

RESOLUTION NO. 16-____

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA, APPROVING THE SHORTLIST ESTABLISHED BY THE AUDITOR SELECTION COMMITTEE AND APPROVING THE COMMITTEE'S RECOMMENDATION TO AWARD RFP 2016-46 INDEPENDENT AUDITING SERVICES TO NUMBER ONE RANKED FIRM ALBERNI CABALLERO & FIERMAN, LLP; AUTHORIZING THE TOWN MANAGER TO TAKE ALL NECESSARY STEPS TO IMPLEMENT THE TERMS AND CONDITIONS OF THE CONTRACT; AUTHORIZING THE TOWN MANAGER TO EXPEND BUDGETED FUNDS; AUTHORIZING THE TOWN MANAGER TO EXECUTE THE CONTRACT; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on September 14, 2016, the Town of Miami Lakes (the "Town") issued Request for Proposals ("RFP") No. 2016-46 to secure a Certified Public Accounting Firm, to provide for Independent Accounting Services; and

WHEREAS, the scope of services includes an evaluation of the Town's system of internal control to assess the extend it can be relied upon to ensure accurate information, compliance with laws and regulations, and to provide for efficient and effective operations; and

WHEREAS, the RFP was properly advertised, posted on the Town Website, distributed to Five Hundred Fifteen (515) suppliers via demand star and noticed in the Town Hall lobby; and

WHEREAS, the Town received seven proposal responses, and after a due diligence review by the Town's Procurement Department, two (2) responses were disqualified from further review due to their failure to acknowledge four or more addenda; and

WHEREAS, in accordance with Florida Statute § 218.391, the Town Council appointed and Auditor Selection Committee ("Audit Committee") via Resolution No. 16-1394; and

WHEREAS, in accordance with Florida Statute § 218.391 the Audit Committee recommended the following short list in the following order (1) Alberni Caballero and Fierman, LLP (“Alberni”), (2) S. Davis and Associates, P.A., and (3) Keefe McCullough; and

WHEREAS, the Town Council approves the recommendation of the Audit Committee and authorizes the Town Manager to enter into the contract with Alberni for award of RFP 2016-46 for Independent Auditing Services; and

WHEREAS, should negotiations with Alberni be unsuccessful, the process will be terminated and negotiations will ensue with the next highest ranked firm in the shortlisted order as follows: S. Davis and Associates, P.A., and Keefe McCullough; and

WHEREAS, the cost of independent audit services for the initial three (3) year term as proposed by Alberni is One Hundred Twenty Nine Thousand Dollars and 00/100 (\$129,000.00), with hourly rates established for additional services as needed; and

WHEREAS the Town in its sole discretion may exercise an option to renew for two (2) additional One (1) year periods; and

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA, AS FOLLOWS:

Section 1. **Recitals.** The foregoing Recitals are true and correct and incorporated herein by this reference.

Section 2. Approval of the Contract. The Town Council hereby approves the award of RFP 2016-46, to Alberni Caballero and Fierman, LLP in an amount not to exceed the proposal price for Independent Auditing Services. Should negotiations with Alberni Caballero and Fierman, LLP be unsuccessful, the process will be terminated and negotiations will ensue with the next highest ranked firm in the shortlisted order as follows: S. Davis and Associates, P.A., and then Keefe McCullough Inc.

Section 3. Authorization of Town Officials. The Town Manager and/or his designee and the Town Attorney are authorized to take all steps necessary to implement the terms and conditions of the successfully negotiated, Contract No. 2016-46 Contract for Independent Auditing Services.

Section 4. Authorization of Fund Expenditure. The Town Manager is authorized to expend budgeted funds to implement the terms and conditions of the Contract from the General Fund.

Section 5. Execution of the Contract. The Town Manager is authorized to execute the Contract on behalf of the Town in an amount equal to or better than the proposed prices, in substantially the form attached hereto.

Section 6. Effective Date. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED this 1st day of November, 2016.

Motion to adopt by _____, second by _____.

FINAL VOTE AT ADOPTION

Mayor Michael A. Pizzi, Jr.	_____
Vice Mayor Tim Daubert	_____
Councilmember Manny Cid	_____
Councilmember Ceasar Mestre	_____
Councilmember Frank Mingo	_____
Councilmember Tony Lama	_____
Councilmember Nelson Rodriguez	_____

Michael A. Pizzi, Jr.
MAYOR

Attest:

Approve as to Form and Legal Sufficiency

Gina Inguanzo
TOWN CLERK

Raul Gastesi, P.A.
TOWN ATTORNEY