

MINUTES
Regular Council Meeting
April 3, 2018
6:30 p.m.
Government Center
6601 Main Street
Miami Lakes, Florida 33014

1. CALL TO ORDER:

Mayor Manny Cid called the meeting to order at 7:00 p.m.

2. ROLL CALL:

The Town Clerk, Gina M. Inguanzo, called the roll with the following Councilmembers being present: Luis Collazo, Tim Daubert, Ceasar Mestre, Nelson Rodriguez, Marilyn Ruano, Vice Mayor Frank Mingo and Mayor Manny Cid.

3. MOMENT OF SILENCE:

Lieutenant Kelvin Garcia from the Salvation Army Church led the Invocation.

4. PLEDGE OF ALLEGIANCE:

Girl Scouts of America led the presentation of colors and the Pledge of Allegiance. Mercedes Ferreira-Das led the National Anthem.

5. SPECIAL PRESENTATIONS:

Mercedes Ferreira-Dias was recognized for continuously volunteering and performing at events in Miami Lakes through the past couple years.

Maximo Rodriguez was recognized for being chosen as first place winner for a water color painting of a cow

Merly Lopez was recognized for creating a video that went viral depicting the joined effort of students from Barbara Goleman High School marching to honor the victims of the Marjory Stoneman Douglas High shooting in Parkland.

Emmy Martinez from Miami Lakes K-8 was recognized for reaching out to the Mayor's office to discuss efforts Emmy can implement in her school to support students through activities creating a community feel in her school.

Mayor Cid presented a Proclamation naming April as Parkinson's Awareness Month. He recognized his father, Councilmember Daubert's father-in-law, and Andrea Agha's father among many others.

Sponsors, Restaurants, and Wine Vendors, Lynn Matos and Michael Huffaker were recognized for their support and effort during the Food & Wine Festival that took place on March 3rd. A check was also presented to the Town's Council and Financial Director for \$18,616.29 for the Miami Lakes Foundation.

Drew Daren. from Tree Hugging Soap and Laurie Najera from 305 Yoga led a meditation session.

6. PUBLIC COMMENTS:

Antonio Fernandez came before the Town Council to speak on his concerns for School Safety.

Lynn Matos came before the Town Council to speak on item 15C, Social Media Strategy.

Michael Huffaker came before the Town Council to speak on 15C, Social Media Strategy and to invite the Town Council to the upcoming Economic Development Committee Social taking place at Dr. Limon.

Maria De Pena came before the Town Council to speak on Code Explorers, a non-profit teaches computer science, engineering and technology to children ages 3-13 which offers internship programs to students whom are interested. She invited the Town Council to a Code Explorers Expo event taking place at Optimist Park on April 18th, 2018 from 6-8 p.m.

Claudia Luces came before the Town Council to speak on her concerns regarding School Safety items placed on the agenda.

Adrey Polo came before the Town Council to speak on behalf of the Miami Lakes Bar Association to inform the Council that the Bar Association is open to help in any way the organization can.

Mirtha Mendez came before the Town Council to speak on item 10F, a resolution approving the contract for design services on the Miami Lakes Optimist Park.

Sarah Rodriguez and Manuel Acosta came before the Town Council to speak on her concerns in her neighborhood regarding the speeding cars on Egan Lane.

Katherine Fleites came before the Town Council to speak on her speeding concerns occurring on Egan Lane and the request for speed bump or stop sign.

Carmen Cabarga came before the Town Council to also speak on her concerns of speeding cars on Egan Lane.

Ross Alvarez came before the Town Council to speak on his concerns of the speeding occurring on Egan Lane.

Kurt Scott came before the Town Council to speak on his concerns of the speeding occurring on Egan Lane.

Tony Sanchez came before the Town Council to speak on his concerns regarding School Safety.

7. ORDER OF BUSINESS (DEFERRALS/ADDITIONS/DELETIONS):

Vice Mayor Frank Mingo motioned to pull item 10F. Mayor Cid motioned to move items 13A, 13C, 13G, and 15D for discussion before the Consent Calendar. Councilmember Rodriguez motioned to approve the new Order of Business. Councilmember Daubert seconded the motion and all were in favor.

Councilmember Rodriguez motioned to reopen the Order of Business and Councilmember Daubert seconded the motion. Councilmember Rodriguez then motioned to move up 13D to after the Mayor's School Safety discussion. Councilmember Mestre seconded the motion, and all were in favor.

