**$53,753**	**$0**	**$41,006**	10% minimum reserves required by Resolution 20-1654.
	TOTAL ROYAL OAKS SECTION ONE EXPENDITURES	**$404,576**	**$464,058**	**$480,140**	**$428,326**	**$451,068**	
	NET ROYAL OAKS SECTIONS ONE	**$83,600**	**$0**	**$0**	**$52,528**	**$0**	
	ROYAL OAKS EAST - 1703						
	Number of Units		*533.50*			*533.50*	
	Assessment Rate per Unit		*$769.33*			*$706.89*	*Assessment rate reduced by $62.44 from prior year.*
	Total Guard Service Hours		*17,520*			*17,520*	
	Total Vehicle Hours		-			-	
	Total Holiday Hours		*384*			*528*	
	Guard Hourly Rate		*$17.17*			*$17.17*	
	Vehicle Hourly Rate		*$1.55*			*$1.55*	
	REVENUES						
1111631-312415	SPECIAL ASSESMENT AT 100%	$505,399	$410,438	$410,438	$410,438	$377,126	
1111631-312415	5% ADJUSTMENT FOR DISCOUNTS & DELAYED PAYMENTS	$0	($20,522)	($20,522)	($20,522)	($18,856)	
1111631-329020	STD TRANSPONDERS	$1,070	$1,000	$1,000	$715	$3,000	Revenue for new transponders purchased ($35 each).
1111631-361102	COUNTY & STATE INTEREST	$894	$0	$0	$275	$0	
1111631-370016	BUDGET CARRYFORWARD	$30,134	$117,760	$133,037	$133,037	$97,030	Projected carry forward.
	TOTAL REVENUES	**$537,497**	**$508,676**	**$523,953**	**$523,943**	**$458,300**	

TOWN OF MIAMI LAKES
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ACCOUNT NUMBER	ACCOUNT NAME	FY2018-19 ACTUALS	FY2019-20 ADOPTED BUDGET	FY2019-20 AMENDED BUDGET	FY2019-20 YEAR END PROJECTION	FY2020-21 PROPOSED BUDGET	BUDGET COMMENTS
	NEIGHBORHOOD SERVICE DISTRICTS						
	EXPENSES						
1111631-533002	SECURITY SERVICES	$355,972	$300,818	$291,753	$305,352	$300,818	
1111631-533002	SECURITY GUARD HOLIDAY COST	$0	$0	$13,599	$0	$4,533	11 Holidays (24 Hours) (RFP 2019-13)
	OPERATING SECURITY COST SUBTOTAL	**$355,972**	**$300,818**	**$305,352**	**$305,352**	**$305,351**	
1111631-513011	MANAGEMENT & MONITORING (DIRECT COSTS)	$5,709	$13,690	$13,690	$13,690	$13,219	
1111631-513012	ADMINISTRATIVE OVERHEAD EXPENSES (INDIRECT COSTS)	$25,900	$26,709	$26,709	$26,709	$28,096	8.5% of operating expenses based on security guard service level 1.
	OPERATING ADMINISTRATIVE COST SUBTOTAL	**$31,609**	**$40,399**	**$40,399**	**$40,399**	**$41,315**	
1111631-534010	JANITORIAL SERVICES	$2,500	$2,500	$2,500	$3,120	$3,120	Weekly services per guard house ($30).
1111631-534010-CVD19	JANITORIAL SERVICES-COVID 19	$0	$0	$0	$4,194	$7,600	Disinfectant spraying of guard houses due to Covid19.
1111631-541000	TELEPHONE SERVICES	$503	$961	$961	$192	$500	Monthly services for both guard house ($40).
1111631-543000	UTILITY SERVICES-ELECTRICITY	$2,288	$3,100	$3,100	$2,057	$3,100	-
1111631-543020	UTILITY SERVICES-WATER & SEWER	$1,542	$1,500	$1,500	$805	$2,000	-
1111631-546000	REPAIRS & MAINTENANCE-MAJOR	$8,471	$15,000	$15,000	$10,000	$8,000	Grounds Maintenance ($4,000), Annual Pressure Cleaning ($1,000), Electrical Repairs ($1,000), Handymen($2,000).
1111631-546000	REPAIRS & MAINTENANCE-OTHER SUPPLIES	$0	$5,000	$5,000	$0	$0	-
1111631-546002	EXTERMINATOR SERVICES	$337	$400	$400	$368	$400	Monthly exterminator service for both guard houses ($31).
1111631-546021	GATE EQUIPMENT & REPAIRS	$705	$3,000	$3,000	$4,100	$7,425	New button system ($1600), signage ($3,000), emergency LED boom replacement ($2,825).
1111631-547000	PRINTING & BINDING	$72	$200	$200	$0	$200	Annual mailout for elections/straw ballot for capital improvements exceeding 15% of operating budget.
1111631-548020	GENERAL ADVERTISEMENTS	$461	$1,000	$1,000	$0	$500	Legal notices to residents of changes to the districts.
1111631-549311	TRANSPONDERS	$0	$1,000	$1,000	$0	$3,000	New transponders for residents.
1111631-566002	COMPUTER SOFTWARE LICENSES	$0		$0	$0	$13,000	Annual LPR software license.
	OPERATING COST SUBTOTAL	**$16,880**	**$33,661**	**$33,661**	**$24,837**	**$48,845**	
1111631-563000	CAPITAL OUTLAY-INFRASTRUCTURE	$0	$66,899	$66,899	$56,325	$21,125	
1111631-564000	CAPITAL OUTLAY-MACHINERY & EQUIPMENT	$0	$0	$0	$0	$0	
	CAPITAL OUTLAY COST SUBTOTAL	**$0**	**$66,899**	**$66,899**	**$56,325**	**$21,125**	Any request for capital improvements that exceed 15% of the annual operating budget shall require a straw ballot poll from the residents residing within the District prior to any allocation of moneys for said improvement (Resolution 20-1654).
1111631-549002	CONTINGENCY RESERVE	**$0**	**$66,899**	**$77,642**	**$0**	**$41,664**	10% minimum reserves required by Resolution 20-1654
	TOTAL ROYAL OAKS EAST EXPENENDITURES	**$404,461**	**$508,676**	**$523,953**	**$426,913**	**$458,300**	
	NET ROYAL OAKS EAST	**$133,037**	**$0**	**$0**	**$97,030**	**$0**	

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NEIGHBORHOOD SERVICE DISTRICTS
Revenue and Expenditure Detail by Line Item

ACCOUNT NUMBER	ACCOUNT NAME	FY2018-19 ACTUALS	FY2019-20 ADOPTED BUDGET	FY2019-20 AMENDED BUDGET	FY2019-20 YEAR END PROJECTION	FY2020-21 PROPOSED BUDGET	BUDGET COMMENTS
	NEIGHBORHOOD SERVICE DISTRICTS						
	LAKE PATRICIA - 1704						
	Number of Units		*72.5*			*72.5*	
	Assessment Rate per Unit		*$231.46*			*$231.46*	
	Fish Stocking		*1,100*			*1,100*	
	Number of cycles		*12*			*12*	
	Number of summer cycles		*6*			*6*	
	REVENUES						
1111641-312415	SPECIAL ASSESMENT AT 100%	$15,939	$16,781	$16,781	$16,781	$16,781	
1111641-312415	5% ADJUSTMENT FOR DISCOUNTS & DELAYED PAYMENTS	$0	($839)	($839)	($839)	($839)	
1111641-361102	COUNTY & STATE INTEREST	$14	$0	$0	$9	$0	
1111641-370016	BUDGET CARRYFORWARD	$1,259	$3,535	$3,423	$3,423	$4,698	Projected carry forward.
	TOTAL REVENUES	**$17,212**	**$19,477**	**$19,365**	**$19,374**	**$20,640**	
	EXPENSES						
1111641-513012	ADMINISTRATIVE OVERHEAD EXPENSES (INDIRECT COSTS)	$1,455	$1,196	$1,196	$1,196	$1,207	8.5% of operating expenses.
	OPERATING ADMINISTRATIVE COST SUBTOTAL	**$1,455**	**$1,196**	**$1,196**	**$1,196**	**$1,207**	
1111641-542000	FREIGHT & POSTAGE	$0	$200	$200	$60	$100	
1111641-546101	WATER TREATMENT SERVICE	$11,900	$11,900	$11,900	$11,900	$13,400	Monthly service ($900), Annual blue dye treatment ($1,100), annual fish stocking ($1,500).
1111641-546101	OTHER CHARGES FOR WATER TREATMENT	$0	$1,500	$1,500	$1,500	$0	
1111641-547000	PRINTING & BINDING	$9	$50	$50	$20	$200	Annual mailout for elections/straw ballot for capital improvements exceeding 15% of operating budget.
1111641-548020	GENERAL ADVERTISEMENTS	$424	$424	$424	$0	$500	Legal notices to residents of changes to the districts.
	OPERATING COSTS SUBTOTAL	**$12,334**	**$14,074**	**$14,074**	**$13,480**	**$14,200**	
1111641-549002	CONTINGENCY RESERVE	$0	$4,207	$4,095	$0	**$5,233**	10% minimum reserves required by Resolution 20-1654.
	TOTAL LAKE PATRICIA EXPENDITURES	**$13,789**	**$19,477**	**$19,365**	**$14,676**	**$20,640**	
	NET LAKE PATRICIA	**$3,423**	**$0**	**$0**	**$4,698**	**$0**	
	LAKE HILDA - 1705						
	Number of Units		*111*			*111*	
	Assessment Rate per Unit		*157.92*			*157.92*	
	Number of cycles		*12*			*12*	
	Number of summer cycles		*6*			*6*	
	REVENUES						
1111651-312415	SPECIAL ASSESMENT AT 100%	$16,925	$17,529	$17,529	$17,529	$17,529	
1111651-312415	5% ADJUSTMENT FOR DISCOUNTS & DELAYED PAYMENTS	$0	($876)	($876)	($876)	($876)	
1111651-361102	COUNTY & STATE INTEREST	$18	$0	$0	$11	$0	
1111651-370016	BUDGET CARRYFORWARD	$1,814	$4,837	$5,417	$5,417	$9,400	Projected carry forward.
	TOTAL REVENUES	**$18,758**	**$21,490**	**$22,070**	**$22,081**	**$26,053**	
	EXPENSES						
1111651-513012	ADMINISTRATIVE OVERHEAD EXPENSES (INDIRECT COSTS)	$1,408	$1,091	$1,091	$1,091	$1,114	8.5% of operating expenses.
	OPERATING ADMINISTRATIVE COST SUBTOTAL	**$1,408**	**$1,091**	**$1,091**	**$1,091**	**$1,114**	

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ACCOUNT NUMBER	ACCOUNT NAME	FY2018-19 ACTUALS	FY2019-20 ADOPTED BUDGET	FY2019-20 AMENDED BUDGET	FY2019-20 YEAR END PROJECTION	FY2020-21 PROPOSED BUDGET	BUDGET COMMENTS
	NEIGHBORHOOD SERVICE DISTRICTS						
1111651-542000	FREIGHT & POSTAGE	$0	$100	$100	$70	$100	
1111651-546101	WATER TREATMENT SERVICE	$11,500	$12,300	$12,300	$11,500	$12,300	Monthly service ($875), annual blue dye treatment ($1,000), annual fish stocking ($800).
1111651-547000	PRINTING & BINDING	$16	$20	$20	$20	$200	Annual mailout for elections/straw ballot for capital improvements exceeding 15% of operating budget.
1111651-548020	GENERAL ADVERTISEMENTS	$417	$420	$420	$0	$500	Legal notices to residents of changes to the districts.
	OPERATING COSTS SUBTOTAL	**$11,933**	**$12,840**	**$12,840**	**$11,590**	**$13,100**	
1111651-549002	CONTINGENCY RESERVE	$0	$7,559	$8,139	$0	**$11,839**	10% minimum reserves required by Resolution 20-1654.
	TOTAL LAKE HILDA EXPENDITURES	**$13,341**	**$21,490**	**$22,070**	**$12,681**	**$26,053**	
	NET LAKE HILDA	**$5,417**	**$0**	**$0**	**$9,400**	**$0**	
	TOTAL NEIGHBORHOOD SERVICE DISTRICTS REVENUES:	**$ 1,778,946**	**$ 1,739,778**	**$ 1,804,826**	**$ 1,805,759**	**$ 1,683,881**	
	TOTAL NEIGHBORHOOD SERVICE DISTRICTS EXPENDITURES:	**$ 1,467,846**	**$ 1,739,778**	**$ 1,804,826**	**$ 1,526,438**	**$ 1,683,881**	

ACCOUNT NUMBER	ACCOUNT NAME	FY2018-19 ACTUALS	FY2019-20 ADOPTED BUDGET	FY2019-20 AMENDED BUDGET	FY2019-20 YEAR END PROJECTION	FY2020-21 PROPOSED BUDGET	PROPOSED BUDGET JUSTIFICATION
	DISASTER FUND						
	REVENUES						
109-331524	FEDERAL GRANT	$20,722	$0	$0	$0	$0	
109-369300	INSURANCE CLAIMS	$0	$0	$0	$0	$0	
109-381109	TRANSFER FROM GENERAL FUND	$0	$0	$0	$0	$0	
	BUDGET CARRYFORWARD	$0	$0	$0	$0	$0	
		$0	$0	$0	$0	$0	
	TOTAL REVENUES	**$20,722**	**$0**	**$0**	**$0**	**$0**	
	EXPENDITURE						
1091311-XXXXXX	ADMINISTRATIVE	$0	$0	$0	$0	$0	
1092102-XXXXXX	EMERGENCY PROTECTIVE MEASURES	$0	$0	$0	$0	$0	
1094104-XXXXXX	ROADS AND BRIDGES	$0	$0	$0	$0	$0	
1097207-XXXXXX	DEBRIS REMOVAL & MONITORING	$20,722	$0	$0	$0	$0	
1097217-XXXXXX	BUILDING REPAIRS (FACILITIES)	$0	$0	$0	$0	$0	
1097237-XXXXXX	BUILDING REPAIRS (FACILITIES)	$0	$0	$0	$0	$0	
1097247-XXXXXX	BUILDING REPAIRS (FACILITIES)	$0	$0	$0	$0	$0	
1097257-XXXXXX	PARKS REPAIRS	$0	$0	$0	$0	$0	
	CONTINGENCY	$0	$0	$0	$0	$0	
	TOTAL EXPENDITURES	**$20,722**	**$0**	**$0**	**$0**	**$0**	

Electric Utility Tax Revenue
and
Debt Service Fund

Electric Utility Tax Revenue and Debt Service Fund

Electric Utility Tax Revenue

The Series 2010, Special Obligation Bond Covenant requires that the electrical utility tax revenue be first utilized to make the debt service payment. The Electric Utility Tax Revenue Fund was therefore created to ensure the appropriate capture of the revenue and the fees associated with the maintenance of the debt. All unused funds are transferred to the General Fund for general operations.

The Total Electric Utility Tax revenue for FY 2020-21 is budgeted at $3,060,000, a decrease of $22,101 or 0.72% over the current year projections. A transfer to the Debt Service Fund in the amount of $553,991 is budgeted, and $2,504,009 transfer to the General Fund. The annual dissemination service fee is estimated at $2,000.

Debt Service Fund

The Bond and Notes covenants require that all debt service-related revenues and expenditures be tracked in a separate fund. This Fund accounts for the servicing of all outstanding long-term obligations except those payable from Enterprise Funds. The Debt Service Fund for FY 2020-21 includes the Series 2010 Special Obligation Bond for construction of Government Center.

The Series 2010 Bond Holder interest payment for FY2020-21 is $507,609 and the Federal Direct Payment (interest reimbursement) is estimated at $171,824. The difference between these two amounts ($335,785) represents the Town's portion of the debt service which is paid using the Electric Utility Tax revenues. The first principal payment ($380,000) on was paid December 1, 2019, and the second payment ($200,000) on the Bond is due on December 1, 2020.

