

Town of Miami Lakes

AGENDA

February 13, 2018

6:00 PM

Government Center

6601 Main Street

Miami Lakes, Florida 33014

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance/ Moment of Silence**
- 4. Public Comments**
- 5. Discussion/ Status/Recap
Town Attorney**
- 6. Approval of Minutes**

Agreed Upon Items:

- 7. ICMA-FCCMA Senior Advisors Program
for Search Process**
- 8. Qualifications- Must Decide (Preferred vs. Required)**
 - a. Executive and Administrative Qualifications (Government / Business)
 - b. Operational Budget Experience
 - c. Educational (Bachelor's Degree Required) (Master's-Preferred)
 - d. Bilingual (Spanish) (Preferred)
 - e. Familiarity with and willingness to implement Strategic Plan
 - f. Residency with incentive (6 months)
 - g. ICMA Membership Preferred
- 9. Search Area- Statewide Free Utilizing Fla. League of Cities**
 - a. How long should we run the advertisements. (30 days minimum)
- 10. Screening of Resumes
(HR Liaison and Town Attorney)**

Pending Points

11. Compensation- \$135k - \$190k annually (Benefits to be negotiated)

**12. Transition Period- Time Period for Hiring
(How long and when)**

13. Committee Members- Individual Comments

Michael Huffaker:

Ramiro Inguanzo:

Maria Kramer:

Robert Meador:

Richard Pulido:

Robert Ruiz:

Tony Sanchez:

14. When do we start the process.

15. Budget

16. Interview Process (1 on 1 vs. Group)

17. Council Date for Passage of Resolution

18. Adjournment

This meeting is open to the public. A copy of this Agenda and the backup therefore, has been posted on the Town of Miami Lakes Website at www.miamilakes-fl.gov and is available at Town Hall, 6601 Main Street, Miami Lakes 33014. In accordance with the Americans with Disabilities Act of 1990, all persons who are disable and who need special accommodations to participate in this meeting because of that disability should contact Town Hall at (305)364-6100 two days prior to the meeting.

Anyone wishing to appeal any decision made by the Miami Lakes Town Council with respect to any matter considered at this meeting or hearing will need a record of the proceedings and for such purpose, may need to ensure that a verbatim record of the proceedings is made which record includes the testimony and evidence upon which the appeal is to be based.

Any member of the public wishing to speak on a public hearing matter on this Agenda or under public comments for items not on this Agenda, should fill out a speaker card and provide it to the Town Clerk, prior to commencement of the meeting. Any person presenting documents to the Town Council should provide the Town Clerk with a minimum of 12 copies.

Attachments

1. Charter Provision (Section 3.1 and 3.2)
2. Ordinance (Sec. 2-55)