

RESOLUTION NO. 17-____

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA, APPROVING THE EVALUATION COMMITTEE’S RECOMMENDATION TO AWARD RFP 2018-02 INDEPENDENT AUDITING SERVICES TO RODRIGUEZ TRUEBA & COMPANY, CPA, PA, OR ONE OF THE THREE NEXT HIGHEST RANKED FIRMS; AUTHORIZING THE TOWN MANAGER TO TAKE ALL NECESSARY STEPS TO IMPLEMENT THE TERMS AND CONDITIONS OF THE CONTRACT; AUTHORIZING THE TOWN MANAGER TO EXPEND BUDGETED FUNDS; AUTHORIZING THE TOWN MANAGER TO EXECUTE THE CONTRACT; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town of Miami Lakes (the “Town”) issued Request for Proposals (“RFP”) No. 2018-02 on October 6, 2017 to secure an independent auditing firm for annual examination of the Town’s financial statements; and

WHEREAS, the scope of services includes an evaluation of the Town’s system of internal control to assess the extent it can be relied upon to ensure accurate information, compliance with laws and regulations, and to provide for efficient and effective operations; and

WHEREAS, the Town received five (5) responsive RFP proposals by the established due date; and

WHEREAS, in accordance with the requirements of Florida Statute 218.391, the Town Council appointed an Auditor Selection Committee via Resolution No. 17-1482 (the “Committee”); and

WHEREAS, the Committee evaluated and ranked the proposals in accordance with the criteria identified in the solicitation and established a list of four firms in accordance with Florida Statute 218.391(3)(e), (the “Shortlist”); and

WHEREAS, the four highest ranked firms established by the Committee are as follows and comprise the Shortlist: (1) Rodriguez, Trueba & Company, CPA, PA (“RT&C”); (2) Alberni Caballero & Fierman, LLP; (3) Keefe McCullough; and (4) S. Davis & Associates, PA; and

WHEREAS, the cost of independent audit services for the term of the contract, including renewal terms, is \$220,000 with hourly rates established for OMB A-133 Single Audits and additional services as needed; and

WHEREAS, the Town Council approves the Committee’s recommendation and authorizes the Town Manager to enter into the contract with RT&C for award of RFP 2018-02 Independent Auditing Services; and

WHEREAS, should negotiations with RT&C be unsuccessful, the Town Manager is authorized to terminate negotiations and move forward with the next highest ranked firm until an agreement is successfully negotiated and executed; and

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA, AS FOLLOWS:

Section 1. **Recitals.** The foregoing Recitals are true and correct and incorporated herein by this reference.

Section 2. **Approval of the Contract.** The Town Council hereby approves the award of a contract to Rodriguez, Trueba & Company, CPA, PA in an amount not to exceed \$250,000.00.

Section 3. **Authorization of Town Officials.** The Town Manager and/or his designee and the Town Attorney are authorized to take all steps necessary to implement the terms and conditions of the Contract with Rodriguez, Trueba & Company, CPA, PA for Independent Auditing Services. In the event negotiations with RT&C are unsuccessful, the Town Manager is

authorized to terminate negotiations and move forward with the next highest ranked firm until an agreement is successfully negotiated and executed.

Section 4. Authorization of Fund Expenditure. Notwithstanding the limitations imposed upon the Town Manager under Town Ordinance 12-142, the Town Manager is authorized to expend budgeted funds to implement the terms and conditions of the Contract.

Section 5. Execution of the Contract. The Town Manager is authorized to execute the Contract with Rodriguez, Trueba & Company, CPA, PA for Independent Auditing Services on behalf of the Town in an amount not to exceed budgeted funds per fiscal year, in substantially the form attached hereto.

Section 6. Effective Date. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED this 5th day of December, 2017.

Motion to adopt by _____, second by _____.

FINAL VOTE AT ADOPTION

Mayor Manny Cid _____
Vice Mayor Frank Mingo _____
Councilmember Luis Collazo _____
Councilmember Ceasar Mestre _____
Councilmember Frank Mingo _____
Councilmember Marilyn Ruano _____
Councilmember Nelson Rodriguez _____

Manny Cid
MAYOR

Attest:

Approve as to Form and Legal Sufficiency

Gina Inguanzo
TOWN CLERK

Raul Gastesi, P.A.
TOWN ATTORNEY