ACCOUNT NUMBER	ACCOUNT NAME	FY2018-19 ACTUALS	FY2019-20 ADOPTED BUDGET	FY2019-20 AMENDED BUDGET	FY2019-20 YEAR END PROJECTION	FY2020-21 PROPOSED BUDGET	PROPOSED BUDGET JUSTIFICATION
	ELECTRIC UTILITY TAX REVENUE						
	REVENUES						
103-314100	ELECTRIC UTILITY SERVICE TAX	$3,076,152	$3,000,000	$3,000,000	$3,082,101	$3,060,000	
103-314101	ELECTRIC UTILITY SERVICE TAX TO GF	-$2,364,706	-$2,414,601	-$2,414,601	-$2,508,964	-$2,504,009	
103-370000	ELEC UTIL BUDGET CARRYFORWARD	$0	$0	$0	$0	$0	
103-381210	TRANSFER GF ELEC UTIL	$50,123	$0	$0	$0	$0	
103-381215	TRANSFER FR DEBT SERVICE 2010	$0	$0	$0	$0	$0	
	TOTAL REVENUES	**$761,569**	**$585,399**	**$585,399**	**$573,137**	**$555,991**	
	EXPENDITURES						
1038108-531000	PROFESSIONAL SERVICES	$0	$0	$0	$0	$0	
1038108-546230	CONTINGENCY	$0	$0	$0	$0	$0	
1038108-549090	FINANCIAL INSTITUTION FEES	$0	$0	$0	$0	$0	
1038108-549091	ANNUAL DISSEMINATION AGENT FEE	$2,000	$2,000	$2,000	$2,000	$2,000	
1038108-549092	8038 CP FILING FEE	$0	$0	$0	$0	$0	
1038108-591040	TRANSFER OUT-GENERAL FUND	$0	$0	$0	$0	$0	
1038108-591062	TRANSFER TO TOWN FOUNDATION	$48,123	$0	$0	$0	$0	
1038108-591070	TRANSFER TO DEBT SERVICE FUND	$711,446	$583,399	$583,399	$560,935	$553,991	
	TOTAL EXPENDITURES	**$761,569**	**$585,399**	**$585,399**	**$562,935**	**$555,991**	

ACCOUNT NUMBER	ACCOUNT NAME	FY2018-19 ACTUALS	FY2019-20 ADOPTED BUDGET	FY2019-20 AMENDED BUDGET	FY2019-20 YEAR END PROJECTION	FY2020-21 PROPOSED BUDGET	PROPOSED BUDGET JUSTIFICATION
	DEBT SERVICE FUND						
	REVENUES						
200-361100	INTEREST INCOME	$19,176	$0	$0	$9,902	$0	
200-370000	DEBT SERVICE FUND BUDGET CARRYFORWARD	$0	$354,919	$354,919	$595,113	$293,780	
200-381111	TRANSFER FROM SRF PTP	$0	$0	$0	$0	$0	
200-381113	TRANSFER IN FROM CAPITAL - TRANSPORTATION	$0	$0	$0	$0	$0	
200-381212	TRANSFER IN FROM ELEC UTIL FD	$711,446	$583,399	$583,399	$560,935	$553,991	
200-381213	TRANSFER ROAD 13 TO DEBT	$0	$0	$0	$0	$0	
200-381216	TRANSFER IN FROM GENERAL FUND	$3,100	$0	$0	$0	$0	
200-384001	UNREALIZED CAP GAIN/LOSS	$0	$0	$0	$0	$0	
200-384002	FEDERAL DIRECT PAYMENT	$180,072	$169,448	$169,448	$176,236	$171,824	
	TOTAL REVENUES	**$913,795**	**$1,107,766**	**$1,107,766**	**$1,342,186**	**$1,019,595**	
	EXPENSES						
2001721-571000	SERIES 2013 PRINCIPAL	$0	$0	$0	$0	$0	
2001721-572000	SERIES 2013 INTEREST	$0	$0	$0	$0	$0	
2001731-549002	CONTINGENCY	$0	$204,507	$204,507	$0	$310,236	
2001731-549090	FINANCIAL INSTITUTION FEES	$2,700	$1,350	$1,350	$1,550	$1,550	
2001731-549092	8038 CP PREPARATION FEES	$400	$200	$200	$200	$200	
2001731-571000	SERIES 2010 PRINCIPAL	$0	$380,000	$380,000	$380,000	$200,000	
2001731-572000	SERIES 2010 INTEREST	$548,499	$521,709	$521,709	$535,104	$507,609	
2001731-591040	TRANSFER OUT-GENERAL FUND	$0	$0	$0	$131,552	$0	
2001731-591071	TRANSFER OUT - ELECTRIC UTILITY REVENUE FUND	$0	$0	$0	$0	$0	
	TOTAL EXPENDITURES	**$551,599**	**$1,107,766**	**$1,107,766**	**$1,048,406**	**$1,019,595**	

Capital Projects Fund
Infrastructure Sinking Fund
and
Five-Year Capital Improvement Plan

Capital Projects Fund Detail

The Capital Improvement Program aligns with the Town's 2015-2025 Strategic Plan where mobility remains the Town's #1 strategic goal. The FY 2020-21 Capital Projects Fund Budget includes many of these initiatives with investment in transportation projects representing 64% of the Capital Improvement Program, followed by 23% in stormwater improvements, and 13% investment in parks and facilities improvements.

The Capital Projects Fund is established to account for all resources used for the acquisition of fixed assets or construction of major capital projects. Money is typically transferred to this Fund from other Funds for these projects. The Budget for FY 2020-21 totals $9,054,577. Projects are grouped according to the three sub-fund categories as summarized below:

Parks Development

- **Miami Lakes Optimist Park Master Plan**

Total Estimated Project Cost is $10 to $17.5 million; FY2020-21 Budget is $450,032

The Town Council adopted the Miami Lakes Optimist Park Master Plan in 2003; while many of the proposed improvements have been completed, the Plan also includes concession stand and bathroom facility ($1 million), rebuilding the tennis and basketball courts ($350,000), new sports field lighting ($1.2 million), field and fencing reconfiguration ($3.5 million), a walking trail throughout the park with exercise amenities ($700,000), new site furnishings ($390,000), site earthwork and landscaping ($2 million), additional parking area and resurface existing parking lot ($815,000), optional airnasium ($500,000) and construction cost ($6 million).

In FY2018, a contract for field design work was awarded for $470,000 which is approximately 41% complete. FY2021 budget provides funding for the completion of the field design work and for the construction documents.

- **Optimist Park Storage Facility**

Total Estimated Project Cost $230,000; FY2020-21 Budget is $189,961.

The budget included $80,000 to replace the roof and renovate the interior of the storage facility at Optimist Park. Due to a change in scope, the budget was amended to add $150,000 to completely remodel the structure, update electrical, plumbing and mechanical systems to meet current Code, reconfigure interior spaces making the building ADA accessible, and aesthetically update the exterior of the building to make it consistent with MLOP Clubhouse. Design was completed in FY2019 and revised in FY2020 to include flood protection requirements. Construction is expected to be commence in FY2021.

- **Par 3 Park**

Total Estimated Project Cost is $4.7 million; FY2020-21 Budget is $150,000.
Funded from developer contribution, the budget allocation is for design work to turn a Par 3 Golf Course into a multi-use central park with areas for kids to play, fitness activities, and a transit park-and-ride.

- **Bridge Park – Phase 1**

Total estimated project cost - $215,000; FY2020-21 Budget - $87,164.
In FY2019, Town Council approved the conceptual design for Phase 1 of the 1-5-4 Bridge Park. Phase 1 consists of constructing the Entry Plaza for the 1-5-4 Bridge Park & Greenway with shared use paths, central area with benches, feature canopy tree, landscape islands containing native trees and plants, which was completed in FY20. The FY 21 Budget provides funding for lighting instillation to be completed in Phase 1.

The Town is exploring the potential development of the Miami Lakes Bridge Park located on the I-75 Highway overpass at the western boundary of NW 154th Street. The project would extend west from the Town's boundary into the City of Hialeah along NW 154th Street and connect to a planned large regional park in Hialeah. The Park will include bike lanes, walking paths and greenery and provide public green and recreational space to benefit existing residents and the adjacent new homes and commercial development.

- **Senior Center Buildout**

Total estimated project cost - $500,000; FY2020-21 Budget - $250,000.
The creation of a senior center and improving the health and vitality of residents of all ages are both part of the Town's 2015-2025 strategic plan. The Senior Community Center 6,000 square feet interior build project will enhance the Town's ability to provide vital resources, programs, and services to its growing senior population.

The project is positioned on approximately 1.3 acres, located on the west side of Commerce Way and NW 146th Street. The facility shell, estimated at $1.2 million, is being donated to the Town by The Graham Companies. Surrounding accommodations proposed for this space include 9.4 acres 220 units senior living apartments and a 4.2 acre assisted living facility. The FY 2020-21 allocation will fund buildout of the interior facility shell to include furniture, fixtures, and equipment. The facility will be equipped with a catering room to host healthy cooking demos, multipurpose room for health programs and educational classes, art room, and an open playroom.

Transportation Improvements and Stormwater Improvements

The Transportation Improvement Program is based on the results of the Roadway Assessment Report that was completed in 2011, as well as the 2015 Transportation Summit recommendations; the Stormwater Improvement Program is based on the results of the Stormwater Master Plan Update completed in 2012. These programs were developed to ensure that road resurfacing projects are coordinated with drainage improvements. For FY 2020-21, these projects are funded from State grants, Infrastructure Gas Tax funds, Transportation Sales Tax, and Stormwater Utility fees.

As part of its Stormwater Master Plan, over the last few years the Town of Miami Lakes has undertaken a series of projects to protect surface water quality and reduce flooding within the Town. These projects are comprised of both roadway and drainage components and the cost is typically split between the Transportation and Stormwater sub-funds. Drainage projects are completed by resurfacing the roadway, pavement markings, signage and when applicable, landscaping and irrigation. Stormwater improvements typically include the addition of catch basins, French drains, and manholes to provide water quality and quantity treatment. Projects funded in the FY 2020-21 Budget include:

- **West Lake Roadway and Drainage Improvement – Phase III**

Total Estimated Project Cost is $2.17 million; FY2020-21 Budget is $2,108,559.
The Stormwater Master Plan identified the West Lakes area as a priority for stormwater improvements. The project consists of a complete drainage system retrofit and installation of drainage pipes in residential local roads and exfiltration trenches (French Drains) connecting to existing underground infrastructure, leading to an outfall. New structures and inlets will increase capacity.

The projects bidding process was completed in the spring of 2020 and the construction contract was awarded in July of 2020. Commencement of construction activities are anticipated in mid-September 2020. The Town received $600,000 in State Legislative funding towards Phases 1 and II which were completed in FY2016 and FY2017, respectively. The underground infrastructure installed during Phase I and Phase II is the main system which West Lakes Drainage Improvements Phase III new structures and inlets will intersect, completing this drainage system. In FY2018, the Town received $1,462,499.95 in grant funding from the U.S. Department of Homeland Security's Federal Emergency Management Agency (FEMA) through the State of Florida, and $500,000 in State Legislative funds for West Lake Drainage Improvement Phase III. This total funding of $2,274,215 will complete the project in FY2021.

- **NW 59th Avenue Extension**

Total Estimated Project Cost is $9 million; FY2020-21 Budget is $5,426,052.
The project includes obtaining The right to a 0.86-acre parcel from Miami-Dade Aviation Department and land acquisition of private property to design and construct a bridge and roadway improvement, extending from NW 59th Avenue over the C-8 Canal south to NW 151st Street, thereby providing public access that will facilitate increased economic opportunities, commerce and local jobs.

In FY2018 the Town was awarded a $3.6 million competitive grant from FDOT for the construction of the NW 59th Avenue project. Additionally, the Town is securing Road Impact Fees from the County for $1.5 million.

The FY2021 budget includes a budget transfer $625,000 from PTP 80%, and funding of $128,838 from Gas Tax.

- **Safe Routes to School Bob Graham Education Center**

Total Estimated Project Cost is $265,000; FY2020-21 Budget is $56,267.
The Town was initially awarded a grant from FDOT through the Local Agency Program in FY2019 in the amount of $241,143 for the widening of the eastside school campus frontage sidewalk, new pedestrian ramps and crosswalk improvements along NW 79th Avenue from NW 167th Terrace to NW 155th Street and NW 82nd Avenue at 162nd Street. This budget includes the design phase of this project and is to commence in FY2021. The construction portion is expected to commence in FY2023.

- **Miglo Walking & Biking Project**

Total estimated project cost - $25,000; FY2020-21 Budget - $24,250.
In FY2020 the Town was awarded a $25,000 grant through the 2019 Public Space Challenge at the Miami Foundation. The purpose of the grant is to create solar powered

glow in the dark walking and biking trail to improve lighting and safety for residents, pedestrians and cyclists who will utilize this trial at night.

ACCOUNT NUMBER	ACCOUNT NAME	FY2018-19 ACTUALS	FY2019-20 ADOPTED BUDGET	FY2019-20 AMENDED BUDGET	FY2019-20 YEAR END PROJECTION	FY2020-21 PROPOSED BUDGET	PROPOSED BUDGET JUSTIFICATION
	CAPITAL PROJECTS FUND						
	FACILITIES & EQUIPMENT IMPROVEMENT						
	REVENUES						
3013903-370000-FAC	CAP PROJ BUDGET CARRYFORWARD	$44,531	$14,362	$16,980	$16,980	$0	
3013903-381109	TRANSFER FROM GENERAL FUND	$0	$0	$33,500	$33,500	$0	
3013903-381114	TRANSFER FROM IMPACT FEE FUND - POLICE	$0	$0	$25,000	$25,000	$0	
	TOTAL REVENUES	**$44,531**	**$14,362**	**$75,480**	**$75,480**	**$0**	
	EXPENSES						
3013903-549002	CONTINGENCY RESERVE	$0	$14,362	$0	$0	$0	
3013903-563000	INFRASTRUCTURE	$0	$0	$52,629	$52,629	$0	
3013903-564000	MACHINERY & EQUIPMENT	27,551	$0	$22,851	$22,851	$0	
	TOTAL EXPENDITURES	**$27,551**	**$14,362**	**$75,480**	**$75,480**	**$0**	
	NET FACILITIES & EQUIPMENT IMPROVEMENT	**$16,980**	**$0**	**$0**	**$0**	**$0**	
	PARKS IMPROVEMENTS						
	REVENUES						
301-337205-G1902	GRANT-NEAT STREET MIAMI	$36,089	$0	$0	$0	$0	
301-337205-G2003	GRANT-NEAT STREET MIAMI	$0	$0	$41,470	$41,470	$0	
301-370001	CAP PARKS BUDGET CARRYFORWARD	$619,869	$1,281,163	$1,110,432	$1,110,432	$877,157	Prior year fund balance carryforward.
301-381106	TRANS FR GENERAL FUND - PARKS	$728,636	$0	$0	$0	$0	
301-381115-PIMP	TRANS FR PARKS IMPACT FEE FD - IMPROV	$328,743	$0	$0	$0	$250,000	Transfer from Park Impact Fees for Senior Center Buildout.
301-381115-POS	TRANS FR PARKS IMPACT FEE FD - OPEN SPACE	$0	$200,000	$296,090	$296,090	$0	
301-381124	TRANSFERS IN-BLACK OLIVE TREE PROGRAM	$0	$0	$41,470	$41,470	$0	
3017217-331905-G1802	FLORIDA DEPT OF AGRICULTURE &CONSUMER SERVICES	$0	$0	$200,000	$200,000	$0	
	TOTAL REVENUES:	**$1,713,337**	**$1,481,163**	**$1,689,462**	**$1,689,462**	**$1,127,157**	
	EXPENSES						
3017207-591040	TRANSFERS OUT-GENERAL FUND	$0	$420,000	$420,000	$420,000	$0	
3017207-549002	CIP RESERVE FOR PARKS	$0	$8,966	$0	$0	$0	
3017207-563003	WEST LAKE NEIGHBORHOOD REFORESTATION PROGRAM	$98,040	$0	$82,940	$82,940	$0	
3017327-562065	SENIOR CENTER BUILDOUT	$0	$0	$0	$0	$250,000	Interior build up of a 6,000 square foot shell building for a senior community center for an estimated total project cost of $500,000. Bidding and design in FY21 and construction in FY22.
	TOTAL ADMINISTRATIVE PROJECTS:	**$103,040**	**$428,966**	**$502,940**	**$502,940**	**$250,000**	