Vice Mayor Mingo motioned to reopen again the Order of Business and Councilmember Daubert seconded the motion. Vice Mayor Mingo then motioned to move up 15A to be discussed after Councilmembers Rodriguez's item, 13D. Councilmember Mestre seconded the motion, and all were in favor.

8. APPOINTMENTS:

Roxana Rodriguez was appointed to the Special Needs Advisory Board, nominated by Mayor Manny Cid.

Luis Marquez was appointed to the Special Needs Advisory Board, nominated by Vice Mayor Frank Mingo.

Jose Pargas was appointed to the Special Needs Advisory Board, nominated by Councilmember Marilyn Ruano.

Jessica Torres was appointed to the Special Needs Advisory Board, nominated by Councilmember Nelson Rodriguez.

Marianela Alvarez was appointed to the Special Needs Advisory Board, nominated by Councilmember Ceasar Mestre.

Michael Alessandri was appointed to the Special Needs Advisory Board, nominated by Councilmember Luis Collazo.

Oscar Muniz was appointed to the Special Needs Advisory Board, nominated by Councilmember Tim Daubert.

Maria Mederos was appointed to the Cultural Affairs Committee, nominate by Councilmember Tim Daubert.

Councilmember Tim Daubert motioned to approve appointments. Councilmember Collazo seconded the motion, and all were in favor.

9. COMMITTEE REPORTS:

Public Safety Committee Chair, Lynn Matos, reported to the Town Council regarding the Committee's annual report regarding budget.

Neighborhood Improvement Committee Chair, Juan Carlos Fernandez, reported to the Town Council regarding the Committee's annual report.

10. CONSENT CALENDAR:

Councilmember Mestre motioned to approve the items under the Consent Calendar. Councilmember Daubert seconded the motion and the motion passed, 6-0, with Councilmember Rodriguez absent.

A. Approval of Minutes

- March 6, 2018 Regular Council Meeting
- March 13, 2018 Special Call Meeting
- March 21, 2018 Alternatives for the Completion of the Town's Sidewalk Network Workshop
- March 21, 2018 Attorney-Client Executive Session
- March 21, 2018 Attorney-Client Executive Session
- March 23, 2018 Sunshine Meeting

Approved on Consent.

B. A RESOLUTION OF THE TOWN COUNCIL, OF THE TOWN OF MIAMI LAKES, FLORIDA, APPROVING THE MEMORANDUM OF AGREEMENT BETWEEN THE FLORIDA DIVISION OF EMERGENCY MANAGEMENT ("FDEM") AND THE TOWN OF MIAMI LAKES; AUTHORIZING THE TOWN MANAGER TO EXECUTE AGREEMENT; PROVIDING FOR INCORPORATION OF RECITALS; AND PROVIDING FOR AN EFFECTIVE DATE. (Rodriguez/Rey)

Approved on Consent.

- C. A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA, MODIFYING THE BUDGET APPROVED BY ORDINANCE NO. 17-213 AND AMENDED BY ORDINANCE NO. 18-222; MODIFYING BUDGETED LINE ITEMS; AUTHORIZING THE TOWN MANAGER TO TAKE ALL ACTIONS NECESSARY TO IMPLEMENT THE TERMS AND CONDITIONS OF THIS RESOLUTION; PROVIDING FOR INCORPORATION OF RECITALS; AND PROVIDING FOR AN EFFECTIVE DATE. (Rey)

Approved on Consent.

- D. A RESOLUTION OF THE TOWN COUNCIL, OF THE TOWN OF MIAMI LAKES, FLORIDA, APPROVING THE FLORIDA DEPARTMENT OF TRANSPORTATION (“FDOT”) LOCAL AGENCY PROGRAM (“LAP”) SUPPLEMENTAL AGREEMENT FOR THE CONSTRUCTION OF THE SRTS MIAMI LAKES ELEMENTARY SCHOOL, SAFE ROUTES TO SCHOOL PROJECT; AUTHORIZING THE TOWN MANAGER TO EXECUTE AGREEMENT; AUTHORIZING TOWN OFFICIALS TO CARRY OUT THE AGREEMENT; AUTHORIZING THE TOWN MANAGER TO ACCEPT AND EXPEND FUNDS; AUTHORIZING THE TOWN MANAGER TO EXECUTE ADDITIONAL SUPPLEMENTAL AGREEMENTS; PROVIDING FOR INCORPORATION OF RECITALS; AND PROVIDING FOR AN EFFECTIVE DATE. (Rey)

Approved on Consent.

