



Agreement

I. Parties

This Agreement, 2016-35, is made this ____ day of _____ 20__ by and between the Town of Miami Lakes ("Town"), located at 6601 Main Street, Miami Lakes, FL 33014 and **Bel Air Maintenance, Inc.**, located at P.O. Box 266284, Weston, FL 33326.

II. Recitals

Whereas the Town desires to enter into an agreement with Bel Air Maintenance, Inc. ("Bel Air") for the purchase of Custodial Services for East Park Youth Center and Pocket Park Playgrounds in an amount not to exceed budgeted funds; and

Whereas Bel Air has agreed to provide said services to the Town in accordance with the City of Weston agreement dated May 21, 2015 awarded in accordance with City of Weston RFP 2015-04 Custodial Services, except to the extent otherwise provided herein; and

Whereas the Town of Miami Lakes, with the Town Manager acting in accordance with Section 7 of the Town's Procurement Code, will enter into an agreement with Bel Air, in accordance with the terms of the referenced City of Weston agreement, which is attached hereto as Exhibit "A" and made a part of this Agreement.

Therefore both parties agree as follows:

III. Services

Bel Air shall provide Custodial Services to the Town in accordance with the terms of the above referenced City of Weston contract. All other terms and conditions of said contract, a copy of which is attached hereto as "Exhibit A", are incorporated herein by reference, except to the extent otherwise provided herein.

IV. Contract Modifications

The following contract modifications shall be made to the Agreement between the Town and Bel Air from the City of Weston contract:

CONTRACT NUMBER

The Town of Miami Lakes' Custodial Services for East Park Youth Center and Pocket Park Playgrounds Contract shall be referenced as Contract # 2016-35.

SUBCONTRACTORS

Contractor shall not subcontract any of the Work to be performed under this Contract.

INVOICES

Contractor shall provide the Town with an invoice subsequent to completion and acceptance of the Work. At a minimum the invoice must contain the following information:

- Name and address of the Contractor



- Contract number
- Purchase Order Number
- Date of invoice
- Invoice numbers (Invoice numbers cannot be repeated)
- Description of Work performed, including location(s) where the Work was performed and which department requested the Work
- Prices of Tasks performed
- Extended prices
- Total value of the invoice

Failure to include the above information will delay payment. Payments will not be made based on statements of accounts.

The Town will take action to pay, reject or make partial payment on an invoice in accordance with the Florida Local Government Prompt Payment Act. No payments shall be due or payable for Work not performed or materials not furnished or where the Work has not been accepted by the Town. If there is a dispute with regard to an invoice, the Town will pay the amount not in dispute and reject the remainder that is in dispute.

The Contractor shall be compensated at the prices specified in the Bid Form of the Contract.

INSURANCE

The Town of Miami Lakes shall be shown as the additional insured under the required insurance. Copies of such insurance must be provided to the Town prior to the commencement of any Work under this Agreement.

APPLICABLE LAW AND VENUE OF LITIGATION

This contract will be enforceable in Miami-Dade County, Florida, and if legal action is necessary by either party with respect to the enforcement of any or all terms or conditions the sole venue will be Miami-Dade County, Florida.

V. Points of Contact

The points of contact for the Town shall be:

Contract Management: Christina Semeraro, Procurement Manager
(305) 364-6100 ext. 1122 semeraroc@miamilakes-fl.gov

Project Manager: Tony Lopez, Chief of Operations
(305) 364-6100 ext. 1130 lopezt@miamilakes-fl.gov



Bel Air Maintenance, Inc.

Town of Miami Lakes

Chad Lawrence, President

Name of Signatory: Chad Lawrence

Alex Rey, Town Manager

Approved as to legal form and correctness:

Town Attorney

Attest:

Gina Inguanzo, Town Clerk



CORPORATE RESOLUTION

WHEREAS, Bel Air Maintenance, Inc. desires to enter into a contract with the Town of Miami Lakes for the purpose of performing the work described in the Agreement to which this resolution is attached; and

WHEREAS, the Board of Directors at a duly held corporate meeting has considered the matter in accordance with the By-Laws of the corporation;

Now, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS that the Vice President,
(type title of officer)

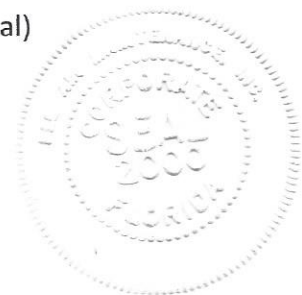
Jason Lawrence, is hereby authorized
(type name of officer)

and instructed to enter into a contract, in the name and on behalf of this corporation, with the Town of Miami Lakes upon the terms contained in the proposed Agreement to which this resolution is attached.

DATED this 14th day of July, 2016.

Chad Lawrence
Corporate Secretary

(Corporate Seal)



Bel Air Maintenance, Inc.

P.O. Box 266284

Weston, FL 33326-6284

PH: 954-749-2429 Fax: 954-925-4648

Email: linda@belair-bam.com

Proposal


Date	Number
7/12/16	3955

Customer:

Town of Miami Lakes
6601 Main Street
Miami Lakes, FL 33014

Service Location/Info:

ML Youth Center

Service Description/Information	Amt
Monthly Custodial Service @ ML Youth Center: \$2,548.09	
Daily (pm) Janitorial Service Monday-Sunday per Town Of Miami Lakes janitorial specs Price based on City Of Weston RPF 2015-4 Community Center square footage rate, page 83 of 95	1,834.99
Daily (am) Janitorial Service Monday-Sunday. Open bathrooms, blow off debris and pick up litter from basketball court, playground, walkways, entrance, exits and grounds surrounding the Youth Center. Price based on hourly rate, City Of Weston RPF 2015-4 page 85 of 95 . (0.6 hours per day)	713.10
<i>*Thank you for your consideration - Please advise regarding acceptance*</i>	
Submitted for your acceptance on behalf of Bel Air Maintenance:	
 By: Jason Lawrence, Vice President	

Proposal

Weston, FL 33326-6284

Email: linda@belair-bam.com

Date	Number
7/12/16	3957

Customer:
Town of Miami Lakes 6601 Main Street Miami Lakes, FL 33014

Service Location/Info:
Playgrounds

Service Description/Information	Amt
<p>Custodial Service @ \$1,989.51</p> <p>Location: City Playgrounds (Qty: 47)</p> <p>P1, P2 (Loch Lomond), P2 (Lake Patricia), P3 (Loch Lomand), P3 (Lake Patricia), P4, P5, P6, P10, P11, P12, P13, P14, P15,P16, P17, P18, P19, P20, P22, L22, P23, P24, P28, P29, P30, P31, P35, L41, P50, P58, P59, P61, P69, P70, P75, P77, P78, P79, P80, P82, P83, P84, P86, P87, P88, P91.</p> <p>Custodial services provided as per contractual specifications.</p> <p>Note: Piggyback off City of Weston "City Playground" line item # 20 \$507.90 monthly rate for 12 playgrounds @ \$42.33 per park.</p>	1,989.51

Thank you for your consideration - Please advise regarding acceptance

Submitted for your acceptance on behalf of Bel Air Maintenance:

By: Jason Lawrence, Vice President