

**TOWN OF MIAMI LAKES
FY 2018-19 PROPOSED BUDGET
GENERAL FUND REVENUE**

ACCOUNT NAME/DESCRIPTION	FY2016-17 ACTUALS	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 PROPOSED BUDGET	BUDGET COMMENTS
<u>Ad Valorem Taxes</u>					
Current Ad Valorem Taxes	\$ 5,767,274	\$ 6,694,100	\$ 6,242,615	\$ 7,130,200	Based on estimated tax roll of \$3.2 billion at the current tax rate of 2.3353 @95%
Current Ad Valorem Taxes - Pers. Prop.	397,043	-	378,725	-	
Delinquent Ad Valorem Taxes	102,860	-	120,000	-	
Sub-total: Taxes	\$ 6,267,176	\$ 6,694,100	\$ 6,741,340	\$ 7,130,200	
<u>Franchise Fees</u>					
Franchise Fees - Electricity	\$ 925,699	\$ 925,000	\$ 1,005,712	\$ 1,005,712	Based on FY 18 Projected Revenues
Sub-total: Franchise Fees	\$ 925,699	\$ 925,000	\$ 1,005,712	\$ 1,005,712	
<u>Utility Service Tax</u>					
Utility Service Tax - Electricity	\$ 2,548,480	\$ 2,809,213	\$ 2,789,467	\$ 2,829,638	Net of Debt Service Payment of \$372,745
Utility Service Tax - Water	416,688	425,000	407,471	410,000	Based on prior year's trends
Utility Service Tax - Gas	67,864	75,000	62,821	65,000	Based on prior year's trends
Sub-total: Utility Services Tax	\$ 3,033,033	\$ 3,309,213	\$ 3,259,759	\$ 3,304,638	
<u>Intergovernmental Revenues</u>					
Communications Service Tax	\$ 1,166,035	\$ 1,294,000	\$ 1,242,102	\$ 1,242,102	Based on state revenue estimates
State Revenue Sharing	784,998	810,000	781,792	781,792	Based on state revenue estimates
Alcoholic Beverage License	14,470	18,000	18,486	18,486	Based on prior year's trends
Disaster - Hurricane Irma	528,635	-	-	-	
Grants - Byrne Grant	9,125	3,600	1,800	1,800	Pending grant agreement with County
Grants - VARIOUS	-	5,500	-	5,500	Potential grant funding from US Conference of Mayors to offset membership and conference
Half-cent Sales Tax	2,312,028	2,380,000	2,414,280	2,414,280	Based on state revenue estimates
Sub-total: Intergovernmental	\$ 4,815,291	\$ 4,511,100	\$ 4,458,460	\$ 4,463,960	
<u>Permits & Fees</u>					
Local Business Licenses: TOML	100,576	120,000	119,852	120,000	Based on prior year's trends
Local Business Licenses: County	39,301	40,000	37,877	40,000	Based on prior year's trends
False Alarm Fees	63,281	65,000	61,798	62,000	Based on prior year's trends
Zoning Hearings	9,200	14,000	9,417	9,500	Based on prior year's trends
Administrative Site Plan Review	500	1,000	1,017	1,000	Based on prior year's trends
Zoning Letters	6,050	5,000	10,667	11,000	Based on prior year's trends
Zoning Fees	161,380	125,000	135,000	100,000	Based on prior year's trends
Staff Costs	16,499	132,835	13,000	5,000	Based on prior year's trends
Fine Violation Interest	46,847	30,000	30,000	30,000	Based on prior year's trends
<u>Planning Department Revenues:</u>	443,634	532,835	418,627	378,500	

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Public Works Permits	103,484	65,000	44,906	44,906	Based on prior year's trends
Sub-total: Permits & Fees	\$ 547,118	\$ 597,835	\$ 463,533	\$ 423,406	
<u>Fines & Forfeitures</u>					
Police Traffic Fines	25,305	25,000	28,382	30,000	Based on prior year's trends
Police - L.E.T.F.	2,897	-	1,575	-	Based on prior year's trends
Public School Crossing Guards	37,477	35,000	35,206	35,000	Based on prior year's trends
Code Violation Fines	153,884	125,000	126,620	125,000	Based on prior year's trends
Police Parking Fines	5,324	15,000	8,294	8,000	Based on prior year's trends
Sub-total: Fines & Forfeitures	\$ 224,887	\$ 200,000	\$ 200,076	\$ 198,000	
<u>Miscellaneous Revenues</u>					
Interest Income	\$ 41,214	\$ 32,000	\$ 40,000	\$ 50,000	Interest earnings allocated by Fund type, expected total \$150,000
Other Charges & Fees - Clerk's	3,804	3,000	2,390	2,390	Based on prior year's trends
Lobbyist Registration	7,875	2,000	7,000	7,000	Based on prior year's trends
Park - Services & Rental Fees	92,089	118,000	118,000	118,000	Based on first year estimate
Revenue Sharing Programs	35,513	35,000	15,000	15,000	Per revenue sharing agreement with provider
Lien Inquiry Letters	35,977	36,000	32,320	32,000	Based on prior year's trends
FDOT - Landscape Maintenance	5,786	5,784	5,788	5,800	Pursuant to State agreement
Contributions and Donations	50,249	26,850	38,000	16,000	Anticipated Donations for Committees (\$10,000), State of the Town Address (\$5,000) and Toy Drive (\$1,000)
Insurance Claims	509,352	-	60,221	72,000	Calculated based on 30% of payments of \$400,000, minus 40% for attorney
Miscellaneous Revenues - Other	2,778	1,000	674	1,000	Based on prior year's trends
Sub-total: Miscellaneous Revenues	\$ 784,637	\$ 259,634	\$ 319,393	\$ 319,190	
<u>Interfund & Equity Transfers</u>					
Prior Year Carry Over Funds	-	545,442	545,442	482,000	FY19 Litigation Reserve (\$400,000), Election (\$10,000), Social Media Plan (\$27,000), Park System Software (\$30,000) and Strategic Plan Software (\$15,000). FY18 includes carryover funds for Legal Fees (\$500,000), annual leave cash-out (\$15,000), phone system upgrade (\$20,442) and committee donations (\$10,000)
Interfund transfers from Special Revenue Fund	175,106	-			FY17 Transfer from PTP 20% Transit as per 2016 CITT Audit
Interfund transfers from Capital Projects	111,416	-	-	-	FY17 Reversal of carryforward funding for generator and enclosure back to the General Fund.
Interfund transfers from Disaster Fund					
Sub-total: Contributions	\$ 286,522	\$ 545,442	\$ 545,442	\$ 482,000	
Total Income: General Fund	\$ 16,884,363	\$ 17,042,324	\$ 16,993,716	\$ 17,327,106	

