

**TOWN OF MIAMI LAKES
ELDERLY AFFAIRS JERRY'S SQUAD
SUBCOMMITTEE MEETING MINUTES**

April 2, 2018

Town Hall Room 106

- 1) Call to Order: Meeting called to order at 9:17 AM

- 2) Roll Call: Maria Mederos, Pedro Fiallo, Josh Dieguez, Sarah Suarez, Dottie Wix, Clarisell De Cardenas and Nathalie Garcia, Town Liaisons

Applications Timeline March 1 and close June 1, strictly enforced. No exceptions. Official screening would be the month of June but can be started sooner if needed.

Advertising in the Miami Laker and flyers will be in conjunction with application timeline and will include Complete listing of Specifications for Jerry's Squad.
Sub Committee to begin in February and meet as needed going forth. Applicants screening would be in the month of June.

-----Volunteers screening applicants to ask specific questions to help ensure need and priority of Jerry's Squad aid.

Jerry Squad coordinators should be volunteers from the EAC. Will discuss assigning Coordinator's for Jerry's Squad at next EAC meeting.

Jerry's Squad questionnaire; add check box stating, "I certify that all answers are correct", also a check box "are you staying in the residence". Certain key points to be bold to emphasize, questionnaire to be revised.

Applicants Qualifications: strict guidelines, no exceptions.

--must show a need, elderly, frail, living alone, staying in home during hurricane.

Specification:

--Volunteers will not place shutters on second floor.

--Applicants must be home when volunteers are able to place shutters.

--All material must be at the residence, ladder, screws, bolts, screw drivers, hammers etc.

---Accordions shutters

---Panels and Plywood with holes should be ready to be placed.

---Flower pots, no more than 20lbs will be moved.

---Residence must have easy accessibility.

Volunteers for Jerry's Squad will be activated when there is a Hurricane Watch. Shutters will be placed when Hurricane Warning.

Recommend A Meeting for Jerry Squad Volunteers to inform of guidelines and specifications. Volunteers must be over 18 and have a background check.

Command Center will be at Town Hall.

Specifications to be added to press release.

Motion/Seconded by Josh Dieguez/Pedro Fiallo to Adjourn. Motion passed unanimously.

Meeting Adjourned at 10:29 AM