- E. A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA, APPROVING THE AWARD OF A CONTRACT FOR THE CONSTRUCTION OF THE SAFE ROUTES TO SCHOOL CONSTRUCTION PROJECT, ITB 2018-08 TO STAR PAVING, CORP., IN AN AMOUNT NOT TO EXCEED \$620,400.00; AUTHORIZING THE TOWN MANAGER TO TAKE ALL NECESSARY STEPS TO IMPLEMENT THE TERMS AND CONDITIONS OF THE CONTRACT; AUTHORIZING THE TOWN MANAGER TO EXPEND BUDGETED FUNDS; AUTHORIZING THE TOWN MANAGER TO EXECUTE THE CONTRACT; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE. (Rey)

Approved on Consent.

- F. A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA, APPROVING THE AWARD OF A CONTRACT FOR DESIGN SERVICES ON THE MIAMI LAKES OPTIMIST PARK PROJECT, RFQ 2018-06 TO BERMELLO AJAMIL & PARTNERS, INC., IN AN AMOUNT NOT TO EXCEED \$470,000.00; AUTHORIZING THE TOWN MANAGER TO TAKE ALL NECESSARY STEPS TO IMPLEMENT THE TERMS AND CONDITIONS OF THE CONTRACT; AUTHORIZING THE TOWN MANAGER TO EXPEND BUDGETED FUNDS; AUTHORIZING THE TOWN MANAGER TO EXECUTE

THE CONTRACT; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE. (Rey)

This item was pulled under the new Order of Business by Vice Mayor Frank Mingo.

Town Manager, Alex Rey, explained item 10F and answered questions posed by the Town Council.

Councilmember Ruano motioned to approve item 10F and Councilmember Daubert seconded the motion. The motion passed, 6-0, with Councilmember Rodriguez absent.

- G. A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA, MODIFYING RESOLUTION 2004-234, WHICH CREATED NEIGHBORHOOD MATCHING GRANTS IN ORDER TO INCLUDE BIKE RACKS INTO PROGRAM; PROVIDING FOR INCLUSION; PROVIDING FOR INCORPORATION OF RECITALS; AND PROVIDING FOR AN EFFECTIVE DATE. (Collazo/Rey)

Approved on Consent.

11. ORDINANCES -SECOND READING (PUBLIC HEARING):

- A. AN ORDINANCE OF THE TOWN OF MIAMI LAKES, FLORIDA, AMENDING SECTION 2.55(c)(4) OF THE TOWN CODE; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN CODE; AND PROVIDING FOR AN EFFECTIVE DATE.

Town Attorney, Raul Gastesi, read the title of the ordinance into the record. Mayor Cid opened the public hearing.

There being no one wishing to speak, Mayor Cid closed the public hearing.

Councilmember Daubert motioned to approve the ordinance in second reading as recommended by the Town Attorney and Councilmember Mestre seconded the motion. The Town Clerk called the roll the motion passed, 6-0, with Councilmember Rodriguez absent.

12. RESOLUTIONS:

- A. A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA, PROVIDING FOR SUBMISSION TO THE ELECTORS FOR APPROVAL OR DISAPPROVAL OF A PROPOSED CHARTER AMENDMENT; PROVIDING THE REQUISITE BALLOT LANGUAGE FOR SUBMISSION TO THE ELECTORATE; CALLING A SPECIAL ELECTION ON THE PROPOSED AMENDMENTS TO THE TOWN CHARTER TO BE HELD ON AUGUST 28, 2018; PROVIDING FOR NOTICE; PROVIDING FOR SEVERABILITY; PROVIDING FOR RELATED MATTERS; AND PROVIDING FOR AN EFFECTIVE DATE.

Town Attorney, Raul Gastesi, read the title of the resolution into the record. He also stated that in the ballot language, the word proceeding will be changed to next.

Councilmember Collazo motioned to approve the resolution with the amended as recommended by the Council. Vice Mayor Mingo seconded the motion. The Town Clerk called the roll and the motion passed, 6-0, with Councilmember Rodriguez absent.