TOWN OF MIAMI LAKES
FY 2018-19 PROPOSED BUDGET
GENERAL FUND

Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2016-17 ACTUALS	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 PROPOSED BUDGET	BUDGET COMMENTS
GENERAL FUND EXPENDITURES					
TOWN COUNCIL AND MAYOR					
EXECUTIVE SALARIES- MAYOR	\$16,846	\$18,000	\$18,175	\$18,838	Current Salary and Wages
REGULAR SALARIES	\$76,287	\$80,000	\$81,964	\$81,600	Includes Administrative Assistant to Mayor and Administrative Assistant to Town Council
OVERTIME	\$4,990	\$3,000	\$4,000	\$4,000	Overtime as needed
PAYROLL TAXES	\$13,507	\$14,668	\$14,832	\$14,866	Calculated based on 7.65% of salary
FRS CONTRIBUTIONS	\$7,461	\$7,762	\$8,010	\$8,296	Rate increase from 7.92% to 8.26% thru Jul '19
HEALTH & LIFE INSURANCE	\$67,876	\$82,894	\$78,136	\$89,887	Includes medical, dental, vision and life for Town Council, Assistant to Mayor and Assistant to Council
HEALTH INSURANCE MAYOR	\$5,677	\$19,273	\$18,578	\$21,992	Includes medical, dental, vision for Mayor
WIRELESS STIPEND	\$836	\$960	\$960	\$960	Stipend for Mayor's assistant and Council assistant (\$40/month, each)
TRAVEL & PER DIEM	\$13,378	\$13,000	\$13,000	\$15,000	Transportation, hotel accommodation and meals for Mayor (\$3,000) and Council (\$2,000 each) attendance to conferences.
CAR ALLOWANCE -MAYOR	\$7,061	\$7,200	\$7,200	\$7,200	Allowance of \$600/mo
CAR ALLOWANCE -COUNCIL	\$36,000	\$36,000	\$36,000	\$36,000	Allowance of \$500/mo each
EXP ALLOWANCE MAYOR & COUNCIL	\$49,417	\$50,544	\$50,544	\$50,693	Adjusted by CPI (estimated 2.3%) as per Charter
REMOTE ACCESS DEVICE DATA PLAN	\$5,543	\$3,360	\$3,254	\$3,648	Data plan 7 iPads and Facebook Live at avg. \$38/mth
CELL PHONES	\$406	\$2,100	\$3,648	\$3,672	6 cell phones avg \$51/mth
PRINTING & BINDING	\$1,804	\$1,000	\$1,000	\$1,000	Business cards for Mayor & Councilmembers
STATE OF TOWN ADDRESS	\$0	\$5,000	\$0	\$5,000	Expenses offset by donations
TOY DRIVE	\$997	\$1,000	\$0	\$1,000	Expenses offset by donations
VOLUNTEER APPRECIATION	\$1,505	\$0	\$0	\$0	FY17 Appreciation recognition to committees
COUNCIL DISCRETIONARY FUND	\$55	\$700	\$700	\$700	Misc discretionary activities as approved by Council
MISCELLANEOUS EXPENSE	\$427	\$0	\$0	\$0	Miscellaneous expense
COUNCIL UNIFORMS	\$417	\$360	\$360	\$360	Includes 1 each shirt @ \$40 each for Mayor and Council
MEETING SET UP	\$0	\$300	\$300	\$300	Miscellaneous set-up costs for meetings
COUNCIL AWARDS	\$1,591	\$1,250	\$1,250	\$1,250	Includes awards, proclamations and framing
MEMBERSHIPS SUBSCRIPTIONS	\$8,737	\$14,808	\$14,808	\$14,808	Florida League of Cities (\$3,608), MDC League of Cities (\$3,000), National League of Cities (\$2,000), MDC Monthly Meetings (\$600), Int'l Council of Shopping Center (\$100). US Conference of Mayors membership and conference offset by potential grant funding opportunities (\$5,500).
EDUCATION & TRAINING	\$5,245	\$6,800	\$6,800	\$6,800	Registration at conferences and training including Florida League of Cities Conference, National League of Cities Leadership Summit and Congressional City Conference, MDC League of Cities Best Practices Meeting, etc.
SMALL EQUIPMENT	\$1,405	\$0	\$0	\$0	FY17 Ipads for Councilmembers
TOTAL TOWN COUNCIL EXPENDITURES:	\$327,469	\$369,979	\$363,520	\$387,870	
TOWN CLERK					
REGULAR SALARIES	\$70,754	\$71,400	\$78,485	\$81,600	Current Salary and Wages
PAYROLL TAXES	\$6,058	\$5,462	\$6,004	\$6,242	Calculated based on 7.65% of salary
FRS CONTRIBUTIONS	\$5,383	\$5,655	\$6,278	\$6,740	Rate increase from 7.92% to 8.26% thru Jul '19
HEALTH & LIFE INSURANCE	\$8,718	\$8,588	\$9,669	\$9,949	Includes medical, dental, vision and life
WIRELESS STIPEND	\$480	\$480	\$480	\$480	Cell phone allowance for Clerk

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Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2016-17 ACTUALS	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 PROPOSED BUDGET	BUDGET COMMENTS
TOWN CLERK AGENDA MANAGER	\$19,658	\$25,165	\$20,100	\$25,190	Novus Agenda support for Council Meetings (\$5,300), Webcasting (\$10,740), On demand captioning (\$3,600), additional meetings (\$2,600), Interpreter services (\$2,900)
TOWN CLERK DATA SERVICE	\$433	\$480	\$480	\$480	iPad data plan for Town Clerk (\$40/month)
RENTALS AND LEASES	\$2,164	\$2,220	\$2,220	\$2,436	Outside storage facility for Town Clerk
TOWN CLERK CODIFICATION	\$2,881	\$11,000	\$8,000	\$11,000	Assumes codification of one ordinance per meeting (\$1,000/ordinance)
TOWN CLERK LEGAL ADVERTISING	\$20,713	\$18,040	\$18,040	\$18,040	Advertisement of ordinances, budget hearings, land development code issues, and committee meetings
ADMINISTRATIVE SUPPORT	\$0	\$1,000	\$0	\$0	To cover for vacations
TOWN CLERK ELECTION COSTS	\$68,872	\$15,000	\$2,500	\$50,000	General Election for 3 Seats (\$25,000) and mail-in ballot for bond approval (\$25,000). FY18 Special Election for 1 seat. FY17 includes
OPERATING SUPPLIES	\$0	\$0	\$0	\$0	Special department supplies
CLERK EDUCATION AND TRAINING	\$1,179	\$800	\$800	\$650	Florida Association of City Clerks & International Institute of Municipal Clerks memberships required to maintain certification (\$450). Notary public license for Deputy Clerk to be renewed in 2021 (\$0) and Ethics Training (\$200).
SOFTWARE LICENSES	\$1,920	\$2,330	\$2,040	\$2,470	License renewal for Public Records Request (\$2,040) and Candidate Financing Reporting (\$430)
TOTAL TOWN CLERK EXPENDITURES:	\$209,212	\$167,620	\$155,095	\$215,278	
TOWN ATTORNEY					
GENERAL LEGAL	\$150,000	\$150,000	\$150,000	\$150,000	Based on monthly rate \$12,500
ROUTINE LITIGATION RESERVE	\$36,008	\$80,000	\$70,000	\$80,000	All litigation expenses by Town Attorney
M. PIZZI LITIGATION/INSURANCE RECOVERY	\$373,643	\$100,000	\$100,000	\$0	FY18 includes Town's defense for M. Pizzi reimbursement claims
CHARTER REVIEW COMMISSION	\$0	\$0	\$0	\$0	
TOTAL TOWN ATTORNEY EXPENDITURES:	\$559,651	\$330,000	\$320,000	\$230,000	
TOWN ADMINISTRATION					
REGULAR SALARIES	\$1,042,265	\$731,945	\$721,443	\$1,116,586	Salaries for administrative staff
XFER SRF TRANSIT 5% ADM	-\$15,784	\$0	\$0	-\$12,000	Allocation for administrative support
XFER CPF TRANSP 5% ADM	-\$44,798	\$0	\$0	-\$48,750	Allocation for administrative support
ADM SUPPORT TO SWF	-\$32,000	\$0	\$0	-\$105,080	Allocation for administrative support
ADM SUPPORT TO BUILDING	-\$123,643	\$0	\$0	-\$228,657	Allocation for administrative support
ADM SUPPORT TO SPECIAL TAXING DISTRICT	\$0	\$0	\$0	-\$158,050	Allocation for administrative support
COMPENSATED ABSENCES	\$0	\$0	\$82,700	\$0	Sick/vacation payout for Town Manager (\$55,000) and Comptroller (\$27,700)
EMPLOYEE BONUSES/COLA	\$0	\$52,328	\$0	\$0	FY18 includes 2% COLA effective March 2018 for all General Fund employees. Actual expense accounted for in salaries.
ADM OVERTIME	\$2,420	\$3,000	\$3,000	\$3,000	Overtime as needed
PAYROLL TAXES	\$75,036	\$77,874	\$78,287	\$81,448	Calculated based on 7.65% of salaries
FRS CONTRIBUTIONS	\$93,417	\$99,036	\$101,024	\$95,695	Rate increase from 7.92% to 8.26% thru Jul '19
ICMA 457 PL	\$19,507	\$21,512	\$21,512	\$26,703	Town Manager's benefits per agreement and Drop Plan
HEALTH & LIFE INSURANCE	\$129,550	\$145,760	\$136,281	\$177,917	Includes medical, dental, vision and life
WIRELESS STIPEND	\$1,198	\$1,440	\$1,440	\$1,440	Allowance for Asst to Town Manager, Admin Services Manager and Special Projects
ADM UNEMPLOYMENT CLAIMS	\$0	\$0	\$0	\$0	Anticipated unemployment filings

