



Town of Miami Lakes Memorandum

To: Honorable Mayor and Honorable Councilmembers

From: Edward Pidermann, Town Manager

Subject: Guard Gate Repair Services

Date: February 18, 2020

Recommendation:

It is recommended that the Town Council authorize the Town Manager to piggyback the County of Fairfax, Virginia. Contract 4400006645 with UNICOM Government, Inc. in accordance with Section 7 of the Town's Procurement Ordinance 17-203 for guard gate repair services and enhancements on an as-needed basis in an amount not to exceed budgeted funds.

Background:

Since taking over the Neighborhood Service Districts, formerly the Special Taxing Districts, in October of 2018, Town staff has been managing the operations and upkeep of the security guard houses and gates. During this time, the need for continuous repairs of the guard gate systems has become more of a noticeable concern, with calls to a service provider being placed weekly.

These gates were installed by the county there after the passing of Ordinance No. 94-233 on December 13, 1994. Hence, these guard gate systems are 20+ years old with motors and parts that are slowly becoming more difficult to find as they are no longer in production. The difficulty to find certain parts and only having one vendor to provide repairs has created extended periods of times with gate arms down for service.

Fairfax County issued the Request for Proposal ("RFP") for Technology Products, Services, Solutions, and Related Products and Services on August 12, 2015. Fairfax County awarded the contract with an initial term of May 1, 2016 through April 30, 2019 with an option to renew for four (4) additional one-year periods. The contract has since been renewed for two (2) years through April 30, 2021.

After researching the options available to the Town, Procurement recommends piggybacking the County of Fairfax, Virginia. Contract 4400006645 with UNICOM Government, Inc. under Section 7 of Ordinance 17-203, as it will satisfy our needs effectively, while minimizing administrative costs associated with issuing a separate solicitation.

Attachment:
Resolution
Agreement