- B. A RESOLUTION OF THE TOWN OF MIAMI LAKES, FLORIDA, TOWN COUNCIL, SUPPORTING THE FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) NW 77th COURT RIGHT TURN LANE EXPANSION PROJECT; PROVIDING FOR INSTRUCTIONS TO THE CLERK OR HER DESIGNEE; PROVIDING FOR INCORPORATION OF RECITALS AND PROVIDING FOR AN EFFECTIVE DATE.

Councilmember Mestre motioned to waive the four-day rule in accordance with Section 7.3 of the Special Rules of Order. Councilmember Collazo seconded the motion and the motion passed, 6-0, with Councilmember Rodriguez absent.

Town Attorney, Raul Gastesi, read the title of the resolution into the record.

Town Manager, Alex Rey, explained item 12B and answered questions posed by the Town Council.

Councilmember Mestre motioned to approve the resolution and Councilmember Collazo seconded the motion. The Town Clerk called the roll and the motion passed, 6-0, with Councilmember Rodriguez absent.

13. NEW BUSINESS:

- A. School Safety Town Hall Meeting (Ruano, Collazo)
North Region Superintendent, Jose Bueno and Chief of Police for Miami-Dade Schools Police Department, Ian Moffett, presented and answered questions of the Town Council. This item was discussed along with item 13C, 13G and 15D.

Mirtha Mendez came before the Town Council to speak on the items sponsored by Councilmembers: Ruano, Collazo and Rodriguez. She also asked the Town Council to have a public meeting regarding school safety, so more residents can attend.

Councilmember Ruano made a motion asking Town Council to consider that Town Hall host a School Safety meeting to take place in one of the Town's facilities. Councilmember Ruano stated this meeting would give residents and community members a venue in which they can discuss their concerns with elected officials. This discussion could yield recommendations that the Town of Miami Lakes could use to draft a resolution to send said recommendations to the Miami-Dade County School Board. The Town of Miami Lakes is considering a collaboration with the School Board including but not limited to investing funds in school resource officers. Councilmember Collazo seconded the motion and recommended that the Town Hall meeting include experts from the corresponding sectors which may include the Miami Lakes Police Department, the Miami-Dade School Board, and Mental Health experts. The motion passed unanimously on items 13A and 13G.

B. One for One Regulation Reduction (Mingo)

Vice Mayor Mingo motioned to that there be a one for one regulation reduction, meaning for every new regulation a current one should be reduced as well as a 90-day freeze on any new regulations proposed, which will enable staff to create a list of recommendations to prevent further obsolete and/or overburdensome regulations. Councilmember Mestre seconded the motion and the motion passed, 6-0, with Councilmember Rodriguez absent.

C. Police Resources (Cid)

This item was discussed along with items 13A, 13G, and 15D. Mayor Cid motioned directing the Town Manager to immediately start placing SRO's at the schools through the end of the school year. Vice Mayor Mingo seconded the motion.

After some discussion, Councilmember Ruano motioned to transfer \$35,000.00 from the Town's legal reserve to the police overtime budget. Councilmember Collazo seconded the motion. Miami Lakes Major Javier Ruiz answered questions posed by the Town Council. The Town Clerk called the roll and the motion failed, 2-5, with Councilmembers: Mestre, Daubert, Rodriguez, Vice Mayor Mingo and Mayor Cid in opposition.

The Town Clerk then called the roll for Mayor Cid's original motion to place SRO's in the Town's schools; the Town Clerk called the roll and the motion passed, 6-0, with Councilmember Rodriguez absent.

D. Support of Give A Ball, Spread the Love Program (Rodriguez)

Gloria Garcia came before the Town Council to ask the Town Council to support the Give A Ball, Spread the Love Program, which is a program that collects donations of basketballs for the Overtown Youth Center. She kindly requested that a box be placed in Town Hall to help collect donations. Councilmember Daubert motioned to include Give A Ball, Spread the Love Program into the Town's annual even program. Vice Mayor Mingo seconded the motion and the motion passed, 6-0, with Councilmember Rodriguez absent.

E. Review and Update of Employee Discrimination and/or Harassment Policy (Mingo)

Vice Mayor Mingo made a motion requiring that staff review the Town's existing Employee Discrimination and Harassment Policy dated January 10, 20003 and compare policies implemented by neighboring municipalities to then provide any recommendations of appropriate changes to the current Policy of Miami Lakes. Along with the review, Vice Mayor Mingo also motioned that staff draft a resolution stating any changes that may affect elected officials and vendors. Councilmember Mestre seconded the motion and the motion passed, 6-0, with Councilmember Rodriguez absent.