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FY 2018-19 PROPOSED BUDGET
GENERAL FUND

Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2016-17 ACTUALS	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 PROPOSED BUDGET	BUDGET COMMENTS
PROFESSIONAL SERVICES	\$35,132	\$37,000	\$69,145	\$59,600	Funding for professional consulting services for Special Projects Administration, Financial Analyst and Procurement Consultation
INTERGOVERNMENTAL (LOBBYIST)	\$48,000	\$48,000	\$48,000	\$48,000	Lobbyist services
ACCOUNTING & PAYROLL	\$24,299	\$23,664	\$25,115	\$25,500	Based on contract with ADP - includes upgrades for employee self service and time and attendance tracking
INDEPENDENT AUDIT	\$42,000	\$51,000	\$52,500	\$53,500	Regular audit including Single Audit for grant funds, and OPEB
ADM HEALTH SPENDING ACCT/WELLN	\$11,194	\$10,000	\$10,000	\$10,000	Wellness activities to reduce health care premium cost
ADM BACKGROUND CHECKS	\$1,100	\$1,500	\$1,200	\$1,500	Assumes same level of background checks and drug screening for new employees
ADM - TRAVEL & PER DIEM	\$6,881	\$10,000	\$17,944	\$10,000	Educational travel for staff development
CAR ALLOWANCE	\$6,000	\$6,000	\$6,000	\$6,000	Per Town Manager's contract
TELEPHONE SERVICES	\$0	\$0	\$0	\$680	Deputy Town Manager cellular service
REMOTE ACCESS DEVICE DATA PLAN	\$784	\$580	\$916	\$680	iPad data service for Town Manager (\$580) and emergency data phones (\$100)
ADM - POSTAGE & DELIVERY	\$12,912	\$19,000	\$15,631	\$17,650	Includes rental of postage machine & supplies (\$2,650), courier services (\$1,000) and postage (\$14,000)
ADM - UTILITIES	\$628	\$0	\$0	\$0	-
RENTALS AND LEASES	\$30	\$0	\$0	\$0	-
ADM - COPIER LEASE	\$15,826	\$16,270	\$17,495	\$16,270	Rental of Toshiba copy machines and supplies
ADM - INSURANCE	\$220,239	\$218,235	\$210,000	\$210,000	Policy for property insurance and workers compensation.
REPAIR AND MAINT CONTRACTS	-\$681	\$0	\$0	\$0	-
ADM - PRINTING & BINDING	\$1,791	\$1,500	\$1,500	\$1,500	Business cards, flyers, Town maps, etc.
ADM TOWN BRANDING & STRATEGIC PLAN	\$57,657	\$9,500	\$9,500	\$8,000	Ongoing branding initiatives including Town Guide (\$2,000) and new banner on street poles and street signs (\$6,000)
ADM ADVERTISEMENT RECRUITMENT	\$1,050	\$1,500	\$1,500	\$1,000	Advertsing of Town employment and internship opportunities
CLERICAL/ADMINISTRATIVE SUPPORT	\$7,415	\$5,000	\$5,000	\$3,000	Temporary support to cover vacations.
INVESTMENT ADVISORY SERVICE	\$7,000	\$7,000	\$7,000	\$7,000	Investment Advisory services
FINANCIAL INSTITUTION FEES	\$9,174	\$10,000	\$10,042	\$10,000	Bank transaction fees
CREDIT CARD FEES	\$0	\$0	\$0	\$0	Administration's portion of credit card fees.
HURRICANE EXPENSES	\$4,352	\$2,500	\$2,500	\$2,500	Supplies for hurricane preparedness
ADMIN LICENSES AND PERMITS	\$777	\$0	\$0	\$0	-
ADM - OFFICE SUPPLIES	\$23,246	\$0	\$0	\$0	Office supplies including holiday decorations. Moved to Facilities Maintenance Fund
UNIFORMS	\$505	\$2,600	\$2,600	\$2,600	1 shirt @ \$40 each for all General Fund
ADM-BOOKS/PUBLIC/SUBSCRIP/MEM	\$10,025	\$6,100	\$7,590	\$7,950	Includes MDCCMA, NIGP, SEFL NIGP, GASB, FGFOA, Costco, PWDA, CQ, ICMA Retirement \$1,000 and other memberships/publications.
EDUCATION & TRAINING	\$34,431	\$10,000	\$20,910	\$10,000	Includes regular training and ADA & Safety Training for staff. FY17 includes Media strategy implementation and training
ADM-FURNITURE/EQUIP NON-CAP	\$0	\$1,000	\$0	\$1,000	Miscellaneous non-capital equipment, as
OTAL ADMINISTRATION EXPENDITURES	\$1,728,936	\$1,630,844	\$1,687,775	\$1,464,182	
INFORMATION SYSTEMS					
IT CORE SERVICE SUPPORT	\$119,700	\$114,660	\$109,200	\$114,660	Contract with Gomez Technology
WEB SUPPORT	\$7,535	\$14,800	\$10,400	\$8,400	Contract with Xomatech for hosting (\$2,400), ongoing website enhancements (\$6,000)

