

TOWN OF MIAMI LAKES FY2020-21 COUNCIL BUDGET CALENDAR

APRIL - Budget Season Commences

- Budget Office submits base budget request forms to **Committee** Liaisons, **NSD** Liaison and **Department** heads.

MAY

- **19th** Regular Council Meeting - set the Budget Hearing Dates.
- **30th** Budget Office develops General Fund Operating Budget and submits to Town Manager – (Expense only).

JUNE

- **1st** Property Appraiser releases the Preliminary Property Valuation & Roll Files for **NSD**.
- **24th** Final draft of revenue & expense budget.
- **25th** **SUNSHINE**-Working Budget Meeting (General Fund & NSD only) at 6:30 p.m.

JULY

- **1st** **TRIM** begins-Property Appraiser releases Certification of Taxable Value.
- **13th** **NSD**- Final Folio & Rate Files due to Property Appraisers office.
- **14th** Regular Council Meeting - Submit Proposed General Fund Budget to set millage rate & budget hearing dates. **NSD**-Ordinance on 1st Reading for Non-Ad Valorem Assessments.

AUGUST

- **18th** Regular Council Meeting - **NSD** Ordinance on 2nd Reading for Non-Ad - Valorem Assessments.
- **19th** **SUNSHINE**–Working Budget Meeting (all funds) at 6:30 p.m.
- **24th** Property Appraiser mails **TRIM**.

SEPTEMBER

- **1st** Deadline to Publish FY2020-21 Proposed Budget for the Council agenda and website.
- **8th** **TML 1st Budget Hearing (Proposed) at 7:30 p.m.**
- **14th** **TRIM** - Submit advertisement to Newspaper to include Notice of Proposed Tax Increase OR Notice of Budget Hearing & Budget Summary.
- **15th** Regular Council Meeting
- **18th** Publication of Advertisement in the newspaper (Friday publication).
- **22nd** **TML Second (Final) Budget Hearing at 7:30 p.m.**

OCTOBER

- **1st** FY 2020-21 Adopted Budget goes into effect.