

**Town of Miami Lakes
Cultural Affairs Committee
Zoom meeting on September 9, 2020
Minutes**

Call to order: Zoom meeting called to order by Neill Robinson at 5:22 p.m.

Roll Call: Neill Robinson, Felicia Salazar, Elsa Reus, Charles James, George Lazo, Karla Acosta, Suzanne Choopani, Yulet Miguel, Denise Madan, William Sanchez (Town's Liaison), Joseph (Mayor's office) Town of Miami Lakes.

Adoption of Minutes: The minutes of the Cultural Affairs Committee Zoom Meeting on August 17, 2020, to be approved. Motion by George/Yulet seconded/approved unanimously.

Public Comments:

- Joseph introduced Javi Zayas and Christina Gonzalez, SWARM event company, who have asked to plan a Halloween event in the Town of Miami Lakes. A power point presentation was made by Christina regarding the suggested event to have a "Not So Spooky Drive Through Adventure" where the children can get goody bags, candy, haunted house, pumpkin patch, and Harvest Market with local vendors always following the CDC guidelines for safety. The cost per car will be \$29 presale through Eventbrite. The event to take place from Sept. 25 through Oct. 31 on Sat and Sunday from noon to 7 p.m. A possible location suggested was the Universidad Mendez in Miami Lakes and Vicente Rodriguez, was present to discuss this event. Vicente said that he needed to get approval from the University board because the amount of time for this event and he questioned the entry cost per car and suggested it could be reduced. Neill stated that the CAC members would discuss further and have a special meeting next week to vote for approval of this Halloween Event.
- Priscilla spoke to the CAC members regarding the artifact case to be placed inside Town Hall. Priscilla made a presentation showing the design of the case and their project to place sculptures in Matheson Hammock representing Indian Heritage. The cost of the artifact case to be \$3,000.00 which had been approved by CAC. Neill requested that a plaque noting the donation by the CAC be place on the artifact case. Felicia questioned how the artifact case would be secured and who would be allowed access to the display cabinet. A motion was made to move \$3,000 from Concert on the Green to the CAC miscellaneous account to purchase the artifact case. Motion made by Suzanne/seconded by Elsa/unanimously approved.

Old Business:

- **Budget Reallocation**

Motion made to reallocate \$402 from the concert on the Green to Father's Day Fishing Tournament. Motion made by Elsa/Seconded by Yulet, unanimously approved.

- **CAC remaining unallocated funds – 10/1/2019-9/30/2020**

William informed the CAC that they would need to make a presentation and request to the Town Council on September 15 in order for the remaining CAC budget funds to be place in a trust for the purpose of funding the creation of a Cultural Affairs Center. Neill will make the presentation to the Mayor and Town Council on September 15th.

- Neill requested that William set up an appointment to meet with Melissa, from the Town, to discuss the CAC budget.

- **Hialeah Women's Club Grant**

Neill explained that Mirelis had spoken with Dianne Jauregui, Hialeah Women's Club representative. Dianne had asked the CAC members for suggestions to identify a historical site in the Town of Miami Lakes to place a historical marker. The Women's Club would pay for the maker from the grant. Felicia was asked to contact Councilman Collazo to discuss the location for the marker and report to the CAC members.

- **CAC Events Calendar for 10/1/20 – 9/30/31 and CAC Sub-Committee Chairperson Appointments:**

Neill requested that the assignment of Chairpersons be deferred to next meeting. Also, Neill requested that William email all the CAC members a list of the upcoming CAC events and ask the members to respond what subcommittee they would like to Chair and volunteer to help.

- **New Business:**

Neill proposed to postpone the discussions on the Earth Day and Gay Pride activities to be planned until the next CAC meeting.

- **Adjournment:** A motion was made to adjourn the meeting at 6:25 p.m.