ACCOUNT NUMBER	ACCOUNT NAME	FY2018-19 ACTUALS	FY2019-20 ADOPTED BUDGET	FY2019-20 AMENDED BUDGET	FY2019-20 YEAR END PROJECTION	FY2020-21 PROPOSED BUDGET	PROPOSED BUDGET JUSTIFICATION
3017217-563000-G1802	ROP SPORTS FIELDS LED RETROFIT	$199,838	$0	$18,300	$18,300	$0	
	TOTAL ROYAL OAKS PARK PROJECTS	**$199,838**	**$0**	**$18,300**	**$18,300**	**$0**	
3017227-563536	MINI PARKS COMM CENT EAST	$5,709	$0	$0	$0	$0	
	TOTAL PARK -EAST (YOUTH CENTER)	**$5,709**	**$0**	**$0**	**$0**	**$0**	
3017237-563530	MINI PARKS IMPROVEMENTS-PLAYGROUND RENOVATION	$85,744	$0	$0	$0	$0	
	TOTAL PARK -WEST (MARY COLLINS)	**$85,744**	**$0**	**$0**	**$0**	**$0**	
3017247-563001	MLOP STORAGE FACILITY	$41,960	$188,000	$188,000	$1,947	$189,961	Re-budget funds to replace roof, A/C unit, renovate bathrooms and refurbish interior.
3017247-563618	MLOP MASTER PLAN	$61,669	$514,197	$516,860	$66,828	$450,032	Funding to complete the design work at MLOP and the remainder towards the construction phase.
3017247-567000	MLOP WORKS OF ART/COLLECTIONS	$7,000	$0	$12,085	$12,400	$0	
	TOTAL MIAMI LAKES OPTIMIST PARK	**$110,629**	**$702,197**	**$716,945**	**$81,175**	**$639,993**	
3017257-564000	MACHINERY & EQUIPMENT-MINI PARKS IMPRO.	$53,464	$0	$5,187	$963	$0	
	TOTAL MINI PARKS	**$53,464**	**$0**	**$5,187**	**$963**	**$0**	
3017277-563538	BRIDGE PARK (154TH BRIDGE)	$11,892	$200,000	$200,000	$112,836	$87,164	Funding to complete design of Bridge Park.
3017277-563542	170TH STREET GREENWAY TRAIL	$0	$0	$60,000	$60,000	$0	
3017287-563540	PAR 3 PARK	$0	$150,000	$150,000	$0	$150,000	Re-budget funds for design of Par 3 Park.
3017297-563539	PASSIVE PARK DEVELOPMENT	$32,590	$0	$36,090	$36,090	$0	-
	TOTAL PASSIVE PARK DEVELOPMENT	**$44,482**	**$350,000**	**$446,090**	**$208,926**	**$237,164**	
	TOTAL PARKS IMPROVEMENTS EXPENDITURES	**$602,905**	**$1,481,163**	**$1,689,462**	**$812,305**	**$1,127,157**	
	NET PARKS IMPROVEMENT	**$1,110,432**	**$0**	**$0**	**$877,157**	**$0**	
	TRANSPORTATION IMPROVEMENTS						
	REVENUES						
301-331492-G1401	FEDERAL GRANT-TRANSPORTATION ALTERNATIVE PROGRAM (TAP)	$0	$1,000,000	$1,000,000	$750,000	$250,000	Re-budget Tap Grant Award for Complete Streets Business Park East project to include town wide bicycle and pedestrian improvements.
301-334202	SAFE ROUTES TO SCHOOL GRANT	$0	$721,638	$721,638	$0	$721,638	Re-budget LAP grant funding for Safe Routes to School project including construction and CEI costs.
301-334202-G1901	SAFE ROUTES TO SCHOOL GRANT-BOB GRAHAM	$0	$0	$0	$0	$56,267	Grant award from FDOT for Safe Routes to School project between Miami Lakes K8 and ML Middle Schools.
301-361100	INTEREST INCOME	$40,693	$25,000	$25,000	$6,837	$0	-
3014134-312420	SECOND LOCAL OPT GAS TAX-3 CENT	$156,596	$155,000	$155,000	$140,400	$128,838	1 to 5 cent tax per Florida Statute 336.025. Based on Department of Revenue estimates at 95%. Funding towards 59th Avenue project.

ACCOUNT NUMBER	ACCOUNT NAME	FY2018-19 ACTUALS	FY2019-20 ADOPTED BUDGET	FY2019-20 AMENDED BUDGET	FY2019-20 YEAR END PROJECTION	FY2020-21 PROPOSED BUDGET	PROPOSED BUDGET JUSTIFICATION
3014134-331907-G1805	COUNTY GRANT-CIGP-NW 59 AVE RDWY EXTENSION	$0	$3,614,500	$3,614,500	$0	$3,614,500	Re-budget County Incentive Grant Program for NW 59 Avenue Roadway extension and redevelopment project. Total grant award $3,614,500. FY19 Budget for design and land acquisition, Construction and CEI ($2.474M).
3014134-337207-G1801	TPO GRANT-SMART MOBILITY	$40,000	$0	$0	$0	$0	-
3014134-337403-G2002	MIGLO WALKING & BIKING TRAIL	$0	$0	$25,000	$25,000	$0	Grant received in FY20.
3014134-369300	INSURANCE CLAIMS	$0	$0	$0	$0	$0	-
3014134-370003	TRANSPORTATION CARRYFORWARD	$1,066,256	$805,386	$1,493,734	$1,493,734	$422,618	Prior year carryforward fund balance.
3014134-381111	TRANSFER FROM SPECIAL REVENUE FUND-PTP 80%	$715,420	$595,000	$595,000	$595,000	$625,000	Transfer from PTP 80% towards 59 Ave Extension Project.
3014134-381134	TRANSFER FROM ROADWAY IMPROVEMENT/GAS TAX	$100,000	$0	$0	$0	$0	-
3014144-381304-00001	TRANSFER FROM DEVELOPER CONTRIBUTION IN LIEU OF ROAD IMPACT FEE FUND	$360,253	$273,634	$360,254	$360,254	$0	-
3014184-381120	TRANSFER FROM SPECIAL REVENUE FUND-MOBILITY FEE	$110,000	$100,000	$100,000	$100,000	$0	-
	TOTAL REVENUES	**$2,589,218**	**$7,290,158**	**$8,090,126**	**$3,471,225**	**$5,818,861**	
	EXPENSES						
3014134-531336-G1801	SMART MOBILITY & FUTURE TECHNOLOGY TRANSPORTATION STUDY	$50,000	$0	$0	$0	$0	-
3014134-534200	TRAFFIC CALMING	$4,558	$0	$0	$0	$0	-
3014134-546230	CIP RESERVE FOR TRANSPORT	$0	$0	$50,667	$0	$312,292	Reserve for future projects.
3014134-563029	59TH AVENUE EXTENSION, PUBLIC WORKS STORAGE YARD AND BOAT YARD	$139,188	$5,184,299	$5,184,299	$512,085	$5,426,052	Secure approval from FAA and South Florida Water Management District to extend 59th Avenue south to Miami Lakes Drive to include construction of PW Yard and Boat Storage facility. Total project cost $9M
3014134-563060	TRANSP LAKE SARAH IMPROV	$52,774	$0	$0	$0	$0	-
3014134-563065	SAFE ROUTES TO SCHOOL ALONG MLS	$23,320	$847,330	$1,039,010	$901,259	$0	-
3014134-563066-G1901	SAFE ROUTES TO SCHOOL BOB GRAHAM	$0	$0	$0	$0	$56,267	Design phase for Safe Routes to School Bob Graham project to be completed in FY21.
3014134-563202	WINDMILL GATE ROAD IMPROVEMENTS	$121,484	$0	$0	$0	$0	
3014134-563210-G2002	MIGLO WALKING & BIKING TRAIL	$0	$0	$25,000	$750	$24,250	To create a solar-powered glow in the dark walking and biking trail to improve lighting and safety for residents, pedestrians and cyclists.
3014134-563608	COMPLETE STREET IMPLEMENTATION : BUSINESS PARK EAST (NW 60TH AVE)	$131,736	$812,914	$1,245,678	$1,089,041	$0	-
3014134-563617	MIAMI LAKEWAY SOUTH RESURFACE	$221,776	$0	$0	$0	$0	-
3014134-591030	TRANSFER TO STORMWATER CIP	$150,000	$0	$0	$0	$0	
3014144-563725-00001	PALMETTO & NW 67TH AVENUE WIDENING	$181,600	$445,615	$458,852	$458,852	$0	
3014184-563614	ADAPTIVE SIGNALIZATION PROGRAM	19,049	$0	$86,620	$86,620	$0	
	TOTAL EXPENDITURES	**$1,095,485**	**$7,290,158**	**$8,090,126**	**$3,048,607**	**$5,818,861**	
	NET TRANSPORTATION IMPROVEMENTS	**$1,493,734**	**$0**	**$0**	**$422,618**	**$0**	
	STORMWATER IMPROVEMENTS						
	REVENUES						
3013803-331906-G1806	FEMA - WEST LAKE PHASE 3	$22,500	$1,440,000	$1,440,000	$0	$1,533,372	Re-budget FEMA Funding through the State of Florida for West Lake Phase 3 ($1,440,000) plus additional FDEM ($93,372).
3013803-334360-LKSAR	STORMWATER GRANTS-LAKE SARAH	$425,000	$0	$0	$0	$0	-
3013803-334361-G1706	STORMWATER GRANTS-CANAL STABILIZATION	$260,370	$740,000	$739,630	$739,630	$0	-
3013803-334362-G1803	STATE LEGISLATIVE GRANT - ROYAL OAKS DRAINAGE	$134,650	$500,000	$365,350	$365,350	$0	-

ACCOUNT NUMBER	ACCOUNT NAME	FY2018-19 ACTUALS	FY2019-20 ADOPTED BUDGET	FY2019-20 AMENDED BUDGET	FY2019-20 YEAR END PROJECTION	FY2020-21 PROPOSED BUDGET	PROPOSED BUDGET JUSTIFICATION
3013803-334507-G1804	STATE LEGISLATIVE GRANT - WEST LAKE PHASE 3	$0	$500,000	$500,000	$0	$500,000	Re-budget Legislative Award for West Lakes Drainage Phase 3.
3013803-370004	CAPITAL SW BUDGET CARRYFORWARD	($356,482)	($630,093)	($244,012)	($244,012)	($46,813)	Prior year fund balance carryforward.
3013803-381111	TRANSF IN-PEOPLES TRANSPORTATION PRGM	$150,000	$125,000	$125,000	$125,000	$0	-
3013803-381400	TRANSF IN-STORMWATER	$253,500	$165,000	$165,000	$165,000	$122,000	Transfer from Stormwater Utility Fund towards West Lakes Roadway & Drainage.
	TOTAL REVENUES:	**$889,539**	**$2,839,907**	**$3,090,968**	**$1,150,968**	**$2,108,559**	
	EXPENSES						
3013803-563039	WEST LAKE ROADWAY & DRAINAGE - NW 148TH TERRACE/ NW 148TH STREET/ NW 149TH TERRACE	$37,530	$1,920,000	$1,942,470	$87,000	$2,108,559	Total project cost is estimated at $2.1M for constructions & post design. The design was completed in FY14 as part of West Lake Phase 1 Project. Bidding in FY19-20 and construction to commence in FY20.
3013803-563041-G1803	ROYAL OAKS DRAINAGE & ROADWAY IMPROVS	$396,789	$919,907	$848,118	$766,553	$0	-
3013803-563042-G1706	CANAL BANK STABILIZATION - PHASE 2	$625,280	$0	$288,067	$344,228	$0	-
3013803-563060-G1608	LAKE SARAH IMPROVEMENT	73,952	$0	$0	$0	$0	-
3013803-581000	OPERATING CONTINGENCY- STORM	$0	$0	$12,313	$0	$0	-
	TOTAL EXPENDITURES:	**$1,133,550**	**$2,839,907**	**$3,090,968**	**$1,197,781**	**$2,108,559**	
	NET STORWATER IMPROVEMENT	**($244,012)**	**$0**	**$0**	**($46,813)**	**$0**	
	INTEREST						
	REVENUES						
301-361100	INTEREST INCOME	$0	$0	$0			
301-370000	BUDGET CARRYFORWARD	$0	$0	$0			
	TOTAL REVENUES	**$0**	**$0**	**$0**		**$0**	
	EXPENDITURES						
	CONTINGENCY	$0	$0	$0			
	TOTAL EXPENDITURES	**$0**	**$0**	**$0**		**$0**	
	TOTAL CAPITAL FUND PROJECTS REVENUES	**$5,236,625**	**$11,625,590**	**$12,946,036**	**$6,387,135**	**$9,054,577**	
	TOTAL CAPITAL FUND PROJECTS EXPENDITURES	**$2,859,492**	**$11,625,590**	**$12,946,036**	**$5,134,173**	**$9,054,577**	

ACCOUNT NUMBER	ACCOUNT NAME	FY2018-19 ACTUALS	FY2019-20 ADOPTED BUDGET	FY2019-20 AMENDED BUDGET	FY2019-20 YEAR END PROJECTION	FY2020-21 PROPOSED BUDGET	PROPOSED BUDGET JUSTIFICATION
	INFRASTRUCTURE SINKING FUND						
	REVENUES						
307-370000	BUDGET CARRYFORWARD	$0	$150,000	$150,000	$150,000	$150,000	Prior year fund balance carryforward.
307-381109	TRANSFER FROM GENERAL FUND	$150,000	$0	$0	$0	$150,000	
	TOTAL INFRASTRUCTURE SINKING FUND REVENES	**$150,000**	**$150,000**	**$150,000**	**$150,000**	**$300,000**	
	EXPENSES						
307-549002	CONTINGENCY RESERVE	$0	$150,000	$150,000	$0	$300,000	Reserve for future projects for the renewal and replacement of equipment & infrastructure.
	TOTAL INFRASTRUCTURE SINKING FUND EXPENDITURES	**$0**	**$150,000**	**$150,000**	**$0**	**$300,000**	

TOWN OF MIAMI LAKES
FY 2020-21 PROPOSED BUDGET
FIVE-YEAR CAPITAL IMPROVEMENT PLAN
Revenue and Expenditure by Line Item

ACCOUNT NAME	FY2020-21	FY2021-22	FY2022-23	FY2023-24	FY2024-25	COMMENTS
FACILITIES AND EQUIPMENT IMPROVEMENT						
REVENUES						
TRANSFER FROM GENERAL FUND	$0	$0	$0	$0	$0	Transfer from General Fund.
TRANSFER FROM POLICE IMPACT FEES FUND	$0	$0	$0	$0	$0	Transfer from Police Impact Fees
CAP PROJ BUDGET CARRYFORWARD	$0	$0	$0	$0	$0	Prior year carryforward sub-fund balance.
TOTAL REVENUES	**$0**	**$0**	**$0**	**$0**	**$0**	
EXPENDITURES						
RESERVE FOR FACILITIES AND EQUIPMENT IMPROV	$0	$0	$0	$0	$0	Reserve for Facilities and Equipment Improvement projects.
TOTAL EXPENDITURES	**$0**	**$0**	**$0**	**$0**	**$0**	
PARKS IMPROVEMENT						
REVENUES						
GF TRANSF BEAUTIFCATION GRANT MATCH	$0	$10,000	$10,000	$10,000	$10,000	General Fund transfer of Town's matching grant for Neighborhood Improvement.
GF TRANSF WEST LAKE REFORESTATION	$0	$100,000	$0	$0	$0	General Fund transfer for West Lake Neighborhood Reforestation Phase 5.
TRANSF IN- PARKS IMPACT FEE FUND - OPEN SPACE	$0	$1,000,000	$1,000,000	$0	$0	Transfers from Parks Impact Fee Fund - Open Space for Bridge Park Phase 2 design and construction in FY22 and FY23
TRANSF IN- PARKS IMPACT FEE FUND - IMPROVEMENTS	$250,000	$250,000	$0	$0	$0	Transfer from Parks Improvement Impact Fee Fund for build-up of Senior Center interior.
CAP PARKS BUDGET CARRYFORWARD	$877,157	$0	$0	$0	$0	Prior year carryforward sub-fund balance.
TOTAL REVENUES:	**$1,127,157**	**$1,360,000**	**$1,010,000**	**$10,000**	**$10,000**	
EXPENDITURES						
CIP RESERVE FOR PARKS	$0	$0	$0	$0	$0	Reserve for future parks improvement projects.
SENIOR CENTER INTERIOR BUILDUP	$250,000	$250,000	$0	$0	$0	Interior build up of a 6,000 square foot shell building for a senior community/activity center for a total project cost of $500,000.
NIC BEAUTIFICATION MATCHING GRANT PROGRAM	$0	$10,000	$10,000	$10,000	$10,000	Grant match funding for neighborhood improvement.
TOTAL ADMINISTRATIVE PROJECTS:	**$250,000**	**$260,000**	**$10,000**	**$10,000**	**$10,000**	

TOWN OF MIAMI LAKES
FY 2020-21 PROPOSED BUDGET
FIVE-YEAR CAPITAL IMPROVEMENT PLAN
Revenue and Expenditure by Line Item