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VOICE SUPPORT	\$4,558	\$25,000	\$1,800	\$6,200	Phone PBX annual maintenance (\$2,600), CISCO support (\$2,000) and VOIP backup phones (\$1,600)
INTERNET SERVICES	\$14,424	\$14,460	\$14,460	\$17,460	Primary and back up Internet service for Government Center
IT SUPPLIES	\$11,374	\$13,000	\$13,000	\$13,000	IT operating supplies including accessories, network storage, peripherals, cabling, and battery back up.
SOFTWARE, SMALL EQUIPMENT	\$413	\$0	\$0	\$0	-
MACHINERY & EQUIPMENT	\$21,170	\$52,442	\$41,242	\$32,000	Per IT Replacement Plan: Hardware Annual Refreshment Plan: \$17k (1/3) + One (1) server \$13K + Network equipment \$2k
TECHNOLOGY ENHANCEMENTS/SOFTWARE	\$0	\$7,500	\$19,950	\$45,000	Strategic Plan Software (\$15,000) and E-Trak Software (\$30,000). FY18 Munis upgrade - Transparency module
COMPUTER SOFTWARE LICENSES	\$117,603	\$115,688	\$115,688	\$107,688	Annual licenses: Dell server warranty (\$14,510), financial management system (\$25,163), park reservation (\$0), GIS (\$8,300), Document Management System (\$7,120), Citizen Response System (\$11,570), Microsoft licensing (\$21,200), and various other network and security licenses.
B-TOTAL INFORMATION SYSTEMS:	\$296,777	\$357,550	\$325,740	\$344,408	
ADMINISTRATION - TRANSFERS					
CLASS A & B - FORCE ACCOUNT	-\$93,638	\$0	-\$77,065	\$0	
RESERVE FOR FUTURE DONATIONS	\$0	\$10,000	\$0	\$10,000	Reserves offset by donations/contributions
TRANSFER OUT - CIP PARKS	\$484,172	\$0	\$0	\$0	FY17 Transfer from carry-over funds for West Lakes reforestation Phase II of V (\$100,000)Transfer to CPF for Parks Beautification Projects (\$100,000), FDOT Beautification Grant match (\$100,000), Parks improvements (\$162,300), and replace safety surface at ROP Tot Lot (\$21,872)
TRANSF -CPF/FACILITIES & EQUIP/ELEC UTIL	\$0	\$0	\$4,450	\$0	-
TRANSFER TO SPECIAL REVENUE FUND	\$11,416	\$0	\$0	\$0	FY17 Transfer for Black Olive removal program.
TRANSFER TO FACILITIES MAINTENANCE FUND	\$195,637	\$218,550	\$210,042	\$206,657	Administration's portion of Town Hall building expenses @ 60% of total cost
TRANSFER TO DISASTER FUND	\$528,635	\$0	\$0	\$0	
B-TOTAL ADMINISTRATIONTRANSFERS:	\$1,126,222	\$228,550	\$137,427	\$216,657	
TOTAL ADMINISTRATION EXPENDITURES:	\$3,151,934	\$2,216,944	\$2,150,942	\$2,025,247	
POLICE					
JANITORIAL					-
POL - PATROL SERVICES	\$7,226,806	\$7,826,000	\$7,764,378	\$8,053,000	Overall 2.8% increase compared to prior year. Salaries \$128K (3%); Social Security \$38K (14%); Retirement \$64K (6%), Group Health \$128K (20%); Fringe -\$43,000; Insurance & overhead \$30K (4%); Vehicle operations -\$66K (-12%),
POLICE OVERTIME	\$281,824	\$320,000	\$320,000	\$320,000	Overtime as requested.
OFF DUTY DETAIL	\$0	\$0	\$0	\$130,000	Additional security coverage at schools
PROSECUTION-CRIMINAL VIOLATION	\$33	\$200	\$100	\$100	Ordinance violation review
TELEPHONE- DEDICATED LINES	\$1,839	\$2,400	\$3,536	\$5,600	Includes 8 phones for command officers and undercover operations
POLICE UTILITIES	\$283	\$0	\$0	\$0	Moved to Facilities Maintenance Fund in FY17
POLICE COPIER COSTS	\$1,662	\$2,500	\$2,000	\$2,000	Toshiba copier lease

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POLICE REPAIR & MAINTENANCE	\$252	\$0	\$0	\$0	Police's portion of Government Center: custodial
VEHICLE REPAIR AND MAINTENANCE	\$3,879	\$3,000	\$2,000	\$2,500	Smart sign maintenance
POLICE - MISC. EXPENSE	\$711	\$500	\$500	\$800	Auto tag renewal and miscellaneous items as needed for public safety
POLICE OFFICE SUPPLIES	\$3,485	\$0	\$0	\$0	Office Supplies including business cards. Moved to Facilities Maintenance Fund
OPERATING SUPPLIES	\$3,756	\$3,000	\$3,000	\$3,000	Special Department supplies including bicycles, repair parts, cameras
POLICE UNIFORMS	\$0	\$4,000	\$2,000	\$3,000	Patches, motor wings, etc
POLICE - FUEL COSTS	\$32	\$1,000	\$500	\$1,000	Fuel as needed for transport of smart signs
MEMBERSHIPS AND SUBSCRIPTIONS	\$0	\$225	\$225	\$225	MDC Association of Police Chiefs membership
POLICE CRIME PREVENT TRAIN	\$1,689	\$3,000	\$2,400	\$3,000	Crime prevention training - estimated registration, per diem and hotel (\$2,400) and attendance to annual Law Enforcement Awards Gala - 6 tickets @ \$100 ea.
TRANSFER TO FACILITIES MAINTENANCE FUND	\$88,037	\$88,347	\$94,518.87	\$92,996	Police Department portion of Town Hall building expenses @ 27% of total cost
SUB-TOTAL POLICE EXPENDITURES:	\$7,614,288	\$8,254,172	\$8,195,158	\$8,617,221	
SCHOOL CROSSING GUARDS					
REGULAR SALARIES	\$72,342	\$65,785	\$75,013	\$76,000	Salaries include 7 crossing guards, 1 back-up guard and a supervisor
PAYROLL TAXES	\$5,238	\$5,033	\$5,738	\$5,814	Calculated based on 7.65% of salaries
FRS CONTRIBUTIONS	\$5,425	\$5,210	\$6,000	\$6,278	Rate increase from 7.92% to 8.26% thru Jul '19
OPERATING SUPPLIES	\$274	\$750	\$350	\$750	Includes stop signs, whistles and lanyards
UNIFORMS	\$3,000	\$3,000	\$3,000	\$3,000	Includes \$150 stipend for pants and shoes per guard (\$1,350), and \$1,650 for 3 shirts, raincoat, safety vest, light jacket and hat for 9 guards
EDUCATION & TRAINING	\$1,165	\$624	\$756	\$624	Intrepreter services to assist with training
UB-TOTAL SCHOOL CROSSING GUARDS:	\$87,444	\$80,402	\$90,857	\$92,466	
TOTAL POLICE EXPENDITURES:	\$7,701,732	\$8,334,574	\$8,286,015	\$8,709,686	
PLANNING					
REGULAR SALARIES	\$109,800	\$116,000	\$118,945	\$118,320	Salaries for Planning Director.
PAYROLL TAXES	\$9,587	\$8,874	\$9,099	\$9,051	Calculated based on 7.65% of salaries
FRS CONTRIBUTIONS	\$5,333	\$9,187	\$9,514	\$9,773	Rate increase from 7.92% to 8.26% thru Jul '19
HEALTH & LIFE INSURANCE	\$10,123	\$10,729	\$12,412	\$14,628	Includes medical, dental, vision and life
WIRELESS STIPEND	\$443	\$480	\$480	\$480	Wireless stipend for Planning Director
PLANNING CONSULTING	\$54,195	\$55,200	\$55,200	\$57,000	Support for review and approval of major developments, special projects or planning studies
PLANNING-SITE PLAN REVIEW	\$0	\$500	\$0	\$500	Outside engineering support as required
PLANNING PRINTING COSTS	\$1,667	\$500	\$1,000	\$1,000	Printing of large plans
SUB-TOTAL PLANNING:	\$191,148	\$201,470	\$206,649	\$210,753	
CODE COMPLIANCE					
REGULAR SALARIES	\$72,418	\$95,486	\$86,083	\$102,496	Salaries for Code Compliance Manager at 50%, and Code Compliance Supervisor
PAYROLL TAXES	\$4,299	\$7,305	\$6,585	\$7,841	Calculated based on 7.65% of salaries
FRS CONTRIBUTIONS	\$5,350	\$7,563	\$6,885	\$8,466	Rate increase from 7.92% to 8.26% thru Jul '19
HEALTH & LIFE INSURANCE	\$14,002	\$20,459	\$15,273	\$21,042	Includes medical, dental, vision and life
WIRELESS STIPEND	\$0	\$0	\$369	\$480	Cell phone stipend for Code Compliance Supervisor
SPECIAL MASTER	\$3,000	\$3,600	\$3,600	\$3,600	Assumes \$300 per hearing, 12 hearings/year for

