

TOWN OF MIAMI LAKES

MEMORANDUM

To: Honorable Mayor and Town Council

From: Edward Pidermann, Town Manager

Subject: Budget Line Item Transfer – Neighborhood Service District – Royal Oaks Section One

Date: April 2, 2020

Recommendation

It is recommended that the Town Council approve request from Neighborhood Service District (“NSD”), Royal Oaks Section One, to transfer \$6,758 from the Contingency Reserve Line Item to the Capital Infrastructure Line Item for the purchase and installation of new Gate Arm Pedestals. These line items are within the Royal Oak Section One budget.

Background

At the March 10, 2020 Royal Oaks “NSD” Meeting, the Board unanimously approved the purchase and installation of new gate pedestal arms for their respective Districts. The purchase price for each district is \$38,821 which includes five (5) new Gate Arm Pedestals along with a LED Lighted Boom, Safety Laser Sensor, Fire Department Knox Box, and installation. The Board reviewed three (3) quotes and selected the lowest bidder via the Piggyback Contract option that was approved at the March Council Meeting. The purchase and installation has now become a high priority item because there are currently three (3) gate arms that are inoperable and it has been extremely difficult to find replacement parts. These guard gate systems are 20+ years old and certain parts are no longer in production.

In March, the “NSD” Board approved the purchase of LPR cameras in the amount of \$16,900. The Infrastructure line item currently has \$32,063 available for the purchase of new Gate Arm Pedestals leaving them short by \$6,758. The NSD board approved the transfer of Contingency Reserve funds at the last NSD meeting but this budget transfer requires Council approval in order to move forward with this project. The Contingency Reserve for Royal Oaks Section One will be reduced to \$42,205 for the remainder of FY20 if approved.

Please see attached Exhibit A for the Line Item breakdown.