ACCOUNT NAME	FY2020-21	FY2021-22	FY2022-23	FY2023-24	FY2024-25	COMMENTS
WESTLAKE NEIGHBORHOOD REFORESTATION	$0	$100,000	$0	$0	$0	Phase 5 removal and replacement of tree canopy in WestLake neighborhood.
TOTAL GREENWAY AND TRAILS	$0	$100,000	$0	$0	$0	
MLOP MASTER PLAN	$450,032	$0	$0	$0	$0	Funding to complete MLOP Master Plan design and construction documents. Bidding and construction to be determined.
AIRNASIUM (MLOP MASTER PLAN OPTION)	$0	$0	$0	$0	$0	Option for MLOP Master Plan.
MLOP STORAGE FACILITY	$189,961	$0	$0	$0	$0	Complete remodel and update of MLOP Storage Facility structure to meet current Code, and reconfigure interior for ADA compliance.
TOTAL MIAMI LAKES OPTIMIST PARK:	**$639,993**	**$0**	**$0**	**$0**	**$0**	
BRIDGE PARK	$87,164	$1,000,000	$1,000,000	$0	$0	Phase 1 construction of the entry plaza commenced in FY20 and includes shared use paths, central area with benches, feature canopy, and landscape islands containing native trees and plants. Lighting installation is budgeted in FY21. Phase 2 development of park to commence in FY22 through to FY23
PAR 3 PARK	$150,000	$0	$0	$0	$0	Funding for design in FY21 from developer's contribution. Total estimated project cost $4.7M.
TOTAL PASSIVE PARK	**$237,164**	**$1,000,000**	**$1,000,000**	**$0**	**$0**	
TOTAL PARKS IMPROVEMENTS EXPENDITURES	**$1,127,157**	**$1,360,000**	**$1,010,000**	**$10,000**	**$10,000**	

TOWN OF MIAMI LAKES
FY 2020-21 PROPOSED BUDGET
FIVE-YEAR CAPITAL IMPROVEMENT PLAN
Revenue and Expenditure by Line Item

ACCOUNT NAME	FY2020-21	FY2021-22	FY2022-23	FY2023-24	FY2024-25	COMMENTS
TRANSPORTATION IMPROVEMENT						
REVENUES						
FEDERAL GRANT - TRANSPORTATION ALTERNATIVE PROGRAM (TAP)	$250,000	$0	$1,541,544	$1,000,000	$900,000	FY21 includes balance of reimbursement for FY19 FDOT TAP grant ($1,000,000) for Complete Streets Business Park East at NW60th Avenue project. FY23 TAP Grant for Business Park West project at 79th Court ($1,000,000) and Greenway 2.0 ($541,544). FY24 TAP Grant for NW59th Avenue and FY25 TAP Grant for the Fairway Improvements Project ($900,000).
SAFE ROUTES TO SCHOOL	$721,638	$0	$0	$0	$0	Grant award from FDOT for Safe Routes to School project between Miami Lakes K8 and ML Middle Schools.
SAFE ROUTES TO SCHOOL - BOB GRAHAM	$56,267	$0	$184,876	$0	$0	FDOT Grant award for Safe Routes to School project at Bob Graham Education Center. Design in FY21 and construction in FY23.
INTEREST INCOME	$0	$5,000	$5,000	$5,000	$5,000	Interest income from Investment Portfolio.
SECOND LOCAL OPTION GAS TAX 3 cent	$128,838	$160,000	$165,000	$165,000	$165,000	1 to 5 cent tax per Florida Statute 336.025 for transportation improvement capital projects. FY21 and FY22 earmarked for 59th Avenue extension project.
COUNTY GRANT (CIGP)	$3,614,500	$0	$0	$0	$0	County Incentive Grant Program award for NW 59 Avenue Roadway extension and redevelopment project. Design and land acquisition $1,140,500, and construction and CEI $2,474,000.
TRANSFER IN- SRF PTP 80%	$625,000	$650,000	$650,000	$650,000	$650,000	Transfers from Special Revenue Fund PTP 80% (half-cent discretionary sales surtax) for transportation related and roadway improvement capital projects. FY21 and FY22 earmarked for 59th Avenue roadway extension project.
TRANSFER IN - SRF PTP 20%	$0	$200,000	$0	$0	$0	Transfers from Special Revenue Fund PTP 20% Transit (half-cent discretionary sales surtax) for Park and Ride design in FY22

TOWN OF MIAMI LAKES
FY 2020-21 PROPOSED BUDGET
FIVE-YEAR CAPITAL IMPROVEMENT PLAN
Revenue and Expenditure by Line Item

ACCOUNT NAME	FY2020-21	FY2021-22	FY2022-23	FY2023-24	FY2024-25	COMMENTS
CONTRIBUTION IN LIEU OF ROAD IMPACT FEE	$0		$5,352,652	$0	$0	FY23 anticipated funding for Park and Ride construction ($1,600,000) and the underpasses at 146th/159th Streets ($3,752,652)
TRANSFER IN- MOBILITY FEE FUND	$0	$100,000	$0	$100,000	$0	Transfers from Mobility Fee Trust Account Fund for projects as identified.
CAPTRANSP BUDGET CARRYFORWARD	$422,618	$312,292	-$124,873	-$11,249	-$1,249	Prior year carryforward sub-fund balance.
TOTAL REVENUES	**$5,818,861**	**$1,427,292**	**$7,774,199**	**$1,908,751**	**$1,718,751**	
EXPENDITURES						
CIP RESERVE FOR TRANSPORT	$312,292	-$124,873	-$11,249	-$1,249	$818,751	Contingency for transportation project needs.
59TH AVENUE EXTENSION AND PUBLIC WORKS STORAGE YARD	$5,426,052	$750,000	$0	$0	$0	Secure approval from FAA and South Florida Water Management District to extend 59th Avenue south to Miami Lakes Drive to include construction of PW Yard and Boat Storage facility. Total project cost $5.8M.
SAFE ROUTES TO SCHOOL - BOB GRAHAM EDUCATION CENTER	$56,267	$0	$184,876	$0	$0	Design and construction of Safe Routes to School project at Bob Graham Education Center to include widening eastside school campus sidewalk, reconstruct crosswalks and connector ramps along NW 79th Avenue from NW 167 Terr to NW 155 Street and NW 82 Ave at NW 162 Street.
MI-GLO WALKING AND BIKE TRAIL	$24,250	$0	$0	$0	$0	
PARK AND RIDE	$0	$200,000	$1,600,000	$0	$0	Design and construction of Park and Ride project.
MIAMI LAKES GREEN/NW 77TH CT GREENWAY SOUTH	$0	$0	$0	$0	$0	Delayed by grantor to FY2026 - TAP Grant for design and construction of project between 154th Street and the Dog Park ($600K).
NW 77TH CT GREENWAY NORTH	$0	$0	$0	$0	$0	Delayed by grantor to FY2026 - TAP Grant awarded ($200,000) withTown match ($200,000) for construction of a multi-purpose greenway trail from NW 77th Court, north from NW 154th Street to NW 163rd Street.

TOWN OF MIAMI LAKES
FY 2020-21 PROPOSED BUDGET
FIVE-YEAR CAPITAL IMPROVEMENT PLAN
Revenue and Expenditure by Line Item

ACCOUNT NAME	FY2020-21	FY2021-22	FY2022-23	FY2023-24	FY2024-25	COMMENTS
COMPLETE STREETS IMPLEMENTATION : BUSINESS PARK WEST (NW 79TH COURT TO NW 146TH STREET)	$0	$335,459	$1,558,541	$0	$0	FY22 funding for design, planning, assessment and survey phase, and FY23 commence construction of project at Business Park West to include bicycle lanes, sidewalk and crosswalk improvements along NW 79th Court to NW 146th Street. Total project cost estimated at $1,894,000.
COMPLETE STREETS IMPLEMENTATION: 59TH AVENUE TRANSPORTATION IMPROVEMENTS PROJECT	$0	$0	$0	$1,610,000	$0	Funding completes the design, planning, assessment and survey phase of project which includes bicycle lanes, sidewalk and crosswalk improvements along NW 59th Avenue from NW 167th Street to NW 154th Street. FDOT Grant funding ($1M) for construction and Town match of $610,000.
COMPLETE STREET IMPLEMENTATION: MAIN STREET EAST (NW 151 AND 153 STREETS)	$0	$0	$0	$0	$0	Construction of project at Main Street East to include bicycle lanes, sidewalk and crosswalk improvements at NW 151st and 153 Street from Miami Lakeway N. to Miami Lakes Drive.
FAIRWAY DRIVE BIKE LAND AND CROSSWALK IMPROVEMENTS	$0	$0	$0	$300,000	$900,000	Create a bike route from Fairway Drive from Miami Lakes Drive to Miami Lakeway North for an estimated total cost of $1.2 million (Grant funding $900,000 and Town match $300,000). Design to commence in FY24 and construction in FY25.
146TH/160th STREET UNDERPASS BRIDGES	$0	$0	$3,900,487	$0	$0	Design of Underpass bridge at 160th Street and Palmetto completed in FY18. Construction of underpass ($3.9M) to commence in FY23 and include a pedestrian bridge ($75,000).
MIAMI LAKES GREEN 2.0 - 146TH STREET GREENWAY	$0	$266,706	$541,544	$0	$0	Reconstruction of NW 146th Street between NW 89th Avenue and NW 87th Avenue to two lanes with bike lanes and landscaped paths for a total project cost of $808,000 (Grant award $541,544 in FY23 and Town match $266,706.
TOTAL EXPENDITURES:	**$5,818,861**	**$1,427,292**	**$7,774,199**	**$1,908,751**	**$1,718,751**	

TOWN OF MIAMI LAKES
FY 2020-21 PROPOSED BUDGET
FIVE-YEAR CAPITAL IMPROVEMENT PLAN
Revenue and Expenditure by Line Item

ACCOUNT NAME	FY2020-21	FY2021-22	FY2022-23	FY2023-24	FY2024-25	COMMENTS
STORMWATER IMPROVEMENT						
REVENUES						
FEDERAL STIMULUS GRANT - (WEST LAKE PHASE 3)	$1,533,372	$0	$0	$0	$0	FEMA Funding through the State of Florida for West Lake Drainage Phase 3.
LEGISLATIVE GRANTS (WEST LAKE PHASE 3)	$500,000	$0	$0	$0	$0	Legislative Award for West Lake Drainage Phase 3
LEGISLATIVE GRANTS	$0	$2,000,000	$0	$0	$0	Anticipated Legislative grant in FY22 for Royal Oaks Drainage Phase 2.
STORMWATER GRANTS	$0	$250,000	$250,000	$250,000	$250,000	Outgoing years anticipated grants for drainage projects.
TRANSF IN-STORMWATER	$122,000	$250,000	$250,000	$250,000	$250,000	Transfer from Stormwater Utility Fund towards the drainage portion of projects as identified. Funding assumes increase in Stormwater Utility revenues.
CAPITAL SW BUDGET CARRYFORWD	-$46,813	$0	$500,000	$0	$500,000	Prior year carryforward sub-fund balance.
TOTAL REVENUES:	**$2,108,559**	**$2,500,000**	**$1,000,000**	**$500,000**	**$1,000,000**	
EXPENDITURES						
WEST LAKE ROADWAY & DRAINAGE - NW 148TH TERRACE/ NW 148TH STREET/ NW 149TH TERRACE	$2,108,559	$0	$0	$0	$0	Total project cost is estimated at $2.2 million. Design was completed in FY14 as part of West Lake Phase 1 Project. Contract was awarded and construction commenced in FY20. Project is expected to be completed in FY21.
ROYAL OAKS DRAINAGE & ROADWAY IMPROVEMENT - (PHASE 2)	$0	$2,000,000	$0	$0	$0	Phase 1 of Royal Oaks Drainage improvement was completed in FY20 for approximately $1.2 million. Legislative grant anticipated for the construction of Phase 2 in FY22.
CANAL BANK STABILIZATION - PHASE 3	$0		$1,000,000	$0	$0	Phase 3 stabilization of canal banks anticipated.
OPERATING CONTINGENCY- STORM	$0	$500,000	$0	$500,000	$1,000,000	Contingency for Stormwater capital project needs.
TOTAL EXPENDITURES:	**$2,108,559**	**$2,500,000**	**$1,000,000**	**$500,000**	**$1,000,000**	
TOTAL CAPITAL FUND PROJECTS REVENUES	**$9,054,577**	**$5,287,292**	**$9,784,199**	**$2,418,751**	**$2,728,751**	
TOTAL CAPITAL FUND PROJECTS EXPENDITURES	**$9,054,577**	**$5,287,292**	**$9,784,199**	**$2,418,751**	**$2,728,751**	

Stormwater Utility Fund
and
Facilities Maintenance Fund

Stormwater Utility Fund Detail

Stormwater Utility

Enterprise Funds are used to finance and account for the acquisition, operation, and maintenance of facilities and services that are intended to be entirely or predominantly self-supporting through the collection of charges from external customers. The Stormwater Utility Fund is an enterprise fund that was established to account for the operation, maintenance and capital improvement costs of a storm water collection system providing services to all residents of the Town and all commercial properties.

The Stormwater rate is $4.50 per Equivalent Residential Unit (ERU) and has remained unchanged since the creation of the Utility. The Stormwater Rate study was conducted to address the fiscal and drainage needs within our community in FY2020, and a new rate proposal will come before Council sometime in FY2021. The Town anticipates receiving $1,114,699 in Stormwater utility fees for FY 2020-21. Funds are appropriated and transferred to the Capital Projects Fund ($122,000) towards funding West Lakes Drainage Improvement project. Revenues also include $5,000 in interest earnings and $111 in carryforward fund balance, for a total budget of $1,119,810.

The FY 2020-21 Budget includes all costs for operating the utility: street sweeping, drainage cleaning provided by in-house support and the Town's own vacuum truck, chemical treatment and maintenance of canals, inspection services, as well as drainage repairs and improvements per the Stormwater Master Plan. In addition, the Fund pays the proportionate share of annual debt service to Miami Dade County on Stormwater Utility Revenue Bond, Series 2013 ($71,051) for drainage projects, and a FEMA-funded canal dredging project at NW 57th Avenue ($15,734). Debt service will terminate in 2024 and 2026, respectively. Funds are also appropriated for a transfer to the Capital Projects Fund ($122,000) for West Lakes roadway and drainage improvement project. The Fund has a reserve of $16,693.

In FY17 we completed an internal audit on residential properties which added 1,986 unbilled residential dwellings. In FY18 an internal audit on commercial properties resulted in the addition of 418.80 ERUs.

The Town was awarded a rating of 6 in 2017 from the Insurance Services Organization (ISO) for the Community Rating System (CRS). This rating affords Town resident and businesses a discount on their flood insurance premium due to the Town's flood

mitigation efforts. This represents about $600,000 in savings of flood insurance payments made by our residents and businesses. In addition, the mitigation efforts spearheaded by the Building and Public Works Departments reduce flood events throughout town. The Town continues to work towards achieving a lower (better) rating over the next few years.

Performance Measures

A key activity of the Stormwater Utility Fund is the cleaning of catch basins and manholes. Catch basins and manhole cleaning mainly takes place during the 'dry season' from November to April.

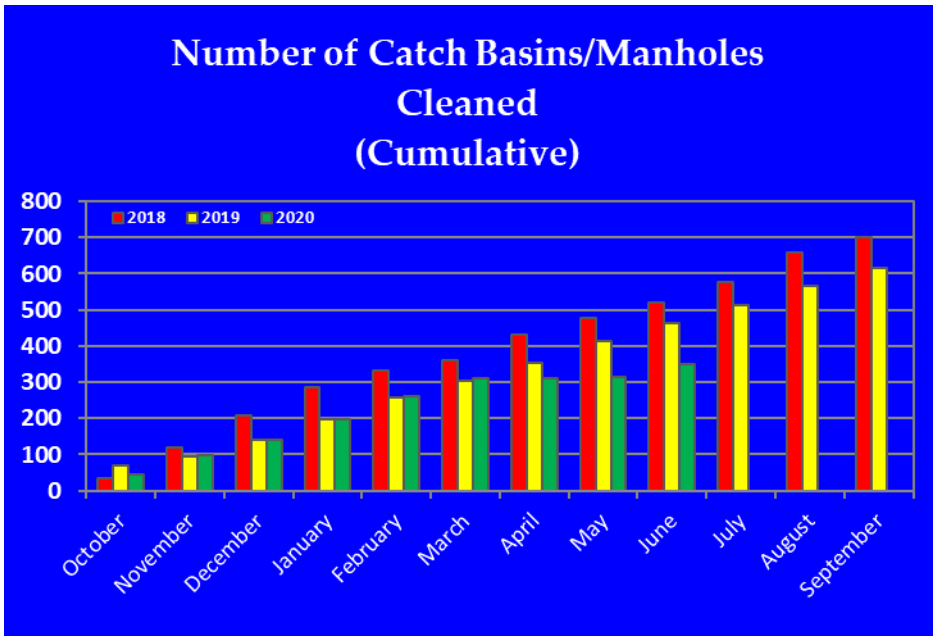


Fig.1: Cumulative number of catch basins/manholes cleaned in FY2020 as of the 3rd quarter was 2,027, averaging approximately 225 manholes per month.