TOWN OF MIAMI LAKES
FY 2018-19 PROPOSED BUDGET
GENERAL FUND

Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2016-17 ACTUALS	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 PROPOSED BUDGET	BUDGET COMMENTS
CONTRACT CODE ENF SER	\$147,056	\$129,280	\$129,280	\$121,812	One full-time and two part-time contracted Code Officers
CAR ALLOWANCE	\$0	\$0	\$3,923	\$6,000	Car allowance for Code Compliance Supervisor
REMOTE ACCESS DEVICE DATA PLAN	\$144	\$1,000	\$900	\$960	Data plans for Code Officers field services
PLANNING MOBILE PHONES	\$988	\$360	\$300	\$360	Cell phones for 3 Code Officers
ABANDONED PROPERTY MAINT	\$250	\$1,500	\$500	\$1,000	Boarding up of windows, lawn mowing and clearing of abandoned property
CODE ENF LIEN RECORDING	\$5,706	\$8,000	\$7,000	\$8,000	Recording of liens
ALARM MONITORING PROGRAM	\$26,269	\$25,000	\$26,434	\$25,000	Cost of third party administration of False Alarm Reduction Program and Collection Agency to recover cost; fully offset by revenues
CODE ENFORCEMENT UNIFORMS	\$434	\$0	\$0	\$0	Uniforms for field personnel
EDUCATION & TRAINING	\$1,947	\$1,500	\$1,500	\$1,500	FACE training, GIS training and other
SUB-TOTAL CODE COMPLIANCE:	\$281,863	\$301,053	\$288,634	\$308,557	
TRANSIT					
DEMAND SERVICES - CONTRACT	\$77,249	\$0	\$120,450	\$0	Funded in SRF - Transportation PTP 80%. FY17
SUB-TOTAL TRANSIT:	\$77,249	\$0	\$120,450	\$0	
TOTAL PLANNING, CODE COMPLIANCE & TRANSIT EXPENDITURES:	\$550,260	\$502,523	\$615,733	\$519,310	
QNIP					
QNIP DEBT SERVICE - PRINCIPAL	\$104,980	\$110,345	\$110,345	\$46,607	
QNIP DEBT SERVICE - INTEREST	\$48,443	\$43,078	\$43,078	\$2,248	
TOTAL QNIP EXPENDITURES:	\$153,423	\$153,423	\$153,423	\$48,855	
BUILDING					
TRANSFER OUT TO BUILDING FUND	\$269,616	\$0	\$0	\$0	
SUB-TOTAL BUILDING EXPENDITURES:	\$269,616	\$0	\$0	\$0	See Building Department Fund
ZONING					
REGULAR SALARIES	\$98,667	\$104,294	\$99,260	\$99,310	Salaries for Zoning staff for 2 part-time Zoning Officials
PAYROLL TAXES	\$5,966	\$7,978	\$7,593	\$7,597	Calculated based on 7.65% of salaries.
FRS CONTRIBUTIONS	\$9,921	\$8,260	\$7,939	\$8,203	Rate increase from 7.92% to 8.26% thru Jul '19
CONTRACTUAL SERVICES	-\$450	\$0	\$0	\$0	
SUB-TOTAL ZONING EXPENDITURES	\$114,104	\$120,532	\$114,793	\$115,110	
BL BUILDING & ZONING EXPENDITURES:	\$383,720	\$120,532	\$114,793	\$115,110	
PARKS - COMMUNITY SERVICES					
REGULAR SALARIES	\$294,352	\$302,675	\$323,998	\$328,869	Current Salary and Wages for Parks staff
OVERTIME	\$873	\$500	\$1,000	\$1,000	For hourly employee overtime required to support events and activities
PAYROLL TAXES	\$24,345	\$23,155	\$24,786	\$25,159	Calculated based on 7.65% of salaries
FRS CONTRIBUTIONS	\$24,754	\$23,972	\$25,915	\$27,165	Rate increase from 7.92% to 8.26% thru Jul '19
HEALTH & LIFE INSURANCE	\$57,652	\$42,916	\$64,456	\$75,032	Includes medical, dental, vision and life
WIRELESS STIPEND	\$2,511	\$2,400	\$2,400	\$2,400	Stipend for Chief Operations Director, Greenspace Superintendent, Arborist, and 2 field operations employees
PROFESSIONAL SERVICES	\$78,780	\$79,560	\$81,661	\$82,742	Contract services for Business Operations Supervisor

TOWN OF MIAMI LAKES
FY 2018-19 PROPOSED BUDGET
GENERAL FUND

Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2016-17 ACTUALS	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 PROPOSED BUDGET	BUDGET COMMENTS
MILEAGE REIMB	\$744	\$0	\$1,560	\$1,560	Savings due to availability of Town vehicles for staff to use
VEHICLE REPAIR & MAINTENANCE	\$2,838	\$3,500	\$10,000	\$5,000	Maintenance and repairs of 4 vehicles
PRINTING EXPENSE	\$0	\$1,000	\$1,000	\$1,000	Savings due to digital marketing campaigns
ADMINISTRATIVE SUPPORT	\$9,648	\$0	\$0	\$0	Temporary staff to cover vacations, etc.
CREDIT CARD FEES	\$240	\$3,500	\$3,500	\$1,860	Includes credit card transaction fees for Parks
MISCELLANEOUS	\$612	\$700	\$700	\$700	Property taxes for Palm Springs N, Sec A (\$200) and Royal Oaks Security Guard Gate (\$500)
COACHES BACKGROUND CK	\$3,675	\$5,600	\$5,200	\$5,000	Background checks for all program coaches, instructors and volunteers
CHECK CERTIFICATION CLINIC	\$3,129	\$2,500	\$2,000	\$2,500	Certification provided by National Alliance of Youth Coaches
VEHICLE FUEL	\$3,592	\$5,000	\$3,692	\$4,500	Fuel, oil for 4 CLS vehicles
SUB-TOTAL COMMUNITY SERVICES:	\$507,745	\$496,977	\$551,868	\$564,487	
ROYAL OAKS PARK					
JANITORIAL	\$0	\$66,550	\$62,488	\$60,880	Janitorial contract
ROYAL OAKS PARK TELECOMMUNICATIONS	\$9,784	\$9,600	\$11,728	\$11,000	Phones (\$9,600)
ROYAL OAKS PARK UTILITIES	\$95,429	\$98,100	\$99,686	\$100,000	FPL (\$80,000), water and sewer (\$3,000) and waste removal (\$15,100)
ROP MAINTENANCE CONTRACT	\$330,942	\$291,500	\$285,846	\$285,000	Grounds Maintenance Contract (\$285,000)
ROP REPAIRS & MAINTENANCE (GROUNDS)	\$20,243	\$60,000	\$60,000	\$83,000	General grounds repairs including irrigation, sod, electrical, plumbing and field equipment (\$53,000), handyman services (\$7,000). Repair pathway and concrete flags (\$15,000) and field fences (\$8,000)
ROP OPERATING COSTS (FACILITY)	\$49,317	\$31,250	\$41,250	\$31,250	Facility repairs including electrical and plumbing (\$11,500), pest control(\$400), air condition (\$2,000), handyman services (\$12,000), fire and burglar alarm signals (\$2,950), AC and light monitoring (\$2,400).
ROP-FUR & EQUIP / NON CAP	\$5,050	\$5,000	\$5,000	\$5,000	Non-capital equipment replacement
MACHINERY AND EQUIPMENT	\$2,899	\$0	\$0	\$30,000	Replace AC unit.
SUB-TOTAL ROYAL OAKS PARK:	\$513,663	\$562,000	\$565,998	\$606,130	
PARK EAST YOUTH CENTER					
SALARIES	\$46,561	\$44,872	\$29,522	\$45,778	Current salary and wages
PAYROLL TAXES	\$2,915	\$3,433	\$2,258	\$3,502	Calculated based on 7.65% of salary
FRS RETIREMENT CONTRIBUTION	\$3,193	\$5,493	\$2,338	\$3,781	Rate increase from 7.92% to 8.26% thru Jul '19
HEALTH & LIFE INSURANCE	\$4,683	\$19,461	\$10,729	\$11,744	Includes medical, dental, vision and life
WIRELESS STIPEND	\$480	\$480	\$480	\$480	Stipend for Recreation Specialist
JANITORIAL	\$30,577	\$30,600	\$30,600	\$27,040	Janitorial service
TELECOMMUNICATIONS	\$5,341	\$4,500	\$4,666	\$4,500	Phones, fire and burglar alarm
UTILITIES	\$9,756	\$14,070	\$12,204	\$14,070	FPL (\$6,250), water and sewer (\$4,000) and waste removal (\$3,420)
MAINTENANCE CONTRACT	\$9,511	\$12,500	\$9,600	\$12,500	Base grounds contract (\$12,500) including additional mows
REPAIRS & MAINTENANCE (GROUNDS)	\$3,930	\$5,000	\$5,000	\$5,000	General grounds repairs including irrigation, sod and landscape repairs including handyman services (\$3,000)

