

RESOLUTION NO. 16-____

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA, APPROVING THE SHORTLIST ESTABLISHED BY THE AUDITOR SELECTION COMMITTEE AND APPROVING THE COMMITTEE'S RECOMMENDATION TO AWARD RFP 2016-46 INDEPENDENT AUDITING SERVICES TO ONE OF THE THREE HIGHEST RANKED FIRMS; AUTHORIZING THE TOWN MANAGER TO TAKE ALL NECESSARY STEPS TO IMPLEMENT THE TERMS AND CONDITIONS OF THE CONTRACT; AUTHORIZING THE TOWN MANAGER TO EXPEND BUDGETED FUNDS; AUTHORIZING THE TOWN MANAGER TO EXECUTE THE CONTRACT; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town of Miami Lakes (the "Town") issued Request for Proposals ("RFP") No. 2016-46 on September 14, 2016 to secure an independent auditing firm for annual examination of the Town's financial statements; and

WHEREAS, the scope of services includes an evaluation of the Town's system of internal control to assess the extent it can be relied upon to ensure accurate information, compliance with laws and regulations, and to provide for efficient and effective operations; and

WHEREAS, the Town received five (5) responsive RFP proposals by the established due date; and

WHEREAS, in accordance with the requirements of Florida Statute 218.391, the Town Council appointed an Auditor Selection Committee via Resolution No. 16-1394 (the "Committee"); and

WHEREAS, the Committee evaluated and ranked the proposals in accordance with the criteria identified in the solicitation and established a list of at least three firms in accordance with Florida Statute 218.391(3)(e), (the "Shortlist"); and

WHEREAS, the three highest ranked firms established by the Committee are as follows and comprise the Shortlist: (1) Alberni Caballero & Fierman, LLP (“ACF”); (2) S. Davis & Associates, PA; (3) Keefe McCullough; and

WHEREAS, the cost of independent audit services for the initial three (3) year term as proposed by ACF is \$129,000 with hourly rates established for additional services as needed; and

WHEREAS, the Town as its sole discretion may exercise an option to renew for two (2) additional 12-month periods; and

WHEREAS, the Town Council approves the Committee’s recommendation and authorizes the Town Manager to enter into the contract with ACF for award of RFP 2016-46 Independent Auditing Services; and

WHEREAS, should negotiations with ACF be unsuccessful, the Town Manager is authorized to terminate negotiations and move forward with the next highest ranked shortlisted firm until an agreement is successfully negotiated and executed; and

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA, AS FOLLOWS:

Section 1. **Recitals.** The foregoing Recitals are true and correct and incorporated herein by this reference.

Section 2. **Approval of the Contract.** The Town Council hereby approves the award of RFP 2016-46 to Alberni Caballero & Fierman, LLP in an amount not to exceed budgeted funds per fiscal year.

Section 3. **Authorization of Town Officials.** The Town Manager and/or his designee and the Town Attorney are authorized to take all steps necessary to implement the

terms and conditions of the Contract with Alberni Caballero & Fierman, LLP for Independent Auditing Services. In the event negotiations with ACF are unsuccessful, the Town Manager is authorized to terminate negotiations and move forward with the next shortlisted firm until an agreement is successfully negotiated and executed.

Section 4. **Authorization of Fund Expenditure.** The Town Manager is authorized to expend budgeted funds to implement the terms and conditions of the Contract.

Section 5. **Execution of the Contract.** The Town Manager is authorized to execute the Contract with Alberni Caballero & Fierman, LLP for Independent Auditing Services on behalf of the Town in an amount not to exceed budgeted funds per fiscal year, in substantially the form attached hereto.

Section 6. **Effective Date.** This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED this 1st day of November, 2016.

Motion to adopt by _____, second by _____.

FINAL VOTE AT ADOPTION

Mayor Michael A. Pizzi, Jr.	_____
Vice Mayor Tim Daubert	_____
Councilmember Manny Cid	_____
Councilmember Ceasar Mestre	_____
Councilmember Frank Mingo	_____
Councilmember Tony Lama	_____
Councilmember Nelson Rodriguez	_____

Michael A. Pizzi, Jr.
MAYOR

Attest:

Approve as to Form and Legal Sufficiency

Gina Inguanzo
TOWN CLERK

Raul Gastesi, P.A.
TOWN ATTORNEY