ACCOUNT NUMBER	ACCOUNT NAME	FY2018-19 ACTUALS	FY2019-20 ADOPTED BUDGET	FY2019-20 AMENDED BUDGET	FY2019-20 YEAR END PROJECTION	FY2020-21 PROPOSED BUDGET	PROPOSED BUDGET JUSTIFICATION
	STORMWATER UTILITY FUND						
	REVENUES						
401-343900	STORMWATER UTILITY FEES	$1,058,714	$1,142,370	$1,142,370	$1,095,348	$1,114,699	Based on 21,281 ERUs at $4.50 per ERU at 97%
401-361100	INTEREST EARNINGS	$6,116	$5,000	$5,000	$5,000	$5,000	Interest earnings based on percentage of Storm water Investment Portfolio.
401-370004	BUDGET CARRYFORWARD	$0	$0	$10,912	$10,912	$111	
401-381110	TRANSFER FROM CAPITAL	$206,814	$0	$0	$0	$0	-
	TOTAL REVENUES:	**$1,271,645**	**$1,147,370**	**$1,158,282**	**$1,111,260**	**$1,119,810**	
	EXPENDITURES						
4013803-546180	WASAD FEE COLLECTION	$39,221	$36,400	$36,400	$36,720	$39,900	WASD fee to collect stormwater charges (approx. 35,000 bills at $1.14).
4013803-549060	STORMWATER ADMINISTRATION	$96,498	$76,948	$76,948	$52,160	$78,169	Overhead charges for support of Utility at 8.5%
4013803-549100	PUBLIC OUTREACH/WORKSHOPS	$0	$3,000	$3,000	$0	$3,000	Required for NPDES and CRS annual certifications.
4013803-554000	SUBSCRIPTIONS & MEMBERSHIPS	$800	$1,000	$1,000	$800	$800	Required for CRS: American Association of Flood Plain Managers, FL SW
4013803-554010	EDUCATION & TRAINING	$1,769	$3,000	$3,000	$1,650	$3,000	Mandated training to maintain certification.
4013803-570000	STORMWATER UTILILITY REVENUE BOND DEBT-QNIP	$69,326	$70,106	$70,106	$70,106	$71,051	QNIP Debt service payments.
4013803-570011	FEMA FUNDED CANAL DREDGING PAYMENT	$16,947	$15,734	$15,734	$15,734	$15,734	Payment for FEMA-funded canal dredging project - Year 5 of 10.
4013803-591030	TRANSFER TO CAP PROJECTS FUND	$253,500	$165,000	$165,000	$165,000	$122,000	FY21 Transfer for capital improvement projects fro West Lakes Roadway and Drainage project ($122,000). FY20 $165,000 for Royal Oaks Drainage.
	TOTAL STORMWATER UTILITY EXPENSES	**$478,060**	**$371,188**	**$371,188**	**$342,169**	**$333,654**	
4013813-531370	NPDES COMPUT. DISCHARGE MOD	$805	$1,000	$1,000	$805	$1,000	Annual regulatory program and surveillance fees.
4013813-546150	NPDES PERMIT FEES	$10,869	$16,545	$16,545	$16,545	$16,545	Annual payment to DERM for Water Quality Monitoring, Best Management
	TOTAL NPDES COSTS	**$11,674**	**$17,545**	**$17,545**	**$17,350**	**$17,545**	
4013823-512000	REGULAR SALARIES	161,634	$177,956	$181,056	$180,565	$183,311	Salary for PW Director and PW Engineer (50%), and 2 Vacuum Truck Operators.
4013823-514000	OVERTIME	$0	$1,000	$1,000	$0	$1,000	Additional hours as needed for vac truck operations.
4013823-521000	PAYROLL TAXES	12,551	$13,614	$13,614	$13,813	$14,023	Calculated based on 7.65% of salaries.
4013823-522000	FRS RETIREMENT CONTRIBUTION	13,288	$15,085	$15,085	$15,931	$18,373	Rate increase from 8.47% to 8.50% thru Jul '21.
4013823-523000	HEALTH & LIFE INSURANCE	28,197	$42,862	$39,762	$39,243	$46,661	Includes medical, dental, vision and life.
4013823-523100	WIRELESS STIPEND	$480	$960	$960	$480	$960	Cell phone stipend for PW Director(50%), PW Engineer (50%), and 1 Vacuum Truck Operator.
4013823-531000	PROFESSIONAL SERVICES-LAKE QUALITY ASSESSMENT	$24,423	$0	$0	$0	$0	
4013823-531000	PROFESSIONAL SERVICES-SW UTILITY RATE STUDY	$0	$40,300	$40,300	$40,256	$0	
4013823-531212	MASTER PLAN UPDATE	$20,524	$0	$0	$0	$0	
4013823-531331	STORMWATER INSPECTOR	$49,999	$50,000	$50,000	$49,856	$52,000	Inspection services for stormwater operations.
4013823-541001	REMOTE ACCESS DEVICE DATA PLAN	$802	$960	$1,460	$984	$1,460	Data plan for field personnel devices.
4013823-545000	INSURANCE	$16,981	$16,594	$16,594	$12,883	$14,582	Property and liability insurance and workers compensation.
4013823-546000	REPAIR & MAINTENANCE-CLEAN BASINS PIPES TRENCHES	$27,308	$49,500	$49,500	$49,500	$49,500	Tipping/dumping fee to MDC for vac truck solid waste ($27,000); annual cleaning of 92 outfalls ($12,500), on call cleaning services for drainage system ($10,000).
4013823-546120	MINOR REPAIRS & IMPROVEMENTS	$19,828	$29,700	$29,700	$29,700	$37,587	Roadway and drainage restoration per Stormwater Management Master Plan.
4013823-546130	COMMUNITY RATING SYSTEM	$3,037	$2,000	$2,000	$2,000	$3,500	Flood management program to reduce resident flood insurance premiums.
4013823-546160	STREET SWEEPING	$28,180	$35,000	$35,000	$30,000	$35,000	Contract street sweeping 62.5 lane miles of roadway bi-weekly.
4013823-546161	REPAIR & MAINTENANCE	$3,567	$15,000	$15,000	$10,000	$15,000	Vac truck and GPS system repair and maintenance.

ACCOUNT NUMBER	ACCOUNT NAME	FY2018-19 ACTUALS	FY2019-20 ADOPTED BUDGET	FY2019-20 AMENDED BUDGET	FY2019-20 YEAR END PROJECTION	FY2020-21 PROPOSED BUDGET	PROPOSED BUDGET JUSTIFICATION
4013823-546170	CANAL MAINTENANCE	$299,561	$253,106	$253,106	$253,106	$258,329	Miami-Dade County contract chemical treatment of canals ($158,918). Monthly maintenance of canals including above surfacing cleaning ($55,728), slope mowing 12 cycles ($34,968), vegetation, algae and herbicidal treatment ($6,231), rodent control ($864) and HOAs maintenance fee ($1,620).
4013823-549002	CONTINGENCY RESERVE	$0	$0	$0	$0	$16,693	-
4013823-552010	UNIFORMS	$586	$1,400	$1,400	$600	$1,000	Uniforms for 2 Vac truck operators ($900), and shirts for PW Engineer and inspectors ($100).
4013823-552020	FUEL & LUBRICANTS	$10,584	$13,000	$13,000	$12,000	$13,000	Gas, oil and lubricants for Vac truck and pressure cleaning equipment.
4013823-564000	MACHINERY & EQUIPMENT	$0	$0	$300	$0	$0	-
4013823-566000	SOFTWARE	$29,488	$0	$10,112	$10,112	$0	-
4013823-566002	COMPUTER SOFTWARE LICENSES	$2,743	$600	$600	$600	$6,632	Asset Managements ($6,032) AutoCAD licenses renewal ($600).
	TOTAL STORMWATER OPERATING	**$753,762**	**$758,637**	**$769,549**	**$751,630**	**$768,611**	
	TOTAL STORMWATER UTILITY REVENUES	**$1,271,645**	**$1,147,370**	**$1,158,282**	**$1,111,260**	**$1,119,810**	
	TOTAL STORMWATER UTILITY EXPENDITURES	**$1,243,496**	**$1,147,370**	**$1,158,282**	**$1,111,150**	**$1,119,810**	

Facilities Maintenance Fund Detail

Facilities Maintenance Fund

Internal Service Funds are used to account for operations that provide services to other departments on a cost-reimbursement basis. The Facilities Maintenance Fund captures all costs associated with the operations, maintenance, and repairs of the Town's Government Center. The cost of centralized services is allocated proportionally, by the square footage between the General Fund (Administration 60% and Police Department 27%) and the Building Department Fund (13%). This includes salary and benefits for one full time position, utilities, custodial and contractual maintenance services. The FY 2020-21 Budget is $377,088.

ACCOUNT NUMBER	ACCOUNT NAME	FY2018-19 ACTUALS	FY2019-20 ADOPTED BUDGET	FY2019-20 AMENDED BUDGET	FY2019-20 YEAR END PROJECTION	FY2020-21 PROPOSED BUDGET	PROPOSED BUDGET JUSTIFICATION
	FACILITY MAINTENANCE FUND						
	REVENUES						
501-370004	BUDGET CARRYFORWARD	$8,378	$0	$0	$0	$0	-
501-381116	TRANSFER FROM GENERAL FUND-ADMINISTRATION	$203,821	$206,734	$206,734	$219,848	$226,253	Administration's portion of building expenses.
501-381117	TRANSFER FROM GENERAL FUND-POLICE	$91,719	$93,031	$93,031	$98,932	$101,814	Police Departments portion of building expenses.
501-381118	TRANSFER FROM BUILDING FUND	$44,161	$44,792	$44,792	$47,634	$49,021	Building Departments portion of building expenses.
	TOTAL FACILITY MAINTENANCE REVENUES	**$348,079**	**$344,557**	**$344,557**	**$366,414**	**$377,088**	
	EXPENSES						
5011901-512000	REGULAR SALARIES	$70,897	$70,000	$71,219	$71,034	$72,100	Salary for General Services Manager (title changed from Facilities Maintenance Coordinator).
5011901-521000	PAYROLL TAXES	$5,371	$5,355	$5,355	$5,434	$5,516	Calculated based on 7.65% of salaries.
5011901-522000	FRS RETIREMENT CONTRIBUTION	$5,856	$5,934	$5,934	$6,267	$7,227	Rate increase from 8.47% to 8.50% thru July '21.
5011901-523000	HEALTH & LIFE INSURANCE	$11,192	$14,452	$13,233	$12,542	$13,911	Includes medical, dental, vision and life.
5011901-523100	WIRELESS STIPEND	$480	$480	$480	$480	$480	Cell phone stipend.
5011901-534010	JANITORIAL SERVICES	$57,200	$58,000	$58,000	$57,150	$58,000	Custodial services for Government Center at $4,750 monthly. Additional emergency services of $1,000.
5011901-534010-CVD19	JANITORIAL SERVICES-COVID 19	$0	$0	$0	$9,062	$0	-
5011901-541000	TELEPHONE SERVICES	$17,201	$19,200	$19,200	$14,146	$15,000	Includes allocation for AT&T fire alarm including emergency phones ($7,800), and Suncom phone service ($7,200) for Town Hall.
5011901-541001	REMOTE ACCESS DEVICE DATA PLAN	$802	$960	$960	$866	$960	Data Plan for handyman crew devices.
5011901-543000	UTILITY SERVICES	$53,902	$59,800	$59,800	$91,560	$92,875	Includes Administration's allocation of Government Center expenses: FPL ($46,000), water and sewer ($45,000) and waste removal ($1,875).
5011901-546000	REPAIR & MAINTENANCE	$68,557	$70,000	$70,000	$59,312	$70,000	Government Center contractual expenses for landscaping ($4,000), A/C maintenance ($8,520) and A/C monitoring ($2,400), fire alarm monitoring ($3,000), plumbing and electrical ($12,000), handyman service ($25,000); elevator services ($6,000), recycling ($1,080), and other maintenance supplies ($8,000).
5011901-546010	REPAIR & MAINTENANCE-VEHICLES	$511	$500	$500	$444	$1,000	Vehicle maintenance.
5011901-549260	HURRICANE EXPENSES	$5,174	$1,500	$1,500	$149	$1,500	Hurricane related expenses: equipment, fuel, tools, etc.
5011901-551000	OFFICE SUPPLIES	$26,797	$30,000	$30,000	$26,006	$30,000	Office supplies for all departments including holiday decorations.
5011901-552000	OPERATING SUPPLIES	$0	$0	$0	$432	$0	-
5011901-552000-CVD19	OPERATING SUPPLIES-COVID 19	$0	$0	$0	$3,156	$0	-
5011901-552020	UNIFORMS	$302	$0	$0	$0	$0	-
5011901-552020	FUEL & LUBRICANTS	$1,574	$4,000	$4,000	$3,786	$4,000	Fuel for vehicle ($1,500) and generator ($2,500).
5011901-554000	SUBSCRIPTIONS & MEMBERSHIPS	$258	$476	$476	$458	$478	Memberships for Facility Management Professional ($210); Membership for Project Management Institute ($129); and Amazon Prime for delivery of supplies ($139).
5011901-554010	EDUCATION & TRAINING	$0	$2,500	$2,500	$2,664	$2,500	Project Management Professional Courses and trainings.
5011901-559040	DEPRECIATION INFRASTRUCTURE	$606	$0	$0	$0	$0	-
5011901-564000	MACHINERY & EQUIPMENT	$11,623	$0	$0	$0	$0	-
5011901-566002	COMPUTER SOFTWARE LICENSES	$1,398	$1,400	$1,400	$1,467	$1,541	Facility Dude License.
	TOTAL FACILITY MAINTENANCE EXPENDITURES	**$339,701**	**$344,557**	**$344,557**	**$366,414**	**$377,088**	



NOTES

TOWN OF MIAMI LAKES
MEMORANDUM

To: Honorable Mayor and Town Council

From: Edward Pidermann, Town Manager

Subject: Ordinance in 2nd Reading Approving, Adopting and Ratifying Non-Ad Valorem Special Roll and Special Assessment District Rates for Security Guard and Lake Maintenance Neighborhood Service Districts.

Date: September 8th, 2020

Recommendation

It is recommended that the Town Council approve the Non-Ad Valorem Special Roll, listed in Exhibit A and the Proposed FY 2020-21 assessment rates for the active Security Guard and Multipurpose Maintenance areas listed in Exhibit B. Non-ad-valorem assessments for Neighborhood Service Districts represent a cost share assigned to a group of properties to pay all or part of the cost associated with a specific public service or improvement primarily benefiting those properties. All lots and parcels within the districts are unique due to their geographical boundaries, affected property owners, and levels of service.

The attached Ordinance relates to the rates for each Neighborhood Service District. The Town of Miami Lakes has determined that the services provided by these Neighborhood Service Districts will offer special benefits to properties within each district not exceeding amounts of special assessments to be levied. Therefore, it is hereby recommended that the proposed rates being assessed in Exhibit B, be approved, and adopted. The final assessments will have to be approved prior to September 15, 2020.

Background

In 2014, residents who were living within the six (6) Neighborhood Service Districts in Town expressed interest in transferring these services from Miami-Dade County with the goal of receiving services provided directly by the Town. The Town Council approved the request to transfer the six (6) Neighborhood Service Districts by resolution on September 5, 2017 and subsequently on January 21, 2018 a vote was conducted via mail-in ballot sent to those within the district boundaries. All six (6) districts received a majority vote ratifying the transfer to the Town effective October 1, 2018.

After the transfer, the Town began identifying contracts that can be piggy-backed and services that can be provided by current Town contractors to prevent gaps in services. The Town executed Change Orders with current Town Vendors for Janitorial and Landscape Maintenance for four (4) Neighborhood Service Districts as these services were being provided "in-house" by Miami-Dade County. Furthermore, the Town piggy-backed a Lake Maintenance Services contract issued by Miami-Dade County that was issued in 2017 due to the competitive rates that were negotiated with the two (2) Lake Maintenance Neighborhood Service Districts.