F. Charter Members Evaluation (Cid)

Mayor Cid made a motion requiring staff to create a review process on an annual or biannual basis for all (3) appointed Town Charter positions: Town Manager, Town Clerk and Town Attorney. Councilmember Collazo seconded the motion and the motion passed, 6-0, with Councilmember Rodriguez absent.

- G. Town Hall Meeting on Schools Safety and Security (Rodriguez, Collazo)
This item was discussed along with 13A, 13C, and 15D. A motioned was brought forth and seconded, stated under item 13A.

14. MAYOR AND COUNCILMEMBER REPORTS:

- A. Report on Police Mental Health Collaboration Project: Strategic Mapping Meeting Planning (March 20, 2018) (Collazo)
This report was briefly brought to discussion under the item 13F regarding Councilmember Collazo's attendance of a meeting on March 20th, 2018 at the Miami-Dade County Police Department for a discussion on Strategic Mapping; He reported on a specific topic regarding the Parkland incident and stated that he will be giving ongoing reports of alike meetings should the Town Council desire.

15. MANAGER'S REPORT:

- A. Comprehensive Annual Financial Report (CAFR) FY2017 Presentation
Carlos Trueva, from the Audit Department, reported on the completion of the CAFR Report for Town of Miami Lakes, he stated that there were no findings to report with no prior year findings as well.
- B. Town Manager Monthly Police Activity Report
Town Manager, Alex Rey, reported on the arrests related to the ATV usage and the vehicular homicide. Major Javier Ruiz also answered questions posed by the Town Council regarding ATV's.
- C. Social Media Strategy
Charisma Glassman, Communications & Economic Development Manager, reported on the Town's Social Media Strategy by a PowerPoint presentation. She reported on the current social media status of the Town today and how social media usage can be enhanced for Miami Lakes.
- D. Funding allocation to improve school cameras at Bob Graham Education Center & Miami Lakes K-8 Center
This item was discussed along with item 13A, 13D, and 13G.
The Town Manager, Alex Rey, recommended to the Town Council the allocation of \$5,000 to enhance Bob Graham's Education Center & Miami Lakes K-8 camera system should the transfer of funds from the Education Advisory Board to the public-school system be approved by the Education Advisory Board. Councilmember Mestre motioned to approve said recommendation. Vice Mayor Mingo seconded the motion and the motion passed, 6-0, with Councilmember Rodriguez absent.

Mayor Cid motioned to extend the meeting to midnight. Councilmember Daubert seconded the motion and the motion passed unanimously.

- E. Loch Lomond Special Taxing District
Town Manager, Alex Rey, reported on the current pending transfer of Lock Lomond. He reported that Loch Lomond has an expected deficit of \$70,000.00 by end of year; At an

HOA meeting, members agreed to change their current vendor to a less expensive vendor which will reduce the deficit by \$20,000.00. The Town Manager recommended helping residents by accepting the transfer of Loch Lomond with a \$20,000.00 deficit. In addition to this, Mayor Cid requested as a condition that the Town Manager draft a letter, signed by Loch Lomond, stating that the HOA agrees with the plan of the Town and County. Councilmember Daubert motioned to approve item 15E with the added condition. Mayor Cid seconded the motion and the motion passed, 6-0, with Councilmember Rodriguez absent.

F. Town Manager's Vacation

Councilmember Ruano motioned to accept the Town Manager's vacation for July 25th - August 11th, 2018. Vice Mayor Mingo seconded the motion and the motion passed unanimously by all present.

16. ATTORNEY'S REPORT:

A. Attorney's Report on Pending Litigation

Town Attorney, Raul Gastesi, reported on the Pizzi litigation. He also stated that there may be an additional Executive-Client session coming up. There is also discussion for a course of action on an individual whom is using the Town of Miami Lakes on social media accounts that do not belong to the Town.

ADJOURNMENT:

There being no further business to come before the Town Council, the meeting adjourned at 12:15 a.m.

Approved on this 1st day of May 2018.

Attest:

Manny Cid, Mayor

Gina M. Inguanzo, Town Clerk