

**MINUTES**  
**Meeting to Discuss 9/11 Event**  
**August 26, 2016**  
**3:00 p.m.**  
**Mayor's Conference Room**  
**6601 Main Street, Miami Lakes, FL 33014**

**1. Call to Order:**

The meeting began at 3:10 pm

Present at the meeting were: Mayor Michael A. Pizzi; Councilman Nelson Rodriguez; Pastor Ralph; Nicole Singletary, Community Engagement and Outreach Director; Joseph Ascuntar, Mayor's Assistant; and Helen Roldan, Assistant to the Council/Deputy Town Clerk.

**2. Items Discussed:**

A. Introduction to Event

On Sunday September 11, 2016, New Testament Baptist Church will be having a patriotic 15th Anniversary Memorial Service in the Church auditorium. The community will be invited to attend the Patriotic Celebration on the DCS Football Field. New Testament Baptist Church will be honoring all current and retired law enforcement, fire fighters and military personnel. They will remember and honor the 9-11 victims and their families.

B. Current

The items that have already been handled include invitations to the community, ordering shirts, the creation of flyers, ordering of challenge coins, and securing the attendance of the honor guard.

**3. Actions to be Taken:**

- A. Councilman Rodriguez will be reaching out to Miami Dade County Fire Department as well as the canine unit for the event.
- B. The Mayor's office will send a letter to the County mayor, Fire Chief, Police Director, State Officials, and the County Commissioner inviting them to the event.

C. The Mayor will work with Pastor Ralph to identify funding sources that may be able to contribute to the event.

Approved this 4<sup>th</sup> day of October 2016

Attest:

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Michael A. Pizzi, Mayor

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Gina M. Inganzo, Town Clerk