In March 2019, the Town issued an RFP (Request for Proposals) to access more cost-effective contracts to present the residents of each district with alternative options for security guard services. Four of these Neighborhood Service Districts (Miami Lakes Loch Lomond, Miami Lakes Section 1, Royal Oaks East, and Royal Oaks Section 1) were organized for the purpose of providing security guard services to the residents living within the district. The Town performed its Due Diligence review and put together an Evaluation Committee to rank the proposals. At the June 19, 2019 Council Meeting, the Town Council approved the Manager's recommendation of awarding contracts to SFM Security Services, Inc, the highest ranked proposer, Kent Security Services, Inc. ("Kent"), the second highest ranked proposer, and FPI Security Services, Inc. ("FPI"), the third highest ranked proposer.

In April 2019, the Town began meeting with each district to review current and proposed budgets for next fiscal year along with obtaining recommendations for levels of service. An approved budget was later ratified and set in place for the 2019-20 FY.

Starting in February 2020, the Town began meeting with its Neighborhood Service Districts again to discuss status of services and begin reviewing budgets for the coming 2020-21 FY.

The specific relevant information for each of the districts is outlined below:

Loch Lomond – Guard Gate District

On May 14th, the Town of Miami Lakes met with the residents of the Loch Lomond district to review the current level of service along with the current budget and presented the proposed budget. At this meeting, the board approved the purchasing and installation of two new gate arms to update the 22+ year old system that was in place. This was an anticipated expense that was planned into the current FY budget which had also reduced the Loch Lomond assessment rate by $236.60 while accounting for the upgrade.

As for the proposed budget, there was some discussion as the budget did not have any major changes from the previous year other than a decrease in gate arm repairs now that the new gate arms have been installed. The board requested to have adjusted proposed budget sent to them for a final review.

On March 21st, the board reconvened to finalize the approval of the budget, which was met with unanimous approval. The district was able to maintain the exact same assessment rate of $2,489.80 while keeping to the 10% minimum in reserves (Resolution 20-1654).

Royal Oaks East & Section One – Guard Gate District *(Now combined to form Royal Oaks NSD Advisory Board)*

On February 25th, the advisory board met to finalize elections and to begin the review of the past year in terms of level of service. The board discussed the progression of SFM and highlighted the need for LPRs to assist when the phone camera system is down. The board then approved the LPR purchase and requested further documentation on the bid for guard gate arm replacements before approving the project.

The board reconvened on March 10th to finalize the approval for gate arm replacement systems and to review the FY 20-21 budget. The board reviewed two other quotes for the gate arm replacement bid to compare and then approved unanimously. The gate arms have been installed and LPR's are being shipped and expected to be installed in the coming weeks.

The board approved the proposed FY 20-21 budget as it was presented with some recommendations on how to use the future capital outlay and infrastructure funds. These items included upgrading the guard houses with fresh coats of paint, electrical upgrades, and some landscaping enhancements.

The district's FY 20-21 proposed special assessment for the East section was reduced by $62.44 ($706.89) which in turn lowered the amount kept in reserves for the coming year while maintaining 10% as required (Resolution 20-1654). Royal Oaks Section One maintained their assessment rate of $706.89 and now both districts have matching assessments and very similar overall budgets.

Miami Lakes Section One – Guard Gate District

On May 20th, the Town met with the residents of Miami Lakes Section One district and presented the proposed budget impact. The new proposed budget plans for an assessment decrease while still allocating thirty-two thousand dollars ($32,000) to the repair & maintenance account next fiscal year to purchase new light pole fixtures for their district.

The board was able to review and eventually approve the replacement of new guard gate systems which the allowed the budget year end projections for FY 19-20 to be reduced as all gate arms were upgraded and no repairs to the one damaged one were necessary.

The advisory board approved the FY 20-21 budget as proposed which reduced the assessment rate by $77.00 bringing their rate down to $208.37. This was done by reducing their contingency reserves down to the 10% minimum while still planning for future improvements.

Lake Hilda & Lake Patricia

On July 20th, the Town met with the residents from both districts to discuss next fiscal year's budget. Some of the residents were concerned with the algae levels in each lake and requested if anything can be done to mitigate this issue. The current lake vendor, Solitude, was in attendance and stated they have also noticed an increase over the last couple of years which can be attributed to changes in climate, wind, and drought conditions. Apparently, this is seasonal issue which is occurring across the State in the summer months. The vendor informed the residents that this algae is not harmful for the lake and is a normal natural occurrence which is already being treated twice in the summer months (April – September) for a total of eighteen (18) cycles annually.

The special assessment rates for both Lake Patricia ($231.46) and Lake Hilda (157.92) are proposed to remain the same for FY21. The Town is actively monitoring the contract for lake services piggy backed from the county which is set to expire this year.

In an effort to ensure the level of quality desired, the Town will be looking to issue an RFP to secure services directly aligned with its own terms and scope to better serve its lake residents.

Evaluation

The Town was able to meet with all districts virtually to discuss current status of the services provided while also planning and finalizing budgets for the next fiscal year. New LED Gate Arm Pedestals were installed at the four (4) Guard Gate Districts. LPR cameras are being installed at the Royal Oaks District this current FY. There were no assessment increases across the board.

Preliminary Assessments

The fiscal impact is only for those homeowners within the boundaries of the Neighborhood Service Districts.

These funds will accrue from the special assessments paid by the property owners of folios within the active Neighborhood Service Districts. A summary table with the budgets for each district and the rate is provided below.

District Name	District Type	Number of Units	Budget FY 19-20	Proposed Assessment Rate for FY 20-21
Miami Lakes Section One	Security Guard	841	$285.37	$208.37
Loch Lomond	Security Guard	188	$2,489.80	$2,489.80
Royal Oaks Section One	Security Guard	589	$706.89	$706.89
Royal Oaks East	Security Guard	533.5	$769.33	$706.89
Lake Patricia	Lake Maintenance	72.5	$231.46	$231.46
Lake Hilda	Lake Maintenance	111	$157.92	$157.92

Timeline

On August 18th, 2020 at a regular Town Council Meeting, the council reviewed the ordinance in first reading approving, adopting, and ratifying non-ad valorem special roll and special assessment district rates for security guard and lake maintenance neighborhood service districts. The ordinance passed unanimously.

Since then there has been no changes to any proposed revenues or expenses for FY20-21'. The only adjustments made have been to year end projections that have considerations for current FY expenses.

Per Florida Statute, changes to the folio and rates can be made before September 15, 2020. The final rate will appear on the Tax Bill. It should be noted that only reductions to the unit count can be made after November 1, 2020.

Attachments:

Ordinance in 1st Reading – Neighborhood Service Districts

Exhibit A – 2020 Folio File Non-Ad Valorem Special Roll

Exhibit B – 2020 Rate File Non-Ad Valorem Special Roll

Exhibit C - Proposed Budget for Neighborhood Service Districts

ORDINANCE NO. 20-____

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA APPROVING, ADOPTING, A NON-AD VALOREM ASSESSMENT ROLL FOR SPECIAL TAXING DISTRICTS; APPROVING, ADOPTING AND RATIFYING SPECIAL ASSESSMENT DISTRIST RATES FOR SPECIAL TAXING DISTRICTS, INCLUDING BUT NOT LIMITED TO SECURITY GUARD AND MULTIPURPOSE MAINTENANCE; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, as of October 1st, 2018, Miami Lakes operates special assessments for four security guard services; Loch Lomond Guard Gate District, Miami Lakes Section One, Royal Oaks East, and Royal Oaks Section One, and two lake maintenance districts: Lake Patricia and Lake Hilda (the "Special Taxing Districts"); and

WHEREAS, the Town has created advisory committees composed of members from the different Special Taxing Districts to aid the Town in the administration of the different Special Taxing Districts; and

WHEREAS, the Town has held public meetings with advisory committees to discuss Special Taxing District Budgets for fiscal year 2020-2021; and

WHEREAS, it is the responsibility of the Town to adopt a non-ad valorem assessment roll and set a non-ad valorem rate for all six districts pursuant Florida Statute 197.3632, in order to operate the Special Taxing District.

THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA, AS FOLLOWS:

Section 1. Recitals. The foregoing Recitals are true and correct and incorporated herein by this reference.

Section 2. Adoption of Non-Ad Valorem Assessment Roll. The non-ad valorem assessment roll attached hereto as Exhibit "A" is hereby adopted.

Section 3. Adoption of Non-Ad Valorem Rate for Special Taxing Districts. The non-ad valorem rate for Special Taxing Districts attached hereto as Exhibit "B" is hereby adopted.

Section 4. Severability. The provisions of this Ordinance are declared to be severable and if any section, sentence, clause or phrase of this Ordinance shall for any reason be held invalid or unconstitutional, such decision shall not affect the validity of the remaining sections, sentences, clauses, and phrases of this ordinance but they shall remain in effect, it being the legislative intent that the Ordinance shall stand notwithstanding the invalidity of any part.

Section 5. Effective Date. That this Ordinance shall be effective immediately upon its adoption on second reading.

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FIRST READING

The foregoing Ordinance was offered by Councilmember_____ who moved its adoption on first reading. The motion was seconded by Councilmember _____ and upon being put to a vote, the vote was as follows:

Mayor Manny Cid	_____
Vice Mayor Nelson Rodriguez	_____
Councilmember Carlos Alvarez	_____
Councilmember Luis Collazo	_____
Councilmember Joshua Dieguez	_____
Councilmember Jeffrey Rodriguez	_____
Councilmember Marilyn Ruano	_____

_____
Manny Cid
MAYOR

Attest:

_____
Gina Inguanzo
TOWN CLERK

Approved as to form and legal sufficiency:

_____
Raul Gastesi, Jr.
Gastesi & Associates, P.A.
TOWN ATTORNEY

SECOND READING

The foregoing Ordinance was offered by Councilmember_____ who moved its adoption on first reading. The motion was seconded by Councilmember _____ and upon being put to a vote, the vote was as follows:

Mayor Manny Cid	_____
Vice Mayor Nelson Rodriguez	_____
Councilmember Carlos Alvarez	_____
Councilmember Luis Collazo	_____
Councilmember Joshua Dieguez	_____
Councilmember Jeffrey Rodriguez	_____
Councilmember Marilyn Ruano	_____

_____
Manny Cid
MAYOR

Attest:

_____
Gina Inguanzo
TOWN CLERK

Approved as to form and legal sufficiency:

_____
Raul Gastesi, Jr.
Gastesi & Associates, P.A.
TOWN ATTORNEY

EXHIBIT A

2020 Folio File Non-Ad Valorem Special Roll

Roll Year	Folio	District Type Identifier	District Number	Units
2020	3220140010130	F	1700	0.50
2020	3220140040010	F	1700	1.00
2020	3220140040020	F	1700	1.00
2020	3220140040030	F	1700	1.00
2020	3220140040040	F	1700	1.00
2020	3220140040050	F	1700	1.00
2020	3220140040060	F	1700	1.00
2020	3220140040070	F	1700	1.00
2020	3220140040080	F	1700	1.00
2020	3220140040090	F	1700	1.00
2020	3220140040100	F	1700	1.00
2020	3220140040110	F	1700	1.00
2020	3220140040120	F	1700	1.00
2020	3220140040130	F	1700	1.00
2020	3220140040140	F	1700	1.00
2020	3220140040150	F	1700	1.00
2020	3220140040160	F	1700	1.00
2020	3220140040170	F	1700	1.00
2020	3220140040190	F	1700	0.50
2020	3220140040200	F	1700	1.00
2020	3220140040210	F	1700	1.00
2020	3220140040220	F	1700	1.00
2020	3220140040230	F	1700	1.00
2020	3220140040240	F	1700	1.00
2020	3220140040260	F	1700	1.00
2020	3220140040270	F	1700	1.00
2020	3220140040280	F	1700	1.00
2020	3220140040300	F	1700	1.00
2020	3220140040310	F	1700	1.00
2020	3220140040320	F	1700	1.00
2020	3220140040330	F	1700	1.00
2020	3220140040340	F	1700	1.00
2020	3220140040350	F	1700	1.00
2020	3220140040360	F	1700	1.00
2020	3220140040370	F	1700	1.00
2020	3220140040380	F	1700	1.00
2020	3220140040390	F	1700	1.00
2020	3220140040400	F	1700	1.00
2020	3220140040410	F	1700	1.00
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2020	3220230040090	F	1705	1.00
2020	3220230040100	F	1705	1.00
2020	3220230040110	F	1705	1.00
2020	3220230040120	F	1705	1.00
2020	3220230040130	F	1705	1.00
2020	3220230040140	F	1705	1.00
2020	3220230040150	F	1705	1.00
2020	3220230040160	F	1705	1.00
2020	3220230040170	F	1705	1.00
2020	3220230040180	F	1705	1.00
2020	3220230040190	F	1705	1.00
2020	3220230040200	F	1705	1.00
2020	3220230040210	F	1705	1.00
2020	3220230040220	F	1705	1.00
2020	3220230040230	F	1705	1.00
2020	3220230040240	F	1705	1.00
2020	3220230040250	F	1705	1.00
2020	3220230040260	F	1705	1.00
2020	3220230040270	F	1705	1.00
2020	3220230040280	F	1705	1.00
2020	3220230040290	F	1705	1.00
2020	3220230040300	F	1705	1.00
2020	3220230040310	F	1705	1.00
2020	3220230040320	F	1705	1.00

2020	3220230040330	F	1705	1.00
2020	3220230040340	F	1705	1.00
2020	3220230040350	F	1705	1.00
2020	3220230040360	F	1705	1.00
2020	3220230040370	F	1705	1.00
2020	3220230040380	F	1705	1.00
2020	3220230040390	F	1705	1.00
2020	3220230040400	F	1705	1.00
2020	3220230040410	F	1705	1.00
2020	3220230040420	F	1705	1.00
2020	3220230040430	F	1705	1.00
2020	3220230040440	F	1705	1.00
2020	3220230040450	F	1705	1.00
2020	3220230040460	F	1705	1.00
2020	3220230040470	F	1705	1.00
2020	3220230040480	F	1705	1.00
2020	3220230040490	F	1705	1.00
2020	3220230040500	F	1705	1.00
2020	3220230040510	F	1705	1.00
2020	3220230040520	F	1705	1.00
2020	3220230040530	F	1705	1.00
2020	3220230040540	F	1705	1.00
2020	3220230040550	F	1705	1.00
2020	3220230040560	F	1705	1.00
2020	3220230040570	F	1705	1.00
2020	3220230040580	F	1705	1.00
2020	3220230040590	F	1705	1.00
2020	3220230041310	F	1705	0.50
2020	3220230060010	F	1705	1.00
2020	3220230060020	F	1705	1.00
2020	3220230060030	F	1705	1.00
2020	3220230060040	F	1705	1.00
2020	3220230060050	F	1705	1.00
2020	3220230060060	F	1705	1.00
2020	3220230060070	F	1705	1.00
2020	3220230060080	F	1705	1.00
2020	3220230060090	F	1705	1.00
2020	3220230060100	F	1705	1.00
2020	3220230060110	F	1705	1.00
2020	3220230060120	F	1705	1.00
2020	3220230060130	F	1705	1.00
2020	3220230060140	F	1705	1.00
2020	3220230060150	F	1705	1.00
2020	3220230060160	F	1705	1.00
2020	3220230060170	F	1705	1.00
2020	3220230060180	F	1705	1.00
2020	3220230060190	F	1705	1.00

2020	3220230060200	F	1705	1.00
2020	3220230060210	F	1705	1.00
2020	3220230060220	F	1705	1.00
2020	3220230060230	F	1705	1.00
2020	3220230060240	F	1705	1.00
2020	3220230060250	F	1705	1.00
2020	3220230060260	F	1705	1.00
2020	3220230060270	F	1705	1.00
2020	3220230060280	F	1705	1.00
2020	3220230060290	F	1705	1.00
2020	3220230060300	F	1705	1.00
2020	3220230060310	F	1705	1.00
2020	3220230060320	F	1705	1.00
2020	3220230060330	F	1705	1.00
2020	3220230060340	F	1705	1.00
2020	3220230060350	F	1705	1.00
2020	3220230060360	F	1705	1.00
2020	3220230060370	F	1705	1.00
2020	3220230060380	F	1705	1.00
2020	3220230060390	F	1705	1.00
2020	3220230060400	F	1705	1.00
2020	3220230060410	F	1705	1.00
2020	3220230060420	F	1705	1.00
2020	3220230060430	F	1705	1.00
2020	3220230060440	F	1705	1.00
2020	3220230060450	F	1705	1.00
2020	3220230060460	F	1705	1.00
2020	3220230060470	F	1705	1.00
2020	3220230060480	F	1705	1.00
2020	3220230060490	F	1705	1.00
2020	3220230060500	F	1705	1.00
2020	3220230060510	F	1705	1.00
2020	3220230060750	F	1705	0.50

