

MINUTES
Planning and Zoning Minutes
October 6, 2020
6:30 P.M.
Government Center
6601 Main Street, Miami Lakes, FL 33014

1. Call to Order:

Chairman Robert Julia called the meeting to order at 6:45 p.m.

2. Roll Call:

The Deputy Town Clerk, Ashley Shepple, called the roll with the following Board Members being present: Juan Carlos Fernandez, Avelino Leoncio, Fred Senra, Raul De La Sierra, Mariam Yanes, Vice Chairperson Lynn Matos, and Chairperson Robert Julia were all present.

3. Pledge of Allegiance/Moment of Silence:

Chairperson Robert Julia led the Pledge of Allegiance and the Invocation.

4. Approval of Minutes:

- May 5, 2020 Planning and Zoning Meeting minutes

Board De La Sierra motioned to approve the minutes and Board Member Matos seconded the motion. All were in favor.

5. Business Requiring Board Action:

A. Planning and Zoning Board Chairperson and Vice Chairperson Elections

Board Member De la Sierra made a motion to nominate Chairperson Julia as chairperson. Board Member Fernandez seconded the motion. Chairperson Juila accepted the nomination. Deputy Clerk, Ashley Shepple, called the roll and the motion passed 6-0.

Board Member De la Sierra made a motion to nominate Board Member Yanes as Vice Chairperson. Vice Chairperson Matos seconded the motion. Board Member Yanes accepted the nomination. Deputy Clerk, Ashley Shepple, called the roll and the motion passed 7-0.

B. Aluminum and Synthetic Roofs on Canopies and Accessory Buildings

The Deputy Attorney, Lorenzo Cobiella, read the ordinance into the record. The Principal Town Planner, Susana Alonso, explained and answered questions posed by the Board about the ordinance.

On August 20, 2020 Town Council of the Town of Miami Lakes directed the Town Manager to amend the Land Development Code to permit aluminum roofs for canopies and accessory buildings. The request arises out of discrepancies in the treatment of canopies attached to the main residence, which require either canvas and pipe or a construction method and roofing to “match” the main residence, and detached accessory structures, which require materials and construction methods to “match or compliment” the main residence. Of note, Townhouse districts currently permit only canvas and cloth as roofing materials for canopies, and metal or aluminum is only allowed for Bahama shutters, referred to as canopy shutters by the LDC; no changes are proposed for the Townhouse section at this time.

Board Member De La Sierra motioned to approve the ordinance with staff recommendations. Board Member Fernandez seconded the motion. Deputy Clerk, Ashley Shepple, called the roll and the motion passed 7-0.

6. Director’s Report:

Susana Alonso, the Principal Town Planner, stated the November 3rd meeting must be moved to Tuesday, October 27th.

Board Member Fernandez made a motion to move the meeting to October 27th at 6:30 PM. Board Member De La Sierra seconded the motion. All were in favor.

7. Adjournment:

There being no further business to come before the Board, the meeting adjourned at 8:30 P.M.

Robert Julia
Chairman

Attest:

Ashley Shepple
Deputy Town Clerk