

# TOWN OF MIAMI LAKES

## Positions by Department

	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	Comments
<b>Mayor and Town Council</b>						
<i>Full Time</i>						
Assistant to the Mayor	1	1	1	1	1	
Assistant to the Council/Deputy Town Clerk	1	1	1	1	1	
<b>FT Sub-Total</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	
<b>Town Clerk</b>						
<i>Full Time</i>						
Town Clerk	1	1	1	1	1	
<b>FT Sub-Total</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	
<i>Part Time</i>						
Deputy Town Clerk	0	0	0	0	0	
<b>PT Sub-Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Town Administration</b>						
<i>Full Time</i>						
Town Manager	1	1	1	1	1	
Deputy Town Manager	1	1	1	1	1	
Chief Financial Officer	1	1	1	1	1	
Administration Services Manager	1	1	1	1	0	Reclassified to Procurement Manager
Strategic & Performance Improvement Manager	0	0	0	1	1	
Comptroller/Senior Accountant	1	1	1	1	1	
Budget Officer	1	1	1	1	1	
Accountant	1	1	1	1	1	
Procurement Manager	1	1	1	0	1	
Procurement Specialist/Secretary	1	1	1	1	1	
Assistant to the Town Manager	1	1	1	1	1	
Special Projects Manager	0	0	0	1	1	Liaison for Special Taxing Districts
Accounting Technician	0	1	1	1	1	
Grants Writer	1	1	1	1	1	
<b>FT Sub-Total</b>	<b>11</b>	<b>12</b>	<b>12</b>	<b>13</b>	<b>13</b>	
<i>Part Time</i>						
HR Specialist	1	1	1	1	1	
Receptionist	0	1	1	1	1	
<b>PT Sub-Total</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	
<b>Building and Zoning</b>						
<i>Full Time</i>						
Building Official	1	0	0	0	0	
Chief Building Inspector	1	0	0	0	0	
Senior Building Inspector	1	0	0	0	0	
Permit Clerk Supervisor	1	0	0	0	0	
Permit Clerk	3	0	0	0	0	
Facilities Maintenance Coordinator	1	0	0	0	0	
Records Management - Scanning	1	0	0	0	0	
<b>FT Sub-Total</b>	<b>9</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<i>Part Time</i>						
Zoning Official	1	2	2	2	2	
Permit Clerk	0	0	0	0	0	
<b>PT Sub-Total</b>	<b>1</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	
<b>Code Compliance</b>						
<i>Full Time</i>						
Director of Administration	0	0	0	0	0	
Code Compliance Manager	1	1	0.5	0.5	0.5	Partially funded in Building Department
Code Compliance Supervisor	0	0	1	1	1	
<b>FT Sub-Total</b>	<b>1</b>	<b>1</b>	<b>1.5</b>	<b>1.5</b>	<b>1.5</b>	

# TOWN OF MIAMI LAKES

## Positions by Department

	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	Comments
<b>Planning</b>						
<i>Full Time</i>						
Planning Director	1	1	1	0	0	
Principal Planner	0	0	0	1	1	
Planning Technician	1	1	0	0	0	
<b>FT Sub-Total</b>	<b>2</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>1</b>	
<b>Parks and Recreation</b>						
<i>Full Time</i>						
Chief of Operations	0.5	0.5	0.5	0.5	0	Reclassified to Parks and Recreation Director
Parks & Recreation Director	0	0	0	0	1	
Greenspace Maintenance Superintendent	1	1	1	1	1	
Arborist/Field Inspector	1	1	1	1	1	
Business Operations Supervisor	1	1	0	0	0	
Parks & Athletics Manager	1	1	1	1	1	
Leisure Services Manager	1	1	1	1	1	
Programs Coordinator	2	2	2	3	3	
Leisure Services Specialist	1	1	1	1	1	
Leisure Services Specialist/Office Specialist	1	1	1	1	1	
<b>FT Sub-Total</b>	<b>9.5</b>	<b>9.5</b>	<b>8.5</b>	<b>9.5</b>	<b>10</b>	
<i>Part Time</i>						
Leisure Services Specialist	2	0	0	0	0	
<b>PT Sub-Total</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<i>Part Time/Seasonal</i>						
Crossing Guards P/T	7	7	7	7	7	
<b>PT/Seasonal Sub-Total</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	
<b>Communication and Community Affairs</b>						
Community Outreach & Engagement Director	1	1	1	1	1	
Community Outreach & Engagement Manager	1	1	0	0	0	
Communications & Economic Development Manager	0	0	1	0	0	
Committee and Special Events Coordinator	1	1	0	1	1	
Recreation Specialist	0	1	1	0	0	
<b>FT Sub-Total</b>	<b>3</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>2</b>	
<i>Part-time</i>						
Information Specialist P/T	0	0	1	1	1	
Marketing & Digital Services Specialist P/T	0	0	0	0	1	
Office Clerk P/T	0	0	0	0	1	
<b>PT Sub-Total</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>3</b>	
<i>Seasonal</i>						
Class Instructors	8	8	8	8	8	
Interns	0	0	0	0	0	
<b>Seasonal Sub-Total</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>	
<b>Public Works and Capital Improvements</b>						
<i>Full Time</i>						
Chief of Operations	0.5	0.5	0.5	0.5	0	Reclassified to Parks and Recreation Director
Public Works Director	0.5	0.5	0.5	0.5	0.5	Partially funded in Stormwater
Public Works Manager	0	0	0	0.5	0.5	Partially funded in Stormwater
Capital Improvement Project Manager				0	1	New Position
Public Works Coordinator	0	0	0	0	1	
Office Specialist	0	0	0	1	0	Reclassified to Public Works Coordinator
<b>FT Sub-Total</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>2.5</b>	<b>3</b>	

# TOWN OF MIAMI LAKES

## Positions by Department

	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	Comments
<b>GENERAL FUND SUMMARY</b>						
Full time	40	32.5	30	32.5	33.5	
Part time	5	4	5	5	7	
Seasonal	8	8	8	8	8	
Part Time/Seasonal	7	7	7	7	7	