

# TOWN OF MIAMI LAKES

Positions by Department	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	Comments
<b>Mayor and Town Council</b>						
<i>Full Time</i>						
Assistant to the Mayor	1	1	1	1	1	
Assistant to the Council/Deputy Town Clerk	1	1	1	1	1	
<b>FT Sub-Total</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	
<b>Town Clerk</b>						
<i>Full Time</i>						
Town Clerk	1	1	1	1	1	
<b>FT Sub-Total</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	
<b>Town Administration</b>						
<i>Full Time</i>						
Town Manager	1	1	1	1	1	
Deputy Town Manager	1	1	1	1	1	
Chief Financial Officer	1	1	1	1	1	
Administration Services Manager	1	1	1	0	0	
Strategic & Performance Improvement Manager	0	0	1	1	1	
Comptroller/Senior Accountant	1	1	1	1	1	
Budget Officer	1	1	1	1	1	
Accountant	1	1	1	1	1	
Procurement Manager	1	1	0	1	1	
Procurement Specialist	1	1	1	1	1	Defer filling of vacancy in FY20 & FY21
Assistant to the Town Manager	1	1	1	1	1	
Special Projects Manager	0	0	1	1	1	
Accounting Technician	1	1	1	1	1	
Grants Writer	1	1	1	1	1	
<b>FT Sub-Total</b>	<b>12</b>	<b>12</b>	<b>13</b>	<b>13</b>	<b>13</b>	
<i>Part Time</i>						
HR Specialist	1	1	1	1	1	
Receptionist	1	1	1	1	1	
<b>PT Sub-Total</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	
<b>Zoning</b>						
<i>Part Time</i>						
Zoning Official	2	2	2	2	2	Defer filling of 1 Vacancy in FY21
<b>PT Sub-Total</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	
<b>Code Compliance</b>						
<i>Full Time</i>						
Code Compliance Manager	1	0.5	0.5	0.5	0.5	Partially funded in Building Department
Code Compliance Supervisor	0	1	1	1	1	
<b>FT Sub-Total</b>	<b>1</b>	<b>1.5</b>	<b>1.5</b>	<b>1.5</b>	<b>1.5</b>	
<b>Planning</b>						
<i>Full Time</i>						
Planning Director	1	1	0	0	0	
Principal Planner	0	0	1	1	1	
Planning Technician	1	0	0	0	0	
<b>FT Sub-Total</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	
<b>Parks and Recreation</b>						
<i>Full Time</i>						
Chief of Operations	0.5	0.5	0.5	0	0	
Parks & Recreation Director	0	0	0	1	1	
Greenspace Maintenance Superintendent	1	1	1	1	1	
Arborist/Field Inspector	1	1	1	1	1	
Parks & Athletics Manager	1	1	1	1	1	
Leisure Services Manager	1	1	1	1	1	
Programs Coordinator	2	2	3	3	2	

# TOWN OF MIAMI LAKES

Positions by Department	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	Comments
Leisure Services Specialist	1	1	1	1	1	
Leisure Services Specialist/Office Specialist	1	1	1	1	1	
<b>FT Sub-Total</b>	<b>9.5</b>	<b>8.5</b>	<b>9.5</b>	<b>10</b>	<b>9</b>	
<b>Part Time/Seasonal</b>						
Crossing Guards P/T	7	7	7	7	7	
<b>PT/Seasonal Sub-Total</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	
<b>Communication &amp; Community Affairs</b>						
Community Outreach & Engagement Director	1	1	1	1	1	
Community Outreach & Engagement Manager	1	0	0	0	0	
Communications & Economic Development Manager	0	1	0	0	0	
Committee & Special Events Coordinator	1	0	1	1	1	
Marketing & Digital Services Specialist	0	0	0	0	1	New full-time position
Recreation Specialist	1	1	0	0	0	
<b>FT Sub-Total</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>2</b>	<b>3</b>	
<b>Part-time</b>						
Information Specialist P/T	0	1	1	1	1	
Marketing & Digital Services Specialist P/T	0	0	0	1	0	Convert to a full-time position
Office Clerk P/T	0	0	0	1	1	
<b>PT Sub-Total</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>3</b>	<b>2</b>	
<b>Seasonal</b>						
Class Instructors	8	8	8	8	8	
<b>Seasonal Sub-Total</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>	
<b>Public Works and Capital Improvements</b>						
<b>Full Time</b>						
Chief of Operations	0.5	0.5	0.5	0	0	
Public Works Director	0.5	0.5	0.5	0.5	0.5	Partially funded in Stormwater
Public Works Manager	0	0	0.5	0.5	0.5	Partially funded in Stormwater
Capital Improvement Project Manager	0	0	0	1	1	Defer filling of Position in FY20 & FY21
Public Works Coordinator	0	0	0	1	1	
Office Specialist	0	0	1	0	0	Reclassified to Public Works Coordinator
<b>FT Sub-Total</b>	<b>1</b>	<b>1</b>	<b>2.5</b>	<b>3</b>	<b>3</b>	
<b>GENERAL FUND SUMMARY</b>						
<b>Full time</b>	<b>32.5</b>	<b>30</b>	<b>32.5</b>	<b>33.5</b>	<b>33.5</b>	
<b>Part time</b>	<b>4</b>	<b>5</b>	<b>5</b>	<b>7</b>	<b>6</b>	
<b>Seasonal</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>	
<b>Part Time/Seasonal</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	