

TOWN OF MIAMI LAKES

Positions by Department

	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	Comments
Mayor and Town Council						
<i>Full Time</i>						
Assistant to the Mayor	1	1	1	1	1	
Assistant to the Council/Deputy Town Clerk	1	1	1	1	1	
FT Sub-Total	2	2	2	2	2	
Town Clerk						
<i>Full Time</i>						
Town Clerk	1	1	1	1	1	
FT Sub-Total	1	1	1	1	1	
<i>Part Time</i>						
Deputy Town Clerk	1	0	0	0	0	
PT Sub-Total	1	0	0	0	0	
Town Administration						
<i>Full Time</i>						
Town Manager	1	1	1	1	1	
Director of Administration	0.5	1	1	1	1	
Finance Director	1	1	1	1	1	
Administration Services Manager	1	1	1	1	1	Reclassified from Procurement Specialist
Comptroller/Senior Accountant	1	1	1	1	1	
Budget Manager	1	1	1	1	1	
Accountant	1	1	1	1	1	
Secretary/Receptionist	2	1	1	1	0.5	
Procurement Manager	1	1	1	1	1	
Procurement Specialist	0	0	0	0	0.5	
Assistant to the Town Manager	1	1	1	1	1	
Special Projects Manager	0	0	0	0	1	
Accounting Technician	0	0	1	1	1	
Grantswriter	1	1	1	1	1	
FT Sub-Total	11.5	11	12	12	13	
<i>Part Time</i>						
HR Specialist	1	1	1	1	1	
Receptionist	0	0	1	1	1	
PT Sub-Total	1	2	2	2	2	
Building and Zoning						
<i>Full Time</i>						
Building Official	1	1	0	0	0	
Chief Building Inspector	1	1	0	0	0	
Senior Building Inspector	1	1	0	0	0	
Permit Clerk Supervisor	1	1	0	0	0	
Permit Clerk	3	3	0	0	0	
Facilities Maintenance Coordinator	1	1	0	0	0	
Records Management - Scanning	1	1	0	0	0	
FT Sub-Total	9	9	0	0	0	
<i>Part Time</i>						
Zoning Official	1	1	2	2	2	
Permit Clerk	1	0	0	0	0	
PT Sub-Total	2	1	2	2	2	
Neighborhood Services/Code Compliance						
<i>Full Time</i>						
Director of Administration	0.5	0	0	0	0	
Code Compliance Manager	1	1	1	0.5	0.5	Partially funded in Building Department
Code Compliance Supervisor	0	0	0	1	1	
FT Sub-Total	1.5	1	1	1.5	1.5	

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	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	Comments
Planning						
<i>Full Time</i>						
Planning Director	1	1	1	1	1	
Planning Technician	1	1	1	0	0	
FT Sub-Total	2	2	2	1	1	
Parks - Community Services						
<i>Full Time</i>						
Chief of Operations	1	0.5	0.5	0.5	0.5	Partially funded in Public Works
Greenspace Maintenance Superintendent	1	1	1	1	1	
Arborist/Field Inspector	0	1	1	1	1	
Community & Leisure Services Coordinator	1	0	0	0	0	
Business Operations Supervisor	0	1	1	0	0	
Parks & Athletics Manager	1	1	1	1	1	
Leisure Services Specialist	1	1	1	1	1	
Leisure Services Specialist/Office Specialist	1	1	1	1	1	
FT Sub-Total	6	6.5	6.5	5.5	5.5	
<i>Part Time</i>						
Leisure Services Specialist	2	2	0	0	0	
PT Sub-Total	2	2	0	0	0	
<i>Part Time/Seasonal</i>						
Crossing Guards	7	7	7	7	7	
PT/Seasonal Sub-Total	7	7	7	7	7	
Community Outreach and Engagement						
Community Outreach & Engagement Director	0	1	1	1	1	
Leisure Services Manager	1	1	1	1	1	
Community Outreach & Engagement Manager	0	1	1	1	0	Reclassified to Communications & Economic Development Manager
Communications & Economic Development Manager	0	0	0	0	1	
Committee and Special Events Coordinator	1	1	1	0	0	
Programs Coordinator	1	2	2	2	3	
Recreation Specialist	0	0	1	1	0	Reclassified to Programs Coordinator
FT Sub-Total	3	6	7	6	6	
<i>Part-time</i>						
Information Specialist	0	0	0	1	1	
PT Sub-Total	0	0	0	1	1	
<i>Seasonal</i>						
Class Instructors	6	8	8	8	8	
Interns	1	0	0	0	0	
Seasonal Sub-Total	7	8	8	8	8	
Public Works and Capital Improvements						
<i>Full Time</i>						
Chief of Operations	0	0.5	0.5	0.5	0.5	Partially funded in Parks - Community Services
Public Works Director	1	0.5	0.5	0.5	0.5	Partially funded in Stormwater
Public Works Manager	0	0	0	0	0.5	Partially funded in Stormwater
Office Specialist	0	0	0	0	1.0	Transferred from Stormwater
FT Sub-Total	1	1	1	1	2.5	
GENERAL FUND SUMMARY	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	
Full time	37	40	32.5	30	32.5	
Part time	6	5	4	5	5	
Seasonal	7	8	8	8	8	
Part Time/Seasonal	7	7	7	7	7	