TOWN OF MIAMI LAKES
FY 2018-19 PROPOSED BUDGET
GENERAL FUND

Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2016-17 ACTUALS	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 PROPOSED BUDGET	BUDGET COMMENTS
OPERATING COSTS (FACILITY)	\$13,903	\$15,360	\$15,360	\$18,000	Operating costs for facility handyman/general repairs (\$7,640), Electrical (\$3,000), Plumbing (\$3,000), ac maintenance (\$1,500), pest control (\$360), and Art in Public Places maintenance (\$2,500).
MISCELLANEOUS EXPENSE	\$494	\$0	\$0	\$0	-
PARKS IMPROVEMENT / NON CAP	\$811	\$5,000	\$5,000	\$5,000	Non-capital equipment replacement
INFRASTRUCTURE	\$8,040	\$0	\$0	\$0	
MACHINERY AND EQUIPMENT	\$4,064	\$0	\$0	\$0	-
SUB-TOTAL PARK EAST YOUTH CENTER:	\$144,258	\$160,769	\$127,758	\$151,395	
PARK WEST - MARY COLLINS COMMUNITY CENTER					
JANITORIAL	\$39,857	\$40,880	\$39,880	\$48,880	Contract for janitorial services
TELECOMMUNICATIONS	\$2,287	\$2,400	\$4,603	\$4,920	Phones fire and burglar alarm
UTILITIES	\$22,812	\$22,700	\$22,890	\$22,700	FPL, waste, water and sewer
REPAIR & MAINTENANCE CONTRACT	\$19,300	\$30,850	\$24,484	\$30,850	Base grounds contract (\$24,994), 12 additional
REPAIR AND MAINTENANCE (GROUNDS)	\$6,848	\$7,500	\$7,500	\$7,500	General grounds repair, irrigation, sod,
REPAIR AND MAINTENANCE (FACILITY)	\$24,094	\$27,000	\$25,000	\$27,000	General facility repairs and maintenance including plumbing and electrical (\$5,700), handyman services (\$14,000), fire alarm monitoring (\$2,100), pest control (\$400), a/c maintenance and monitoring (\$4,800).
PARKS IMP - OPERATING	\$3,512	\$10,315	\$10,315	\$5,000	Non-capital equipment replacement
INFRASTRUCTURE	\$12,566	\$0	\$0	\$0	FY17 include fire alarm equipment
MACHINERY AND EQUIPMENT	\$4,064	\$9,685	\$9,685	\$21,000	Install new pump station
SUB-TOTAL MINI PARK - WEST:	\$135,340	\$151,330	\$144,357	\$167,850	
MIAMI LAKES OPTIMIST PARK					
JANITORIAL	\$0	\$0	\$0	\$26,200	Contract for janitorial services
MIAMI LAKES OPTIMIST TELECOMMUNICATI	\$9,693	\$11,025	\$11,823	\$12,000	Phones fire and burglar alarm
MIAMI LAKES OPTIMIST UTILITIES	\$99,632	\$121,080	\$108,054	\$112,000	FPL, waste, water and sewer.
MIAMI LAKES OPTIMIST PARK MAINTENANC	\$494,310	\$549,890	\$496,863	\$456,000	Contract with Brightview including pressure cleaning of dock (\$456,000).
REPAIRS AND MAINTENANCE (GROUNDS)	\$38,295	\$36,000	\$36,000	\$40,000	General grounds repairs including irrigation (\$10,000), sod (\$10,000), electrical and plumbing (15,000) and handyman services (\$5,000).
REPAIRS AND MAINTENANCE (FACILITY)	\$8,556	\$18,285	\$20,000	\$20,000	General facility repairs including handyman services (\$10,000), fire alarm monitoring (\$3,000), a/c maintenance (\$2,400), Art in Public Places maintenance (\$2,585), pest control (\$300)
SPORTS HALL OF FAME	\$0	\$0	\$400	\$0	Annual Sports Hall of Fame ceremony
MIAMI LAKES PARK MARINA OPERATIONS	\$70	\$1,500	\$600	\$1,000	Bait & tackle
MIAMI LAKES PARK/IMPROVEMENTS	\$18,033	\$20,000	\$10,000	\$20,000	Park and facility improvements including athletic equipment
MACHINERY & EQUIPMENT/CAPITAL OUTLA	\$0	\$0	\$10,000	\$0	FY18 Lightning detection equipment
OTAL MIAMI LAKES OPTIMIST PARK:	\$668,589	\$757,780	\$693,740	\$687,200	
MINI PARKS					
UTILITIES	\$24,747	\$24,000	\$32,448	\$24,000	FPL (\$18,000), water and sewer (\$6,000)
MAINTENANCE CONTRACT	\$186,964	\$244,000	\$234,082	\$290,000	Grounds maintenance contract with Superior (\$192,000), annual wood fiber playground mulch replenishment (\$45,000). Beach Park maintenance contract with SFM (\$53,000) includes bi-annual sand refurbishment

TOWN OF MIAMI LAKES
FY 2018-19 PROPOSED BUDGET
GENERAL FUND

Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2016-17 ACTUALS	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 PROPOSED BUDGET	BUDGET COMMENTS
REPAIRS & MAINTENANCE (GROUNDS)	\$35,698	\$63,610	\$62,183	\$63,610	General grounds repairs including irrigation, sod, debris removal and K-9 Cove maintenance (\$37,000), lake maintenance (12,000), playground cleaning (\$7,960) and pest control (\$650)
MINI PARKS-TREE TRIMMING	\$27,060	\$27,500	\$27,500	\$27,500	Various contracts to supplement off year of three year trimming cycle, includes annual cycle for palms
FURNITURE & NON CAPITAL OUTLAY	\$12,148	\$5,000	\$5,000	\$5,000	Pocket parks and playground amenities replacement as needed
SUB-TOTAL MINI PARKS:	\$286,617	\$364,110	\$361,213	\$410,110	
BARBARA GOLEMAN					
BARBARA GOLEMAN MAINT	\$4,000	\$4,000	\$4,000	\$4,000	Per agreement
JB-TOTAL BARBARA GOLEMAN :	\$4,000	\$4,000	\$4,000	\$4,000	
TOTAL PARKS - COMMUNITY SERVICES	\$2,260,213	\$2,496,966	\$2,448,933	\$2,591,172	

