



# Town of Miami Lakes Memorandum

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**To:** Honorable Mayor & Councilmembers

**From:** Edward Pidermann, Town Manager

**Subject:** Approval of Work Order for Professional Engineering Services to Caltran Engineering Group, Inc. for Royal Oaks Eighth Addition Drainage Improvement Project

**Date:** October 8, 2024

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## **Recommendation:**

It is recommended that the Town Council authorize the Town Manager to execute a work order with Caltran Engineering Group, inc. ("Caltran") for professional engineering services, in an amount of \$193,703.64, not to exceed the budgeted funds under existing Contract 2021-43 for Civil Engineering and Related Services. This work order may be funded by the American Rescue Plan (ARP) funds.

## **Background:**

On May 11, 2021, the Town Council adopted Resolution No. 21-1744 authorizing the Town Manager to receive and accept federal monies provided by the ARP and provided authority to expend ARP funds to improve its stormwater infrastructure.

On August 13, 2021, the Town executed the American Rescue Plan Act (ARPA) Coronavirus Local Fiscal Recovery Agreement. This agreement allocated a total of \$15,710,276.00 to the Town.

Of these funds, staff is recommending that the work order proposal amounts be allocated from the contingency reserve line-item to the project as presented in Exhibit "B" for Caltran Engineering Group, Inc.

Town Staff have negotiated the scope of work and fee for professional engineering services for the following stormwater improvement project:

- Royal Oaks Eighth Addition Drainage Improvements Construction Engineering and Inspection (CEI) Services – Work Order No. 3 for \$193,703.64.

Therefore, Town Staff recommends that the Town Manager transfer funds from the Contingency Reserve line-item in the amount of \$193,703.64 into the Royal Oaks Eighth Addition Drainage Improvement Project line-item, (405-563805-ARP13) in order to fully fund this Project.

**Attachments:**

Resolution

Exhibit A (Work Order Proposal)

Exhibit B (Budget)

**Royal Oaks Eighth Addition Improvement Project Location Map**

