

**RESOLUTION NO. 18-\_\_\_\_**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA, REPEALING AND REPLACING RESOLUTION 11-888; RENAMING THE SPECIAL NEEDS COMMITTEE TO THE SPECIAL NEEDS ADVISORY BOARD; PROVIDING FOR BOARD MEMBERSHIP; ADOPTING A MISSION STATEMENT; ADOPTING A WORK PLAN; CREATION OF A TOWN INCLUSION POLICY; PROVIDING FOR MEETING REQUIREMENTS AND PROVIDING WITH AN EFFECTIVE DATE. (Ruano)**

**WHEREAS**, on April 12, 2011, the Town of Miami Lakes (the “Town”) Council passed Resolution 11-888 creating the Special Needs Committee; and

**WHEREAS**, the Special Needs Committee has been dormant for some time; and

**WHEREAS**, during the January 16, 2018 Town Council Meeting, the Town Council discussed Councilwoman Marilyn Ruano’s New Business item regarding the Special Needs Committee and the need to provide activities and services for Town special needs residents; and

**WHEREAS**, the result of the Town Council’s deliberation regarding the Councilwoman’s New Business Item, was the creation of a resolution to revive the Special Needs Committee and provide the Committee with a mission statement; and

**WHEREAS**, in order to achieve the will of the Council, it is recommended that the Special Needs Committee be renamed the Special Needs Advisory Board, that the composition of the Board be representative of the residents being served, the adoption of a mission statement and workplan; and

**WHEREAS**, the Town lacks a formal policy that ensures implementation of the Town’s inclusion standards across the Town; and

**WHEREAS**, creating and maintaining a formal inclusion policy will ensure that the Town’s inclusion policy will thrive despite possible changes in staff, administration, or funding; and

**WHEREAS**, in order to create a formal inclusion policy, it is recommended that the Town receive input from Town Residents; and

**WHEREAS**, the Town Council believes that it is in the best interest of the Town to create a formal Town Inclusion Policy.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA, AS FOLLOWS:**

**Section 1.**     **Recitals.** The foregoing Recitals are true and correct and incorporated herein by this reference.

**Section 2.**     **Repeal of Resolution 11-888.** Resolution 11-888 passed on April 12, 2011 is hereby repealed in its entirety and replaced by this Resolution.

**Section 3.**     **Creation of a Special Needs Advisory Board.** The Mayor, pursuant to section 2.2 (ii) of the Town Charter, has called for the creation of the “Special Needs Advisory Board” and the Town Council hereby approves its creation to serve the Council in an advisory role, to carry out the Mission Statement and Work Plan as described in Section 4 and 5 of this Resolution.

**Section 4.**     **Adoption of a Mission Statement.** To create a model town for inclusion, by identifying specific Miami Lakes families with an interest in matters pertaining to individuals with special needs; connecting them to existing programs, services and events; and, serving the Town Council in an advisory capacity to identify unmet needs and assist with the discovery of possible solutions.

**Section 5.**     **Adoption of a Work Plan.** The Board will pursue the following work plan to realize their mission: 1. Collaborate with resource providers to secure grants and raise funds; 2. Develop and solidify relationships and partnerships with existing resource providers; 3. Increase

participation in the Town's inclusive programs, services, and events; and 4. Establish a formal Town Inclusion Policy with community input for adoption by the Town Council.

**Section 6. Terms and Composition of the Board.** Each member of the Town Council shall nominate and appoint one individual. The Town Councilmember should aim to appoint a representative of the Town's diverse Special Needs Community.

**Section 7. Rules.** The Board will be guided by the Town Council approved Committee Rules as amended from time to time.

**Section 8. Creation of a Formal Inclusion Policy.** The Board with input from Town Residents shall work on the creation of a formal Town Inclusion Policy.

**Section 9. Effective Date.** This Resolution shall take effect immediately upon adoption.

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Passed and adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

The foregoing resolution was offered by \_\_\_\_\_ who moved its adoption. The motion was seconded by \_\_\_\_\_ and upon being put to a vote, the vote was as follows:

Mayor Manny Cid	_____
Vice Mayor Frank Mingo	_____
Councilmember Luis Collazo	_____
Councilmember Timothy Daubert	_____
Councilmember Ceasar Mestre	_____
Councilmember Nelson Rodriguez	_____
Councilmember Marilyn Ruano	_____

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Manny Cid  
MAYOR

Attest:

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Gina Inguanzo  
TOWN CLERK

Approved as to form and legal sufficiency:

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Raul Gastesi, Jr.  
Gastesi & Associates, P.A.  
TOWN ATTORNEY