

**2018 Institute for Elected Municipal Officials Agenda
June 8-10, 2018 Wyndham Grand Jupiter**

Friday, June 8, 2018

- 8:00 a.m. - 8:30 a.m. **Registration/Continental Breakfast**
- 8:30 a.m. - 9:00 a.m. **Introduction and Overview**
- 9:00 a.m. - 12:00 p.m. **Structure and Function of Municipal Government in Florida**
Lynn Tipton, Director, FLC University, Florida League of Cities
- 10:15 a.m. **Refreshment Break**
- 12:00 p.m. -12:30 p.m. **Public Officials' Liability**
Ron Peters, Director of Risk and Safety Management, Florida League of Cities
- 12:30 p.m. - 1:30 p.m. **Group Lunch**
- 1:30 p.m. – 5:00 p.m. **Effective Council Techniques**
Scott C. Paine, Ph.D., Director, Leadership Development & Education,
FLC University, Florida League of Cities
- 3:00 p.m. **Refreshment Break**
- 5:00 p.m. **Adjourn for the day**

Saturday, June 9, 2018

- 7:30 a.m. **Continental Breakfast**
- 8:00 a.m. - 11:30 a.m. **Taxes and Other Sources of Revenue**
Lee Feldman, City Manager, City of Fort Lauderdale
- 9:45 a.m. **Refreshment Break**
- 11:30 a.m. - 1:00 p.m. **Lunch on your own**
- 1:00 p.m. - 5:00 p.m. **Budgeting and Accounting**
Bob Inzer, Consultant, Florida League of Cities
- 2:30 p.m. **Refreshment Break**
- 5:00 p.m. **Adjourn for the day**

Sunday, June 10, 2018

- 7:30 a.m. **Continental Breakfast**
- 8:00 a.m. – 9:45 a.m. **Understanding Intergovernmental Relationships in Florida**
Lynn Tipton, Director, FLC University, Florida League of Cities
- 9:45 a.m. **Refreshment Break**
- 10:00 a.m. - 12:00 p.m. **Florida's Ethics Law**
Jay Daigneault, Partner, Trask • Daigneault, LLP;
Randy D. Mora, Attorney, Trask • Daigneault, LLP
- 12:00 p.m. - 1:00 p.m. **Group Lunch**
- 1:00 p.m. - 3:00 p.m. **How to Comply with Public Meetings and Public Records Laws**
Jay Daigneault, Partner, Trask • Daigneault, LLP;
Randy D. Mora, Attorney, Trask • Daigneault, LLP
- 3:00 p.m. **Program concludes**