EXHIBIT B

2020 Rate File Non-Ad Valorem Special Roll

Roll Year	District Identifier	District Number	District Description	Rate
2020	F	1700	LOCH LOMOND	2489.80
2020	F	1701	MIAMI LAKES SECTION ONE	208.37
2020	F	1702	ROYAL OAKS SECTION 1	706.89
2020	F	1703	ROYAL OAKS EAST	706.89
2020	F	1704	LAKE PATRICIA	231.46
2020	F	1705	LAKE HILDA	157.92

Note

EXHIBIT C

2020 Proposed Budget for Neighborhood Service Districts

TOWN OF MIAMI LAKES
FY 2020-21 PROPOSED BUDGET
NEIGHBORHOOD SERVICE DISTRICTS
Revenue and Expenditure Detail by Line Item

ACCOUNT NUMBER	ACCOUNT NAME	FY2018-19 ACTUALS	FY2019-20 ADOPTED BUDGET	FY2019-20 AMENDED BUDGET	FY2019-20 YEAR END PROJECTION	FY2020-21 PROPOSED BUDGET	BUDGET COMMENTS
	NEIGHBORHOOD SERVICE DISTRICTS						
	MIAMI LAKES SECTION ONE - 1701						
	Number of Units		*841.00*			*841.00*	
	Assessment Rate per Unit		*$285.37*			*$208.37*	*Assessment rate reduced by $77 from prior year.*
	Total Guard Service Hours		*8,760*			*8,760*	
	Total Vehicle Hours		*-*			*-*	
	Total Holiday Hours		*192*			*264*	
	Guard Hourly Rate		*$15.50*			*$15.50*	
	Vehicle Hourly Rate						
	REVENUES						
1111601-312415	SPECIAL ASSESMENT AT 100%	$230,873	$239,996	$239,996	$239,966	$175,239	
1111601-312415	5% ADJUSTMENT FOR DISCOUNTS & DELAYED PAYMENTS	$0	($12,000)	($12,000)	($12,000)	($8,762)	
1111601-329020	STD TRANSPONDERS	$2,000	$1,000	$1,000	$775	$1,000	
1111601-361102	COUNTY & STATE INTEREST	$196	$0	$0	$153	$0	
1111601-370016	BUDGET CARRYFORWARD	$2,885	$46,018	$69,482	$69,482	$91,653	Projected carry forward.
	TOTAL REVENUES	**$235,954**	**$275,014**	**$298,478**	**$298,376**	**$259,130**	
	EXPENSES						
1111601-533002	SECURITY SERVICES - GUARD	$125,779	$135,780	$131,688	$137,776	$135,780	
1111601-533002	SECURITY GUARD HOLIDAY COST	$0	$0	$6,138	$0	$2,046	11 Holidays (24 Hours) (RFP 2019-13).
1111601-533002	POLICE OFF DUTY FOR EVENTS	$0	$0	$0	$0	$0	
1111601-533002	SECURITY SERVICES - VEHICLE	$0	$0	$0	$0	$0	
	OPERATING SECURITY COST SUBTOTAL	**$125,779**	**$135,780**	**$137,826**	**$137,776**	**$137,826**	
1111601-513011	MANAGEMENT & MONITORING (DIRECT COSTS)	$0	$6,845	$6,845	$6,845	$6,610	
1111601-513012	ADMINISTRATIVE OVERHEAD EXPENSES (INDIRECT COSTS)	$23,840	$17,194	$17,194	$17,194	$14,086	8.5% of operating expenses.
	OPERATING ADMINISTRATIVE COST SUBTOTAL	**$23,840**	**$24,039**	**$24,039**	**$24,039**	**$20,696**	
1111601-534010	JANITORIAL SERVICES	$1,250	$1,500	$1,500	$1,590	$1,600	Weekly services ($30).
1111601-534010-CVD19	JANITORIAL SERVICES - COVID 19	$0	$0	$0	$2,485	$4,056	Disinfectant spraying of guard houses due to Covid19.
1111601-541000	TELEPHONE SERVICES	$455	$500	$500	$211	$240	Monthly services ($20).
1111601-543000	UTILITY SERVICES-ELECTRICITY	$673	$1,100	$1,100	$1,010	$1,500	Increase due to proposed pump usage for landscape enhancements.
1111601-543020	UTILITY SERVICES-WATER & SEWER	$174	$500	$500	$228	$500	-
1111601-546000	REPAIR & MAINTENANCE-MAJOR	$8,004	$49,000	$49,000	$5,000	$8,000	Handymen($2,000), electrical services($2,000), plumbing ($1,000), and signage ($3,000).
1111601-546002	EXTERMINATOR SERVICES	$169	$200	$200	$184	$200	Monthly extermination services ($16).
1111601-546003	REPAIR & MAINTENACE-GROUNDS	$0	$6,000	$6,000	$2,000	$6,000	Quarterly flower change out & maintenance.
1111601-546021	GATE EQUIPMENT & REPAIRS	$5,554	$6,000	$6,000	$6,000	$3,000	LED Boom arm replacement ($575) each.
1111601-547000	PRINTING & BINDING	$113	$200	$200	$200	$1,300	Mailout for elections/straw ballot for capital improvements exceeding 15% of operating budget.
1111601-548020	GENERAL ADVERTISEMENTS	$460	$500	$500	$0	$500	Legal notices to residents of changes to the districts.
1111601-549311	TRANSPONDERS	$0	$1,000	$1,000	$0	$1,000	New transponders for residents.
	OPERATING COST SUBTOTAL	**$16,854**	**$66,500**	**$66,500**	**$18,908**	**$27,896**	

TOWN OF MIAMI LAKES
FY 2020-21 PROPOSED BUDGET
NEIGHBORHOOD SERVICE DISTRICTS
Revenue and Expenditure Detail by Line Item

ACCOUNT NUMBER	ACCOUNT NAME	FY2018-19 ACTUALS	FY2019-20 ADOPTED BUDGET	FY2019-20 AMENDED BUDGET	FY2019-20 YEAR END PROJECTION	FY2020-21 PROPOSED BUDGET	BUDGET COMMENTS
	NEIGHBORHOOD SERVICE DISTRICTS						
1111601-563000	CAPITAL OUTLAY-INFRASTRUCTURE	$0		$0	$0	$49,155	Guardhouse lighting ($32,717) and landscape enhancements ($16,438).
1111601-564000	CAPITAL OUTLAY-MACHINERY & EQUIPMENT	$0		$0	$26,000	$0	FY20 Gate arm pedestals.
	CAPITAL OUTLAY SUBTOTAL	**$0**	**$0**	**$0**	**$26,000**	**$49,155**	Any request for capital improvements that exceed 15% of the annual operating budget shall require a straw ballot poll from the residents residing within the district prior to any allocation of moneys for said improvement (Resolution 20-1654).
1111601-549002	CONTINGENCY RESERVE	**$0**	**$48,695**	**$70,113**	**$0**	**$23,557**	10% minimum reserves required by Resolution 20-1654.
	TOTAL MIAMI LAKES SECTION ONE EXPENDITURES	**$166,473**	**$275,014**	**$298,478**	**$206,723**	**$259,130**	
	NET MIAMI LAKES SECTION ONE	**$69,482**	**$0**	**$0**	**$91,653**	**$0**	
	LOCH LOMOND - 1700						
	Number of Units		*188.00*			*188.00*	
	Assessment Rate per Unit		*$2,489.80*			*$2,489.80*	
	Total Guard Service Hours		*17,520*			*17,520*	
	Total Vehicle Hours		*8,760*			*8,760*	
	Total Holiday Hours		*288*			*528*	
	Guard Hourly Rate		*$20.50*			*$20.50*	
	Vehicle Hourly Rate		*$0.50*			*$0.50*	
	REVENUES						
1111611-312415	SPECIAL ASSESMENT AT 100%	$491,465	$468,082	$468,082	$468,082	$468,082	
1111611-312415	5% ADJUSTMENT FOR DISCOUNTS & DELAYED PAYMENTS	$0	($23,404)	($23,404)	($23,404)	($23,404)	
1111611-329020	STD TRANSPONDERS	$0	$0	$0	$0	$0	
1111611-361102	COUNTY & STATE INTEREST	$497	$0	$0	$311	$0	
1111611-370016	BUDGET CARRYFORWARD	($10,614)	$6,385	$16,142	$16,142	$24,012	Projected carry forward.
	TOTAL REVENUES	**$481,348**	**$451,063**	**$460,820**	**$461,131**	**$468,690**	
	EXPENSES						
1111611-533002	SECURITY SERVICES-GUARD	$381,501	$359,160	$348,336	$368,944	$359,160	
1111611-533002	SECURITY GUARD HOLIDAY COST	$0	$0	$16,236	$0	$5,412	11 Holidays (24 Hours) (RFP 2019-13).
1111611-533002	SECURITY SERVICES VEHICLE	$0	$4,380	$4,380	$0	$4,380	
	OPERATING SECURITY COST SUBTOTAL	**$381,501**	**$363,540**	**$368,952**	**$368,944**	**$368,952**	
1111611-513011	MANAGEMENT & MONITORING (DIRECT COSTS)	$0	$6,845	$6,845	$6,845	$6,610	
1111611-513012	ADMINISTRATIVE OVERHEAD EXPENSES (INDIRECT COSTS)	$37,840	$26,905	$26,905	$26,905	$25,212	8.5% of operating expenses based on security guard service level 1.
	OPERATING ADMINISTRATIVE COST SUBTOTAL	**$37,840**	**$33,750**	**$33,750**	**$33,750**	**$31,822**	
1111611-534010	JANITORIAL SERVICES	$1,250	$1,440	$1,440	$1,590	$1,600	Weekly services ($30).
1111611-534010-CVD19	JANITORIAL SERVICES-COVID19	$0	$0	$0	$2,097	$3,800	Disinfectant spraying of guard houses due to Covid19.
1111611-541000	TELEPHONE SERVICES	$541	$550	$550	$192	$300	Monthly services ($25).
1111611-543000	UTILITY SERVICES-ELECTRICITY	$836	$1,200	$1,200	$818	$1,200	-
1111611-546000	REPAIR & MAINTENANCE	$41,096	$10,000	$10,000	$8,300	$3,050	Handymen ($1,500), electrical services ($1,500), and annual fire extinguisher certification ($50).
1111611-546002	EXTERMINATOR SERVICES	$169	$200	$200	$184	$200	Monthly extermination services ($16).
1111611-546003	REPAIR & MAINTENACE-GROUNDS	$0	$4,000	$4,000	$4,000	$4,000	Quarterly flower change out & maintenance.
1111611-546021	GATE EQUIPMENT & REPAIRS	$1,488	$7,000	$7,000	$404	$1,725	Gate arm replacement & repairs.

TOWN OF MIAMI LAKES
FY 2020-21 PROPOSED BUDGET
NEIGHBORHOOD SERVICE DISTRICTS
Revenue and Expenditure Detail by Line Item

ACCOUNT NUMBER	ACCOUNT NAME	FY2018-19 ACTUALS	FY2019-20 ADOPTED BUDGET	FY2019-20 AMENDED BUDGET	FY2019-20 YEAR END PROJECTION	FY2020-21 PROPOSED BUDGET	BUDGET COMMENTS
	NEIGHBORHOOD SERVICE DISTRICTS						
1111611-547000	PRINTING & BINDING	$25	$200	$200	$0	$200	Mailout for elections/straw ballot for capital improvements exceeding 15% of operating budget.
1111611-548020	GENERAL ADVERTISEMENTS	$460	$250	$250	$0	$500	Legal notices to residents of changes to the districts.
	GENERAL OPERATING COST SUBTOTAL	**$45,866**	**$24,840**	**$24,840**	**$17,585**	**$16,575**	
1111611-564000	CAPITAL OUTLAY-MACHINERY & EQUIPMENT	$0	$0	$0	$16,840	$8,733	
	CAPITAL OUTLAY COST SUBTOTAL	**$0**	**$0**	**$0**	**$16,840**	**$8,733**	Any request for capital improvements that exceed 15% of the annual operating budget shall require a straw ballot poll from the residents residing within the district
1111611-549002	CONTINGENCY RESERVE	**$0**	**$28,933**	**$33,278**	**$0**	**$42,608**	10% minimum reserves required by Resolution 20-1654.
	TOTAL LOCH LOMOND EXPENDITURES	**$465,207**	**$451,063**	**$460,820**	**$437,119**	**$468,690**	
	NET LOCH LOMOND	**$16,142**	**$0**	**($0)**	**$24,012**	**$0**	
	ROYAL OAKS SECTION ONE - 1702						
	Number of Units		*589.00*			*589.00*	
	Assessment Rate per Unit		*$706.89*			*$706.89*	
	Total Guard Service Hours		*17,520*			*17,520*	
	Total Vehicle Hours		-			-	
	Total Holiday Hours		*384*			*528*	
	Guard Hourly Rate		*$17.17*			*$17.17*	
	Vehicle Hourly Rate		*$1.60*			*$1.60*	
	REVENUES						
1111621-312415	SPECIAL ASSESMENT AT 100%	$460,428	$416,358	$416,358	$416,358	$416,358	
1111621-312415	5% ADJUSTMENT FOR DISCOUNTS & DELAYED PAYMENTS	$0	($20,818)	($20,818)	($20,818)	($20,818)	
1111621-329020	STD TRANSPONDERS	$500	$1,000	$1,000	$1,435	$3,000	Revenue for new transponders purchased ($35 each).
1111621-361102	COUNTY & STATE INTEREST	$520	$0	$0	$279	$0	
1111621-370016	BUDGET CARRYFORWARD	$26,728	$67,518	$83,600	$83,600	$52,528	Projected carry forward.
	REVENUE TOTAL	**$488,176**	**$464,058**	**$480,140**	**$480,854**	**$451,068**	
	EXPENSES:						
1111621-533002	SECURITY SERVICES	$355,923	$300,818	$291,753	$305,352	$300,818	
1111621-533002	SECURITY GUARD HOLIDAY COST	$0	$0	$13,599	$0	$4,533	11 Holidays (24 Hours) (RFP 2019-13).
1111621-533002	POLICE OFF DUTY FOR EVENTS	$0	$0	$0	$0	$0	
1111621-533002	SECURITY SERVICES-VEHICLE	$0	$0	$0	$0	$0	
	OPERATING SECURITY COST SUBTOTAL	**$355,923**	**$300,818**	**$305,352**	**$305,352**	**$305,351**	
1111621-513011	MANAGEMENT & MONITORING (DIRECT COSTS)	$5,709	$13,690	$13,690	$13,690	$13,219	
1111621-513012	ADMINISTRATIVE OVERHEAD EXPENSES (INDIRECT COSTS)	$25,900	$26,023	$26,023	$26,023	$28,096	8.5% of operating expenses based on security guard service level 1.
	OPERATING ADMINISTRATIVE COST SUBTOTAL	**$31,609**	**$39,713**	**$39,713**	**$39,713**	**$41,315**	
1111621-534010	JANITORIAL SERVICES	$2,500	$2,500	$2,500	$3,120	$3,120	Weekly services per guard house ($30).
1111621-534010-CVD19	JANITORIAL SERVICES-COVID 19	$0	$0	$0	$4,194	$7,600	Disinfectant spraying of guard houses due to Covid19.
1111621-541000	TELEPHONE SERVICES	$535	$601	$601	$827	$500	Monthly services for both guard house ($40).
1111621-543000	UTILITY SERVICES-ELECTICITY	$2,140	$3,100	$3,100	$2,234	$3,100	-
1111621-543020	UTILITY SERVICES-WATER & SEWER	$407	$3,000	$3,000	$500	$2,000	-

TOWN OF MIAMI LAKES
FY 2020-21 PROPOSED BUDGET
NEIGHBORHOOD SERVICE DISTRICTS
Revenue and Expenditure Detail by Line Item

