



Town of Miami Lakes Memorandum

To: Honorable Mayor & Councilmembers

From: Edward Pidermann, Town Manager

Subject: Electronic Waste Recycling Services– As Needed

Date: June 16, 2020

Recommendation:

It is recommended that the Town Council authorize the Town Manager to piggyback the City of Coral Gables contract IFB 2019-031 with E-Scrap, Inc. (“E-Scrap”) in accordance with Section 7 of the Town’s Procurement Ordinance 17-203 for electronic waste recycling services on an as-needed basis at no cost to the Town.

Background:

The Town’s Information Technology (“IT”) department has accumulated a large amount of electronic equipment such as computer monitors and stands, keyboards, mice, cables, etc. that are either no longer functioning or obsolete. In order to clear storage and make room for new equipment, these obsolete items need to be properly disposed of. Properly disposing of electronic waste helps conserve natural resources, reduces levels of greenhouse gas emissions, and protects public health as well as the environment.

On July of 2019, the City of Coral Gables (“Coral Gables”) issued IFB No. 2019-031, and subsequently awarded a contract for Electronic Waste Recycling Services to E-Scrap. E-Scrap is a Florida Department of Environmental Protection Agency (FDEP) recycling company that has been providing on site pick-up and proper disposal of electronic waste since 2001.

After researching the options available to the Town, Procurement recommends piggybacking the City of Coral Gables contract IFB 2019-031 with E-Scrap, Inc. under Section of Ordinance 17-203, as it will satisfy our needs effectively, while minimizing administrative costs associated with issuing a separate solicitation.