

**Town of Miami Lakes
Cultural Affairs Committee
Zoom meeting on August 17, 2020
Minutes**

Call to order: Zoom meeting called to order by Neill Robinson at 3:35 p.m.

Roll Call: Neill Robinson, Felicia Salazar, Elsa Reus, Mirelis Castilla, Charles James, George Lazo, Karla Acosta, Esther Colon, William Sanchez (Town's Liaison), Elizabeth, Town of Miami Lakes.

Adoption of Minutes: The minutes of the Cultural Affairs Committee Zoom Meeting on July 20, 2020, to be approved. Motion by George/Mirelis seconded/approved unanimously.

Public Comments:

- Neill introduced Dianne Jauregui, from the Hialeah Women's Club. Dianne spoke regarding a grant that the Women's Club of Hialeah had received. Dianne explained that they would like to use the money, from that grant, to organize an Art Contest for students, in middle school and high school, from Miami Lakes, Palm Springs North, Hialeah public schools. The applications from participants to be submitted between November 1st to November 15th when the winners will be announced. The Women's Club of Hialeah will be sending flyers, with the contest information, to the school principals in our area. The artwork of the winners will be displayed in Town Hall. Dianne asked the support and help of the CAC.

Old Business:

- **Approval to purchase three CAC Polo Shirts (Gossett marketing)**

A motion was made by Mirellis to approve the purchase of three CAC polo shirts. Seconded by Felicia, approved unanimously.

- **Budget Reallocations**

A motion was made by Elsa to transfer **\$700.00**, from the CAC budget, from the Concert on the Green to the Paint a Picture for Mom. Motion seconded by Felicia, unanimously approved.

A motion was made by Mirelis to transfer **\$967.62**, from the CAC budget, from the Concert on the Green to Women's of Distinction. Seconded by Elsa, unanimously approved.

A motion was made by Charles to transfer **\$766.39**, from the CAC budget, from Concert on the Green to Black History event. Seconded by Felicia, unanimously approved.

- **Artifact Case Procurement**

A motion was made by Felicia to allocate funds, **\$3,000.00**, from the CAC budget to procure the artifact case to be displayed in Town Hall. Seconded by Karla, unanimously approved.

- **Concert on the Green Update** – We are still waiting availability of the Shula's Golf Course. The concert will be held in November if social gatherings are permitted. Charles to research the availability of performers for the concert.

- **CAC Remaining Unallocated Funds – 10/1/2019-9/30/2020**

Neill mentioned that we have between \$12,000 and \$14,000 left in the CAC budget. After the payment of the Artifact Case of \$3,000, the CAC budget should have approximately \$11,000.00 once all expenses from the CAC events are paid.

- **Unity Prayer July 30, 2020 - Debriefing**

Neill mentioned that the Unity Prayer was a great success. There is a city in Kansas that would like to hold a Unity Prayer event and has asked the Town for information. Elsa mentioned that we had a great response from ten Religious Leaders in our community. It was mentioned that Brandon did a great job promoting this event in social media, etc. We had approximately 2,000 people tune in to the Unity Prayer and 50,000 impressions on social media. Neill mentioned that this Unity Prayer was well received and a major contribution to the Town's quest as an All-American City.

- **CAC October 1, 2020 – September 30, 2021 Budget**

A motion was made by Neill to place the funds left from the CAC budget, 2019-2020, in an escrow account to be used for expenses incurred in the establishment of a Culture Affairs Center in the Town of Miami Lakes. Motion seconded by Mirelis, unanimously approved.

Felicia mentioned the possibility of applying for Grants to fund the Culture Affairs Center. A motion was made of the Town's Grant Writer to help the CAC with the grant writing.

- **CAC Events Calendar for 10/1/20 – 9/30/21**

Neill mentioned that we will be holding the Martin Luther King Breakfast on January 15, 2021. We will be inviting Pastor Daryl Jones, Rock Fellowship Church, to be the guest speaker at the breakfast.

Neill mentioned that he would like to assign the chairpersons for the CAC events at the next meeting and discuss the CAC events calendar for 10/1/20-9/31/21.

- **New Business:**

Neill proposed to postpone the CAC sub-committee and chairperson appointments until the next meeting in September. Neill mentioned that the list of events could be sent via email to the members of the CAC so they could respond as to their preferences to serve on the sub-committees. Neill asked William and Elizabeth if the CAC meetings could be held at 7 p.m., instead of during the day, so more members could be present. Neill asked to postpone the discussion of the Earth Day Event until the next meeting. Neill mentioned that Mobile Mike is still interested in helping to advertise the events for the Cultural Affairs Committee. Neill to contact Mike.

Esther requested that William email the CAC members the finalize budget. Also, Esther asked for the current membership roster to be emailed to the CAC members.

- **Adjournment:** A motion was made to adjourn the meeting at 4:20 p.m.