



Town of Miami Lakes Memorandum

To: Honorable Mayor and Councilmembers
From: Planning & Zoning Board Members
Subject: Planning & Zoning Board Report
Date: 7/17/2018

Recommendation:

Please see attached Minutes from the May 16, P&Z Board Meeting.

ATTACHMENTS:

Description

May 16, 2018 P&Z Minutes

MINUTES
Planning and Zoning Minutes
May 16, 2018
6:30 P.M.
Government Center
6601 Main Street, Miami Lakes, FL 33014

1. Call to Order:

Chairman Jeffrey Rodriguez called the meeting to order at 6:30 p.m.

2. Roll Call:

The Deputy Town Clerk, Nicole Cuellar, called the roll with the following Board Members being present: Homero Cruz, Ameli Padron-Fragetta, Jeffrey Rodriguez, Vice Chairman Raul De la Sierra, and Chairman Fred Senra. Board Member Avelino Leoncio arrived at 6:31 p.m. and Robert Julia arrived at 6:40 p.m.

3. Pledge of Allegiance/Moment of Silence:

Chairman Fred Senra led the Pledge of Allegiance and the Invocation.

4. Business Requiring Board Action:

- A. Respectfully submitting a request to Town Council, to discuss and instruct staff to analyze a revision of Section 13.2102 of the Town Code regarding application and cost recovery fees on applications for variances to be tiered based on the scope of the variance requested.

Director of Planning, Darby Del Salle, explained the current process of application for variances and answered questions posed by the Board Members.

After some discussion, Board Member Leoncio made a motion requesting that the Town Council, through the Town Manager, have staff review variance fees to ensure that the Town is not running a deficit and that cost recoveries opportunities are accounted for. Board Member Padron-Fragetta seconded the motion. The Deputy Town Clerk called the roll and the motion passed, 6-1, with Board Member Julia in opposition.

Chairman Senra made a motion nominating Board Member Leoncio and Vice Chairman De la Sierra to speak before the Town Council regarding the motion referenced above. Vice Chairman De la Sierra seconded the motion and the motion passed unanimously.

Director's Report:

There was no Director's report.

Adjournment:

There being no further business to come before the Board, the meeting adjourned at 7:38 P.M.

Approved this 20th day of June 2018.



Fred Senra
Chairman

Attest:



Gina Inguanzo
Town Clerk