COMMUNITY OUTREACH AND ENGAGEMENT
LEISURE SERVICES

SALARIES	\$302,228	\$287,282	\$216,958	\$186,447	Current Salary and Wages
OVERTIME	\$124	\$0	\$0	\$0	
COMPENSATED ABSENCES - CURRENT	\$109	\$0	\$0	\$0	
PAYROLL TAXES	\$21,663	\$21,977	\$16,597	\$14,263	Calculated based on 7.65% of salaries
FRS RETIREMENT CONTRIBUTION	\$22,565	\$22,753	\$16,325	\$15,400	Rate increase from 7.92% to 8.26% thru Jul '19
HEALTH & LIFE INSURANCE	\$28,819	\$42,916	\$24,866	\$35,231	Includes medical, dental, vision and life
WIRELESS STIPEND	\$1,301	\$1,440	\$1,000	\$1,440	Stipend for Director, 1 Leisure Services Manager and 2 Programs Coordinator
YOUTH CENTER COMMUNITY PROGRAMS	\$11,212	\$10,100	\$10,100	\$10,055	Bus transportation for educational and community service opportunity field trips (\$2,880), equipment and supplies for workshops and theme nights, monthly punch card prizes, movie licensing, entry fees, etc. (\$5,200), t-shirts (\$200), Open House (\$1775)
CREDIT CARD FEES	\$125	\$0	\$0	\$0	-
TOWN COMMUNITY PROGRAMS	\$14,683	\$14,795	\$14,795	\$14,890	Annual recitals (\$2990), supplies for table tennis, archery, painting showcase & other (\$7,600), arts & craft and fitness for special needs adults (\$2,300), SAFEE Flight Program (\$2,000)
UNIFORMS	\$78	\$0	\$0	\$0	Includes all parks staff uniforms
SUB-TOTAL LEISURE SERVICES:	\$402,907	\$401,262	\$300,641	\$277,727	

ECONOMIC DEVELOPMENT

SALARIES	\$0	\$22,700	\$70,954	\$81,600	Communications and Economic Development Manager Salary and Wages
PAYROLL TAXES	\$0	\$1,737	\$5,428	\$6,242	Calculated based on 7.65% of salary
FRS RETIREMENT CONTRIBUTION	\$0	\$1,798	\$5,675	\$6,740	Rate increase from 7.92% to 8.26% thru Jul '19
HEALTH & LIFE INSURANCE	\$0	\$0	\$6,810	\$11,744	Includes medical, dental, vision and life
WIRELESS STIPEND	\$0	\$240	\$0	\$480	cell phone allowance
SOCIAL MEDIA PLAN	\$0	\$0	\$0	\$27,000	Media strategy implementation include Social Media software (\$14,000), hardware (\$2,700), advertisement (\$10,000) and misc (\$300)
SUB-TOTAL ECONOMIC DEVELOPMENT:	\$0	\$26,474	\$88,867	\$133,806	

TOWN OF MIAMI LAKES
FY 2018-19 PROPOSED BUDGET
GENERAL FUND

Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2016-17 ACTUALS	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 PROPOSED BUDGET	BUDGET COMMENTS
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COMMUNICATIONS

SALARIES	\$17,065	\$22,700	\$26,215	\$26,520	Part-time Information Specialist
PAYROLL TAXES	\$1,305	\$1,737	\$2,005	\$2,029	Calculated based on 7.65% of salary
FRS RETIREMENT CONTRIBUTION	\$1,299	\$1,798	\$2,016	\$2,191	Rate increase from 7.92% to 8.26% thru Jul '19
WIRELESS STIPEND	\$0	\$240	\$0	\$0	cell phone allowance
SUB-TOTAL COMMUNICATIONS:	\$19,670	\$26,474	\$30,236	\$30,739	

SPECIAL EVENTS

SALARIES	\$67,993	\$69,360	\$80,460	\$87,720	Director's Salary and Wages
PAYROLL TAXES	\$4,412	\$5,306	\$6,155	\$6,711	Calculated based on 7.65% of salary
FRS RETIREMENT CONTRIBUTION	\$5,145	\$5,493	\$6,436	\$7,246	Rate increase from 7.92% to 8.26% thru Jul '19
HEALTH & LIFE INSURANCE	\$11,532	\$19,461	\$12,412	\$14,628	Includes medical, dental, vision and life
WIRELESS STIPEND	\$443	\$480	\$480	\$480	cell phone allowance
SPEC EVENTS VETERANS DAY	\$5,786	\$8,500	\$8,500	\$6,000	Veterans Day Parade supplies.
SPEC EVENTS 4TH JULY	\$25,000	\$25,000	\$25,000	\$30,000	Fireworks contract
OTHER EVENTS	\$0	\$13,067	\$0	\$10,000	Pop up events to promote economic development.
SUB-TOTAL SPECIAL EVENTS:	\$120,311	\$146,667	\$139,442	\$162,784	

COMMITTEES

GHBORHOOD IMPROVEMENT COMMITTEE

BEAUTIFICATION COMMITTEE AWARDS	\$0	\$2,000			
PEDES PEDESTRIAN & BIKE INITIATIVES	\$0	\$6,000			
HOA QUARTERLY HOA PROJECTS	\$0	\$500			
PROJ COMM PROJECTS/HOME IMPROVEME	\$0	\$500			
TAL NEIGHBORHOOD IMP COMMITTEE:	\$0	\$9,000	\$9,000	\$9,000	

CULTURAL AFFAIRS COMMITTEE

BASEL ART BASEL MIAMI LAKES	\$836	\$1,500			
BLACK BLACK HISTORY MONTH CONCERT	\$3,351	\$3,750			
FILM CLASSIC FILM IN THE PARK	\$635	\$0			
BOOK BOOK READING	\$492	\$750			
COF CONCERT ON THE FAIRWAY	\$7,759	\$10,500			
CON CONCERTS	\$4,744	\$4,500			
CULTURAL AFFAIRS	\$412	\$0			
FT FISHING	\$479	\$500			
FOUR FOURTH OF JULY	\$16,657	\$11,500			
HISP HISPANIC HERITAGE	\$9,951	\$10,300			
WOMEN WOMEN HISTORY MONTH	\$989	\$2,250			
SCOT SCOTTISH AMERICAN HERITAGE MONI	\$600	\$1,700			
S FLI SPRING FLING(PAINT A PICTURE)	\$537	\$600			
TOTAL CULTURAL AFFAIRS COMMITTEE:	\$47,442	\$47,850	\$47,850	\$47,350	

ECONOMIC DEVELOPMENT COMMITTEE

MARKET MARKETING MATERIALS	\$10,601	\$11,000			
ML CH MISC EXPENSES	\$7,000	\$7,000			
REALT REALTOR EVENTS	\$1,801	\$5,200			
SHOWS MISC EXPENSES	\$6,756	\$3,000			
TOTAL ECONOMIC DEVELOPMENT COM	\$26,158	\$26,200	\$26,200	\$26,200	

EDUCATIONAL ADVISORY BOARD

AP LANGUAGE ARTS PROGRAM	\$26,000	\$26,000			
FRIENDS OF THE LIBRARY	\$4,000	\$4,000			
IMAG IMAGINATION LIBRARY	\$2,541	\$4,000			
MISC. MISC. EXPENSES	\$995	\$300			
SAT/ SAT/ACT PREP COURSES	\$1,325	\$12,000			
STEM ELECTIVE COURSES	\$10,000	\$10,000			

