

RESOLUTION NO. 21-_____

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA, APPROVING THE PURCHASE OF A VISITOR MANAGEMENT SOFTWARE ON AN AS NEEDED BASIS; AUTHORIZING THE TOWN MANAGER TO UTILIZE THE GENERAL SERVICES ADMINISTRATION (“GSA”) CONTRACT GS-35F-209CA WITH QLESS, INC. PURSUANT TO SECTION 7 OF ORDINANCE 17-203 (THE TOWN’S PROCUREMENT ORDINANCE); AUTHORIZING THE TOWN MANAGER TO TAKE ALL NECESSARY STEPS TO IMPLEMENT THE TERMS AND CONDITIONS OF THE CONTRACT; AUTHORIZING THE TOWN MANAGER TO EXPEND BUDGETED FUNDS; AUTHORIZING THE TOWN MANAGER TO EXECUTE THE CONTRACT; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Section 7 of the Town of Miami Lakes Ordinance 17-203 (“the Town’s Procurement Ordinance”) authorizes the purchase of goods and services from current contracts of other public, governmental, state/federal funded or non-profit entities, where the contracts have resulted from a formal competitive procurement process; and

WHEREAS, the Town intends to piggyback the General Services Administration (“GSA”) Contract GS-35F-209CA with QLess, Inc. (“QLess”) (hereinafter referred to as “Contract”) for a visitor management software on an as-needed basis; and

WHEREAS, the Town Manager recommends authorization to procure a visitor management software from the Contract not to exceed budgeted funds; and

WHEREAS, the Town Council approves of the Town Manager’s recommendations and authorizes the Town Manager to initiate purchases off the Contract in amounts not to exceed budgeted funds for these goods and services.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF
THE TOWN OF MIAMI LAKES, FLORIDA, AS FOLLOWS:**

Section 1. **Recitals.** The foregoing Recitals are true and correct and incorporated herein by this reference.

Section 2. **Approval of the Contract.** The Town Council hereby approves the award of a contract to QLess, Inc. in substantially the form attached hereto as Exhibit “A” for a visitor management software not to exceed budgeted funds.

Section 3. **Authorization of Town Officials.** The Town Manager and/or his designee are authorized to take all steps necessary to utilize the General Services Administration Contract GS-35F-209CA and to execute said contract on behalf of the Town, subject to approval as to form and legality by the Town Attorney. The Town Manager and/or his designee and the Town Attorney are authorized to take all steps necessary to implement the terms and conditions of the contract with QLess, Inc. for a visitor management software not to exceed budgeted funds.

Section 4. **Authorization of Fund Expenditure.** Notwithstanding the limitations imposed upon the Town Manager by the Town’s Procurement Ordinance, the Town Manager is authorized to expend budgeted funds to implement the terms and conditions of this Resolution and the contract with QLess, Inc. for a visitor management software per budgeted funds.

Section 5. **Execution of the Contract.** The Town Manager is authorized to execute the Contract in substantially the form attached hereto as Exhibit “A” with QLess, Inc. and to execute any required agreements and/or documents to implement the terms and conditions of the contract and to execute any extension and/or amendments to the contract, subject to approval as to form and legality by the Town Attorney.

Section 6. Effective Date. This Resolution shall take effect immediately upon adoption.

Passed and adopted this _____ day of _____, 2020.

The foregoing resolution was offered by _____ who moved its adoption. The motion was seconded by _____ and upon being put to a vote, the vote was as follows:

| | |
|---------------------------------|-------|
| Mayor Manny Cid | _____ |
| Vice Mayor Nelson Rodriguez | _____ |
| Councilmember Carlos Alvarez | _____ |
| Councilmember Luis Collazo | _____ |
| Councilmember Josh Dieguez | _____ |
| Councilmember Jeffrey Rodriguez | _____ |
| Councilmember Marilyn Ruano | _____ |

Manny Cid
MAYOR

Attest:

Gina M. Inguanzo
TOWN CLERK

Approved as to form and legal sufficiency:

Raul Gastesi, Jr.
Gastesi & Associates, P.A.
TOWN ATTORNEY

EXHIBIT A

Agreement
between the
Town of Miami Lakes
and
QLess, Inc.
For
Visitor Management Software