ACCOUNT NUMBER	ACCOUNT NAME	FY2018-19 ACTUALS	FY2019-20 ADOPTED BUDGET	FY2019-20 AMENDED BUDGET	FY2019-20 YEAR END PROJECTION	FY2020-21 PROPOSED BUDGET	BUDGET COMMENTS
	NEIGHBORHOOD SERVICE DISTRICTS						
1111621-546000	REPAIRS & MAINTENANCE	$7,042	$8,000	$8,000	$10,246	$8,000	Grounds Maintenance ($4,000), Annual Pressure Cleaning ($1,000), Electrical Repairs ($1,000), Handymen($2,000).
1111621-546002	EXTERMINATOR SERVICES	$337	$400	$400	$378	$400	Monthly exterminator service for both guard houses ($31).
1111621-546021	GATE EQUIPMENT & REPAIRS	$3,547	$6,000	$6,000	$5,040	$7,425	New button system ($1600), signage ($3,000), emergency LED boom replacement ($2,825).
1111621-547000	PRINTING & BINDING	$79	$200	$200	$0	$200	Annual mailout for elections/straw ballot for capital improvements exceeding 15% of operating budget.
1111621-548020	GENERAL ADVERTISEMENTS	$457	$800	$800	$0	$500	Legal notices to residents of changes to the districts.
1111621-549311	TRANSPONDERS	$0	$1,000	$1,000	$1,001	$3,000	New transponders for residents.
1111621-566002	COMPUTER SOFTWARE LICENSES	$0		$0	$0	$13,000	Annual LPR software license.
	OPERATING COST SUBTOTAL	**$17,045**	**$25,601**	**$25,601**	**$27,540**	**$48,845**	
1111621-563000	CAPITAL OUTLAY-INFRASTRUCTURE	$0	$48,963	$55,721	$55,721	$14,551	
1111621-564000	CAPITAL OUTLAY-MACHINERY & EQUIPMENT	$0	$0	$0	$0	$0	
	CAPITAL OUTLAY COST SUBTOTAL	**$0**	**$48,963**	**$55,721**	**$55,721**	**$14,551**	Any request for capital improvements that exceed 15% of the annual operating budget shall require a straw ballot poll from the residents residing within the District prior to any allocation of moneys for said improvement (Resolution 20-1654).
1111621-549002	CONTINGENCY RESERVE	**$0**	**$48,963**	**$53,753**	**$0**	**$41,006**	10% minimum reserves required by Resolution 20-1654.
	TOTAL ROYAL OAKS SECTION ONE EXPENDITURES	**$404,576**	**$464,058**	**$480,140**	**$428,326**	**$451,068**	
	NET ROYAL OAKS SECTIONS ONE	**$83,600**	**$0**	**$0**	**$52,528**	**$0**	
	ROYAL OAKS EAST - 1703						
	Number of Units		*533.50*			*533.50*	
	Assessment Rate per Unit		*$769.33*			*$706.89*	*Assessment rate reduced by $62.44 from prior year.*
	Total Guard Service Hours		*17,520*			*17,520*	
	Total Vehicle Hours		-			-	
	Total Holiday Hours		*384*			*528*	
	Guard Hourly Rate		*$17.17*			*$17.17*	
	Vehicle Hourly Rate		*$1.55*			*$1.55*	
	REVENUES						
1111631-312415	SPECIAL ASSESMENT AT 100%	$505,399	$410,438	$410,438	$410,438	$377,126	
1111631-312415	5% ADJUSTMENT FOR DISCOUNTS & DELAYED PAYMENTS	$0	($20,522)	($20,522)	($20,522)	($18,856)	
1111631-329020	STD TRANSPONDERS	$1,070	$1,000	$1,000	$715	$3,000	Revenue for new transponders purchased ($35 each).
1111631-361102	COUNTY & STATE INTEREST	$894	$0	$0	$275	$0	
1111631-370016	BUDGET CARRYFORWARD	$30,134	$117,760	$133,037	$133,037	$97,030	Projected carry forward.
	TOTAL REVENUES	**$537,497**	**$508,676**	**$523,953**	**$523,943**	**$458,300**	

TOWN OF MIAMI LAKES
FY 2020-21 PROPOSED BUDGET
NEIGHBORHOOD SERVICE DISTRICTS
Revenue and Expenditure Detail by Line Item

ACCOUNT NUMBER	ACCOUNT NAME	FY2018-19 ACTUALS	FY2019-20 ADOPTED BUDGET	FY2019-20 AMENDED BUDGET	FY2019-20 YEAR END PROJECTION	FY2020-21 PROPOSED BUDGET	BUDGET COMMENTS
	NEIGHBORHOOD SERVICE DISTRICTS						
	EXPENSES						
1111631-533002	SECURITY SERVICES	$355,972	$300,818	$291,753	$305,352	$300,818	
1111631-533002	SECURITY GUARD HOLIDAY COST	$0	$0	$13,599	$0	$4,533	11 Holidays (24 Hours) (RFP 2019-13)
	OPERATING SECURITY COST SUBTOTAL	**$355,972**	**$300,818**	**$305,352**	**$305,352**	**$305,351**	
1111631-513011	MANAGEMENT & MONITORING (DIRECT COSTS)	$5,709	$13,690	$13,690	$13,690	$13,219	
1111631-513012	ADMINISTRATIVE OVERHEAD EXPENSES (INDIRECT COSTS)	$25,900	$26,709	$26,709	$26,709	$28,096	8.5% of operating expenses based on security guard service level 1.
	OPERATING ADMINISTRATIVE COST SUBTOTAL	**$31,609**	**$40,399**	**$40,399**	**$40,399**	**$41,315**	
1111631-534010	JANITORIAL SERVICES	$2,500	$2,500	$2,500	$3,120	$3,120	Weekly services per guard house ($30).
1111631-534010-CVD19	JANITORIAL SERVICES-COVID 19	$0	$0	$0	$4,194	$7,600	Disinfectant spraying of guard houses due to Covid19.
1111631-541000	TELEPHONE SERVICES	$503	$961	$961	$192	$500	Monthly services for both guard house ($40).
1111631-543000	UTILITY SERVICES-ELECTRICITY	$2,288	$3,100	$3,100	$2,057	$3,100	-
1111631-543020	UTILITY SERVICES-WATER & SEWER	$1,542	$1,500	$1,500	$805	$2,000	-
1111631-546000	REPAIRS & MAINTENANCE-MAJOR	$8,471	$15,000	$15,000	$10,000	$8,000	Grounds Maintenance ($4,000), Annual Pressure Cleaning ($1,000), Electrical Repairs ($1,000), Handymen($2,000).
1111631-546000	REPAIRS & MAINTENANCE-OTHER SUPPLIES	$0	$5,000	$5,000	$0	$0	-
1111631-546002	EXTERMINATOR SERVICES	$337	$400	$400	$368	$400	Monthly exterminator service for both guard houses ($31).
1111631-546021	GATE EQUIPMENT & REPAIRS	$705	$3,000	$3,000	$4,100	$7,425	New button system ($1600), signage ($3,000), emergency LED boom replacement ($2,825).
1111631-547000	PRINTING & BINDING	$72	$200	$200	$0	$200	Annual mailout for elections/straw ballot for capital improvements exceeding 15% of operating budget.
1111631-548020	GENERAL ADVERTISEMENTS	$461	$1,000	$1,000	$0	$500	Legal notices to residents of changes to the districts.
1111631-549311	TRANSPONDERS	$0	$1,000	$1,000	$0	$3,000	New transponders for residents.
1111631-566002	COMPUTER SOFTWARE LICENSES	$0		$0	$0	$13,000	Annual LPR software license.
	OPERATING COST SUBTOTAL	**$16,880**	**$33,661**	**$33,661**	**$24,837**	**$48,845**	
1111631-563000	CAPITAL OUTLAY-INFRASTRUCTURE	$0	$66,899	$66,899	$56,325	$21,125	
1111631-564000	CAPITAL OUTLAY-MACHINERY & EQUIPMENT	$0	$0	$0	$0	$0	
	CAPITAL OUTLAY COST SUBTOTAL	**$0**	**$66,899**	**$66,899**	**$56,325**	**$21,125**	Any request for capital improvements that exceed 15% of the annual operating budget shall require a straw ballot poll from the residents residing within the District prior to any allocation of moneys for said improvement (Resolution 20-1654).
1111631-549002	CONTINGENCY RESERVE	**$0**	**$66,899**	**$77,642**	**$0**	**$41,664**	10% minimum reserves required by Resolution 20-1654
	TOTAL ROYAL OAKS EAST EXPENENDITURES	**$404,461**	**$508,676**	**$523,953**	**$426,913**	**$458,300**	
	NET ROYAL OAKS EAST	**$133,037**	**$0**	**$0**	**$97,030**	**$0**	

TOWN OF MIAMI LAKES
FY 2020-21 PROPOSED BUDGET
NEIGHBORHOOD SERVICE DISTRICTS
Revenue and Expenditure Detail by Line Item

ACCOUNT NUMBER	ACCOUNT NAME	FY2018-19 ACTUALS	FY2019-20 ADOPTED BUDGET	FY2019-20 AMENDED BUDGET	FY2019-20 YEAR END PROJECTION	FY2020-21 PROPOSED BUDGET	BUDGET COMMENTS
	NEIGHBORHOOD SERVICE DISTRICTS						
	LAKE PATRICIA - 1704						
	Number of Units		*72.5*			*72.5*	
	Assessment Rate per Unit		*$231.46*			*$231.46*	
	Fish Stocking		*1,100*			*1,100*	
	Number of cycles		*12*			*12*	
	Number of summer cycles		*6*			*6*	
	REVENUES						
1111641-312415	SPECIAL ASSESMENT AT 100%	$15,939	$16,781	$16,781	$16,781	$16,781	
1111641-312415	5% ADJUSTMENT FOR DISCOUNTS & DELAYED PAYMENTS	$0	($839)	($839)	($839)	($839)	
1111641-361102	COUNTY & STATE INTEREST	$14	$0	$0	$9	$0	
1111641-370016	BUDGET CARRYFORWARD	$1,259	$3,535	$3,423	$3,423	$4,698	Projected carry forward.
	TOTAL REVENUES	**$17,212**	**$19,477**	**$19,365**	**$19,374**	**$20,640**	
	EXPENSES						
1111641-513012	ADMINISTRATIVE OVERHEAD EXPENSES (INDIRECT COSTS)	$1,455	$1,196	$1,196	$1,196	$1,207	8.5% of operating expenses.
	OPERATING ADMINISTRATIVE COST SUBTOTAL	**$1,455**	**$1,196**	**$1,196**	**$1,196**	**$1,207**	
1111641-542000	FREIGHT & POSTAGE	$0	$200	$200	$60	$100	
1111641-546101	WATER TREATMENT SERVICE	$11,900	$11,900	$11,900	$11,900	$13,400	Monthly service ($900), Annual blue dye treatment ($1,100), annual fish stocking ($1,500).
1111641-546101	OTHER CHARGES FOR WATER TREATMENT	$0	$1,500	$1,500	$1,500	$0	
1111641-547000	PRINTING & BINDING	$9	$50	$50	$20	$200	Annual mailout for elections/straw ballot for capital improvements exceeding 15% of operating budget.
1111641-548020	GENERAL ADVERTISEMENTS	$424	$424	$424	$0	$500	Legal notices to residents of changes to the districts.
	OPERATING COSTS SUBTOTAL	**$12,334**	**$14,074**	**$14,074**	**$13,480**	**$14,200**	
1111641-549002	CONTINGENCY RESERVE	$0	$4,207	$4,095	$0	**$5,233**	10% minimum reserves required by Resolution 20-1654.
	TOTAL LAKE PATRICIA EXPENDITURES	**$13,789**	**$19,477**	**$19,365**	**$14,676**	**$20,640**	
	NET LAKE PATRICIA	**$3,423**	**$0**	**$0**	**$4,698**	**$0**	
	LAKE HILDA - 1705						
	Number of Units		*111*			*111*	
	Assessment Rate per Unit		*157.92*			*157.92*	
	Number of cycles		*12*			*12*	
	Number of summer cycles		*6*			*6*	
	REVENUES						
1111651-312415	SPECIAL ASSESMENT AT 100%	$16,925	$17,529	$17,529	$17,529	$17,529	
1111651-312415	5% ADJUSTMENT FOR DISCOUNTS & DELAYED PAYMENTS	$0	($876)	($876)	($876)	($876)	
1111651-361102	COUNTY & STATE INTEREST	$18	$0	$0	$11	$0	
1111651-370016	BUDGET CARRYFORWARD	$1,814	$4,837	$5,417	$5,417	$9,400	Projected carry forward.
	TOTAL REVENUES	**$18,758**	**$21,490**	**$22,070**	**$22,081**	**$26,053**	
	EXPENSES						
1111651-513012	ADMINISTRATIVE OVERHEAD EXPENSES (INDIRECT COSTS)	$1,408	$1,091	$1,091	$1,091	$1,114	8.5% of operating expenses.
	OPERATING ADMINISTRATIVE COST SUBTOTAL	**$1,408**	**$1,091**	**$1,091**	**$1,091**	**$1,114**	

TOWN OF MIAMI LAKES
FY 2020-21 PROPOSED BUDGET
NEIGHBORHOOD SERVICE DISTRICTS
Revenue and Expenditure Detail by Line Item

ACCOUNT NUMBER	ACCOUNT NAME	FY2018-19 ACTUALS	FY2019-20 ADOPTED BUDGET	FY2019-20 AMENDED BUDGET	FY2019-20 YEAR END PROJECTION	FY2020-21 PROPOSED BUDGET	BUDGET COMMENTS
	NEIGHBORHOOD SERVICE DISTRICTS						
1111651-542000	FREIGHT & POSTAGE	$0	$100	$100	$70	$100	
1111651-546101	WATER TREATMENT SERVICE	$11,500	$12,300	$12,300	$11,500	$12,300	Monthly service ($875), annual blue dye treatment ($1,000), annual fish stocking ($800).
	PRINTING & BINDING	$16	$20	$20	$20	$200	Annual mailout for elections/straw ballot for capital improvements exceeding 15% of operating budget.
1111651-547000							
1111651-548020	GENERAL ADVERTISEMENTS	$417	$420	$420	$0	$500	Legal notices to residents of changes to the districts.
	OPERATING COSTS SUBTOTAL	**$11,933**	**$12,840**	**$12,840**	**$11,590**	**$13,100**	
1111651-549002	CONTINGENCY RESERVE	$0	$7,559	$8,139	$0	**$11,839**	10% minimum reserves required by Resolution 20-1654.
	TOTAL LAKE HILDA EXPENDITURES	**$13,341**	**$21,490**	**$22,070**	**$12,681**	**$26,053**	
	NET LAKE HILDA	**$5,417**	**$0**	**$0**	**$9,400**	**$0**	
	TOTAL NEIGHBORHOOD SERVICE DISTRICTS REVENUES:	**$ 1,778,946**	**$ 1,739,778**	**$ 1,804,826**	**$ 1,805,759**	**$ 1,683,881**	
	TOTAL NEIGHBORHOOD SERVICE DISTRICTS EXPENDITURES:	**$ 1,467,846**	**$ 1,739,778**	**$ 1,804,826**	**$ 1,526,438**	**$ 1,683,881**	

Town of Miami Lakes
Memorandum

To: **Honorable Mayor and Honorable Councilmembers**

From: **Honorable Councilmember Luis Collazo**

Subject: **Hunger Action Day**

Date: **September 8th, 2020**

Recommendation:

On Thursday, September 10th, it is Hunger Action Day. Over the past few months we have seen the increased need for food assistance in our community. Our partnership with Feeding South Florida and the HOPE United Methodist Church of Miami Lakes has helped reach over 10,000 families.

I would like to propose that in recognition of our community partners, Feeding South Florida and the HOPE United Methodist Church, we light up Town Hall in orange and for Town Staff (voluntarily) wear orange on September 10th. In addition, I would also like to present a proclamation to both of these organizations whom have made it their mission to combat hunger during these very trying times, at the next Regular Council Meeting, scheduled to take place on September 15th.

Fiscal Impact: None
Funding Source for Implementation: None
Timeline for Implementation: Immediate

Guiding Principles: 2, 4, 14
Objectives: 5

Town of Miami Lakes
Memorandum

To: **Honorable Mayor and Honorable Councilmembers**

From: **Raul Gastesi, Town Attorney**

Subject: **Pizzi v. Town of Miami Lakes, Case Number 2015 019303 CA 01**

Date: **September 8th, 2020**

Recommendation:

On September 24th, 2020 , all relevant legal parties to the above referenced lawsuit have agreed for a global mediation to take place with Judge Silverman as mediator; and in order to discuss strategy regarding the pending litigation and mediation, I am requesting an Executive Session to take place next week.