TOWN OF MIAMI LAKES
FY 2018-19 PROPOSED BUDGET
GENERAL FUND

Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2016-17 ACTUALS	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 PROPOSED BUDGET	BUDGET COMMENTS
EVENT TOWN EVENTS	\$0	\$2,000			
TEST STANDARDIZED TESTING SUPPORT	\$9,300	\$0			
TOTAL EDUCATIONAL ADVISORY BOARD:	\$54,161	\$58,300	\$58,300	\$58,300	
ELDERLY AFFAIRS COMMITTEE					
FORU COMMUNITY FORUMS	\$1,168	\$3,000			
HF EAC - HEALTH FAIR	\$1,226	\$500			
METET MEET & EAT	\$5,299	\$8,300			
MISC MISC EXPENSE/SUPPLIES	\$2,597	\$2,500			
SENIOR SENIOR FIELD TRIP	\$5,806	\$6,500			
SG SR. GAMES	\$2,276	\$3,500			
SRSO SENIOR SOCIAL	\$14,492	\$16,700			
TOTAL ELDERLY AFFAIRS COMMITTEE:	\$32,864	\$41,000	\$41,000	\$37,000	
YOUTH ACTIVITIES TASK FORCE					
YOUTH ACTIVITIES TASK FORCE	\$545	\$0			
BR BICYCLE RODEO	\$5,626	\$6,000			
HHH HALLOWEEN HAUNTED HOUSE	\$12,092	\$16,364			
ICE ICE CREAM SOCIAL	\$3,789	\$0			
JUST JUST RUN	\$844	\$2,000			
MP MOVIES IN THE PARK	\$22,529	\$19,000			
RELAY RELAY FOR LIFE	\$113	\$250			
SPRIN SPRING FLING	\$7,540	\$8,000			
SPORT SPORTS PALOOZA/PRO SPORTS DAY	\$3,683	\$2,000			
SUMMER YOUTH EMPL INITIATIVE	\$320	\$300			
WINTERFEST	\$0	\$4,936			
TOTAL YOUTH ACTIVITIES TASK FORCE:	\$57,081	\$58,850	\$58,850	\$45,000	
PUBLIC SAFETY COMMITTEE					
PUBLIC SAFETY IDENTITY THEFT PREVENTION	\$0	\$600			
BRKF POLICE APPRECIATION EVENT/BREAKF	\$1,628	\$1,000			
CERT C.E.R.T TRAINING	\$0	\$250			
EDUCATIONAL MATERIALS	\$300	\$750			
TOTAL PUBLIC SAFETY COMMITTEE:	\$1,928	\$2,600	\$2,600	\$2,600	
VETERANS AFFAIRS COMMITTEE					
CARE PACKAGE DRIVE	\$0	\$1,000			
FLAG FLAG RETIREMENT CEREMONY	\$9	\$0			
MEMORIAL HONOR FUND	\$37	\$500			
PLAQU PURCH TREES W/PLAQUES	\$34	\$900			
TOTAL VETERANS AFFAIRS COMMITTEE:	\$80	\$2,400	\$2,400	\$2,400	
TOTAL COMMITTEES EXPENDITURES:	\$219,714	\$246,200	\$246,200	\$227,850	
TOTAL COMMUNITY OUTREACH AND ENGAGEMENT EXPENDITURES	\$762,602	\$847,078	\$805,386	\$832,907	
PUBLIC WORKS					
PUBLIC WORKS ADMINISTRATION					
REGULAR SALARIES	\$104,136	\$114,975	\$116,125	\$189,383	Salaries and wages for Office Specialist, and 50% funding for Chief of Operations, PW Director and PW Manager
PAYROLL TAXES	\$8,524	\$8,796	\$8,884	\$14,488	Calculated based on 7.65% of salaries
FRS CONTRIBUTIONS	\$7,552	\$9,106	\$9,288	\$15,643	Rate increase from 7.92% to 8.26% thru Jul '19
HEALTH & LIFE INSURANCE	\$7,031	\$11,751	\$11,701	\$29,203	Includes medical, dental, vision and life
WIRELESS STIPEND	\$447	\$720	\$720	\$480	50% Stipend for Chief of Operations, and PW Director

TOWN OF MIAMI LAKES
FY 2018-19 PROPOSED BUDGET
GENERAL FUND

Expenditure Detail by Line Item

ACCOUNT NAME/DESCRIPTION	FY2016-17 ACTUALS	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 PROPOSED BUDGET	BUDGET COMMENTS
PROFESSIONAL SERVICES	\$14,067	\$0	\$0	\$0	Funding for professional consulting services as needed. FY17 includes services for Public Works Director vacancy
TOWN ENGINEER	\$14,843	\$25,000	\$15,000	\$0	Townwide projects, misc drainage and other inspections support (KHA - \$10,000)
PERMITS PLAN REVIEW	\$44,045	\$45,840	\$45,840	\$45,840	Independent Contractor for plans review and inspections. Offset by PW Permit revenues
VEHICLE REPAIR & MAINTENANCE	\$555	\$4,000	\$2,500	\$4,000	Maintenance for 2 PW vehicles
UNDERGROUND UTILITY LOCATION	\$48,383	\$31,054	\$39,356	\$41,530	Underground utility markings: High Tech (\$39,514), Sunshine state one call (\$2,016)
PW MISCELLANEOUS	\$2,697	\$5,000	\$5,000	\$3,000	Removal of holiday banners
OPERATING SUPPLIES	\$2,638	\$3,000	\$3,000	\$3,000	banners, chlorine, tools, materials for field work
UNIFORMS	\$40	\$0	\$0	\$0	Staff shirts - moved to Administration
VEH OPERATING & MAINT	\$2,640	\$3,000	\$2,497	\$3,000	Fuel and lubricants for 2 PW vehicles
FURN & EQUIP NON CAPITAL	\$1,141	\$2,000	\$2,000	\$2,000	Signage, barricades and other PW equipment.
TOTAL PUBLIC WORKS ADMINISTRATION:	\$258,740	\$264,242	\$261,911	\$421,567	
PW - GREEN SPACE					
RIGHT OF WAY ELECTRICITY	\$8,253	\$11,000	\$8,838	\$10,000	Electricity for entrance features, fountains and pumps
WATER	\$44,006	\$45,000	\$31,994	\$45,000	Water and sewer
REPAIR & MAINTENANCE	\$384,781	\$438,743	\$405,445	\$490,405	Grounds (\$248,235), FDOT ROW (\$14,884), Flowers/landscape beds and cul-de-sac (\$81,624), litter and debris/doggie stations (\$98,700), misc repairs including plumbing, electrical and handyman services (\$15,000). Enhanced services - FDOT 6 supplemental cycles (\$4,962) and FDOT 18 cycles on Palmetto Circle (\$27,000)
PUBLIC WORK ENTRY MAINT	\$5,257	\$4,700	\$7,200	\$4,700	Includes maintenance (\$2,700) and painting of 3 entrance features at 67th, 154th and 87th Avenues (\$2,000). FY18 includes tile installation at 154th Street fountain (\$2,500)
EXTERMINATION SERVICES	\$1,980	\$3,000	\$2,000	\$3,000	Extermination of rodents, bees, dead animals,
PW TREE REMOVAL	\$18,788	\$52,000	\$52,000	\$22,000	Removal of invasive, hazardous or dead trees
TREE TRIMMING	\$192,667	\$229,000	\$75,000	\$200,000	Per contract based on three year cycle; 7061 trees per cycle; Phase 2 includes annual cycle for aesthetic pruning along the major corridors and annual palm pruning
NEW TREE PLANTING	\$49,514	\$55,000	\$55,000	\$55,000	Tree planting
SUB-TOTAL PW-GREEN SPACE:	\$705,245	\$838,443	\$637,477	\$830,105	
TOTAL PUBLIC WORKS EXPENDITURES:	\$963,985	\$1,102,685	\$899,387	\$1,251,672	
NON-DEPARTMENTAL					
BAD DEBT EXPENSE- EMPLOY TAX 1	\$2,205	\$0	\$0	\$0	
BAD DEBT EXPENSE- ALARMS	\$85,038	\$0	\$0	\$0	FY17 Write off Alarm Debt
RESERVE FOR LITIGATION/SETTLEMENT	\$0	\$400,000	\$0	\$400,000	Reserve for Pizzi vs Town of Miami Lakes legal fee settlement
L NON-DEPARTMENTAL EXPENDITURES	\$87,243	\$400,000	\$0	\$400,000	
TOTAL GENERAL FUND EXPENDITURES	\$17,111,445	\$17,042,324	\$16,313,229	\$17,327,106	